

City of Opa-locka

*Commission Chambers
215 Perviz Avenue
Opa-locka, FL 33054*



Rescheduled Regular Commission Meeting Agenda

Thursday, November 19, 2020

7:00 PM

City Commission

Mayor Matthew A. Pigatt

Vice Mayor Chris Davis

Commissioner Sherelean Bass

Commissioner Alvin Burke

Commissioner Joseph L. Kelley

Appointed Officials

City Manager John E. Pate

City Attorney Burnadette Norris-Weeks

City Clerk Joanna Flores, CMC

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. *City of Opa-locka Code of Ordinances Section 2-57*

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. *City of Opa-locka Code of Ordinances Section 2-58*

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105:

“If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”



CITY OF OPA-LOCKA VIRTUAL COMMISSION MEETING PROCEDURES

Virtual Commission Meetings

Due to COVID-19 and pursuant to Governor Ron DeSantis Executive Order Number 20-69, the City of Opa-locka has been holding its meetings virtually using the Zoom teleconferencing platform. As of November 12, 2020, the City of Opa-locka will meet in-person with social distancing while still allowing virtual participation via Zoom.

City Commission Meeting location for in-person meetings

In-person meetings will be held in the Auditorium at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida, with offsite participants joining by Zoom.

How to watch the meeting

Members of the public are encouraged to watch the public meeting and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

How to participate

For meetings held in-person with virtual participation, members of the public wishing to address the body on any agenda item may do so in person or virtually. **Space for in-person attendance is very limited due to COVID-19 social distancing. Members of the public wishing to address the Commission are strongly encouraged to participate virtually.**

To participate virtually, please register by emailing publiccomments@opalockafl.gov at least 2 hours prior to the scheduled meeting time to request the meeting link.

Providing comments in advance

Those wishing to provide comments on any agenda item are encouraged to do so in advance by submitting their comment via email to publiccomments@opalockafl.gov

Comments on any agenda item must be submitted 2 hours prior to the scheduled meeting time. Comments received after the deadline will be kept for the record, but will not be read during the meeting. If you have comments for more than one agenda item, please state which item you are commenting on.

Reasonable accommodation requests during COVID-19 pandemic

Persons with disabilities who need to request reasonable accommodation(s) to effectively participate in this meeting may contact the Office of the City Clerk. As the City of Opa-locka is currently operating under a Declaration of Emergency relating to the COVID-19 Pandemic, and is practicing CDC recommended social distancing protocols, staff from the Office of the City Clerk may be working remotely.

Persons with disabilities who need reasonable accommodations are asked to e-mail such requests to jflores@opalockafl.gov at least three (3) business days in advance of the need for reasonable accommodation. You may also call (305) 953-2800.

City of Opa-locka public participation and decorum rules

Speaking before the Commission

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. *City of Opa-locka Code of Ordinances Section 2-57*

Decorum Policy

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. *City of Opa-locka Code of Ordinances Section 2-58*

If the Chair or Commission declares a virtual participant to be out of order, he or she may be muted by the moderator.

All remarks shall be addressed to the Commission as a body and not to any member thereof.

No person, other than a member of the Commission and the person having the floor, may be permitted to enter into any discussion, either directly or through a member of the Commission, without permission of the Chair. No question may be asked except through the Chair.

Speakers should make their comments concise and to the point.

For questions and/or additional information, please contact the Office of the City Clerk at (305) 953-2800 or (786) 877-4038.

CITY OF OPA-LOCKA
“The Great City”

AGENDA
RESCHEDULED REGULAR COMMISSION MEETING
November 19, 2020
7:00 P.M.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. INVOCATION:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:**
- 6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):**
- 7. APPROVAL OF AGENDA:**
- 8. APPROVAL OF MINUTES:**

Virtual Regular Commission Meeting Minutes – October 28, 2020
- 9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:**
- 10. PUBLIC PRESENTATIONS:**
 - 1. Florida Department of Transportation (FDOT)**
ref: Operation S.T.R.I.D.E (Statewide Traffic and Railroad Initiative using
Dynamic Envelopes)
- 11. CITIZENS’ FORUM:**
(Opportunity for discussion of any concerns – please limit to 3 minutes)
- 12. ACTION ITEMS (items from consent agenda pull list):**
- 13. ADMINISTRATION:**

CONSENT AGENDA:
 - 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING THE ELECTION RESULTS OF THE CITY OF OPA-LOCKA GENERAL ELECTION HELD ON NOVEMBER 3, 2020, FOR THE PURPOSE OF ELECTING TWO CITY COMMISSIONERS; PROVIDING FOR THE ADOPTION**

OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Clerk*

2. AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE CITY MANAGER'S DECISION TO ISSUE A PURCHASE ORDER FOR H.W. LOCHNER, INC. FOR THE PROVISION OF QUALIFIED PROFESSIONAL SERVICES TO DESIGN AND PREPARE A COMPLETE SET OF CONSTRUCTION CONTRACT PLANS FOR THE RETENTION POND REHABILITATION PROJECT AT GLORIETA GARDENS APARTMENTS; AUTHORIZING THE CITY MANAGER TO ENTER INTO A FORMAL AGREEMENT REGARDING SAME, IN AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND SIX HUNDRED DOLLARS (\$36,600.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING TENTATIVE PLAT REVIEW FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRIBUTION CENTER ON THE PROPERTY LOCATED AT 12700 NW LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO THE CITY OF OPA-LOCKA AND MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A”; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on November 12, 2020).

Sponsored by City Manager

2. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A”; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on November 12, 2020).

Sponsored by City Manager

C. RESOLUTIONS:

17. CITY MANAGER’S REPORT:

18. OFFICIAL BOARD REPORTS:

19. FUTURE AGENDA ITEMS:

20. MAYOR/COMMISSION REPORTS:

21. OFFICIAL BOARD APPOINTMENTS:

**Historic Environmental Preservation Board
5 At-Large Appointments**

Fair Housing and Nuisance Abatement Board

- 1 Individual appointment (Mayor Pigatt)
- 1 Individual appointment (Commissioner Kelley)

Community Relations, Recreation and Activities Board

- 1 Individual appointment (Vice Mayor Davis)
- 1 At-large appointment

Planning & Zoning Board

- 2 At-Large Appointments

22. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

- A. Feeding South Florida Drive-Thru Food Distribution, Tuesday, **November 17, 2020** at 9:00 a.m. – 11:00 a.m., Sherbondy Park, 215 Perviz Avenue, Opa-locka, Florida.
- B. City of Opa-locka Virtual Planning & Zoning Board Meeting, Tuesday, **November 17, 2020** at 5:00 p.m. This meeting will be streamed live at <http://www.youtube.com/user/CityofOpalocka>
- C. City of Opa-locka invites you to the Swearing-In Ceremony for the Newly Elected Commission Members, Vice Mayor Veronica Williams and Commissioner John Taylor Jr, on Thursday, **November 19, 2020** at 8:30 p.m. (immediately following the regular commission meeting). Join us on Facebook live via the City of Opa-locka page.

APPROVAL OF MINUTES

CITY OF OPA-LOCKA
“The Great City”

CLERK’S ACTION SUMMARY MINUTES
VIRTUAL REGULAR COMMISSION MEETING
Wednesday, October 28, 2020
7:00 P.M.

1. CALL TO ORDER:

Mayor Matthew Pigatt called the virtual Regular Commission Meeting to order at 7:00 p.m. on Wednesday, October 28, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the City Clerk prior to the Commission Meeting with any questions/comments/concerns on items we will hear on this evening’s Regular Commission Meeting agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, members of the public wishing to address the commission have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the City commission prior to any action taken.

2. ROLL CALL:

The members of the City Commission appearing remotely were: Mayor Matthew Pigatt, Vice Mayor Chris Davis, and Commissioner Alvin Burke. Also in attendance were: City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, and City Clerk Joanna Flores. Commissioner Sherelean Bass and Commissioner Joseph L. Kelley were not in attendance.

3. INVOCATION:

The invocation was delivered by Mayor Matthew Pigatt.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGEMENTS:

A presentation was given by the Florida League of Cities honoring Commissioner Joseph L. Kelley for twenty (20) years of elected service to the City of Opa-locka. The commission also presented him with two (2) plaques and a video which was created by City staff.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

7. APPROVAL OF AGENDA:

It was moved by Commissioner Burke, seconded by Vice Mayor Davis to approve the agenda, consent agenda, and pull list.

There being no discussion, the motion passed by a 3-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Not Present
Commissioner Bass	Not Present
Mayor Pigatt	Yes

8. APPROVAL OF MINUTES:

Virtual Regular Commission Meeting Minutes – October 14, 2020

It was moved by Commissioner Burke, seconded by Vice Mayor Davis to approve the minutes from the Virtual Regular Commission Meeting of October 14, 2020.

There being no discussion, the motion passed by a 3-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Not Present
Commissioner Bass	Not Present
Mayor Pigatt	Yes

9. DISTRICT ONE/DISTRICT TWO – COUNTY COMMISSIONER REPORT:

10. PUBLIC PRESENTATIONS:

1. Newall J. Daughtrey

Ref: Matter relating to previous employment in the City

Mr. Daughtrey said he is owed a payment of six thousand three hundred and sixty two dollars and seventy six cents (\$6,362.76) and he is respectfully requesting that the commission authorize

the city manager to pay him because he served as interim city manager for eighteen (18) months and not six (6) months as was reflected.

2. Rodney W. Jacobs, Assistant Director
City of Miami Civilian Investigative Panel (CIP)
Ref: Civilian Investigative Panel

Mr. Jacobs explained that civilian oversight is done by utilizing a hybrid approach to ensure the police are conducting themselves in order. The panel convenes and makes decisions regarding holding officers accountable for certain actions they take while on duty.

Mayor Pigatt thanked Mr. Jacobs for providing insight on the program.

Vice Mayor Davis also thanked Mr. Jacobs and said he is in favor of the program as it provides accountability to officers who may have disorderly conduct on the job.

11. CITIZENS' INPUT:

City Clerk Flores read the following public comments into the record.

Michele Henney, 10640 Paris Street, Cooper City, FL, asked how much government experience does the Assistant City Manager George Ellis have and how dedicated is the manager to the City if he is job hunting. Is he doing this on the City's time as Newall Daughtrey did when he was manager? She also said the City is paying too much money for the current accounting firm when it can find better and more qualified firms for less.

Josey Santana, 13210 Alexandria Drive, Opa-locka, FL, said he is concerned about the behavior of Sergio Perez from the video that has been circulating on the news. How can he punch a mentally ill young man and proceed to drag and tase him until other officers are heard shouting for him to stop tasing the individual. Is this being investigated? He is now concerned for his safety and for the residents of the City as it looks like misconduct.

Deborah Dorsett, Greater Miami Service Corp, 810 NW 28th Street, Miami, FL, said she wanted the commission to be aware of the organization and the help they provide to young people in the form of work training and community service, etc. They have also worked with the Public Works Department on beautification projects. She asked the commission to provide a facility in which the program can be housed in the City and continue to assist youth ages 18-24 with work readiness.

Mayor Pigatt thanked Ms. Dorsett for her presentation.

Vice Mayor Davis said he is familiar with the organization and thinks it is a great program that targets youth to prepare them for the future.

City Manager Pate addressed the comment made regarding Lieutenant Perez conduct during the incident. He said an internal investigation was complete and the body cam footage was reviewed and it was determined that with the information that was given from the family, and other communications that were reviewed, the police was in right with how the incident was handled given the circumstances.

Mayor Pigatt said he knows all too well about dealing with police officers who do not follow protocol when dealing with the public in certain instances. He stressed that everyone should be treated with respect at all times and acknowledged that the manager informed him that all of the officers have had mental health training in order to deal with certain segments of the population.

12. ACTION ITEMS:

13. ADMINISTRATION:

CONSENT AGENDA:

13-1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE CITY MANAGER'S DECISION TO ISSUE A PURCHASE ORDER TO PIGGYBACK AGREEMENT NUMBER S-946 BETWEEN MIAMI-DADE COUNTY, FLORIDA AND INSTITUFORM TECHNOLOGIES, LLC FOR THE PROVISION OF QUALIFIED PROFESSIONAL SERVICES TO REHABILITATE PUMP STATION 4 IN THE CITY OF OPA-LOCKA, FOR CURED-IN-PLACE PIPE (CIPP) RELINING METHOD; AUTHORIZING THE CITY MANAGER TO ENTER INTO A FORMAL AGREEMENT REGARDING SAME, IN AN AMOUNT NOT TO EXCEED FIVE HUNDRED FORTY THOUSAND ONE HUNDRED NINE DOLLARS AND EIGHTY ONE CENTS (\$540,109.80); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Sponsored by City Manager

13-2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE SUBMISSION OF A GRANT APPLICATION TO THE MIAMI-DADE COUNTY "NEAT STREETS MIAMI" TREE PROGRAM AND APPROVING AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF OPA-LOCKA, FLORIDA AND MIAMI-DADE COUNTY REQUIRING THE CITY OF OPA-LOCKA TO SUBMIT QUARTERLY REPORTS IN CONJUNCTION WITH SAID GRANT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

It was moved by Commissioner Burke, seconded by Vice Mayor Davis to pass the consent agenda.

The motion passed by a 3-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Not Present
Commissioner Bass	Not Present
Mayor Pigatt	Yes

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCES(S)/PUBLIC HEARING(S):

B. SECOND READING ORDINANCE(S)/ PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A”; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above ordinance was read by Assistant Attorney Cobb.

Mayor Pigatt opened the floor for a public hearing. There being no persons to speak on the public hearing, the public hearing was closed.

It was moved by Commissioner Burke, seconded by Vice Mayor Davis to pass the ordinance.

There being no discussion, the motion on the ordinance passed by a 3-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Not Present
Commissioner Bass	Not Present
Mayor Pigatt	Yes

C. RESOLUTION(S):

17. CITY MANAGER’S REPORT:

City Manager Pate announced that they were going to go over the four major challenges and then take on any questions the commission may have. He started by asking Finance Department Consultant from Trimerge Gerri Lazarre to provide a report.

Ms. Lazarre said they recently submitted a funding request from the county for the CARES Act and received over one million dollars in reimbursements. These include police expenses, remote work from home expenses, overtime and straight time for employees namely the Police Department. They are currently waiting for the county to review the submittal and determine what is reimbursable. They recruited Mr. Eric Walton who started on last Wednesday; Mr. Walton has family in the City and decided this is where he wanted to work. She then went on to highlight the various projects they are working on with numerous agencies to ensure that the books are reconciled for FY 2020 – 2021 and simultaneously preparing for next year’s audit.

City Manager Pate said he is in the process of providing a response to the Joint Legislative Auditing Committee (JLAC) regarding the delinquent audit; this will be done before the January 2021 meeting.

Mayor Pigatt said he is concerned about the timeline for the completion of the FY 2018- - 2019 audit. He asked the manager when he anticipates completing the audit.

City Manager Pate said he along with Ms. Lazarre will be meeting tomorrow to determine a timeline. He wants to maintain a level of communication between JLAC and the City. He said an auditing committee was chosen and he appointed Executive Assistant to the City Manager Sha’mecca Lawson to clerk the board. He informed the mayor that he can call a meeting at any time to go over the audit.

City Manager Pate asked Public Works/CIP Department Director Airia Austin to provide his report on all of the projects that are currently in progress.

Mr. Austin thanked all of his staff who have been working tirelessly on behalf of the City to complete the projects in and around the City. He said the milling has been underway and the job is getting done slowly, but surely. The flooding concerns are being mitigated and they hope to get all of the roadways repaved as soon as possible. The Cairo Lane Project is being stalled because of the illegal dumping that is ongoing; tens of thousands of dollars have been spent, but they are working continuously to correct the issue. Contracts have been issued for the restroom and the lighting at Ingram Park. Several pump stations that have been affected by inclement weather are operating at over fifty percent (50%). They have successfully installed lighting around the City with the exception of Sharazad Blvd and 139th Street from 26th Avenue – 24th avenue. In total there were over five hundred (500) lights installed in the City.

City Manager Pate asked Mr. Austin how would the residents be informed that it is their responsibility to trim and maintain the trees in the swells.

Mr. Austin said the City will do it initially, but it will be up to the residents to maintain the swells and sidewalks.

City Manager Pate said it is hard for him to drive to work down Ali-Baba Avenue when the whole road is under water. He asked if the employees are clearing the gutters and using the Round-Up weed killer to eradicate the weeds that are invading the pipes.

Mr. Austin said the employees were doing their jobs, but the infrastructure is so outdated, it is difficult to correct the problem permanently. He said the other infrastructure projects are being completed as planned.

Commissioner Burke asked if anything can be done about the illegal dumping like installing cameras.

Mr. Austin said they had installed cameras, however, the illegal dumpers knocked down the poles where the cameras were installed.

Vice Mayor Davis asked about the bus benches and what they are doing to replace the benches.

Mr. Austin said they have found a vendor and he anticipates bringing an item to the commission for approval in December.

Vice Mayor Davis said he was hoping to have it completed before December because it is rain season and people will be seeking shelter periodically. He thanked the manager for working to get the transportation and shelter resolved to be utilized by the residents.

Mayor Pigatt asked the manager how is it that the residents end up having to maintain the swells and sidewalks.

City Manager Pate said it is in the Code of Ordinances.

Mayor Pigatt again stressed the time sensitive manner in which the audit is complete, the information being sent to JLAC, and the City coming from under the state's oversight.

City Manager Pate acknowledged his tenure by announcing that his one year anniversary was a couple weeks ago. He thanked the commission and referenced the citizen who questioned him as "Job hunting". He assured the commission that he has their best interest at heart. He readdressed the citizens concern about the residents who questioned the behavior of Officer Perez. He said he has watched the video at least a hundred times and given the circumstances, it was warranted based on the erratic nature of the resident. He then acknowledged that it could have been handled differently and the officers should have the wherewithal to know how to deescalate situations involving mental health individuals. He noted that the City did not charge the individual with anything. He said in his heart he would have been wrong if he had fired any of the officers and he just could not do that because it would not have been right. He changed the discussion by announcing that the Parks and Recreation Department will have a new director and assistant director with Parks and Recreation Director Charles Brown retiring after many years working for the city. Also, motorcycles were delivered to the Police Department and were one hundred percent (100%) paid for. He finished by expressing his fondness for the City and the employees for the time he has served as city manager.

18. OFFICIAL BOARD REPORTS:

19. FUTURE AGENDA ITEMS:

The commission agreed to co-sponsor a resolution from the manager to support the City of South Miami in their request to the county to have a licensed professional with the fire department to provide mental health and de-escalation services in instances where individuals may need it.

19. MAYOR /COMMISSION REPORT:

Commissioner Burke announced that he has been working with Public Relations Consultant Jessica Modkins and the manager, along with the Miami Heat to have a feeding for Veterans on this coming Veterans Day, November 11, 2020.

Mayor Pigatt said in the coming meetings, they will propose a list of future special events so that they are all on one accord with events going on in the City at a given time.

Vice Mayor Davis welcomed the information from Commissioner Burke and said he hopes that they can have more concentrated events in the future that can be beneficial to the residents.

Mayor Pigatt acknowledged that it is surreal to not only be a part of the voting process by voting for himself when he first came in office, but a very important election is going on and he looks forward to being a part of that process as well as it is very important.

Commissioner Burke asked everyone to keep Commissioner Bass in Prayer because her mother has been hospitalized.

Mayor Pigatt asked for a moment of silence to reflect on Commissioner Bass and her family.

City Clerk Flores reminded the commission of the upcoming holidays and stated that the manager recommended to cancel the last commission meetings for November and December. He recommended a Special Commission Meeting to be held on Thursday, November 12, 2020 at 5:30 pm and to reschedule the November 11, 2020 regular meeting to November 19, 2020. She asked if the proposed announcement required a vote.

Mayor Pigatt put the motion on the record.

There being no further discussion, that motion on the recommendation as stated by the City Clerk passed by a 3-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Not Present
Commissioner Bass	Not Present
Mayor Pigatt	Yes

20. OFFICIAL BOARD APPOINTMENTS:

21. ADJOURNMENT:

There being no further business to come before the Commission, it was moved by Commissioner Burke, seconded by Vice Mayor Davis to adjourn the virtual meeting at 9:29 p.m.

MAYOR

ATTEST:

CITY CLERK

PUBLIC PRESENTATION

Joanna Flores

From: Jeanette Gorgas <jgorgas@mrgmiami.com>
Sent: Wednesday, October 21, 2020 2:54 PM
To: Joanna Flores
Cc: Jimenez, Ivan; Burgher, Tish; Richardson, Dionne G.; Paola Baez
Subject: Operation STRIDE Meeting Coordination
Attachments: D6_Operation_STRIDE_FactSheet.pdf

This is an EXTERNAL email. Exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails. If if this is a suspicious message please contact itsupport@opalockafl.gov

Good afternoon Ms. Flores,

On September 21, the Florida Department of Transportation District Six (FDOT D6) launched the statewide safety campaign, Operation S.T.R.I.D.E. (Statewide Traffic and Railroad Initiative using Dynamic Envelopes), in Miami-Dade County. This campaign aims to inform travelers about safe behavior in and around rail crossings and showcases a new engineering solution that is being implemented on all state-owned and maintained rail crossings.

Since your municipality will be impacted by these rail crossing upgrades, we would like to offer you a brief (15 – 30 minutes) presentation to inform your City Officials, administration and department leaders about the improvements being installed, the progress of these projects, and other useful information regarding the new statewide initiative. Please reply with the best commission meeting date and time and a member of my project team will promptly get back to you to complete this coordination.

I have also attached the Operation S.T.R.I.D.E. Fact Sheet for your reference. Please do not hesitate to contact us if you have any questions.

Thank you for your assistance.

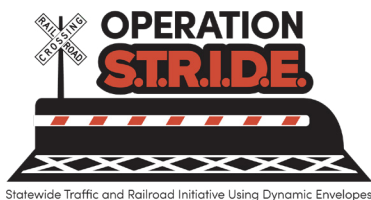
Kind regards,

JEANETTE GORGAS

Senior Public Information Specialist
Media Relations Group, LLC
14707 South Dixie Highway, Suite 404
Miami, FL 33176
Office: 305-254-8598
Cell: 786-239-8862

jgorgas@mrgmiami.com

Celebrating 20 years of Excellence in Public Involvement

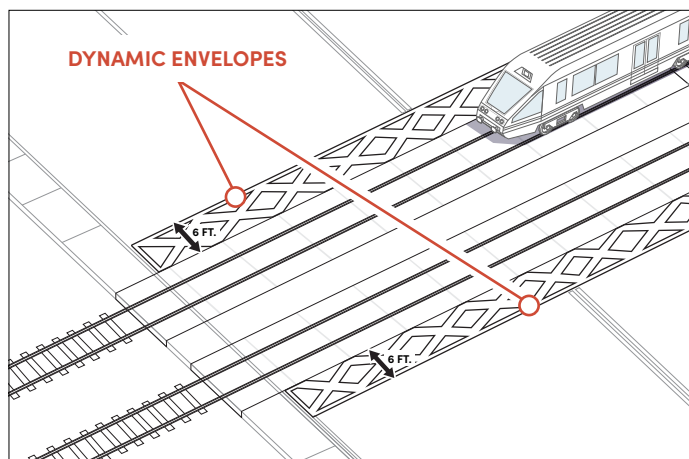


Announced in December 2019 by the Florida Department of Transportation (FDOT) Secretary Kevin J. Thibault, P.E., Operation S.T.R.I.D.E. is a call-to-action for statewide rail safety through the incorporation of an engineering countermeasure known as “dynamic envelopes” and rail safety education. Dynamic envelopes will be installed at every existing FDOT roadway and state-owned land-rail crossing throughout the state.

ABOUT DYNAMIC ENVELOPES

A dynamic envelope is known as the area near railroad crossings designed to keep motorists out of the danger zone. White roadway markings in the shape of connecting X's found within dynamic envelopes are used to visually highlight stopping distances at railroad crossings to increase safety for motorists. These markings indicate the clearance needed for trains to safely pass, as any object within the dynamic envelope has the potential to be struck when the train passes through.

As shown in the illustration to the right, the distance between outer rail and where the pavement marking ends will be six feet unless otherwise advised by the operating agency. The total distance for the dynamic envelope area will be, at a minimum, 10 feet on either side of the railroad.



WHY THIS IS IMPORTANT

Dynamic envelopes are intended to signal pedestrians, bicyclists, and motorists to use caution when around trains and train tracks. The clearly marked “No Stop” areas are designed to:

- ✓ **Positively influence driver behavior**
- ✓ **Reduce the number of vehicles entering the crossings and stopping too close or on the tracks**
- ✓ **Decrease the number of incidents and injuries at rail crossings**

BE ALERT & DON'T GET HURT

To positively influence behavior and reduce the number of incidents and injuries sustained at rail crossings, FDOT advises all to observe the following safety tips:



PEDESTRIANS

- Only cross at designated rail crossings.
- Use caution around trains and train tracks.
- Remove headphones and look up from mobile devices.
- Trains can happen at any time.
- Do not walk along train tracks.
- Trains can't stop quickly.
- Red lights mean a train is on its way. Do not cross for any reason.
- Never take photos on or near train tracks.



BICYCLISTS

- Only cross at designated rail crossings.
- Use caution around trains and train tracks.
- Remove headphones and look up from mobile devices.
- Allow for extra time to cross tracks with a bicycle.
- Cross at a 90-degree angle.
- If possible, walk your bike across the tracks.



MOTORISTS

- Only cross at designated rail crossings.
- Trains move fast and cannot stop quickly.
- Do not drive around lowered gates.
- Never stop a vehicle on train tracks.
- When a train is approaching, the vehicle should always be stopped at the stop bar outside of the dynamic envelope.

TIMELINE FOR IMPLEMENTATION

The Florida Department of Transportation has already begun to place dynamic envelopes at railroad crossings around the state. The intent is to complete more than 4,000 crossings by March 2022. The estimated cost is nearly \$60 million.



KEEP IN MIND

Trains can come at all times. Trains move fast and cannot stop quickly. Use extreme caution when nearing a railroad crossing.

Slow down, keep clear of tracks, and stay ALERT.

DISTRICT COORDINATOR

Tish Burgher
FDOT District Six
305.470.5277
1000 NW 111 Avenue
Miami, FL 33172



CONSENT AGENDA

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING THE ELECTION RESULTS OF THE CITY OF OPA-LOCKA GENERAL ELECTION HELD ON NOVEMBER 3, 2020, FOR THE PURPOSE OF ELECTING TWO CITY COMMISSIONERS; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Miami-Dade County Canvassing Board has examined the election results of the City of Opa-locka held on November 3, 2020 and certified said results, and

WHEREAS, the Supervisor of Elections has declared the election results to be proper and correct, having counted and has forwarded the results to the City of Opa-locka; and

WHEREAS, the total number of votes cast for the Opa-locka City Commissioner was 7,198 and the winners are set forth in attached Exhibit "A";

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

Section 1. ADOPTION OF REPRESENTATIONS: The foregoing whereas paragraphs are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. RATIFICATION OF RESULTS: The City Commission of the City of Opa-locka hereby ratifies the results of the election as certified by Miami-Dade County Supervisor of Elections.

Section 3. EFFECTIVE DATE: This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 19th day of November, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

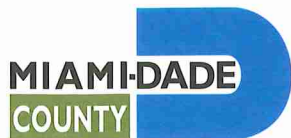
Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

EXHIBIT A



Elections
2700 NW 87th Avenue
Miami, Florida 33172
T 305-499-VOTE F 305-499-8547
TTY: 305-499-8480

miamidade.gov

CERTIFICATION

STATE OF FLORIDA)

COUNTY OF MIAMI-DADE)

I, Christina White, Supervisor of Elections for Miami-Dade County, Florida, do hereby certify that the attached is a true and correct copy of the Official Results for the Miami-Dade County General Election conducted on November 3, 2020, which included the **Opa-locka General Election**:

Commissioners

WITNESS MY HAND AND

OFFICIAL SEAL, AT MIAMI,

MIAMI-DADE COUNTY, FLORIDA,

ON THIS 13TH DAY OF NOVEMBER, 2020

A blue ink signature of Christina White, written in a cursive style.

Christina White
Supervisor of Elections
Miami-Dade County

Enclosure

Official Seal of Miami-Dade County, Florida

SUMMARY REPT-GROUP DETAIL

Official General Election
Miami-Dade County, FL
November 3, 2020

Official Results

Run Date:11/13/20 03:58 PM

Report EL45A

Page 011

	TOTAL VOTES	%	ED	VBM	EV	PROV
Opa-locka Commissioners						
(VOTE FOR) 2						
Randolph Aikens	405	5.63	90	179	136	0
Christina Banks	698	9.70	110	357	231	0
Sherelean V. Bass.	1,063	14.77	238	446	379	0
Audrey Dominguez	879	12.21	150	444	285	0
Timothy Holmes.	614	8.53	117	265	232	0
Dorothy Johnson	878	12.20	185	416	277	0
John "The Juice" Taylor.	1,265	17.57	292	515	458	0
Veronica Williams.	1,396	19.39	229	630	537	0
Total	7,198		1,411	3,252	2,535	0
Over Votes	32		4	18	10	0
Under Votes	3,550		645	1,266	1,639	0
Palmetto Bay Vice Mayor						
(VOTE FOR) 1						
Alan "AlJohn" Farquharson	1,737	12.79	166	795	776	0
Edward "Ed" Silva.	5,179	38.14	483	2,322	2,374	0
Leanne Tellam	6,662	49.06	430	3,660	2,572	0
Total	13,578		1,079	6,777	5,722	0
Over Votes	4		0	2	2	0
Under Votes	1,675		206	689	780	0
Palmetto Bay Council Member Seat 2						
(VOTE FOR) 1						
Steve Cody	6,901	51.87	606	3,341	2,954	0
David M. Singer	6,403	48.13	459	3,284	2,660	0
Total	13,304		1,065	6,625	5,614	0
Over Votes	7		0	4	3	0
Under Votes	1,946		220	839	887	0
Pinecrest Councilmember Seat 1						
(VOTE FOR) 1						
Anna Hochkammer	7,449	71.51	395	4,266	2,788	0
Harry Speizer	2,967	28.49	216	1,344	1,407	0
Total	10,416		611	5,610	4,195	0
Over Votes	7		0	4	3	0
Under Votes	1,204		116	470	618	0
Pinecrest Councilmember Seat 3						
(VOTE FOR) 1						
Shannon Del Prado.	6,512	60.66	322	3,739	2,451	0
Laura McNaughton	4,224	39.34	316	1,938	1,970	0
Total	10,736		638	5,677	4,421	0
Over Votes	1		0	1	0	0
Under Votes	890		89	406	395	0
Sunny Isles Beach Res Area Comm Seat 1						
(VOTE FOR) 1						
Justen S. Fischer.	3,243	45.01	613	1,354	1,276	0
Larisa Svechin.	3,962	54.99	734	1,826	1,402	0
Total	7,205		1,347	3,180	2,678	0
Over Votes	3		1	1	1	0
Under Votes	1,594		438	505	651	0

RESOLUTION NO. _____

AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE CITY MANAGER'S DECISION TO ISSUE A PURCHASE ORDER FOR H.W. LOCHNER, INC. FOR THE PROVISION OF QUALIFIED PROFESSIONAL SERVICES TO DESIGN AND PREPARE A COMPLETE SET OF CONSTRUCTION CONTRACT PLANS FOR THE RETENTION POND REHABILITATION PROJECT AT GLORIETA GARDENS APARTMENTS; AUTHORIZING THE CITY MANAGER TO ENTER INTO A FORMAL AGREEMENT REGARDING SAME, IN AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND SIX HUNDRED DOLLARS (\$36,600.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to the Development Agreement between the City and Glorieta Partners, LTD (known as "Glorieta Gardens Apartments" or "Glorieta Apartments"), Glorieta Apartments is required to maintain the retention pond to prevent flooding in the area; and

WHEREAS, the Pond has not been properly maintained, resulting in severe flooding events in the localized area in recent years; and

WHEREAS, to protect life, health, and safety, the City desires to make the immediate necessary repairs to promote proper drainage in the Glorieta Gardens Apartments area. It is the City's intent to seek reimbursement from Glorieta Gardens Apartments; and

WHEREAS, on June 10, 2020, through Resolution #20-9767, the City Commission of the City of Opa-Locka ("Commission") accepted bid proposals from several firms for continuing professional architectural and engineering consulting services pursuant to RFQ No. 20-0324200. The Commission further authorized the City Manager to enter into multiple agreements for architectural and engineering consulting services as provided therein; and

WHEREAS, the City Commission approved entering into an agreement with H.W. Lochner, Inc. for architectural, construction testing, inspections and general consulting engineering services; and

WHEREAS, H.W. Lochner, Inc. ("Firm") has proposed a scope of work / proposal for all project management and professional engineering services required for the design and preparation of a complete set of construction contract plans for the Retention Pond Rehabilitation Project at Glorieta Gardens Apartments, pursuant to the proposal attached hereto as Exhibit "A", in an amount not to exceed Thirty-Six Thousand, Six Hundred Dollars; and

WHEREAS, the City Manager recommends acceptance of the Firm's proposal and recommends that the City enter into an agreement with H.W. Lochner, Inc. as set forth herein, to immediately initiate the Retention Pond Rehabilitation Project initial phase at Glorieta Gardens Apartments; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to ratify the City Manager's decision to issue a purchase order for H.W. Lochner, Inc. for the provision of qualified professional services, as set forth herein, and enter into an agreement with H.W. Lochner, Inc. for same.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

Section 1. The recitals to the preamble herein are incorporated by reference.

Section 2. The City Commission of the City of Opa-Locka hereby ratifies the City Manager's decision to issue a Purchase Order for H.W. Lochner, Inc. for the provision of qualified professional services to provide all project management and professional engineering services required for the design and preparation of a complete set of construction contract plans for the Retention Pond Rehabilitation Project at Glorieta Gardens Apartments, pursuant to the proposal attached hereto as Exhibit "A", in an amount not to exceed Thirty-Six Thousand, Six Hundred Dollars and in contract form to be approved by the City Attorney.

Section 3. This Resolution shall take effect immediately upon adoption, and is subject to the review of the State of Florida Financial Emergency Board for the City of Opa-Locka, FL.

PASSED AND ADOPTED this 19th day of November, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)



City of Opa-locka Agenda Cover Memo

Department Director:	Airia Austin		Department Director Signature:		
City Manager:	John E. Pate		CM Signature:		
Commission Meeting Date:	11/19/2020	Item Type:	Resolution	Ordinance	Other
		(Enter X in box)	X		
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance Reading: (Enter X in box)	1 st Reading	2 nd Reading
	X		Public Hearing: (Enter X in box)	Yes	No
Funding Source: Account# :	(Enter Fund & Dept) Ex: \$36,600.00		Advertising Requirement: (Enter X in box)	Yes	No
					X
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:		
	X				
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☒ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)	
		X			
Sponsor Name	City Manager		Department:	City Manager	

Short Title:

Detention Pond Rehabilitation Project at Glorietta Gardens Apartments

Staff Summary:

A Resolution of the City Commission of the City of Opa-locka, Florida, ratifying the action of the City Manager of having approved the Proposal of HW Lochner to start the Retention Pond Rehabilitation Project initial phase at Glorietta Gardens Apartments.

Based on the developer's agreement, Glorietta Gardens constructed a retention pond on City-owned land. The agreement is to maintain the pond to prevent any flooding in the area. However, the pond hasn't been properly maintained, resulting in severe flooding events in the localized area in recent years. To protect life, health, and safety, the City has chosen to make the necessary repairs to promote proper drainage in the area. Although the ultimate funding of this project hasn't yet been established, it is the City's intent to seek reimbursement from Glorietta Gardens Apartments.

HW Lochner was one of the Consultants selected and approved by the City Commission through Resolution 20-9767 to be part of the City's Library of Licensed Architects and Engineers to provide Architectural and

Engineering Consulting Services. This firm will provide the specifications and design basis to allow the City prepare the Request for Proposal documents to advertise this project.

Financial Impact (FY 21)

Account	Description	Available	Project	Remaining Balance
43-538312	Other Professional Services	\$300,000.00	\$36,600.00	\$263,400.00
Total			\$36,000.00	

It is estimated that the construction phase of this project will be in the range of \$150,000.

Proposed Action:

Staff recommends approval of this item.

Attachment:

1. Agenda
2. Proposal provided by HW Lochner
3. Resolution # 20-9767 accepting BID Proposals for continuing Professional Architectural and Engineering consulting Services pursuant to RFQ 20-0324200

CONSULTANT WORK ORDER PROPOSAL Detention Pond Rehabilitation Project At Glorieta Gardens Apartment

Date: October 16, 2020

Dear Mr. Airia Austin:

HW Lochner, Inc. proposes to provide the services identified below for the project entitled "Detention Pond Rehabilitation Project at Glorieta Gardens Apartment", pursuant to RFQ No. 20-0324200 for Architectural and Engineering Consulting Services, submitted on May 15, 2020.

I. GENERAL

The general objective for the Consultant is to provide all project management and professional engineering services required for the design and preparation of a complete set of construction contract plans for the Detention Pond Rehabilitation Project at Glorieta Gardens Apartment, as listed below.

Elements of work shall include drainage analysis, drainage plans production, and permitting.

All plans and design documents are to be prepared with Standard English values in accordance with all applicable City of Opa-Locka manuals and guidelines, as well as the Miami-Dade County Public Works Manual, Miami-Dade County PERA, SFWMD Manual, and the Florida Greenbook (Manual of Uniform Minimum Standards for Design, Construction, and Maintenance for Streets and Highways).

II. SCOPE OF WORK

Project Activity 1: Specifications Package

Task No. 1 Specification Package Preparation

This task includes preparing a specifications package utilizing the City of Opa-Locka boilerplate.

Project Activity 2: Drainage Analysis

Task No. 2.1 Drainage Map Hydrology

Define the system hydrology by delineating the contributing drainage areas and determine runoff coefficients for the existing detention pond.

Task No. 2.2 Design of Stormwater Management Facility

Design stormwater management facilities to meet requirements for stormwater quality treatment, attenuation and aesthetics. Develop proposed pond layout (contributing drainage basin, shape, contours, slopes, volumes, tie-ins, aesthetics, etc.), perform routing, recovery calculations, and design the outlet control structure.

Also includes performing one field review of the project site, two meetings with the City of Opa-Locka staff and one meeting with Miami-Dade County PERA

Task No. 2.3 Drainage Design Documentation Report

Compile drainage design documentation into report format. Include documentation for all the drainage design tasks and associated meetings and decisions.

Task No. 2.4 Cost Estimate

Prepare cost estimates for the drainage components, including earthwork for drainage pond.

Quality Assurance/Quality Control

Incorporated into Tasks 2 above

Includes implementation of QA/QC plan. Also includes internal peer review and/or constructability reviews, responses to comments and any resolution meetings if required. HW LOCHNER will provide copies of QA/QC documentation in digital format per submittal at 60% and 100%, where applicable. Copies will include signature or stamp that QA/QC was completed.

Supervision

Incorporated into Tasks 2 above

Includes all efforts required to supervise all technical design analysis and plans production.

Coordination

Incorporated into Tasks 2 above

Includes all efforts to coordinate with all disciplines of the project team to produce a final set of construction documents.

Project Activity 3: Drainage Plans

Task No. 3.1 Drainage Map

Detail drainage areas, existing inlet locations, pond location.

Task No. 3.2 Detention Pond Detail Sheet

Delineate pond configuration and layout, pond typical section, control structure detail.

Task No. 3.3 Detention Pond Cross Sections

Provide pond cross sections at 25' intervals to determine earthwork volumes.

Quality Assurance/Quality Control

Incorporated into Tasks 3 above

Includes implementation of QA/QC plan. Also includes internal peer review and/or constructability reviews, responses to comments and any resolution meetings if required. HW LOCHNER will provide copies of QA/QC documentation in digital format per submittal at 60%, and 100%, where applicable. Copies will include signature or stamp that QA/QC was completed.

Supervision

Incorporated into Tasks 3 above

Includes all efforts required to supervise all technical design analysis and plans production.

Project Activity 4: Permitting

Task No. 4.1 Complete and Submit All Required Permit Applications

Includes the following permits and approvals

- Miami-Dade County Department of Regulatory and Economic Resources
- City of Opa-Lock Public Works Department Permits

Quality Assurance/Quality Control

Incorporated into Task 4.1 above

Includes implementation of QA/QC plan. Also includes internal peer review and/or constructability reviews, responses to comments and any resolution meetings if required. HW LOCHNER will provide copies of QA/QC documentation in digital format for the permit submittal, where applicable. Copies will include signature or stamp that QA/QC was completed.

Supervision

Incorporated into Task 4.1 above

Includes all efforts required to supervise all technical permit analysis and plans production.

Coordination

Incorporated into Task 4.1 above

Includes all efforts to coordinate with all disciplines of the project team to produce permit submittal documents.

III. SUB-CONSULTANTS

No sub-consultants are required for the proposed work effort

IV. SCHEDULE OF WORK – TIME OF PERFORMANCE

A schedule, indicating actual delivery dates, will be provided to the City upon receipt of the NTP.

V. COMPENSATION

Consultant shall perform the Work detailed in this Proposal for a Total fee of Thirty Six Thousand, Six Hundred Dollars and Zero Cents (\$36,600.00). The City shall not be liable for any fee, cost, expense or reimbursable expense or other compensation beyond this amount. Cost breakdown is shown below.

Task No.	Task Name	Fee
1	Specification Package Preparation	\$ 1,200.00
2.1	Drainage Map Hydrology	\$ 4,800.00
2.2	Design of Stormwater Management Facility	\$ 9,300.00
2.3	Drainage Design Documentation Report	\$ 3,600.00
2.4	Cost Estimate	\$ 2,400.00
3.1	Drainage Map	\$ 4,800.00
3.2	Detention Pond Detail	\$ 6,300.00
3.3	Detention Pond Cross Sections	\$ 600.00
4.1	Permitting	\$ 3,600.00
	Grand Total	\$36,600.00

VII. DATA PROVIDED BY CITY

The following information or documents are to be provided by the City, if available:
Drainage As-Builts, and City owned facilities.

This Proposal does not include survey services, geotechnical services, post-design services, nor Construction Engineering and Inspections (CEI) services.

VIII. PROJECT MANAGER

CONSULTANT'S Project Manager for this Work Order assignment will be Manuel A. Sauleda, PE

Submitted by: 
Edwin Mojena, PE, Vice-President
HW Lochner, Inc.

Reviewed and approval in concept
Recommended by:

Mr. Carlos Gonzalez, P.E., Project Manager
City of Opa-Locka Capital Improvement Program

RESOLUTION NO. 20-9767

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING BID PROPOSALS FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES PURSUANT TO RFQ NO. 20-0324200; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AS PROVIDED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 23, 2020, the City of Opa-Locka (the "City") duly issued Request for Qualifications ("RFQ") 20-0324200 for the purpose of establishing a library of Licensed Architects and Engineers to provide Architectural and Engineering Consulting Services for the City, attached hereto as Exhibit "A"; and

WHEREAS, a total of 35 firms responded to the RFQ by May 15, 2020, the submittal deadline; and

WHEREAS, bid proposals were received by the Office of the City Clerk on May 15, 2020 at 2:00 p.m. The City Clerk's Office opened sealed proposals at 2:05 pm and certified the bids under the provisions of Section 2-320.1 of the City's Code of Ordinance; and

WHEREAS, the City Manager assembled an Evaluation Committee to assess the bid proposals. The Evaluation Committee met on June 2, 2020 to review the proposals and rate them; and

WHEREAS, based on its review of the Evaluation Committee, the City Manager proposes that the City negotiate and enter into several agreements for Continuing Professional Architectural and Engineering Services; and

WHEREAS, the City Manager recommends award of continuing contracts to: **300 Engineering Group, P.A.** for Civil Engineering, landscape architectural, structural engineering and traffic engineering services; **EAC Consulting, Inc.** for Civil Engineering, landscape architectural, structural engineering, traffic engineering, land surveying, construction testing and inspections, utilities engineering services and general consulting engineering services; **H.W. Lochner, Inc.** for architectural, construction testing and inspections and general consulting engineering services; **Civica**

LLC for mechanical/electrical/plumbing service; *BEA Architects, Inc.* for architectural services; *SSN Engineering, LLC* for utilities engineering services and *2 Plus Architects, Inc.* for mechanical/electrical/plumbing service, as provided in Composite Exhibit "B" showing the scoring for responses to the RFQ; and

WHEREAS, the City Commission supports approval based upon the Evaluation Committee's review, evaluation, scoring and ranking of the proposals submitted; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to award various Continuing Professional Architectural and Engineering Consulting Services as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.

The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION

The City Commission of the City of Opa-Locka hereby accepts the bid proposals, as provided herein, for Continuing Professional Architectural and Engineering Consulting Services, pursuant to RFQ No. 20-0324200, and as set forth in Composite Exhibit "B" attached hereto. The City Commission further authorizes the City Manager to enter into multiple agreements for Architectural and Engineering Consulting Services in a contract form acceptable to the City Attorney, and as otherwise described in this resolution.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.

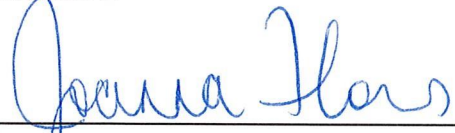
This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and ADOPTED this 10th day of June, 2020.



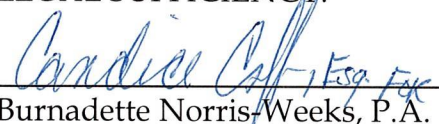
Matthew A. Pigatt, Mayor

ATTEST:



Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:



Burnadette Norris Weeks, P.A.
City Attorney

Moved by: COMMISSIONER BASS

Seconded by: COMMISSIONER BURKE

VOTE:	5-0	
Commissioner Bass		YES
Commissioner Burke		YES
Commissioner Kelley		YES
Vice-Mayor Davis		YES
Mayor Pigatt		YES



**City of Opa-locka
Agenda Cover Memo**

Department Director:	Airia Austin		Department Director Signature:		
Acting City Manager:	John E. Pate		CM Signature:		
Commission Meeting Date:	06.10.2020	Item Type: <i>(Enter X in box)</i>	Resolution X	Ordinance	Other
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No X	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading	2nd Reading
			Public Hearing: <i>(Enter X in box)</i>	Yes	No
				X	X
Funding Source: <i>Account# :</i>	<i>(Enter Fund & Dept)</i> Ex:		Advertising Requirement: <i>(Enter X in box)</i>	Yes	No X
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes X	No	RFP/RFQ/Bid#: 20-0324200		
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No X	Strategic Plan Priority Area: Enhance Organizational ☒ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>	
Sponsor Name	City Manager		Department:	City Manager	

Short Title:

A resolution of the City Commissions of the City of Opa-locka, Florida authorizing the City Manager to accept continuing contracts for Professional Engineering Services Pursuant to RFQ No. 20-0324200.

Staff Summary:

On May 15, 2020 the City of Opa-locka received thirty-five (35) responses to its Request for Qualification (RFQ) No. 20-0324200 for Architectural & Engineering Consulting Services. In accordance with the RFQ, the City of Opa-locka intends to award a contract to the most qualified Proposer (s) who agrees to provide the requisite professional services at a compensation which the City of Opa-locka determines fair, reasonable and competitive. After reviewing the bids submitted, the Selection Committee found 300 Engineering, EAC Consulting, H.W. Lochner, BEA Architects, Inc., 2+ Architects, Inc., Civica Architecture, and SSN Engineering, LLC as the most qualified offerors.

Proposed Action:

Staff is recommending the award to 7 vendors to insure adequate coverage for the City of Opa-locka engineering consulting needs.

Financial Impact

There is no financial impact associated with the awarding of contract to the seven recommended firms providing professional engineering services. At such time that a future project is to be assigned to one of these firms, staff will return to the Commission to obtain approval, including identifying the financial impact and funding sources.

Attachment:

1. Agenda
2. Evaluation Matrix
3. Selection Matrix



Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054

John E. Pate, MS, CM
City Manager

Telephone (786) 338-6598
Email: jpate@opalockafl.gov

To: Mayor Matthew Pigatt
Vice Mayor Chris Davis
Commissioner Sherelean Bass
Commissioner Alvin Burke
Commissioner Joseph L. Kelley

From: John E. Pate, City Manager

Date: June 4, 2020

Re: Resolution: Committee Selection for Architectural & Engineering Consulting Services

Request: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING CONTINUING CONTRACTS FOR PROFESSIONAL ENGINEERING SERVICES PURSUANT TO RFQ NO. 20-0324200; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR CIVIL ENGINEERING, ARCHITECTURAL SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, STRUCTURAL ENGINEERING SERVICES, MECHANICAL/ELECTRICAL/PLUMBING SERVICES, UTILITIES ENGINEERING, TRAFFIC ENGINEERING, LAND SURVEYING, CONSTRUCTION TESTING AND INSPECTIONS, AND GENERAL CONSULTING ENGINEERING AS OUTLINED; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Categories:

CIVIL ENGINEERING	
300 Engineering Group 90.2	EAC Consulting 86.0

ARCHITECTURAL SERVICE	
H.W. Lochner 85.8	BEA Architects, Inc. 85.6

LANDSCAPE ARCHITECTURAL SERVICES	
300 Engineering Group 90.2	EAC Consulting 86.0

STRUCTURAL ENGINEERING SERVICES
--

300 Engineering Group 90.2	EAC Consulting 86.0
-----------------------------------	----------------------------

MECHANICAL / ELECTRICAL / PLUMBING SERVICE

2+ Architects, Inc. 84.6	Civica Architecture 82.2
---------------------------------	---------------------------------

UTILITIES ENGINEERING

EAC Consulting 86.0	SSN Engineering, LLC 77.2
----------------------------	----------------------------------

TRAFFIC ENGINEERING

300 Engineering Group 90.2	EAC Consulting 86.0
-----------------------------------	----------------------------

LAND SURVEYING

300 Engineering Group 90.2	EAC Consulting 86.0
-----------------------------------	----------------------------

CONSTRUCTION TESTING AND INSPECTIONS

EAC Consulting 86.0	H.W. Lochner 85.8
----------------------------	--------------------------

GENERAL CONSULTING ENGINEERING

EAC Consulting 86.0	H.W. Lochner 85.8
----------------------------	--------------------------

Analysis:

Bid proposals were received by the Office of the City Clerk on May 15, 2020 at 2:05 p.m. The City Clerk's Office opened sealed proposals and certified the bids under the provisions of Sec. 2-320.1 of the City's Code of Ordinance. The following thirty-five (35) companies submitted proposals:

2Plus Architects, Inc.	Caltran Engineering Group, Inc.
Michael Flaugh Landscape Architect	Perrin International Services, Inc.
SSN Engineering, LLC	The Beta Jones Group, Inc.
300 Engineering Group, P.A.	305 Consulting Engineers, LLC
BEA Architects, Inc.	Biscayne Engineering Company, Inc.
C&I Constructions and Design, Inc.	Civica Architecture
Craven Thompson & Associates, Inc.	D.L. Fields Consultants, LLC
David Plummer & Associates	EA3 Civil Engineering, Inc.
EAC Consulting, Inc.	Eastern Engineering Group
EBS Engineering, Inc.	Eco Tech Consulting, LLC
H.W. Lochner, Inc.	Kimley-Horn and Associates, Inc.
Landshore Enterprises, LLC	McMahon Associates, Inc.
ME Engineering, Inc.	Nova Engineering and Environmental, LLC
Nyarko Architectural Group, Inc.	Pistorino & Alam Consulting Engineers, Inc.
Premiere Design Solutions, Inc.	R.E. Chisholm Architects, Inc.
Radise International, LC	SGM Engineering, Inc.
Synalovski Romanik Saye, LLC	Tierra South Florida, Inc.

Universal Engineering Sciences, LLC	
-------------------------------------	--

The evaluation committee met on June 2, 2020 to review proposals. Members of the evaluation committee included:

Corion DeLaine, City Planner
Carlos Gonzalez, CIP Project Manager
Gerald Lee, Zoning Official
Rich Oddman, Sr. Accountant
Arshad Vigar, City Engineer

Each committee member's review evaluation and scoring of proposals were based on the following criterion and weight system:

Criterion	Weight
Consultant's background, qualification, credentials and in-house expertise, factoring in the proposed Proposer teams' current workload and experience working together on similar category.	35%
Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration services.	35%
Previous experience working with local regulatory, permitting agencies and governmental clients.	5%
Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15%
Local Business Preference.	5%
CBE or SBE Preference.	5%

Attached you will find the selection committee evaluations that include scoring of the thirty-five (35) proposals submitted / received.

Recommendation(s):

Staff recommends approval based upon the committee's review, evaluation, scoring and ranking of the proposals submitted. Therefore, it is the recommendation of the Selection Committee that the City negotiate and enter into several agreements for Continuing Professional Engineering Services.

Attachments:

Request for Qualifications (RFQ) #20-0324200
 Advertisement
 Bid Certification
 Committee Evaluation Forms
 Bid Proposals

RFQ - 20-0324200

I	Civil Engineering	Score
4	Perrin International Services	78.2
5	SSN Engineering, LLC	77.2
6	The Beta Jones Group, Inc.	74.6
7	300 Engineering Group	90.2
8	305 Consulting Engineers, LLC	75.4
10	Biscayne Engineering	80.4
11	C&I Construction	75.4
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
16	EA3 Civil Engineering	66.4
17	EAC Consulting	86.0
19	EBS Engineering	80.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
29	Premiere Design Solutions	84.0
32	SGM Engineering	84.6

II	Architectural Services	Score
1	2+ Architects, Inc	84.6
9	BEA Architects, Inc.	85.6
12	Civica Architecture	82.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
21	H.W. Lochner	85.8
25	ME Engineering	74.4
27	Nyarko Architectural Group	76.6
28	Pistorino & Alam Consulting	77.8
30	R.E. Chisholm Architects	84.2
32	SGM Engineering	84.6
33	Synalovski Romanik Saye	84.0

III	Landscape Architectural Services	Score
1	2+ Architects, Inc	84.6
3	Micheal Faugh Landscape	62.6
6	The Beta Jones Group, Inc.	74.6
7	300 Engineering Group	90.2
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
17	EAC Consulting	86.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2

IV	Structural Engineering Services	Score
5	SSN Engineering, LLC	77.2
7	300 Engineering Group	90.2
8	305 Consulting Engineers, LLC	75.4
12	Civica Architecture	82.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
17	EAC Consulting	86.0
18	Eastern Engineering Group	70.2
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
32	SGM Engineering	84.6

V	Mechanical \ Electrical \ Plumbing Services	Score
1	2+ Architects, Inc	84.6
6	The Beta Jones Group, Inc.	74.6
12	Civica Architecture	82.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
25	ME Engineering	74.4
27	Nyarko Architectural Group	76.6

VI	Utilities Engineering	Score
5	SSN Engineering, LLC	77.2
11	C&I Construction	75.4
17	EAC Consulting	86.0

RFQ - 20-0324200

RFQ - 20-0324200

VII	Traffic Engineering	Score
2	Caltran Engineering Group	73.8
5	SSN Engineering, LLC	77.2
7	300 Engineering Group	90.2
8	305 Consulting Engineers, LLC	75.4
12	Civica Architecture	82.2
17	EAC Consulting	86.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
24	McMahon Assoc.	73.4

VIII	Land Surveying	Score
1	2+ Architects, Inc	84.6
4	Perrin International Services	78.2
7	300 Engineering Group	90.2
10	Biscayne Engineering	80.4
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
15	David Plummer	79.4
17	EAC Consulting	86.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
29	Premiere Design Solutions	84.0

IX	Construction Testing and Inspections	Score
1	2+ Architects, Inc	84.6
4	Perrin International Services	78.2
6	The Beta Jones Group, Inc.	74.6
12	Civica Architecture	82.2
15	David Plummer	79.4
17	EAC Consulting	86.0
19	EBS Engineering	80.0
20	Eco Tech Consulting	70.8
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
26	Nova Engineering\Environmental	72.8
31	Radise International	81.8
34	Tierra South Florida	77.4
35	Universal Engineering Sciences	77.6

X	General Consulting Engineering	Score
1	2+ Architects, Inc	84.6
13	Craven Thompson & Assoc.	77.2
16	EA3 Civil Engineering	66.4
17	EAC Consulting	86.0
19	EBS Engineering	80.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
25	ME Engineering	74.4
28	Pistorino & Alam Consulting	77.8
29	Premiere Design Solutions	84.0

**RFQ 20-0324200
EVALUATION MATRIX**

1 Firm Name: 2+ Architects, Inc

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Vigar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural MEP Utilities Traffic Survey Geo / Enviro Consulting	
Criterion	Points	Score	Score	Score	Score	Score		
1	35	28	35	25	30	31		
2	35	28	35	25	30	31		
3	5	5	5	5	3	5		
4	15	10	15	10	12	13		
5	5	4	0	5	4	4		
6	5	5	5	5	5	5		
Total		100	80	95	75	84		89
AVERAGE								84.6

2 Firm Name: Caltran Engineering Group

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Vigar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Point	Score	Score	Score	Score	Score	
1	35	20	35	25	32	31	
2	35	20	20	25	32	31	
3	5	5	5	5	5	5	
4	15	10	1	10	3	13	
5	5	4	0	4	4	4	
6	5	5	0	5	5	5	
Total	100	64	61	74	81	89	
AVERAGE							
73.8							

3 Firm Name: Micheal Faugh Landscape

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Vigar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Point	Score	Score	Score	Score	Score	
1	35	18	20	25	27	29	
2	35	18	10	25	27	30	
3	5	5	3	5	3	5	
4	15	5	5	12	12	13	
5	5	2	0	2	3	4	
6	5	0	0	0	0	5	
Total	100	48	38	69	72	86	
AVERAGE							
62.6							

4 Firm Name: Perrin International Services

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Vigar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro
Criterion	Points	Score	Score	Score	Score	Score	
1	35	20	30	25	33	31	
2	35	20	25	26	33	32	
3	5	5	5	5	5	5	
4	15	10	10	13	3	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
AVERAGE							
Geo / Enviro							

**RFQ 20-0324200
EVALUATION MATRIX**

	Total	100	64	75	79	83	90	78.2	Consulting
--	--------------	------------	-----------	-----------	-----------	-----------	-----------	-------------	------------

**RFQ 20-0324200
EVALUATION MATRIX**

5 Firm Name: SSN Engineering, LLC

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Point	Score	Score	Score	Score	Score	
1	35	20	25	30	31	31	
2	35	20	25	29	31	32	
3	5	5	5	5	5	5	
4	15	3	10	12	12	13	
5	5	4	0	5	4	4	
6	5	5	5	5	0	5	
Total	100	57	70	86	83	90	
						AVERAGE	
						77.2	

6 Firm Name: The Beta Jones Group, Inc.

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	20	28	34	31	
2	35	25	25	29	34	32	
3	5	5	5	5	5	5	
4	15	0	10	12	3	13	
5	5	4	0	5	4	4	
6	5	0	5	0	0	5	
Total	100	59	65	79	80	90	
						AVERAGE	
						74.6	

7 Firm Name: 300 Engineering Group

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Points	Score	Score	Score	Score	Score	
1	35	30	35	30	35	31	
2	35	30	30	30	35	31	
3	5	5	5	5	5	5	
4	15	12	15	12	15	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	86	90	87	99	89	
						AVERAGE	
						90.2	

8 Firm Name: 305 Consulting Engineers, LLC

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey
Criterion	Point	Score	Score	Score	Score	Score	
1	35	20	25	26	33	31	
2	35	20	20	25	33	31	
3	5	5	5	5	5	5	
4	15	0	15	12	6	13	
5	5	4	0	5	4	4	

RFQ 20-0324200
EVALUATION MATRIX

6	5	5	5	5	5	5	5	AVERAGE	Geo / Enviro
Total	100	54	70	78	86	89	75.4	Consulting	

RFQ 20-0324200
EVALUATION MATRIX

9 Firm Name: **BEA Architects, Inc.**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	35	32	33	32	
2	35	25	30	33	33	32	
3	5	5	5	5	5	5	
4	15	10	15	13	5	13	
5	5	4	0	5	4	4	
6	5	5	0	5	5	5	
Total		100	74	85	93	85	
AVERAGE							
85.6							

Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

10 Firm Name: **Biscayne Engineering**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Points	Score	Score	Score	Score	Score	
1	35	20	35	20	34	31	
2	35	20	35	20	33	33	
3	5	5	5	4	5	5	
4	15	5	15	10	12	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	59	95	64	93	91	
AVERAGE							
80.4							

Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

11 Firm Name: **C&I Construction**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY	
Criterion	Point	Score	Score	Score	Score	Score		
1	35	20	30	22	28	30		
2	35	20	25	23	28	30		
3	5	5	5	5	3	4		
4	15	2	15	12	12	13		
5	5	5	5	5	5	5		
6	5	0	5	5	5	5		
Total		100	52	85	72	81		AVERAGE
								75.4

12 Firm Name: **Civica Architecture**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	35	29	28	33	
2	35	25	30	28	28	33	
3	5	5	5	5	3	5	
4	15	10	15	10	4	13	
5	5	4	0	5	4	4	

Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey

**RFQ 20-0324200
EVALUATION MATRIX**

	6	5	5	5	5	5	5	AVERAGE	Geo / Enviro
	Total	100	74	90	82	72	93	82.2	Consulting

**RFQ 20-0324200
EVALUATION MATRIX**

13 Firm Name: **Craven Thompson & Assoc.**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Points	Score	Score	Score	Score	Score	
1	35	20	25	34	33	33	
2	35	20	20	34	33	33	
3	5	5	5	5	5	5	
4	15	2	10	14	5	13	
5	5	4	0	5	4	4	
6	5	5	0	5	0	5	
Total	100	56	60	97	80	93	
						AVERAGE	
						77.2	Consulting

14 Firm Name: **D.L. Fields Consultants**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	30	29	27	32	
2	35	25	30	30	27	32	
3	5	5	5	5	3	5	
4	15	8	15	12	10	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	72	85	86	76	91	
						AVERAGE	
						82.0	Consulting

15 Firm Name: **David Plummer**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	25	27	30	31	
2	35	25	30	28	30	31	
3	5	5	5	5	5	4	
4	15	10	15	10	7	13	
5	5	4	0	5	4	4	
6	5	5	5	5	0	4	
Total	100	74	80	80	76	87	
						AVERAGE	
						79.4	Consulting

16 Firm Name: **EA3 Civil Engineering**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Points	Score	Score	Score	Score	Score	
1	35	15	20	25	27	29	
2	35	15	25	24	29	29	
3	5	5	5	5	3	3	
4	15	5	10	12	8	11	
5	5	4	0	5	4	4	

**RFQ 20-0324200
EVALUATION MATRIX**

	6	5	0	0	5	0	5	AVERAGE	Geo / Enviro Consulting
	Total	100	44	60	76	71	81		

**RFQ 20-0324200
EVALUATION MATRIX**

17 Firm Name: **EAC Consulting**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	20	35	28	34	33	
2	35	20	35	27	34	33	
3	5	5	5	5	5	5	
4	15	10	15	10	15	14	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	64	95	80	97	94	
AVERAGE							
86.0							

Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

18 Firm Name: **Eastern Engineering Group**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	15	20	25	30	31	
2	35	15	25	20	30	31	
3	5	5	5	5	3	5	
4	15	3	10	10	8	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	47	65	70	80	89	
AVERAGE							
70.2							

Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

19 Firm Name: **EBS Engineering**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY	
Criterion	Points	Score	Score	Score	Score	Score		Civil
1	35	20	30	30	30	32		Architectural
2	35	20	30	28	30	32		Landscape
3	5	5	5	5	4	5		Structural
4	15	5	10	12	12	13		Mechanical
5	5	4	0	5	4	4		Utilities
6	5	5	5	5	5	5		Traffic
Total		59	80	85	85	91		Survey
								Geo / Enviro
AVERAGE							80.0	Consulting

20 Firm Name: **Eco Tech Consulting**

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	15	30	20	30	31	
2	35	15	35	20	30	31	
3	5	3	5	5	4	5	
4	15	5	10	14	8	13	
5	5	4	0	4	4	4	
6	5	5	0	0	0	4	
AVERAGE							

**RFQ 20-0324200
EVALUATION MATRIX**

	Total	100	47	80	63	76	88	70.8	Consulting
--	--------------	------------	-----------	-----------	-----------	-----------	-----------	-------------	------------

**RFQ 20-0324200
EVALUATION MATRIX**

21 Firm Name: H.W. Lochner

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	35	33	31	33	
2	35	25	30	34	31	33	
3	5	5	5	5	5	5	
4	15	10	10	12	7	14	
5	5	4	0	5	4	4	
6	5	5	5	5	5	4	
Total	100	74	85	94	83	93	
						AVERAGE	
						85.8	

22 Firm Name: Kimley Horn

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting
Criterion	Points	Score	Score	Score	Score	Score	
1	35	25	35	35	32	32	
2	35	25	35	35	32	32	
3	5	5	5	5	5	5	
4	15	10	15	14	10	13	
5	5	4	0	5	4	4	
6	5	0	0	0	0	4	
Total	100	69	90	94	83	90	
						AVERAGE	
						85.2	

23 Firm Name: Landshore Enterprises

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey Geo / Enviro Consulting Erosion Control
Criterion	Point	Score	Score	Score	Score	Score	
1	35	10	25	20	28	31	
2	35	10	25	15	28	31	
3	5	2	5	4	4	5	
4	15	2	10	5	9	13	
5	5	4	0	4	2	4	
6	5	0	0	0	0	4	
Total	100	28	65	48	71	88	
						AVERAGE	
						60.0	

24 Firm Name: McMahon Assoc.

Reviewer Name:		Gerald Lee	Corlon DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey
Criterion	Point	Score	Score	Score	Score	Score	
1	35	20	20	29	31	32	
2	35	20	20	30	31	32	
3	5	5	5	5	4	5	
4	15	10	15	10	9	13	
5	5	4	0	5	4	4	

**RFQ 20-0324200
EVALUATION MATRIX**

	6	5	0	0	0	0	4	AVERAGE	Geo / Enviro
	Total	100	59	60	79	79	90	73.4	Consulting

**RFQ 20-0324200
EVALUATION MATRIX**

25 Firm Name: ME Engineering

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Points	Score	Score	Score	Score	Score	
1	35	23	25	28	31	31	
2	35	23	25	30	31	31	
3	5	5	5	5	4	5	
4	15	2	15	10	9	13	
5	5	4	0	5	4	4	
6	5	0	0	0	0	4	
Total	100	57	70	78	79	88	
						AVERAGE	
						74.4	Consulting

26 Firm Name: Nova Engineering and Environmental

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	18	25	21	34	31	
2	35	18	30	20	34	31	
3	5	5	5	5	5	5	
4	15	8	15	10	11	13	
5	5	4	0	4	4	4	
6	5	0	0	0	0	4	
Total	100	53	75	60	88	88	
						AVERAGE	
						72.8	Consulting

27 Firm Name: Nyarko Architectural Group

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Point	Score	Score	Score	Score	Score	
1	35	19	35	20	27	32	
2	35	19	30	20	27	32	
3	5	5	5	5	3	5	
4	15	10	15	10	9	13	
5	5	4	0	5	4	4	
6	5	5	5	5	5	5	
Total	100	62	90	65	75	91	
						AVERAGE	
						76.6	Consulting

28 Firm Name: Pistorino & Alam Consulting

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY
Criterion	Points	Score	Score	Score	Score	Score	
1	35	23	30	30	30	32	
2	35	23	30	30	30	32	
3	5	5	5	5	3	5	
4	15	10	15	10	8	13	
5	5	4	0	4	4	4	

**RFQ 20-0324200
EVALUATION MATRIX**

	6	5	0	0	0	0	4	AVERAGE	Geo / Enviro
	Total	100	65	80	79	75	90	77.8	Consulting

**RFQ 20-0324200
EVALUATION MATRIX**

29 Firm Name: Premiere Design Solutions

								CATEGORY
Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez		
Criterion	Point	Score	Score	Score	Score	Score		
1	35	25	35	31	29	32		
2	35	25	30	31	29	32		
3	5	5	5	5	5	5		
4	15	10	15	11	9	14		
5	5	4	0	5	4	4		
6	5	5	5	0	5	5		
Total	100	74	90	83	81	92	AVERAGE	84.0
								Consulting

30 Firm Name: R.E. Chisholm Architects

							CATEGORY
Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	Civil
Criterion	Point	Score	Score	Score	Score	Score	Architectural
1	35	23	35	29	30	32	Landscape
2	35	23	35	31	30	32	Structural
3	5	5	5	5	4	5	Mechanical
4	15	10	15	10	9	13	Utilities
5	5	4	0	4	4	4	Traffic
6	5	5	5	5	5	4	Survey
Total	100	70	95	84	82	90	AVERAGE
							84.2
							Geo / Enviro Consulting

31 Firm Name: Radise International

							CATEGORY
Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	Civil
Criterion	Points	Score	Score	Score	Score	Score	Architectural
1	35	20	35	28	29	31	Landscape
2	35	20	35	29	29	31	Structural
3	5	5	5	5	4	5	Mechanical
4	15	10	15	10	9	13	Utilities
5	5	4	0	4	4	4	Traffic
6	5	5	5	5	5	5	Survey
Total	100	64	95	81	80	89	AVERAGE Geo / Enviro
							81.8 Consulting

32 Firm Name: SGM Engineering

Reviewer Name:		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	CATEGORY Civil Architectural Landscape Structural Mechanical Utilities Traffic Survey
Criterion	Point	Score	Score	Score	Score	Score	
1	35	25	35	32	30	32	
2	35	25	35	32	30	32	
3	5	5	5	5	5	5	
4	15	10	15	10	10	13	
5	5	4	0	5	4	4	

RFQ 20-0324200
EVALUATION MATRIX

	6	5	5	0	5	0	5	AVERAGE	Geo / Enviro
	Total	100	74	90	89	79	91	84.6	Consulting

**RFQ 20-0324200
EVALUATION MATRIX**

33 Firm Name: Synalovski Romanik Saye

		Reviewer Name:					CATEGORY
		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	
Criterion	Point	Score	Score	Score	Score	Score	Civil
1	35	25	35	32	30	32	Architectural
2	35	25	35	32	30	32	Landscape
3	5	5	5	5	5	5	Structural
4	15	10	15	12	11	13	Mechanical
5	5	4	0	5	4	4	Utilities
6	5	0	0	5	0	4	Traffic
Total	100	69	90	91	80	90	Survey
							Geo / Enviro
							AVERAGE 84.0 Consulting

34 Firm Name: Tierra South Florida

		Reviewer Name:					CATEGORY
		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	
Criterion	Points	Score	Score	Score	Score	Score	Civil
1	35	20	25	30	31	31	Architectural
2	35	20	30	29	31	31	Landscape
3	5	5	5	5	5	5	Structural
4	15	10	10	10	11	13	Mechanical
5	5	4	0	4	4	4	Utilities
6	5	5	0	5	0	4	Traffic
Total	100	64	70	83	82	88	Survey
							Geo / Enviro
							AVERAGE 77.4 Consulting

35 Firm Name: Universal Engineering Sciences

		Reviewer Name:					CATEGORY
		Gerald Lee	Corion DeLaine	Arshad Viqar	Rich Oddman	Carlos Gonzalez	
Criterion	Point	Score	Score	Score	Score	Score	Civil
1	35	18	35	30	32	31	Architectural
2	35	18	30	29	32	32	Landscape
3	5	5	5	5	5	5	Structural
4	15	8	15	10	10	13	Mechanical
5	5	4	0	4	4	4	Utilities
6	5	0	0	0	0	4	Traffic
Total	100	53	85	78	83	89	Survey
							Geo / Enviro
							AVERAGE 77.6 Consulting

**RFQ 20-0324200
EVALUATION MATRIX**



**CITY OF OPA-LOCKA
CERTIFICATION**

**REQUEST FOR QUALIFICATIONS
ARCHITECTURAL & ENGINEERING CONSULTING SERVICES
RFQ NO. 20-0324200**

I, Joanna Flores, City Clerk of the City of Opa-locka, Florida, do hereby certify that according to the provisions of Sec. 2-320.1 of the City's Code of Ordinances, sealed proposal(s) were opened at the Office of the City Clerk, 780 Fisherman Street, 4th Floor, Opa-locka, Florida, at 2:05 p.m. this 15th day of May, 2020.

QUALIFICATION(S) RECEIVED

*Please note: The following RFQ's were hand delivered to the City.

NAME/ADDRESS

- | | |
|---|----------------|
| 1. 2Plus Architects, Inc.
206 Andalusia Avenue
Coral Gables, FL 33134
Contact: Edgardo Macchi, Principal in Charge
Tel: 305-619-3277
Email: emacchi@2plus-architects.com | 6 Copies/1 USB |
| 2. Caltran Engineering Group, Inc.
790 NW 107 th Avenue
Miami, FL 33172
Contact: Juan Calderon, Principal
Tel: 786-456-7700
Email: jcalderon@caltrangroup.com | 6 Copies/1 USB |
| 3. Michael Flaugh Landscape Architect
2877 SE Ocean BLVD
Stuart, FL 34996
Contact: Michael Flaugh, Principal
Tel: 772-419-0024
Email: mike@mikeflaugh.com | 6 Copies/1 CD |
| 4. Perrin International Services, Inc.
12491 SW 134 th Court, Unit 20
Miami, FL 33186
Contact: Gregory Perry, President
Tel: 786-251-9291
Email: gpreery@perrintl.com | 6 Copies/1 CD |

5. SSN Engineering, LLC
13899 Biscayne Blvd, Suite 310
North Miami Beach, FL 33181
Contact: Rubel Siddique, Director of Engineering
Tel: 561-951-3864
Email: rsiddique@ssnengineering.com 6 Copies/1 CD
6. The Beta Jones Group, Inc.
801 Brickell Avenue, Suite 900
Miami, FL 33131
Contact: Luis Betalleluz
Tel: 786-284-8828
Email: contact@betajones.com 6 Copies/1 CD

***Please note: The following RFQ's were submitted electronically to the City.**

7. 300 Engineering Group, P.A.
3850 Bird Road, Suite 601
Miami, FL 33146
Contact: Franklin Torrealba, Director
Tel: 305-602-4602
Email: ftorrealba@300engineering.com
8. 305 Consulting Engineers, LLC
13944 SW 8th Street, Suite 211
Miami, FL 33184
Contact: Enrique Zuniga, President
Tel: 305-409-5548
Email: ezuniga@305consultant.com
9. BEA Architects, Inc.
3075 NW South River Drive
Miami, FL 33142
Contact: Bruno-Elias Ramos, Principal-in-Charge
Tel: 305-461-2053
Email: beamarketing@beai.com
10. Biscayne Engineering Company, Inc.
529 West Flagler Street
Miami, FL 33130
Contact: Mike Bartholomew, President
Tel: 305-324-7671
Email: mikeb@biscayneengineering.com
11. C&I Construction and Design, Inc.
13350 NW 42nd Avenue, Suite 15 A
Opa-locka, FL 33054
Contact: Carlos Maldonado, President

Tel: 786-287-9903
Email: carlos@cicdinc.com

12. Civica Architecture
8323 NW 12th Street, Suite 106
Doral, FL 33126
Contact: Rolando Llanes, President
Tel: 305-593-9959
Email: rllanes@civicagroup.com
13. Craven Thompson & Associates, Inc.
3563 NW 53rd Street
Fort Lauderdale, FL 33309
Contact: Patrick Gibney, Vice President
Tel: 954-739-6400
Email: pgibney@craventhompson.com
14. D.L. Fields Consultants, LLC
1125 NE 125th Street, Suite 210
North Miami, FL 33161
Contact: Debora Fields, Managing Principal
Tel: 305-582-0091
Email: Debora@dlfcarchitects.com
15. David Plummer & Associates
1750 Ponce de Leon Blvd
Coral Gables, FL 33134
Contact: Timothy Plummer, President
Tel: 305-447-0900
Email: tim.plummer@dplummer.com
16. EA3 Civil Engineering, Inc.
1112 N 46th Avenue
Hollywood, FL 33021
Contact: Eric Arencibia, President
Tel: 754-777-7993
Email: ericarencibia@ea3civil.com
17. EAC Consulting, Inc. (Also hand delivered)
5959 Blue Lagoon Drive, Ste. 140
Miami, FL 33126
Contact: Michael Adeife
Tel: 305-265-5400
Email: madeife@eacconsult.com
18. Eastern Engineering Group
3401 NW 82nd Avenue, Suite 370
Doral, FL 33122
Contact: Raissa Lopez, President
Tel: 305-599-8133
Email: raissa@easterneg.com

19. EBS Engineering, Inc.
4715 NW 157th Street, Suite 202
Miami, FL 33014
Contact: Benjamin Essien
Tel: 305-625-5252
Email: info@ebsengineering.com
20. Eco Tech Consulting, LLC
556 NW 53rd Street
Boca Raton, FL 33487
Contact: Bala Somasundaram, President
Tel: 305-924-2260
Email: bala@ecotechfl.com
21. H.W. Lochner, Inc.
8750 NW 36th Street, Suite 360
Miami, FL 33178
Contact: Edwin Mojena, Vice President
Tel: 305-503-9873
Email: emojena@hwlochner.com
22. Kimley-Horn and Associates, Inc.
355 Alhambra Circle, Suite 1400
Coral Gables, FL 33134
Contact: Gary Ratay, Vice President
Tel: 305-673-2025
Email: gary.ratay@kimley-horn.com
23. Landshore Enterprises, LLC
188 Triple Diamond BLVD., Suite A4
North Venice, FL 34275
Contact: Andre van den Berg, President
Tel: 941-303-5238
Email: info@landshore.com
24. McMahon Associates, Inc.
8333 NW 52nd Street, Suite 450
Doral, FL 33166
Contact: R. Trent Ebersole, Vice President
Tel: 305-222-1945
Email: tebersole@mcmahonassociates.com
25. ME Engineering, Inc.
11401 SW 40th Street, Suite 301
Miami, FL 33165
Contact: Zoila Morales, President
Tel: 786-275-4635
Email: zmorales@meengineeringc.com

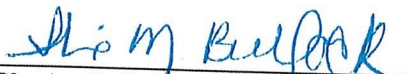
26. Nova Engineering and Environmental, LLC
4350 Oakes Road, Suite 518
Fort Lauderdale, FL 33314
Contact: Javier Jimenez, Business Unit Manager
Tel: 954-424-2520
Email: jjimenez@usanova.com
27. Nyarko Architectural Group, Inc.
5931 NW 173rd Drive, Suite 2
Miami, FL 33015
Contact: Charles Nyarko, President
Tel: 305-820-3555
Email: cn@nyarkoarchitects.com
28. Pistorino & Alam Consulting Engineers, Inc.
7171 SW 62nd Avenue, 4th Floor
Miami, FL 33143
Contact: John Pistorino, President
Tel: 305-669-2700
Email: jpistorino@pamiami.com
29. Premiere Design Solutions, Inc.
1065 NE 125th Street, Suite 211B
North Miami, FL 33161
Contact: Luis Jarado, President
Tel: 954-237-7850 X701
Email: ljurado@pds-eng.com
30. R.E. Chisholm Architects, Inc.
782 NW 42nd Avenue, Suite 650
Miami, FL 33126
Contact: Robert Chisholm, Chairman/CEO
Tel: 305-661-2070
Email: bob@chisholmarchitects.com
31. Radise International, LC
10486 NW 31st Terrace
Doral, FL 33172
Contact: Gregory Stelmack
Tel: 305-989-7895
Email: Gregory.stelmack@radise.net
32. SGM Engineering, Inc.
1 E. Broward Blvd, Suite 1503
Fort Lauderdale, FL 33301
Contact: Tony Shahnami
Tel: 954-451-1944
Email: tony@sgmengineering.com
33. SYNALOVSKI ROMANIK SAYE, LLC
1800 Eller Drive, Suite 500

Fort Lauderdale, FL 33316
Contact: Manuel Synalovski, Managing Member
Tel: 954-961-6806
Email: msynalovski@synalovski.com

34. Tierra South Florida, Inc.
16250 NW 59th Avenue, Suite 207
Miami Lakes, FL 33014
Contact: Raj Krishnasmy, President
Tel: 305-557-0708
Email: raj@tsfgeo.com

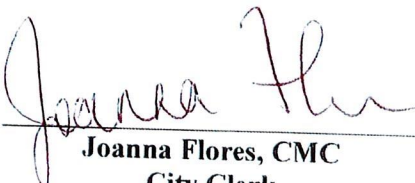
35. Universal Engineering Sciences, LLC
9960 NW 116th Way, Suite 8
Medley, FL 33178
Contact: Reinaldo Villa, Miami Branch Manager
Tel: 305-249-8434
Email: rvilla@universalengineering.com

I further certify that sealed proposal(s) were submitted and properly opened in the presence of the following:


Sherine Bullock, Assistant City Clerk
City of Opa-locka


Airia Austin, Public Works Director
City of Opa-locka


Sha'mecca Lawson, Executive Secretary
City of Opa-locka


Joanna Flores, CMC
City Clerk

Architectural and Engineering Consulting Services

Under Evaluation

80

Planholders

1833

Broadcasted to

0

Supplemental Suppliers

7

Watchers

2

Post Bid Viewers

Bid Details

Agency Name	City of Opa-locka
Bid Writer	Aria Austin
Bid ID	RFQ-20-0324200-0-2020/AA
Bid Type	Request for Qualifications
Broadcast Date	02/23/2020 4:00 AM Eastern
Fiscal Year	2020
Due	05/15/2020 2:00 PM Eastern
Bid Status Text	None

Scope of Work

To establish a library of Licensed Architects and Engineers to provide Architectural and Engineering Services for the City of Opa-locka.

Documents

Filename	Type	Date Modified	Status
Addendum-05	Addendum	04/27/2020	Complete
Addendum-04	Addendum	04/08/2020	Complete
Addendum-03	Addendum	03/24/2020	Complete
Addendum-02	Addendum	03/16/2020	Complete
Addendum-01	Addendum	03/16/2020	Complete
RFQ No. 20-0324200	Bid Document / Specifications	02/21/2020	Complete

Distribution Info

Bid Bond	None
Plan (blueprint)	Electronic plan documents

E-Bidding	No
Distributed By	DemandStar
Distribution Method	Download and Mail
Distribution Options	Uploading electronic plan files (.plt, .dwg, .dxf)
Project Estimated Budget	\$0.00
Distribution Notes	None

Publications

Miami Herald - Neighbors

[View Legal Ad](#)

Pre-Bid Conference

 No Pre-Bid Conference Available

Statistics

Planholders	There are 80 Planholders for this bid.
Filtered	No
Broadcast List	1833 Suppliers have been notified Export
Post-Bid Viewers	There are 2 Post-Bid viewers
Supplemental Suppliers	0 Supplemental Suppliers

Commodity Code

[002-019-00] AGRICULTURAL CROPS AND GRAINS, INCLUDING FRUITS, MELONS, NUTS, AND VEGETABLES

[002-020-00] AGRICULTURAL EQUIPMENT, IMPLEMENTS, AND ACCESSORIES (SEE CLASS 022 FOR PARTS)

[002-022-00] AGRICULTURAL EQUIPMENT AND IMPLEMENT PARTS

[002-040-00] ANIMALS, BIRDS, MARINE LIFE, INSECTS AND POULTRY, LIVE, INCLUDING ACCESSORY ITEMS

[002-325-00] FEED, BEDDING, VITAMINS AND SUPPLEMENTS FOR ANIMALS (SEE CLASS 875 FOR DRUGS AND PHARMACEUTICALS FOR ANIMALS)

[Show More](#) 

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: CARLOS GONZALEZSignature: [Signature]Date: 6.2.20Firm Name: ① Z+ Architects

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Architects

- MEP / Civil / Landscape Survey / Structural & Geotech (SUBS)
- Experienced personnel.
- Carol Gables
- Exceptional past and ongoing work in multiple locations in Florida.
- SBE.

Firm Name: ② Caltran Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Traffic

- Firm capable of delivering exceptional performance.
- Very experienced personnel.
- Has worked with many municipalities and with FDOT.
- In Miami
- CBE
- 9 yrs.

Firm Name: ③ Michael Flaugh Landscape

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Landscape

- Has worked in many projects in South Florida and highly recommended by owners.
- 14 yrs.
- In Stuart.

EVALUATION FORM

Firm Name: ④ Perrin International Services

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Const. Mgmt.
 & Survey/Geotech.
 • Has done work for the City of Opa-Locka.
 • Pavement and Drainage Improvements.
 • 12 yrs.
 • Const. Mgmt experience.
 • SBE.

Firm Name: ⑤ SSN Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Utilities/Traffic Structural/Survey
 • Knowledgeable staff.
 • Experienced designers and very, qualified subs.
 • Design & construction completed under budget.
 • 7 yrs.
 • North Miami Beach.
 • SBE.
 • Designer for projects in the City of Opa-Locka.

Firm Name: ⑥ The Beta Jones Group

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Landscape/MEP Environmental.
 • In business for 13 yrs
 • Personnel with experience in listed disciplines.
 • Demonstrates overall competence
 • Worked with many municipalities
 • Miami

Firm Name: ⑦ 300 Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Consulting
 • Experienced in-house personnel and subcontractors
 • Has worked in projects in the City of Opa-Locka.
 • many projects with multiple municipalities.
 • 7 yrs.
 • Miami

EVALUATION FORM

Firm Name: ⑧ 305 Consulting Engineers

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	6	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Civil/Structural

- Strong structural design
- 2yrs. Miami
- SBE
- knowledgeable staff.
- Team work. design and construction of bridges with very qualified subcontractors and design firms.

Firm Name: ⑨ BEA Architects

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Architects

- Strong architect firm
- Team work. maintain schedule
- Past performance demonstrates significant strengths
- Projects on time and quality work.
- Miami
- 20 yrs

Firm Name: ⑩ Biscayne Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Civil/Survey

- Experienced personnel in Civil and Survey
- 122 yrs of survey.
- Just number of projects for many municipalities and FDOT.
- Miami
- SBE

Firm Name: ⑪ C & I Construction

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Utilities

- Firm capable of meeting the City's requirements for utility installations.
- Opalocka
- 13 yrs.

EVALUATION FORM

Firm Name: ⑫ Civica Architecture

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Architect

- Experienced architect
- firm 16 yrs
- Local SBE.
- Design and construction approach is of superior quality.

Firm Name: ⑬ Craven Thompson & Assoc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Landscape Survey/Gen. Consulting

- Very strong design team
- Excellent past performance on listed disciplines.
- 48 yrs.
- WBC

Firm Name: ⑭ D. L. Fields Consultants

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Architects

- 10 yrs
- WBC SBE
- Highly qualified personnel
- Many ongoing projects

Firm Name: ⑮ David Plummer & Assoc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Civil/Architect/Landsc.

- 42 yrs.
- Local SBEs
- Knowledgeable personnel
- Qualified subconsultants
- Bates Engineering certified as SBE

EVALUATION FORM

Firm Name: ①⑥ EAS Civil Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil

- 2yrs. SBE
- Not many projects as it is expected for only two years in business.
- Hollywood.

Firm Name: ①⑦ EAC Consulting

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil

- Very knowledgeable design team.
- Firm has performed exceptional work for the City of Opa Locka.
- M/WBE
- 26 yrs.
- Miami

Firm Name: ①⑧ Eastern Engineering Group

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Structural

- Woman owned firm.
- Over 15 yrs.
- Under contract with City of Miami and MD Public Schools
- Strong structural background

Firm Name: ①⑨ EBS Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil / Geo / Consulting

- Highly qualified engineers
- SBE. 26 yrs.
- Has designed and monitored construction for the City of Opa Locka.
- Strong team of subs.

EVALUATION FORM

Firm Name: (20) Eco Tech Consulting

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Environmental

- Firm has prepared/submitted excellent work for environmental reports required by DERM.
- 12 yrs Boca Raton

Firm Name: (21) H.W. Lochner

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Civil / Traffic / Geo Architectural / Landscape / Survey / Consulting

- Sub - SBE
- 76 yrs - Doral
- Well rounded engineering firm
- Firm clearly demonstrates the technical capability to deliver excellent work in all the disciplines listed.
- Has done work for many municipalities and for FDOT.

Firm Name: (22) Kimley-Horn and Assoc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Civil / Survey / Geo

- 53 yrs.
- Very knowledgeable staff
- Exceptional work for multiple municipalities as well as for FDOT.
- Numerous strengths benefit to the City.
- Great Gutter

Firm Name: (23) Landshore Enterprises

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Erosion Control

- 18 yrs - North Venice
- Firm has produced excellent work for the City of Opa. Locher.
- Canal restoration is an ongoing contract.

EVALUATION FORM

Firm Name: (24) McMahon Assoc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Civil/Traffic

- 33 yrs. Doral
- Very strong traffic eng. team.
- Excellent past work performance.

Firm Name: (25) ME Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Architectural/MEP

- Strong mechanical/electrical team.
- 10 yrs. Miami.
- Worked on MD Parks and public housing.

Firm Name: (26) Nova Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Geotechnical

- 24 yrs. Fort Lauderdale.
- Very knowledgeable and professional team.
- Fully equipped and full service laboratory.
- Has worked on many projects in South Florida.

Firm Name: (27) Nyarko Architectural Group

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Architectural/MEP/Env.

- 24 yrs. Miami. SBE
- Excellent work in MD public schools that included all listed disciplines.

EVALUATION FORM

Firm Name: (28) Pistorino & Lam Consulting

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Arch/Struct/Civil/MEP

- 34 yrs. Miami
- Diversed engineering firm.
- Very knowledgeable staff.
- Delivers excellent quality jobs on listed disciplines.

Firm Name: (29) Premiere Design Solutions

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Civil/Survey

- 13 yrs. North Miami. SBE
- Has done work for the City of Dade County and the field product is excellent.
- Very knowledgeable staff.
- Strengths that will benefit the city.

Firm Name: (30) R. E. Chisholm Architects.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES: Architects

- 31 yrs. Miami
- Very well established firm
- Professional and very knowledgeable team.
- Firm's approach to work and service exceeds performance

Firm Name: (31) Radise International

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES: Geotechnical

- 23 yrs. Dorado. SBE
- Very experienced staff
- Equipped lab & trucks to deliver excellent results

EVALUATION FORM

Firm Name: (32) SGM Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

MEP

- 29 yrs. Fort Lauderdale
- MBE
- Has done work for multiple municipalities
- Very experienced personnel
- Excellent quality of work

Firm Name: (33) Synalowski Romanik Saye

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Architects

- 11 yrs. Fort Lauderdale
- Very knowledgeable architects and qualified subconsultants
- Firm has worked and delivered excellent work to multiple municipalities

Firm Name: (34) Tierra South Florida

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Geotech

- 12 yrs. Miami Lakes
- Very experienced staff that has worked on numerous projects in Florida.
- The quality of the results is excellent.
- Fully equipped lab and drillers.

Firm Name: (35) Universal Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	4	5

NOTES:

Geotech

- 56 yrs. Hialeah
- Very experienced staff
- Fully bonded material testing lab.

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Corian DelaineSignature: [Signature]Date: 6/2/2020Firm Name: 2 plus Architects

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	5	5	

Firm Name: Caltran Engineering group

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	1	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	0	5	

Firm Name: Michael Flough Landscape Architect

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	10	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name:

Perrin International services

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

SSN Engineering

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

The Beta Jones Group, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

300 Engineering Group, P.A.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

305 Consulting Engineers, LLC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BEA Architects, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

Biscayne Engineering Company, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

C&I Construction & Design, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

Civica Architecture

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

Craven Thompson & Associates, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

D. L. Fields Consultants, LLC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		6
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

David Plummer & Associates

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: EAS Civil Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: EAC Consulting, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: Eastern Engineering Group

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: _____

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: EBS Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: Eco Tech Consulting, LLC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: H. W. Lockner, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: Kinley-Horn and Associates, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name:

Landshore Enterprises, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

Mc Mahan Associates, Inc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

ME Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

Nova Engineering & Environmental, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name: Nyarko Architectural Group, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	5	5	

Firm Name: Pistorino & Alam Consulting Engineers, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	0	5	

Firm Name: Premiere Design Solutions, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	5	5	

Firm Name: R. E. Chisholm Architects, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5 Local Business Preference		5	
6 CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name:

Radice International, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BGM Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference. (It Does not state)	0	5

NOTES:

Firm Name:

Synalowski Romanile Sayer, LLC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

Tierra South Florida, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name: Universal Engineering Sciences

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	16
5 Local Business Preference		5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: _____

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.		5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15
5 Local Business Preference		5
6 CBE or SBE Preference.		5

NOTES:

Firm Name: _____

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.		5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15
5 Local Business Preference		5
6 CBE or SBE Preference.		5

NOTES:

Firm Name: _____

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.		5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15
5 Local Business Preference		5
6 CBE or SBE Preference.		5

NOTES:

EVALUATION FORM

RFQ No. 20-0324200

Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: ARSHAD VIQARSignature: [Signature]Date: 6.2.20Firm Name: 2 PLUS Architects, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5 Local Business Preference	5	5	
6 CBE or SBE Preference.	5	5	

Firm Name: Calton Engineering Group Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	5	5	

3 Firm Name: Michael Flaugh Landscape Architect

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5 Local Business Preference	2	5	
6 CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: Peirson International Services Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	26	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: SSN Engineering LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: The Beta Jones Group Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	24	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: 300 Engineering Group, P.A.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: 305 Consulting Engineers LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	26	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: BEA Architects Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: Biscayne Engineering Company, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Biscayne Engineering Company staff resumes show staff as 1 Professional Surveyor & Mapper

Firm Name: C & I Construction and Design, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	22	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

12. Firm Name: Civica Architecture

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Licensed Architect: 3
 Licensed Engineers: 0
 Proposed Consultants PE: 9

Firm Name: Craven Thompson & Associates, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

14 Firm Name: D.L. Fields Consultants, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

15 Firm Name: David Plummer & Associates

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: EA3 Civil Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	24	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: EAC Consulting, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

18 Firm Name: Eastern Engineering Group

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: EBS Engineering, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: Eco Tech Consulting, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

21 Firm Name: H.W. Lochner, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: Kimley-Horn and Assoc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: Landshore Enterprises, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

shore line protection

EVALUATION FORM

Firm Name:

Mc Mahon Associates, Inc.

24

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

ME Engineering Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	0	5

NOTES:

26 Firm Name:

Nova Engineering and Environmental, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	21	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Environmental, Materials Testing
Geotechnical Engineering

Firm Name:

Nyarko Architectural Group Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: Pistorino & Alam Consulting Engineers, Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	0	5	

Firm Name: Premiere Design Solutions Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15	
5 Local Business Preference	5	5	
6 CBE or SBE Preference.	0	5	

Firm Name: R.E. Chisholm Architects Inc.

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	5	5	

Firm Name: Radise International, LC

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	5	5	

EVALUATION FORM

32 Firm Name: SGM Engineering, Inc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

33 Firm Name: Synalovski Romanik Sage LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

34 Firm Name: Tierra South Florida Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Materials Testing, Geotechnical Engineering

35 Firm Name: Universal Engineering Sciences LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Construction Materials Testing

EVALUATION FORM

RFQ No. 20-0324200

Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: R. ODDMAN

Signature: _____

Date: 06-02-2020Firm Name: 2 PLUS ARCHITECTS

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	5	5	

Firm Name: CATTRAN

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5 Local Business Preference	4	5	
6 CBE or SBE Preference.	5	5	

Firm Name: MICHAEL FLAUGH LANDSCAPE

Criterion	Points	Max. Points	NOTES:
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35	
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5 Local Business Preference	3	5	
6 CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name:

PERRIN INT'L

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

SSN

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

BETA JONES

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

300 ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

305 CONSULTING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	6	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BEA ARCHITECTS

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BISCAYNE ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

C & I CONSTRUCTION

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

CIVICA

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	4	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

CRIVEN THOMPSON & ASSOC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

D.L. FIELDS CONSULTANTS

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

DAVID PLUMMER & ASSOC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	7	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name: EAB CIVIL ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: EAC CONSULTING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: EASTERN ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: EBS ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: ECO TECH CONSULTING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: H.W. LOCHNER

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	7	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: KIMLEY-HORN

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: LANDSHORE ENTERPRISES

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	2	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name:

McMANN ASSOCIATES

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

ME ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

NOVA ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

NYARKO ARCHITECTURAL

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

PISTORINO & ALAM CONSULTING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

PREMIERE DESIGN SOLUTIONS

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

R. E. CHISHOLM

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

RADISE INT'L

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

SGM ENGINEERING

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

SYNAROVSKI ROMANIK

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

TIERRA SOUTH FLORIDA

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

UNIVERSAL ENG.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

RFQ No. 20-0324200

Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name:

GERALD LEE

Signature:



Date:

6/2/20

Firm Name:

2+ ARCHITECTS, Inc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	18	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	2	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name:

PERRIN INTERNATIONAL SERVICES, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

SSN ENGINEERING, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BETA JONES GROUP, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	0	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

300 ENGINEERING GROUP, P.A.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

305 CONSULTING ENGINEERS, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	0	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BEA ARCHITECTS, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

BISCAYNE ENGINEERING COMPANY, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

C&I CONSTRUCTION AND DESIGN, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15
5 Local Business Preference	5	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name:

CIVICA ARCHITECTURE

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

CRAYEN THOMPSON & ASSOCIATES, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

D.L. FIELD CONSULTANTS, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

DAVID PLUMMER & ASSOCIATES

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

EA3 CIVIL ENGINEERING, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

EAC Consulting, Inc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

EASTERN ENGINEERING GROUP

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

EBJ ENGINEERING, Inc.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

Eco Tech Consulting, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

H.W. Lochner, Inc

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

KIMLEY-HORN and Associates

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

LANDSHORE ENTERPRISES, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	10	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	10	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	2	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

EVALUATION FORM

Firm Name: McMAHON ASSOCIATES, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: ME ENGINEERING, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: NOVA ENGINEERING and ENVIRONMENTAL, LLC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	18	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: NYARKO ARCHITECTURAL GROUP, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	19	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	19	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name:

PISTORINO & ALAM CONSULTING ENGINEERS, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name:

PREMIERE DESIGN SOLUTIONS, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

R.E. CITIZEN ARCHITECTS, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name:

RADISE INTERNATIONAL, LC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: SGM ENGINEERING, INC.

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: SYNALOVSKI Romanik Saye, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	0	5

NOTES:

Firm Name: TIERRA SOUTH FLORIDA, INC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5 Local Business Preference	4	5
6 CBE or SBE Preference.	5	5

NOTES:

Firm Name: UNIVERSAL ENGINEERING SCIENCES, LLC

Criterion	Points	Max. Points
1 Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	12	35
2 Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35
3 Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4 Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15
5 Local Business Preference	4	5
6 CBE or SBE Preference	0	5

NOTES:

Public Meeting Notice

State Road (SR) 969/Milam Dairy Road/NW 72 Avenue
From West Flagler Street to NW 72 Street
Project Identification Number: 429345-3-52-01

The Florida Department of Transportation (FDOT) will host a Public Meeting for a roadway improvement project along SR 969/Milam Dairy Road/NW 72 Avenue from West Flagler Street to NW 72 Street, in Miami-Dade County.



6 p.m. to 8 p.m.
Tuesday, February 25, 2020
Robert King High Park (Meeting Room)
7025 W Flagler Street, Miami, FL 33144

For information about this meeting or project, please contact
Community Outreach Specialist Rodolfo Roman at 305-470-5477
or by email Rodolfo.Roman@dot.state.fl.us
Visit www.fdotmiamidade.com for project information.

The Public Meeting will follow an informal format allowing the public to arrive at any time from 6 p.m. to 8 p.m. Graphic displays will be shown and FDOT representatives will be available to discuss the project and answer questions. Public participation at this meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this Public Meeting is asked to advise the agency at least seven days before the Public Meeting by contacting: Irene Varela at (305) 470-5342 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Irene.Varela@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1 (800) 955-8771 (TDD) or 1 (800) 955-8770 (Voice).

Public Meeting Notice

State Road (SR) 924/Gratigny Road/NW 119 Street
From SR 9/NW 27 Avenue to SR 7/NW 7 Avenue
Project Identification Numbers: 439981-1/2-52-01 and 441963-1-52-01

The Florida Department of Transportation (FDOT) will host a Public Meeting for two roadway improvement projects and one bridge improvement project along SR 924/Gratigny Road/NW 119 Street from SR 9/NW 27 Avenue to SR 7/NW 7 Avenue, in Miami-Dade County.



5:30 p.m. to 7:30 p.m.
Thursday, February 27, 2020
North Central Branch Library
9590 NW 27 Avenue, Miami, FL 33147

For information about this meeting or projects, please contact
Community Outreach Specialist Rodolfo Roman at 305-470-5477
or by email Rodolfo.Roman@dot.state.fl.us
Visit www.fdotmiamidade.com for project information.

The Public Meeting will follow an informal format allowing the public to arrive at any time from 5:30 p.m. to 7:30 p.m. Graphic displays will be shown and FDOT representatives will be available to discuss these projects and answer questions. Public participation at this Public Meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this Public Meeting is asked to advise the agency at least seven days before the Public Meeting by contacting: Irene Riaz at 305-470-5342 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Irene.Varela@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1 800-955-8770 (Voice).



CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS

RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services**.

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC

Public Meeting Notice

State Road (SR) 969/Milam Dairy Road/NW 72 Avenue
From West Flagler Street to NW 72 Street
Project Identification Number: 429345-3-52-01

The Florida Department of Transportation (FDOT) will host a Public Meeting for a roadway improvement project along SR 969/Milam Dairy Road/NW 72 Avenue from West Flagler Street to NW 72 Street, in Miami-Dade County.



6 p.m. to 8 p.m.
Tuesday, February 25, 2020
Robert King High Park (Meeting Room)
7025 W Flagler Street, Miami, FL 33144

For information about this meeting or project, please contact
Community Outreach Specialist Rodolfo Roman at 305-470-5477
or by email Rodolfo.Roman@dot.state.fl.us
Visit www.fdotmiamidade.com for project information.

The Public Meeting will follow an informal format allowing the public to arrive at any time from 6 p.m. to 8 p.m. Graphic displays will be shown and FDOT representatives will be available to discuss the project and answer questions. Public participation at this meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this Public Meeting is asked to advise the agency at least seven days before the Public Meeting by contacting: Irene Varela at (305) 470-5342 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Irene.Varela@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1 (800) 955-8771 (TDD) or 1 (800) 955-8770 (Voice).

Public Meeting Notice

State Road (SR) 924/Gratigny Road/NW 119 Street
From SR 9/NW 27 Avenue to SR 7/NW 7 Avenue
Project Identification Numbers: 439981-1/2-52-01 and 441963-1-52-01

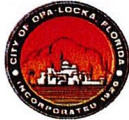
The Florida Department of Transportation (FDOT) will host a Public Meeting for two roadway improvement projects and one bridge improvement project along SR 924/Gratigny Road/NW 119 Street from SR 9/NW 27 Avenue to SR 7/NW 7 Avenue, in Miami-Dade County.



5:30 p.m. to 7:30 p.m.
Thursday, February 27, 2020
North Central Branch Library
9590 NW 27 Avenue, Miami, FL 33147

For information about this meeting or projects, please contact
Community Outreach Specialist Rodolfo Roman at 305-470-5477
or by email Rodolfo.Roman@dot.state.fl.us
Visit www.fdotmiamidade.com for project information.

The Public Meeting will follow an informal format allowing the public to arrive at any time from 5:30 p.m. to 7:30 p.m. Graphic displays will be shown and FDOT representatives will be available to discuss these projects and answer questions. Public participation at this Public Meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this Public Meeting is asked to advise the agency at least seven days before the Public Meeting by contacting: Irene Riaz at 305-470-5342 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Irene.Varela@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1 800-955-8770 (Voice).



CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS

RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services**.

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC



HotWorks.org

Miami Fine Art Shows™

December 7 & 8, 2019
Haulover Park/Bill Bird Marina

December 14 & 15, 2019
Regatta Park, Coconut Grove

Juried Fine Art & Fine Craft Show ~ \$1,500 Professional Awards

All Art is Original, Personally Handmade & for Sale by the Artist Present at the Show

Saturday & Sunday 10am-5pm daily ~ Free Admission ~ \$5 Optional Donation Supports

Plus! Youth Art Competition for K-8 or Ages 5-13 with \$250 Youth Art Awards



www.hotworks.org Facebook.com/HotWorksArtShows Instagram @HotWorksArtShows Charles Strain, Sculpture

Call 941-755-3088 or email info@hotworks.org to request material in accessible format, information on access for persons with disabilities, or a sign language interpreter (7 days in advance).



CITY OF OPA-LOCKA REQUEST FOR QUALIFICATIONS RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services**.

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC

SCHOOL SCENE

7 Miami schools to be in youth climate change summit at FIU

BY ADRIANNE RICHARDSON
schoolsceenmia@gmail.com

The Student Advisory Board on Climate Change will host the 2020 Miami Youth Climate Summit from 8:30 a.m. to 4:30 p.m. March 7 at Florida International University's Graham Center.

The Student Advisory Board on Climate Change is comprised of 25 students

from seven local schools, including Gulliver Schools, Robert Morgan Educational Center, TERRA Environmental Research Institute, Palmer Trinity School, Ransom Everglades, Palmetto Middle School and Miami Palmetto High School.

The summit will feature Andres Rufo, founder and director of The Boiling River Project; two workshop sessions; a student panel

and a National Geographic Expert Panel that will be broadcast live at the Bay Area Youth Climate Summit in California.

The board encourages high school students interested in learning new skills regarding climate change and educators interested in becoming National Geographic Certified Educators to attend. The cost to attend is \$20, and lunch is included.



BRIAN WITTE AP

Kallan Benson, a student activist and a leader of Fridays for Future, speaks in support of legislation in Maryland to reduce greenhouse emissions statewide by 60% by 2030 during a news conference on Wednesday, Feb. 19, 2020, in Annapolis, Md.

For information or to buy tickets, visit <http://gulliver.life/2020mycs>.

CORAL REEF SENIORS WIN TOP HONORS AT FAIRCHILD EVENT

Seniors Solange Acosta and Adam Chequer from Coral Reef High School won first place in The Fairchild Challenge's

annual Environmental Debates. The recent challenge took place at Fairchild Tropical Botanic Garden in Coral Gables.

Schools from Miami-Dade and Broward participated in this year's Fairchild Challenge, which is an interdisciplinary environmental science competition. The competition re-

quired students to debate on various topics, including the Turkey Point Power Plant, regulation of sunscreen sales, ending federal aid to rebuild in disaster-prone areas and the Paris Climate Agreement.

BLUE RIBBON FOR SCHECK

Scheck Hillel Community School was recently selected as one of 50 U.S. private schools nominated to receive the U.S. Department of Education's 2020 National Blue Ribbon School of Excellence title.

The National Blue Ribbon Schools award aims to recognize schools, their students, faculty, and staff for their hard work to create safe and welcoming environments where students can learn. Official winners will be announced this fall.



CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS

RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services**.

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC

City of Opa-locka



RFQ NO: 20-0324200

REQUEST FOR QUALIFICATIONS (RFQ)

**ARCHITECTURAL AND ENGINEERING CONSULTING
SERVICES**

TABLE OF CONTENTS

SECTION	PAGE
Instructions to Bidders	Page 4
SECTION 1 GENERAL TERMS AND CONDITIONS	Page 6
1-1 Definitions	Page 6
1-2 Availability of Request for Qualifications	Page 10
1-3 Cone of Silence	Page 10
1-4 Contents of Solicitation	Page 10
1-5 Preparation and Submission of a Proposal	Page 12
1-6 Late Proposals, Late Modifications and Late Withdrawals	Page 15
1-7 Solicitation Postponement or Cancellation	Page 15
1-8 Cost of Proposals	Page 15
1-9 Oral Presentations	Page 15
1-10 Exceptions to the Solicitation	Page 15
1-11 Proprietary/Confidential Information	Page 16
1-12 Evaluation of Proposals	Page 16
1-13 Negotiations	Page 17
1-14 Award of an Agreement	Page 17
1-15 Right of Appeal	Page 19
SECTION 2 SPECIFIC SCOPE OF WORK AND SPECIFIC REQUIREMENTS	Page 20
2-1 Purpose	Page 20
2-2 General Description	Page 20
2-3 Minimum Requirements	Page 22
2-4 Solicitation Timetable	Page 22
2-5 Term of Contract	Page 23
2-6 Method of Award	Page 23
2-7 Method of Payment	Page 23
2-8 Insurance	Page 23
2-9 Contents of Proposal	Page 24

2-10	Evaluation Criteria	Page 29
2-11	Compliance with Federal, State and Local Laws	Page 30
2-12	Point of Contact	Page 30

FORMS		Page 31
SECTION 3	AGREEMENTS	Page 31
SECTION 4	PROPOSAL COVER SHEET	Page 53
SECTION 5	ADDENDA ACKNOWLEDGEMENT FORM	Page 54
SECTION 6	PROPOSER'S INFORMATION FORM	Page 55
SECTION 7	PROPOSER'S DISCLOSURE OF SUBCONTRACTORS	Page 58
SECTION 8	DRUG FREE WORKPLACE AFFIDAVIT	Page 60
SECTION 9	ANTI-KICKBACK AFFIDAVIT	Page 62
SECTION 10	NON-COLLUSIVE AFFIDAVIT	Page 63
SECTION 11	NON-DISCRIMINATION AFFIDAVIT	Page 66
SECTION 12	BUSINESS/VENDOR PROFILE SURVEY	Page 67
SECTION 13	REQUEST FOR TAXPAYER IDENTIFICATION	Page 68

IT IS SOLELY AND STRICTLY THE RESPONSIBILITY OF EACH PROPOSER TO SUBMIT PROPOSALS TO THE CITY OF OPA-LOCKA, OFFICE OF THE CITY CLERK, ON OR BEFORE:

PROPOSAL DUE: 03/24/2020 AT 2:00 P.M.

**INSTRUCTIONS FOR SUBMITTING A PROPOSAL
IN RESPONSE TO A FORMAL
REQUEST FOR QUALIFICATIONS**

1. All Proposals must be submitted on 8 ½" by 11" paper, neatly typed with normal margins and spacing. The original document package must not be bound, but the document package copies should be individually bound.
2. Proposers must submit one unbound, one-sided original, and six two-sided bound copies (for a total of 7 and one CD or USB containing an electronic version of the complete Proposal to the City of Opa-locka ("City Hall") by the Proposal Due Date and Time.
3. All required forms must be notarized, where necessary, by a registered notary, and completed by the Proposer submitting the Proposal.
4. The Proposal must be signed by an authorized officer of the Proposer who is legally authorized to enter into a contractual relationship with the City.
5. The original and all copies of the Proposal must be packaged in an envelope or container and submitted to the City at the following address:

**OFFICE OF THE CITY CLERK
THE CITY OF OPA-LOCKA
780 Fisherman Street
OPA-LOCKA, FL 33054**

6. Proposals must include the following information clearly marked on the face of the envelope or container:
 - a) Proposer's name, return address and telephone number;
 - b) Solicitation number;
 - c) The Solicitation Due Date and Time; and
 - d) Title of the Solicitation

7. Hand-carried Proposals may be delivered during the City's regular business hours, Mondays through Thursdays, excluding holidays observed by the City, but not beyond the Due Date and Time.
8. Proposals submitted at the same time for different solicitations shall be placed in separate envelopes and each envelope shall contain the information stated in paragraph 6 above.
9. Proposers are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required, previously stated information appears on the outer package or envelope used by such service.

PROPOSERS WHO FAIL TO INCLUDE THE ABOVE INFORMATION ON THE FACE OF THEIR PROPOSALS MAY BE DEEMED "NON-RESPONSIVE," AND SUCH PROPOSERS SHALL HAVE NO GROUNDS OF PROTEST IN THE EVENT THEIR PROPOSALS ARE OPENED IN ERROR.

THE CITY IS NOT RESPONSIBLE FOR DELAYS CAUSED BY ANY MAIL, PACKAGE OR COURIER SERVICE, INCLUDING THE U.S. MAIL, OR CAUSED BY ANY OTHER OCCURRENCE. ANY PROPOSAL RECEIVED AFTER THE DUE DATE AND TIME STATED IN THE SOLICITATION TIMETABLE IN THIS REQUEST FOR QUALIFICATIONS WILL NOT BE OPENED AND WILL NOT BE CONSIDERED. TELEGRAPHIC OR FACSIMILE PROPOSALS WILL NOT BE CONSIDERED.

SECTION 1

GENERAL TERMS AND CONDITIONS

1-1 DEFINITIONS

Wherever used in these General Terms and Conditions or in the other Contract Documents the following terms have the meanings indicated:

The term "Addenda" shall mean the written or graphic instruments issued which make additions, deletions, or revisions to the Solicitation.

The term "Application for Payment" shall mean the form furnished by the Consultant to request progress or final payment and which includes such supporting documentation as is required by the Contract Documents.

The term "Amendment" shall mean a document signed by the Consultant and the City that authorizes an adjustment in the Work, Contract Price or Contract Time.

The term "Best and Final Proposal(s)" shall refer to the final quote submitted after negotiations are completed that contains the Proposer's most favorable terms for price, Services and products to be delivered.

The terms "CBE" or "SBE" Firms shall refer to a business that either: (1) qualifies as a "County Business Enterprise" ("CBE") as defined in the Miami-Dade County Code, has a valid Miami-Dade County business tax receipt, and is located in and doing business in Miami-Dade County, or (2) qualifies as a "Small Business Enterprise" ("SBE") as defined in the Miami-Dade County Code.

The term "Chief Procurement Officer" shall refer to the Director of the City's Procurement Department.

The term "City" shall refer to the City of Opa-locka, Florida, or its City Commission, as applicable.

The term "City Commission" shall mean the governing and legislative body of the City.

The term "City Manager" shall mean the Chief Administrative Officer of the City.

The term "Claim" shall mean a demand, assertion, dispute or other such claim by one of the parties arising out of or based upon the terms and conditions of the Contract Documents.

The term "Consultant" shall refer to the Successful Proposer that will contract with the City to provide professional Services for this Project.

The terms "Contract" or "Agreement" shall refer to the Contract that may result from this Request for Qualifications. "Sample Contract" shall refer to the enclosed

sample contract, provided for illustrative purposes only, and subject to modification by the City.

The term "Contract Documents" shall mean the Request for Qualifications, all attachments and exhibits, Qualification Forms (including the Quote, information required of Proposer, and all required certificates and affidavits), Contract, Performance Bond, Payment Bond, General Terms and Conditions (if any), Special Conditions (if any), Technical Specifications (if any), Drawings, and all addenda and Change Orders.

The term "Contract Price" shall mean the original contract amount established in the Proposal and awarded by the City, as may be amended by Change Order.

The term "Contract Time" shall mean the original time between commencement and completion established in the Contract, as may be amended by Change Order.

The term "Day" shall mean a calendar day of 24 hours measured from midnight to the 11:59 P.M.

The term "Defective Work" shall mean Work that is unsatisfactory, faulty, or deficient; or that does not conform to the requirements of the Contract Documents; or that does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract Documents; or Work that has been damaged prior to a recommendation of final payment.

The term "Due Date and Time" shall refer to the due date and time listed in the Solicitation Timetable stated in Section 2 of this Solicitation.

The term "Effective Date of the Agreement" shall mean the date indicated in the Agreement on which it was executed. If no such date is indicated it means the date on which the Agreement is signed and delivered by the last of the parties to sign and deliver.

The term "Final Completion" shall mean the date on which all conditions and requirements of any permits and regulatory agencies have been satisfied, any documents required by the Contract Documents have been received by the City; any other documents required to be provided by the Consultant have been received by the City, and the Work defined herein has been fully completed in accordance with the terms and conditions of the Contract Documents.

The term "Force Majeure" shall mean any delay occasioned by superior or irresistible force(s) occasioned by violence in nature without the interference of human action, such as, hurricanes, tornados, flood and loss caused by fire and other similar unavoidable casualties; changes in federal Law, state or local Laws, ordinances, codes or Regulations, enacted after the date of this Agreement and having a substantial impact on the Project; other causes beyond the parties control; or by any other such causes which the City and the Consultant decide in writing to justify the delay. Provided, however, that market conditions, labor conditions, and similar matters which normally impact the Work shall not be considered a Force Majeure.

The term "Goods" shall refer to all Materials and commodities that will be required to be provided by the Successful Proposer in accordance with the Scope of Work and the terms and conditions of this Solicitation.

The terms "Laws and Regulations", or "Laws" or "Regulations" shall mean the laws, rules, regulations, ordinances, codes, and/or orders promulgated by a lawfully constituted body authorized to issue such laws and regulations, including the applicable federal, state and local government entities and/or agencies.

The term "Local Business" shall refer to a firm that is domiciled and doing business within the City of Opa-Locka City limits and complies with all City of Opa-Locka licensing requirements, and is current on all City taxes.

The term "Materials" shall mean materials incorporated in this Project or used or consumed in the performance of the Work.

The term "Notice of Intent to Award" shall mean the written notice by the City to the apparent Successful Proposer stating that upon compliance by the apparent Successful Proposer with the conditions precedent therein within the time specified, the City may enter into a Contract.

The term "Notice to Proceed" shall mean any written notice issued by the City to the Successful Proposer authorizing the Successful Proposer to proceed with the Work.

The terms "Procurement Office" or "Procurement Department" shall refer to the Procurement Office of the City.

The term "Proposal" shall mean any offer(s) submitted in response to this Request for Qualifications.

The term "Proposal Forms" shall mean the forms required to be submitted in accordance with this Request for Qualifications.

The term "Proposer" shall refer to any architect or engineer submitting a Proposal in response to this Request for Qualifications.

The terms "Request for Qualifications", "RFQ" or "Solicitation" shall mean this Request for Qualifications, including all exhibits, attachments, amendments and change orders issued by the Procurement Department.

The terms "Specifications" or "Technical Specifications" shall mean those portions of the Contract Documents consisting of the General Requirements and written technical descriptions of products and execution of the Work.

The terms "Subcontractor" or "Sub consultant" shall refer to any person, firm, entity, or organization, other than the employees of the Successful Proposer, who contracts with the Successful Proposer to furnish labor, or labor and Materials, in connection with the Work or Services for the City, whether directly or indirectly, on behalf of the Successful Proposer.

The term "Substitutions" shall mean Materials, products, equipment or system, that are alternate from those originally specified in the Contract Documents.

The term "Successful Proposer" shall refer to the Consultant receiving an award of a Contract as a result of this Request for Qualifications.

The term "Supplier" shall mean a manufacturer, fabricator, supplier, distributor, Material man, or Vendor.

The term "Surety" shall mean the surety company or individual which is bound by the performance bond and payment bond with and for the Successful Proposer who is primarily liable, and which surety company or individual is responsible for the Successful Proposer's satisfactory performance of the Work under the Contract and for the payment of all debts pertaining thereto in accordance with Section §255.05, Florida Statutes.

The term "Taxes" shall mean all taxes related to the performance of the Work or any portion thereof, including but not limited to, all sales, consumer, use, occupational, excise, social security, unemployment compensation and similar taxes.

The term "Underground Utilities" shall mean all pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities which have been installed underground to furnish any of the following Services or Materials: water, sewage and drainage removal, electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, traffic, or other control systems.

The term "Vendor" shall mean all merchants, material men, suppliers of labor, Material and equipment, providers and all other professionals who are currently under service contracts with the City and are delivering Services to the City.

The term "Weather Delays" shall mean Work stoppage caused by abnormal inclement weather, where abnormal duration and frequency of rain or exceptionally adverse weather as compared with the Weather Bureau data and supported by Project logs, has caused the Consultant to suspend critical path activities during the exceptional adverse weather event for more than 50 percent of the Work period of the Day. Weather delay claims can be made for Work Day only. No time extension will be allowed for weekend rains.

The term "Work Day" shall be as defined as being the time between the hours of 7:00 A.M. and 6:00 P.M. on weekdays; except when Work is necessary for the proper care and protection of Work already performed, or except in case of emergency, or unless otherwise provided in the General Requirements.

The terms "Work", "Scope of Work", "Scope of Services", "Services", "Program", "Project", or "Engagement" shall mean all matters and things and includes all labor, Materials, equipment and Services that are required to be provided by the Successful Proposer in accordance with this Solicitation.

1-2 AVAILABILITY OF REQUEST FOR QUALIFICATIONS

Copies of this Solicitation package may be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

To request the Solicitation package from the City's Procurement Department, your request should include the following information: the Solicitation number and title, the name of the potential Proposer's contact person, the potential Proposer's name, complete mailing address, telephone number, and fax number.

Proposers who obtain copies of this Solicitation from sources other than DemandStar or the City's Procurement Department risk the potential of not receiving addenda, since their names will not be included on the list of firms participating in the Solicitation process. Proposers are solely responsible for the risks associated with obtaining copies of this Solicitation from other sources.

1-3 CONE OF SILENCE

Proposers are notified that this Solicitation is subject to a "**Cone of Silence.**" From the time of advertising and until the City Commission approves an award, there is a prohibition on communication by Proposers (or anyone on their behalf) with City's professional staff or Evaluation Committee members regarding this RFQ. This does not apply to oral communications at pre-proposal conferences, oral presentations before evaluation committees, Contract negotiations, public presentations made to the City Commission during any duly noticed public meeting, or communications in writing at any time with any City employee, official, or member of the City Commission regarding matters not concerning this Solicitation.

Any questions, explanations, or other request by Proposers regarding this Solicitation must be requested in writing to the City Clerk's Office to the attention of the City Clerk at jflores@opalockafl.gov.

1-4 CONTENTS OF SOLICITATION

a) General Conditions.

1) It is the sole responsibility of the Proposer to become thoroughly familiar with the Solicitation requirements and all terms and conditions affecting the process of this Solicitation. Pleas of ignorance by the Proposer of conditions that exist, or that may exist, will not be accepted as a basis for varying the requirements of this Solicitation.

2) The Proposer is advised that this Solicitation is subject to all legal requirements and all other applicable Laws and Regulations.

b) Additional Information/Addenda.

1) Requests for additional information, explanation, clarification or interpretation must be made in writing to the Procurement Department at the address listed above. Requests must be received by the Procurement

Department by the Due Date and Time stated in the Solicitation Timetable. Any request received after that time may not be reviewed for inclusion in this Solicitation. Requests shall contain the requester's name, address, telephone number, fax number and e-mail address.

2) Responses to any inquiry shall be made by the Procurement Department, by written amendment to the Solicitation, per the date stated in the Solicitation Timetable. The Proposer shall not rely on any representation, statement or explanation other than those made in this Solicitation or in any addenda issued. Where there appears to be a conflict between this Solicitation and any addenda issued, the last addendum issued shall prevail.

3) It is the Proposer's responsibility to ensure receipt of all addenda and substitute Proposal Forms. It is the Proposer's further responsibility to verify with the Procurement Department, prior to submitting a Proposal, that all addenda have been received. The Proposer shall submit the Proposal form entitled "**ADDENDA ACKNOWLEDGMENT FORM**" with their Proposal.

c) Conflicts in this Solicitation.

Where there appears to be a conflict between the General Terms and Conditions (if any), the Special Conditions (if any), the Specifications or Scope of Work and Specific Requirements, the Sample Contract, or any amendment issued, the order of precedence shall be: the last addendum issued, the Specifications or Scope of Work and Specific Requirements, the Special Conditions (if any), the General Terms and Conditions (if any), and the Sample Contract.

Where there appears to be a conflict of the Due Date and Time listed anywhere in this Solicitation, it is the sole responsibility of the potential Proposer to verify the Due Date and Time by contacting the City's Procurement Office at the address indicated above.

1-5 PREPARATION AND SUBMISSION OF A PROPOSAL

a) Preparation/Submission.

1) The Proposal Forms shall be used when submitting a Proposal. Use of any other forms may result in the Proposer's Proposal being deemed "Non-Responsive."

2) The Proposal shall be typed or completed legibly in ink. The Proposer's authorized agent shall sign the Proposal Forms in ink, and all corrections made by the Proposer shall be initialed in ink by the authorized agent. The use of pencil or erasable ink or failure to comply with any of the foregoing may result in the submittal being deemed "Non-Responsive."

Upon request, the City will provide a tax exemption certificate, if applicable.

Any special tax requirements will be specified either in the Special Conditions or in the Specifications.

3) Any telegraphic or facsimile Proposal shall not be considered.

4) The apparent silence or omission of any detail or description concerning the Services requested in the Scope of Work and/or any amendment regarding same shall be interpreted as meaning only the best commercial practices are to prevail, and that only Materials and workmanship of first quality will be used. All interpretations of the Scope of Work shall be made upon the basis of this Solicitation, and if the Solicitation is silent, on industry standards of best practices.

b) Vendor Registration is **not** required.

c) Criminal Conviction Disclosure.

Any individual who has been convicted of a felony during the past ten years and any corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten years shall disclose this information prior to entering into a contract with or receiving any funding from the City.

d) Sworn Statement on Public Entity Crimes.

Pursuant to Paragraph 2(a) of Section §287.133, Florida Statutes, "[A] person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

All Proposers shall submit a signed and notarized statement with their Proposals on the form entitled "**PUBLIC ENTITY CRIMES.**"

e) Drug-free Workplace Preference.

All public bids or Proposals are subject to the City's Preference to Businesses with Drug-free Workplace Program. The City grants a preference to a business with a drug-free workplace program whenever two or more Proposals are equal with respect to price, quality, and Services. The Drug-free Workplace vendor shall have the burden of demonstrating that its program complies with Section §287.087, Florida Statutes, and any other applicable state Law. All Proposers shall submit the form entitled "**DRUG-FREE WORKPLACE AFFIDAVIT**".

f) Anti-Kickback Affidavit.

All Proposers shall submit the duly signed and notarized form entitled "**ANTI-KICKBACK AFFIDAVIT**".

g) Non-Collusion Affidavit.

All Proposers shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which their Proposal has been submitted; or to refrain from submitting a Proposal in connection with such work; or have in any manner, directly or indirectly, sought by any person to fix the price or prices to be negotiated or that of any other Proposer to be negotiated, or to fix any overhead, profit, or cost elements of the price to be negotiated, or that of any other Proposer to be negotiated, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Proposer, or any person interested in the proposed Work. All Proposers shall submit the duly signed form entitled "**NON-COLLUSION AFFIDAVIT**".

h) Non-Discrimination Affidavit.

All Proposers shall affirm that their organization shall not discriminate against any person in its operations, activities or delivery of Services. Proposers shall also affirmatively comply with all applicable provisions of federal, state and local equal employment Laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for Service delivery.

All Proposers shall submit the duly signed and notarized form entitled "**NON-DISCRIMINATION AFFIDAVIT**".

i) Business/Vendor Profile Survey.

All Proposers shall provide the City with the information requested in the Business/Vendor Profile Survey prior to being recommended for award of any Contract resulting from this Solicitation.

j) Request for Taxpayer Identification Number and Certification.

All Proposers shall provide the City with their taxpayer identification number prior to being recommended for award of any Contract resulting from this Solicitation.

k) Antitrust Laws.

By submission of a signed Proposal, the Successful Proposer acknowledges compliance with all antitrust laws of the United States and the State of Florida.

l) Conflicts of Interest.

The award of the Contract hereunder is subject to the provisions of Chapter

112, Florida Statutes. Proposers shall disclose the name of any officer, director, partner, associate, or agent who is also an officer, appointee, or employee of the City at the time of the Proposal or within one year prior to the Due Date and Time. Proposers are required to disclose any such conflict that occurs after the Proposal Due Date and Time at the time of occurrence of such conflict of interest.

m) Collection of Fees and Taxes.

By acceptance of a Contract, the Successful Proposer acknowledges compliance with the requirement that all delinquent and current fees and Taxes due to the City from the Proposer have been paid. The City may require verification and satisfaction of all delinquencies and current fees and Taxes due prior to recommending a Proposer for the award of any Contract.

n) Preferences.

Local Business. Except where federal, state or county Law mandates to the contrary or where federal or state funding is utilized, the City shall grant a preference in the amount of five percent (5%) of any Proposal or five points of any Proposal score to a Local Business, as determined by the City. Such preference shall apply to bids or Proposals for commodities, Services and construction.

Businesses Employing Opa-Locka Residents. A Vendor located outside of the City limits is considered equivalent to a Opa-Locka Vendor (a Local Business) and accorded the same Local Business preference if it employs a minimum of ten full time equivalent ("FTE") Opa-Locka residents, or if Opa-locka residents constitute 20% FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger. Such preference shall apply to bids or Proposals for commodities, Services and construction.

CBE or SBE Firms. Except where federal, state or county Law mandates to the contrary, the City, pursuant to its purchasing authority, shall grant a preference in the amount of five percent (5%) of any bid or five points of any Proposal score to a CBE or SBE Firm. Such preference shall apply to bids or Proposals for commodities, Services and construction.

Application of preferences. In the application of any preference granted by the City Code or City policies in regard to this RFQ, the preference is applied by adding the specified points to the evaluation criteria scoring.

1-6 LATE PROPOSALS, LATE MODIFICATIONS, AND LATE WITHDRAWALS

Proposals received after the Solicitation Due Date and Time shall not be accepted, opened, or considered. Modifications of Proposals received after the Solicitation Due Date and Time shall also not be accepted or considered. Withdrawals of Proposals received after the Solicitation Due Date and Time or prior to the expiration of 180 calendar days after the Solicitation Due Date and Time shall not be accepted or allowed.

1-7 SOLICITATION POSTPONEMENT OR CANCELLATION

The City may, at its sole and absolute discretion, at any time prior to City

Commission award and approval of a Contract, reject all or any parts of any or all Proposals, re-advertise this Solicitation, postpone or cancel this Solicitation or waive any irregularities in this Solicitation or any process used in this Solicitation.

1-8 COST OF PROPOSALS

All expenses involved with the preparation and submission of Proposals to the City shall be borne by the Proposer(s). No payment shall be made for any responses received by the City or effort required of or made by the Proposer(s) prior to commencement of Work authorized pursuant to the Contract.

1-9 ORAL PRESENTATIONS

The City may require Proposers to perform oral presentations in support of their Proposals or to exhibit or otherwise demonstrate the information contained therein. This presentation or demonstration may be performed before the Evaluation/Selection Committee and/or the City Commission. If required, the City shall provide Proposers with as much advance notice as possible prior to the date of such a presentation.

1-10 EXCEPTIONS TO THE SOLICITATION

Exceptions are not applicable to this Solicitation. Taking exceptions in the Proposal may render the Proposal "Non-Responsive".

1-11 PROPRIETARY/CONFIDENTIAL INFORMATION

Proposers are provided with notice that all information submitted as part of or in support of Proposals will be available for public inspection after opening of the Proposals, in compliance with Chapter 119, Florida Statutes, popularly known as the "Public Records Law".

All Proposals submitted in response to this Solicitation shall become the property of the City. Unless the information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any Proposal in its best interest. Acceptance or rejection of any Proposal does not affect the City's rights hereunder.

1-12 EVALUATION OF PROPOSALS

a) Rejection of Proposal.

The City may reject any Proposal, and award the Contract to the next highest scoring Proposer or re-advertise for all or any part of this Solicitation whenever it is deemed in the best interest of the City, in the City's sole discretion. The City shall be the sole judge of what is in its "best interest". The City may reject any Proposal if the Proposer does not accept or attempts to modify the terms and conditions of this Solicitation.

b) Elimination from Consideration.

No Contract shall be awarded to any person or firm that is in default to the City as a result of any debt, Tax, or other obligation.

c) Waiver of Informalities.

The City reserves the right to waive any informalities or irregularities in this Solicitation.

d) Demonstration of Competency.

1) A Proposal will only be considered from a firm regularly engaged in the business of providing the Goods and/or Services required by this Solicitation. The Proposer must be able to demonstrate a good record of performance and have sufficient financial resources, equipment and organization to ensure that they can satisfactorily provide the Goods and/or Services required by this Solicitation.

2) The City may conduct a pre-award inspection of the Proposer's facilities and site or hold a pre-award qualification hearing to determine if the Proposer is capable of performing the requirements of this Solicitation. The City may consider any evidence available regarding the financial, technical or other qualifications and abilities of the Proposer, including past performance and experience with the City or any other governmental entity.

3) The City reserves the right to audit all records pertaining to any award resulting from this Solicitation, whether financial or otherwise.

e) Copy of Abstract of Proposals.

A copy of the Proposal abstract will be made available through www.DemandStar.com or may be requested in person from the Procurement Department. Proposal results shall not be provided by telephone or facsimile.

1-13 NEGOTIATIONS

The City, in its sole discretion, reserves the right to enter into Contract negotiations with the highest evaluation scoring, most qualified responsive, responsible Proposer whose Proposal is most advantageous to the City. If the City and that Proposer cannot negotiate a successful Contract, the City may terminate those negotiations and begin negotiations with the next most qualified responsive, responsible Proposer. This process may continue until a Contract acceptable to the City has been executed or all Proposals are rejected. No Proposer shall have any rights against the City arising from such negotiations or termination thereof.

To assure full understanding of and responsiveness to the Solicitation requirements and full understanding of qualified Proposals, discussions may be conducted with qualified Proposers who submit responses determined to be reasonably acceptable of being selected for award for the purpose of clarification and to assure full understanding of, and responsiveness to, the Solicitation requirements. The Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of Proposals, and such revisions may be permitted through negotiations prior to award for the purpose of obtaining Best and Final Proposals.

1-14 AWARD OF AN AGREEMENT

a) Agreement.

This Solicitation may contain a Contract similar to: **"SAMPLE AGREEMENT"**. After award, a Contract similar to the Sample Contract, inclusive of all attachments and any modifications that the City in its sole discretion may make and reflecting all requirements, terms and conditions of this Solicitation and any negotiated changes, will constitute the entire agreement between the parties. No rights shall inure to the Successful Proposer pursuant to this Solicitation until the Contract has been executed by both parties thereto.

b) Additional Information.

The award of the Contract may be preconditioned on the subsequent submission of other documents in connection with this Solicitation. The Successful Proposer shall be deemed "Non-Responsive" if such documents are not submitted in a timely manner and in the form required by the City. Where the Successful Proposer is deemed "Non-

Responsive” as a result of such failure to provide the required documents, the City may award the Contract to the next most qualified, responsive, responsible Proposer.

c) Independent Contractor.

The Successful Proposer shall be a Consultant operating independently from the City. The employees and Subcontractors or Subconsultants of the Successful Proposer shall not be considered or deemed employees, Subcontractor or Subconsultants or agents of the City, nor shall such employees and Subcontractor or Subconsultants of the Successful Proposer have any privity of contract with the City. Neither the Successful Proposer nor any of its employees shall receive any City benefits. The Successful Proposer shall supply competent and physically capable employees and Subcontractor or Subconsultants. The City may require the Successful Proposer to remove any employee or Subcontractor or Subconsultant it deems careless, incompetent, insubordinate, or otherwise objectionable and whose continued performance of the Services is not in the best interest of the City.

d) Contract Extension.

To the extent applicable, the City reserves the right to automatically extend the Contract for up to 180 calendar Days beyond the stated Contract term under the same terms and conditions of the Contract. The City shall notify the Successful Proposer(s) in writing of such extensions. Additional extensions beyond the first 180 Day extension may occur, if approved by the City Commission with the mutual agreement of the Successful Proposer.

e) Limited Contract Extension.

Any Work which commences prior to the termination date of the Contract and which will extend beyond the termination date shall, unless terminated by mutual written agreement of both parties, continue until completion at the same prices, terms and conditions as set forth in the Contract.

f) Warranty.

Any implied warranty granted under the Uniform Commercial Code shall apply to all Goods provided pursuant to the Contract.

g) Non-Exclusive Contract.

Although the purpose of this Solicitation is to secure a Contract that can satisfy the total needs of the City, it is agreed and understood that the Contract does not grant any exclusive rights to the Successful Proposer to receive all orders that may be generated by the City in connection with the types of Goods and/or Services required herein.

1-15 RIGHT OF APPEAL

a) After a notice of intent to award a Contract is posted by the City, any actual or prospective Proposer who is aggrieved in connection with the pending award of the Contract or any element of the Solicitation process may file a protest with the City Manager. A protest must be filed within five business days after the posting of the notice of award or the right to protest is forfeited. The protest must be in writing, must identify the name and address of the protester, and must include a factual summary of, and the basis for, the protest. Filing shall be considered complete when the written protest and accompanying required filing fee is received by the City Manager.

b) The protester must include a nonrefundable filing fee to compensate the City for the expenses of administering the protest. The fee shall be in the form of cash or a cashier's check, and in accordance with the schedule provided below:

Contract Award	Protest Filing Fee
\$10,000-\$50,000	\$500.00
\$50,001-\$250,000	\$1,000.00
\$250,001 and greater	1% of the pending award or \$5,000.00, whichever is greater

SECTION 2

SCOPE OF WORK AND SPECIFIC REQUIREMENTS

2-1 PURPOSE

To establish a library of Licensed Architects and Engineers to provide Architectural and Engineering Services for the City of Opa-Locka.

2-2 GENERAL DESCRIPTION

A. In accordance with Florida State Statute 287.055, known as the "Consultants' Competitive Negotiation Act", the purpose of this Solicitation is to establish a pool of consultants for each category listed below to be used as-needed to provide prompt and efficient professional Services and with construction values required by the City on a project by project basis. The various Services within a category may include (without limitation) design, cost estimating, and construction management Services on an as-needed basis.

B. Upon review of the qualifications, firms will be evaluated and ranked. The evaluation committee may short list and rank firms per category and may interview these firms for final ranking and recommendation to the City Commission. Proposers may be short listed in more than one category.

C. The following categories are intended to provide a broad overview of the types of Projects that may be contemplated by the City in the future. Proposers **shall** specify the category or categories of their expertise to which they are submitting their Proposal and indicate same on the front of their Proposal for ease of evaluation. For each category, Proposers shall ensure that their team is capable of performing all of the Services listed for each category.

General Categories:

- i **Civil Engineering** – New Infrastructure construction, studies and redevelopment, including but not limited to roadways; parking areas; drainage improvements; water, sewer and reclaimed water systems improvements; park improvements, specialties required including landscape architecture, irrigation, electrical engineering, site environmental evaluation, wetland permitting and biological evaluations.
- i **Architectural Services** –Services may include but may not be limited to programming, design, construction documents and construction management for new and existing facilities.
- i **Landscape Architectural Services** – Services may include but many not be limited to design, document preparation and inspection for new and existing facilities and parks.

- iv. **Structural Engineering Services** – Services may include but may not be limited to design, construction documents and construction management for new and existing facilities.
- v. **Mechanical/Electrical/Plumbing Services** – Services may include but may not be limited to design, construction documents and construction management for new and existing facilities.
- vi. **Utilities Engineering** - To prepare and develop planning documents, feasibility studies, preliminary design, reports, facility upgrades and modifications, construction documents, permitting, utility management and operation assistance, water and wastewater rate study, financial and revenue analysis, short and long term capital improvement plan, and other professional Services that may be deemed necessary.
- vii. **Traffic Engineering**- Services may include traffic studies, parking studies, traffic signal warrants and other traffic and transportation related studies and design Services that may be necessary.
- viii. **Land Surveying**- Professional surveying Services such as ALTA, boundary and topographic surveys, construction layout and as built, subsurface utility surveying, preparation of plat and subdivision documents and other surveying related Services.
- ix. **Construction Testing and Inspections**- Professional engineering Services such as geotechnical and environmental explorations; soils testing; construction Materials testing; due diligence environmental studies such as Phase 1, Phase II, and or RAP inspection Services required by building code such as special inspector, threshold inspector and other material testing or inspection Services that may be necessary.
- x. **General Consulting Engineering**- The Consulting Engineer shall provide planning, technical, financial and economical studies and analyses, engineering design, procurement assistance, construction oversight, sight inspections, management, environmental compliance support, technical services, expert witness testimony, as required and any and all other relevant services required by the City and/or in support of the City's operations, including but not limited to operation consultation to the Utilities and Public Works Departments. In addition, General Consulting Engineer shall have the expertise to provide support for the issuance of new and maintenance of existing bond issues.

D. The Proposers must be licensed to perform all nature of Services within a category and have extensive experience in Miami-Dade County. They will be expected to provide some or all of the following Services:

- i. Design, engineering, budget and construction cost estimating

Services, bidding assistance, permitting and contract administration Services during construction, which may or may not include on-site representation during construction.

- i Provide Scope of Services in a timely manner and work within the budget.
- i Effectively practice sound financial business practices and fiscal responsibility.

2-3 MINIMUM REQUIREMENTS

A. In order for a Proposal to be considered by the City, Proposers shall demonstrate, in their Proposals, compliance with the following minimum requirements:

- i Proposers must be currently certified, licensed and authorized to work in the State of Florida to perform the following Services: architecture, civil, utilities and traffic engineering, land surveying, construction testing and inspections;
- i Experience working within Miami-Dade County on projects within each category; and
- i Currently insured and meeting insurance requirements applicable by Law to perform the Services, with insurance certificates that state the name of the Proposer, current street address of the business and the type of work that the Business Tax Receipt is issued for and all additional insurance requirements, including required endorsements, as specified herein.

B. The City shall not consider Proposals that fail to demonstrate compliance with the above requirements. The Consultant shall maintain and keep in force throughout the life of the Contract, all renewals and extensions, if any, pertaining or related to the requirements specified in this Section. Failure of the Consultant to comply with these requirements will be sufficient grounds for the City to declare the Contract in default and subject the Contract to possible termination by the City.

2-4 SOLICITATION TIMETABLE

The anticipated schedule for this Solicitation, and the award of any resulting Contract, shall be as follows:

RFQ TIMETABLE	
RFQ Advertised	February 23, 2020
Due Date and Time for this RFQ	March 24, 2020 at 2:00 p.m.
Award Recommendations	TBD

The above schedule is not final. The City reserves the right to modify the above dates and times, at its discretion.

2-5 TERM OF CONTRACT: UPON COMPLETION AND ACCEPTANCE

The Contract resulting from this Solicitation shall commence upon the date of execution and shall remain in effect for a period of three years with one three year renewal option, at the City's sole discretion.

2-6 METHOD OF AWARD: TO THE HIGHEST QUALIFIED EVALUATION SCORING, RESPONSIVE, RESPONSIBLE PROPOSER(S) (SUBJECT TO SUCCESSFUL NEGOTIATION AND APPROVAL OF A CONTRACT)

A. This Solicitation shall require City Commission approval of the final ranking and recommended award of the RFQ to the highest qualified evaluation scoring responsive, responsible Proposer, subject to the successful negotiation and approval of a mutually agreeable Contract substantially in the form of the Sample Contract attached to this RFQ.

B. The Chief Procurement Officer or designee is authorized to enter into Contract negotiations with the highest evaluation scoring, responsive, responsible Proposer and whose Proposal will be the most advantageous to the City. If the City is unable to negotiate a satisfactory Contract, negotiations with that Proposer may be terminated and negotiations may begin with the second most qualified Proposer. If these negotiations also prove unsatisfactory, negotiations may again be terminated, and the City may negotiate with the third most qualified firm. If the short-list of qualified firms is exhausted, the City may select additional Proposers with which to attempt to negotiate a Contract, in the order of their ranking.

C. The resulting Contract shall contain requirements, terms and conditions consistent with this Solicitation, along with any modifications which the City, in its sole discretion, may require or accept. No rights shall inure to the benefit of any Proposer pursuant to this Solicitation until the Contract has been executed by both parties and approved by the City Commission, where applicable.

2-7 METHOD OF PAYMENT: PERIODIC INVOICES FOR SERVICES RENDERED

The Successful Proposer shall submit fully and accurately documented invoices within 30 calendar days after the Services have been rendered. These invoices shall be submitted to the City of Opa-Locka, ATTN: Accounts Payable, 780 Fisherman Street, Opa-Locka, Florida 33054. All documentation shall reference the Contract number, the type of Service(s) provided, and the dates or period(s) that the Service(s) were provided in the prior 30 days.

2-8 INSURANCE

A. The Successful Proposer agrees to, in the performance of Work and Services under the Contract, comply with all applicable federal, state and local Laws and Regulations now in effect or hereinafter enacted during the term of the Contract and any renewal(s).

B. The Successful Proposer shall obtain, at Successful Proposer's expense, all necessary insurance in such form and amount as required by the City's Risk Manager

upon Contract execution and prior to beginning Work under the Contract, including but not limited to Workers' Compensation Insurance; Unemployment Insurance; Professional Liability Insurance, and all other insurance required by Law. The Successful Proposer shall maintain such insurance in full force and effect during the term of the Contract and shall require all Subcontractors or Sub consultants to do so. The Successful Proposer and all Subcontractors or Sub consultants shall provide to the City's Risk Manager Certificates of all insurance and required endorsements prior to beginning any Work under the Contract. The Successful Proposer shall indemnify, defend and hold the City harmless (as allowed by applicable Law) from any damage resulting from the failure of either the Successful Proposer or any of its Subcontractors or Sub consultants to maintain such insurance. All certificates and endorsements must be approved by the City's Risk Manager and provided in the time requested by the City.

B. All insurance companies used shall be rated at least A VII per Best's Key Rating Guide and be licensed to do business in Florida.

C. All policies shall be Occurrence, not Claims Made forms (except for professional liability).

D. The Successful Proposer's general liability insurance policies shall be endorsed to add the City of Opa-Locka as an additional insured with waiver of subrogation in its favor (except for professional liability). The Successful Proposer's general liability insurance shall be primary to any liability insurance policies carried by the City. The Successful Proposer shall be responsible for all deductibles and self-insured retentions on the Successful Proposer's liability insurance policies.

E. All of the policies of insurance shall contain a provision or endorsement that the coverage afforded shall not be cancelled, materially changed or renewal refused until at least 30 calendar days written notice has been given to the City by certified mail.

2-9 CONTENTS OF PROPOSAL

To facilitate the analysis of responses to this RFQ, Proposers are required to prepare their Proposals in accordance with the instructions outlined in this Section. **Proposers must respond in full to all RFQ sections and follow the indicated RFQ format (section numbering, and similar matters) in their Proposals. Failure to follow these instructions may result in rejection of the Proposal.**

a) The Proposal must consist of the components listed below.

1) The Qualification Proposal:

i) Cover Page

The form entitled "**PROPOSAL COVER PAGE**" (**SECTION 4**) is to be used as the cover page for the Qualification Proposal. This form must be fully completed and signed by an authorized officer of the Proposer.

ii) Table of Contents

The Table of Contents should outline in sequential order the major areas of the Proposal. All pages of the Proposal, including enclosures, must be clearly and consecutively numbered and correspond to the Table of Contents.

iii) Executive Summary

Each Proposer shall provide a brief summary describing the Proposer's ability to perform Work requested in this Solicitation, a history of the Proposer's background and experience providing services, the qualifications of the Proposer's personnel to be assigned to this Project, the Subcontractors, Sub consultants, and/or Suppliers and a brief history of their background and experience, and any other information called for by this Solicitation which the Proposer deems relevant. This summary should be brief and concise to apprise the reader of the experience and qualifications of the Proposer, staff, Subcontractors, Sub consultants, and/or Suppliers.

iv) Required Information.

Proposers shall provide documentation that demonstrates their ability to satisfy the required information contained herein. Proposers who do not satisfy the requirements or who fail to provide supporting documentation and/or affidavits as specified herein may be deemed "Non-Responsive". If a prescribed format or required documentation for the response to information requirements is listed below, Proposers must use the required format and supply said documentation.

See form entitled "**PROPOSER INFORMATION FORM**" (SECTION 6).

v) Technical Information.

A) Describe the Proposer's approach to organization/management and the responsibilities of Proposer's management and Project personnel that will perform Work; describe methods or benchmarking systems used to ensure quality service, customer satisfaction, prompt complaint resolution, quality control, and timely initiation and completion of all Work.

B) Provide relevant background information on your firm, including a brief history, firm ownership, and organizational structure, location of headquarters, and number and location of offices.

C) List any subsidiary/affiliate company of the Proposer in the same business, the nature of the relationship, and the location of their office(s).

D) Provide a description or information concerning or substantiating each of the requirements below:

- 1) Drug-free Work Place.
- 2) Employee drug testing program.
- 3) Proposer's experience, past performance, financial capabilities, violations, and litigation.
- 4) Proposer's social responsibility, charitable acts and contributions, and benevolence programs.
- 5) Proposer's internal, organization-wide green and environmental programs and initiatives.

E) State the number of years the Proposer has been in business and the number of years in operation under the Proposer's current business name. Any business owner who has previously operated a business under another name must include a description of the previous business and identify the name of each business. Failure to include such information will be deemed by the City as an intentional misrepresentation and may render the Proposal "Non- Responsive".

F) Provide a detailed description of the largest projects the Proposer is either performing or has completed within the last five years which are similar in scope. Describe the Proposer's qualifications and experience realized by the performance and management of these projects. The specific role of the Proposer in any project which is included must be described in detail. The description should identify for each project or contract:

- 1) The name and size firm of the client, address, telephone number and the name of the contact person;
- 2) A description of the required work;
- 3) The contract term;

4) A statement as to whether the Proposer was a prime contractor, Subcontractor, Sub consultant, or supplier; and

5) The result of the project.

G) List any and all contracts the Proposer has performed for the City.

H) Describe any other experience related to the Work or Services described in **SECTION 2, SCOPE OF WORK AND SPECIFIC REQUIREMENTS**.

I) Proposers shall provide evidence of financial stability for the last three years.

J) Describe any prior or pending litigation or investigation, either civil or criminal, involving a governmental agency or which may affect the performance of the Services to be rendered herein, in which the Proposer, any of its employees (while in the performance of their duties), Subcontractors or Sub consultants is or has been involved within the last three years.

K) Describe and explain any prior complaints (both substantiated and inconclusive) filed with any governmental agency against the Proposer or any of its employees (while in the performance of their duties), Subcontractors or Subconsultants within the last five years.

L) Confirm in your Proposal that your firm has errors and omissions insurance and include the carrier and amounts.

vi) Key Personnel and Subcontractors or Subconsultants.

A) Provide an organizational chart showing all individuals, including their titles, who will perform any Work under the Contract. This chart must clearly identify the Proposer's employees and those of the Subcontractors or Subconsultants.

B) Describe the expertise of your firm's professional staff for both the local office and the entire organization. Describe the experience, qualifications, and other relevant information, including relevant experience on similar contracts, for all key individuals and Subcontractors or Subconsultants who will perform Work under the Contract. This information shall include functions to be performed by key individuals, Subcontractors or Subconsultants to include

the number of professionals in each of the following categories:

- 1) Licensed architects;
- 2) Licensed engineers;
- 3) Unlicensed technical support staff; and
- 4) Administrative staff

C) Describe the team that would serve the City. List each team member's role on this Engagement, professional designation, qualifications, experience, education, and clients with similar services.

D) Provide resumes with job descriptions and other detailed qualification information on all key personnel who will be assigned to the Contract, including any Subcontractors or Subconsultants. The phrase "all key personnel" includes all partners, managers, senior employees and other professional or technical staff that will perform Work under the Contract.

E) List names and addresses of all first tier Subcontractors, Subconsultants, or suppliers who will perform and/or provide Work or Services under the Contract.

vii) Affidavits and Acknowledgements.

A) PROPOSAL COVER PAGE (SECTION 4)

B) ADDENDA ACKNOWLEDGEMENT FORM (SECTION 5)

C) PROPOSER INFORMATION FORM (SECTION 6)

D) PROPOSER'S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS, AND SUPPLIERS (SECTION 7)

E) DRUG-FREE WORKPLACE AFFIDAVIT (SECTION 8)

F) ANTI-KICKBACK AFFIDAVIT (SECTION 9)

G) NON-COLLUSIVE AFFIDAVIT (SECTION 10)

H) NON-DISCRIMINATION AFFIDAVIT (SECTION 11)

I) BUSINESS/VENDOR PROFILE SURVEY (SECTION 12)

**J) FORM W-9 REQUEST FOR TAXPAYER
IDENTIFICATION NUMBER AND CERTIFICATION
(SECTION 13)**

2-10 EVALUATION CRITERIA

A. Following the closing of the Solicitation, the Proposals will be evaluated by an evaluation committee appointed by the City. The evaluation committee may be comprised of any combination of City personnel and representatives selected by the City with the appropriate experience and/or knowledge, striving to ensure that the committee is well balanced. The scoring of Proposals is based on a point total and not +5+a percentage factor.

B. The evaluation committee will first evaluate and rank responsive Proposals based on the criteria listed below. The criteria are itemized with their respective weights for a maximum total of 100 points. A Proposer may receive the maximum points, a portion of this score, or no points at all, depending upon the merits of the Proposal as judged by the evaluation committee. A Proposal that fails to adequately show the qualifications and experience necessary for this Project shall be deemed "Non- Responsive" and will not be considered.

C. The evaluation committee reserves the right, (but is not obligated), to require oral presentations from one or more of the Proposers, either before or after the initial ranking, and shall have the option to short-list and re-rank after the receipt of additional information from such presentations, follow-up questions and answers, on-site Proposer demonstrations, reference checks or site visits.

<u>Criteria</u>	<u>Points</u>
1) Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35
2) Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35
3) Previous experience working with local regulatory, permitting agencies and governmental clients.	5
4) Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15
5) Local Business Preference.	5

6)	CBE or SBE Preference.	5
----	------------------------	---

TOTAL	100
--------------	------------

2-11 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS

The Successful Proposer understands and acknowledges that agreements with governments are subject to certain Laws and Regulations, including laws pertaining to (without limitation) matters such as public records, conflict of interest, and record keeping. The Successful Proposer agrees to comply with and observe all applicable Laws, codes and ordinances, as they may be amended from time to time.

2-12 POINT OF CONTACT

For any additional information regarding the Specifications and requirements of this Solicitation, contact the Procurement Department at the address indicated herein.

SECTION 3 – FORMS

SAMPLE AGREEMENTS

(The City reserves the right to amend the terms and conditions set forth herein)

CONTINUING SERVICES A G R E E M E N T

For

PROFESSIONAL CONSULTING SERVICES

Between City

of Opa-locka

And

THIS AGREEMENT, is made effective on the last date of execution herein, between the CITY OF OPA-LOCKA, FLORIDA, a Florida municipal corporation (the "CITY") whose place of business is 2300 Civic Center Place, Opa-Locka, Florida 33054, and _____, a _____ corporation, authorized to conduct business in the State of Florida (the "CONSULTANT"), whose principal place of business is _____.

WHEREAS, the City advertised RFQ No. 20-0324200, Architectural and Engineering Consulting Services to establish a renewed library of Engineering and Architectural Consultants to perform professional services for Specific Projects (the "Specific Projects") for the City on an as needed basis; and

WHEREAS, pursuant to Section 287.055, Florida Statutes, the City solicited offers from qualified architects and engineers and selected the Consultant to provide the professional services required for the Specific Project; and

WHEREAS, the Consultant is willing and able to perform such professional services for the City within the basic terms and conditions set forth in this Agreement (the "Agreement"); and

WHEREAS, the purpose of this Agreement is not to authorize a Specific Project, but to set forth certain terms and conditions that shall be incorporated into subsequent supplemental agreements for Specific Projects, when required.

NOW THEREFORE, in consideration of the mutual terms, conditions, promises and covenants set forth below, the City and Consultant agree as follows:

SECTION 1. DEFINITIONS

The following definitions and references are given for the purpose of interpreting the terms as used in this Agreement and apply unless the context indicates a different meaning. Additional definitions, provided in Request for Qualifications No. 18-05-24 for Engineering and Consulting Services (the "RFQ"), are also incorporated herein.

1.1 Lump Sum: a method of payment to the Consultant for a fixed sum amount that constitutes total compensation to the Consultant for the performance by the Consultant of a Specific Project. Said fixed sum includes but is not limited to, compensation for all fees, expenses and out-of-pocket costs of the Consultant.

1.2 Reimbursable Direct Expenses or Reimbursable: the non-salary expenses directly attributable to the Project, including without limitation long-distance communications; application and permit fees paid for securing approval of authorities having jurisdiction over the Specific Project; actual cost of reproduction, printing, binding and photocopying of drawings, specifications, renderings and other documents; postage; travel expenses; and Subconsultant fees.

1.3 Specific Project Agreement or Project Agreement: an agreement to provide services for a particular Project.

1.4 Subconsultant Fee: the direct and actual cost of the Subconsultant with no markup, as reflected by actual invoices of the Subconsultant.

1.5 Travel Expenses: actual mileage, meals and lodging expenses incurred directly for the Specific Project for travel outside of Broward County. No overnight travel or out-of-town travel outside of Broward County shall be reimbursed unless the Consultant has secured advance written authorization for such travel from the City Manager. Reimbursement for such authorized travel expenses shall be at the rates provided for in Chapter 112, Florida Statutes, as may be amended from time to time, which rates shall by reference be made a part of this Agreement as though set forth in full.

SECTION 2. SPECIFIC PROJECTS/SCOPE OF SERVICES

21 In accordance with the Consultants' Competitive Negotiation Act, the Consultant shall provide professional services to the City for Specific Projects as authorized from time to time by the City. The City reserves the right to select one or more firms to perform any Specific Project(s).

22 When the need for services for a Specific Project occurs, the City may, in its sole discretion, enter into negotiations with the Consultant for that Specific Project under the terms and conditions of this Agreement. The City shall initiate negotiations by providing the Consultant with a "Scope of Services Request," requesting from the Consultant a proposal to provide professional services for the Specific Project. The Consultant shall prepare a proposal that includes a lump sum fee and a manpower-task breakdown.

23 The agreement for each Specific Project (the "Project Agreement") shall set forth, among other things, the following:

2.3.1 The Scope of Services;

2.3.2 The deliverables;

2.3.3 The time and schedule of performance, any applicable penalty for failure to timely perform, and term;

2.3.4 The amount and schedule of payment of compensation;

2.3.5 The personnel assigned to the Specific Project; and

2.3.6. Any other details necessary to accomplish the Specific Project.

24 The professional Services to be rendered by the Consultant shall commence subsequent to the execution of each Project Agreement. The City Manager is authorized to negotiate and execute such Project Agreements to the extent authorized by the City Code. The Consultant's services shall be performed, completed and submitted to the City as specified in this Agreement and in the Project Agreement.

25 The Contract Documents for each Specific Project shall incorporate this Agreement. Unless otherwise agreed to in writing, in the event that any of the terms or conditions of this Agreement conflict with the Project Agreement, the provisions of the Project Agreement shall apply.

26 In the event the City and the Consultant are unable to reach a satisfactory Specific Project Agreement or the City determines that the best interests of the City would be served by procuring services for a Specific Project from another Consultant, then the City may, in its sole discretion, terminate negotiations with the Consultant for the Specific Project.

SECTION 3. TERM AND TERMINATION

31 The term of this Agreement shall be for a period of three years, commencing on the last date of execution herein, with two successive City options to renew for additional one year terms, unless terminated earlier pursuant to Section 4 of this Agreement. The Chief Procurement Officer may authorize up to a 90 day extension of this Agreement in accordance with its terms and conditions, and the City Manager or his/her designee is authorized to extend this Agreement, for operational purposes only, for a maximum of 180 days.

32 TERMINATION – For Convenience - This Agreement may be terminated by the City for convenience upon 30 calendar days' written notice to the Consultant. In the event of such termination, any services performed by the Consultant under this Agreement shall, at the option of the City, become the City's property and the Consultant shall be entitled to receive compensation for any Work completed pursuant to this Agreement to the satisfaction of the City, up through the date of termination. Under no

circumstances shall City make payment of profit for services that have not been performed.

33 **TERMINATION - For Cause** - This Agreement may be terminated by either party upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 3.2 and the provisions of Section 3.2 shall apply.

3.4 **EFFECT ON PROJECT AGREEMENT** - Nothing in this section shall be construed to create a right by either party to terminate any ongoing Project Agreement(s). Termination of a Project Agreement shall be exclusively through the termination provisions of the specific Project Agreement or as provided by law.

SECTION 4. DEFAULT

4.1 An event of default shall mean a breach of this Agreement by the Consultant. Without limiting the generality of the foregoing and in addition to those instances referred to as a breach herein, an event of default shall include the following:

- 4.1.1 Consultant has not performed services in a timely manner;
- 4.1.2 Consultant has refused or failed to supply sufficient properly skilled staff personnel;
- 4.1.3 Consultant has failed to make prompt payment to Subcontractors or suppliers for any services;
- 4.1.4 Consultant has become insolvent or has assigned the proceeds received for the benefit of the Consultant's creditors, or the Consultant has taken advantage of any insolvency statute or debtor/creditor law or the Consultant's affairs have been put in the hands of a receiver;
- 4.1.5 Consultant has failed to obtain the approval of the City where required by this Agreement;
- 4.1.6 Consultant has failed in the representation of any warranties;
- 4.1.7 Consultant has refused or failed to provide the services as defined in this Agreement.

4.2 In the event Consultant fails to comply with the provisions of this Agreement, the City may declare the Consultant in default, notify the Consultant in writing, and give the Consultant a reasonable time to cure the default. In no event shall

the time period for curing the defect exceed 15 business days unless otherwise agreed to by the parties. In the event payment has been made for services or any work not completed, the Consultant shall return these sums to the City within 10 days after notice that these sums are due. Nothing in this Article shall limit the City's right to terminate, at any time, pursuant to the provisions of this Agreement.

4.3 In an Event of Default, the Consultant shall be liable for all damages resulting from the default, including but not limited to:

4.3.1 lost funding, and

4.3.2 all costs associated with procuring alternate services, including without limitation, for the Services and additional amounts expended by the City, including procurement and administrative costs.

4.4 The City may take advantage of each and every remedy specifically existing at law or in equity. Each and every remedy shall be in addition to every other remedy specifically given or otherwise existing and may be exercised from time to time as often and in such order as may be deemed expedient by the City. The exercise or the beginning of the exercise of one remedy shall not be deemed to be a waiver of the right to exercise any other remedy. The City's rights and remedies as set forth in this Agreement are not exclusive and are in addition to any other rights and remedies available to the City in law or in equity.

SECTION 5. ADDITIONAL SERVICES AND CHANGES IN SCOPE OF SERVICES

5.1 Changes Permitted. Changes in the Scope of Services of a Project Agreement, consisting of additions, deletions, revisions, or any combination thereof, may be ordered by the City by directive, without invalidating the Project Agreement. The Consultant shall comply with the directive. The terms of the resulting Change Order shall be based upon rates provided in the Consultant's Proposal for the Specific Project, or at actual cost.

5.2 Change Order Defined. Change Order shall mean a document, which is signed by the Consultant and the City and authorizes an adjustment in the work contract price or contract time.

5.3 Effect of Executed Change Order. The execution of a Change Order by the City and the Consultant shall constitute conclusive evidence of the Consultant's agreement to the ordered changes in the Scope of Services, the compensation to be paid to Consultant and the required time for performance. The Consultant, by executing the Change Order, waives and forever releases any claim against the City for additional time or compensation (including additional overhead) for matters relating to or arising out of or resulting from the services included within or affected by the executed Change Order. The Consultant agrees that no claim for delay damages shall be asserted against the City and hereby waives the right to assert any such claim.

SECTION 6. CITY'S RESPONSIBILITIES

The City shall:

61 Provide Consultant with all available information as may be requested in writing by the Consultant and allow reasonable access to all pertinent information relating to the services to be performed by Consultant.

62 Furnish to Consultant, at the Consultant's request, existing studies, reports and other available data pertinent to the services to be provided by Consultant.

63 Provide Consultant access to City property as required for Consultant to perform services.

SECTION 7. CODE OF ETHICS

The code of ethics of the National Society of Professional Engineers is incorporated into this Agreement by this reference.

SECTION 8. POLICY OF NON-DISCRIMINATION

The Consultant shall comply with all federal, state and local laws, ordinances, rules and regulations applicable to the Specific Project and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery in the performance of Work under this Agreement or a Project Agreement.

SECTION 9. OWNERSHIP OF DOCUMENTS/DELIVERABLES

91 All finished or unfinished documents, including but not limited to detailed reports, studies, plans, drawings, surveys, maps, models, photographs, specifications, and all other data prepared for the City or furnished by Consultant pursuant to any Project Agreement shall become the property of the City, whether the Specific Project for which they are made is completed or not, and shall be delivered by Consultant to City within 10 calendar days after receipt of written notice requesting delivery of said documents. In no event shall the Consultant use or permit to be used any of the documents without the City's prior written authorization. Any reuse of such documents by the Consultant without the written consent of the City for the specific purpose intended will be at the Consultant's sole risk and is not authorized by the City.

92 All subcontracts for the preparation of reports, studies, plans, drawings, specifications or other data entered into by the Consultant for a Specific Project shall provide that all such documents and rights obtained by virtue of such contracts shall become the property of the City.

93 All final plans and documents prepared by the Consultant shall bear the endorsement and seal of a person duly registered as a Professional Engineer, Architect, Landscape Architect, Professional Geologist, or Land Surveyor, as appropriate, in the State of Florida.

SECTION 10. RECORDS/AUDITS

10.1 Consultant shall maintain and require Subconsultants to maintain complete and accurate records, books, documents, papers and accounts pertaining to Work performed in connection with this Agreement. Such records, books, documents, papers and accounts shall be available at all reasonable times for examination and audit by City or any authorized City representative with reasonable notice and shall be kept for a period of three years after the completion of each Specific Project performed pursuant to this Agreement. Incomplete or inaccurate entries in such records, books, documents, papers or accounts will be grounds for disallowance by or reimbursement to the City of any fees or expenses based upon such entries.

10.2 Refusal of the Consultant to comply with the provisions of Section 10.1 shall be grounds for immediate termination for cause by the City of this Agreement or any Project Agreement.

SECTION 11. NO CONTINGENT FEE

Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. In the event the Consultant violates this provision, City shall have the right to terminate this Agreement or any Project Agreement, without liability, and at its sole discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

SECTION 12. INDEPENDENT CONTRACTOR

The Consultant is an independent contractor under this Agreement. Services provided by the Consultant shall be by employees of the Consultant and subject to supervision by the Consultant or an authorized Subcontractor, and not as officers, employees or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of the Consultant.

SECTION 13. ASSIGNMENT; AMENDMENTS

13.1 Neither this Agreement nor any interest herein shall be assigned, transferred or otherwise encumbered, under any circumstances, by Consultant, without the prior written consent of City, which may be withheld for any reason.

13.2 No modification, amendment or alteration in the terms or conditions of this Agreement shall be effective unless contained in a written document executed by authorized agents of both parties.

SECTION 14. INDEMNIFICATION/HOLD HARMLESS

14.1 The Consultant shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses and costs, including but not limited to reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of the Consultant and other persons employed or utilized by the Consultant in the performance of the services under this Agreement and any Project Agreement.

14.2 The Consultant acknowledges that specific consideration has been paid or will be paid under this and each Project Agreement for this hold harmless and indemnification provision, and further agrees with the foregoing provisions of indemnity and also agrees with the collateral obligation of insuring said indemnity as set forth in Section 15.

SECTION 15. INSURANCE

15.1 The Consultant shall not commence Work under this Agreement until Consultant has obtained all insurance required under this Section and such insurance has been approved by the Risk Manager of the City; nor shall the Consultant allow any Subcontractor to commence Work on its sub-contract until all similar insurance as such required of the Subcontractor has been obtained and approved. The Consultant shall secure and maintain such insurance throughout the duration of this Agreement and any Project Agreement.

15.2 Certificates of Insurance. Prior to the execution of this Agreement and/or any Project Agreement, the Consultant shall provide to the City's Risk Management Division, certificates of Insurance evidencing the required insurance coverages. The certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and any Project Agreement and shall state that such insurance is as required by this Agreement and any Project Agreement. The City reserves the right to require the Consultant to provide a certified copy of such policies upon written request by the City. If a policy is due to expire prior to the completion of the services, renewal certificates of insurance or policies shall be furnished 30 calendar days prior to the date of their expiration. Each policy certificate shall be endorsed with a provision that not less than 30 calendar days' written notice shall be provided to the City before any policy or coverage is cancelled or restricted. All policies shall be issued by companies authorized to do business under the laws of the State of Florida. The City shall be named as an additional insured on all insurance policies, and with a waiver of subrogation in the City's favor. Consultant shall supply City with copies of all policies and required endorsements.

15.3 Policyholders and Financial Ratings must be no less than "A-VII" and Class X respectively in the latest edition of "Bests Key Rating Guide", published by A.M. Best Guide.

15.4 Workers' Compensation and Employer's Liability Insurance. Workers' Compensation Insurance shall be maintained during the term of this Agreement and any Project Agreement to comply with statutory limits for all employees, if required, and in the case any work that is sublet, the Consultant shall require the Subcontractors similarly to

provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this policy Employer's Liability Insurance with minimum limits of \$1,000,000.00 for each accident.

15.5 Comprehensive Automobile and Vehicle Liability Insurance. This insurance shall be written in comprehensive form and shall protect the Consultant and the City against claims for injuries to members of the public and/or damages to property of others arising from the Consultant's use of motor vehicles or any other equipment and shall cover operation with respect to onsite and offsite operations and insurance coverage shall extend to any motor vehicles or other equipment irrespective of whether the same is owned, non-owned, or hired. The limit of liability shall not be less than \$1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office.

15.6 Commercial General Liability. This insurance shall be written in comprehensive form and shall protect the Consultant and the City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission to act of the Consultant or any of its agents, employees, or Subcontractors. The limit of liability shall not be less than \$1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability with a \$2,000,000 general aggregate.

(a) Coverage must be afforded on a form no more restrictive than the latest edition of the Commercial General Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include: 1) Premises and/or Operations; 2) Independent Contractors and Products and/or Completed Operations; 3) Broad Form Property Damage, Personal Injury and a Contractual Liability Endorsement, including any hold harmless and/or indemnification agreement.

(b) The City is to be specifically included as an additional insured with waiver of subrogation in favor of the City against the liability of the City resulting from operations performed by or on behalf of Consultant in performance of this or any Project Agreement. Consultant's insurance, including that applicable to the City as an additional insured, shall apply on a primary basis and any other insurance maintained by the City shall be in excess of and shall not contribute to Consultant's insurance. Consultant's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each insured or additional insured in the same manner as if separate policies had been issued to each.

15.7 Professional Liability. The Consultant shall furnish professional liability insurance coverage in an amount not less than \$1,000,000.00 with a deductible of \$50,000.00 or less, per claim. The Consultant shall be responsible for maintaining this professional liability insurance for a minimum of five years from the date of execution of each Project Agreement. Upon request of the City, the Consultant shall make available for inspection copies of any claims filed or made against the policy during the policy

term. The Consultant shall additionally notify the City, in writing, within 30 calendar days of any claims filed or made against this policy during the policy term.

15.8 All deductibles or self-insured retentions must be declared to and be approved by the City Manager or designee. The Consultant shall be responsible for the payment of any deductible or self-insured retention in the event of any claim. The City reserves the right to require any other insurance coverage it deems necessary depending upon the exposures related to any Project Agreement.

SECTION 16. REPRESENTATIVE OF CITY AND CONSULTANT

16.1 City Representative. The City designates the City Manager or designee, as the person to whom all communications pertaining to the day-to-day conduct of this Agreement shall be addressed.

16.2 Consultant Representative. Consultant shall inform the City Representative, in writing, of the representative of Consultant to whom all communications pertaining to the day-to-day action of this Agreement shall be addressed.

SECTION 17. COSTS AND ATTORNEY'S FEES

If either the City or Consultant is required to enforce the terms of this Agreement or any Project Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all such costs and expenses, including but not limited to, costs and reasonable attorney's fees.

SECTION 18. ALL PRIOR AGREEMENTS SUPERSEDED

This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained in this Agreement, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of the Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

SECTION 19. CONSULTANT'S RESPONSIBILITIES

19.1 The Consultant shall comply with all laws, ordinances and governmental rules, regulations and orders now or at any time during the term of this Agreement which are applicable to or which affect the procedures of the Consultant.

19.2 The obligation of the Consultant to comply with governmental requirements is provided for the purpose of assuring proper safeguards for the protection of person and property.

19.3 The Consultant shall exercise the same degree of care, skill and diligence in the performance of the services as is ordinarily provided by a professional engineer

under similar circumstances. If at any time during the term of any Project Agreement or the construction of the Specific Project for which the Consultant has provided services under a Project Agreement, it is determined that the Consultant's documents are incorrect, defective or fail to conform to the Scope of Services, upon written notification from the City, the Consultant shall immediately proceed to correct the work, re-perform services which fail to satisfy the foregoing standard of care as determined by the City, and shall pay all costs and expenses associated with correcting said incorrect or defective work, including any additional testing, inspections, and construction and reimbursement to the City for any other services and expenses made necessary thereby. The City's rights and remedies under this section are in addition to and are cumulative of any and all other rights and remedies provided by this Agreement, any Project Agreement, or by law, equity or otherwise.

19.4 The Consultant's obligations under Sections 14 and 19 shall survive termination or expiration of this Agreement or any Project Agreement.

19.5 Any and all drawings, plans, specifications, or other construction or contract documents prepared by the Consultant shall be accurate, coordinated and adequate for construction and shall be in conformity and comply with all applicable law, codes and regulations.

19.6 Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law.

19.7 Unless otherwise provided by law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. In the event of termination of this Agreement by either party, any reports, photographs, surveys and other data and documents and public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon termination of this Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein. Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

SECTION 20. SUBCONSULTANTS

20.1 In the event the Consultant requires the services of any Subconsultants/Subcontractors or other professional associates in connection with

services covered by this Agreement or any Project Agreement, the Consultant must first secure the prior written approval of the City before acquiring subcontracted Work.

20.2 Any subcontract with a Subcontractor or Subconsultant shall afford to the Consultant rights against the Subcontractor or Subconsultant which correspond to those rights afforded to the City against the Consultant herein, including but not limited to those rights of termination set forth herein.

20.3 No reimbursement or payment shall be made to the Consultant for any Subconsultants that have not been previously approved in writing by the City for use by the Consultant.

SECTION 21. NOTICES

Whenever either party desires to give notice to the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

-
-
-
-

FOR CITY:

City of Opa-locka
John Pate, City Manager
780 Fisherman Street
Opa-locka, Florida 33054

With Copy to:

Burnadette Norris-Weeks, P.A.
Opa-locka City Attorney
401 NW 7th Avenue
Fort Lauderdale, FL 33311

SECTION 22. TRUTH-IN-NEGOTIATION CERTIFICATE

Execution of this Agreement by Consultant shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement or any Project Agreement are accurate, complete, and current at the time of contracting. Compensation under any Project Agreement shall be adjusted to exclude any sums by which the City determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such adjustments shall be made within one year following the end of each Project Agreement.

SECTION 23. DISPUTE RESOLUTION

23.1 Any dispute concerning performance of this Agreement shall be decided by the City, who shall reduce the decision to writing and serve a copy on the Contractor. The decision shall be final and conclusive unless within 21 Days from the date of receipt, the Contractor files with the City a petition for administrative hearing. The City's decision on the petition shall be final, subject to the Contractor's right to review pursuant to Chapter 120, Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to the Contractor's ability to pursue any other form of dispute resolution; provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

23.2 Without limiting the foregoing, the exclusive venue of any legal or equitable action that arises out of or relates to this Agreement shall be the appropriate state court in Broward County, Florida. In any such action, Florida law shall apply and the parties waive any right to trial by jury.

SECTION 24. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

SECTION 25. HEADINGS

Headings are for convenience of reference only and shall not be considered in any interpretation of this Agreement.

SECTION 26. EXHIBITS

Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The Exhibits, if not physically attached, should be treated as part of this Agreement, and are incorporated by reference.

SECTION 27. SEVERABILITY

If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

SECTION 28. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.

SECTION 29. CONFLICT-OF-INTEREST

29.1 To avoid any conflicts of interest, or any appearance thereof, Consultant, for the term of this Agreement, agrees that it will not represent any private sector individuals or entities with regard to engineering issues within the City without first notifying the City of the services to be performed. If, after such notification, the City reasonably determines that a material conflict exists, Consultant will not perform such conflicting work within the same office or organizational unit, but will clearly separate the work efforts. Furthermore, no information will be shared between the two units in performing such services. The conditions and requirements of this paragraph will also apply to any Subcontractors utilized by the Consultant in completion of the services under any Project Agreement.

29.2 Furthermore, Consultant covenants that no person under its employ who exercises any functions or responsibilities on behalf of the City, in connection with this Agreement, or with any Project Agreement, will have any personal financial interest, direct or indirect, with contractors or vendors providing professional services on Specific Projects assigned to the Consultant, except as fully disclosed and approved by the City. Consultant further covenants that, in the performance of this Agreement, no person having such conflicting interest shall be employed. Any such interest on the part of Consultant or its employees must be disclosed in writing to City.

SECTION 30. SURVIVAL OF PROVISIONS

Any terms or conditions of either this Agreement or any subsequent Project Agreement that require acts beyond the date of the term of this Agreement or any Project Agreement, including as set forth above, shall survive termination of the Agreements, shall remain in full force and effect unless and until the terms or conditions are completed, and shall be fully enforceable by either party.

SECTION 31. WAIVER

The waiver by either party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing similar or dissimilar failure. No waiver shall be effective unless made in writing.

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: City, signing by and through its City Manager, attested to and duly authorized to execute same by the City Commission of the City of Opa-locka and by Consultant, by and through its _____, attested to and duly authorized to execute same.

FOR CITY:

ATTEST:

CITY OF OPA-LOCKA

Joanna Flores
City Clerk

By: _____
John Pate
City Manager

Dated: _____

Approved as to form and legal sufficiency
for the use of and reliance by the City
of Opa-locka only:

City Attorney
Burnadette Norris-Weeks, P.A.

FOR ARCHITECT/ENGINEER:

WITNESSES:

Print Name: _____

By: _____

Print Name: _____

Dated: _____

Print Name: _____

(CORPORATE SEAL)

SAMPLE AGREEMENTS

(The City reserves the right to amend the terms and conditions set forth herein)

PROJECT AGREEMENT FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES BETWEEN THE CITY OF OPA-LOCKA, FLORIDA AND

THIS PROJECT AGREEMENT (the "Agreement") is made and entered into this _____ day of _____, 20 between the **CITY OF OPA-LOCKA, FLORIDA**, a Florida municipal corporation with its principal offices located at 780 Fisherman Street, Opa-locka, Florida 33054 (the "City"), and _____ a Florida profit corporation, (the "Consultant"), with its principal offices located at _____.

WITNESSED:

WHEREAS, on _____, by the adoption of Resolution No. _____, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis; and

WHEREAS, the Consultant is a member of the new pool under the subcategory of _____ Services and has executed a Continuing Services Agreement applicable to the provision of such professional services; and

WHEREAS, the Consultant responded to the City's Request for Letter of Interest # _____ ("RLOI"), and has been chosen by the City to provide _____ Services (the "Services") for _____ (the "Project" or the "Scope of Services") and the parties, through mutual negotiation, have agreed upon the Scope of Services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, and the mutual covenants, terms and conditions provided below, the Consultant and the City agree as follows:

1. **Contract Documents**

The Contract Documents referred to in this Agreement shall be comprised of the following:

1.1 This Agreement (the "Specific Projects" or "Project Agreement") in the Continuing Services Agreement between the parties, including any General Terms and Conditions, Supplementary Conditions, Statement of Work or any other provisions contained within this Agreement;

12 A Scope of Services request completed by the Consultant and accepted by the City, attached hereto as **Attachment "A"**;

13 The Continuing Services Agreement dated _____, between the City and Consultant, the terms and conditions of which shall apply to the provision of Services under this Agreement;

14 Any and all applicable addenda, proposals executed and submitted by the Consultant and accepted by the City, specifications and insurance certificates; and

15 All amendments mutually agreed to after execution of this Agreement.

These Contract Documents comprise the entire agreement for the Services agreed to herein between the parties, and incorporated into and made a part of this Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between this Agreement and any other Contract Document(s), this Agreement shall prevail.

2. The Work

Consultant shall furnish all labor, materials and equipment necessary to provide professional Services as specified in the Scope of Services request completed by the Consultant and accepted by the City.

3. Period of Service

The Consultant shall begin work promptly after receipt of a fully executed copy of this Agreement and a letter of Notice to Proceed from the City and shall complete the Project within the time mutually agreed upon, as specified in the Scope of Services request accepted by the City.

4. Compensation

Compensation (the "Contract Sum") for performing the Services related to the Project shall be the fee of _____ Dollars (\$_____) specified in the Scope of Services request accepted by the City.

5. Payments

51 The City shall pay the Contract Sum to the Consultant subject to the completion of tasks as specified in the Attachment A. The City shall pay the Consultant for work performed subject to the specifications of the job and any additions and deductions by subsequent change order provided in the Contract Documents. All payments shall be governed by the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

52 : The Consultant shall provide periodic invoices to the City upon completion of a substantial amount of Services relating to the Scope of Services contained within this Agreement. Payment shall be made to the Consultant upon approval of submitted invoices to the City.

6. **Termination**

The Continuing Services Agreement may be terminated by the City for convenience upon thirty (30) calendar days' written notice to the Consultant. In the event of such termination, any Services performed by the Consultant under the Continuing Services Agreement shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive compensation for any work completed pursuant to this Agreement to the satisfaction of the City up through the date of termination. Under no circumstances shall City make payment for Services that have not been performed.

This Agreement may be terminated by either party for cause upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience and the provisions in the paragraph above shall apply.

7. **Default:**

In the event of a default by Consultant, the default provisions contained in the Continuing Services Agreement between the parties shall govern.

8. **Anti-lobbying/No Contingent Fee:**

The provisions of Section 11 of the Continuing Services Agreement shall apply to this Agreement.

9. **Warranties and Guarantees:**

91 The Consultant warrants that its Services are to be performed within the limits prescribed by the City and with the usual thoroughness and competence of the Consultant's architectural and/or engineering profession.

92 The Consultant shall be responsible for technically deficient designs, reports or studies due to negligent acts, errors or omissions. The Consultant shall, upon the request of the City, promptly correct or replace all deficient work due to negligent acts, errors or omissions without cost to the City.

10. **Binding Effect:**

This Agreement shall bind and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns.

11. **Amendments and Modification:**
No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties to the Agreement.
12. **Merger: Amendment:**
This Agreement, including the referenced Contract Documents, and any attachments, constitute the entire agreement between Consultant and City, and all negotiations and oral understandings between the parties are merged herein. This Agreement may be supplemented and/or amended only by a written document executed by both Consultant and City.
13. **Nonassignability:**
Consultant shall not assign, subcontract or transfer any rights or delegate any duties arising under this Agreement without prior written consent of the City, which consent may be withheld by the City in its sole discretion.
14. **Notices:**
Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

Telephone: _____
Facsimile: _____

FOR CITY:

CITY OF OPA-LOCKA
John Pate, City
Manager 780
Fisherman Street Opa-
locka, FL 33054
Telephone: (786) 338-6598

With Copy to:

BURNADETTE NORRIS-
WEEKS, P.A.
City Attorney
401 NW 7th Avenue
Ft. Lauderdale, FL 33311
Telephone: 954-768-9770
Facsimile: 954-768-9790

15. **Severability: Waiver:**

Any provision in this Agreement that is prohibited or unenforceable under Florida or federal law shall be ineffective to the extent of such prohibitions or unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party to this Agreement shall not constitute a waiver of that provision nor shall it affect the future enforceability of that provision or the remainder of this Agreement.

16. **Other Provisions:**

161 Titles and paragraph headings are for convenient reference and are not a part of this Agreement.

162 In the event of conflict between the terms of this Agreement and any terms or conditions contained in any attached or referenced Contract Documents, the terms in this Agreement shall prevail.

163 No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

164 Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by Law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by Law, for the duration of this Agreement and following completion of this Agreement until the records are transferred to the City.

Unless otherwise provided by Law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. Upon completion of this Agreement, or in the event of termination by either party, and all public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon completion or termination of this Agreement, Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein.

Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (305) 953-2800, email: jflores@Opalockafl.gov OR BY MAIL: City of Opa-locka – City Clerk's Office, 780 Fisherman Street, Opa-Locka, FL 33054.

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF OPA-LOCKA

Joanna Flores, City Clerk

By: _____
John Pate
City Manager

Dated: _____

Approved as to form and legal sufficiency
for the use of and reliance by the City of
Opa-Locka:

City Attorney
Burnadette Norris-
Weeks, P.A.

FOR CONSULTANT:

WITNESS:

By: _____

Print Name: _____

Print Name: _____

Date: _____

Corporate Seal:

SECTION 4

PROPOSAL COVER SHEET – RFQ # _____

PROPOSER'S NAME (Name of firm, entity, or organization):	
FEDERAL EMPLOYER IDENTIFICATION NUMBER:	
NAME AND TITLE OF PROPOSER'S CONTACT PERSON:	
Name: _____	Title: _____
EMAIL ADDRESS: _____	
MAILING ADDRESS:	
Street Address: _____	
City, State, Zip: _____	
TELEPHONE: (____) _____	FAX: (____) _____
PROPOSER'S ORGANIZATION STRUCTURE:	
☐ Corporation ☐ Partnership ☐ Proprietorship ☐ Joint Venture ☐ Other (explain): _____	
IF CORPORATION:	
Date Incorporated/Organized: _____	
State of Incorporation/Organization: _____	
States registered in as foreign Corporation: _____	
PROPOSER'S SERVICES OR BUSINESS ACTIVITIES OTHER THAN WHAT THIS SOLICITATION REQUESTS:	
LIST NAMES OF PROPOSER'S SUBCONTRACTORS AND/OR SUBCONSULTANTS FOR THIS PROJECT:	
PROPOSER'S AUTHORIZED SIGNATURE:	
The undersigned hereby certifies that this Proposal is submitted in response to this Solicitation.	
Signed by: _____	Date: _____
Print name: _____	Title: _____

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 5
ADDENDA ACKNOWLEDGEMENT FORM

Addendum #	Date Received
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

PROPOSER:

(Company Name)

(Signature)

(Printed Name and Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 6 PROPOSER'S INFORMATION FORM

All information supplied in connection with this form is subject to review and verification. Any and all determinations concerning this information will be used to determine eligibility for participation in the award. Inaccurate or incomplete answers may result in your Proposal being deemed as, "Non-Responsive."

- (1) How many years has your organization been in business under your present business name? _____ years
- (2) State of Florida business tax receipt type and number: _____
- (3) County (state county) business tax receipt type and number: _____
- (4) City business tax receipt license type and number: _____

PROPOSERS MUST INCLUDE A COPY OF EACH LICENSE LISTED WITH PROPOSAL

- (5) Describe experience providing services/commodities for similar (government) organizations:

- (6) Have you ever had a contract terminated (either as a prime contractor or sub-contractor) for failure to comply, breach, or default?

_____ yes _____ no

(IF YES, PLEASE ENCLOSE A DETAILED EXPLANATION ON SEPARATE SHEET)

SECTION 6
PROPOSER'S INFORMATION FORM (CONTINUED)

Please list five Government contract references:

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name : _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

SECTION 6
PROPOSER'S INFORMATION FORM (CONTINUED)

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

**FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 7
PROPOSER'S DISCLOSURE OF SUBCONTRACTORS,
SUBCONSULTANTS, AND SUPPLIERS

Please list all Subcontractors, Subconsultants and Suppliers to be used in connection with performance of the Contract (use additional pages if necessary):

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

SECTION 7
PROPOSER'S DISCLOSURE OF SUBCONTRACTORS,
SUBCONSULTANTS, AND SUPPLIERS (CONTINUED)

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

Company Name: _____

Address: _____

City, State, & Zip Code: _____

FAILURE TO COMPLETE AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 8 DRUG-FREE WORKPLACE AFFIDAVIT

FLORIDA STATE STATUTE 287.087

Identical Tie Bids: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

a) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

b) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

1) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

2) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five days after such conviction.

3) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

4) Make a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

SECTION 8
DRUG-FREE WORKPLACE AFFIDAVIT (CONTINUED)

FLORIDA STATE STATUTE 287.087

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Proposer's Signature

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

STATE OF FLORIDA)
)
COUNTY OF MIAMI-DADE) ss:

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein proposed, or compensation that may be received as a result of this Proposal, will be paid to any employees of the City of Opa-Locka, its elected officials, and _____ or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: _____

Title: _____

Sworn and subscribed before me this

_____ day of _____, 20____

Notary Public
State of Florida at Large

My commission expires:

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

State of _____)
County of _____) ss:

_____, being first duly sworn, deposes and says that:

- a) He/she is the _____,
(Owner, Partner, Officer, Representative or Agent) of _____ the Proposer that has submitted the attached Proposal;
- b) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- c) Such Proposal is genuine and is not collusive or a sham Proposal;
- d) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such Work or have in any manner, directly or indirectly, sought by person to fix the price or prices to be negotiated or that to be negotiated by any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price to be negotiated or to be negotiated by any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- e) The price or prices to be negotiated will be fair and proper and will not be tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY
DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 10
NON-COLLUSIVE AFFIDAVIT (CONTINUED)

Signed, sealed and delivered
in the presence of:

Witness

By:_____

Witness

(Printed Name)

(Title)

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY
DEEM YOUR PROPOSAL NON-RESPONSIVE**

ACKNOWLEDGMENT

WITNESS my hand and official seal this _____ day of _____, 20____.

**Notary Public
State of Florida At Large**

My commission expires:

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 11
NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of Services under any agreement it enters into with the City of Opa-Locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment Laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for Service delivery.

By: _____

Title: _____

Sworn and subscribed before me this

_____ day of _____, 20_____

Notary Public
State of Florida at Large

My commission expires:

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR PROPOSAL NON-RESPONSIVE**

SECTION 12

BUSINESS/VENDOR PROFILE SURVEY

Name of Business: _____

Address: _____

Phone No.: _____

Email Address: _____

Contact Person (Regarding This Form): _____

Type of Business (check the appropriate type):

- ☐ **CONSTRUCTION SERVICES** - Firms involved in the process of building, altering, repairing, improving or demolishing any structure, building or real property.
- ☐ **ARCHITECTURE AND ENGINEERING (A&E) SERVICES** - Firms involved in architectural design, engineering services, inspections and environmental consulting (materials and soil testing) and surveying.
- ☐ **PROFESSIONAL SERVICES** - Includes those services that require special licensing, educational degrees, and unusually highly specialized expertise.
- ☐ **BUSINESS SERVICES** - Involves any services that are labor intensive and not a construction related or professional service.
- ☐ **COMMODITIES** - Includes all tangible personal property services, including equipment, leases of equipment, printing, food, building materials, office supplies.

Small Business Enterprise (SBE) or a County Business Enterprise (CBE), has a Miami-Dade County Business Tax Receipt, is located in, and doing Business in Miami-Dade County, and is certified by the Miami-Dade County as a disadvantaged or small business.

Business is claiming the CBE/SBE Preference: Yes _____, No _____

Please attach the Miami-Dade Small Business Development certification to this form.

Business is claiming the Opa-Locka Local Business Preference: Yes _____, No _____

Please attach a copy of a current Opa-locka Business Tax Receipt to this form.

- ☐ Business is domiciled within City limits, complies with all City licensing requirements and is current on all taxes.
- ☐ Business is located outside of the City and employs a minimum of 10 full time equivalent ("FTE") City residents or City residents constitute 20 percent FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger.

**FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM
MAY DEEM YOUR BID NON-RESPONSIVE**

SECTION 13

Form W-9 (Rev. January 2003) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give form to the requester. Do not send to the IRS.
--	---	---

Print or type See Specific Instructions on page 2.	Name		
	Business name, if different from above		
	Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶	☐ Exempt from backup withholding	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional) City of Opa-Locka 2300 Civic Center Place Opa-Locka, FL 33025	
	City, state, and ZIP code	List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)																																														
Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.																																														
Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="9" style="text-align: center; padding: 2px;">Social security number</td> </tr> <tr> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> </tr> <tr> <td colspan="9" style="text-align: center; padding: 2px;">or</td> </tr> <tr> <td colspan="9" style="text-align: center; padding: 2px;">Employer identification number</td> </tr> <tr> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> <td style="width: 10%; text-align: center;"> </td> </tr> </table>	Social security number																		or									Employer identification number																	
Social security number																																														
or																																														
Employer identification number																																														

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and 3. I am a U.S. person (including a U.S. resident alien).	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)	

Sign Here	Signature of U.S. person ▶	Date ▶
------------------	----------------------------	--------

Purpose of Form A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to: 1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued), 2. Certify that you are not subject to backup withholding, or 3. Claim exemption from backup withholding if you are a U.S. exempt payee. <i>Note: If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.</i> Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).	Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes. If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items: 1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien. 2. The treaty article addressing the income. 3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions. 4. The type and amount of income that qualifies for the exemption from tax. 5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.
--	--

PLANNING & ZONING PUBLIC HEARINGS

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING TENTATIVE PLAT REVIEW FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRIBUTION CENTER ON THE PROPERTY LOCATED AT 12700 NW LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, GPT NW 42nd Avenue Owner III LLC c/o Gramercy Property Trust ("Applicant") presented a request for site plan and development agreement approval to the City Commission of the City of Opa-Locka ("City Commission") on June 24, 2020 to develop the B-3 zoned property identified by folio 08-2129-000-0032 ("Property") with a warehouse/distribution/commercial facility in accordance with the Commercial and Corridor Mixed Use Overlay requirements of the City Land Development Regulations; and

WHEREAS, the City Commission approved the site plan and development agreement requests and the applicant now seeks to obtain Tentative Plat approval in the accordance with the requirements of the City of Opa-Locka ("City") and the requirements of Miami-Dade County Code, Chapter 28 "Subdivisions" -Plats and Platting; and

WHEREAS, to develop the Property, the Applicant also needs to obtain approvals for the construction of the warehouse distribution center in accordance with Miami-Dade County platting regulations. The applicant desires to begin the Platting process by requesting tentative plat approval for the Property, located at 12700 LeJeune Road, in accordance with the Miami-Dade Code of Ordinances; and

WHEREAS, the Applicant's Tentative Plat request was presented to the Planning & Zoning Board ("Board") on September 8, 2020 and the Board recommended approval of this Plat request by a 5-0 vote; and

WHEREAS, the City Land Development Regulations, Ordinance 15-31, Section 22-49G provides that all recommendations and findings of fact by the Planning & Zoning Board shall be placed on the next available regular City Commission meeting agenda in compliance with notice requirements.

WHEREAS, the City desires to approve the Tentative Plat attached hereto as Exhibit "A" to this Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

SECTION 1. RECITALS.

The above recitals are true and correct and are incorporated into this Resolution by reference.

SECTION 2. APPROVAL/DENIAL. Approval of Tentative Plat.

The City Commission of the City of Opa-Locka hereby approves the request, attached hereto as Exhibit "A" for Tentative Plat approval for Construction and Operation of a Warehouse/Distribution Center on the property located at 12700 NW Le Jeune Road and identified by folio 08-2129-000-0032 in the B-3 Zoning District.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Resolution shall, upon adoption, become effective as specified by the City of Opa-locka Code of Ordinances and the City of Opa-locka Charter and is subject to approval by the Governor of the State of Florida or Governor's designee.

PASSED AND ADOPTED this _____ day of October, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Joanna Flores, City Clerk

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	(Yes) _____	(No) _____
Commissioner Burke	(Yes) _____	(No) _____
Commissioner Kelley	(Yes) _____	(No) _____
Vice-Mayor Davis	(Yes) _____	(No) _____
Mayor Pigatt	(Yes) _____	(No) _____

SCHOOL SCENE

150 Nike shoes given to Miami students at Dolphin Mall

BY ADRIANNE RICHARDSON
schoolscenemia@gmail.com

Molina Healthcare of Florida and Young Dreams Community Outreach recently hosted their second annual Nike shoe giveaway to help Miami-Dade County students in need.

The event was held at Dolphin Mall. Together, the organizations distributed 150 new pairs of shoes, along with bags of hand sanitizer, face masks and school supplies.

"Many local families with young children are under a lot of stress due to the uncertainty around COVID-19 and returning to school," said Liza Ortega, senior community engagement specialist at Molina Healthcare of Florida. "We wanted to give our community a little something to look forward to and remind them that Molina cares about their overall well-being."

DO THE RIGHT THING WINNERS

The **Do the Right Thing** organization recently selected **Aaliyah Brown and Betule Zlekhah** from the School for Advanced Studies as winners for September for their community service projects.

Each month, the organization receives up to 900 nominations, and only 10 students are chosen as monthly winners. Aaliyah was nominated for raising awareness on LGBTQ issues, while Betule was nominated for her work in mental health and caring



Molina Healthcare of Florida and Young Dreams Community Outreach representatives came together to host their second annual Nike shoe giveaway to help Miami-Dade County students in need. Dr. Cleo, Molina Healthcare's mascot, greets families as they wait in line at the Nike store in Dolphin Mall.

for the elderly.

Betule won tickets to the Frost Science Museum, and Aaliyah will go to Washington in 2021.

JASON TAYLOR FOUNDATION WINNERS

Several local middle school students from **Chil-dren's Harbor**, a family group home, were selected to participate in the **Jason Taylor Foundation's** annual Cool Gear for the School Year initiative. This initiative offers a back-to-school shopping experience for 60 underserved children from Miami-Dade and Broward counties.

Due to COVID-19, this year's youth were given a \$300 gift card to shop via Zoom. Participants then picked up clothes, backpacks, and lunch at a socially distanced drive-thru event featuring Miami Dolphins cheerleaders, football

players and local celebrities.

BLUE RIBBON SCHOOLS NAMED IN MIAMI

Saint Bonaventure Catholic School and **Saint Thomas the Apostle School** were both recognized as National Blue Ribbon Schools for 2020 by U.S. Secretary of Education Betsy DeVos.

These schools are two of 49 catholic elementary schools of the Archdiocese of Miami. They were chosen based on educators, families and the local community's efforts to create a safe, welcoming environment for students to learn.

Both were rated as high-performing schools based on student scores, subgroup scores and graduation rates.

These schools will be recognized during a virtual ceremony on Nov. 12-13.



CITY OF OPA-LOCKA, FLORIDA NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Rescheduled Regular Commission Meeting on **Thursday, November 19, 2020 at 7:00 p.m.** to consider the following items:

SECOND READING ORDINANCES/PUBLIC HEARINGS:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on Thursday,

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION/PUBLIC HEARING:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING TENTATIVE PLAT REVIEW FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRIBUTION CENTER ON THE PROPERTY LOCATED AT 12700 NW LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please email publiccomments@opalockafl.gov by 5:00 p.m. on Thursday, November 19, 2020.

All interested persons are encouraged to participate in this meeting and will be heard with respect to the public hearing.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance no later than seven (7) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka



City of Opa-Locka Agenda Cover Memo

Department Director:	Gregory Gay		Department Director Signature:		
Finance Director:			FD Signature:		
City Manager:	John E. Pate		CM Signature:		
Commission Meeting Date:	10-28-20		Item Type: (Enter X in box)	Resolution X	Ordinance
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance/Resolution Reading: (Enter X in box)	1st Reading	
				2nd Reading	
		X	Public Hearing: (Enter X in box)	Yes X	No
Funding Source: Account# :	(Enter Fund & Dept) Ex:		Advertising Requirement: (Enter X in box)	Yes X	No
Contract/P.O. Required: (Enter X in box)	Yes	No X	RFP/RFQ/Bid: N/A		
Strategic Plan Related (Enter X in box)	Yes X	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☒ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐		Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address) Commercial Retail Services
Sponsor Name	City Manager		Department: Planning & Community Development	City Manager	

Short Title:

A Resolution Of The City Commission Of The City Of Opa-Locka, Florida, Recommending Tentative Plat Approval For The Construction And Operation Of A Warehouse/Distribution Center On The Property Located At 12700 Le Jeune Road Identified By Folio 08-2129-000-0032, In The Commercial Intensive (B-3) Zoning District; Providing For An Effective Date.

Staff Summary:

The applicant/owner, GPT NW 42nd Avenue Owner LLC c/o Gramercy Property Trust presented requests to the City Commission on June 24, 2020 for Site Plan Review and for Resolution-Tentative Plat Approval –10-28-20

Development Agreement approvals for the construction of warehouses and distribution center uses on this property identified by folio 08-2129-000-0032. The City Commission approved the Site Plan and the Development Agreement. To develop this property the applicant also needs to obtain plat approvals for the construction of this warehouse distribution center in accordance with the requirements of Miami-Dade County platting regulations. The applicant desires to begin the Platting process by requesting tentative plat approval for the B-3 zoned property at 12700 LeJeune Road and identified by folio 08-2129-000-0032 according to comply with the requirements of Miami-Dade County Code of Ordinances.

This site have been viewed as a major redevelopment opportunity for the City of Opa-locka which will provide employment opportunities and economic development in the South - West sector of the City on this B-3 zoned property that is within the Corridor Mixed Use Overlay.

Proposed Action:

Staff has recommended approval of this Request.

Attachment:

DRAFT Resolution
PZAB Application
Tentative Plat Survey
Staff Report

PLANNING & ZONING BOARD

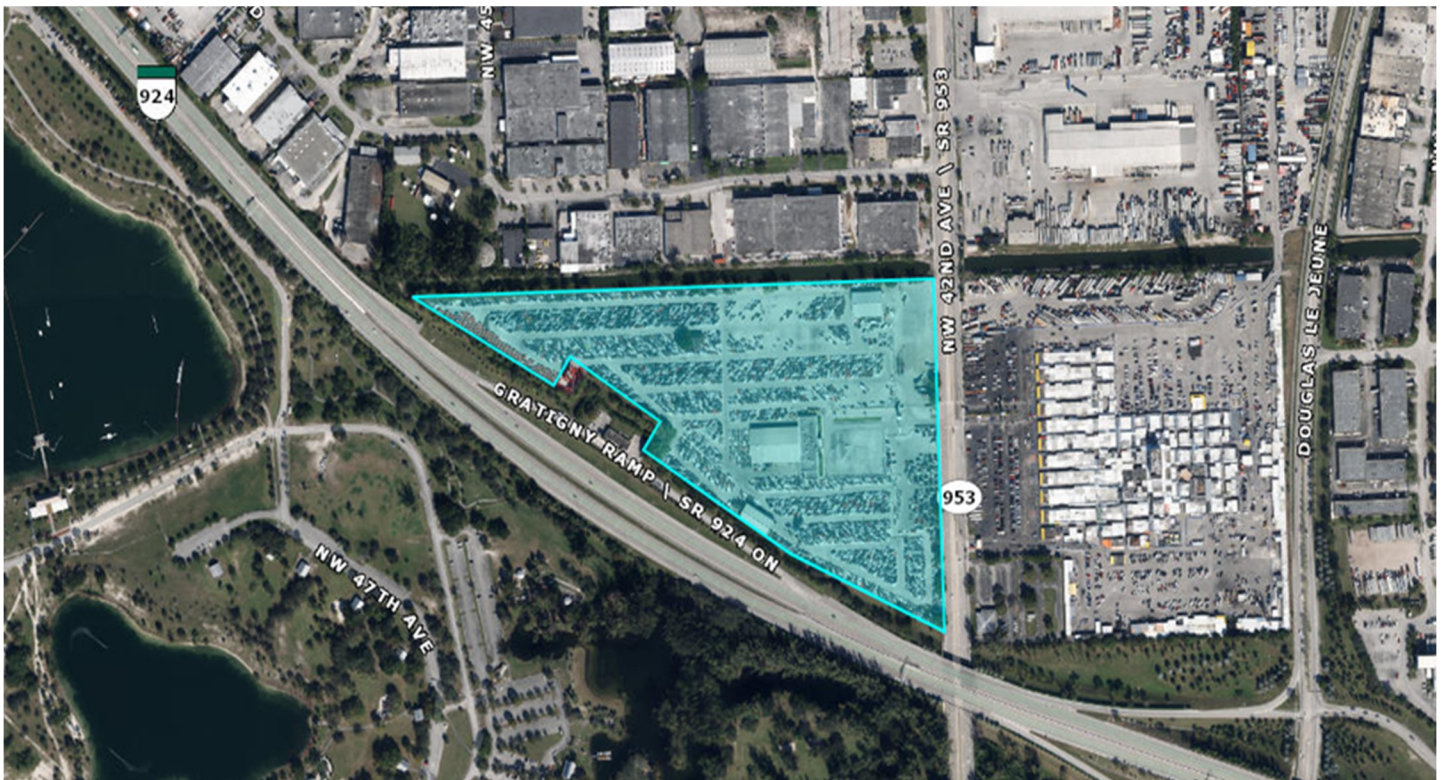
SEPTEMBER 8th
2020



WAREHOUSE/DISTRIBUTION CENTER: Tentative Plat
APPLICANT'S REQUEST:

Staff Report

A RESOLUTION OF THE PLANNING AND ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING TENTATIVE PLAT APPROVAL FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRUBUTION CENTER ON THE PROPERTY LOCATED AT 12700 LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.



I. Site Background

- According to Miami-Dade County Property Appraiser's website, the subject Property's legal description is as follow:

29 52 41 28.316 AC
BEG 35FTS OF NE COR OF SW1/4 CONT
S1232.50FT N 66 DEG W 548.72FT
N 59 DEG W 391.46FT N 56 DEG W
302.53FT N 32 DEG E 126.08FT N 57
DEG W 408.10FT S 32 DEG W 115FT
N 60 DEG W 480.02FT N 57 DEG W
201.73FT E1981.08FT TO POB
LOT SIZE 1233271 SQ FT

- The subject property is currently own by GPT NW 42nd Avenue Owner LLC., according to the Miami-Dade County Property appraiser's website. The subject Property currently serves as an auto auction lot and the current parcel (Folio #08-2129-000-0032) zoning designation is B-3 with the Commercial and Corridor Mixed Use Overlay which allows for commercial and mixed use developments.
- Currently the site conditions are as follow: Auto Auction lot (*see Existing Condition Section*). The site is located in the southwest corner of NW 42nd Avenue/Le Jeune Road and State Road 924/Gratigny Parkway, south of the Miami-Dade County Canal. The site is only accessible via Le Jeune Road.



Figure 1: Google Street View, dated:

II. Project Details

- Applicant's intent**

The applicant has received City Commission approval to construct a 505,454 square foot warehouse distribution center at the southwest corner of NW 42nd Avenue/Le Jeune Road and State Road 924/Gratigny Parkway by Resolution 20-9774 and Resolution 20-9775. This property currently serves as an auto action and is surrounded by commercial uses to the east of the property and industrial uses to the north.

The City of Opa-locka's Comprehensive Plan, Future Land Use Plan map provides that the property has a land use designation of "Commercial" with a "Corridor Mixed Use Overlay", which allows for an industrial/commercial mixed-use, including warehouse/distribution facilities. This property would potentially provide a boost to the local economy by promoting job creation and economic development in an area centrally located off a half line section line road and a major highway, State Road 924/Gratigny Parkway.

Site Computations & Land Development Regulation / Zoning Code			Table 1
Applicant	GPT NW 42 nd Avenue Owner LLC.		
Folio Number (s)	Opa-locka: 08-2129-000-0032		
Address Location	12700 NW Le Jeune Road		
Building (s) Footprint	Total Site Area – 1,233,619 SF Office Bldg. – 50,545 SF Warehouse Space – 454,909 SF Parking Lot – 4,450 SF Common Green Area – 246,724 SF		
Floor Area	Total 505,454 SF		
Zoning	B-3 – Commercial Intensive / CMU – Corridor Mixed Use Overlay		
Zoning Code Consistency	The proposed use for a Warehouse Distribution Center is consistent with the B-3 Zoning Code.		
Existing Land Use	Automotive Auction Lot / B-3		
Future Land Use Designation	B-3		
Comprehensive Plan Consistency	- The proposed use for a Warehouse Distribution Center is consistent with the Comprehensive Plan with the requested property having a zoning designation of B-3.		
Applicable LDR Sections	Ordinance no. 15-31, Article III Sec; 22-55; Article IV Sec. 22-91, Article 22-112, & Article X - Ord. No. 14-16 Sign Regulations		
SET BACKS/ YARD	REQUIRED	PROPOSED	COMPLIANCE
Front (East)	15 Feet	83 Feet	YES
Rear (North)	15 Feet	N/A	YES
Side	0 Feet	7.68 Feet	YES
Corner Lots/ Other	N/A	N/A	N/A
Lot Coverage	N/A	0.41%	YES

Lot Density	N/A	N/A	N/A
	Lot Size	10,000 SF (0.23 Acres)	1,233,619 SF (28.32 Acres)
Lot Width	N/A	N/A	N/A
	Building Height	6 Stories or 65 Feet whichever less	Office Building: 1 Stories/ Feet
Structure Length	N/A	N/A	N/A
	Other Vehicular Use Area	4,450 SF	4,450 sq. ft. 246,724 sq. ft.
Landscaping	Parking Details	Office buildings: pursuant to the Land Development Regulation Ordinance 15-31: Article VI, section 22-91. One (1) Parking per 400 square feet of office area. <u>-308 spaces required</u>	Office Bldg. 50,454 SF Parking Lot: 4,450 SF Total Space Provided: 492 Total Spaces 36 Regular Spaces 6 Handicapped Spaces
Landscape/ Pervious Lot Coverage	10% minimum required pervious	10% provided	YES
	Notification Requirement	This request will be properly noticed pursuant to state law and city charter by the city clerk's office. - A copy of notice for advertisement titles were given to the Clerk's Office on Tuesday, August 25th, 2020. To be advertise at least 10 days prior to this Planning and Zoning Board meeting on Tuesday, September 8th, 2020. - City Commission Meeting: TBD	
Local Government Action Required		The City Commission must review this tentative plat and consider approval/disapproval after it is reviewed by the Planning and Zoning Board and any other applicable board or agency.	

- Overall Analysis

Existing Conditions:

- The Subject Property is generally surrounded by commercial properties to the east and industrial uses to the north with ingress and egress to NW 42nd Avenue/Le Jeune Road.
- Sidewalk alongside the east edge of the Property.
- Across the street from the Opa-locka Hialeah Flea Market to the east.
- Property is currently utilized for storage and sales of vehicles involved with the automotive auction operations.



South View of property (South on Le Jeune Road facing State Road 924/Gratigny Parkway)



North View of Property (North on Le Jeune Road)



View of entrance of property highlighting Moorish Structure currently on site



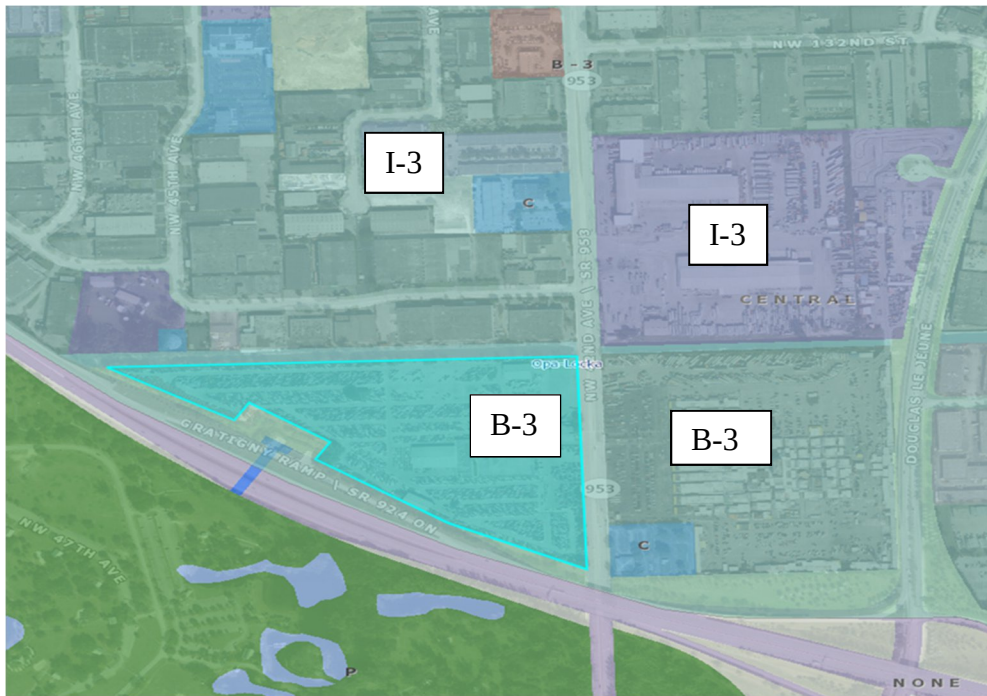
East View of Property (Opa-locka-Hialeah Flea Market)

Surrounding Land Use and Zoning: Table 2

Location	Existing Land Use	Future Land Use (FLU)	Zoning
North	Industrial	Industrial	I-3 (Commercial Liberal)
South	ROW	ROW (State Road 924/Gratigny Parkway)	N/A
East	ROW	ROW (42 nd Avenue/Le Jeune Road)	N/A
West	ROW	ROW (State Road 924/Gratigny Parkway)	N/A

Surrounding Zoning Designation Map

The Site is Highlighted in image



- **General Character / Neighborhood Compatibility:** The proposed development use will be in Harmony with the general character of the surrounding neighborhood considering population density, design, scale, and bulk of any proposed new structures, intensity and character of activity, traffic and parking conditions?

COMPLIES

- **Findings:**

- The proposed development use 'Warehouse Distribution Center' is in harmony with the general characteristic of the surrounding neighborhood: Commercial/Industrial Uses

- **Tree Preservation:** Compliance with Tree Preservation Ordinance required pursuant to City ORDINANCE NO.10-03

COMPLIES

- **Findings:**

- The Applicant is proposing to include landscaping at 5.7ac. *(Please see attached Landscape Plan for Trees detailed information).*

- **Fence:** All fences constructed on property perimeters shall be of a solid masonry construction or a decorative masonry block to prevent the view of any stored article. Fences shall be constructed in a way so as not to obstruct or impair the view of any vehicle driver's ability to see other vehicles or pedestrians within two hundred (200) feet of any intersection within the district.

- **Findings:**

- The Applicant is not required to have fencing as the property is on a commercial corridor pursuant to the City Land development Regulation/Zoning Code 15-31, B-3 Commercial District (Section 22-91).

- **Future Land Use:** Commercial (Communications, water and sewer facilities, electrical as needed).

- **Findings:**

- According to the City of Opa-locka Comprehensive Plan; the proposed project shall be located within the City's Commercial land use designation category location.

COMPLIES

- **B-3 (Commercial Intensive) Permitted Uses:** Project Specific: *Warehouse Distribution Center*

- **Findings:**

- According to the City's Land Development Regulation/ Zoning Code B-3 (Commercial Industrial) allows for a Warehouse Distribution facility which is permitted within a B-3. This request is for Tentative Plat Approval to support the Site Plan approval granted by Resolution 20-9774 and Resolution 20-9775.

COMPLIES

- **Community Comments/Petitions:** The Applicant verbally informed the Planning and Community development Department that petitions were submitted to the surrounding businesses for signatures, comments or possible opposition.

- **Findings:** The Planning and community Development Department has received signed petitions submitted to the Neighboring Businesses as indicated by the Applicant.

COMPLIES

III. Project Need Assessment / other Required Approvals

1. Tentative Plat

- Application submitted for Planning Council Meeting (this meeting) Tuesday, September 8th, 2020

IV. Development Review Committee (DRC): *Meeting Review Comments*

1. **Capital Improvement Project (CIP):**
 - No issues reported for the proposed Site Plan
2. **Building:**
 - N/A
3. **Police:**
 - N/A
4. **Community Redevelopment Agency (CRA):**
 - N/A
5. **City Manager's Office (CMO):**
 - N/A
6. **Code Enforcement:**
 - N/A
7. **City Attorney's Office:**
 - Development Agreement under review
8. **Public works:**
 - N/A
9. **Inter-jurisdictional Review:**
 - N/A

V. Staff Recommendation:

- Staff recommend approval of this Tentative Plat pending the review and the following other approvals:
 - Must comply with Miami-Dade County Tentative Plat Procedures, Chapter 28.
 - Any other applicable agencies or entities as required by Miami Dade County Code Chapter 28
 - Address all Miami-Dade County's input/recommendations as appropriate
 -

VI. Attachments:

- Site Plan

Planning and Community Development Department

	Name and Title	Initials
Project Planner	Corion J. DeLaine, City Planner	
Zoning	Gerald J. Lee, Zoning Official	
Approved by	Gregory D. Gay, Director Planning and Community Development	

VII. Staff Report Updated After the City Commission Meeting on June 24th, 2020.

Reflected Actions:

I. Planning and Zoning Board Decision: (PLEASE SEE MEETING MINUTES FOR DETAIL DISCUSSIONS)

Resolution No. 2020-0908-04,
RESOLUTION OF THE PLANNING AND ZONING BOARD, OF THE CITY OF OPA-LOCKA, RELATING TO
THE APPLICATION OF: GPT NW 42 AVENUE OWNER LLC FOR TENTATIVE PLAT APPROVAL FOR THE
CONSTRUCTION AND OPERATION OF A WAREHOUSE DISTRIBUTION CENTER. OF 505,454 SQ. FT.
WITH 492 PARKING SPACES.

WHEREAS, applicant has appeared before this Board for the request in the application, and all evidence,
documents and exhibits have been received and marked pursuant to the Code of Ordinance of the City of Opa-
locka.

NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:

- 1) That the request in the application by the applicant be and the same is hereby
 - a. APPROVED ☐ DATE: 09-08-2020
 - b. DENIED ☐
 - c. NOT DETERMINE ☐ until additional consideration at the regular meeting to be held on__ / __ / __
- 2) That the following special condition be and they are hereby imposed, conditioning the determination
aforementioned:
 - a.
 - b.

*** The Planning and Zoning Board Approval of this request was approved by a - vote***

I HEREBY CERTIFY that the resolution containing the determination of this Board is a true and correct copy as
is reflected upon the public records of the City of Opa-locka this day of

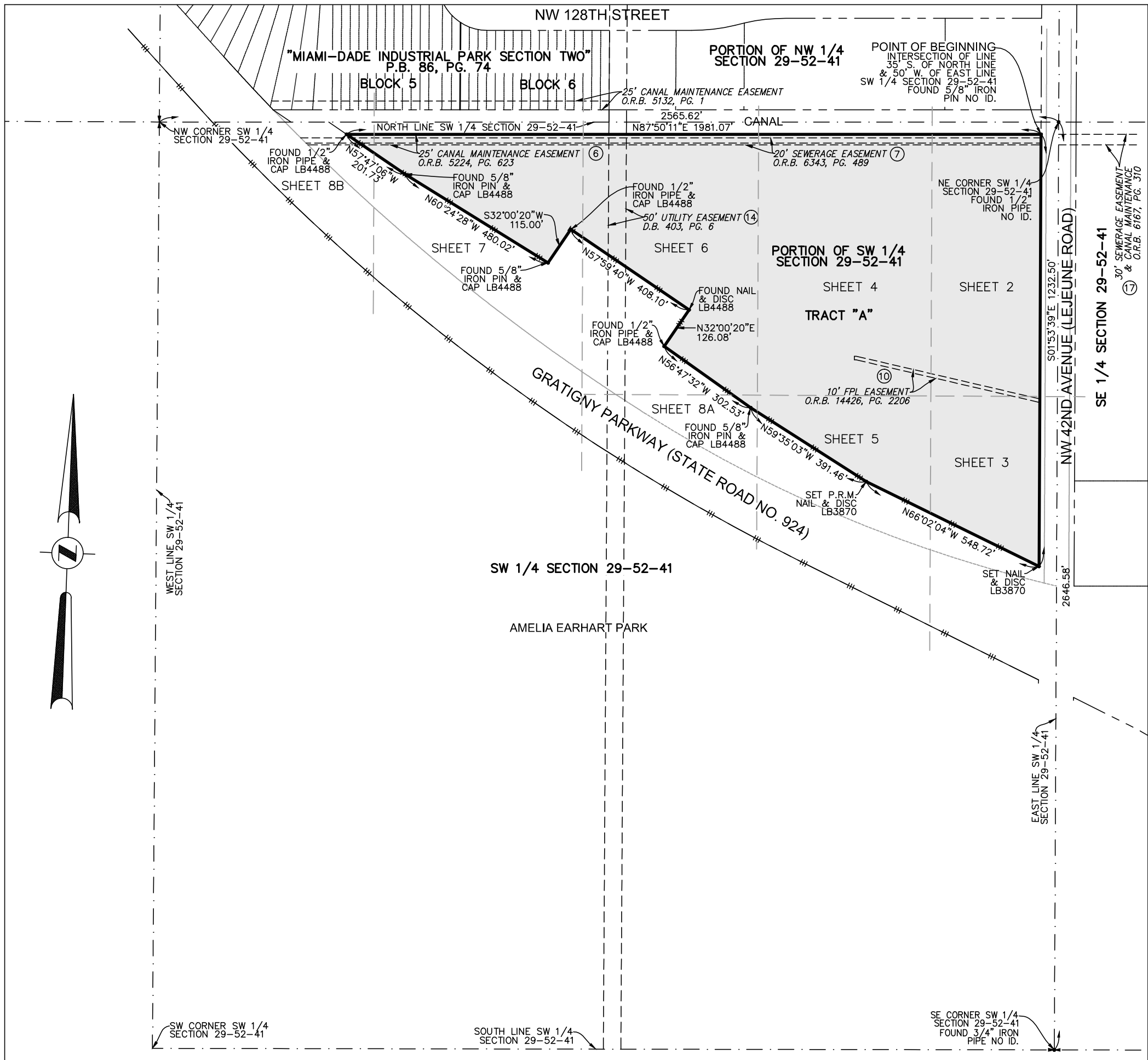
Chairperson or Designee

The Following changes/recommendations are updates based on the Planning and Zoning
Board Meeting discussions in regards to the proposed Warehouse Distribution Center

- 1) THIS SITE CONTAINS 1,233,446 SQUARE FEET (28,3160 ACRES) NET, 1,774,433 SQUARE FEET (40,7354 ACRES) GROSS, MORE OR LESS.
- 2) ELEVATIONS ARE BASED ON NATIONAL GEODETIC VERTICAL DATUM OF 1929. MIAMI-DADE COUNTY BENCHMARKS: N-462; ELEVATION: 7.64 FEET & N-600; ELEVATION: 7.48 FEET.
- 3) FLOOD ZONE: AHX; BASE FLOOD ELEVATION: 7'/NONE; PANEL: J120657 019H; MAP DATE: 09/11/09.
- 4) THIS SITE LIES IN SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST, MIAMI-DADE COUNTY, FLORIDA.
- 5) BEARINGS ARE BASED ON THE EAST LINE OF THE SW 1/4 OF SECTION 29-52-41 BEING S01°53'39"E.
- 6) REASONABLE EFFORTS WERE MADE REGARDING THE EXISTENCE AND THE LOCATION OF UNDERGROUND UTILITIES. THIS FIRM, HOWEVER, DOES NOT ACCEPT RESPONSIBILITY FOR THIS INFORMATION. BEFORE EXCAVATION OR CONSTRUCTION CONTACT THE APPROPRIATE UTILITY COMPANIES FOR FIELD VERIFICATION.
- 7) THE HORIZONTAL POSITIONAL ACCURACY OF WELL DEFINED IMPROVEMENTS ON THIS SURVEY IS ±0.07'. THE VERTICAL ACCURACY OF ELEVATIONS OF WELL DEFINED IMPROVEMENTS ON THIS SURVEY IS ±0.07'.
- 8) THIS SITE CONTAINS 95 TOTAL MARKED PARKING SPACES (92 REGULAR & 3 DISABLED). STORAGE PARKING SPACES WERE NOT LOCATED.
- 9) THIS SURVEY WAS PREPARED WITH BENEFIT OF COMMITMENT FOR TITLE INSURANCE, ORDER NO.: 7045257, PREPARED BY CHICAGO TITLE INSURANCE COMPANY; COMMITMENT DATE: 05/22/2018 AT 11:00 PM; REVISED 10-02-18.
- THE FOLLOWING ITEMS ARE SCHEDULE B SECTION II EXCEPTIONS TO SAID COMMITMENT:
ITEMS 1, 2, 3 & 4-NOT ADDRESSED.
ITEM 5-EASEMENTS IN DEED NO. 16,571 IN D.B. 176, PG. 339, AND PARTIALLY RELEASED IN O.R.B. 12165, PG. 1029, O.R.B. 21655, PG. 1030, O.R.B. 12288, PG. 2349, AND O.R.B. 14477, PG. 1787, APPLY TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 6-EASEMENT FOR CANAL MAINTENANCE IN O.R.B. 5224, PG. 623, APPLIES TO THIS SITE AS DEPICTED HEREON.
ITEM 7-EASEMENT IN O.R.B. 6343, PG. 489, APPLIES TO THIS SITE AS DEPICTED HEREON.
ITEM 8-COVENANTS, CONDITIONS AND RESTRICTIONS IN COVENANT RUNNING WITH THE LAND IN O.R.B. 12178, PG. 3047, APPLY TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 9-COVENANTS, CONDITIONS AND RESTRICTIONS IN O.R.B. 14449, PG. 352, APPLY TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 10-EASEMENT IN FAVOR OF FLORIDA POWER & LIGHT COMPANY IN O.R.B. 14426, PG. 2206, APPLIES TO THIS SITE AS DEPICTED HEREON.
ITEM 11-UNITY OF TITLE IN O.R.B. 14449, PG. 348, APPLIES TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 12-AGREEMENT FOR CONSTRUCTION OF SANITARY SEWAGE FACILITIES IN O.R.B. 14449, PG. 356, APPLIES TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 13-NOT ADDRESSED.
ITEM 14-UTILITY EASEMENT IN D.B. 403, PG. 6, APPLIES TO THIS SITE AS DEPICTED HEREON.
ITEM 15-MINERAL RESERVATIONS IN DEED NO. 1770 IN D.B. 2457, PG. 28, CANAL AND EASEMENT RESERVATIONS RELEASED IN D.B. 4224 & 298 IN O.R.B. 6284, PG. 101, AS AFFECTED BY NON-USE COMMITMENT IN O.R.B. 14415, PG. 1568, DO NOT APPLY TO THIS SITE.
ITEM 16-AVIGATION EASEMENT IN O.R.B. 3498, PG. 209, DOES NOT APPLY TO THIS SITE.
ITEM 17-EASEMENT FOR SEWAGE FACILITY AND CANAL MAINTENANCE IN O.R.B. 6167, PG. 310, DEPICTED HEREON, DOES NOT APPLY TO THIS SITE.
ITEM 18-COVENANT RUNNING WITH THE LAND IN O.R.B. 12178, PG. 3044, APPLIES TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 19-MEMORANDUM OF PROFIT SHARING AGREEMENT IN O.R.B. 14876, PG. 707, APPLIES TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 20-MEMORANDUM OF PROFIT SHARING AGREEMENT IN O.R.B. 14876, PG. 711, APPLIES TO THIS SITE BUT CANNOT BE PLOTTED.
ITEM 21-LISTED SURVEY MATTERS ARE DEPICTED HEREON.
- 10) ALL RECORDED DOCUMENTS ARE PER MIAMI-DADE COUNTY RECORDS.
- 11) STATE PLANE COORDINATES ARE BASED ON FIELD OBSERVATION AND ARE TO NORTH AMERICAN DATUM OF 1983 WITH THE 1990 ADJUSTMENT. BEARINGS ARE NOT BASED ON STATE PLANE COORDINATES.
- 12) THERE WAS NO EVIDENCE OF RECENT EARTH MOVING WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS OBSERVED IN THE PROCESS OF CONDUCTING THE FIELDWORK.
- 13) THERE ARE NO KNOWN PROPOSED CHANGES TO THE ADJACENT RIGHTS-OF-WAY.
- 14) THERE WAS NO FIELD DELINEATION OF WETLANDS OBSERVED IN THE PROCESS OF CONDUCTING THE FIELDWORK.
- 15) THERE WAS NO OBSERVABLE EVIDENCE OF EASEMENTS OTHER THAN THOSE SHOWN HEREON.
- 16) NUMBER OF PROPOSED TRACTS: 1.
- 17) DADE COUNTY FLOOD CRITERIA: 6.2 FEET PER PLAT BOOK 120, PAGE 13, SHEET 2 OF 5, DATED MARCH 1982.
- 18) PARCEL TO BE SERVED BY MIAMI-DADE WATER AND SEWER DEPARTMENT.
- 19) THIS SITE ENCOMPASSES ALL OF FOLIO NUMBER: 0821290000032.
- 20) THIS SURVEY IS CERTIFIED EXCLUSIVELY TO: FOUNDRY COMMERCIAL; CHICAGO TITLE INSURANCE COMPANY.
- 21) SITE ZONE: B-3 COMMERCIAL INTENSIVE BUSINESS DISTRICT/MXUOD CORRIDOR MIXED USE OVERLAY DISTRICT.
- SETBACK REQUIREMENTS:
FRONT-15'
SIDE, INTERIOR LOT-0'
SIDE, CORNER-15'
SIDE, INTERIOR-15'
REAR-15'
- MAXIMUM BUILDING HEIGHT:
6 STORIES OR 65'
- MINIMUM SITE AREA:
10,000 S.F.
- MAXIMUM FLOOR AREA:
RATIO: 3.0
PARKING SPACE REQUIREMENT:
1ST 5,000 S.F.-1 PER 1,000 S.F.
5,000+ S.F.-1 PER 500 S.F.
1 PER 400 S.F. BUILDING AREA
2,515 SPACES REQUIRED

CONTACT PERSON INFORMATION
PULICE LAND SURVEYORS INC. – JANE STORMS
TELEPHONE NUMBER: 954-572-1777
FAX NUMBER: 954-572-1778
E-MAIL ADDRESS: JANE@PULICELANDSURVEYORS.COM

OWNER: GPT NW 42ND. AVENUE OWNER, LLC
C/O FOUNDRY COMMERCIAL
95 MERRICK WAY, SUITE 460
CORAL GABLES, FLORIDA 33134
PHONE: (786) 814-4177



LOCATION MAP
A PORTION OF THE SOUTHWEST 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA
SCALE: 1"=300'

BEGIN AT THE POINT OF INTERSECTION WITH A LINE THAT LIES 35 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SW 1/4 OF SAID SECTION 29 AND A LINE THAT LIES 50 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SW 1/4 OF SAID SECTION 29. THENCE RUN SOUTH 01°53'39" EAST, ALONG A LINE THAT LIES 50 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SW 1/4 OF SAID SECTION 29 FOR 1232.50 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF GRATIGNY PARKWAY, ACCORDING TO FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP OF STATE ROAD NO. 924, SECTION 87008-2504, SHEET 5; THENCE NORTH 66°02'04" WEST, ALONG SAID RIGHT OF WAY LINE FOR 548.72 FEET; THENCE NORTH 59°35'03" WEST, FOR 591.46 FEET; THENCE NORTH 56°47'32" WEST, FOR 522.53 FEET; THENCE NORTH 32°00'20" EAST, FOR 126.08 FEET; THENCE NORTH 57°59'40" WEST, FOR 408.10 FEET; THENCE SOUTH 32°00'20" WEST, FOR 115.00 FEET; THENCE NORTH 60°24'28" WEST, FOR 480.02 FEET; THENCE NORTH 57°47'06" WEST, FOR 201.73 FEET TO A POINT THAT LIES 35.00 FEET SOUTH OF THE NORTH LINE OF THE SW 1/4 OF SAID SECTION 29; THENCE NORTH 87°50'11" EAST, ALONG A LINE THAT LIES 35.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SECTION 29, FOR 1,981.07 FEET TO THE POINT OF BEGINNING.

— — —	LIMITED ACCESS R/W LINE
O.R.B.	OFFICIAL RECORDS BOOK
D.B.	DEED BOOK
P.B.	PLAT BOOK
PG.	PAGE
FPL	FLORIDA POWER & LIGHT COMPANY
LB	LICENSED BUSINESS

DEVELOPMENT INFORMATION		
TRACT	SIZE OF TRACT	USE
"A"	1,233,446 SQUARE FEET	WAREHOUSING FACILITIES
—	—	—

HEREBY CERTIFY: THAT THERE ARE NO EXISTING UTILITIES,
IMPROVEMENTS OR STRUCTURES ON THE LANDS HEREIN DESCRIBED, OTHER
THAN SHOWN, AND THAT THIS TENTATIVE PLAT AS SHOWN WAS MADE
UNDER MY DIRECTION IN ACCORDANCE WITH THE STANDARDS OF PRACTICE
SET FORTH BY THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER
SERVICES ("DOACS") NUMBER 5J-17, FLORIDA ADMINISTRATIVE CODE,
PURSUANT TO SECTION 472.027, FLORIDA STATUTES.

NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OR A
DIGITAL SIGNATURE AND SEAL OF A FLORIDA LICENSED SURVEYOR AND
MAPPER.

☐ JOHN F. PULICE, PROFESSIONAL SURVEYOR AND MAPPER LS2691
☐ BETH BURNS, PROFESSIONAL SURVEYOR AND MAPPER LS6136
☐ VICTOR R. GILBERT, PROFESSIONAL SURVEYOR AND MAPPER LS6274
 STATE OF FLORIDA

THIS DOCUMENT IS NEITHER FULL NOR
COMPLETE WITHOUT SHEETS 1 THROUGH 8
INCLUSIVE

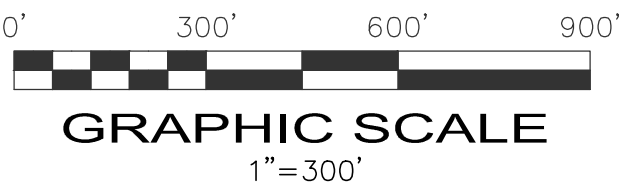
SHEET 1 OF 8

5		
4		
3		
2		
1		
NO.	REVISIONS	BY

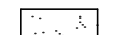
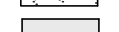
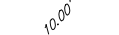
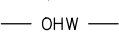
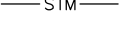
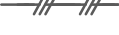
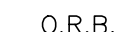
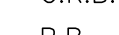
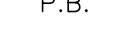
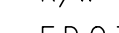
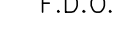
FOUNDRY OPA-LOCKA SITE
 12700 NW LE JEUNE ROAD
 OPA-LOCKA, MIAMI-DADE COUNTY
 FLORIDA 33014

POLICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@policelandsurveyors.com
WEBSITE: www.policelandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

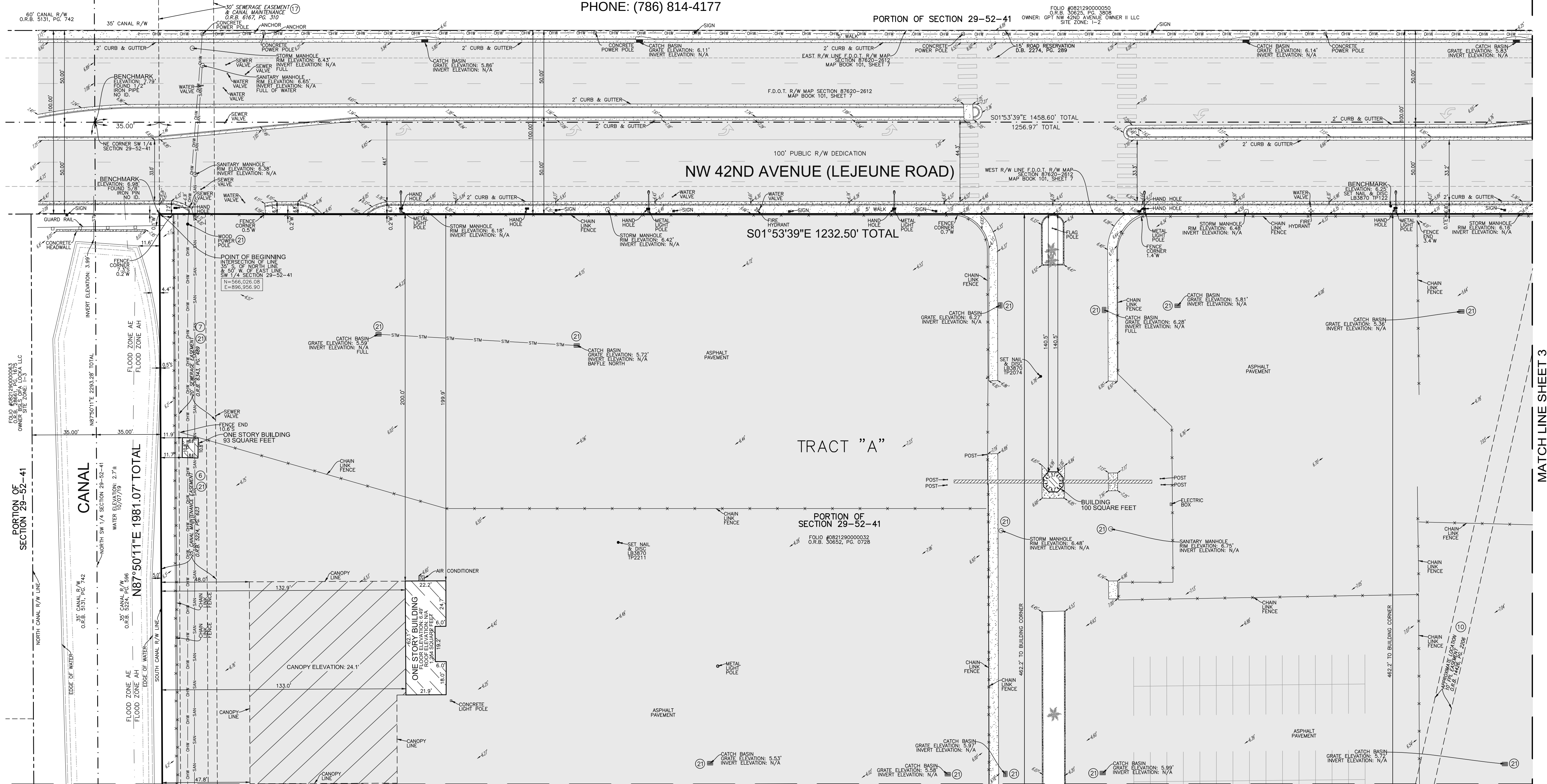
DRAWN BY: B.E.	SCALE: 1" = 300'	FILE: FOUNDRY COMMERCIAL
CHECKED BY: J.F.P.	SURVEY DATE: 10/09/19	ORDER NO.: 66451



LEGEND

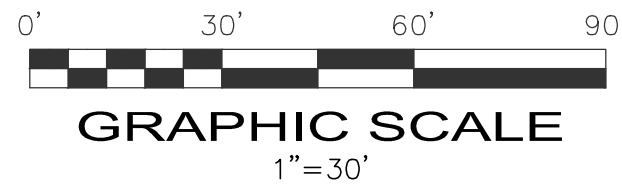
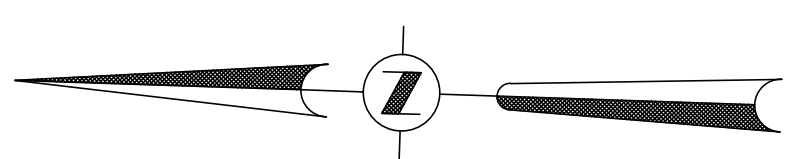
-  CONCRETE
-  ASPHALT PAVEMENT
-  ELEVATION
-  OVERHEAD WIRES
-  UNDERGROUND STORM SEWER LINE
-  UNDERGROUND SANITARY SEWER LINE
-  UNDERGROUND CABLE LINE
-  LIMITED ACCESS R/W LINE
-  CENTERLINE
-  O.R.B.
-  P.B.
-  PAGE
-  R/W
-  F.D.O.T.
-  TP
-  R
-  CA
-  A
-  FPL
-  LICENSED BUSINESS
-  PALM TREE
-  BLACK OLIVE TREE

BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT OF FOUNDRY OPA-LOCKA A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA OWNER: GPT NW 42ND. AVENUE OWNER, LLC C/O FOUNDRY COMMERCIAL 95 MERRICK WAY, SUITE 460 CORAL GABLES, FLORIDA 33134 PHONE: (786) 814-4177



MATCH LINE SHEET 4

MATCH LINE SHEET 3

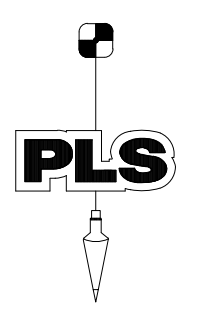


SHEET 2 OF 8

THIS DOCUMENT IS NEITHER FULL NOR COMPLETE
WITHOUT SHEETS 1 THROUGH 8 INCLUSIVE

FOUNDRY OPA-LOCKA SITE
12700 NW LE JEUNE ROAD
OPA-LOCKA, MIAMI-DADE COUNTY
FLORIDA 33014

BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT



POLICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@policeandsurveyors.com
WEBSITE: www.policeandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

DRAWN BY: B.E.
CHECKED BY: J.F.P.

SCALE: 1" = 30'
SURVEY DATE: 10/09/19

FILE: FOUNDRY COMMERCIAL
ORDER NO.: 66451

LEGEND

- CONCRETE
- ASPHALT PAVEMENT
- ELEVATION
- OVERHEAD WIRES
- UNDERGROUND STORM SEWER LINE
- UNDERGROUND SANITARY SEWER LINE
- UNDERGROUND CABLE LINE
- LIMITED ACCESS R/W LINE
- CENTERLINE
- O.R.B. OFFICIAL RECORDS BOOK
- P.B. PLAT BOOK
- PG. PAGE
- R/W RIGHT-OF-WAY
- F.D.O.T. FLORIDA DEPT. OF TRANSPORTATION
- TP TRAVERSE POINT (FOR FIELD INFORMATION ONLY)
- R RADIUS
- CA CENTRAL ANGLE
- A ARC LENGTH
- FPL FLORIDA POWER & LIGHT COMPANY
- LICENSED BUSINESS
- PALM TREE
- BLACK OLIVE TREE

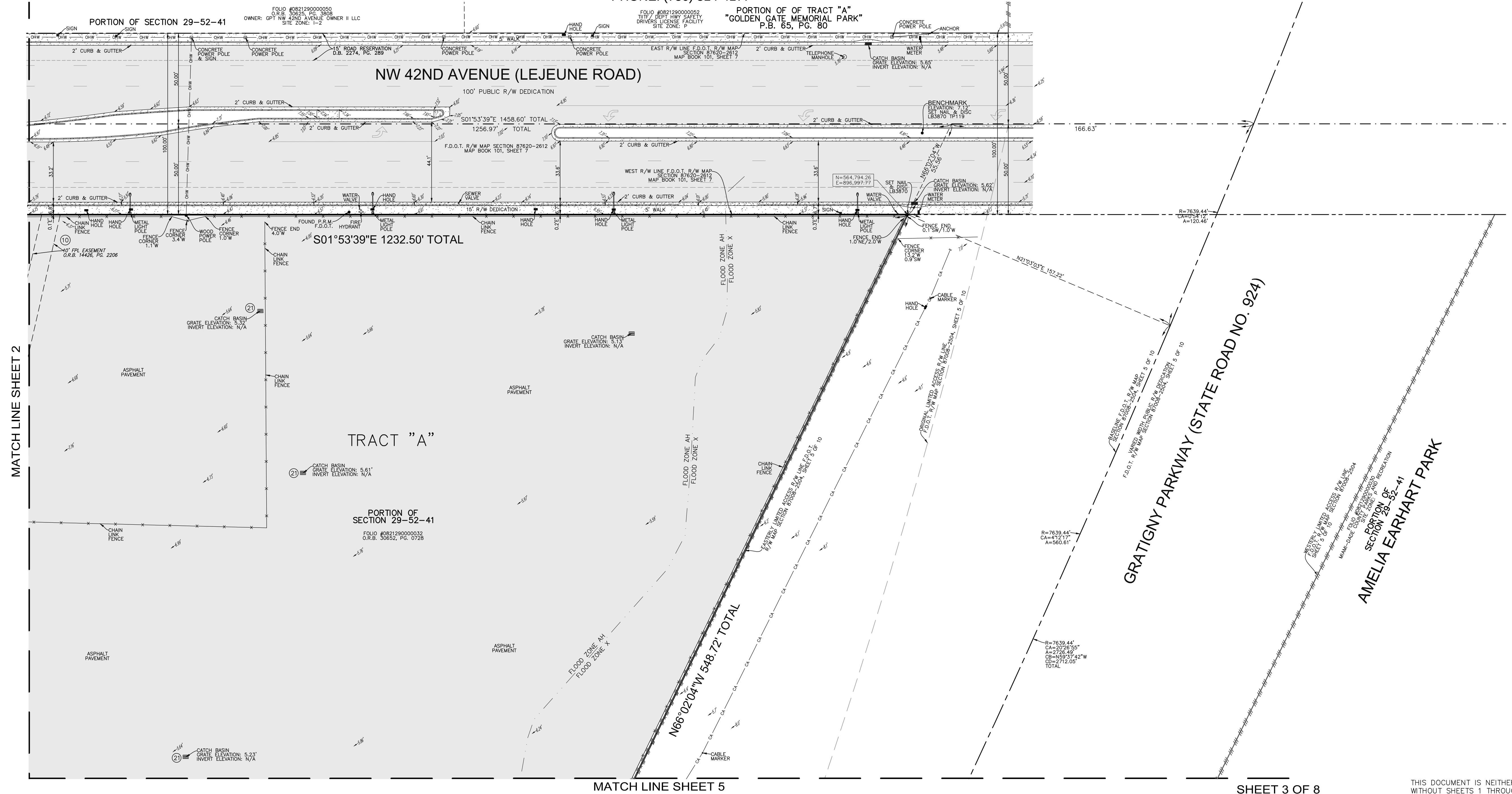
BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT

OF

FOUNDRY OPA-LOCKA

A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA

OWNER: GPT NW 42ND. AVENUE OWNER, LLC
C/O FOUNDRY COMMERCIAL
95 MERRICK WAY, SUITE 460
CORAL GABLES, FLORIDA 33134
PHONE: (786) 814-4177



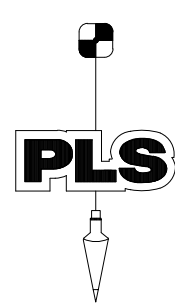
MATCH LINE SHEET 5

SHEET 3 OF 8

THIS DOCUMENT IS NEITHER FULL NOR COMPLETE
WITHOUT SHEETS 1 THROUGH 8 INCLUSIVE

FOUNDRY OPA-LOCKA SITE
12700 NW LE JEUNE ROAD
OPA-LOCKA, MIAMI-DADE COUNTY
FLORIDA 33014

BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT

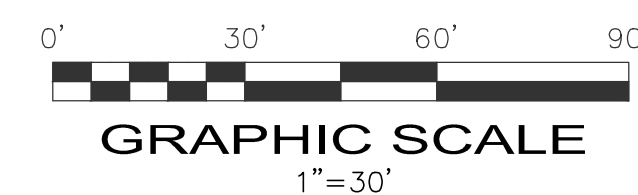
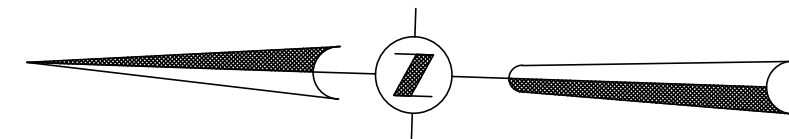


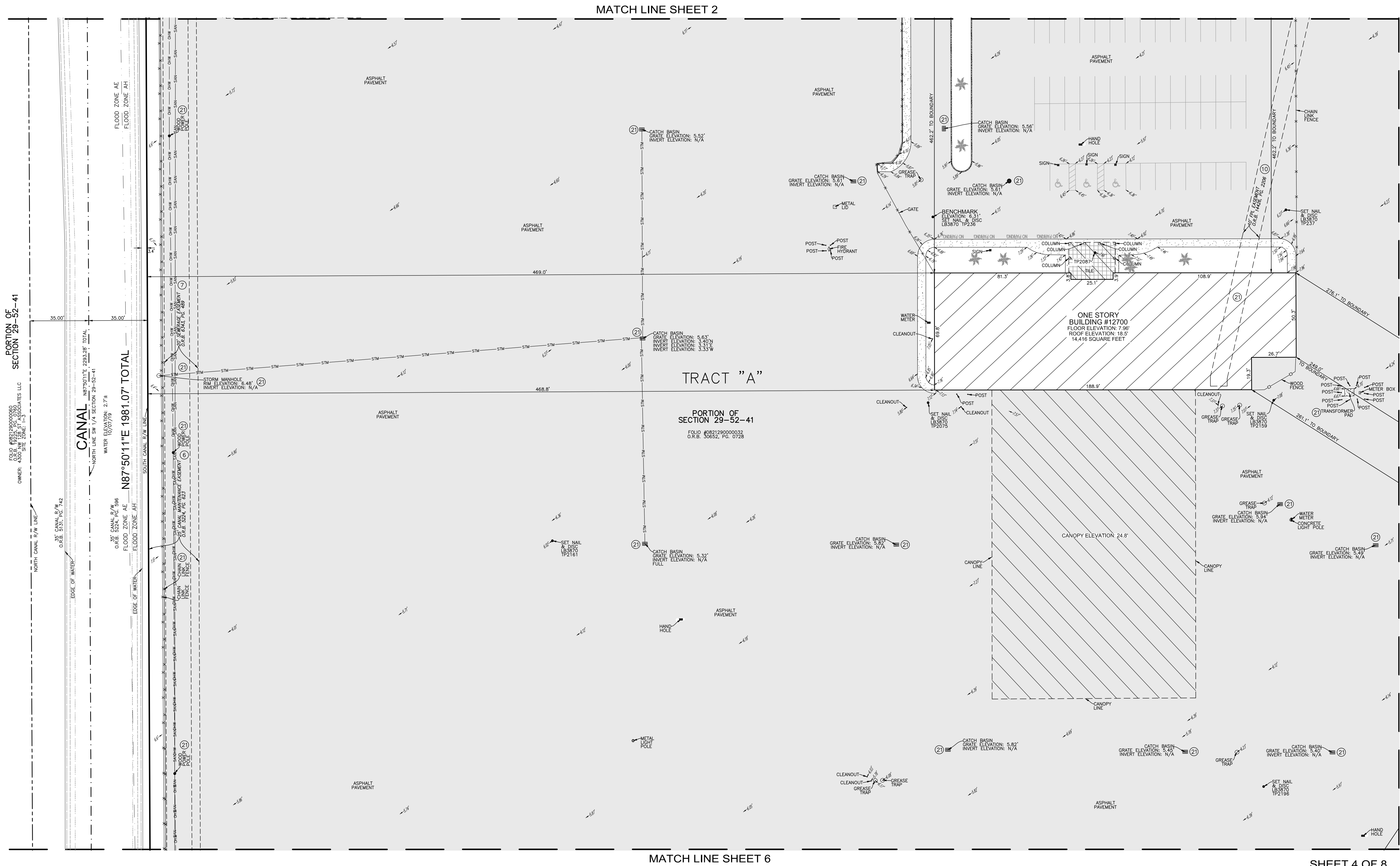
PULICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@pulicelandsurveyors.com
WEBSITE: www.pulicelandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

DRAWN BY: B.E.
CHECKED BY: J.F.P.

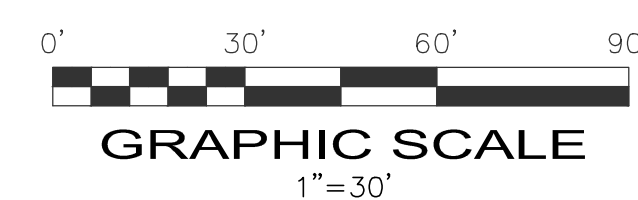
SCALE: 1" = 30'
SURVEY DATE: 10/09/19

FILE: FOUNDRY COMMERCIAL
ORDER NO.: 66451





BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT
OF
FOUNDRY OPA-LOCKA
A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA
OWNER: GPT NW 42ND. AVENUE OWNER, LLC
C/O FOUNDRY COMMERCIAL
95 MERRICK WAY, SUITE 460
CORAL GABLES, FLORIDA 33134
PHONE: (786) 814-4177



SHEET 4 OF 8

FOUNDRY OPA-LOCKA SITE
12700 NW LE JEUNE ROAD
OPA-LOCKA, MIAMI-DADE COUNTY
FLORIDA 33014

**BOUNDARY AND TOPOGRAPHIC SURVEY
AND TENTATIVE PLAT**

PULICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@pulicelandsurveyors.com
WEBSITE: www.pulicelandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

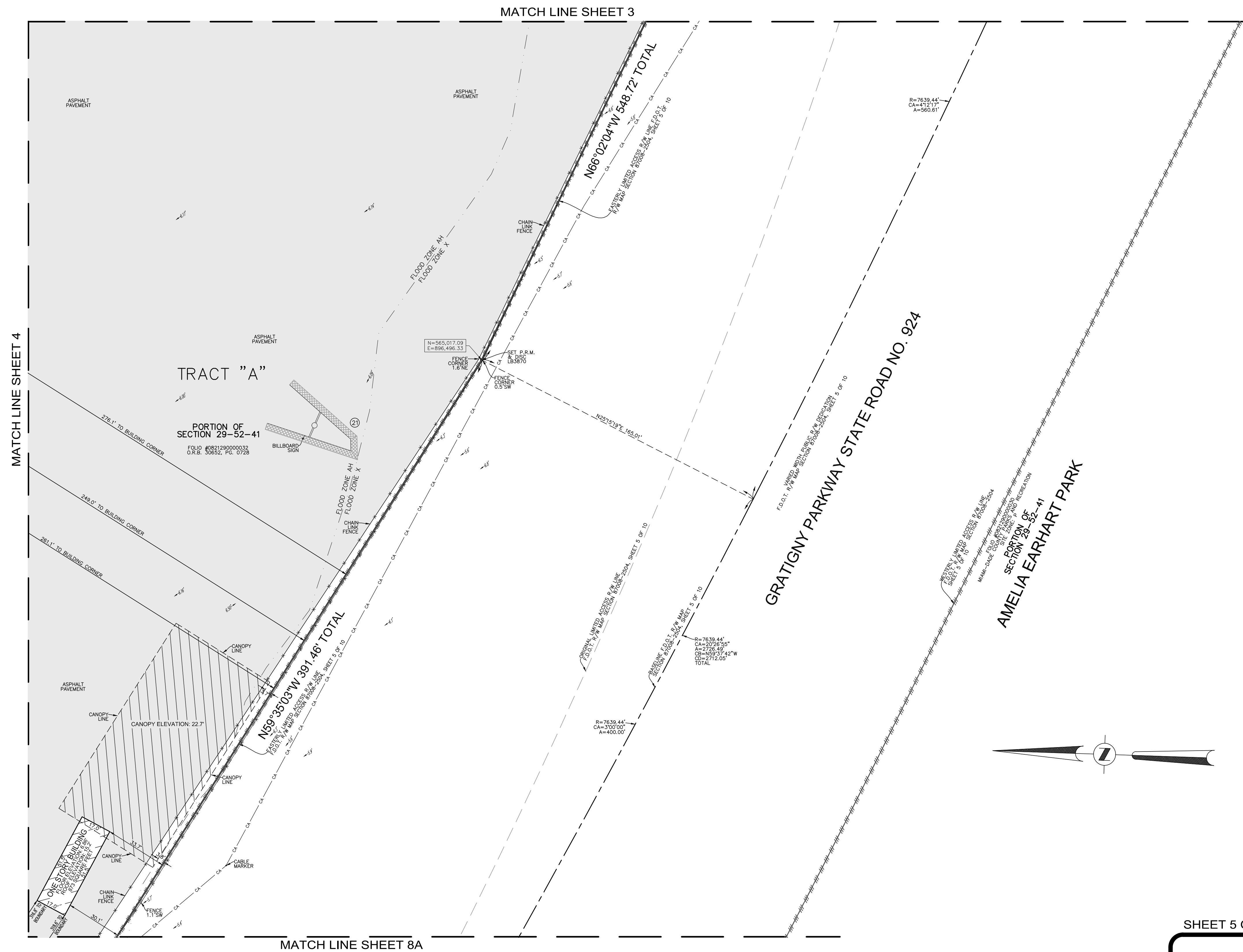
PLS

DRAWN BY: B.E.
CHECKED BY: J.F.P.

SCALE: 1" = 30'
SURVEY DATE: 10/09/19

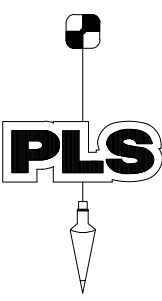
FILE: FOUNDRY COMMERCIAL
ORDER NO.: 68451

	CONCRETE
	ASPHALT PAVEMENT
	ELEVATION
OHW	OVERHEAD WIRES
STM	UNDERGROUND STORM SEWER LINE
SAN	UNDERGROUND SANITARY SEWER LINE
CA	UNDERGROUND CABLE LINE
	LIMITED ACCESS R/W LINE
CL	CENTERLINE
O.R.B.	OFFICIAL RECORDS BOOK
P.B.	PLAT BOOK
P.G.	PAGE
R/W	RIGHT-OF-WAY
F.D.O.T.	FLORIDA DEPT. OF TRANSPORTATION
TP	TRaverse POINT (FOR FIELD INFORMATION ONLY)
R	RADIUS
CA	CENTRAL ANGLE
A	ARC LENGTH
FPL	FLORIDA POWER & LIGHT COMPANY
	LICENSED BUSINESS
	PALM TREE
	BLACK OLIVE TREE



THIS DOCUMENT IS NEITHER FULL NOR COMPLETE
WITHOUT SHEETS 1 THROUGH 8 INCLUSIVE

**BOUNDARY AND TOPOGRAPHIC SURVEY
AND TENTATIVE PLAT**



POLICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@policelandsurveyors.com
WEBSITE: www.policelandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

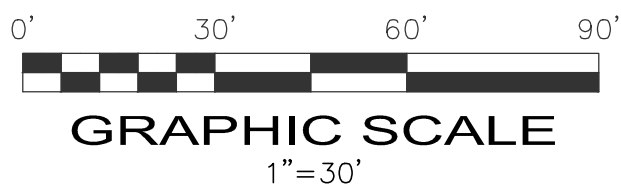
DRAWN BY: B.E.
CHECKED BY: J.F.P.

SCALE: 1" = 30'

SURVEY DATE: 10/09/19

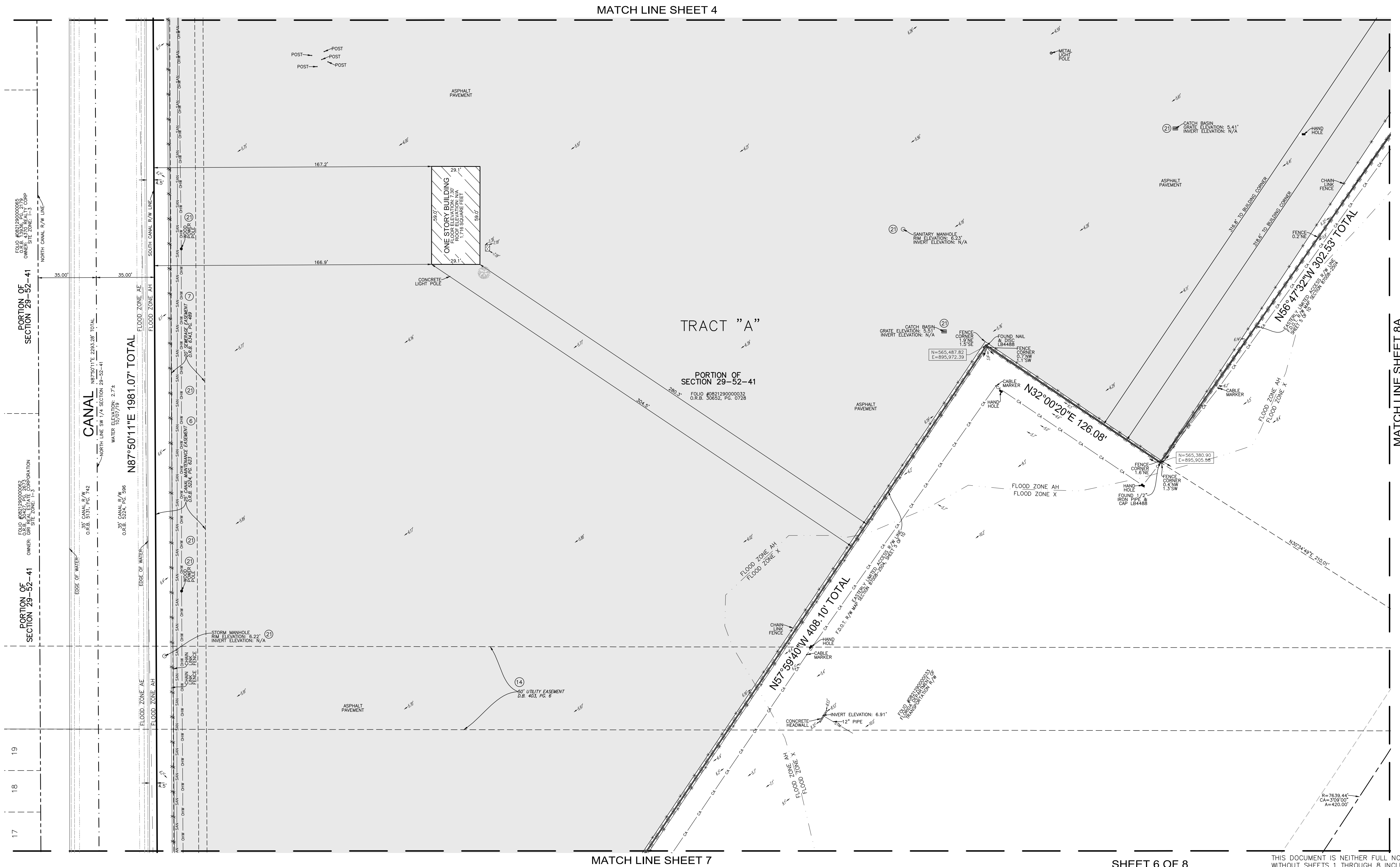
FILE: FOUNDRY COMMERCIAL
ORDER NO.: 66451

BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT
OF
FOUNDRY OPA-LOCKA
A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA
OWNER: GPT NW 42ND. AVENUE OWNER, LLC
C/O FOUNDRY COMMERCIAL
95 MERRICK WAY, SUITE 460
CORAL GABLES, FLORIDA 33134
PHONE: (786) 814-4177

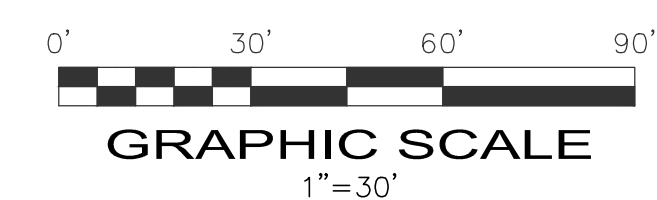
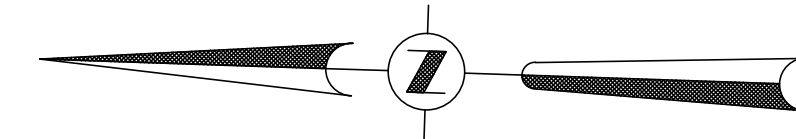


LEGEND

	CONCRETE
	ASPHALT PAVEMENT
	ELEVATION
	OVERHEAD WIRES
	UNDERGROUND STORM SEWER LINE
	UNDERGROUND SANITARY SEWER LINE
	UNDERGROUND CABLE LINE
	LIMITED ACCESS R/W LINE
	CENTERLINE
	O.R.B. OFFICIAL RECORDS BOOK
	P.B. PLAT BOOK
	P.G. PAGE
	R/W RIGHT-OF-WAY
	F.D.O.T. FLORIDA DEPT. OF TRANSPORTATION
	TP TRAVERSE POINT (FOR FIELD INFORMATION ONLY)
	R RADIUS
	CA CENTRAL ANGLE
	A ARC LENGTH
	FPL FLORIDA POWER & LIGHT COMPANY
	LICENSED BUSINESS
	PALM TREE
	BLACK OLIVE TREE



BOUNDARY AND TOPOGRAPHIC SURVEY AND TENTATIVE PLAT
OF
FOUNDRY OPA-LOCKA
A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA-LOCKA, MIAMI-DADE COUNTY, FLORIDA
OWNER: GPT NW 42ND. AVENUE OWNER, LLC
C/O FOUNDRY COMMERCIAL
95 MERRICK WAY, SUITE 460
CORAL GABLES, FLORIDA 33134
PHONE: (786) 814-4177



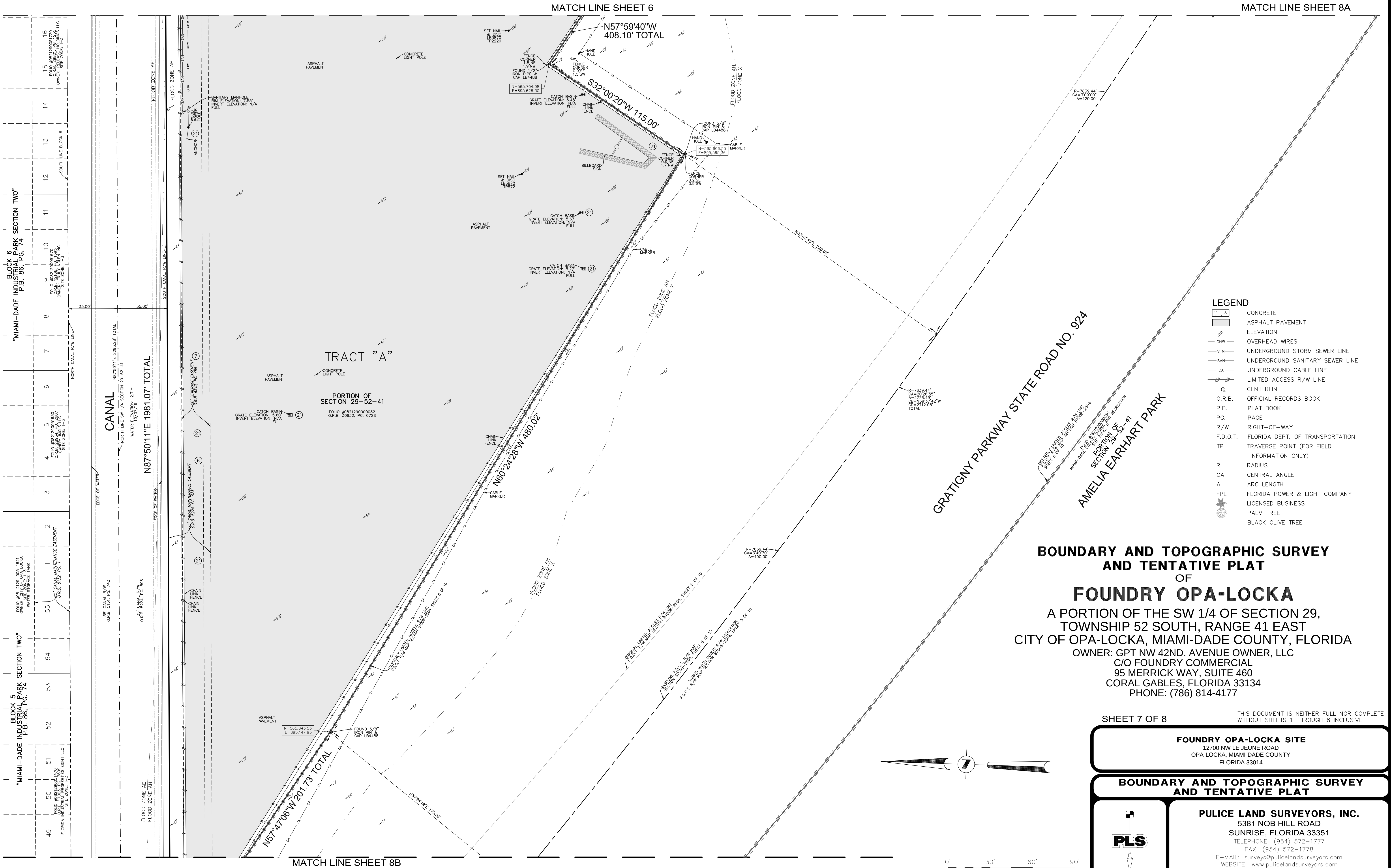
FOUNDRY OPA-LOCKA SITE
12700 NW LE JEUNE ROAD
OPA-LOCKA, MIAMI-DADE COUNTY
FLORIDA 33014

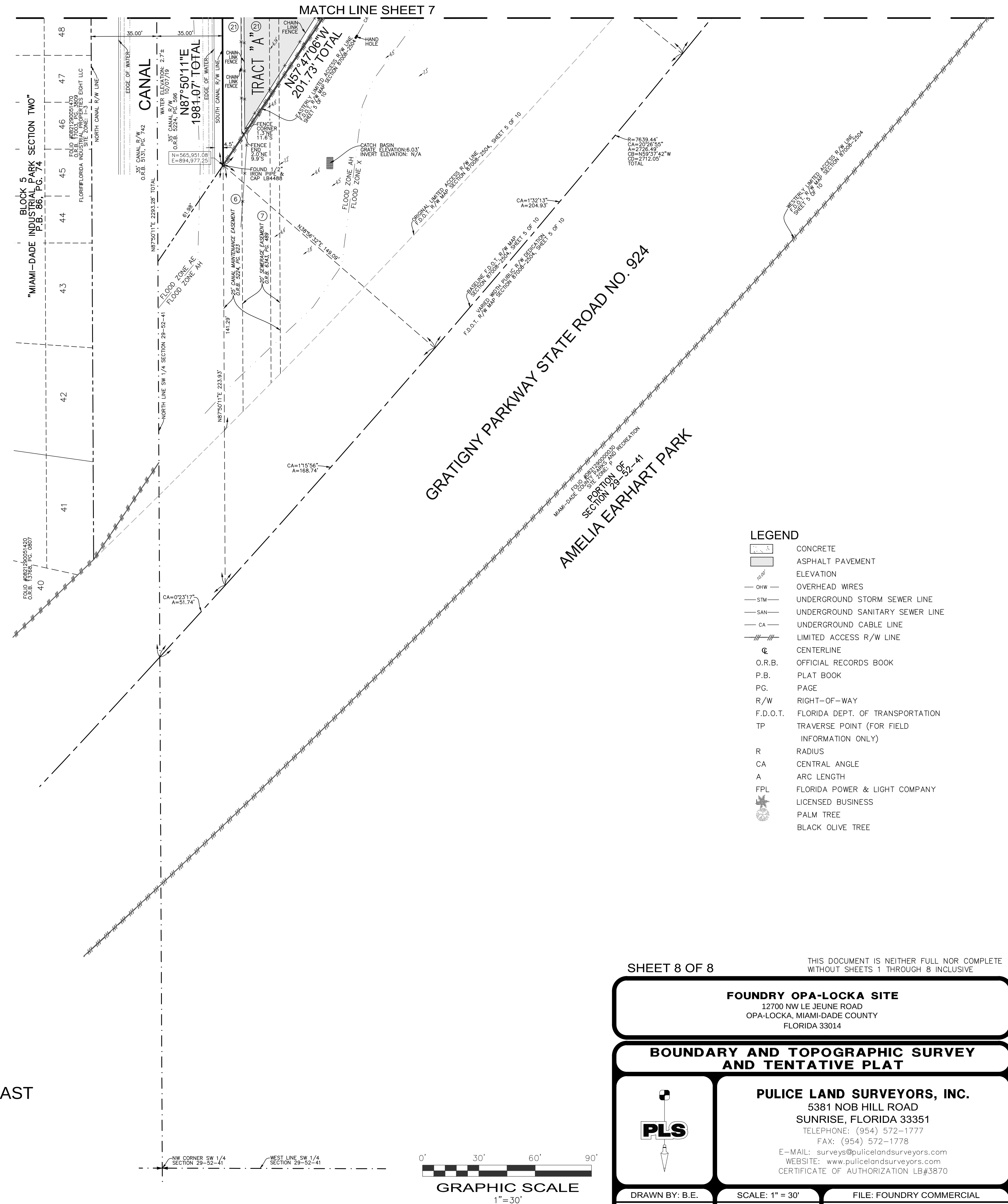
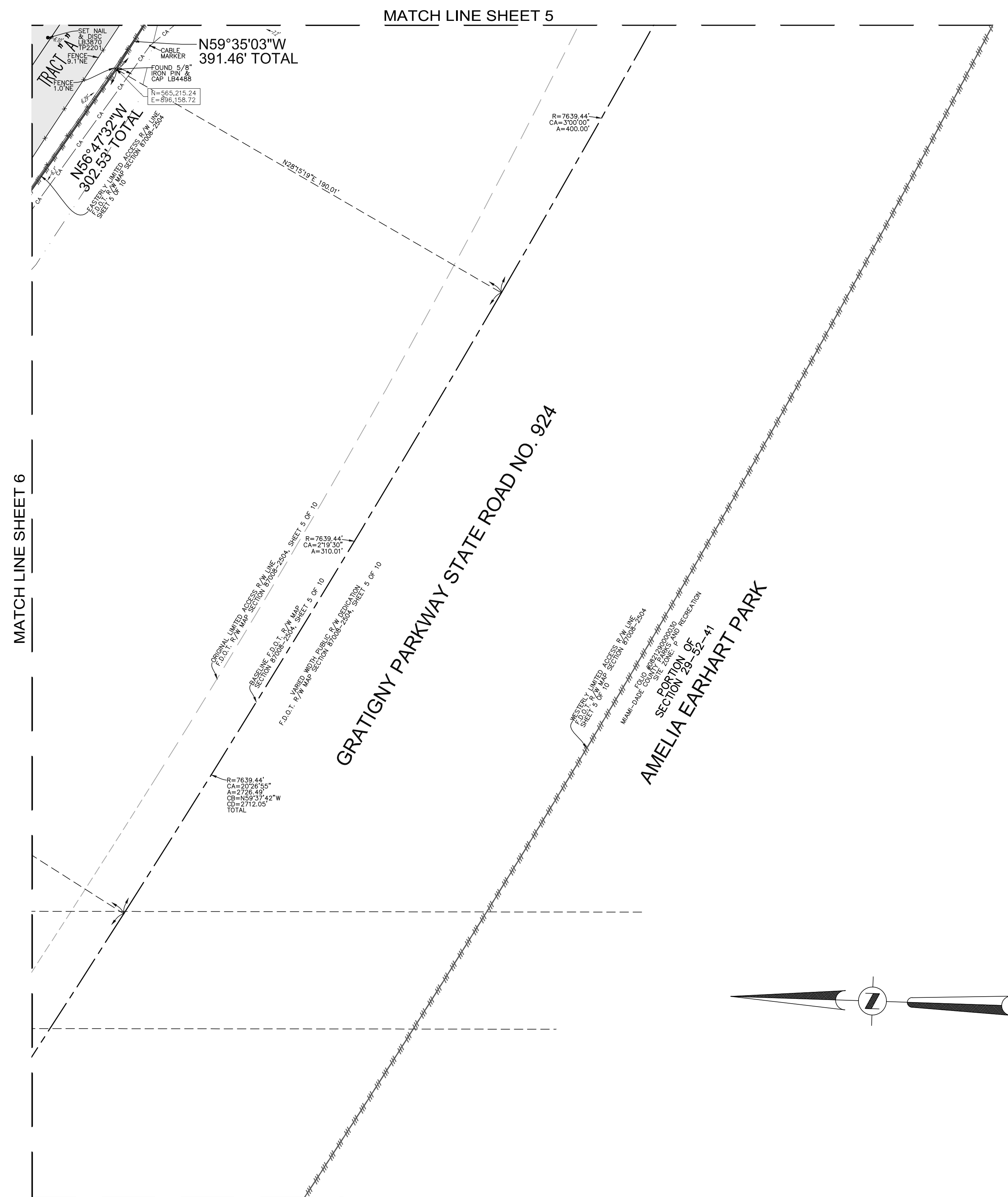
**BOUNDARY AND TOPOGRAPHIC SURVEY
AND TENTATIVE PLAT**

PULICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FLORIDA 33351
TELEPHONE: (954) 572-1777
FAX: (954) 572-1778
E-MAIL: surveys@pulicelandsurveyors.com
WEBSITE: www.pulicelandsurveyors.com
CERTIFICATE OF AUTHORIZATION LB#3870

DRAWN BY: B.E.	SCALE: 1" = 30'	FILE: FOUNDRY COMMERCIAL
CHECKED BY: J.F.P.	SURVEY DATE: 10/09/19	ORDER NO.: 66451

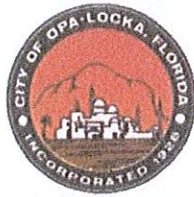
THIS DOCUMENT IS NEITHER FULL NOR COMPLETE
WITHOUT SHEETS 1 THROUGH 8 INCLUSIVE





Received:
By:
Date:

" THE GREAT CITY "



City of
OPA-LOCKA
Florida

PLANNING & ZONING BOARD APPLICATION

APPLICATION NUMBER: _____ CHECK NUMBER: 1019428640 DATE RECEIVED: 05/20/20
PROPERTY OWNER'S NAME: GPT NW 42nd Avenue Owner LLC
PROPERTY OWNER'S ADDRESS: 40 Park Avenue 32 Floor New York NY 10016
Number/Street City State/Zip Code
APPLICANT'S NAME: Police Land Surveyors Inc
APPLICANT'S ADDRESS: 5381 Mob Hill Sunrise FL 33351
Number/Street City State/Zip Code
PHONE NUMBER: OFFICE 954 572 1777 HOME - OTHER 954 572 1778 Fax
SUBJECT PROPERTY ADDRESS: 12700 NW Le Jeune Rd Opa-Locka FL 33054
Number/Street
TAX FOLIO NUMBER: 08-2129-000-0032 PRESENT ZONING: Commercial
LEGAL DESCRIPTION: See attached

Please check specific request:

- ☒ Tentative Plat
☐ Final Plat
☐ Comprehensive Plan Amendment: ☐ Small Scale; ☐ Large Scale (please specify type of amendment below)
☐ Rezoning
☐ Drainage Plan
☐ Fill Permit Request
☐ Preliminary Site Plan Review
☐ Final Site Plan Review
☐ Conditional Use Permit – No Plans
☐ Conditional Use Permit – With Plans
☐ Special Exception – No Plans
☐ Special Exception – With Plans
☐ Development Agreement
☐ Restrictive Covenant
☐ Other – Please specify: _____

Add any additional information that may be of importance to this request:

Reference to Ordinance 15-13
Land Development Regulations/ Zoning Code: Ordinance 15-31

Received:
By:
Date:

PLANNING & ZONING BOARD APPLICATION (Checklist)

Applications will not be accepted without the following data. For a public hearing, all items below are necessary and must be submitted.

- _____ Completed application form
- _____ Application fee payable to the City of Opa-locka by check or money order
- _____ Copy of property owner's and/or applicant's driver license/photo I.D.
- _____ Affidavit (see below), and power of attorney of the property owner (page 3) (Both must be Notarized)
- _____ A completed Neighborhood Petition form (attached) with the signature of each property owner in front, in the rear, to the left and to the right of the subject property, indicating his or her support for the proposed project. (Must include name, address, folio and phone number).
- _____ All preliminary and final site plans, along with property survey, must be submitted on CD-Rom disc in Cad and PDF format.
- _____ Fifteen (15) certified boundary and topographic surveys of the property (size 36 x 24 inches). (The submitted property survey must not exceed a maximum of two (2) years from date created in order to be considered acceptable by the City of Opa-locka)
- _____ Fifteen (15) copies of Site Development Plan showing all drainage, water, sewer, structures, landscaping and parking in accordance with the City's zoning ordinance; (size 36 x 24 & at least 7 Sealed Copies)
- _____ Map showing parcel to be considered and all properties' legal descriptions thereof, within 375' radius of said parcel. Map to be 1" = 100' scale. Owner's name, address, folio number and legal description on each parcel (Original and 2 copies size of document to accommodate scale)
- _____ Narrative concept must be submitted with application

AFFIDAVIT

I, Sonya Huffman, being first duly sworn, depose and say that I am the OWNER of the property, and I understand that this application must be complete and accurate before a public hearing can be advertised.

Signature

Date

Sworn to and subscribed before me:

This

18th

day of

May

2020

Notary Public

Attach copy of identification

My commission expires

May 26, 2021

Commonwealth of Pennsylvania

Notarial Seal
SUZANNE SARVER - Notary Public
HORSHAM TWP, MONTGOMERY COUNTY
My Commission Expires May 26, 2021

Reference to Ordinance 15-13

Land Development Regulations/ Zoning Code: Ordinance 15-31

LEGAL DESCRIPTION:

A PORTION OF THE SW 1/4 OF SECTION 29, TOWNSHIP 52 SOUTH, RANGE 41 EAST, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE POINT OF INTERSECTION WITH A LINE THAT LIES 35 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF THE SW 1/4 OF SAID SECTION 29 AND A LINE THAT LIES 50 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SW 1/4 OF SAID SECTION 29; THENCE RUN SOUTH 01°53'39" EAST, ALONG A LINE THAT LIES 50 FEET WEST OF AND PARALLEL WITH THE EAST LINE OF THE SW 1/4 OF SAID SECTION 29 FOR 1232.50 FEET TO THE NORTHERLY RIGHT OF WAY LINE OF GRATIGNY PARKWAY, ACCORDING TO FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP OF STATE ROAD NO. 924, SECTION 87008-2504, SHEET 5; THENCE NORTH 66°02'04" WEST, ALONG SAID RIGHT OF WAY LINE FOR 548.72 FEET; THENCE NORTH 59°35'03" WEST, FOR 391.46 FEET; THENCE NORTH 56°47'32" WEST, FOR 302.53 FEET; THENCE NORTH 32°00'20" EAST, FOR 126.08 FEET; THENCE NORTH 57°59'40" WEST, FOR 408.10 FEET; THENCE SOUTH 32°00'20" WEST, FOR 115.00 FEET; THENCE NORTH 60°24'28" WEST, FOR 480.02 FEET; THENCE NORTH 57°47'06" WEST, FOR 201.73 FEET TO A POINT THAT LIES 35.00 FEET SOUTH OF THE NORTH LINE OF THE SW 1/4 OF SAID SECTION 29; THENCE NORTH 87°50'11" EAST, ALONG A LINE THAT LIES 35.00 FEET SOUTH OF AND PARALLEL WITH THE NORTH LINE OF SAID SECTION 29, FOR 1,981.07 FEET TO THE POINT OF BEGINNING.



Received:
By:
Date:

PLANNING & ZONING BOARD APPLICATION POWER OF ATTORNEY

This form is to be attached to all applications, and to be returned with the application. No application will be honored or persons heard by the Planning & Zoning Board unless a notarized copy of this Power of Attorney is submitted.

To: City of Opa-locka
From:

GPT NW 42nd Avenue Owner LLC
90 Park Avenue 3rd Floor
New York, NY 10016

Subject: Power of Attorney (authorization for a person, other than the property owner, to speak in the property owner's behalf).

I _____, being first duly sworn, depose and say that I am the owner of the property legally described as:

see attached

I do give to June Storms / Public Land Surveys Inc the power of Attorney and authority to speak in my behalf in reference to the above described property. Further, by affixing my notarized signature to this document, I also authorize June Storms / Public Land Surveys Inc to negotiate and commit to the City Commission and City Administration in my behalf. I will abide by all final determinations of the City Commission and City Administration.

Signature

May 18, 2020

Date

Sworn to and subscribed before me:

This 18th day of May, 2020

Suzanne Sarver
Notary Public

Commonwealth of Pennsylvania

My commission expires May 26, 2021

Notarial Seal
SUZANNE SARVER - Notary Public
HORSHAM TWP, MONTGOMERY COUNTY
My Commission Expires May 26, 2021

Reference to Ordinance 15-13

Land Development Regulations/ Zoning Code: Ordinance 15-31

Received:
By:
Date:

Attach copy of identification



**PLANNING & ZONING BOARD
NEIGHBORHOOD PETITION**

RE: PROPERTY ADDRESS: 12700 NW LeJeune Road _____

LEGAL DESCRIPTION: See Exhibit "A" _____

I SUPPORT THIS DEVELOPMENT REQUEST _____

I DO NOT SUPPORT THIS DEVELOPMENT REQUEST _____

PROPERTY OWNER'S NAME: _____ PHONE: _____

ADDRESS (If different): _____

Signature



January 8, 2020

VIA HAND DELIVERY

Mr. Gregory Gay
Director, Planning and Community Development Department
3400 NW 135 Street, Building B
Opa-Locka, Florida 33054

Re: GPT NW 42 Avenue Owner LLC – Neighborhood Petition Memorandum for Development Agreement and Site Plan Applications

Dear Mr. Gay:

On behalf of Express Permit Solutions located at 10801 NW 14 Street, Suite 103 in Miami, Florida, GPT NW 42 Avenue Owner LLC (the “Applicant”) has retained our company to obtain neighborhood petition signatures as part of the development agreement and site plan application process for the property located at 12700 NW LeJeune Road in Opa-Locka, Florida and identified by folio number 08-2129-000-0032 (the “Property”; depicted in Exhibit “A”). A copy of the neighborhood petition form is enclosed as Exhibit “B”.

As part of the signature collection process, we were asked to obtain signatures from adjacent property owners. Nine properties were initially identified. However, only eight adjacent property owners’ signatures were necessary because the Applicant owns the parcel across the street from the Property located at 12691 NW 42 Avenue. Enclosed as Exhibit “C” is an aerial photograph of the Property and the surrounding area. The eight properties we addressed are identified and labeled in red. The Property is outlined in yellow.

In total, we were able to obtain signatures supporting the development request from three property owners. These signatures correspond to the properties labeled as “A”, “B”, and “C” in Exhibit C. The property owner of Property “D” stated that she would prefer to wait for the results of any environmental inspections to be performed and approved before signing off on the petition. We attempted to visit the owner of Property “E” on three occasions, November 15, 18, and 20. The owner was not available on these occasions and the lessee was not willing to provide further contact information.

Properties “F” and “G” are under the same ownership. We visited the properties on November 15 and 18 and were not able to meet with the owner. On November 20, we were able to speak with the owner who requested a brief description of the proposed project. On November 30, we followed up with the property owner on his request and he stated he wanted more time to think about the petition. On December 1, the owner requested additional information in writing.



We provided the owner with the information he requested and attempted to schedule a follow up with him the next day. On December 2, we visited the property and were not able to meet the owner. On December 17, we made one final attempt to meet the owner at the property. The owner did not answer the door and has not replied to any recent emails. owner. On December 17, we made one final attempt to meet the owner at the property. The owner did not answer the door and has not replied to any recent emails.

Property "H" was visited on November 15, 18, 20, and 30 as well as December 2 and 17. We attempted to gain entry using the intercom at the front gate and the number provided at the gate. However, the owner did not answer on the intercom and the phone appears to have been disconnected. We left our contact information with the construction workers present and have not been able to make contact with the owner.

Based on the above and attached, the Applicant is submitting the three obtained signatures showing support of the development request. Should you have any questions or require any additional information, please do not hesitate to call at 305-677-3716.

Sincerely,

Christopher Leal
President & C.E.O.
Express Permit Solutions

Enclosures

Cc: Mr. Gerald Lee
Mr. Corion DeLaine
Mr. Clifton Coffey
Mr. Ford Gibson
Mr. David Blount
Mr. Zoey Angulo
Joseph G. Goldstein, Esq.
Alessandria San Roman, Esq.

12700 NW 42 Avenue
Opa-Locka, FL



Exhibit "B"
Neighborhood Petition Form

Exhibit "A"

Parcel 2:

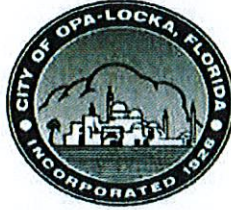
A portion of the SW 1/4 of Section 29, Township 52 South, Range 41 East, being more particularly described as follows: Begin at the point of intersection with a line that lies 35 feet South of and parallel with the North line of the SW 1/4 of said Section 29 and a line that lies 50 feet West of and parallel with the East line of the SW 1/4 of said Section 29; thence run S. 01°53'39" E., along a line that lies 50 feet West of and parallel with the East line of the SW 1/4 of said Section 29 for 1232.50 feet to the Northerly Right of Way line of Gratigny Parkway, according to Florida Department of Transportation Right of Way Map of State Road No. 924, Section 87008-2504, Sheet 5; thence N. 66°02'04" W., along said Right of Way line for 548.72 feet; thence N. 59°35'03" W., for 391.46 feet; thence N. 56°47'32" W., for 302.53 feet; thence N. 32°00'20" E., for 126.08 feet; thence N. 57°59'40" W., for 408.10 feet; thence S. 32°00'20" W., for 115.00 feet; thence N. 60°24'28" W., for 480.02 feet; thence N. 57°47'06" W., for 201.73 feet to a point that lies 35.00 feet South of the North line of the SW 1/4 of said Section 29; thence N. 87°50'11" E., along a line that lies 35.00 feet South of and parallel with the North line of said Section 29, for 1,981.08 feet to the Point of Beginning.

Neighborhood Petition Form – Identified Properties



Received:
By:
Date:

Attach copy of identification



**PLANNING & ZONING BOARD
NEIGHBORHOOD PETITION**

RE: PROPERTY ADDRESS: 12700 NW LeJeune Road

LEGAL DESCRIPTION: See Exhibit "A"

I SUPPORT THIS DEVELOPMENT REQUEST ✓

I DO NOT SUPPORT THIS DEVELOPMENT REQUEST _____

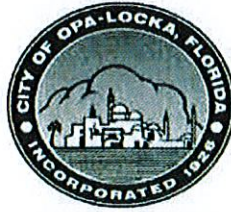
PROPERTY OWNER'S NAME: Release Holdings LLC PHONE: 305 953 9335

ADDRESS (If different): 4440 NW 12th St, Opaloka, FL, 33054


Signature

Received:
By:
Date:

Attach copy of identification



**PLANNING & ZONING BOARD
NEIGHBORHOOD PETITION**

RE: PROPERTY ADDRESS: 12700 NW Lejeune Road

LEGAL DESCRIPTION: See Exhibit "A"

I SUPPORT THIS DEVELOPMENT REQUEST ✓

I DO NOT SUPPORT THIS DEVELOPMENT REQUEST _____

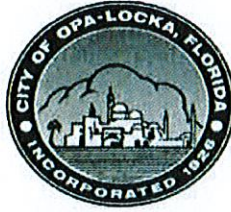
PROPERTY OWNER'S NAME: Laure melnick PHONE: 305-685-8976

ADDRESS (If different): 4476 NW 128 St, Opa-Locka, FL 33054

Signature

Received:
By:
Date:

Attach copy of identification



**PLANNING & ZONING BOARD
NEIGHBORHOOD PETITION**

RE: PROPERTY ADDRESS: 12700 NW LeJeune Road

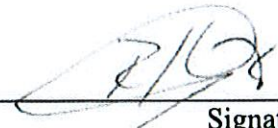
LEGAL DESCRIPTION: See Exhibit "A"

I SUPPORT THIS DEVELOPMENT REQUEST ☒

I DO NOT SUPPORT THIS DEVELOPMENT REQUEST ☐

PROPERTY OWNER'S NAME: Truly Nolan of America PHONE: 305-685-7411

ADDRESS (If different): 4474 NW 128 St., OPA LOCKA, FL. 33054


Signature

The Opa-locka Planning & Zoning Meeting

P&Z Clerk's Summary Minutes

Virtual P&Z Meeting

Tuesday, September 8, 2020

7:00 P.M.

- **CALL TO ORDER:**

Chairman Elio Guerrero called the Virtual Planning & Zoning Meeting to order at 7:00 p.m. on Tuesday, September 8, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis On March 20, 2020, municipalities may conduct meetings of their governing boards without Having a quorum of its members present physically or at any specific location, and utilizing Communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b) 2, Florida Statutes.

An opportunity was given to the public to email the Planning & Zoning Clerk prior to the Planning & Zoning Meeting with any questions/comments/concerns on items we will hear on this evening's P&Z agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, Members of the public wishing to address the P&Z have been offered the opportunity To do so. Public comments will be included as part of the public record for this virtual Meeting and will be considered by the P&Z prior to any action taken.

I ROLL CALL:

The Planning & Zoning Board of the City of Opa-locka, Miami-Dade County, met in a special virtual session on Tuesday, September 8, 2020 at 7:00 p.m. The following members of the Planning & Zoning Meeting were present: Board Member Germane Barnes, Board Member Claudienne Hibbert-Smith, Board Member Dawn Mangham, & Board Member Rose Tydus & Chairman Elio Guerrero.

Also in Attendance were Planning & Community Development Director, Gregory Gay, Zoning Official, Gerald Lee, City Planner, Corion Delaine, Administrative Assistant, Kinshannta Hall, and Attorney Burnadette Norris-Weeks.

II INVOCATION AND PLEDGE: Prayer was led by Board Member Tydus and the Pledge of Allegiance was stated after the Prayer.

III APPROVAL OF MINUTES: Discussion of Minutes from May 5, 2020 Meeting

Chairman Elio Guerrero asked if a motion could be made to have the minutes approved from May 5, 2020 meeting.

Board Member Germane Barnes made a motion to approve the minutes. Board Member Dawn Mangham second the motion.

There being no discussion, the motion passed by a 4-0.

Germane Barnes	Yes
Elio Guerrero	Yes
Claudienne Hibbert	N/A (On Mute Online)
Dawn Mangham	Yes
Rose Tydus	Yes

IV. PUBLIC HEARING:

1. APPLICANT NAME: JEAN ITURRIAGA
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018

PROPERTY OWNER: VELOCITY CAR CARRIERS CORP.
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018

PROPERTY ADDRESS: 2395 ALI BABA AVENUE, OPA-LOCKA, FL 33054

REQUEST:A RESOLUTION OF THE PLANNING & ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING VARIANCE REQUEST APPROVAL FOR THE CONSTRUCTION AND OPERATION OF A VEHICLE CARRIER FACILITY ON THE PROPERTY LOCATED AT 2395 ALI-BABA AVENUE AND IDENTIFIED BY FOLIO 08-2122-002-0580, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Gay: Items one, two, and three are companion items. As it relates to this project this application does not meet the minimum lot size requirements as it relates to projects that will be presented within the I-2 zoning district. They are adjacent to a City right away which is not presently being utilized. The applicant didn't want to wait on the City. They wanted to move forward with the application and they have representation who is Ben Fernandez. They will be doing a presentation for all three items.

On Behalf of the applicant "Ben Fernandez" whose address is 200 South Biscayne Blvd representing Velocity Car Carriers Corp. came before the Planning & Zoning Board to present the project via zoom with a power point presentation.

Ben Fernandez: This business has been in business for 20 years now. They are an experienced car carrier. They have seven trucks and would need about three spaces which will be occupied by trailers. They are excited about coming to Opa-locka. We have requested a variance and we think we meet that criteria. It is in an Industrial zoning. We believe the use is compatible for the area. My client has purchased the property and my client fully intends to vacate the street in the future and would like to incorporate that half of that street into their property which will take some time a longer process. Most businesses are already operating in the area with similar businesses. This will be a benefit for adjacent properties. This will allow a new business to establish in the City. If you look at the overall the land is there it's just that part of it that is a right away that hasn't been used. We have the support of "Kauffs Towing" who gave us a petition which is in your package and we reached out to the other neighbors but they didn't respond in time. I think we have a site plan that is compliant with all of the other industrial zoning district regulations. I'm willing to answer any questions at this time.

Chairman Guerrero: The proposed use is just the lot size? How short are they?

Mr. Gay: The property is 15,000 ft. and it is 5,000 short.

Chairman Guerrero: Any questions board members for the applicant?

(No questions were asked)

Mr. Delaine: Gives presentation regarding item number 1 in detail from the power point presentation. The lot size does not meet requirements. Staff does not recommend approval of this variance request. Staff is in full support if the property acquire the adjacent lot which will allow for this trucking facility.

Board Member Barnes: I have a question. The power point slide that says staff does not recommend approval without modification. I want clarity on that language.

Mr. Gay: A minimum size is 20,000 requirement size in I-2. Based on the info presented by the code. With that being said there is a need for the closure adjacent right of way and actions to take place. They have stated and will move forward to have that street vacation to process. Based on the code it is a denial.

Board Member Tydus: Can a time limit be given as far as the vacating process goes?

Mr. Gay: That is an issue that would be addressed a part of the developer agreement. In essence if you want to look at this as an opportunity to move forward it would be within the application of the developer agreement.

Board Member Mangham move to deny the variance for Item 1 and Board Member Barnes second.

There being no discussion, the motion passed by a 5-0.

Germane Barnes	Yes
----------------	-----

Elio Guerrero	Yes
---------------	-----

Claudienne Hibbert	Yes
--------------------	-----

Dawn Mangham	Yes
--------------	-----

Rose Tydus	Yes
------------	-----

Mr. Gay: As a result of the denial of the variance on Item 1. We are not in a position to even here the other two items.

Ben Fernandez: We would ask at least take action on it so that the board have the opportunity to see all three applications.

Attorney Norris-Weeks: I agree. Keep this moving forward based on the state of the law of Florida and land use issues.

Mr. Gay: With that being said Staff will go forth with our presentation for Item 2 and Item 3.

2. APPLICANT NAME: JEAN ITURRIAGA
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018

PROPERTY OWNER : VELOCITY CAR CARRIERS CORP.
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018

PROPERTY ADDRESS: 2395 ALI BABA AVENUE, OPA-LOCKA, FL 33054

REQUEST:

A RESOLUTION OF THE PLANNING & ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING FINAL SITE PLAN REVIEW APPROVAL FOR THE CONSTRUCTION AND OPERATION OF A VEHICLE CARRIER FACILITY ON THE PROPERTY LOCATED AT 2395 ALI-BABA AVENUE AND IDENTIFIED BY FOLIO 08-2122-002-0580, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Delaine: As mentioned before due to the size staff have their concerns. The site plan shows the exact size in you all packages. Based on the lot size staff does not recommend approval of the site plan.

Chairman Guerrero: Any questions or comments for staff?

Board Member Tydus: I didn't see any addresses on the buildings. There should be addresses on the buildings unless I didn't see it.

Mr. Gay: The property is vacant at the time. They are proposing to add a building to the site. This is one of the things the applicants wants to do. You would have to rely on intuition to have a better understanding to what will occur on this item to have it approved.

Chairman Guerrero: Public Hearing is open for Item 2.

(No Comments from Public) Public Hearing Closed.

Board Member Tydus move to deny Item 2 and Board Member Mangham second.

There being no discussion, the motion passed by a 5-0.

Germane Barnes	Yes
Elio Guerrero	Yes
Claudienne Hibbert	Yes
Dawn Mangham	Yes
Rose Tydus	Yes

3. APPLICANT NAME: JEAN ITURRIAGA
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018
PROPERTY OWNER: VELOCITY CAR CARRIERS CORP.
14068 NW 88TH PLACE,
MIAMI LAKES, FL 33018
PROPERTY ADDRESS: 2395 ALI BABA AVENUE, OPA-LOCKA, FL 33054

REQUEST:

A RESOLUTION OF THE PLANNING & ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING DEVELOPMENT AGREEMENT APPROVAL FOR THE CONSTRUCTION AND OPERATION OF A VEHICLE CARRIER FACILITY ON THE PROPERTY LOCATED AT 2395 ALI-BABA AVENUE AND IDENTIFIED BY FOLIO 08-2122-002-0580, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Delaine: Staff does not recommend approval of the Developer Agreement due to the previous items not reflecting what the code is requesting of the lot size.

Chairman Guerrero: Public Hearing is open for Item 3.

(No Comments from Public) Public Hearing Closed.

Board Member Barnes move to deny Item 3 and Board member Mangham second.

There being no discussion, the motion passed by a 5-0.

Germane Barnes	Yes
Elio Guerrero	Yes
Claudienne Hibbert	Yes
Dawn Mangham	Yes
Rose Tydus	Yes

4. APPLICANT NAME: PULICE LAND SURVEYORS, INC.
5381 NOB HILL ROAD
SUNRISE, FL 33351

PROPERTY OWNER: GPT NW 42ND AVENUE OWNER LLC
90 PARK AVENUE, 32 FLOOR,
NY, NY 10016

PROPERTY ADDRESS 12700 NW 42ND AVE. (LEJEUNE RD.) OPA-LOCKA, FL 33054

REQUEST:

A RESOLUTION OF THE PLANNING & ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING TENTATIVE PLAT APPROVAL FOR THE PROPERTY LOCATED AT 12700 LEJEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

Jane Storms: This is a tentative plat for a site plan you approved previously. We are looking to move this item forward to Commission for approval.

Chairman Guerrero: Any questions for the applicant?

(No questions were asked.)

Mr. Lee: The applicant has already been approved by resolution 209774 & resolution 209775 for site plan and development agreement approval. As a part of the development of the property Miami-Dade County requires that the property goes through a platting process and that begins with a tentative plat. This is the first step of this process. They are getting the approval of the City to be able to go before Miami-Dade County to begin the process of platting. You've already approved it before. It is a warehouse project and Staff recommends approval.

Chairman Guerrero: Any questions for Staff?

(No questions were asked.)

Chairman Guerrero: Public Hearing is open for Item 4.

(No Comments from Public) Public Hearing Closed.

Board Member Tydus move to approve Item 4 and Board Member Mangham second.

There being no discussion, the motion passed by a 5-0.

Germane Barnes	Yes
Elio Guerrero	Yes
Claudienne Hibbert	Yes
Dawn Mangham	Yes
Rose Tydus	Yes

5. APPLICANT NAME: CITY OF OPA-LOCKA

PROPERTY OWNER: CITY OF OPA-LOCKA

PROPERTY ADDRESS: THE CITY OF OPA-LOCKA, FL 33054

REQUEST:

AN ORDINANCE OF THE PLANNING & ZONING BOARD OF THE CITY OF OPA-LOCKA, FLORIDA, RECOMMENDING APPROVAL OF THE OPA-LOCKA MOORISH REVIVAL STYLE DESIGN HANDBOOK WITHIN CHAPTER IV OF THE LAND DEVELOPMENT REGULATIONS; PROVIDING FOR AN EFFECTIVE DATE.

***Attorney Norris-Weeks:** There is a typo in the title for the record.

Mr. Gay: As Staff we looked at this as an opportunity to do a design handbook as a tool to assist developers, engineers, and people who are looking to modify their existing home to give them a

document to guide them the visual appeal of what Opa-locka should look like. Mr. Delaine put together this document and he will give a brief presentation.

Mr. Delaine: In each board member packet is included a draft of the booklet to review. This is to give developers an idea who may want to bring a new project and Staff recommends approval.

Board Member Barnes: It's simply for developers for Moorish styles not for every case of development?

Mr. Gay: This is a document for anyone who is looking to do a Moorish style design. This is just a step. This is not something that will be mandated throughout the entire City.

Board Member Tydus: I would like to make a statement. This is nothing new but for the past 40 years I've been against it. I shared in the past the dark side of the Moorish architect. We should be more of the observance of our demographic. For all future structures of our present time and minority community. I'm not in support of anything Moorish again.

Chairman Guerrero: Public Hearing is open for Item 5.

(No Comments from Public) Public Hearing Closed.

Board Member Barnes move to approve Item 5 and Board Member Mangham second.

There being no discussion, the motion passed by a 4-1.

Germane Barnes	Yes
Elio Guerrero	Yes
Claudienne Hibbert	Yes
Dawn Mangham	Yes
Rose Tydus	No

STAFF UPDATE

VI ADJOURNMENT

Chairman Elio Guerrero adjourned the meeting.

Submitted by

Kinshannta Hall
Planning & Zoning Clerk

ATTEST:

Elio Guerrero
Chairman

**FIRST READING
ORDINANCE / PUBLIC
HEARING**

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO THE CITY OF OPA-LOCKA AND MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Opa-Locka Community Redevelopment Agency ("OCRA") is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the Opa-Locka Redevelopment Plan ("Redevelopment Plan"); and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2020 and ending September 30, 2021 ("FY 2020-2021"), the Redevelopment Plan requires that the OCRA's Board and the City Commission to approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached hereto as Exhibit "A"; and

WHEREAS, on September 9, 2020, by Resolution # 2020-06, the OCRA Board of Directors approved the OCRA's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2020 and Ending September 30, 2021; and

WHEREAS, pursuant to the Interlocal Agreement between the City and Miami-Dade County, a copy of the Opa-Locka Community Redevelopment Agency's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the Budget are in accordance with state law, the Interlocal Agreement and the Agency's Redevelopment Plan; and

WHEREAS, the Opa-Locka Code of Ordinances, Article II, Section 2.61 (c) states: "When action to be taken by resolution or ordinance. All actions of the commission

may be taken by resolution or ordinance except that any action of the commission which provides for raising revenue, appropriating funds or incurring indebtedness, or which provide a penalty or establishes a rule or regulation for the violation of which a penalty is imposed, shall be by ordinance, and except that approval of purely administrative matters may be accomplished by motion duly adopted and recorded in the minutes of the meeting. Whenever action cannot be taken because the vote of the commission has resulted in a tie, the status quo shall continue in effect and the proposed ordinance, resolution or motion that produced the tie vote shall be removed from the agenda without prejudice to its reintroduction on a de novo basis at a later time"; and

WHEREAS, Opa-Locka Code of Ordinances, Article IV, Section 4.5(B) provides, in relevant part, that "The Commission shall by ordinance adopt the annual budget on or before the thirtieth (30th) day of September of each year; and

WHEREAS, the City Commission of the City of Opa-Locka desires to approve and adopt the Opa-Locka Community Redevelopment Agency's Budget for FY 2020-2021 as set forth in Exhibit "A".

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

SECTION 1. RECITALS. The above recitals are true and correct and are incorporated into this Ordinance by reference.

SECTION 2. APPROVAL.

The City Commission of the City of Opa-Locka hereby approves and adopts the OCRA's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2020 and Ending September 30, 2021, attached hereto as Exhibit "A".

SECTION 3. INSTRUCTIONS TO EXECUTIVE DIRECTOR.

The Executive Director of the Opa-Locka Community Redevelopment Agency is hereby directed to transmit a copy of said budget to the City of Opa-Locka and Miami-Dade County.

SECTION 4. SEVERABILITY.

If any section, subsection, clause or provision of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. CONFLICT.

All sections or parts of sections of the applicable City of Opa-Locka ordinances currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

SECTION 6. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 7. EFFECTIVE DATE.

This Ordinance shall, upon adoption, become effective as specified by the City of Opa-Locka Code of Ordinances and the City of Opa-Locka Charter.

PASSED AND ADOPTED this 19th day of November, 2020.

Mathew Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	(Yes) _____	(No) _____
Commissioner Burke	(Yes) _____	(No) _____
Commissioner Kelley	(Yes) _____	(No) _____
Vice Mayor Davis	(Yes) _____	(No) _____
Mayor Pigatt	(Yes) _____	(No) _____



City of Opa-Locka Agenda Cover Memo

Department Director:	Gregory Gay		Department Director Signature:		
Finance Director:			FD Signature:		
City Manager:	John E. Pate		CM Signature:		
Commission Meeting Date:	11-18-20		Item Type:	Resolution	Ordinance
			(Enter X in box)		X
Fiscal Impact: (Enter X in box)	Yes	No	Ordinance/Resolution Reading: (Enter X in box)	1st Reading	
				X	
		X	Public Hearing: (Enter X in box)	Yes	No
					X
Funding Source:	(Enter Fund & Dept)		Advertising Requirement: (Enter X in box)	Yes	
Account# :	Ex:			X	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid: N/A		
		X			
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☒ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐		Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address) Commercial Retail Services
Sponsor Name	City Manager		Department: Planning & Community Development	City Manager	

Short Title:

An Ordinance of The City Commission of The City Of Opa-Locka, Florida, with attachment(s), approving and adopting the Opa-locka Community Redevelopment Agency's Proposed General Operating and Tax Increment Fund Budget for the Fiscal Year Commencing October 1, 2020 and ending September 30, 2021 as set forth in Exhibit "A"; Directing the Executive Director to Transmit A Copy of Said Budget to the City of Opa-locka and Miami-Dade County; Providing For incorporation of Recitals; Providing for A Severability Clause; Providing A Conflict and Repealer Clause; Providing For An Effective Date.

Staff Summary:

The Opa-locka Community Redevelopment Agency is responsible for authorizing community redevelopment activities and projects within its Redevelopment Area in accordance with the Opa-locka Redevelopment Plan. The Opa-locka Community Redevelopment Agency is also responsible for approving and adopting its annual General Operating and Tax Increment Fund Budget, a copy of this legislation has been included. All of the expenses included in the Budget are in accordance with state law, the Interlocal Agreement, and the Community Redevelopment Agency's Redevelopment Plan. Pursuant to the Interlocal Agreement a copy of the Opa-locka Community Redevelopment Agency's budget is required to be transmitted to Miami-Dade County. The Miami-Dade County, Office of Budget is also requiring that the Opa-locka City Commission provide legislation approving and adopting the Community Redevelopment Agency's annual General Operating and Tax Increment Fund Budget.

Background

The City Commission has approved and adopted the City Budgets for fiscal year commencing October 1, 2020 and ending September 30, 2021. This is a formal request for the City Commission to approve and adopt the annual General Operating and Tax Increment Fund Budget of the Opa-locka Community Redevelopment Agency, attached and incorporated as Exhibit "A", for the fiscal year commencing October 1, 2020 and ending September 30, 2021.

Also in accordance with City of Opa-locka Code of Ordinance, Section 2.61 (c) "When action to be taken by resolution or ordinance". "All actions of the commission may be taken by resolution or ordinance except that any action of the commission which provides for raising revenue, appropriating funds or incurring indebtedness, or which provide a penalty or establishes a rule or regulation for the violation of which a penalty is imposed, shall by ordinance, and except that approval of purely administrative matters may be accomplished by motion duly adopted and recorded in the minutes of the meeting. Whenever action cannot be taken because the vote of the commission has resulted in a motion that produced the tie vote shall be removed from the agenda without prejudice to its reintroduction on a de novo basis at a later time".

Proposed Action:

Staff has recommended approval of this Request.

Attachment:

DRAFT Resolution

CRA Resolution 2020-06 Adopting Budget

OCRA General Operating and Tax Increment Fund Budget FY 2020-2021

**City of Opa-locka, Florida
Community Redevelopment Agency
FY 21 Adopted Budget**

Exhibit A

(Begins October 1, 2020)

Revenues

Opa-locka Tax Increment Revenue (TIR)

County Tax Increment Revenue (TIR)

Revenue

Carryover from prior year (Opening Fund Balance)

Total Funding

FY 20 Adopted Budget	FY 20 Forecast As Of 10/16/20	FY 21 Adopted Budget
354,000	501,826	712,555
177,000	232,466	334,355
531,000	734,292	1,046,910
745,208	745,033	760,220
1,276,208	1,479,325	1,807,130

Expenditures

Administrative Expense:

Employee salary and fringe

Other Professional Services

Audits and studies

Other Contracted Services

Advertising and notices

Water-Sewer Fund Reimbursement of FY 13 -FY 15 Funding

General Fund Administrative Fee

Information Technology Internal Services Fund

Risk Management Internal Services Fund

Town Center Occupancy Charge

Publications/Subscriptions/Memberships

Sub-Total - Admin Expense

State Administrative

County Administrative Charge at 1.5%

Sub-Total - Admin Expense, State & County Fees

Operating Expenditures:

Façade Improvements

Downtown Master Plan

Historic City Hall Restoration (Partial Contribution)

CRA Plan Update

Streetscape

Parks Amenities

Subtotal - Operating Expense

Total Expense Before Trust Account

Reserve - "Trust" Account

Total Expenditure

25,998	29,240	29,772
5,000	-	24,000
5,000	2,500	5,000
30,000	24,000	-
-	-	-
-	344,971	-
-	5,023	5,782
1,260	1,804	1,790
3,089	4,744	5,659
-	3,612	4,150
2,500	1,500	-
72,847	417,394	76,153
-	508	150
5,100	6,203	5,015
77,947	424,105	81,318

120,000	120,000	200,000
130,000	175,000	-
175,000	-	-
-	-	195,000
-	-	250,000
-	-	50,000
425,000	295,000	695,000
502,947	719,105	776,318
309,400	-	270,593
812,347	719,105	1,046,911

Fund Balance (Unreconciled)

Open

Change (Revenue + Carryover Utilized - Total Expenditure)

Less Prior Year Carryover Utilized

Plus "Trust" Account

Close

745,208	745,033	760,220
-	15,187	-
(281,347)	-	(1)
309,400	-	270,593
773,261	760,220	1,030,812

Projects:

Façade Improvements

Downtown Master Plan

Historic City Hall Restoration (Partial Contribution)

CRA Plan Update

Streetscape

Parks Amenities

Total project dollars here:

FY 20 Proposed Budget	FY 20 Estimate	FY 21 Proposed Budget
120,000	120,000	200,000
130,000	175,000	-
175,000	-	-
-	-	195,000
-	-	250,000
-	-	50,000
425,000	295,000	695,000

RESOLUTION NO. 2020-06

A RESOLUTION OF THE CITY OF OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), WITH ATTACHMENT(S), APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO THE CITY OF OPA-LOCKA AND MIAMI-DADE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Opa-locka Community Redevelopment Agency is responsible for carrying out community redevelopment activities and projects within its Redevelopment Area in accordance with the Opa-locka Redevelopment Plan ("Plan"); and

WHEREAS, as a prerequisite to carrying out redevelopment activities for the fiscal year commencing October 1, 2020 and ending September 30, 2021 ("FY 2020-2021"), it is required that the Opa-locka CRA's Board approve and adopt the annual General Operating and Tax Increment Fund Budget ("Budget"), attached and incorporated as Exhibit "A" and

WHEREAS, pursuant to Interlocal Agreements a copy of the Opa-locka CRA's budget is required to be transmitted to Miami-Dade County; and

WHEREAS, all the expenses included in the Budget are in accordance with state law, the Interlocal Agreement, and the Agency's Redevelopment Plan; and

WHEREAS, the Opa-locka CRA Board wish to approve and adopt the Opa-locka CRA's Budget for FY 2020-2021 as set forth in Exhibit "A";

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF OPA-LOCKA CRA BOARD:

SECTION 1. Recitals. The above recitals are true and correct and are incorporated into this Resolution by reference.

SECTION 2. Approval

The Opa-locka CRA Board of the City of Opa-locka hereby approves and adopts the General Operating and Tax Increment Fund Budget, for the fiscal year commencing October 1, 2020 and ending September 30 2021, as set forth in Exhibit "A".

SECTION 3. Instructions to Executive Director.

The Executive Director is directed to transmit a copy of said budget to the City of Opa-locka and Miami-Dade County.

SECTION 4. Severability.

If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

SECTION 5. Conflict.

All sections or parts of sections of the applicable City of Opa-locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

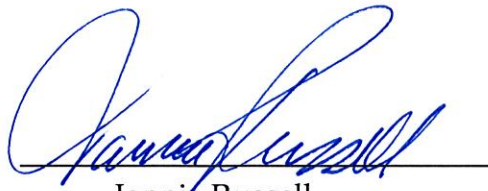
SECTION 6. Scrivener's Errors.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the OCRA Director, or the OCRA Director's designee, without need of public hearing, by filing a corrected or recodified copy of same with the OCRA Clerk.

SECTION 7. Effective Date.

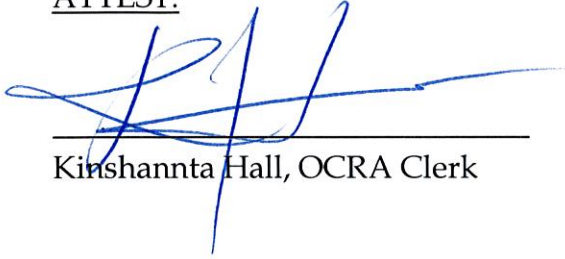
This Resolution shall, upon adoption, become effective as specified by the City of Opa-locka Code of Ordinances and the City of Opa-locka Charter. This Resolution is subject to review by the appropriate State Oversight Board.

PASSED AND ADOPTED this 9th day of September, 2020.



Jannie Russell
OCRA Chair

ATTEST:

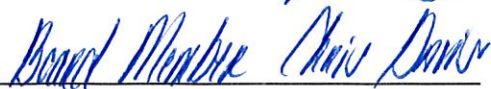


Kinshannta Hall, OCRA Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:


Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: 

Seconded by: 

VOTE:

Board Member Bass	(Yes) ☒	(No) ☐
Board Member Burke	(Yes) ☒	(No) ☐
Board Member Kelley	(Yes) ☒	(No) ☐
Board Member Davis	(Yes) ☒	(No) ☐
Board Member Pigatt	(Yes) ☒	(No) ☐
Board Member Tydus	(Yes) ☒	(No) ☐
Chairperson Russell	(Yes) ☒	(No) ☐

The Opa-locka Community Redevelopment Agency

CRA Clerk's Summary Minutes

Virtual CRA Meeting

Wednesday, September 9, 2020

5:00 P.M.

• **CALL TO ORDER:**

Chairwoman Jannie Russell called the Virtual Community Redevelopment Agency Meeting to order at 5:07 p.m. on Wednesday, September 9, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis On March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the CRA Clerk prior to the CRA Meeting with any questions/comments/concerns on items we will hear on this evening's CRA agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, Members of the public wishing to address the CRA have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the CRA prior to any action taken.

• **ROLL CALL:**

The following members of the Opa-locka Community Redevelopment Agency were present: Chairwoman Jannie Russell, Vice Chairman Joseph L. Kelley, Board Member Sherelean Bass, Board Member Alvin Burke, Board Member Chris Davis, Board Member Matthew Pigatt and Board Member Rose Tydus. Also present were Board Attorney Candice Cobb, CRA Manager, Gregory Gay and CRA Board Clerk Kinshannta Hall.

• **INVOCATION:**

The invocation was delivered by Vice Chairman Joseph Kelley.

• **PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited in unison.

Chairwoman Russell: Are there comments or concerns from the Public? Are there any additions for this meeting?

CRA Clerk Hall: I haven't received any comments, phone calls, or emails from the Public and there are no add-ons either.

Vice Chairman Kelley moved to approve July 22, 2020 CRA reading minutes. Board Member Bass second. The reading minutes from July 22, 2020 CRA meeting were approved.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Alvin Burke	Yes
Chris Davis	Yes
Matthew Pigatt	Yes
Joseph L. Kelley	Yes
Jannie Russell	Yes
Rose Tydus	Yes

Chairwoman Russell: Public comments is now open.

Chairwoman Russell: Public comments is now closed.

H. RESOLUTIONS

H1. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY, WITH ATTACHMENTS APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021 AS SET FORTH IN EXHIBIT "A" DIRECTING THE EXECUTIVE DIRECTOR TO TRANSMIT A COPY OF SAID BUDGET TO THE CITY OF OPA-LOCKA AND MIAMI-DADE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

Vice Chair Kelley: Is that based on a continuation of a time frame?

Mr. Gay: That was determined on what we averaged over the last couple years. We have done our audits with the City. It's just a budgeted amount.

Vice Chair Kelley: on page 21 for two audits for \$2500 each. Basically at this point we are just putting it out there that's what you are saying?

Mr. Gay: That's correct.

Vice Chair Kelley: Could you clarify the park amenities.

Mr. Gay: I had my staff to go out to seek some pricing. We have some figures from different companies. If the board wishes to fund the top lock. There are three within the CRA. This is also listed within the CRA masterplan.

Board Member Bass: Did he say three tot lots?

Mr. Gay: Yes there are three.

Board Member Pigatt: We have raised money in the past for tot lots. This is needed and we need to do the basic infrastructure. I hope we invest the funds in the surrounding infrastructure. There are a lot of people that want to invest with us. We just have to do our part. If we are going to allocate funds it should be towards the infrastructure of the parks.

Board Member Burke: I concur with Board Member Pigatt. We need to take care of our kids and if the money is available I think we should invest the funds towards the covering of the tot lots is a good idea because it gets really hot in South Florida.

Board Member Bass: The Park behind the fish market is filthy. Is there any way that park can be included into the beautification to bring it more vibrant?

Chairwoman Russell: That is a garden. It was named after Ms. Coachman. Does the City maintain that area?

Vice Chair Kelley: That's a garden and the City does cut it but it is not one of those areas where we put a lot of investments into. I don't know if that fits in the CRA area.

Mr. Gay: It's not within the CRA boundaries.

Board Member Davis: In the past just doing something on a basis we look at beautification more often. We want our parks to look more presentable. The parks serve as the face for our City. Board Member Bass brought up an excellent point with Beautification.

Board Member Pigatt: If the CRA can assist I would love that to ensure that the areas are maintained. We need to address this and it needs to be done.

Board Member Bass: I'm in the process of organizing a cleanup date in that area. Further information will be coming forth.

Chairwoman Russell: Mr. Gay can you please have staff to take notes on everyone suggestion. I also have a question in the audits you have two figures. Is that for two separate audits or that is for two years?

Mr. Gay: Our budget is being presented for each annual year. We are looking to have an external auditing source. This has not been determined as of yet. Mr. Anathan has been assisting and we will have him be a part of that presentation.

Board Member Tydus: In reference to the parks and maintenance. It’s really an administrative responsibility. We want to make sure that the Public Works have enough staff to keep up the maintenance that is necessary.

Chairwoman Russell: Is the Butterfly garden within the CRA boundaries?

Mr. Gay: The Butterfly garden is within the CRA boundaries.

Vice Chairman Kelley moved to approve the item for discussion and Board Member Chris Davis second.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Alvin Burke	Yes
Chris Davis	Yes
Matthew Pigatt	Yes
Joseph L. Kelley	Yes
Jannie Russell	Yes
Rose Tydus	Yes

H2. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OPA-LOCKA REDEVELOPMENT AGENCY, WITH ATTACHMENTS APPROVING THE TRANSFER OF \$345,000.00 FROM THE COMMUNITY REDEVELOPMENT AGENCY’S GENERAL OPERATING AND TAX INCREMENT FUND BUDGET TO THE CITY OF OPA-LOCKA’S WATER SEWER FUND AS A REIMBURSEMENT OF FUNDS THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY RECEIVED BETWEEN FY 13-15 FOR THE OPERATION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY, AND DIRECTING THE EXECUTIVE DIRECTOR TO EXECUTE THE TRANSFER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

Vice Chair Kelley: When this transfer is made the CRA won’t owe the City any more money?

Mr. Gay: That’s correct. The CRA won’t owe the City any more money.

Board Member Bass: Will the City owe the CRA any money?

Chairwoman Russell: When the finance department go through the budget that is going to be a part of their presentation. A portion of the city budget every year through the tax base goes to the CRA yearly. I think we need to get to the budget and that will answer any questions we may have.

Mr. Gay: We've been working through this process for about 6-7 months. In your packages there is a report provided by the finance department in relationship to where the dollars are programmed. Our finance director Ms. Gerri Lazarre stated that there is \$566,000.00 which is TIFF dollars. There have been transfers within the last two-three years. This is just the CRA first move to reimburse the City. The City of Opa-locka will be making a transfer to the CRA and this will be separate and apart. In this upcoming budget year. The City is to pay \$712,000.00 in TIFF dollars to the CRA. The County will be paying \$335,000.00. We will be working through this the next few months.

Chairwoman Russell: Once the finance department do their presentation this will answer a lot of our questions.

Board Member Davis: When can we expect that presentation?

Chairwoman Russell: It was supposed to be a part of this meeting. I think it was an error. We really need a finance director to go through it.

Board Member Davis: I rather have a presentation before voting on this item but this is my opinion but I'll let my colleagues make a suggestion.

Vice Chair Kelley: I concur. I would rather here the presentation before the vote.

Mr. Gay: We do have Mr. Anathan and Ms. Lazarre on the line if you all need more clarification.

Ms. Lazarre: We looked at the activities of the CRA from 2012 to 2018. We went back and looked at all of the revenue that was generated. We came up with a total and looked at all of the expenses. There were some transfer from the general side and there were some transfer from the sewer side. We back out the total expenses. There were some discussions with the CRA Director as well as looking at the prior budget. There is enough money as well to pay back the water and sewer. This concludes my presentation.

Board Member Davis: on the CRA side we have enough funds in our reserve to manage any debt?

Ms. Lazarre: Yes we do. There are enough TIFF funds.

Board Member Burke move to approve for discussion and Board Member Pigatt second.

There being no discussion, the motion passed by a 7-0 vote.

Sherelean Bass	Yes
Alvin Burke	Yes
Chris Davis	Yes
Matthew Pigatt	Yes
Joseph L. Kelley	Yes
Jannie Russell	Yes
Rose Tydus	Yes

I. DISCUSSIONS/PRESENTATIONS

****The Facade Improvement Program is currently one of the newest ongoing project within the CRA. The facade Improvement Program is to assist all businesses that are within the CRA boundaries. Once the language for the application is cleaned. All information will be available on the City website and the City social media pages. The deadline to submit is September 30, 2020. An update will be provided at the next CRA meeting.***

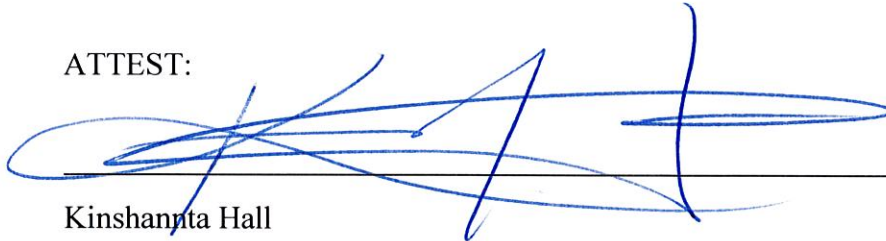
Stantec is the company that is over the Downtown Master Plan. This is also a newly project that is going on within the city. An update will be provided at the next meeting.

Mr. Gay sums up the status of the façade improvement program and the downtown masterplan with Stantec. The goal is to have all information updated and an update will be provided at the next CRA meeting.

ADJOURNMENT:

There being no further business to come before the Board, it was moved by Vice Chairman Kelley and second by Board Member Chris Davis to adjourn the meeting. The meeting was adjourned.

ATTEST:

A handwritten signature in blue ink, appearing to be "Kinshannta Hall", written over a horizontal line.

Kinshannta Hall

Board Clerk

A handwritten signature in blue ink, appearing to be "Jannie Russell", written over a horizontal line.

Jannie Russell

Chairperson

SECOND READING ORDINANCES / PUBLIC HEARINGS

1st Reading/Public Hearing:

2nd Reading/Public Hearing:

Adopted:

Effective Date:

Sponsored By: City Manager

ORDINANCE NO. 20-XXX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-locka, FL adopted its 2019-2020 fiscal year General, Proprietary and Special Revenue Funds budgets by passage of Ordinances 19-12 & 19-13, and further amended by passage of Ordinances 20-06, 20-09, 20-11, 20-14 and 20-19, and

WHEREAS, pursuant to Florida Statute 166.241(5), the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

- a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
- b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
- c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, the City Commission desires to amend its 2019-2020 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2019, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

The City Commission of the City of Opa-locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2019-2020, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2019-2020.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2020, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2020, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in accordance with the applicable law. Adjustments within the same fund to departmental appropriations made in the attached Budget may be approved, from time to time, by the City Manager, or by Resolution adopted by the City Commission, if

lawful. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED and ADOPTED this 12th day of November, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

SCHOOL SCENE

150 Nike shoes given to Miami students at Dolphin Mall

BY ADRIANNE RICHARDSON
schoolscenemia@gmail.com

Molina Healthcare of Florida and Young Dreams Community Outreach recently hosted their second annual Nike shoe giveaway to help Miami-Dade County students in need.

The event was held at Dolphin Mall. Together, the organizations distributed 150 new pairs of shoes, along with bags of hand sanitizer, face masks and school supplies.

"Many local families with young children are under a lot of stress due to the uncertainty around COVID-19 and returning to school," said Liza Ortega, senior community engagement specialist at Molina Healthcare of Florida. "We wanted to give our community a little something to look forward to and remind them that Molina cares about their overall well-being."

DO THE RIGHT THING WINNERS

The **Do the Right Thing** organization recently selected **Aaliyah Brown and Betule Zlekhah** from the School for Advanced Studies as winners for September for their community service projects.

Each month, the organization receives up to 900 nominations, and only 10 students are chosen as monthly winners. Aaliyah was nominated for raising awareness on LGBTQ issues, while Betule was nominated for her work in mental health and caring



Molina Healthcare of Florida and Young Dreams Community Outreach representatives came together to host their second annual Nike shoe giveaway to help Miami-Dade County students in need. Dr. Cleo, Molina Healthcare's mascot, greets families as they wait in line at the Nike store in Dolphin Mall.

for the elderly.

Betule won tickets to the Frost Science Museum, and Aaliyah will go to Washington in 2021.

JASON TAYLOR FOUNDATION WINNERS

Several local middle school students from **Chil-dren's Harbor**, a family group home, were selected to participate in the **Jason Taylor Foundation's** annual Cool Gear for the School Year initiative. This initiative offers a back-to-school shopping experience for 60 underserved children from Miami-Dade and Broward counties.

Due to COVID-19, this year's youth were given a \$300 gift card to shop via Zoom. Participants then picked up clothes, backpacks, and lunch at a socially distanced drive-thru event featuring Miami Dolphins cheerleaders, football

players and local celebrities.

BLUE RIBBON SCHOOLS NAMED IN MIAMI

Saint Bonaventure Catholic School and **Saint Thomas the Apostle School** were both recognized as National Blue Ribbon Schools for 2020 by U.S. Secretary of Education Betsy DeVos.

These schools are two of 49 catholic elementary schools of the Archdiocese of Miami. They were chosen based on educators, families and the local community's efforts to create a safe, welcoming environment for students to learn.

Both were rated as high-performing schools based on student scores, subgroup scores and graduation rates.

These schools will be recognized during a virtual ceremony on Nov. 12-13.



CITY OF OPA-LOCKA, FLORIDA NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Rescheduled Regular Commission Meeting on **Thursday, November 19, 2020 at 7:00 p.m.** to consider the following items:

SECOND READING ORDINANCES/PUBLIC HEARINGS:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on Thursday,

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION/PUBLIC HEARING:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING TENTATIVE PLAT REVIEW FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRIBUTION CENTER ON THE PROPERTY LOCATED AT 12700 NW LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please email publiccomments@opalockafl.gov by 5:00 p.m. on Thursday, November 19, 2020.

All interested persons are encouraged to participate in this meeting and will be heard with respect to the public hearing.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance no later than seven (7) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka



City of Opa-locka Agenda Cover Memo

Department Director:	Robert Anathan		Department Director Signature:				
City Manager:	John Pate		CM Signature:				
Commission Meeting Date:	Nov 12, 2020		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i> N/A	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
				X		X	
Funding Source: <i>Account# :</i>	<i>(Enter Fund & Dept)</i> See Attachments		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
				X			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		X					
Sponsor Name	City Manager		Department: City Manager's Office	City Manager			

Short Title:

FY 20 Budget Amendment #6

Staff Summary:

Budget amendments are submitted at the end of each fiscal year to ensure that budgets for each account are sufficient to cover all expenditures incurred during the year. Budget amendments for a fiscal year are authorized up to November 30th, 60 days after the end of the fiscal year. It is based on the Accounting close-out of the year which is still under way. Consequently this is a tentative submission, subject to adjustment at the second hearing of this ordinance as additional issues become evident.

There are 24 items in this budget amendment which can be categorized as follows:

1. Five items are of material amounts.
 - a. Item #1 – The maintenance and repair of Police vehicles requires \$30,000. This is being funded from the Special Law Enforcement Fund from available fund balance. This has no impact on the General Fund which is the primary fund reflecting the City's financial status.
 - b. Item #2 – A last minute requirement for pump station equipment requires a \$23,000 amendment funded from savings in wastewater processing.
 - c. Item #8 – Year-end acquisition of Police public safety equipment necessitates a budget amendment of \$45,000 to be funded from General Fund contingency.

- d. Item #18 – Year-end bathroom, roofing and parking lot lighting projects require an amendment of \$39,000 to be funded from General Fund contingency.
 - e. Item #23 – The current Accounting convention is that the twelfth monthly payment for each fiscal year is the first month of premiums for the new year. Monthly premiums for FY 21 are higher than were the ones for FY 20, necessitating a \$50,000 amendment funded from other savings within the Risk division.
2. One item is of an Accounting nature.
- a. Item #22 – The budget for County billing services for City water bills was budgeted in the Utility Billing division but the charges were recorded in the Water division. The budget has been transferred to the Water division.
3. All other items are of a lesser nature with amendments for minor truing up of budgets. Several are related to FRS retirement charges. FRS rates are established from July 1st to June 30th each year, one quarter ahead of the municipal fiscal year. As of July 1st the FRS rates for most employees was increased from 8.47% of compensation to 10.00%. Averaged over the City's fiscal year, this translates to a 4.5% increase for the year. Additionally, an Accounting convention is used such that this year there were 54 weeks of FRS charges, resulting in another 3.5% increase. For a couple of divisions the increase appears larger than the compensation of the personnel believed assigned to the divisions and is under review. On a precautionary basis these overages have been addressed with budget amendments prior to the completion of these reviews.

.Proposed Action:

Staff recommends that the City Commission approve the proposed amendments.

Attachment:

- 1. Summary of the recommended amendments
- 2. Detailed information on each recommended amendment

FY 20 Budget Amendment #6

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget Thru Amend #5</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,733,637	734,292	1,248,919	1,503,436	699,718	3,495,364	-	2,404,911	702,356	30,522,633
Fund Balance	-	78,055	536,181	280,637	-	401,308	238,000	-	-	1,534,181
Total Funding	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	238,000	2,404,911	702,356	32,056,814
Expenditure	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	238,000	2,404,911	702,356	32,056,814
<u>Amendment #6</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	-	-	-	-	-	-	-	-	-	-
Fund Balance	-	-	-	-	-	-	30,000	-	-	30,000
Total Funding	-	-	-	-	-	-	30,000	-	-	30,000
Expenditure	-	-	-	-	-	-	30,000	-	-	30,000
<u>Budget Thru Amend #6</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,733,637	734,292	1,248,919	1,503,436	699,718	3,495,364	-	2,404,911	702,356	30,522,633
Fund Balance	-	78,055	536,181	280,637	-	401,308	268,000	-	-	1,564,181
Total Funding	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	268,000	2,404,911	702,356	32,086,814
Expenditure	19,733,637	812,347	1,785,100	1,784,073	699,718	3,896,672	268,000	2,404,911	702,356	32,086,814

FY 20 Budget Amendment #6

General Fund

	Budget Thru Amend #5	Amendment #6	Budget Thru Amend #6
<u>Funding</u>			
Revenue/Loans/Trans In	19,733,637	-	19,733,637
Fund Balance	-	-	-
Total Funding	19,733,637	-	19,733,637
<u>Expenditure</u>			
Commission	212,652	-	212,652
CM - Executive	829,986	-	829,986
CM - General Government	3,196,660	-	3,196,660
CM - Reserve	647,243	(145,500)	501,743
CM - Emergency	29,500	7,000	36,500
CM - Interfund	317,000	-	317,000
Clerk	460,654	-	460,654
Attorney	673,983	-	673,983
Finance	864,838	-	864,838
Human Resources	303,525	-	303,525
Planning & Community Dev	421,762	4,000	425,762
Building & Licenses	480,644	1,000	481,644
Parks & Recreation	999,512	-	999,512
Police	6,576,535	80,000	6,656,535
Code Enforcement	473,226	-	473,226
Public Works - Admin	450,179	-	450,179
Public Works - Bldg Maintenance	701,973	53,500	755,473
Public Works - Streets	1,304,762	-	1,304,762
Public Works - Trash	110,000	-	110,000
Public Works - Vehicle Maintenance	679,003	-	679,003
Total Expenditure	19,733,637	-	19,733,637

FY 20 Budget Amendment #6

Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget Thru Amend #5</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696
<u>Amendment #6</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	-	-	-
Fund Balance	-	-	-
Total Funding	-	-	-
Expenditure	-	-	-
<u>Budget Thru Amend #6</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696

FY 20 Budget Amendment #6

#	Amendment Details				Budget	Adj	Revised	Comments
1	Vehicle Maintenance - Special Law Enforcement							
	Sp Law	Exp	65-521466	Repair & Maint Vehicle Equip	-	30,000	30,000	Police vehicle repairs and painting. Funded from Special Law Enforcement Fund with no impact on the General Fund
	Sp Law	Rev	65-383010	Transfer In, Fund Balance	238,000	30,000	268,000	
2	Sewer Machinery & Equipment							
	Sewer	Exp	35-535640	Machinery & Equipment	40,000	23,000	63,000	End of year acquisition of pump station equipment. Funded by savings in waste water processing
	Sewer	Exp	35-535432	Sewage Disposal	238,000	(23,000)	215,000	
3	Small Tools (Water Division)							
	Water	Exp	64-533555	Small Tools & Supplies	1,500	200	1,700	Minor adjustment to Small Tools budget
	Water	Exp	64-533433	Purchase Of Water	1,500,260	(200)	1,500,060	
4	Software Licensing (City Clerk)							
	Clerk	Exp	16-512528	Software Licensing	2,000	1,000	3,000	Minor adjustment to Software Licensing budget
	Clerk	Exp	16-512490	Legal Advertising	42,500	(1,000)	41,500	
5	Education (City Clerk)							
	Clerk	Exp	16-512541	Education	-	1,000	1,000	Minor adjustment to Education budget
	Clerk	Exp	16-512490	Legal Advertising *	41,500	(1,000)	40,500	
	* Adjusted Budget Due To Item #4							
6	Utilities (Non-Dept)							
	Non-Dept	Exp	19-519430	Electric Gas Water	288,000	6,000	294,000	Minor adjustment to City Utilities budget
	Non-Dept	Exp	19-519992	Encumbrance Reserve	50,000	(6,000)	44,000	
7	Operating Expense (Police Patrol)							
	Patrol	Exp	22-521520	Operating Expense	10,600	3,000	13,600	Minor adjustment to Police Patrol Operating Expense Funded with General Fund Contingency
	Reserve	Exp	81-581992	Working Capital Reserve	387,800	(3,000)	384,800	

FY 20 Budget Amendment #6

#	Amendment Details	Budget	Adj	Revised	Comments
8	<u>Public Safety Expense (Police Patrol)</u>				
	Patrol Exp 22-521644	10,000	45,000	55,000	Inventory replenishment by new Command staff
	Reserve Exp 81-581992 Working Capital Reserve*	384,800	(45,000)	339,800	
	* Adjusted Budget Due To Item #7				
9	<u>Emergency Contingency</u>				
	Emer Res Exp 25-525390 Emergency Contingency	29,500	7,000	36,500	Additional pandemic supplies
	Reserve Exp 81-581992 Working Capital Reserve*	339,800	(7,000)	332,800	
	* Adjusted Budget Due To Item #7 & #8				
10	<u>Retirement - Police - Chief Division</u>				
	Chief Exp 26-521220 Retirement	55,904	4,000	59,904	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	Reserve Exp 81-581992 Working Capital Reserve*	332,800	(4,000)	328,800	
	* Adjusted Budget Due To Item #7, #8 & #9				
11	<u>Retirement - Building & Licenses</u>				
	Bldg & Lic Exp 30-524220 Retirement	25,519	1,000	26,519	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	Bldg & Lic Exp 30-581920 Reserves	11,000	(1,000)	10,000	
12	<u>Retirement - Sewer</u>				
	Sewer Exp 35-535220 Retirement	18,975	1,000	19,975	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	Sewer Exp 35-535432 Sewage Disposal *	215,000	(1,000)	214,000	
	* Adjusted Budget Due To Item #2				
13	<u>Retirement - Police - Administration</u>				
	Pol Admin Exp 36-521220 Retirement	28,770	24,000	52,770	Unexplained extremely large retirement charge for this division. Being investigated by Accounting but covered by a budget amendment on a precautionary basis.
	Reserve Exp 81-581992 Working Capital Reserve*	328,800	(24,000)	304,800	
	* Adjusted Budget Due To Item #7 - #10				

FY 20 Budget Amendment #6

<u>#</u>	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
14	<u>Other Prof Services & Public Safety Equip - Police - Administration</u>						
	Pol Admin	Exp 36-521312	Other Professional Services	1,600	2,000	3,600	Minor adjustments to Other Professional Services and Public Safety Equipment budgets.
	Pol Admin	Exp 36-521644	Public Safety Equipment	-	2,000	2,000	
	Reserve	Exp 81-581992	Working Capital Reserve*	304,800	(4,000)	300,800	
	* Adjusted Budget Due To Item #7 - #10, #13						
15	<u>Retirement - Community Development</u>						
	Com Dev	Exp 37-515220	Retirement	17,067	4,000	21,067	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected. Additionally 10% of CD compensation allocated to CRA, but not retirement charges not allocated.
	Reserve	Exp 81-581992	Working Capital Reserve*	300,800	(4,000)	296,800	
	* Adjusted Budget Due To Item #7 - #10, #13, #14						
16	<u>Retirement - Building Maintenance</u>						
	Bldg Mnt	Exp 39-541220	Retirement	11,379	12,000	23,379	In addition to the increased FRS rate and the 54-week year, the amount initially reported appears out of line with the compensation for this department and is being investigated. On a precautionary basis this increase is being covered by a budget amendment
	Reserve	Exp 81-581992	Working Capital Reserve*	296,800	(12,000)	284,800	
	* Adjusted Budget Due To Item #7 - #10, #13 - #15						
17	<u>Uniform Laundry - Building Maintenance</u>						
	Bldg Mnt	Exp 39-541341	Uniform Rental/Laundry	1,500	2,500	4,000	Misallocation issue
	Reserve	Exp 81-581992	Working Capital Reserve*	284,800	(2,500)	282,300	
	* Adjusted Budget Due To Item #7 - #10, #13 - #16						

FY 20 Budget Amendment #6

<u>#</u>	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
18	<u>Bldg Maint & Repair - Building Maintenance</u>						
	Bldg Mnt	Exp 39-541461	Building Repair & Maintenance	130,000	39,000	169,000	Year-end bathroom repairs, roofing projects and parking lot lighting projects.
	Reserve	Exp 81-581992	Working Capital Reserve*	282,300	(39,000)	243,300	
	* Adjusted Budget Due To Item #7 - #10, #13 - #17						
19	<u>Overtime & Gas - Vehicle Maintenance</u>						
	Veh Mnt	Exp 49-541140	Salaries - Overtime	-	1,000	1,000	Minor budget adjustments to Overtime and Gas, Oil & Grease
	Veh Mnt	Exp 49-541450	Gas, Oil, Grease	219,000	5,000	224,000	
	Veh Mnt	Exp 49-541543	Tires & Wheels	27,000	(6,000)	21,000	
20	<u>Retirement - Utility Billing</u>						
	Utl Bill	Exp 61-513220	Retirement	20,970	3,000	23,970	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	Utl Bill	Exp 61-513420	Postage & Freight	15,000	(3,000)	12,000	
21	<u>Overtime - Water Line Service Division</u>						
	Wtr Ln	Exp 63-533220	Retirement	11,377	3,000	14,377	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	Wtr Ln	Exp 63-533555	Small Tools Minor Equipment	30,000	(3,000)	27,000	
22	<u>County Billing Services - Water Division</u>						
	Water	Exp 64-533340	Other Contracted Services	165,583	180,000	345,583	County billing services budgeted in Utility Billing, but charges recorded in Water Division. Budget moved to where actuals recorded.
	Utl Bill	Exp 61-513340	Other Contracted Services	480,000	(180,000)	300,000	
23	<u>Insurance Premiums - Risk Management</u>						
	Risk	Exp 84-513451	Insurance Charges	2,080,493	50,000	2,130,493	First period of FY 21 booked, but at a higher rate than the monthly FY 20 rate.
	Risk	Exp 84-513250	Unemployment Compensation	40,000	(30,000)	10,000	
	Risk	Exp 84-513392	Motor Vehicle Claims	30,000	(20,000)	10,000	

FY 20 Budget Amendment #6

<u>#</u>	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
24	Overtime - Information Technology						
	IT	Exp 85-512220	Retirement	21,946	2,000	23,946	FRS rate for regular employees increased from 8.47% to 10.0% as of July 1st. Currently 54 weeks of charges reflected.
	IT	Exp 85-512411	Telephone	124,500	(2,000)	122,500	

FY 20 Budget Amendment #6 First Hearing



November 12, 2020

FY 20 Budget Amendment #6

- Twenty-Four Items
 - Five Substantial Items– \$187,000
 - One Accounting Item – Movement Of County Utility Billing Fees Budget From One Division To Another
 - Nineteen Small Items Related To Revised Retirement Fees, Overtime And Other Minor Adjustments - \$80,200



FY 20 Budget Amendment #6

- Substantial Budget Amendment Items
 - \$30,000 – Repair & Painting Of Police Vehicles – Funded From The Special Law Enforcement
 - \$23,000 – Pump Station Equipment – Funded From The Water-Sewer Fund
 - \$45,000 – Police Public Safety Equipment – Funded From The General Fund
 - \$39,000 – Building Maintenance For Bathrooms, Roofing And Parking Lot Lighting Projects – Funded From The General Fund
 - \$50,000 – Insurance Premiums – Twelfth Monthly Payment Is First Payment Of New Higher Premium – Funded From Risk Management Fund



FY 20 Budget Amendment #6

Discussion / Adoption



1st Reading/Public Hearing:

2nd Reading/Public Hearing:

Adopted:

Effective Date:

Sponsored By: City Manager

ORDINANCE NO. 20-~~XXX~~

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-locka, FL adopted its 2020-2021 fiscal year General, Proprietary and Special Revenue Funds budgets by passage of Ordinance 20-16, and

WHEREAS, pursuant to Florida Statute 166.241(5), the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

- a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
- b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
- c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, the City Commission desires to amend its 2020-2021 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2020, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

The City Commission of the City of Opa-locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2020-2021, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2020-2021.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2020, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2020, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in accordance with the applicable law. Adjustments within the same fund to departmental appropriations made in the attached Budget may be approved, from time to time, by the City Manager, or by Resolution adopted by the City Commission, if

lawful. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED and ADOPTED this 12th day of November, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

SCHOOL SCENE

150 Nike shoes given to Miami students at Dolphin Mall

BY ADRIANNE RICHARDSON
schoolscenemia@gmail.com

Molina Healthcare of Florida and Young Dreams Community Outreach recently hosted their second annual Nike shoe giveaway to help Miami-Dade County students in need.

The event was held at Dolphin Mall. Together, the organizations distributed 150 new pairs of shoes, along with bags of hand sanitizer, face masks and school supplies.

"Many local families with young children are under a lot of stress due to the uncertainty around COVID-19 and returning to school," said Liza Ortega, senior community engagement specialist at Molina Healthcare of Florida. "We wanted to give our community a little something to look forward to and remind them that Molina cares about their overall well-being."

DO THE RIGHT THING WINNERS

The **Do the Right Thing** organization recently selected **Aaliyah Brown and Betule Zlekhah** from the School for Advanced Studies as winners for September for their community service projects.

Each month, the organization receives up to 900 nominations, and only 10 students are chosen as monthly winners. Aaliyah was nominated for raising awareness on LGBTQ issues, while Betule was nominated for her work in mental health and caring



Molina Healthcare of Florida and Young Dreams Community Outreach representatives came together to host their second annual Nike shoe giveaway to help Miami-Dade County students in need. Dr. Cleo, Molina Healthcare's mascot, greets families as they wait in line at the Nike store in Dolphin Mall.

for the elderly.

Betule won tickets to the Frost Science Museum, and Aaliyah will go to Washington in 2021.

JASON TAYLOR FOUNDATION WINNERS

Several local middle school students from **Chil-dren's Harbor**, a family group home, were selected to participate in the **Jason Taylor Foundation's** annual Cool Gear for the School Year initiative. This initiative offers a back-to-school shopping experience for 60 underserved children from Miami-Dade and Broward counties.

Due to COVID-19, this year's youth were given a \$300 gift card to shop via Zoom. Participants then picked up clothes, backpacks, and lunch at a socially distanced drive-thru event featuring Miami Dolphins cheerleaders, football

players and local celebrities.

BLUE RIBBON SCHOOLS NAMED IN MIAMI

Saint Bonaventure Catholic School and **Saint Thomas the Apostle School** were both recognized as National Blue Ribbon Schools for 2020 by U.S. Secretary of Education Betsy DeVos.

These schools are two of 49 catholic elementary schools of the Archdiocese of Miami. They were chosen based on educators, families and the local community's efforts to create a safe, welcoming environment for students to learn.

Both were rated as high-performing schools based on student scores, subgroup scores and graduation rates.

These schools will be recognized during a virtual ceremony on Nov. 12-13.



CITY OF OPA-LOCKA, FLORIDA NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Rescheduled Regular Commission Meeting on **Thursday, November 19, 2020 at 7:00 p.m.** to consider the following items:

SECOND READING ORDINANCES/PUBLIC HEARINGS:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on Thursday,

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION/PUBLIC HEARING:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING TENTATIVE PLAT REVIEW FOR THE CONSTRUCTION AND OPERATION OF A WAREHOUSE/DISTRIBUTION CENTER ON THE PROPERTY LOCATED AT 12700 NW LE JEUNE ROAD IDENTIFIED BY FOLIO 08-2129-000-0032, IN THE B-3 ZONING DISTRICT; PROVIDING FOR APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please email publiccomments@opalockafl.gov by 5:00 p.m. on Thursday, November 19, 2020.

All interested persons are encouraged to participate in this meeting and will be heard with respect to the public hearing.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance no later than seven (7) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka



City of Opa-locka Agenda Cover Memo

Department Director:	Robert Anathan			Department Director Signature:			
City Manager:	John Pate			CM Signature:			
Commission Meeting Date:	Nov 12, 2020		Item Type: (Enter X in box)	Resolution	Ordinance	Other	
					X		
Fiscal Impact: (Enter X in box) N/A	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
		X		Public Hearing: (Enter X in box)	Yes	No	Yes
				X		X	
Funding Source: Account# :	(Enter Fund & Dept) See Attachments		Advertising Requirement: (Enter X in box)	Yes		No	
				X			
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		X					
Sponsor Name	City Manager		Department: City Manager's Office	City Manager			

Short Title:

FY 21 Budget Amendment #1

Staff Summary:

This budget amendment includes ten items categorized as follows:

1. Two CIP projects were budgeted to have been started in FY 20, but never progressed to the point of encumbering funding. Consequently they are now being proposed to be moved into FY 21.
 - a. Item #2 – Burlington Canal
 - b. Item #8 – Lift Station #7 Collection Basin Relining

2. One water project which hadn't been budgeted for FY 21, but has now become more urgent.
 - a. Item #1 – Service Lines – Miami Gardens – The City provides water service to some Miami Gardens properties. It was known that the service lines from the water mains to the properties were old and would have to be eventually replaced. However, there have been a couple of service line failures in recent months. Additionally, Miami Gardens has announced it would be undertaking a roadway resurfacing program which, when completed, would greatly restrict projects such as restoration of service lines due to not permitting roadway damage. Therefore, it is recommended this project be undertaken at this time.

3. Three amendments which are strictly accounting in nature and which have no impact on the City's overall fiscal status.
 - a. Item #3 – Reallocation of CRA Budget – When the CRA FY 21 budget was developed, it had been intended there would be projects in regard to facades, streetscapes and park amenities. However, these account codes were unavailable at that time and all of these projects were lumped together in a single account. These account codes are now available and this amendment allocates the aggregated amount into the three accounts originally intended.
 - b. Item #9 – Red Light Camera Revenue – City revenue is defined as those receipts that have been earned by the City. The red light camera service provider, American Traffic Solutions (ATS) monthly forwards violation receipts to the City. These receipts include the portion that is due to the City (revenue) with the remainder to be forwarded to the State. This latter category hasn't been earned by the City and the City's only function is to pass these receipts through to the State. Although this second category has been reported as revenue in the past, it isn't revenue and shouldn't be reported as such. This amendment removes the portion of receipts that will be passed to the State from the City's revenue budget and also removes the payment of these funds, an identical amount, from the City's expenditure budget with no impact on the bottom line.
 - c. Item #10 – DERM – The City bills DERM fees on the City utility bill on behalf of the County and then passes on the proceeds to the County. Similar to the previous item, the City's only function is to pass these collected proceeds to the County, meaning these proceeds don't qualify as City revenue. This amendment removes DERM receipts from Water-Sewer fund revenue and removes DERM payments to the County, a like amount, from the Water-Sewer fund expenditures, with no impact on the bottom line.
4. One amendment is fully self-funded.
 - a. Item #5 – CARES Act Community Support Program – The City has been awarded a grant from the County's CARES Act program. The City will incur some administrative expense related to this program which will be reimbursed by the County program. The amendment establishes the budget (\$50,000) for these reimbursable administrative expenses.
5. Three amendments address the need to provide additional funding to various accounts.
 - a. Item #4 – Unemployment Compensation – Unlike private sector firms that regularly pay the State for unemployment compensation, municipal governments only pay the State when one of its former employees applies for benefits. For the first time in a long time the City has received a bill from the State for this occurrence. The amendment establishes a small (\$10,000) budget to cover the current and possible subsequent bills.
 - b. Item #6 – New Commissioner Requirements – This amendment funds expenditures necessary to fully address the needs of the new Commissioners and Commissioners now having new job titles as the result of the recent election, including very limited funding for a swearing-in ceremony. Total proposed amendment is \$1,600.
 - c. Item #7 – Annual / Sick Leave Reserve – The termination of two employees recently resulted in a gross payout of \$68,308 for unused leave, completely exhausting this budget. The amendment proposes replenishing the budget for this account (\$75,000).

.Proposed Action:

Staff recommends that the City Commission approve the proposed amendments.

Attachment:

1. Summary of the recommended amendments
2. Detailed information on each recommended amendment

FY 21 Budget Amendment #1

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget - Adopted</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	18,250,894	1,046,910	186,834	700,000	652,743	3,011,857	-	2,659,158	713,735	27,222,131
Fund Balance	-	-	-	683,166	-	-	-	-	-	683,166
Total Funding	18,250,894	1,046,910	186,834	1,383,166	652,743	3,011,857	-	2,659,158	713,735	27,905,297
Expenditure	18,250,894	1,046,910	186,834	1,383,166	652,743	3,011,857	-	2,659,158	713,735	27,905,297
<u>Amendment #1</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	(1,010,028)	-	-	-	-	-	-	-	-	(1,010,028)
Fund Balance	-	-	-	-	-	-	-	-	-	-
Total Funding	(1,010,028)	-	-	-	-	-	-	-	-	(1,010,028)
Expenditure	(1,010,028)	-	-	-	-	-	-	-	-	(1,010,028)
<u>Budget Thru Amend #1</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	17,240,866	1,046,910	186,834	700,000	652,743	3,011,857	-	2,659,158	713,735	26,212,103
Fund Balance	-	-	-	683,166	-	-	-	-	-	683,166
Total Funding	17,240,866	1,046,910	186,834	1,383,166	652,743	3,011,857	-	2,659,158	713,735	26,895,269
Expenditure	17,240,866	1,046,910	186,834	1,383,166	652,743	3,011,857	-	2,659,158	713,735	26,895,269

FY 21 Budget Amendment #1

General Fund

	Budget Adopted	Amendment #1	Budget Thru Amend #1
<u>Funding</u>			
Revenue/Loans/Trans In	18,250,894	(1,010,028)	17,240,866
Fund Balance	-	-	-
Total Funding	18,250,894	(1,010,028)	17,240,866
<u>Expenditure</u>			
Commission	124,681	1,600	126,281
CM - Executive	594,331	-	594,331
CM - General Government	6,388,390	(1,021,628)	5,366,762
Clerk	391,921	-	391,921
Attorney	645,000	-	645,000
Finance	1,000,138	-	1,000,138
Human Resources	194,701	10,000	204,701
Planning & Community Dev	283,783	-	283,783
Building & Licenses	419,325	-	419,325
Parks & Recreation	723,842	-	723,842
Police	4,970,342	-	4,970,342
Code Enforcement	357,580	-	357,580
Public Works - Admin	333,067	-	333,067
Public Works - Bldg Maintenance	306,533	-	306,533
Public Works - Streets	699,275	-	699,275
Public Works - Trash	137,886	-	137,886
Public Works - Vehicle Maintenance	680,099	-	680,099
Total Expenditure	18,250,894	(1,010,028)	17,240,866

FY 21 Budget Amendment #1

Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget - Adopted</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	14,481,996	1,500,000	15,981,996
Fund Balance	-	1,950,988	1,950,988
Total Funding	14,481,996	3,450,988	17,932,984
Expenditure	14,481,996	3,450,988	17,932,984
<u>Amendment #1</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	(632,148)	353,376	(278,772)
Fund Balance	114,000	-	114,000
Total Funding	(518,148)	353,376	(164,772)
Expenditure	(518,148)	353,376	(164,772)
<u>Budget Thru Amend #1</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	13,849,848	1,853,376	15,703,224
Fund Balance	114,000	1,950,988	2,064,988
Total Funding	13,963,848	3,804,364	17,768,212
Expenditure	13,963,848	3,804,364	17,768,212

FY 21 Budget Amendment #1

#	Amendment Details			Budget	Adj	Revised	Comments
1	<u>Service Line Renovation Project</u>						
	WS CIP	Exp 75-53563xx	Service Lines - Miami Gardens	-	200,000	200,000	Failing water sewer lines require replacment. Funded from Water-Sewer contingency
	WS FIN	Exp 61-513992	Contingency (Water-Sewer)	635,998	(200,000)	435,998	
2	<u>Burlington Canal (From FY 20)</u>						
	ST WTR	Exp 43-5356327	Burlington Canal	-	490,000	490,000	Burlington Canal project not done in FY 20. Funded by State grant, savings from the stormwater master plan study and stormwater contingency.
	ST WTR	Rev 450-334700	State Revolving Fund Grants	-	353,376	353,376	
	ST WTR	Exp 43-538312	Other Professional Services	300,000	(110,000)	190,000	
	ST WTR	Exp 43-538992	Contingency	97,443	(26,624)	70,819	
3	<u>CRA (Reallocation of Accounts)</u>						
	CRA	Exp 77-515xx1	Façade Program	-	200,000	200,000	Appropriate accounts unavaliable when budget was developed. Intended programs consolidated in "Promotional Activities". Now allocated as was intended when budget was developed.
	CRA	Exp 77-515xx2	Streetscape Program	-	250,000	250,000	
	CRA	Exp 77-515xx3	Park Amenities	-	50,000	50,000	
	CRA	Exp 77-515480	Promotional Activiites	500,000	(500,000)	-	
4	<u>Unemployment Compensation</u>						
	HR	Exp 13-513250	Unemployment Compensation	-	10,000	10,000	State charges City unemployment compensation as incurred. City received first bill in several years. Funded through Contingency reduction.
	Non-Dep	Exp 19-519390	Contingency (General Fund)	1,474,182	(10,000)	1,464,182	
5	<u>CARES Act Community Support Program</u>						
	Non-Dep	Exp 19-519312	Other Professional Services	95,000	50,000	145,000	City will incur additional professional services administrative expense in conjunction with the program to provide rent and mortgage relief related to the pandemic. This is deemed to be an upper limit cost as program becomes more fully defined. To be fully reimbursed through the County CARES Act program.
	Gen Fund	Rev 001-3347xx	CARES Act Reimburse Grant	-	50,000	50,000	

FY 21 Budget Amendment #1

#	Amendment Details			Budget	Adj	Revised	Comments	
6	New Commissioner Requirements							
	Comm	Exp	10-511521	Clothing / Uniforms	-	700	700	Expenses related to two newly elected Commssioners and one re-titled Commissioner. Includes City shirts, business cards, office and dais name plates, official photos, badges, swearing in ceremony and other miscellaneous items. Funded from Contingency
	Comm	Exp	10-511493	General Expenses	-	900	900	
	Non-Dep	Exp	19-519390	Contingency (General Fund) *	1,464,182	(1,600)	1,462,582	
	* Reduced Budget Due To Item #4							
7	Annual / Sick Leave Reserve							
	Non-Dep	Exp	19-519xxx	Annual / Sick Leave Reserve	50,000	75,000	125,000	Current budget will be fully depleted due to the departure of two employees with significant unused leave time. To be funded from General Fund Contingency.
	Non-Dep	Exp	19-519390	Contingency (General Fund) *	1,462,582	(75,000)	1,387,582	
	* Reduced Budget Due To Item #4 & #6							
8	Lift Station #7 Improvements							
	SWR	Exp	35-5356304	Lift Station #7 Improvements	-	114,000	114,000	Project approved in FY 20, but funding not encumbered. Funded from extra fund balance available since no funds used in FTY 20
	WTR-SWR	Bal	440-383010	Fund Balance (Water-Sewer)	-	114,000	114,000	
9	Red Light Camera Revenue (State Non-Revenue Component)							
	Gen Fund	Rev	001-354140	Red Light Camera Fines	2,273,982	(1,060,028)	1,213,954	The State portion of Red Light camera receipts forwarded to the City by the Red Light Camera service provider isn't City revenue since the City is only passing it through to the State. Consequently, this portion of the receipts shouldn't be reflected as either revenue or an expenditure on City books. This amendment results in only the City's revenue being reported, consistent with proper accounting preactices.
	Non-Dept	Exp	19-519994	State -RLC Fees - Current Year	1,060,028	(1,060,028)	-	

FY 21 Budget Amendment #1

<u>#</u>	<u>Amendment Details</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
10	<u>DERM (Non-Revenue)</u>						
	Wtr-Swr	Rev 440-369901	DERM Revenue Service Fee	632,148	(632,148)		- The City collects DERM service fees on the City water bills on behalf of the County and then passes these fees on to the County. Since this is a pass-through, these are neither earned revenue nor an expense and in accordance with proper accounting practices shouldn't be reported as such in the City's financial records.
	Wtr	Exp 64-533301	DERM Service Fee - Pass-Through	632,148	(632,148)		

FY 21 Budget Amendment #1 First Hearing



November 12, 2020

FY 21 Budget Amendment #1

- Ten Items
 - Three CIP Projects – Two Brought Forward From FY 20 And One New Project - \$804,000
 - Three Accounting Items – No Impact
 - One Item – CARES Act Community Support Program Reimbursable Administrative Expense - \$50,000
 - Three Items – Additional Expenditure Required



FY 21 Budget Amendment #1

- CIP Projects
 - Burlington Canal - \$490,000 – FY 20 Project Brought Forward
 - Pump Station #7 Collection Basin Relining - \$114,000 – FY 20 Project Brought Forward
 - Service Lines – Miami Gardens - \$200,000 – New Project



FY 21 Budget Amendment #1

- Accounting Items
 - CRA – Promotional Activity Budget Reallocated To Facades, Streetscapes & Park Amenities, As Originally Intended
 - Red Light Camera Revenue – Removal Of Portion To Be Passed Through To The State (Not Revenue) – Offsetting Reductions Revenue & Expenditures
 - DERM – Billed On Behalf Of County And Not Revenue – Offsetting Reductions To Revenue & Expenditures



FY 21 Budget Amendment #1

- Reimbursable Expense
 - CARES Act Community Support Grant – City Will Incur Administrative Expense, To Be Reimbursed By County Grant
 - Initially \$50,000 – Further Amendment If Greater



FY 21 Budget Amendment #1

- Additional Expenditure Required
 - \$10,000 – Unemployment Compensation
 - \$ 1,600 – New Commissioner Support Items
 - \$75,000 – Departing Employee Unused Leave



FY 21 Budget Amendment #1

Discussion / Adoption

