

City of Opa-locka

City Commission Chambers
215 Perviz Avenue
Opa-locka, FL 33054



Virtual Regular Commission Meeting Agenda

Wednesday, June 10, 2020

7:00 PM

City Commission

Mayor Matthew A. Pigatt

Vice Mayor Chris Davis

Commissioner Sherelean Bass

Commissioner Alvin Burke

Commissioner Joseph L. Kelley

Appointed Officials

City Manager John E. Pate

City Attorney Burnadette Norris-Weeks

City Clerk Joanna Flores, CMC

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. *City of Opa-locka Code of Ordinances Section 2-57*

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. *City of Opa-locka Code of Ordinances Section 2-58*

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105:

“If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”



CITY OF OPA-LOCKA

VIRTUAL COMMISSION MEETING PROCEDURES

Pursuant to Governor Ron DeSantis Executive Order Number 20-69, the following rules will ensure that the City Commission Meetings and any other necessary city public meetings, governed by Florida's public meeting laws will provide for necessary public notice, allow for public participation and are conducted in the Sunshine. The following rules shall govern all City of Opa-locka public virtual meetings during the duration of Executive Order Number 20-69.

Virtual public meetings will be aired through Livestream, accessible at: <https://www.youtube.com/user/CityofOpaLocka>

All residents will be able to view the meeting by tuning in to the link mentioned above. If you have comments you must submit those using the email address provided under the Public Comment section below.

Platform

All City of Opa-locka public meetings shall be conducted via Zoom or other similar platform. *Please note that Governor DeSantis' Executive Order 20-69, suspended the requirement of a quorum to be present in person or requires a local government to meet at a specific public place.*

Meeting Notice

The City of Opa-locka will send notice of virtual meetings in the same manner as all other commission meetings. Additionally, the notice will include an email address with instructions on providing comments ahead of the meeting.

Public Comment

The public may comment by submitting their comment ahead of the meeting via email to PublicComments@opalockafl.gov. Please be sure to state your full name and address in your email for your comment.

Comments submitted by members of the public by email will be read into the record during the meeting as long as they provide the comments by the deadline, 2 hours prior to the scheduled meeting time. Comments received after the deadline will be kept for the record, but will not be read during the meeting.

For questions and/or additional information, please contact the Office of the City Clerk at (305) 953-2800 or (786) 877-4038.

CITY OF OPA-LOCKA
“The Great City”

AGENDA
VIRTUAL REGULAR COMMISSION MEETING
June 10, 2020
7:00 P.M.

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. INVOCATION:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:**
- 6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):**
- 7. APPROVAL OF AGENDA:**
- 8. APPROVAL OF MINUTES:**

Virtual Regular Commission Meeting Minutes – May 27, 2020
- 9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:**
- 10. PUBLIC PRESENTATIONS:**
 - 1. City of Opa-locka Parks & Recreation / Teen Upward Bound**
Ref: Summer Camp 2020 Post COVID-19 Reopening Plan
- 11. CITIZENS' FORUM:**
(Opportunity for discussion of any concerns – please limit to 3 minutes)
- 12. ACTION ITEMS (items from consent agenda pull list):**
- 13. ADMINISTRATION:**

CONSENT AGENDA:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER FOR RJ SPENCER CONSTRUCTION, LLC, TO INCLUDE WINDOW REMOVAL AND REPLACEMENT FOR THE PROPERTY LOCATED AT 2105 ALI-BABA AVENUE, IN AN AMOUNT NOT TO EXCEED THIRTEEN**

THOUSAND FIVE HUNDRED DOLLARS (\$13,500.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.
Sponsored by City Manager

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER FOR RJ SPENCER CONSTRUCTION, LLC, TO INCLUDE ELECTRICAL UPGRADES FROM 2 X 4 LIGHTING TO HI-HATS; AC WIRE FOR THE PROPERTY LOCATED AT 2105 ALI-BABA AVENUE, IN AN AMOUNT NOT TO EXCEED THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00), PAYABLE FROM ACCOUNT 44-541818; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PIGGYBACK ON THE CITY OF HOLLYWOOD, FLORIDA'S CONTRACT WITH ENVIROWASTE SERVICES GROUP, INC. FOR QUALIFIED PROFESSIONAL SERVICES TO CONDUCT SANITARY SEWER MAIN CLEANING AND CCTV INSPECTION IN COLLECTION BASIN #4, IN THE CITY OF OPA-LOCKA, IN AN AMOUNT NOT TO EXCEED TWENTY SEVEN THOUSAND SEVEN HUNDRED FORTY DOLLARS AND SEVENTY CENTS (\$27,740.70), IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUND BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING

FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

B. SECOND READING ORDINANCE(S)/PUBLIC HEARINGS:

C. RESOLUTIONS:

17. CITY MANAGER'S REPORT:

18. OFFICIAL BOARD REPORTS:

19. MAYOR/COMMISSION REPORT:

1. Mayor Matthew A. Pigatt
Ref: Police Reform

20. OFFICIAL BOARD APPOINTMENTS:

Historic Environmental Preservation Board
5 At-Large Appointments

Fair Housing and Nuisance Abatement Board
1 Individual appointment (Mayor Pigatt)

Community Relations, Recreation and Activities Board
1 Individual appointment (Vice Mayor Davis)

Planning & Zoning Board
1 At-Large Appointment

21. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

A. Feeding South Florida Drive-Thru Food Distribution, Tuesday, **June 9, 2020 at 9:00 a.m. – 11:00 a.m., Sherbondy Park Pavilion, 215 Perviz Avenue, Opa-locka, Florida.**

B. Health in the Hood Filling Fridges Drive-Thru Pantry, every **Tuesday and **Thursday** at 11:00 a.m., Opa-locka Community Development Corporation, 675 Ali-baba Avenue, Opa-locka, Florida. For more information, please text (305) 714-2264 – www.healthinthehood.org**

C. City of Opa-locka Virtual COVID-19 Workshop, Thursday, **June 11, 2020 at 5:30 p.m. This meeting will be streamed live at <http://www.youtube.com/user/CityofOpalocka>**

APPROVAL OF MINUTES

CITY OF OPA-LOCKA
“The Great City”

CLERK’S ACTION SUMMARY MINUTES
VIRTUAL REGULAR COMMISSION MEETING
Wednesday, May 27, 2020
7:00 P.M.

1. CALL TO ORDER:

Mayor Matthew Pigatt called the virtual Regular Commission Meeting to order at 7:00 p.m. on Wednesday, May 27, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the City Clerk prior to the Commission Meeting with any questions/comments/concerns on items we will hear on this evening’s Regular Commission Meeting agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, members of the public wishing to address the commission have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the City commission prior to any action taken.

2. ROLL CALL:

The members of the City Commission appearing remotely were: Mayor Matthew Pigatt, Vice Mayor Chris Davis, Commissioner Sherelean Bass, Commissioner Alvin Burke, and Commissioner Joseph L. Kelley. Also in attendance were: City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, and City Clerk Joanna Flores.

3. INVOCATION:

The invocation was delivered by Commissioner Joseph L. Kelley.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGEMENTS:

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

7. APPROVAL OF AGENDA:

It was moved by Commissioner Bass, seconded by Vice Mayor Davis to approve the agenda, consent agenda, and pull list.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

8. APPROVAL OF MINUTES:

Virtual Regular Commission Meeting Minutes – May 13, 2020

It was moved by Commissioner Burke, seconded by Commissioner Kelley to approve the minutes from the Virtual Regular Commission Meeting of May 13, 2020.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

Virtual Special Commission Meeting Minutes – May 14, 2020

It was moved by Commissioner Bass, seconded by Commissioner Kelley to approve the minutes from the Virtual Special Commission Meeting of May 14, 2020.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

9. DISTRICT ONE/DISTRICT TWO – COUNTY COMMISSIONER REPORT:

City Clerk Flores relayed an email to the commission from Larry Gardner, Commissioner Barbara Jordan's Office, District I, which stated that he had nothing to report, but will take any of the their concerns back to Commissioner Jordan.

Vice Mayor Davis said he has been researching the CARES Act and wants to know if District I can provide more information on how Cities can apply for funding during emergency situations.

Mayor Pigatt thanked Commissioner Jordan for helping with the setup efforts regarding the COVID-19 testing center at Sherbondy Park which will be open to the public for people who are twelve years of age and older.

10. PUBLIC PRESENTATIONS:

1. Airia Austin, Public Works/CIP Director City of Opa-locka Ref: Roads and Streets

Mr. Austin said they intended to proceed with additional milling and surfacing of the roads and streets and anticipate more work once the budget amendment passes. The work on the pump stations are also ongoing and they anticipate an estimated time of completion before the rainy season arrives.

Commissioner Kelley asked Mr. Austin how many miles of road will be completed once the milling project is finished.

Mr. Austin said six and a half miles of road will be completed.

Vice Mayor Davis asked Mr. Austin to speak to the completion of the drainage projects and the plea for residents to stop flushing disposable wipes as they are wreaking havoc on the sewer system.

Mr. Austin implored upon the residents not to flush the wipes or disinfecting wipes down the drain and that will aide with clearing out the sewer system.

Mayor Pigatt thanked Public Works for spear heading the projects and making the proper plans for 8 of the City's pump stations to be fully functional.

11. CITIZENS' INPUT:

City Clerk Flores read the following comments from the public into the record:

Audrey Dominguez, 1147 Jann Avenue, Opa-locka, FL, said on April 22, 2020, the regular commission meeting was a mockery to watch of certain members of the city commission who were elected to serve to public. The mayor cutting off the microphone of commissioners who were speaking was totally rude and disrespectful and showed a lack of education. She said she thought watching the Lake Worth Beach city commission meeting was bad, but Opa-locka's was worst. The commission needs to remember the videos are being watched by people everywhere and they have to conduct themselves in a certain manner. Commissioner Omari Hardy apologized for his behavior at the aforementioned meeting, however the mayor has yet to apologize to his colleagues for muting their microphones. A resolution was brought forth to hire Hip Rock Star as a marketing consultant to bring awareness to the public on matters regarding the Coronavirus and was voted down by Commissioners Burke and Kelley, while the mayor spoke on it as though it were his baby. The item was then brought back again by the manager at the following meeting and it made her wonder why it was brought back. Something didn't smell right and this is nothing personal to the company. She then found out that the owner of the company is a member of the Chamber of Commerce and so is the mayor. She said the mayor should have recused himself from the meeting because it is a conflict of interest, but now it is on the record. This is not personal to the mayor, it is business as her tax dollars should not be used for unnecessary things. She said Commissioner Kelley was against it from the beginning, but the others who voted for it now have their names on the record as approving this record. She has been hearing shootings on weekends and it is getting dangerous. She asked that the Police presence be more visible in that area.

Natasha Ervin, 647 Dunad Avenue, Opa-locka, FL, she was on the internet and notice residents from the Glorietta Apartments online asking for help with the flooding in the complex. She asked that the City have HUD and the owners fix the issue as they receive funding to resolve those issues. She asked that if the City has funds for such issues, then it should go to homeowners who also have flooding issues and pay taxes in the City.

Cassandra Williams, 3120 NW 131st Street Ingram Terrace Apartments, Opa-locka, FL, said there are many elderly people who live at the complex and they cannot leave their homes to do anything because of all of the heavy rain. The complex is constantly flooded and they do not know what to do. They understand that the City does not own the road in the area, but something needs to be done.

Vice Mayor Davis said the flooding has been going on for years and he hopes the manager will address this with the public as well as the sewer clogging issue. Commissioner Burke agreed that the problem has been going on for years and that is property that is owned by the county. He does not want the City to have a liability problem stemming from going in to the complex to pump out standing water.

Commissioner Bass said she is concerned about all of the recent shootings and she hopes residents will have a better living setup in the City.

Commissioner Kelley said he has been working on the Ingram Terrace issue for years and he hopes they will eventually find a resolve.

Mayor Pigatt said they are working to resolve all of the issues and concerns in question and encouraged the public to allow the City to find a solution with what is going on. He asked the attorney to address certain remarks made by the public that may be deemed as slanderous. He said he has a job like everyone else and is addressing the needs of the citizens. He said an ethics complaint is the way to go about addressing this situation. He informed the public that the Coronavirus is still present in the City and residents can go to Sherbondy Park and receive testing for free.

12. ACTION ITEMS:

13. ADMINISTRATION:

CONSENT AGENDA:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING AND APPROVING TO TRANSFER THE SOURCE OF FUNDING OF THE 141ST STREET ROADWAY MILLING AND RESURFACING PROJECT FROM THE GENERAL FUND TO THE SAFE NEIGHBORHOOD FUND; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PIGGYBACK THE MIAMI-DADE COUNTY FLORIDA CONTRACT WITH H&R PAVING, INC. FOR QUALIFIED PROFESSIONAL SERVICES IN ORDER TO CONTINUE A MILLING AND RESURFACING PROJECT WITHIN THE CITY OF OPA-LOCKA, FLORIDA, IN AN AMOUNT NOT TO EXCEED ONE MILLION ONE HUNDRED EIGHTY TWO THOUSAND FOUR HUNDRED SIXTY TWO DOLLARS (\$1,182,462.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PIGGYBACK THE MIAMI-DADE COUNTY, FLORIDA, CONTRACT WITH INSTITUFORM TECHNOLOGIES, LLC FOR THE PROVISION OF QUALIFIED PROFESSIONAL

SERVICES TO COMPLETE THE LS0 SERVICE BASIN CURED-INPLACE PIPE LINING (CIPP) METHOD REHABILITATION OF PUMP STATION #7 IN THE CITY OF OPA-LOCKA, FLORIDA, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THREE THOUSAND SIX HUNDRED DOLLARS (\$103,600.00), IN A CONTRACT FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Sponsored by City Manager

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PIGGYBACK THE MIAMI-DADE COUNTY, FLORIDA, CONTRACT WITH INSTITUFORM TECHNOLOGIES, LLC FOR THE PROVISION OF QUALIFIED PROFESSIONAL SERVICES TO COMPLETE THE LS0 SERVICE BASIN CURED-INPLACE PIPE LINING (CIPP) METHOD REHABILITATION OF PUMP STATION #8 IN THE CITY OF OPA-LOCKA, FLORIDA, IN AN AMOUNT NOT TO EXCEED THREE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE DOLLARS (\$308,695.00), IN A CONTRACT FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Sponsored by City Manager

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING THE PROTECTIONS OF EXEMPT PUBLIC INFORMATION AND AUTHORIZING THE CITY MANAGER TO EXECUTE MIAMI-DADE COUNTY'S "AGREEMENT FOR ACCESS TO CERTAIN EXEMPT INFORMATION MAINTAINED BY THE MIAMI-DADE COUNTY PROPERTY APPRAISER"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

It was moved by Commissioner Kelley, seconded by Vice Mayor Davis to pass the consent agenda.

The motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING THE EXECUTION OF A DRAINAGE EASEMENT AGREEMENT BETWEEN THE CITY OF OPA-LOCKA, FLORIDA, AND CASTLE OPA, LLC, A FLORIDA LIMITED LIABILITY COMPANY, FOR A SPECIFIC PORTION OF A PUBLIC RIGHT-OF WAY KNOWN AS SERVICE ROAD AND IDENTIFIED BY FOLIO 08-2122-005-2170; AUTHORIZING THE CITY MANAGER TO EXECUTE THE EASEMENT AGREEMENT ON BEHALF OF THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Cobb.

Mayor Pigatt opened the floor for a public hearing.

Planning & Community Development Director Gregory Gay said they had been working with the company for the last three years and were going through the process of remediating the contamination from the property. As a part of the mitigation process they have determined that the site has drainage issues and hinders removing the contamination. Staff has reviewed the agreement and recommends approval from the commission.

Elliot Stone, Castle Opa, LLC., said they have been working for years to clean the site and as part of the cleanup they have to haul a minimum of one inch of water on site, but there are things that are buried deep within the soil and it is difficult to clean the site. The area in question will be a grassy area that they want to be attractive as an entrance area.

Commissioner Kelley said he has been working on doing something with the Cuyahoga lot for years and he is glad someone is finally taking charge of the property.

Commissioner Burke agreed with Commissioner Kelley and stated that he is concerned that the City will not face liability with the contamination.

Mr. Stone said his company is actively working to clean the site of any hazards and see the property being cleared moving forward.

Vice Mayor Davis said he agrees with Commissioner Burke as the site comes under the Brownsfield project.

Mr. Stone said they are moving expeditiously and the immediate goal is to clear the land; that is the current focus.

Mayor Pigatt thanked the developer for bringing the project to the City.

There being no further persons to speak on the public hearing, the public hearing was closed.

It was moved by Commissioner Kelley, seconded by Vice Mayor Davis for discussion.

Mayor Pigatt asked Mr. Gay if he anticipates any expenditures or costs to the City.

Mr. Gay said, “No”.

Mayor Pigatt said he wants to put on the record that as new developments come in to the City, all of the impact fees are received to cover anything that should arise from the project.

There being no further discussion, the motion on the resolution passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCES(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A”; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above ordinance was read by Assistant City Attorney Cobb.

Mayor Pigatt opened the floor for a public hearing. There being no persons to speak on the public hearing, the public hearing was closed.

It was moved by Vice Mayor Davis, seconded by Commissioner Burke for discussion.

Budget Administrator Robert Anathan said there are currently about forty (40) amendments to the budget and they are working to include all budget requests for consideration approval.

There being no discussion, the motion on the ordinance passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

B. SECOND READING ORDINANCE(S)/ PUBLIC HEARING(S):

C. RESOLUTION(S):

17. CITY MANAGER'S REPORT:

City Manager Pate said the county has just completed an assessment of the Police Department and he will be working with the chief to address any findings. He is working with Public Works to resolve the flooding and drainage concerns that are ongoing. Heavy rains are projected to continue, but the City is constantly working to assess potential water issues. The finances are being estimated to project revenues for next year and they are closely monitoring the numbers in terms of the budget. He encouraged the community to take advantage of the free testing for the Coronavirus (COVID-19) as needed. He then thanked all of the staff for working diligently during the pandemic to ensure the health and safety of all residents.

Commissioner Kelley asked the manager when a report will be made available on the county's assessment of the Police Department because the shootings are a big factor and he is unaware of anything specific going on.

City Manager Pate said once he receives the information from the chief, he will provide it to the commission.

Mayor Pigatt asked about the numbers at the testing center.

City Manager Pate said there are currently four hundred (400) people that have been tested at the testing center and forty (40) confirmed cases that have come back positive.

Mayor Pigatt requested a regular update on the numbers from the testing center.

18. OFFICIAL BOARD REPORTS:

19. MAYOR /COMMISSION REPORT:

Commissioner Burke thanked Commissioner Kelley and all of the volunteers for being consistent with the feeding program.

Commissioner Kelley also thanked staff, the police, and the volunteers for all of their efforts. He invited all of the youth to log in to zoom tomorrow at 2:00 p.m. as he will be reading from the book that was recommended from the Florida League of Cities.

Commissioner Bass also thanked the volunteers and stated that she would like to see them wearing shirts that say “Opa-locka Strong”.

Vice Mayor Davis agreed.

Mayor Pigatt also thanked everyone for their time and efforts with moving the City forward. He said they are working on the 5 Year Recovery Plan and the audits so the City can come from under financial oversight. The water issues are being addressed and the Public Works Department is almost finished repairing all of the pump stations. He empathized with residents who are experiencing issues with flood waters coming into their homes and asked that they be patient while the City works to resolve the issues. He said the mask ordinance is moving forward to make it a law to wear face coverings to combat the spread of the virus. He asked that the community provide feedback on their opinions of the current legislation before it is adopted.

20. OFFICIAL BOARD APPOINTMENTS:

21. ADJOURNMENT:

There being no further business to come before the Commission, it was moved by Commissioner Burke, seconded by Vice Mayor Davis to adjourn the virtual meeting at 9:01 p.m.

MAYOR

ATTEST:

CITY CLERK

PUBLIC PRESENTATION



Summer Camp 2020

Post Covid-19 reopening plan



PARTNERSHIP

Parks & Recreation Department	Teen Up-Ward Bound, Inc
Recruitment & Registration	Recruitment & Registration
Building Maintenance	Janitorial Services
Building Inspection	Childcare Licensing
Janitorial Services	Staffing
Community Outreach Activities	Programming
	Community Outreach Activities
	Meals

- Collectively facilitate and manage Afterschool and Summer Camp

SERVICES OFFERED BY TEEN UPWARD BOUND DURING THE COVID-19 PANDEMIC

- ❑ Main office was available for children to have internet access, printing and scanning capability, use of laptop computers, tutoring services, enrichment activities and meal distribution.
- ❑ Meal distribution throughout the City of Opa-Locka weekly; focus areas were the 22 Avenue Apartments and The Gardens Apartments (also known as the Back Blues)
- ❑ Hot meals drive thru
- ❑ Staff available to offer virtual academic support using Microsoft Office and Zoom platforms

TRANSITIONING TO THE
“NEW NORMAL”
FOR YOUTH AND SUMMER CAMPS

CDC RECOMMENDATIONS FOR SUMMER CAMP 2020

- Operate at 50% capacity
- Small groups of campers stay together all day, each day. Campers remain at least 6 feet apart and do not share objects. Outdoor activities are prioritized.
- EMPASIZE HANDWASHING! Soap and water should be used for handwashing; if soap and water is not available; hand sanitizer that contains at least 60% of alcohol may be used.
- Mandatory Face Coverings
 - Staff and campers will be required to wear face covering when feasible and are most essential in times when physical distancing is difficult. Any persons entering camp location is required to wear a face covering.

CDC RECOMMENDATIONS FOR SUMMER CAMP 2020

- Employees and staff should stay home if they are sick, tested positive for COVID-19, or has been in contact with any person who has tested positive for COVID-19.
- Signs and messaging
 - Foot traffic signs, handwashing signs, and other COVID-19 related messaging will posted on the outside of the building and heavily throughout the building.
 - Regular COVID-19 announcement will be made on a PA system regularly throughout the day with reminders and updates.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Cleaning and Disinfection

- [Clean and disinfect](#) frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the camp facility and in any [shared transportation](#) vehicles at least daily or between use as much as possible. Use of shared objects (e.g., art supplies, nap mats, toys, games) will be limited when possible, or cleaned between use.
- A schedule for increased, routine cleaning and disinfection has been implemented; staff will report an hour prior to camp start time to clean and disinfect and stay an hour prior to camp ending time daily.
- Use gloves when removing garbage bags or handling and disposing of trash. [Wash hands](#) after removing gloves.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Shared Objects

- Discourage sharing of items that are difficult to [clean, sanitize, or disinfect](#).
- Camper's belongings will be separated from others' and in individually labeled containers, cubbies, or areas.
- Adequate supplies are available to minimize sharing of high-touch materials to the extent possible (e.g., assign art supplies or other equipment to a single camper), or limit use of supplies and equipment to one group of campers at a time and clean and disinfect between use.

- Water System

- Use of water systems will be prohibited. Bottled water will be provided at all times.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Modified Layouts
 - Space seating at least 6 feet apart.
 - Outdoor activities will be prioritize where social distancing can be maintained as much as possible.
 - Create [social distance](#) between campers on school buses (e.g., seat children one child per row, skip rows) when possible.
- Physical Barriers and Guides
 - Physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart will be installed.
 - Physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and campers remain at least 6 feet apart in lines and at other times (e.g., guides for creating “one way routes” in hallways) will be installed.
- Communal Spaces
 - Shared spaces playgrounds with shared playground equipment have staggered use and [clean and disinfect](#) between use.

Food Service

Children Trust and CDC Guidelines

- Food Service
 - Campers will be allowed to bring their own meals as feasible, and eat in separate areas or with their smaller group, instead of in a communal dining hall or cafeteria.
 - Disposable food service items (utensils, dishes) will be used at all time. Individuals should [wash their hands](#) after removing their gloves or after directly handling used food service items.
 - If food is offered at any event, each attendee will be provided pre-packaged boxes or bags
 - Summer meal will be provided by State of Florida authorized vendor FI IPANY. Meals will be delivered individually packaged for meal distribution.



ARRIVAL and DEPARTURE PROCEDURES

CDC RECOMMENDATIONS

- ALL SIGN IN AND SIGN OUT PROCEDURE WILL TAKE PLACE OUTSIDE OF THE BUILDING.
 - Parents will not be permitted inside of the building during arrival and departure times.
 - All campers are required to report to camp between 9:00 am and 10:00 am. If any persons have to arrive or depart outside of designated times, prior notification is required to allow required procedures to be followed.
 - Health assessments for staff and campers will be completed prior to entering the building.
 - Any person with an unacceptable temperature will not be able to attend camp or report to work.
 - When feasible, the same person is recommended to drop off and pick up camper daily.



DAILY CAMP ACTIVITIES

LITERACY ACTIVITIES

- Literacy activities will be facilitated with social distancing
- Certified teacher will facilitate differentiated instruction for each group throughout the day.
- Activities completed using laptop computers, tablets, individual journals.
- PlayBooks Readers Theater will be the approved Children's Trust curriculum used throughout the summer.
- Summer Teen Entrepreneurial Program
 - Supplemental curriculums
 - iReady
 - CLEVER
 - Read Works
 - Variety of literacy games and challenges

FITNESS ACTIVITIES

- Fitness activities will be facilitated with social distancing
- SPARKS PE curriculum will be the curriculum used
- Fitness instruction may be done virtually using Microsoft Teams and/or Zoom
- Additional fitness equipment will be purchased to ensure ample equipment is available to limit equipment use by multiple camps; and equipment will be cleaned and sanitized after each use.
- Priority will be given to outdoor fitness activities

ARTS & CRAFTS ACTIVITIES

- Literacy activities will be facilitated with social distancing
- Arts & Crafts instruction may be done virtually using Microsoft Teams and/or Zoom
- Additional arts & crafts supplies and equipment will be purchased to ensure ample is available to limit equipment use by multiple camps; and equipment will be cleaned and sanitized after each use.
- Priority will be given to virtual and outdoor activities
- Type arts & craft activities will be paintings, paper mache, mosaic tiles, sketchbook journaling, etc.

FREE CHOICE ACTIVITIES

- Definition of “free choice”
 - A variety of activities that campers may choose from during specified timeframe.
- Free choice activities will be facilitated with social distancing and face coverings; when feasible
- Free choice activities will include
 - Board games
 - Video games
 - Table pool
 - Knock hockey
 - Corn Hole

FIELDTRIPS

- Field trip activities will be facilitated with social distancing
- Scheduled field trips
 - Virtual Painting class
 - Jungle Island experience
 - Game Truck
 - On-Site obstacle course
 - Virtual Reading/guest speakers
- Field trips will be facilitated virtually and/or in-house
 - Vendor will come to camp location. Vendor will have a health assessment prior to entrance into camp location.
- In-person field trips
 - May resume once authorities say it is safe to do so



RECRUITMENT AND ADVERTISING



Who will be given priority registration

1. Priority will be given to children of first responders and essential workers
2. Campers that have attended camp in the past (registered with the parks department and TUB)
3. City of Opa-Locka residents
4. Community at-large



HOW WILL THEY KNOW WHEN and WHERE TO REGISTER?

- Telephonic notifications
- Digital notifications, i.e. text messaging
- Bulk mailing
- Flyers distributed in places with high youth traffic such local clinics, grocery/retail stores, laundry mats.
- Parks & Rec department
- Opa-Locka City Hall

Registration

- Applications available in English, Spanish, and Creole
- Application can be emailed to Teen Up-Ward Bound
- Mass Registration can be schedule and held outside of Sherbondy Village
 - This event can be advertised prior to event
- Sherbondy Village
- TUB Main office
 - 717 Opa-Locka Blvd

PPE PURCHASES and PPE NEEDED

- NO CONTACT DIGITAL THERMOMETERS-PURCHASED
- DISPOSABLE GLOVES-PURCHASED
 - NEED TO PURCHASE MORE-PRODUCT ON BACK ORDER
- FACIAL COVERING-PROVIDED BY THE CHILDRENS TRUST, PURCHASED BY TUB.
 - NEED TO PURCHASE MORE
- INDIVIDUAL DESK-STILL NEEDED
- SNEEZE GUARDS-STILL NEEDED
- CHAIRS-PURCHASED
- TABLES-PURCHASED
- HAND SOAP-PURCHASED
- HAND SANITIZER-PURCHASED

PPE PURCHASES and PPE NEEDED

- SANITATION AND CLEANING SUPPLIES-PURCHASED
- OUTDOOR TENTS-PURCHASED
 - 4 MORE TENTS NEEDED
- COOLERS-NEEDED
- DISPOSABLE CLEANING CLOTHS
- ROOM DIVIDERS-NEEDED

OTHER PENDING COLLABORATIONS

- FIU Reading Explorers Program
- FLIPANY Nutrition Program
- Project Rise

RESOURCES

- <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>



QUESTIONS & COMMENTS

CONSENT AGENDA

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER FOR RJ SPENCER CONSTRUCTION, LLC., TO INCLUDE WINDOW REMOVAL AND REPLACEMENT FOR THE PROPERTY LOCATED AT 2105 ALI BABA AVENUE, IN AN AMOUNT NOT TO EXCEED THIRTEEN THOUSAND FIVE HUNDRED DOLLARS (\$13,500.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, On October 9th, 2019, the City of Opa-Locka ("City") Commission accepted the proposal of RJ Spencer Construction, LLC. ("Contractor") for roofing services / interior and exterior remodeling pursuant to RFP No. 19-0314100 (relating to property located at 2105 Ali Baba Avenue) and authorized the City Manager to enter into an agreement with Contractor for the provision of said services; and

WHEREAS, the property located at 2105 Ali Baba Avenue (the "Property") is currently being serviced and remodeled by Contractor; and

WHEREAS, window removal and replacement are now necessary at the Property due to water leaks; and

WHEREAS, Contractor has requested a Change Order, attached hereto in Exhibit "A", to include the additional services for necessary window removal and replacement at the Property; and

WHEREAS, the City Commission of the City of Opa-Locka desires to approve Contractor's Change Order to include additional services for window removal and replacement at 2105 Ali Baba Avenue in an amount not to exceed Thirteen Thousand Five Hundred Dollars (\$13,500.00), as set forth in Exhibit "A".

WHEREAS, the City Commission finds it is the best interest of the City to approve the change order.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, THAT:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Change Order. The City Commission of the City of Opa-Locka hereby authorizes the City Manager to approve a Change Order for RJ Spencer Construction, LLC., to include additional services for window removal and replacement at 2105 Ali Baba Avenue in an amount not to exceed Thirteen Thousand Five Hundred Dollars (\$13,500.00), as set forth in Exhibit "A".

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and ADOPTED this _____ day of June 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

“Exhibit A”



City of Opa-Locka Agenda Cover Memo

Department Director:	Airia Austin			Department Director Signature:			
City Manager:	John E. Pate			CM Signature:			
Commission Meeting Date:	06/10/2020		Item Type: (Enter X in box)	Resolution X	Ordinance	Other	
Fiscal Impact: (Enter X in box) \$13,500.00	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
	X		Public Hearing: (Enter X in box)	Yes	No	Yes	No
					X		X
Funding Source: Account# : 44- 541819	(Enter Fund & Dept) Ex: Safe Neighborhood		Advertising Requirement: (Enter X in box)	Yes		No	
						X	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:				
	X						
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		X	Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☒ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐				
Sponsor Name	City Manager		Department:	City Manager			

Short Title:

**2105 Ali-Baba Roofing Service & Exterior/Interior Remodeling Project.
Approval of Change Orders**

Staff Summary:

Staff is requesting approval of two change orders that will have a total financial impact of \$12,000.

COR #3.1: Window Removal and Replacement due to water leaks. This change order includes \$8,500 for materials. This will allow for the long lead time in the procurement of this material. There is currently a budget amendment being submitted. When approved, staff will request that the remainder of this change order, \$3,500 for labor and \$1,500 for equipment, be approved. As indicated in the Financial Impact section, \$3,000 remains to fund the remainder of this change order. As discussed in the budget amendment, the additional \$2,000 required to complete the funding of this change order will be funded with savings from the General Fund.

COR #4: Electrical Upgrade from 2 X 4 lighting to Hi-hats. AC Romex wire. The cost of this request is \$3,500.

Financial Impact

These change orders will be funded from the approved budget for this project as follows:

Account	Description	Budget	Committed	Available	Change Orders	Remaining Balance
44-541818	2105 Ali Baba	\$464,750	\$449,750	\$15,000	\$12,000	\$3,000
Total					\$12,000	

Proposed Action:

Staff recommends approval of this item.

Attachment:

1. Agenda
2. COR# 3.1 – Window Removal & Replacement (Materials Only)
3. COR# 4 – Electrical Update

*COR# 1 & 2 are not included in this package. For tracking and record purposes the same order number of the change orders is maintained.

**RJ Spencer Construction LLC**

Powered by RedTeam

**FIXED PRICE CHANGE
PROPOSAL**

5/18/2020

Airia Austin
Opa-locka City in Florida
780 Fisherman St.
Opa-Locka, FL FL 33054

Re: Our Change Proposal 1960001-03 for **Window removal**

Project: Opa Locka Roof Renovation and Exterior / Interior Remodeling
Opa-locka City in Florida
Renovation & roofing, 2105 Ali Baba Ave, Opa-Lcoka, FL 33054

This Proposal is for the Change referenced above and more particularly defined by the Scope of Work comprised of this Proposal, its Attachments, and other Contract Documents incorporated by reference. Therefore, we propose to change the following:

1. Window removal and replacement because of leaks
\$8,500.00 material, \$3,500.00 Labor \$1,500.00 equipment

Price: **\$ 13,500.00** *Thirteen Thousand Five Hundred Dollars and Zero Cents*

Time: The duration of the Work to achieve Substantial Completion will be **UNCHANGED**.

Clarification(s): None.

Expiration: This Proposal shall remain open for 30 calendar day(s).

Attachment(s): Schedule Of Values

Please contact me at 407-781-1500 or via e-mail support@redteamsoftware.com if you have any questions or require additional information.

Regards,
RJ Spencer Construction LLC

RedTeam Support
Support Administrator

ACCEPTANCE OF PROPOSAL

The Scope of Work described above supersedes any and all prior communication about this Change.

Client Signature:



Opa-locka City in Florida

Date:

5-21-20





RJ Spencer Construction LLC
Powered by RedTeam

SCHEDULE OF VALUES

Project: 1960001 - 03 - Window removal Date: 05/18/2020

#	Description of Work	Scheduled Value (\$)
1	Window removal and replacement	13,500.00
Total:		13,500.00

RESOLUTION NO. 2020-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER FOR RJ SPENCER CONSTRUCTION, LLC., TO INCLUDE ELECTRICAL UPGRADES FROM 2 X 4 LIGHTING TO HI-HATS; AC WIRE FOR THE PROPERTY LOCATED AT 2105 ALI BABA AVENUE, IN AN AMOUNT NOT TO EXCEED THREE THOUSAND FIVE HUNDRED DOLLARS (\$3,500.00), PAYABLE FROM ACCOUNT 44-541818; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, On October 9th, 2019, the City of Opa-Locka ("City") Commission accepted the proposal of RJ Spencer Construction, LLC. ("Contractor") for roofing services / interior and exterior remodeling pursuant to RFP No. 19-0314100 (relating to property located at 2105 Ali Baba Avenue) and authorized the City Manager to enter into an agreement with Contractor for the provision of said services; and

WHEREAS, the property located at 2105 Ali Baba Avenue (the "Property") is currently being serviced and remodeled by Contractor; and

WHEREAS, the City Commission desires to provide improvements to the electrical system for the Property to upgrade from 2 x 4 lighting to hi-hats; AC wire; and

WHEREAS, Contractor has requested a Change Order, attached hereto in Exhibit "A", to include the additional services for the Property's electrical system upgrade; and

WHEREAS, the City Commission of the City of Opa-Locka desires to approve Contractor's Change Order to include additional services at 2105 Ali Baba Avenue for electrical upgrades from 2 x 4 lighting to hi-hats; AC wire, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500.00), as set forth in Exhibit "A".

WHEREAS, the City Commission finds it is the best interest of the City to approve the change order.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, THAT:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Change Order. The City Commission of the City of Opa-Locka hereby authorizes the City Manager to approve a Change Order for RJ Spencer Construction, LLC. to include additional services at 2105 Ali Baba Avenue for electrical upgrades from 2 x 4 lighting to hi-hats; AC wire, in an amount not to exceed Three Thousand Five Hundred Dollars (\$3,500.00), as set forth in Exhibit “A”.

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor’s designee.

PASSED and ADOPTED this ____ day of June 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

“Exhibit A”



City of Opa-Locka Agenda Cover Memo

Department Director:	Airia Austin			Department Director Signature:			
City Manager:	John E. Pate			CM Signature:			
Commission Meeting Date:	06/10/2020		Item Type: (Enter X in box)	Resolution X	Ordinance	Other	
Fiscal Impact: (Enter X in box) \$13,500.00	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
	X		Public Hearing: (Enter X in box)	Yes	No	Yes	No
					X		X
Funding Source: Account# : 44- 541819	(Enter Fund & Dept) Ex: Safe Neighborhood		Advertising Requirement: (Enter X in box)	Yes		No	
						X	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:				
	X						
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		X	Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☒ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐				
Sponsor Name	City Manager		Department:	City Manager			

Short Title:

**2105 Ali-Baba Roofing Service & Exterior/Interior Remodeling Project.
Approval of Change Orders**

Staff Summary:

Staff is requesting approval of two change orders that will have a total financial impact of \$12,000.

COR #3.1: Window Removal and Replacement due to water leaks. This change order includes \$8,500 for materials. This will allow for the long lead time in the procurement of this material. There is currently a budget amendment being submitted. When approved, staff will request that the remainder of this change order, \$3,500 for labor and \$1,500 for equipment, be approved. As indicated in the Financial Impact section, \$3,000 remains to fund the remainder of this change order. As discussed in the budget amendment, the additional \$2,000 required to complete the funding of this change order will be funded with savings from the General Fund.

COR #4: Electrical Upgrade from 2 X 4 lighting to Hi-hats. AC Romex wire. The cost of this request is \$3,500.

Financial Impact

These change orders will be funded from the approved budget for this project as follows:

Account	Description	Budget	Committed	Available	Change Orders	Remaining Balance
44-541818	2105 Ali Baba	\$464,750	\$449,750	\$15,000	\$12,000	\$3,000
Total					\$12,000	

Proposed Action:

Staff recommends approval of this item.

Attachment:

1. Agenda
2. COR# 3.1 – Window Removal & Replacement (Materials Only)
3. COR# 4 – Electrical Update

*COR# 1 & 2 are not included in this package. For tracking and record purposes the same order number of the change orders is maintained.

**RJ Spencer Construction LLC**

Powered by RedTeam

**FIXED PRICE CHANGE
PROPOSAL**

5/21/2020

Airia Austin
Opa-locka City in Florida
780 Fisherman St.
Opa-Locka, FL FL 33054

Re: Our Change Proposal 1960001-04 for **Electrical upgrade**

Project: Opa Locka Roof Renovation and Exterior / Interior Remodeling
Opa-locka City in Florida
Renovation & roofing, 2105 Ali Baba Ave, Opa-Lcoka, FL 33054

This Proposal is for the Change referenced above and more particularly defined by the Scope of Work comprised of this Proposal, its Attachments, and other Contract Documents incorporated by reference. Therefore, we propose to change the following:

Electrical upgrade from 2 x 4 lighting to Hi-hats. Ac Romex wire.

Price: **\$ 3,500.00** *Three Thousand Five Hundred Dollars and Zero Cents*

Time: The duration of the Work to achieve Substantial Completion will be **INCREASED by 15 days.**

Clarification(s): None.

Expiration: This Proposal shall remain open for 30 calendar day(s).

Attachment(s): Schedule Of Values

Please contact me at 407-781-1500 or via e-mail support@redteamsoftware.com if you have any questions or require additional information.

Regards,
RJ Spencer Construction LLC

RedTeam Support
Support Administrator

ACCEPTANCE OF PROPOSAL

The Scope of Work described above supersedes any and all prior communication about this Change.

Client Signature:

Opa-locka City in Florida

Date: **5-21-20**



RJ Spencer Construction LLC
Powered by RedTeam

SCHEDULE OF VALUES

Project: 1960001 - 04 - Electrical upgrade Date: 05/21/2020

#	Description of Work	Scheduled Value (\$)
1	Electrical lighting upgrade	3,500.00
Total:		3,500.00

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO PIGGYBACK ON THE CITY OF HOLLYWOOD, FLORIDA'S CONTRACT WITH ENVIROWASTE SERVICES GROUP, INC. FOR QUALIFIED PROFESSIONAL SERVICES TO CONDUCT SANITARY SEWER MAIN CLEANING AND CCTV INSPECTION IN COLLECTION BASIN #4, IN THE CITY OF OPA-LOCKA, IN AN AMOUNT NOT TO EXCEED TWENTY SEVEN THOUSAND SEVEN HUNDRED FORTY DOLLARS AND SEVENTY CENTS (\$27,740.70), IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Opa-locka ("City") seeks to provide maintenance and further inspection of its Collection Basin #4 within the City; and

WHEREAS, the City of Hollywood considered the bid submitted by Envirowaste Services Group, Inc. ("Contractor") in response to its Notice to Bidders dated November 17, 2016; and Instructions to Bidders; and

WHEREAS, the City of Hollywood subsequently entered into Contract/Project No. 16-7081 on April 10, 2018 with Contractor (attached hereto as Exhibit "A"), for sanitary sewer repairs, grouting abandoned sewer pipes and installation, temporary sanitary sewer service laterals, bypass pumping/or plugging, and other miscellaneous items to complete project; and

WHEREAS, this current proposed project with Contractor, attached hereto as Exhibit "B", will allow the City to determine the extent of decay within Collection Basin #4; and

WHEREAS, the City Commission finds that it is in the best interest of the City to piggyback on the City of Hollywood's Contract with Envirowaste Services Group, Inc., in order to benefit from already negotiated rates and enter into an agreement to conduct sanitary sewer main cleaning and CCTV inspection in Collection Basin #4, in an amount not to exceed Twenty Seven Thousand Seven Hundred Forty Dollars and Seventy Cents (\$27,740.70).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.

The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION

The City Commission of the City of Opa-locka, Florida hereby authorizes the City Manager to piggyback on the City of Hollywood's Contract with Envirowaste Services Group, Inc. to conduct sanitary sewer main cleaning and CCTV inspection in Collection Basin #4, in an amount not to exceed Twenty Seven Thousand Seven Hundred Forty Dollars and Seventy Cents (\$27,740.70), in a contract form acceptable to the City Attorney.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.

This Resolution shall take effect immediately upon adoption by the City Commission of the City of Opa-locka.

PASSED and ADOPTED this ____ day of June 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.

City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

“Exhibit A”

“Exhibit B”



City of Opa-Locka Agenda Cover Memo

Department Director:	Airia Austin		Department Director Signature:			
City Manager:	John E. Pate		CM Signature:			
Commission Meeting Date:	06/10/2020		Item Type: (Enter X in box)	Resolution X	Ordinance	Other
Fiscal Impact: (Enter X in box) \$27,741	Yes X	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading
			Public Hearing: (Enter X in box)	Yes	No X	Yes
				Yes	No X	No
Funding Source: Account# : 35-535340	(Enter Fund & Dept) Ex: Water-Sewer Fund – Wastewater Collection		Advertising Requirement: (Enter X in box)	Yes		
				No X		
Contract/P.O. Required: (Enter X in box)	Yes X	No	RFP/RFQ/Bid#:			
Strategic Plan Related (Enter X in box)	Yes	No X	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☒ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)		
Sponsor Name	City Manager		Department:			

Short Title:

Sewer Main Line Cleaning and CCTV Inspection at Pump Station #4

Staff Summary:

The Purpose of this Request is to piggyback existing contract from the City of Hollywood, for qualified professional services to conduct sanitary sewer main cleaning and CCTV inspection in Collection Basin # 4. This project will allow us to determine the extent of decay in this collection basin.

Financial Impact

This project will be funded from the Wastewater Collection and Transmission division, Other Contracted Services, as follows:

Account	Description	Available	Project	Remaining Balance
35-535340	Other Contracted Services	\$271,155	\$27,741	\$243,414
Total			\$27,741	

Proposed Action:

Staff recommends approval.

Attachment:

1. Agenda
2. Proposals from Envirowaste Service Group and Insituform Technologies.
3. Contract from the City of Hollywood



SPECIFIC WORK ORDER
BETWEEN
ENVIROWASTE SERVICES GROUP, INC.
and
City of OpaLocka

The parties to this Specific Work Order are parties to this Professional Services dated May 20, 2020 (the "Agreement"). The parties hereto agree that all of the terms and conditions set forth in the Agreement are in full force and effect and incorporated herein by reference. The terms and conditions of the Agreement shall govern and control over any inconsistent terms or conditions contained in this Specific Work Order except as to the scope of work to be performed and the fees for such work which are set forth herein and which shall control. Capitalized terms used in this Specific Work Order that are not otherwise defined herein shall have the meanings ascribed to them in the Agreement.

RE: Proposed sanitary sewer mainline cleaning and cctv at Basin #4

	<u>Qty</u>	<u>unit</u>	<u>Unit price</u>	<u>Total</u>
Sewer main line cleaning and cctv inspection (6" to 12")	14226	LF	\$1.95	\$27,740.70

Total= \$27,740.70

All permits and off-duty police are not included in this proposal.

SERVICE CHARGE: IF ANY PAYMENT DUE HEREUNDER OR PURSUANT TO ANY SPECIFIC WORK ORDER IS NOT RECEIVED BY THE CONSULTANT WITHIN THIRTY (30) DAYS AFTER ITS DUE DATE, A SERVICE CHARGE IN THE AMOUNT OF ONE AND ONE-HALF PERCENT (1.5%) OF THE UNPAID BALANCE WILL BE CHARGED TO THE CLIENT (THE "SERVICE CHARGE"). THE SERVICE CHARGE SHALL BE APPLIED MONTHLY AND ANY PREVIOUSLY UNPAID SERVICE CHARGE WILL BE ADDED TO THE UNPAID BALANCE. The Client hereby authorizes the Consultant to commence the work (commencement date) required under this Specific Work Order on _____. **IN WITNESS WHEREOF**, the parties have duly executed this Specific Work Order as of the day and year first above written.

Client

"CONSULTANT" (**ENVIROWASTE SERVICES GROUP, INC.**)
A Florida Corporation

SIGNATURE

Mike Garcia

NAME / TITLE

Operations
TITLE

DATED

5/20/2020
DATED



5/21/2020

AAJA-YX3R3A


“The Great City of Opa-locka”
 780 Fisherman Street. Opa-locka, FL 33054

Project Name: 2020 CCTV Cleaning and Inspection PS 5
 Project #: City of Opa-Locka PB MDWS S-946
 Start Date: TBD Completion Date: TBD

PROPOSAL PRICING:

Item	Description	Unit	Qty	Unit Price	Total Price
1	Clean & CCTV Inspect 8" Sanitary Sewer	LF	13,495	\$2.15	\$29,042.25
2	Clean & CCTV Inspect 10" Sanitary Sewer	LF	300	\$2.15	\$645.00
3	Clean & CCTV Inspect 12" Sanitary Sewer	LF	1,190	\$2.35	\$2,796.50
4	Clean & CCTV Inspect 15" Sanitary Sewer	LF	760	\$2.75	\$2,090.00
	TOTAL				\$34,573.75

Submitted By:



Kenny Boeh
 Business Development Manager



**City of Hollywood
Department of Public Utilities
Engineering and Construction Services Division
NOTICE OF AWARD**

To (COMPANY): Envirowaste Services Group, Inc.
Project Name: Gravity Sewer System Condition Assessment and Renewal and Replacement (Inflow/Infiltration I/I) Excavated Point Repairs No: 16-7081

Project Description:

The work to be performed under this Contract shall consist of performing sanitary sewer repairs and grouting abandoned sewer pipes and installation; provides temporary sanitary sewer service laterals, bypass pumping/or plugging, and other miscellaneous items for a completed project. Contractor shall furnish all tools, equipment, materials, supplies and with minimum traffic disruption or sewer down time.

The City of Hollywood has considered the bid submitted by you for the above-described work in response to its Notice to Bidders dated November 17, 2016 and Instructions to Bidders.

You are hereby notified that your bid has been accepted for construction of the work in the amount of \$1,166,705.00

You are required under the terms of the Instructions to Bidders to execute the Agreement and to furnish the required bonds and certificates of insurance within 10 calendar days from the date of this notice.

If you fail to execute said Agreement and to furnish said bonds and certificates of insurance within 15 calendar days from the date of this notice, the City will be entitled to consider all your rights arising out of the City's acceptance of your bid to be abandoned and as a forfeiture of your Bid Bond. The City will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the City.

Dated this 10th day of April 2018

By: _____
Clece Aurelus, P.E.
Title: Engineering Support Services Manager

ACCEPTANCE OF NOTICE

This 10th day of April 2018

By: _____
Title: Julio Fojon, President

EnviroWaste Services Group Inc
18001 Old Cutler Rd #554
Miami, FL 33157
877-637-9665 877-637-9659

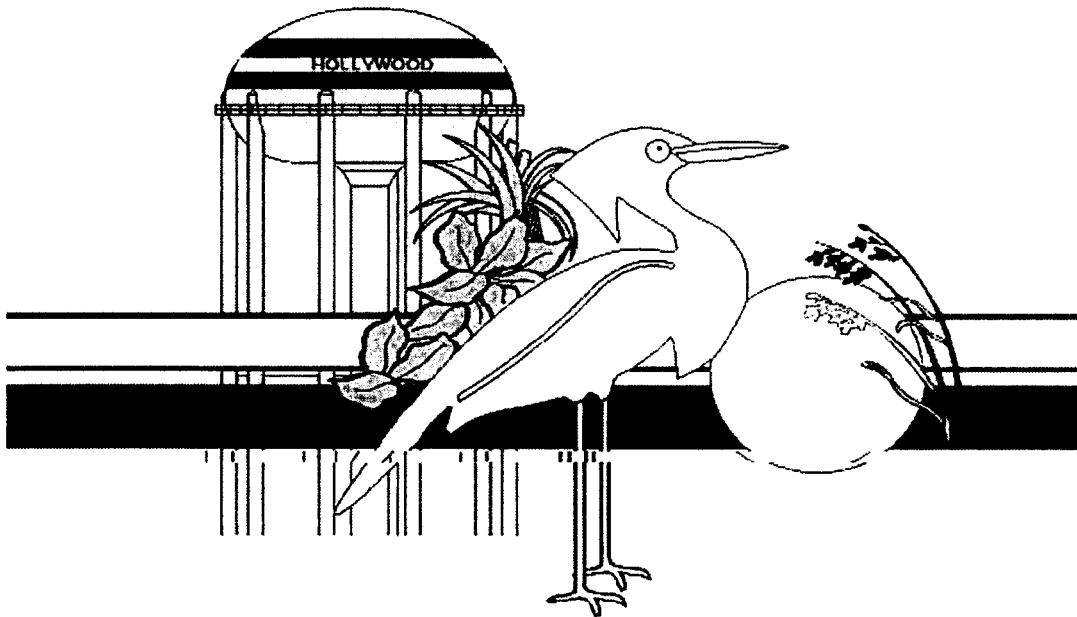
PROJECT 16-7081

CITY OF HOLLYWOOD

CONTRACT DOCUMENTS AND SPECIFICATIONS

FOR
GRAVITY SEWER SYSTEM CONDITION ASSESSMENT AND
RENEWAL AND REPLACEMENT (INFLOW/INFILTRATION- I/I)
EXCAVATED POINT REPAIRS

NOVEMBER 2016



Prepared by:

ENGINEERING AND CONSTRUCTION SERVICES DIVISION

1621 N 14th Avenue
PO Box 229045
Hollywood, FL 33022-9045

SECTION 00300 – PROPOSAL

TO THE MAYOR AND COMMISSIONERS
CITY OF HOLLYWOOD, FLORIDA

SUBMITTED 12/13/16

Dear Mayor and Commissioners:

The undersigned, as BIDDER, hereby declares that the only person or persons interested in the Proposal as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Proposal or in the Contract to be entered into; that this Proposal is made without connection with any other person, company or parties making a Bid or Proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The BIDDER further declares that he has examined the site of the Work and informed himself fully in regard to all conditions pertaining to the place where the Work is to be done; that he has examined the Drawings and Specifications for the Work and contractual documents relative thereto, including the Notice to Bidders, Instructions to Bidders, Proposal Bid Form, Form of Bid Bond, Form of Contract and Form of Performance Bond, General, Supplementary and Technical Specifications, Addenda, Drawings, and MBE/WBE Program, Exhibit A-D, and has read all of the Provisions furnished prior to the opening of bids; and that he has satisfied himself relative to the work to be performed.

The undersigned BIDDER has not divulged to, discussed or compared his bid with other bidders and has not colluded with any other BIDDER of parties to this bid whatever.

If this Proposal is accepted, the undersigned BIDDER proposes and agrees to enter into and execute the Contract with the City of Hollywood, Florida, in the form of Contract specified; of which this Proposal, Instructions to Bidders, General Specifications, Supplementary Conditions and Drawings shall be made a part for the performance of Work described therein; to furnish the necessary bond equal to one hundred (100) percent of the total Contract base bid, the said bond being in the form of a Cash Bond or Surety Bond prepared on the applicable approved bond form furnished by the CITY; to furnish all necessary materials, equipment, machinery, tools, apparatus, transportation, supervision, labor and all means necessary to construct and complete the work specified in the Proposal and Contract and called for in the Drawings and in the manner specified; to commence Work on the effective date established in the "Notice to Proceed" from the ENGINEER; and to substantially complete all Contract Work as per Project Schedule of Section 00800, and stated in the "Notice to Proceed" or pay liquidated damages for each calendar day in excess thereof, or such actual and consequential damages as may result therefrom, and to abide by the MBE/WBE Program.

The BIDDER acknowledges receipt of the following addenda:

No. 1 Dated 12/6/16

No. _____ Dated _____

No. _____ Dated _____

And the undersigned agrees that in case of failure on his part to execute the said Contract and the Bond within ten (10) days after being presented with the prescribed Contract forms, the check or Bid Bond accompanying his bid, and the money payable thereon, shall be paid into the funds of the City of Hollywood, Florida, otherwise, the check or Bid Bond accompanying this Proposal shall be returned to the undersigned.

Attached hereto is a certified check on the

_____ Bank of _____

or approved Bid Bond for the sum of

_____ 10% of bid amount _____ Dollars (\$)) according to the

conditions under the Instructions to Bidders and provisions therein.

NOTE: If a Bidder is a corporation, the legal name of the corporation shall be set forth below, together with signature(s) of the officer or officers authorized to sign Contracts on behalf of the corporation and corporate seal; if Bidder is a partnership, the true name of the firm shall be set forth below with the signature(s) of the partner or partners authorized to sign Contracts in behalf of the partnership; and if the Bidder is an individual, his signature shall be placed below; if a partnership, the names of the general partners.

WHEN THE BIDDER IS AN INDIVIDUAL:

(Signature of Individual)

(Printed Name of Individual)

(Address)

WHEN THE BIDDER IS A SOLE PROPRIETORSHIP OR OPERATES UNDER A TRADE NAME:

(Name of Firm)

(Address)

(Signature of Individual) (SEAL)

WHEN THE BIDDER IS A PARTNERSHIP:

(Name of Firm) A Partnership

(Address)

By: _____
(SEAL)
(Partner)

Name and Address of all Partners:

WHEN THE BIDDER IS A JOINT VENTURE:

(Correct Name of Corporation)

By: _____
(SEAL)
(Address)

(Official Title)

As Joint Venture
(Corporate Seal)

Organized under the laws of the State of _____, and authorized
by the law to make this bid and perform all Work and furnish materials and equipment
required under the Contract Documents.

WHEN THE BIDDER IS A CORPORATION:

EnviroWaste Services Group, Inc.
(Correct Name of Corporation)

By: Eduardo Barba
(SEAL)

President
(Official Title)

18001 Old Cutler Rd, #554 Miami, Fl. 33157
(Address of Corporation)

Organized under the laws of the State of Florida, and authorized by the law to make this bid and perform all Work and furnish materials and equipment required under the Contract Documents.

CERTIFIED COPY OF RESOLUTION OF
BOARD OF DIRECTORS

EnviroWaste Services Group, Inc.
(Name of Corporation)

RESOLVED that Eduardo Barba
(Person Authorized to Sign)

President of EnviroWaste Services Group, Inc.
(Title) (Name of Corporation)

be authorized to sign and submit the Bid or Proposal of this corporation for the following project:

CITY OF HOLLYWOOD, FLORIDA

GRAVITY SEWER SYSTEM CONDITION ASSESSMENT AND RENEWAL AND
REPLACEMENT (INFLOW/INFILTRATION I/I) EXCAVATED POINT REPAIRS

PROJECT NO. 16-7081

The foregoing is a true and correct copy of the Resolution adopted by

EnviroWaste Services Group, Inc. at a meeting of its Board of
(Name of Corporation)

Directors held on the 22 day of September, 2011.

By: *R. D. Ba*

Title: Corp Sec.

(SEAL)

The above Resolution MUST BE COMPLETED if the Bidder is a Corporation.

- END OF SECTION -

SECTION 00301

**CITY OF HOLLYWOOD
DEPARTMENT OF PUBLIC UTILITIES
ENGINEERING & CONSTRUCTION DIVISION**

PROPOSAL BID FORM

**Project Name: Gravity Sewer System Condition Assessment and Renewal and Replacement
Inflow/Infiltration (I/I) Excavated Point Repairs**

Project No.: 16-7081

If the proposal is accepted, the undersigned Bidder agrees to complete all work under this Contract within **730** calendar days following the issuance of the Notice to Proceed. Provide a unit price for each line item. All entries on this form must be typed or written in block form in ink.

BID BASE

CONTRACTOR MUST PROVIDE UNIT PRICE FOR EACH LINE ITEM

Item	Description	Units	Qty	Unit Price	Total
1	Point repairs and 6 inch through 10 inch gravity pipe (up to 6 feet in depth)	EA	40	4,750-	190,000-
2	Point repairs and 6 inch through 10 inch gravity pipe (6 to 8 feet in depth)	EA	20	5,000-	100,000-
3	Point repairs and 6 inch through 10 inch gravity pipe (8 to 10 feet in depth)	EA	10	6,850-	68,500-
4	Point repairs and 6 inch through 10 inch gravity pipe (10 to 12 feet in depth)	EA	1	8,750-	8,750-
5	Point repairs and 6 inch through 10 inch gravity pipe (12 to 14 feet in depth)	EA	1	10,000-	10,000-
6	Point repairs and 6 inch through 10 inch gravity pipe (14 to 16 feet in depth)	EA	1	12,000-	12,000-
7	Point repairs and 12 inch through 15 inch gravity pipe (up to 6 feet in depth)	EA	5	6,400-	32,000-
8	Point repairs and 12 inch through 15 inch gravity pipe (6 to 8 feet in depth)	EA	5	7,500-	37,500-
9	Point repairs and 12 inch through 15 inch gravity pipe (8 to 10 feet in depth)	EA	3	10,000-	30,000-
10	Point repairs and 12 inch through 15 inch gravity pipe (10 to 12 feet in depth)	EA	2	11,000-	22,000-
11	Point repairs and 12 inch through 15 inch gravity pipe (12 to 14 feet in depth)	EA	1	14,000-	14,000-
12	Point repairs and 12 inch through 15 inch gravity pipe (14 to 16 feet in depth)	EA	1	15,000-	15,000-
13	Point repairs and 18 inch through 21 inch gravity pipe (up to 8 feet in depth)	EA	1	9,500-	9,500-
14	Point repairs and 18 inch through 21 inch gravity pipe (8 to 12 feet in depth)	EA	1	14,000-	14,000-
15	Point repairs and 18 inch through 21 inch gravity pipe (12 to 16 feet in depth)	EA	1	17,500-	17,500-
16	Excavate, cut and reinstall new 8 inch FM connection. No bypass (See Note #7)	EA	1	7,500-	7,500-
17	Excavate, cut and reinstall new 12 inch FM connection. No bypass (See Note #7)	EA	3	8,500-	25,500-
18	Excavate, cut and reinstall new 16 inch FM connection. No bypass (See Note #7)	EA	1	10,500-	10,500-
19	Excavate, cut and reinstall new 20 inch FM connection. No bypass (See Note #7)	EA	2	13,000-	26,000-

BID BASE**CONTRACTOR MUST PROVIDE UNIT PRICE FOR EACH LINE ITEM**

Item	Description	Units	Qty	Unit Price	Total
20	Excavate, cut and reinstall new 24 inch FM connection. No bypass (See Note #7)	EA	1	17,500-	17,500-
21	Install polyethylene fused-on saddle (open Trench)	EA	10	950-	9,500-
22	Sewer main cleaning and TV inspection (6 inch through 12 inch)	L.F.	6,000	1.95	11,700-
23	Sewer main cleaning and TV inspection (14 inch through 24 inch)	L.F.	750	3.50	2,625-
24	Sewer main cleaning and TV inspection (30 inch through 36 inch)	L.F.	800	4.00	3,200-
25	Sewer main cleaning and TV inspection (42 inch through 48 inch)	L.F.	500	9.00	450-
26	Sewer lateral cleaning and TV inspection from main toward the private property (up to 30 feet)	EA	20	450-	9,000-
27	Sewer lateral cleaning and TV inspection from main toward the private property (beyond 30 feet)	EA	1	15-	15-
28	Sewer lateral cleaning and TV inspection from cleanout (up to 30 feet)	EA	1	375-	375-
29	Sewer lateral cleaning and TV inspection from cleanout (beyond 30 feet)	EA	1	15-	15-
30	Mechanical root or grease removal (12 inch and smaller)	L.F.	500	7.50	3,750-
31	Mechanical root or grease removal (15 inch to 21 inch)	L.F.	500	10-	5,000-
32	Mechanical tuberculation/concrete removal (12 inch to smaller)	L.F.	500	10-	5,000-
33	Mechanical tuberculation/concrete removal (15-inch to 24- inch)	L.F.	100	12-	1,200-
34	Mechanical tuberculation/concrete removal (30 inch to 36 inch)	L.F.	100	30-	3,000-
35	Mechanical tuberculation/concrete removal (42 inch to 48 inch)	L.F.	100	45-	4,500-
36	Grout 8 inch pipe abandoned (up to 12 feet depth)	L.F.	1,500	12-	18,000-
37	Grout 12 inch pipe abandoned (up to 12 feet depth)	L.F.	450	15-	6,750-
38	Grout 16 inch pipe abandoned (up to 12 feet depth)	L.F.	2,500	19-	47,500-
39	Grout 24 inch pipe abandoned (up to 12 feet depth)	L.F.	100	34-	3,400-
40	Install CIP sectional pipe liner, 8 inch to 12 inch diameter (8 feet in length, all depths)	EA	10	3,000-	30,000-
41	Install CIP sectional pipe liner, 15 inch to 18 inch diameter (8 feet in length, all depths)	EA	1	4,000-	4,000-
42	Install CIP sectional pipe liner, 24 inch diameter (8 feet in length, all depths)	EA	1	4,500-	4,500-

BID BASE**CONTRACTOR MUST PROVIDE UNIT PRICE FOR EACH LINE ITEM**

Item	Description	Units	Qty	Unit Price	Total
43	Protuding service connection removal by internal means.	EA	1	500-	500-
44	Exploratory excavation in grass area (up to 5 feet depth)	EA	20	450-	9,000-
45	Exploratory excavation in asphalt or concrete area (up to 5 feet depth)	EA	5	800-	4,000-
46	Exploratory excavation (up to 5 feet depth)	V.F.	20	75-	1,500-
47	Bypass pumping (6 inch through 10 inch sewer)	DAY	6	1,000-	6,000-
48	Bypass pumping (12 inch and 16 inch sewer)	DAY	1	1,500-	1,500-
49	Bypass pumping (18 inch and 24 inch sewer)	DAY	1	3,000-	3,000-
50	Bypass pumping (30 inch through 36 inch sewer)	DAY	1	4,500-	4,500-
51	Bypass pumping (42 inch and 48 inch sewer)	DAY	1	6,000-	6,000-
52	Cleanout Installation in grass area (up to 5 feet in depth)	EA	10	800-	8,000-
53	Cleanout Installation in asphalt area (up to 5 feet in depth)	EA	1	1,100-	1,100-
54	Cleanout Installation in concrete area (up to 5 feet in depth)	EA	1	1,150-	1,150-
55	Cleanout Installation (beyond 5 feet in depth)	EA	1	200-	200-
56	Cleanout Installation (open trench)	EA	1	600-	600-
57	Asphalt roadway replacement (2 Inch Thick)	S.Y.	1,500	25-	37,500-
58	Asphalt pavament overlay (1 inch thick)	S.Y.	100	15-	1,500-
59	Concrete sidewalk replacement	S.Y.	100	80-	8,000-
60	Concrete curb and gutter replacement	L.F.	100	25-	2,500-
61	Asphalt driveway replacement	S.Y.	100	25-	2,500-
62	Concrete driveway replacement	S.Y.	100	70-	7,000-
63	Replace concrete slabs and/or aprons	S.Y.	100	95-	9,500-
64	Sod replacement	S.F.	2,300	1.00	2,300-
65	Traffic control - Flagman (each)	HR	50	50-	2,500-
66	Traffic control - Arrow Board (each)	DAY	5	275-	1,375-
67	Traffic control - Barricade (each)	DAY	10	15-	150-

BID BASE**CONTRACTOR MUST PROVIDE UNIT PRICE FOR EACH LINE ITEM**

Item	Description	Units	Qty	Unit Price	Total
68	Work in rear yard easement (Items 1 through 20)	EA	10	1-	10-
69	Work in rear yard easement (Items 57 through 59 and items 65 through 69)	EA	40	1-	40-
70	Expedited mobilization (within 24 hours of request)	EA	1	2,000-	2,000-
71	Additional excavation (more than 2 feet below the pipe), disposal of muck, furnish and install additional backfill materials	C.Y.	500	5-	2,500-
72	Well point system, 25 points, complete	DAY	10	4,500-	45,000-
73	Well point system, 50 points, complete	DAY	10	5,000-	50,000-
74	Undefined Allowance, cost allowance for work as directed by Engineer and upon authorization by the City of Hollywood Director of Public Utilities due to undefined conditions.	L.S.	1	\$100,000.00	\$100,000.00
TOTAL BASE BID FOR COMPLETE PROJECT:					1,166,705.00

TOTAL BASE BID IN WRITING:

one million one hundred sixty six thousand seven hundred five dollars

NOTES:

- 1 REFER TO SECTION 01025 FOR ADDITIONAL DESCRIPTION OF ITEMS.
- 2 SUBSTANTIAL COMPLETION SHALL BE AS DEFINED IN THE PROJECT SCHEDULE IN THE SUPPLEMENTARY GENERAL CONDITIONS (SGC'S).
- 3 CLOSEOUT SHALL BE COMPLETED WITH IN 730 DAYS FROM THE ISSUANCE OF THE "NOTICE TO PROCEED".
- 4 THE CONTRACT SHALL BE BASED UPON THE SUM OF THE TOTAL BASE BID.
- 5 WORK ORDERS WILL BE ISSUED AS PROBLEM AREAS ARE IDENTIFIED.
- 6 ANY BID PROPOSAL ITEMS DEEMED UNBALANCE BY THE CITY WILL BE REJECTED.
- 7 LINE ITEMS 16-20, INCLUDES THE COST FOR INSTALLING CLOSURE PIECES TO PERMANENTLY REJOIN AND RESTORE THE FORCE MAIN TO FULL FUNCTION OR NOT. PAYMENT FOR THESE ITEMS SHALL PROVIDE FULL COMPENSATION FOR ALL NECESSARY AND REQUIRED WORK (TRAFFIC CONTROL , ALL LABOR, MATERIALS AND EQUIPMENT) REQUIRED TO PROVIDE A COMPLETE AND ACCEPTABLE PIPE INSTALLATION.

APPROVED BID BOND
(Construction)

STATE OF FLORIDA
COUNTY OF Broward
CITY OF HOLLYWOOD

KNOW ALL MEN BY THESE PRESENTS:

That we EnviroWaste Services Group, Inc., as Principal, and Hartford Fire Insurance Company, as Surety, are held and firmly bound unto the City of Hollywood in the sum of Ten Percent of Amount Bid Dollars (\$ 10%) lawful money of the United States, amounting to 10% of the total Bid Price, for the payment of said sum, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the principal has submitted the accompanying bid, dated December 15, 2016 for: Gravity Sewer System Condition Assessment and Renewal and Replacement (Inflow/Infiltration - 1/1) Excavated Point Repairs

NOW, THEREFORE, If the principal shall not withdraw said bid within 60 days after date of the same and shall within ten days after the prescribed forms are presented to him for signature, enter into a written contract with the CITY, in accordance with the bid as accepted, and give bond with good and sufficient surety or sureties, and provide the necessary Insurance Certificates as may be required for the faithful performance and proper fulfillment of such Contract, then this obligation shall be null and void.

City of Hollywood

Approved Bid Bond

In the event of the withdrawal of said bid within the specified period, or the failure to enter into such contract and give such bond and insurance within the specified time, the principal and the surety shall pay to the City of Hollywood the difference between the amount specified in said bid and such larger amount for which the City of Hollywood may in good faith contract with another party to perform the work and/or supply the materials covered by said bid.

IN WITNESS WHEREOF, the above bound parties have executed this statement under their several seals this 28th day of November, 2016, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

WHEN THE PRINCIPAL IS AN INDIVIDUAL:

Signed, sealed and delivered in the presence of:

Witness

Signature of Individual

Address

Printed Name of Individual

Witness

Address

City of Hollywood

WHEN THE PRINCIPAL IS A CORPORATION:

attest:

R. A. Barba
Secretary

EnviroWaste Services Group, Inc.
Name of Corporation

18001 Old Cutler Rd # 554
Business Address

Miami, FL 33157

By:

[Signature]
(Affix Corporate Seal)

Eduardo Barba
Printed Name

President
Official Title

CERTIFICATE AS TO CORPORATE PRINCIPAL

I, Ralph Barba, certify that I am the secretary of the Corporation
named as Principal in the attached bond; that Eduardo Barba
who signed the said bond on behalf of the Principal, was then President
_____ of said Corporation; that I know his signature, and his signature
thereto is genuine and that said bond was duly signed, sealed and attested for and on
behalf of said Corporation by authority of its governing body.

R. A. Barba
Secretary

(Seal)

Approved Bid Bond

TO BE EXECUTED BY CORPORATE SURETY:

Kathryn Allen
Secretary Kathryn Allen

Hartford Fire Insurance Company
Corporate Surety

One Hartford Plaza
Business Address

Hartford, CT 06155

By:

[Signature]
(Affix Corporate Seal)

Stephen A. Vann
Attorney-In-Fact

Lockton Companies, LLC
Name of Local Agency

3280 Peachtree Rd. NE, Ste. 250
Business Address

Atlanta, GA 30305

STATE OF ~~Georgia~~ Florida
COUNTY OF ~~Fulton~~ Miami-Dade
CITY OF ~~Atlanta~~ Miami

Before me, a Notary Public, duly commissioned, qualified and acting, personally appeared

Stephen A. Vann to me well known, who being by me first duly
sworn upon oath says that he is the attorney-in-fact for the Hartford Fire Insurance Company and
that he has been authorized by Hartford Fire Insurance Company to execute the foregoing
bond on behalf of the CONTRACTOR named therein in favor of the City of Hollywood, Florida.

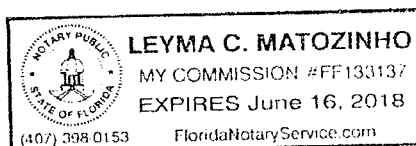
Subscribed and sworn to before me this 28th day of November 2016.

Commission Number: NA FF 133137

[Signature]
Notary Public, State of Florida

My Commission Expires: 06/16/18
February 4, 2017

P. B. Kelley Leyma C. Matozinho
Printed Name of Notary



City of Hollywood

POWER OF ATTORNEY

Direct Inquiries/Claims to:

THE HARTFORD

BOND, T-12

One Hartford Plaza

Hartford, Connecticut 06155

Bond.Claims@thehartford.com

call: 888-266-3488 or fax: 860-757-5835

Agency Name: LOCKTON COMPANIES LLC

Agency Code: 20-263835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

- ☒ Hartford Fire Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☒ Hartford Casualty Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☒ Hartford Accident and Indemnity Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Hartford Underwriters Insurance Company, a corporation duly organized under the laws of the State of Connecticut
- ☐ Twin City Fire Insurance Company, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of Illinois, a corporation duly organized under the laws of the State of Illinois
- ☐ Hartford Insurance Company of the Midwest, a corporation duly organized under the laws of the State of Indiana
- ☐ Hartford Insurance Company of the Southeast, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of** Unlimited :

Stephen A. Vann of ATLANTA, Georgia

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by ☒, and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 6, 2015 the Companies have caused these presents to be signed by its Senior Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



John Gray

John Gray, Assistant Secretary

M. Ross Fisher

M. Ross Fisher, Senior Vice President

STATE OF CONNECTICUT

COUNTY OF HARTFORD

ss. Hartford

On this 11th day of January, 2016, before me personally came M. Ross Fisher, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Hartford, State of Connecticut; that he is the Senior Vice President of the Companies, the corporations described in and which executed the above instrument; that he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that he signed his name thereto by like authority.



CERTIFICATE

Nora M. Stranko

Nora M. Stranko
Notary Public

My Commission Expires March 31, 2018

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of **November 29, 2016**
Signed and sealed at the City of Hartford.



Kevin Heckman

Kevin Heckman, Assistant Vice President

SECTION 00495

TRENCH SAFETY FORM

This form must be completed and signed by the Bidder.

Failure to complete this form may result in the bid being declared non-responsive.

Bidder acknowledges that the Florida Trench Safety Act, Section 553.60 et. seq., which became effective October 1, 1990, shall be in effect during the period of construction of the project. The Bidder by signing and submitting the bid is, in writing, assuring that it will perform any trench excavation in accordance with applicable trench safety standards. The Bidder further identifies the following separate item of cost of compliance with the applicable trench safety standards as well as the method of compliance:

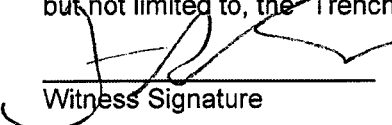
Method of Compliance

Cost

Total \$ 1,000.00

Bidder acknowledges that this cost is included in the applicable items of the Proposal and in the Grand Total Bid Price. Failure to complete the above will result in the bid being declared non-responsive.

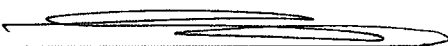
The Bidder is, and the Owner and Engineer are not, responsible to review or assess Bidder's safety precautions, programs or costs, or the means, methods, techniques or technique adequacy, reasonableness of cost, sequences or procedures of any safety precaution, program or cost, including but not limited to, compliance with any and all requirements of Florida Statute Section 553.60 et. seq. cited as the "Trench Safety Act". Bidder is, and the owner and Engineer are not, responsible to determine if any safety related standards apply to the project, including but not limited to, the "Trench Safety Act".


Witness Signature

Julio Fojon
Witness Printed Name

18001 Old Cutler Rd, #554
Witness Address

12/12/16
Date


Contractor's Signature

Eduardo Barba
Printed Name

President
Title

12/10/16
Date

- END OF SECTION -

SECTION 00420
INFORMATION REQUIRED FROM BIDDERS

GENERAL INFORMATION

The Bidder shall furnish the following information. Failure to comply with this requirement may cause its rejection. Additional sheets shall be attached as required.

1. Contractor's Name/Address: EnviroWaste Services Group, Inc.
18001 Old Cutler Rd, #554
Miami, Fl. 33157
2. Contractor's Telephone Number: 305-637-9665
and e-mail address: eddy.barba@envirowastesg.com
3. Contractor's License (attach copy): CGC1520877
Primary Classification: General Contractor
Broward County License Number (attach copy): _____
4. Number of years as a Contractor in construction work of the type involved in this Contract: fourteen
5. List the names and titles of all officers of Contractor's firm:
Eduardo Barba, President
Ralph Barba, CEO
Julio Fojon, Director
6. Name of person who inspected site or proposed work for your firm:
Name: Mike Garcia
Date of Inspection: 11/28/16

7. What is the last project of this nature you have completed?

City of Hollywood 16-7078

8. Have you ever failed to complete work awarded to you; if so, where and why?

no

9. Name three individuals or corporations for which you have performed work and to which you refer:

City of Hollywood, Jose Polanco

City of Coral Gables, Noel Polo 305-733-0068

City of Sunrise, Gio Batista 954-888-6072

10. List the following information concerning all contracts on hand as of the date of submission of this proposal (in case of co-venture, list the information for all coventures).

Name of Project	City	Total Contract Value	Contracted Date of Completion	% Completion to Date
Sarasota Office		875k	300k	30
Central Florida		6M	2M	33
South Florida		8M	4M	50

(Continue list on inset sheet, if necessary)

11. What equipment do you own that is available for the work?

see attached

12. What equipment will you purchase for the proposed work?

none

NOTE:

If requested by CITY, the Bidder shall furnish a notarized financial statement, references and other information, sufficiently comprehensive to permit an appraisal of its current financial condition.

LIST OF SUBCONTRACTORS

The Bidder shall list below the name and address of each Subcontractor who will perform work under this Contract in excess of one-half percent of the total bid price, and shall also list the portion of the work which will be done by such Subcontractor. After the opening of Proposals, changes or substitutions will be allowed with written approval of the City of Hollywood. Subcontractors must be properly licensed and hold a valid Hollywood Certificate of Competency.

	Work to be Performed	Subcontractor's Name / Address
1.		
	none	
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

NOTE: Attach additional sheets if required.

- END OF SECTION -



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**

**CONSTRUCTION INDUSTRY LICENSING BOARD
2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783**

(850) 487-1395

**BARBA, EDUARDO JOSE
ENVIROWASTE SERVICES GROUP, INC.
18001 OLD CUTLER RD
554
MIAMI FL 33157**

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!



**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND
PROFESSIONAL REGULATION**

CGC1520877 ISSUED: 06/30/2016

**CERTIFIED GENERAL CONTRACTOR
BARBA, EDUARDO JOSE
ENVIROWASTE SERVICES GROUP, INC.**

IS CERTIFIED under the provisions of Ch. 489 FS
Expiration date: AUG 31, 2018 L160630000758

DETACH HERE

RICK SCOTT, GOVERNOR

KEN LAWSON, SECRETARY

**STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
CONSTRUCTION INDUSTRY LICENSING BOARD**

LICENSE NUMBER	
CGC1520877	

The GENERAL CONTRACTOR
Named below IS CERTIFIED
Under the provisions of Chapter 489 FS.
Expiration date: AUG 31, 2018

**BARBA, EDUARDO JOSE
ENVIROWASTE SERVICES GROUP, INC.
18001 OLD CUTLER RD
554
MIAMI FL 33157**



ISSUED: 06/30/2016

DISPLAY AS REQUIRED BY LAW

SEQ # L160630000758



COMPANY INFORMATION

EnviroWaste Services Group, Inc.
18001 Old Cutler Road, Suite 554, Miami, FL 33157
(305) 637-9665, Fax (305) 637-9659, (877) 637-9665
License: # QB 32296
CGC 1520877

Company Experience / Qualifications

- **Project Name:** City of Miami Beach, FL
Project Title: Routine & Emergency Sewer Repairs ITB 113-2013
Budget: \$ 2,500,000 per year
Time period: September 2013- September 2018
Synopsis: ESG has been contracted to provide sewer rehabilitation services for the City of Miami Beach including CIPP rehabilitation, sewer cleaning/TV'ing, point repairs. EnviroWaste cleans and inspects the City's sanitary sewer system and makes the recommendation for repairs, and performs the repairs. EnviroWaste Services Group has installed 120,000' of mainline CIPP for the City since 2008.
Contact: Eric Arencibia 305-673-7080 ericarencibia@miamibeachfl.gov
- **Owner:** City of Hollywood
Project Title: 11-7063 and 13-7068 Sanitary Sewer Eval. And Repair
Budget: \$ 1,000,000
Time period: 2012-current
Scope: ESG has been contracted to cctv, clean and rehab sanitary sewers
Contact: Jose Polanco Ph: 754-208-9443 JPOLANCO@hollywoodfl.org
- **Project Name:** City of Coral Gables
Project Title: Routine & Emergency Sewer Repairs and Inspection
Budget: \$ 500,000 per year
Time period: September 2013-Current
Synopsis: ESG has been contracted to provide sewer rehabilitation services for the City of Coral Gables in sewer cleaning/TV'ing, point repairs. EnviroWaste cleans and inspects the City's sanitary sewer system and makes the recommendation for repairs, and performs the repairs.
Contact: Noel Polo 305-460-5022 npolo@coralgables.com
- **Project Name:** City of Sunrise
Project Title: Sewer Rehab, Maintenance, and I&I Reduction
Budget: \$ 1,000,000 per year
Time period: October 2012-Current

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



Synopsis: ESG has been contracted to provide sewer rehabilitation services for the City of Sunrises in sewer cleaning/TV'ing, point repairs. EnviroWaste cleans and inspects the City's sanitary sewer system and makes the recommendation for repairs, and performs the repairs.

Contact: Gio Batista 954-815-8861 GBatista@sunrisefl.gov

- **Project Name:** City of North Miami Beach
Project Title: Sewer Rehab, Maintenance, and I&I Reduction
Budget: \$ 3000,000
Time period: 2012-Current
Synopsis: ESG has been contracted to provide sewer rehabilitation services for the City of Sunrises in sewer cleaning/TV'ing, point repairs. EnviroWaste cleans and inspects the City's sanitary sewer system and makes the recommendation for repairs, and performs the repairs.
Contact: Pedro Melo 305-770-5135 pedro.melo@citynmb.com
- **Project Name:** City of Miami Beach, FL
Project Title: Horizontal Job Order Contract
Budget: \$ 25,000,000
Time period: July 2009 – July 2014
Synopsis: ESG has been contracted to provide horizontal general contracting services for the City of Miami Beach including CIPP rehabilitation, sewer cleaning/TV'ing, point repairs, demolition, drainage, paving, sidewalks, curbs, gutters, excavation, and all other "horizontal" construction services. EnviroWaste cleans and televises all of the outfalls located with the City of Miami Beach. Specifically we have extensively cleaned storm sewer and many outfalls within the city.
Contact: Eric Arencibia
- **Project Name:** Pasco County, FL
Project Title: Wastewater Hauling Emergency Contract
Budget: \$ 250,000/year
Time period: October 2011 – Current
Synopsis: ESG has been contracted to provide emergency vector and vacuum truck services for all of Pasco County, as many as 13 trucks at the same time
Contact: Ernest Catron 727-847-8194 ext 8897
- **Project Name:** Hillsborough County, FL
Project Title: Wastewater Pumping and Disposal Contract
Budget: \$ 2,000,000/year
Time period: December 2013 – Current
Synopsis: ESG has been contracted to provide emergency and scheduled vector and vacuum truck services for all of Hillsborough County.
Contact: David Lundberg 813-663-3229
- **Project Name:** Town of Cutler Bay

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



Project Title: Miscellaneous Construction and Repairs Town Wide

Budget: \$ 1,500,000/year

Time period: July 2008 – Current

Synopsis: ESG has been contracted to provide clean storm sewers, remove and replace sidewalks, asphalt roadways, drainage repairs, along with other miscellaneous tasks

Contact: Alfredo Quintero 786-348-5323

- **Owner:** City of Miami
Project Title: Outfall and Drainage Cleaning Contract
Budget: \$ 750,000 per year
Time period: 2005 – current
Scope: ESG has been contracted to provide cleaning of the City of Miami's storm drainage system.
Contact: Ely Estevez Ph: 305-416-1200
- **Owner:** Orange County, FL
Project Title: Stormwater System Inspection, Cleaning, Sealing, Void Detection & Void Filling (Y9-1022, Y12-1060, Y15-1140)
Budget: \$ 1,100,000 per year
Time period: June 2008 – Current, 3 separate contracts
Scope: ESG has been contracted to provide various sewer related contracting services for Orange County, FL, including cleaning and video inspection.
Contact: Patty Hobbs 407-836-5456
- **Owner:** Orange County, FL
Project Title: Sanitary Sewer Cleaning and inspection(Y8-1034, Y8-1110, Y11-112, Y14-1075)
Budget: \$ 3,000,000 per year
Time period: June 2008 – Current, 4 separate contracts
Scope: ESG has been contracted to provide various drainage related contracting services for Orange County, FL, including cleaning, video inspection, chemical grouting, internal joint seals, sonar inspection, ground penetrating radar, soil stabilization, injection holes, and injection & sealing of cracks.
Contact: Charles West 321-354-7325
- **Project Name:** City of Miami Beach, FL
Project Title: Horizontal Job Order Contract
Budget: \$ 10,000,000
Time period: April 2008 – April 2013
Synopsis: ESG has been contracted to provide horizontal general contracting services for the City of Miami Beach including CIPP rehabilitation, sewer cleaning/TV'ing, point repairs, demolition, drainage, paving, sidewalks, curbs, gutters, excavation, and all other "horizontal" construction services. EnviroWaste cleans and televises all of the outfalls located with the City of Miami Beach.
Contact: Eric Arencibia

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659

Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX

www.envirowastesg.com * email: info@envirowastesg.com



- **Owner:** City of Ocala
Project Title: Sanitary Sewer System Inspection, Cleaning
Budget: \$ 1,250,000
Time period: 2008 – 2016
Scope: ESG has been contracted to provide cleaning and inspection of sanitary sewer as well as smoke testing.
Contact: Edwards Earnest Ph: 352-629-8521 Fax: 352-629-8242
Eearnest@ocalafl.org
- **Project name:** S-782 Lateral Sewer Testing – 2005-2007
Location: Miami-Dade Water & Sewer Department
Budget: \$ 3,300,000 (completed at \$ 2,450,000)
Time period: 2 years
Synopsis: ESG was contracted to test approximately 6,000 sanitary sewer service lateral connections in 40 lift stations throughout Miami-Dade County. The lines were tested using the pressure test and/or the smoke test method. This pilot study program, the first of its kind in the U.S., was requested to determine the I&I problems with the lateral connections throughout the County.
Contact: Miguel Pichardo 786-258-2573
- **Project name:** S-793 Sanitary Sewer Service Laterals CIPP Rehabilitation
Location: Miami-Dade Water & Sewer Department
Budget: \$ 500,000
Time period: 2006
Synopsis: ESG was contracted by the Prime Contractor to line 95 sanitary sewer service laterals throughout areas of Miami-Dade County.
Contact: Miguel Pichardo 786-258-2573
- **Project name:** S-803 Sectional Line Repair – 2006 / 2009
Location: Miami-Dade Water & Sewer Department
Budget: \$ 2,000,000
Time period: Scheduled to complete project within half the allotted time frame.
Synopsis: ESG was contracted to clean, CCTV video, and inspect sewer lines throughout Miami-Dade County to determine where a repair is required. The specific repair method used under this contract is sectional lining. Over 2,000 sectionals were installed.
Contact: Miguel Pichardo 786-258-2573
- **Project name:** S-847 Sectional Line Repair – 2010-2014
Location: Miami-Dade Water & Sewer Department
Budget: \$ 2,000,000
Time period: Scheduled to complete project within half the allotted time frame.
Synopsis: ESG was contracted to clean, CCTV video, and inspect sewer lines throughout Miami-Dade County to determine where a repair is required. The

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



specific repair method used under this contract is sectional lining. Over 2,000 sectionals were installed.

Contact: Miguel Pichardo 786-258-2573

- **Project Name:** FDOT – Lake County
Project Title: Maintenance contract E5J21
Budget: \$ 630,000 (completed on time and under budget)
Time period: August 2007 – March 2008
Synopsis: ESG was contracted by the FDOT to repair and maintain the storm water system on any of the Department's rights-of-way in Lake County. The primary work duties included CIPP repair of drainage pipes, joint repairs, sealing of drainage pipes and structures, pressure grouting, desilting of pipes, inlets, and culverts, production of video records and written reports. The installation of liners included sizes ranging from 15" to 36".
- **Project Name:** Indian Creek Village
Project Title: Rehabilitation of Storm Sewer System
Budget: \$ 330,000
Time period: July 2006 – March 2007
Synopsis: ESG was contracted by the Village to provide various storm sewer services. The scope of services includes CIPP lining, grouting, sectional lining, storm drain cleaning, video inspection, point repairs, repair of inlets and manholes, and site restoration. The installation of liners included sizes ranging from 8" to 36".
- **Project Name:** Lighthouse Point
Project Title: Rehabilitation of Storm Sewers on 24th Street
Budget: \$ 85,000
Time period:
Synopsis: ESG was subcontracted by a Prime Contractor to provide various storm sewer services. The scope of services includes CIPP lining, storm drain cleaning, and video inspection. The installation of liners included sizes ranging from 15" to 36".
- **Project name:** Sanitary Sewer Service Laterals CIPP Rehabilitation
Location: Kenneth City, FL
Budget: \$ 60,000
Time period: 2006
Synopsis: ESG was contracted by the Prime Contractor to line 45 sanitary sewer service laterals throughout areas of Kenneth City, FL.
- **Project name:** Sanitary Sewer Evaluation Study & Repairs
Location: Homestead Air Reserve Base, FL
Budget: \$ 126,000
Time period: 2007
Synopsis: The project consisted of evaluating the sanitary sewer system by smoke testing, followed by further evaluation by cleaning and video inspection.

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * **email:** info@envirowastesg.com



This resulted in a variety of repair methods such as CIPP lining, CIPP sectional repairs, installing cleanouts, restoration of manholes, raising chimneys, installation of new sanitary pipes, service reinstatement, open cut point repair, chemical grouting of joints, and site restoration.

- **Project name:** Sanitary Sewer Evaluation Study & Repairs
Location: Miami International Airport, FL
Budget: \$ 71,000
Time period: 2007-2008
Synopsis: The project consisted of evaluating the sanitary sewer system by cleaning and video inspection. This resulted in a variety of repair methods such as CIPP lining, CIPP sectional repairs, installing cleanouts, installation of new sanitary pipes, service reinstatement, open cut point repair, chemical grouting of joints, and site restoration.
- **Owner:** Broward County, FL (Water and Wastewater Services)
Project Title: Sewer Cleaning / Televising / Grouting / Video Capture
Budget: \$ 672,150
Time period: August 2008 – October 2009
Scope: ESG has been contracted to provide various drainage related contracting services for Broward County, FL, including cleaning, video inspection, chemical grouting, and bypass pumping.
- **Project Name:** FDOT – Broward E4J05
Project Title: Maintenance contract
Budget: \$ 215,000 per year
Time period: 2006-2009
Contact: Brenda Morgan 954-931-6177
Synopsis: ESG was contracted by the FDOT to clean and inspect the storm drainage system within the county.
- **Project Name:** FDOT – Broward County E4G62
Project Title: Maintenance contract
Budget: \$300,000 / year
Time period: 2003-2005
Contact: Brenda Morgan 954-931-6177
Synopsis: ESG was contracted by the FDOT to clean and inspect the storm drainage system within the county.
- **Project Name:** FDOT – Miami Dade E6E58
Project Title: Maintenance contract
Budget: \$ 165,000 per year
Time period: 2009-2011
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean and inspect the deep well injection system within the county.

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



- **Project Name:** FDOT – Miami Dade E6B68
Project Title: Maintenance contract
Budget: \$ 200,000 per year
Time period: 2003-2005
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean and inspect the storm drainage system within the county.
- **Project Name:** FDOT – Miami Dade E6B70
Project Title: Maintenance contract
Budget: \$ 200,000 per year
Time period: 2003-2005
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean and inspect the storm drainage system within the county.
- **Project Name:** FDOT – Miami Dade E6D75
Project Title: Maintenance contract
Budget: \$ 200,000 per year
Time period: 2006-2007
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean and inspect the storm drainage system within the county, large diameter pipes.
- **Project Name:** FDOT – Lake County E5M28
Project Title: Maintenance contract
Budget: \$ 225,000 per year
Time period: 2009
Synopsis: ESG was contracted by the FDOT to clean, inspect, and repair the storm drainage system within the county.
- **Project Name:** FDOT – Deland H-5069
Project Title: Emergency Clean up contract, Hurricane Frances
Budget: \$ 189,000
Time period: 2004
Synopsis: ESG was contracted by the FDOT to clean the storm drainage system within the county after Hurricane Frances.
- **Project Name:** FDOT – Miami Dade H-6069
Project Title: Emergency Clean up contract, Hurricane Wilma
Budget: \$ 1,000,000
Time period: 2005
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean the storm drainage system within the county after Hurricane Wilma.

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



- **Project Name:** FDOT – Miami Dade, Key West H-6065
Project Title: Emergency Clean up contract, Hurricane Wilma
Budget: \$ 200,000
Time period: 2005
Contact: Mary Lou Karner 305-256-6330
Synopsis: ESG was contracted by the FDOT to clean the storm drainage system within the county after Hurricane Wilma.
- **Project name:** Citywide Storm Drain Cleaning - 2006
Location: City of Miami, FL
Budget: \$ 1,900,000 (in-budget)
Time period: 3 months (within 25% of time schedule)
Contact: Eli Estevez 305-416-1200
Synopsis: ESG was contracted to perform storm drain cleaning services of various pipe diameters throughout the City of Miami. The project was awarded as a combination of annual maintenance service and Hurricane Wilma emergency service.
- **Project name:** Countywide Storm Drain Cleaning (STDC-4) – 2007
Location: Miami-Dade County, FL
Budget: \$ 1,700,000
Time period: 1 year (completed in 7 months)
Contact: Mercededs Barrera 786-256-2625
Synopsis: ESG was contracted to provide maintenance services including the clean out of existing drainage structures and associated culverts throughout Miami-Dade County. The project's scope of work includes hydraulic cleaning and vacuum removal of all foreign material, obstructions, debris, silt, litter, and all other associated work.
- **Project name:** Countywide Storm Drain Cleaning (STDC-9) – 2007
Location: Miami-Dade County, FL
Budget: \$ 1,000,000
Time period: 1 year (completed in 4 months)
Contact: Mercededs Barrera 786-256-2625
Synopsis: ESG was contracted to provide maintenance services including the clean out of existing drainage structures and associated culverts throughout Miami-Dade County. The project's scope of work includes hydraulic cleaning and vacuum removal of all foreign material, obstructions, debris, silt, litter, and all other associated work.
- **Project name:** Countywide Storm Drain Cleaning (STDC-11) – 2007
Location: Miami-Dade County, FL
Budget: \$ 1,000,000
Time period: 1 year (completed in 4 months)

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



Contact: Mercedes Barrera 786-256-2625

Synopsis: ESG was contracted to provide maintenance services including the clean out of existing drainage structures and associated culverts throughout Miami-Dade County. The project's scope of work includes hydraulic cleaning and vacuum removal of all foreign material, obstructions, debris, silt, litter, and all other associated work.

- **Project name:** Countywide Storm Drain Cleaning (STDC-12) – 2007
Location: Miami-Dade County, FL
Budget: \$ 1,000,000
Time period: 1 year (completed in 4 months)
Contact: Mercedes Barrera 786-256-2625
Synopsis: ESG was contracted to provide maintenance services including the clean out of existing drainage structures and associated culverts throughout Miami-Dade County. The project's scope of work includes hydraulic cleaning and vacuum removal of all foreign material, obstructions, debris, silt, litter, and all other associated work.
- **Project name:** Hurricane Katrina drain cleaning - 2005
Location: Jefferson Parish, LA
Budget: \$ 1,200,000 (in-budget)
Time period: 1 month (in-time)
Synopsis: ESG was contracted to perform storm drain cleaning services of various pipe diameters throughout Jefferson Parish, LA, in response to Hurricane Katrina. ESG mobilized a fleet of jetter/vacuum trucks within 24 hours to assist in clean-up of Parish.
- **Owner:** Town of Miami Lakes, FL
Project Title: General Roadway Construction
Budget: \$ 700,000
Time period: July 2008 – July 2012
Scope: ESG has been contracted to provide general roadway construction services for the Town of Miami Lakes, FL including drainage, paving, sidewalks, curbs, gutters, etc.
- **Owner:** FDOT District VI – Miami, FL
Project Title: Sidewalk Repair
Budget: \$ 200,000
Time period: August 2008 – August 2011
Scope: ESG has been contracted to provide sidewalk repair for the Florida Department of Transportation.
- **Owner:** City of Miami, FL
Project Title: Slab Covered Trench Cleaning
Budget: \$ 360,000 / year
Time period: 2008 – 2012

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com



Scope: ESG has been contracted to clean slab covered trenches for the City of Miami.

REFERENCES

Sewer refers to storm and sanitary.

- Miami Dade County W&SD(Sewer) – Miguel Pichardo - 786-258-2573
- City of Sunrise(Sewer) – Gio Batista (954) 815-8861
- Town of Cutler Bay(Storm & Construction) – Alfredo Quintero (786) 348-5323
- Village of Pinecrest (Sewer) – Gary Krackenberg (305) 301-9825
- City of Doral (Sewer) – Carlos Arroyo (786) 367-5083
- City of Hollywood(Sewer) – Jose Polanco (954) 921-3930
- City of Coral Gables(Sewer & Construction) – Noel Polo (305) 460-5022
- City of North Miami(Sewer) – Wisler Pierre-Louis (305) 895-9838
- City of Miami(Sewer) – Elyrosa Estevez – (305) 416-1200
- FDOT (Broward) (Sewer) – Chi Sheu – (954)- 776-4300
- FDOT (Miami-Dade) (Sewer) – Mary Lou Karner – (305) 256-6330
- FDOT (Miami Dade) (Sewer) – Houshang Zahedi – (305) 654-7163
- Miami Dade County Public Works (Sewer) – Mercedes Barrera – (786) 256-2625
- City of North Lauderdale (Sewer) – Glenn Ray – (954) 724-7070

EnviroWaste Services Group, Inc. was incorporated in February of 1998, since that time ESG has grown to be the largest sewer and storm drain cleaning company in the State of Florida. It is the largest minority owned drain cleaning business in the nation. ESG has a fleet of over seventy pieces of heavy/light equipment, with twenty seven jet/vac combination trucks, 17 Television trucks, 9 4,000 gallon pump trucks. EnviroWaste has three hurco smokers, giving us a capability of smoke testing 100,000' per week. ESG counts with over 100 experienced employees. ESG has three general contractors on staff. ESG is an "S" Corporation. Ralph Barba is CEO, Julio Fojon is CIO, and Eduardo Barba is COO/President. Mr. Eduardo Barba is the company's Chief Operations Officer, and has been in the sewer business since 1996. EnviroWaste has cleaned well over 10,000,000 feet of storm drainage systems, 12,000,000 feet of sanitary sewer systems.

EnviroWaste does all of their own cleaning and CCTV work, none of it is subcontracted.

MISC

In addition to the aforementioned information, ESG has been listed recently in Hispanic Business magazine as "One of the 500 Largest" Hispanic companies in the U.S., by Hispanic Business as one of the "Fastest Growing 100 Hispanic Companies" in the US, by Inc. magazine as one of the "100 Fastest Growing Inner City Companies" in the US and by Inc. as one of the 5000 Fastest Growing Private Businesses in the US.

Headquarters: 18001 Old Cutler Rd #554, Miami, FL 33157 * (877) 637-9665 * F (305) 637-9659
Offices: Miami, FL * Orlando, FL * Dallas, TX * Houston, TX
www.envirowastesg.com * email: info@envirowastesg.com

EnviroWaste Fleet

ID	MAKE	MODEL	COLOR	YEAR	LOC	TAG	VIN	FUEL
VACTORS & VAC-CONS								
154	International	Vactor	White	2009	M	M029QX	1HTMMAAL89H145468	Diesel
156	International	Vactor	White	2009	O	M028QX	1HTMMAALX9H145469	Diesel
162	Sterling	Vac-Con	White	2007	M			Diesel
146	Sterling	Vactor	White	2007	M	N6136R	2FZHAZDE07AW65766	Diesel
147	Sterling	Vactor	White	2007	M	N5956M	2FZHAZDE27AW65767	Diesel
150	Sterling	Vactor	White	2007	O	N2890N	2FZHATDC87AX52875	Diesel
152	Sterling	Vactor	White	2007	O	N2891N	2FZHATDC07AX52658	Diesel
153	International	Vactor	White	2007	M	N2903N	1HTWGAZT57J564811	Diesel
145	Sterling	Vactor	White	2007	M	N8722L	2FZHAZDE87AW65434	Diesel
151	Sterling	Vactor	White	2007	M	N2892N	2FZHATDC67AX52874	Diesel
134	Sterling	Vactor	White	2006	O	N5809J	2FZHATDCX6AV69217	Diesel
136	International	Vactor	White	2006	M	M7077P	1HTWHAAT86J253378	Diesel
137	International	Vactor	White	2006	M	N5808J	1HTWGAZT86J293063	Diesel
141	Sterling	Vactor	White	2006	T	N8482K	2FZHATDC46AW65909	Diesel
143	Sterling	Vactor	White	2006	M	N8679L	2FZHATDC76AW65421	Diesel
149	Sterling	Vactor	White	2006	M	N5959M	2FZHAZDE56AW65714	Diesel
139	Sterling	Vactor	White	2006	M	N3424K	2FZHATDC96AV69225	Diesel
142	Sterling	Vactor	White	2006	M	N8678L	2FZHATDC06AW65910	Diesel
127	Sterling	Vactor	White	2005	O	N7057F	2FZHATDC05AN67474	Diesel
132	Sterling	Vactor	White	2005	O	N9156H	2FZHATDC45AU85067	Diesel
161	Sterling	Vac-Con	White	2005	M	N5827T	2FZHATDC65AU10385	Diesel
126	Sterling	Vactor	White	2004	O	N8624P	2FZHATAK64AL76085	Diesel
160	Sterling	Vac-Con	White	2004	M	N5828T	2FZHATDC24AM47917	Diesel
157	Sterling	Vac-Con	White	2002	H	N6487P	2FZHAZAS62AK52978	Diesel
116	Ford	Vac-Con	White	1998	M	N2286P	1FDYN80F7WVA40395	Diesel
TV TRUCKS								
306	Ford	E-450	White	2008	M	600KMQ	1FDXE45P38DA38836	Diesel
316	Ford	S7A-	White	2012	S	BN72656	NM0LS7AN8CT086572	Gas
315	Ford	S7A-	White	2012	M	BN72655	NM0LS7AN6CT086571	Gas
317	Ford	S7A-	White	2012	H	BRV8046	NM0LS7ANXCT125212	Gas
318	Ford	S7A-	White	2012	M	BRV8047	NM0LS7AN5CT125215	Gas
309	Ford	E-450	White	2008	O	659VER	1FDAF56R58ED86978	Diesel
310	Ford	F-650	White	2008	O	658VER	3FRWF65C68V668017	Diesel
308	Ford	E-450	White	2008	M	2600GA	1FDWE45P68DB04081	Diesel
311	Ford	E-450	White	2008	O	6600GA	1FDWE45P28DB52810	Diesel
305	International	4300	White	2006	O	811JVT	1HTMMAAM76H239572	Diesel
307	Ford	E-450	White	2006	O	995KMP	1FDXE45P36DB37539	Diesel
301	Ford	E-450	White	2003	O	891HVS	1FDXE45F23HB85626	Diesel
302	Ford	F-550	White	2000	S	Q773RJ	1FDAF56F5YEB20852	Diesel
303	Ford	E-450	White	1998	O	V708IZ	1FDXE47F3WHB98130	Diesel
304	GMC	Cab Chassis	White	1996	M	V707IZ	1GDKP32R4T3500601	Gas
313	GMC	CB	White	1993	O	725XDG	1GDJ6S1P6PJ508371	Diesel
ROLL OFFS AND DUMP TRUCKS								
144	Sterling	LT9500-	White	2007	M	N5592L	2FZHAZCV77AX37791	Diesel
159	Peterbilt	330	Red	2001	M	2629GA	2NPNLD9X21M565786	Diesel
158	Ford	LT-9513	White	1997	M	N6490P	1FDZS96T0VVA18608	Diesel
112	Ford	FLAT	White	1996	M	N8623P	1FDXH81E4TVA07679	Diesel
101	Ford	L-8000	Yellow	1992	M	N3888L	1FDYU82A9NVA04145	Diesel
	Sterling			1999			2FZNRJBB7XAA81132	
164	Ford	5 Series	White	1998	M	N947OV	3FEXF8016XMAI3953	
148	Ford	PVT	White	1991	M	X696IG	1FDXK84POMVA36354	Diesel
PICKUP TRUCKS AND PASSENGER VEHICLES								

234	Ford	Flatbed	White	2007		DVCD35	1FDXF46P57EB19020	Gas
214	Ford	F-150	White	2007	M	061IPN	1FTRF12287NA41130	Gas
215	Ford	F-150	White	2007	M	067IPN	1FTRF12277NA61496	Gas
216	Ford	F-150	White	2007	M	066IPN	1FTRF12297NA78509	Gas
219	Ford	F-150	White	2007	O	068IPN	1FTRF12267KC61948	Gas
220	Ford	F-150	White	2007	O	062IPN	1FTRF12207NA69374	Gas
223	Ford	F-150	White	2007	M	H834KG	1FTRF12207KD46025	Gas
225	Ford	F-150	White	2007	T	390IUE	1FTRF12237NA78621	Gas
226	Ford	F-150	White	2007	O	H580KE	1FTRF12227KD51825	Gas
217	Ford	F-150	White	2007	T/S	063IPN	1FTRF12257NA48777	Gas
218	Ford	F-150	White	2007	M	069IPN	1FTRF12257KC86694	Gas
222	Ford	F-150	White	2007	M	064IPN	1FTRF12227KB93941	Gas
224	Ford	F-150	White	2007	H	389IUE	1FTRF12217NA75944	Gas
230	Ford	F-350 XL	White	2007	M	2630GA	1FTWW32P67EA21453	Diesel
211	Ford	F-350	White	2006	M	S556ZY	1FTWW32P36EB63919	Diesel
233	Ford	F-350XL	White	2006	M	817YLF	1FDWW36P56ED00140	Diesel
212	Toyota	TUNDRA	Blue	2006	M	T515YT	5TBRT34136S478365	Gas
208	Ford	F-150	Silver	2005	O	P556MW	1FTRF12255NB84436	Gas
239	Ford	F-250	White	2008	O	DVCD37	1FTSW20558ED78697	Gas
209	Ford	F-150	Grey	2005	O	P559MW	1FTRF12255NC00795	Gas
227	Cadillac	Escalade	Gold	2004	M	W894FN	3GYEK62N04G187263	Gas
232	Chevrolet	Cargo Van	White	2001	GA	818YLF	1GCHG39R311123756	Gas
213	Ford	F-350	White	2001	M	AMPI18	1FTWW33F21ED60577	Diesel
207	Toyota	TUNDRA	Green	2001	M	X682IG	5TBJN32131S128253	Gas
206	Ford	F-350	Green	2000	M	U326YN	1FTWX33FXEYA68103	Diesel
205	Toyota	TUNDRA	RED	2000	M	131XDA	5TBBT4418YS047904	Gas
231	Ford	F-550	White	1999	M	2627GA	1FDAF56F3XEA77319	Diesel
236	Ford	F-550	White	2006	T	DVCD36	1FDAF57P46EB93473	
238	Ford	F-550	White	2006		DVCD43	1FTWF30P36ED81815	
235	Ford	F-550	White	2005	M	DVCD34	1FDWW36P05EC77168	
237	Ford	F-550	White	2006	M	DVCD42	1FTWW30P66EC57957	
TRAILER								
510	Lark	Trailer	White	2010	M	ADSJ37	57TBE2029AD018819	
509	Eager Beaver	Trailer		2007	M	2628GA	112HAN3087L073430	
504	Haulmark	Trailer		2006	M	S528NZ	16HCB12116G081147	
507	Haulmark	Trailer	White	2006	M	W613EN	16HGB28216G084895	
508	Hooper	Trailer	Black	2006	M	425XDG	4TOFB182361000741	
505	Express	Trailer		2005	M	132XDA	5GLBE20225C000121	
503	Hooper	Trailer		2005	M	423XDG	4TOFB253551004307	
502	Anderson	Trailer		2004	M	W079EB	4YNBN16294C022097	
501	ASPT - All	Trailer		2003	M	838JJX	N0VIN0200499016	
506	Harben	Trailer		2001	M	U249YS	1U9FS13191A044778	
511	Eager Beaver	Trailer	Yellow	2000	M	816YLF	112H5V326YL054432	
Pump Truck								
601	International	Pump Truck	White	1995	T	N1564V	1HTSDAAN7SH678054	
602	International	Pump Truck	Red	1999	O	N1563V	1HTGLAET2XH627327	
603	International	Pump Truck	White	1998	T	N1565V	1HTSHAAT2WH516521	
604	Mack	Pump Truck	White	1996	T	N9069U	1M2P267C5TM027456	
605	Mack	Pump Truck	White	1997	O	N9066U	1M2P267C5VM030540	
606	Mack	Pump Truck	White	1994	O	N9068U	1M2P264C9RM015792	
607	Mack	Pump Truck	White	1997	T	N9067U	1M2P267C0VM030221	
608	WSTR	Pump Truck	White	1996	T	N9070U	2WKPDCH5TK940470	
609		Pump Truck	White	2001	T	N7733W	1HTSHADR51H401801	
610		Freightliner	White	1998	T	N7732W	1FUYDTDB1WL943552	

**FIRST READING
ORDINANCE / PUBLIC
HEARING**

Sponsored by: City Manager

ORDINANCE NO. 20-XXX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-Locka, FL adopted its 2019-2020 fiscal year General, Proprietary and Special Revenue Funds budgets by passage of Ordinance no.'s 19-12 and 19-13; and

WHEREAS, pursuant to Florida Statute 166.241(5), the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

- a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
- b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
- c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, pursuant to 4.7(c) of the City of Opa-Locka Charter, entitled "Appropriation Amendments During the Fiscal Year", the City Commission may otherwise amend the annual budget from time to time during the year, by ordinance, as it deems necessary to do so; and

WHEREAS, the City Commission desires to amend its 2019-2020 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit “A”.

NOW, THEREFORE, BE IT DULY ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2019, a copy of which is attached hereto as Exhibit “A” and incorporated by reference herein.

The City Commission of the City of Opa-locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2019-2020, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit “A”.

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2019-2020.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit “A”, are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2019, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2019, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in accordance with the applicable law. Adjustments within the same fund to

departmental appropriations made in the attached Budget may be approved, from time to time, in the appropriate lawful manner. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget and as otherwise consistent with the City of Opa-Locka's Code of Ordinances.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED and **ADOPTED** this _____ day of June, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

FY 20 Budget Amendment #3

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget Thru Amend #2</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,332,329	734,292	1,231,469	1,643,987	668,518	3,495,364	-	2,404,911	695,356	30,206,226
Fund Balance	-	78,055	536,631	-	-	-	10,000	-	-	624,686
Total Funding	19,332,329	812,347	1,768,100	1,643,987	668,518	3,495,364	10,000	2,404,911	695,356	30,830,912
Expenditure	19,332,329	812,347	1,768,100	1,643,987	668,518	3,495,364	10,000	2,404,911	695,356	30,830,912
<u>Amendment (3)</u>										
<u>Funding</u>										
Revenue/Loans/Trans In			17,000	(140,551)					7,000	(116,551)
Fund Balance				280,637						280,637
Total Funding	-	-	17,000	140,086	-	-	-	-	7,000	164,086
Expenditure			17,000	140,086					7,000	164,086
<u>Budget Thru Amend #3</u>										
<u>Funding</u>										
Revenue/Loans/Trans In	19,332,329	734,292	1,248,469	1,503,436	668,518	3,495,364	-	2,404,911	702,356	30,089,675
Fund Balance	-	78,055	536,631	280,637	-	-	10,000	-	-	905,323
Total Funding	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	10,000	2,404,911	702,356	30,994,998
Expenditure	19,332,329	812,347	1,785,100	1,784,073	668,518	3,495,364	10,000	2,404,911	702,356	30,994,998

FY 20 Budget Amendment #3

Enterprise Funds			
	Water Sewer Fund	Storm Water Fund	Total Ent Funds
<u>Budget Thru Amend #2</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	-	-
Total Funding	17,350,384	1,466,312	18,816,696
Expenditure	17,350,384	1,466,312	18,816,696
<u>Amendment #3</u>			
<u>Funding</u>			
Revenue/Loans/Trans In			-
Fund Balance		136,000	136,000
Total Funding	-	136,000	136,000
Expenditure		136,000	136,000
<u>Budget Thru Amend #3</u>			
<u>Funding</u>			
Revenue/Loans/Trans In	17,350,384	1,466,312	18,816,696
Fund Balance	-	136,000	136,000
Total Funding	17,350,384	1,602,312	18,952,696
Expenditure	17,350,384	1,602,312	18,952,696

FY 20 Budget Amendment #3

General Fund

Funding

Revenue/Loans/Trans In

Fund Balance

Total Funding

Expenditure

Commission

CM - Executive

CM - General Government

CM - Reserve

CM - Emergency

CM - Interfund

Clerk

Attorney

Finance

Human Resources

Planning & Community Dev

Building & Licenses

Parks & Recreation

Police

Code Enforcement

Public Works - Admin

Public Works - Bldg Maintenance

Public Works - Streets

Public Works - Trash

Public Works - Vehicle Maintenance

Total Expenditure

Budget Thru Amend #2	Amendment #3	Budget Thru Amend #3
19,332,329	-	19,332,329
-	-	-
19,332,329	-	19,332,329
212,652	-	212,652
829,986	-	829,986
3,140,960	-	3,140,960
853,943	-	853,943
29,500	-	29,500
300,000	17,000	317,000
460,654	-	460,654
673,983	-	673,983
744,838	120,000	864,838
303,525	-	303,525
421,762	-	421,762
520,644	(40,000)	480,644
999,512	-	999,512
6,225,227	(50,000)	6,175,227
473,226	-	473,226
299,179	-	299,179
701,973	-	701,973
1,304,762	-	1,304,762
110,000	-	110,000
726,003	(47,000)	679,003
19,332,329	-	19,332,329

FY 20 Budget Amendment #3

#	<u>Requested Amendment</u>			<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
1	People's Transportation Plan - Infrastructure						
	PTP	Rev	176-334951 County Trans Sys - Roads	1,495,390	(140,551)	1,354,839	Revenue anticipated to be reduced due to COVID-19. Other Contracted Services to increase due to additional infrastructure improvement of roads and sidewalks. Cost of bus higher than budget, but consistent with prior years. FY 18 audit indicates \$1.34 million of available fund balance for infrastructure projects within this fund. It is estimated that \$135,388 (unaudited) was used in FY 19, leaving \$1.21 million for use in FY 20 and beyond. This use of fund balance will leave \$0.93 million for further use.
	PTP	Exp	47-541340 Other Contracted Service	1,438,140	116,933	1,555,073	
	PTP	Exp	47-541342 Circulator Bus	180,000	29,000	209,000	
	PTP	Exp	47-541992 Contingency	5,847	(5,847)	-	
	PTP	Bal	176-271000 Fund Balance	-	280,637	280,637	
2	Finance - Other Contracted Services						
	Finan	Exp	17-513340 Other Contract Services	160,000	130,000	290,000	Finance budget assumed presence of a new Finance Director and a lesser role for financial consultants. Although actively recruited, City has been unable to hire for this position, necessitating additional effort from the financial consultants. The savings from this vacant position would offset the additional consultant effort. However a prior budget amendment didn't acknowledge this trade-off and used these savings for other items, now necessitating identification of alternate savings.
	Finan	Exp	17-513110 Salaries - Executive	22,500	(10,000)	12,500	
	Bus & L	Exp	30-524110 Salaries - Executive	121,500	(25,000)	96,500	
	Bus & L	Exp	30-524130 Salaries - Part-Time	105,281	(15,000)	90,281	
	Pol Adm	Exp	36-521130 Salaries - Part-Time	165,954	(50,000)	115,954	
	Veh Mnt	Exp	49-541450 Gas, Oil & Grease *	286,000	(30,000)	256,000	
		Exp					
	* Assumes \$25,000 In Amendment # 2 Approved						

FY 20 Budget Amendment #3

#	<u>Requested Amendment</u>				<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
3	<u>Safe Neighborhood - 2105 Ali Baba</u>							
	Veh Mnt	Exp	49-541450	Gas, Oil & Grease *	256,000	(17,000)	239,000	2105 Ali Baba project has committed \$461,750 against a budget of \$464,750, (including two change order requests to be presented at this meeting). This leaves \$3,000 available. If this budget amendment is approved in July (second reading), two additional change orders will then be presented for approval. 1. Additional Parking Lot (\$15,000), 2. Window Replacement - Phase 2 (\$5,000) - Total of \$20,000. With \$3,000 already available, \$17,000 will be required to fund these additional change orders. Low gas prices and reduced City driving due to COVID-19 stand-down provide savings.
	Gen Fnd	Trf Out	80-581920	From Gen Fund To Safe Nei	300,000	17,000	317,000	
	Safe Nei	Trf In	320-381001	From Gen Fund To Safe Nei	300,000	17,000	317,000	
	Safe Nei	Exp	44-541818	2105 Ali Baba Project	464,750	17,000	481,750	
	* Adjusted Due To Item # 2							
4	<u>Community Development - Miscellaneous Expense</u>							
	CD	Exp	37-515440	Rentals & Leases	3,560	1,800	5,360	Miscellaneous minor adjustments
	CD	Exp	37-515470	Office Supplies	1,000	300	1,300	
	CD	Exp	37-515530	Advertisements	5,000	4,000	9,000	
	CD	Exp	37-515540	Pubs/Subs/Memberships	3,600	(2,100)	1,500	
	CD	Exp	37-515541	Education	5,000	(4,000)	1,000	
5	<u>Parks & Recreation - Office Supplies</u>							
	P & R	Exp	72-572510	Office Supplies	1,500	1,500	3,000	Miscellaneous minor adjustments
	P & R	Exp	72-572403	Special Events	26,000	(1,500)	24,500	
6	<u>Wastewater Collection & Transmission</u>							
	Sewer	Exp	35-535430	Electric, Gas, Water	78,500	11,500	90,000	Brings utility budget in line with prior year expenditures. Pump station roof repair is now required.
	Sewer	Exp	35-535461	Repair & Maintenance - Bldg	15,000	14,000	29,000	
	Sewer	Exp	35-535260	Rentals & Leases	25,000	(12,000)	13,000	
	Sewer	Exp	35-535312	Other Professional Services	28,000	(13,500)	14,500	
7	<u>Stormwater - Other Professional Services</u>							
	Storm	Exp	43-538312	Other Professional Services	-	100,000	100,000	Initiation of a stormwater master plan. As per FY 18 Annual Financial Report, \$1,335,524 available fund balance.
	Storm	Bal	450-271000	Fund Balance	-	100,000	100,000	

FY 20 Budget Amendment #3

#	<u>Requested Amendment</u>				<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	<u>Comments</u>
8	<u>Stormwater - Machinery & Equipment</u>							
	Storm	Exp	43-538640	Machinery & Equipment	20,000	36,000	56,000	Additional funding required to procure a pump on a trailer to deal with City flooding.
	Storm	Bal	450-271000	Fund Balance	100,000	36,000	136,000	
	* Adjusted budget due to Item #7							
9	<u>Building Maintenance - Air Conditioning Unit Replacement</u>							
	Bldg Mn	Exp	39-541640	Machinery & Equipment	43,745	90,000	133,745	Replace six air conditioning units at Sherbondy Village Recreation Center which are extremely old with ongoing significant maintenance expense.
	Bldg Mn	Exp	39-541493	Building Maint Reserve	266,985	(90,000)	176,985	
10	<u>General Government - Rentals & Leases</u>							
	Gen Gov	Exp	19-519440	Rentals & Leases	33,800	4,000	37,800	Copier expense under budgeted. Budget now in line with FY 19
	Gen Gov	Exp	19-519997	Tax Payments	24,000	(4,000)	20,000	
11	<u>Parks & Recreation - Office Supplies</u>							
	Prk Rec	Exp	72-572510	Office Supplies	1,500	1,500	3,000	Additional office supplies offset by-reduced recreational activities due to COVID 19
	Prk Rec	Exp	72-572485	Recreational Activities	13,000	(1,500)	11,500	
12	<u>IT - Parks Personal Temperature Monitors</u>							
	Gen Gov	Exp	19-519997	Tax Payments *	20,000	(7,000)	13,000	Acquisition of personal temperature monitors to monitor participants in Parks & Recreation programs.
	Gen Gov	Trf Out	19-519441	To IT Services **	80,235	7,000	87,235	
	IT	Trf In	119-383030	Into IT Services**	677,707	7,000	684,707	
	IT	Exp	85-512646	Computer Equipment **	111,900	7,000	118,900	
	* Reduced budget due to Item #10							
	** Budget increased in Amendment #2							
13	<u>Parks & Recreation - Senior Bus</u>							
	Prk Rec	Exp	72-572648	Vehicle Lease/Purchase	-	21,350	21,350	Purchase of senior bus charged to an incorrect account
	Prk Rec	Exp	72-581920	Parks & Recreation Reserve	217,144	(21,350)	195,794	

FY 20 Budget Amendment #3

#	Requested Amendment				Budget	Adj	Revised	Comments
14	City Clerk - Minor Account Adjustments							
	Clerk	Exp	16-512120	Salaries - Regular	137,714	2,000	139,714	Minor account adjustments to facilitate bill payment
	Clerk	Exp	16-512230	Life And Health Insurance	21,530	9,000	30,530	
	Clerk	Exp	16-512646	Computers	2,000	1,000	3,000	
	Clerk	Exp	16-512540	Memberships	600	50	650	
	Clerk	Exp	16-512312	Other Professional Services	25,538	(1,000)	24,538	
	Clerk	Exp	16-512420	Postage & Freight	3,000	(2,250)	750	
	Clerk	Exp	16-512440	Rentals & Leases	12,000	(2,300)	9,700	
	Clerk	Exp	16-512520	Software Licensing	10,000	(2,500)	7,500	
	Clerk	Exp	16-512541	Education	2,000	(2,000)	-	
	Clerk	Exp	16-581920	Reserve	2,000	(2,000)	-	
15	City Clerk - Minor Account Adjustments							
	Pol Ptrl	Exp	22-521520	Operating Expense	17,100	(6,500)	10,600	Reverses Budget Amendment # 2, Item 14, which had been set up to better classify expenditures. However funds were expended against the old account before the amendment was approved. Prior amendment reversed to minimize administrative workload
	Pol Ptrl	Exp	22-521644	Public Safety Equipment	3,500	6,500	10,000	



City of Opa-locka Agenda Cover Memo

Department Director:	Robert Anathan		Department Director Signature:				
City Manager:	John Pate		CM Signature:				
Commission Meeting Date:	June 10, 2020		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
Fiscal Impact: <i>(Enter X in box)</i> N/A	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
	X		Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
				X		X	
Funding Source: <i>Account# :</i> General Fund	<i>(Enter Fund & Dept)</i> See Attachments		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
				X			
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☒ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i> Improves focus toward meeting current requirements			
Sponsor Name	City Manager		Department: City Manager's Office	City Manager			

Short Title:

Budget Amendment #3 – FY 20

Staff Summary:

There are fifteen proposed amendments in this package, seven of which are material, as follows:

1 – Due to COVID-19, County funding (based on sales tax) to the People's Transportation Plan (PTP) Fund is anticipated to decline. Additionally, the recently completed FY 18 PTP audit indicates that as of September 30, 2018 this fund had \$1.34 million of fund balance available to be used on roadway projects. It's estimated that \$135,000 will have been used in FY 19, leaving \$1.2 million available as of the start of FY 20. It is proposed that \$280,637 of this available fund balance be used to compensate for the anticipated revenue shortfall and the additional infrastructure work.

2 – FY 20 budget had assumed a Finance Director would be hired by the beginning of the year. Despite ongoing efforts, this hasn't occurred. In the absence of this position being filled, increased financial consulting has been required to get overdue audits completed and support ongoing operations. Other Contract Services budget needs to be increased to support this additional effort.

3 – The 2105 Ali Baba budget requires an increase to allow a future change order to be submitted for additional parking.

7 – Stormwater Professional Services requires funding to allow initiation of a stormwater master plan

8 – Stormwater Machinery & Equipment requires additional funding since budgeted pump on a trailer to be used for flood issues is more extensive than had been budgeted for.

9 – Building Maintenance Machinery & Equipment requires funding to replace six extremely old and high maintenance air conditioning units for the Sherbondy Village Recreation Center.

#12 – Procurement of personal temperature monitoring equipment to monitor participants in Parks & Recreation programs.

The remaining proposed amendment items are administrative adjustments for minor anticipated budget overruns.

Proposed Action:

Staff recommends that the City Commission approve the proposed amendments.

Attachment:

1. Summary of the recommended amendments
2. Detailed information on each recommended amendment