

CITY OF OPA-LOCKA

“The Great City”

CLERK’S ACTION SUMMARY MINUTES VIRTUAL REGULAR COMMISSION MEETING

**Wednesday, April 8, 2020
7:00 P.M.**

1. CALL TO ORDER:

Mayor Matthew A. Pigatt called the virtual Regular Commission Meeting to order at 7:00 p.m. on Wednesday, April 8, 2020.

Pursuant to Executive Order No. 20-69, issued by the Office of Governor Ron Desantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the City Clerk prior to the Commission Meeting with any questions/comments/concerns on items we will hear on this evening’s Regular Commission Meeting agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpaLocka>.

As of 5:00 PM, we have received one request to speak from the Public.

Since this is a virtual meeting as authorized by the Governor of the State of Florida, again, members of the public wishing to address the Commission have been offered the opportunity do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the City Commission prior to any action taken.

2. ROLL CALL:

The members of the City Commission appearing remotely were: Mayor Matthew Pigatt, Vice Mayor Chris Davis, Commissioner Joseph L. Kelley, Commissioner Sherelean Bass, and Commissioner Alvin Burke. Also appearing remotely were: City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, and City Clerk Joanna Flores.

3. INVOCATION:

The invocation was delivered by Commissioner Joseph L. Kelley.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGEMENTS:

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

7. APPROVAL OF AGENDA:

It was moved by Commissioner Kelley, seconded by Commissioner Bass to approve the agenda.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

8. APPROVAL OF MINUTES:

Regular Commission Meeting Minutes – March 11, 2020

It was moved by Vice Mayor Davis, seconded by Commissioner Kelley to approve the minutes from the Regular Commission Meeting of March 11, 2020.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

Special Emergency Commission Meeting Minutes – March 13, 2020

It was moved by Vice Mayor Davis, seconded by Commissioner Kelley to approve the minutes from the Special Emergency Commission Meeting of March 13, 2020.

There being no discussion, the motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

9. DISTRICT ONE/DISTRICT TWO – COUNTY COMMISSIONER REPORT:

10. PUBLIC PRESENTATIONS:

11. CITIZENS' INPUT:

Audrey Dominguez, 1147 Jann Avenue, Opa-locka, FL, said she noticed that Kelly Janitorial Services, Inc., had the lowest bid of four thousand seven hundred and nineteen dollars (\$4,719.00), but how will it impact the budget? How will it impact the employees that have been doing the work for years?

Mayor Pigatt asked the manager to provide clarity on the citizen's statement.

City Manager Pate said unfortunately, with the commission moving with a new vendor, the old vendor will sever their relationship with the City. He made it clear that no employees were affected by this decision.

12. ACTION ITEMS:

13. ADMINISTRATION:

CONSENT AGENDA:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KELLY JANITORIAL SERVICES, INC. FOR JANITORIAL MAINTENANCE SERVICES AT THE CITY OF OPA-LOCKA'S MUNICIPAL COMPLEX PURSUANT TO REQUEST FOR PROPOSAL (RFP) NO. 20-0225100; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

The above resolution was read by Attorney Norris Weeks.

It was moved by Commissioner Bass, seconded by Commissioner Kelley to pass the consent agenda.

The motion passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

14. NEW ITEMS:

15. PLANNING & ZONING:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

- 1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ORDINANCE NO. 15-06 ENACTED BY THE CITY COMMISSION ON MAY 13, 2015, (THE “MASTER ORDINANCE”); AND ORDINANCE NO. 15-07 ENACTED BY THE CITY COMMISSION ON MAY 13, 2015, (THE “SERIES ORDINANCE”); WHICH PROVIDED FOR THE ISSUANCE OF 3,494,000 TAX-EXEMPT IMPROVEMENT REVENUE AND REFUNDING NOTE, SERIES IN 2015A AND \$5,106,000 TAXABLE CAPITAL IMPROVEMENT REVENUE NOTE, SERIES 2015B (COLLECTIVELY, “THE NOTES”), IN ORDER TO IMPLEMENT THE TERMS OF A PROPOSAL BY CITY NATIONAL BANK OF FLORIDA (THE “BANK”) TO MODIFY THE TERMS OF THE NOTES; AUTHORIZING RELATED AMENDMENTS TO THE NOTES AND TO THE NOTES AGREEMENT, DATED MAY 29, 2015, BETWEEN THE CITY AND THE BANK; AUTHORIZING CITY OFFICIALS TO EXECUTE DOCUMENTS AND TAKE ALL OTHER NECESSARY ACTIONS IN SUPPORT OF THE FOREGOING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on February 6, 2020). Sponsored by City Manager**

The above ordinance was read by Attorney Norris-Weeks.

There being no public comment on the above ordinance, it was moved by Vice Mayor Davis, seconded by Commissioner Bass for discussion.

Commissioner Burke asked for clarity on the item.

City Manager Pate said the document outlines how the City went into a default and the money that was withheld as a result. This would keep money in escrow and have other monies released back to the City to handle City business.

Mayor Pigatt thanked the manager and the attorney for moving the item forward.

There being no further discussion, the motion on the ordinance passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

- 2. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING**

SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A” PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on March 11, 2020). Sponsored by City Manager

The above ordinance was read by Attorney Norris-Weeks.

There being no public comment on the above ordinance, it was moved by Vice Mayor Davis, seconded by Commissioner Bass for discussion.

Commissioner Kelley asked for clarity regarding the CRA budget.

Budget Administrator Robert Anathan said the budget was put together with the City and the county’s contribution. As of December there was an additional two hundred thousand dollars (\$200,000.00) added to the budget.

Mayor Pigatt thanked the manager for a detailed budget amendment and stated that it is the most detailed he has seen since taking office.

There being no further discussion, the motion on the ordinance passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

- 3. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE IV, DIVISION I, ENTITLED “PURCHASING” OF THE CITY OF OPA-LOCKA’S CODE OF ORDINANCES, SPECIFICALLY AMENDING SECTION 2-315 TO DELETE THE DEFINITION OF COMMODITY; TRANSFER CERTAIN LANGUAGE PERTAINING TO EXCLUSIONS FOR CONTRACTUAL SERVICES TO SECTION 2-318 OF THE CITY’S CODE OF ORDINANCES; PROVIDING FOR A DEFINITION OF “SUPPLIES” AND REPLACING THE WORD “COMMODITIES” WITH THE WORD “SUPPLIES” IN SECTION 2-315; PROVIDING FOR A DEFINITION OF REQUEST FOR LETTERS OF QUALIFICATIONS; AMENDING SECTION 2-316 TO CLARIFY THE AUTHORITY OF THE CITY MANAGER RELATING TO PURCHASES OF SUPPLIES AND CONTRACTUAL SERVICES; AMENDING, REPLACING**

AND RENUMBERING SECTIONS 2-317, 2-318, 2-319, 2-320, AND 2-323 OF THE CITY CODE OF ORDINANCES; RENUMBERING ALL OTHER SECTIONS AS APPROPRIATE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on March 11, 2020). Sponsored by City Manager

The above ordinance was read by Attorney Norris-Weeks.

There being no public comment on the above ordinance, it was moved by Vice Mayor Davis, seconded by Commissioner Burke for discussion.

Mayor Pigatt thanked the manager and the budget administrator for bringing the item forth.

There being no further discussion, the motion on the ordinance passed by a 5-0 vote.

Commissioner Burke	Yes
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

17. CITY MANAGER'S REPORT:

City Manager Pate announced that City Hall will be shut down for two weeks beginning on Friday due to the novel Coronavirus Disease (COVID-19) and the government's recommendation for social distancing to eradicate the virus. He said the Finance Department has been working aggressively to complete the audit and they are moving forward to complete the commission's goals and desires. They are also working on the 5 Year Financial Recovery Plan.

Vice Mayor Davis said he hopes that monies that are being spent as a result of the virus is being tracked so the City can be reimbursed.

Commissioner Bass asked about the closing of City Hall and if it relates to all City buildings.

City Manager Pate said all City buildings will close for 14 days.

Commissioner Kelley asked if all employees will be out as well.

City Manager Pate said all employees will be working from home for 14 days with laptops provided by the I.T. Department.

Commissioner Kelley asked about the pending issues with the state regarding the City's finances.

City Manager Pate said everything has been placed on hold indefinitely.

Commissioner Bass asked how many people were diagnosed with the Corona Virus.

Mayor Pigatt said there were sixty five (65) people infected with the Corona Virus.

18. OFFICIAL BOARD REPORTS:

19. MAYOR /COMMISSION REPORT:

Mayor Pigatt said there sixty five (65) cases of the Corona Virus in Opa-locka and he wants to ensure the City is doing everything it needs to do to keep the residents safe. They are keeping track of organizations that host food drives to ensure residents have access to food during the crisis. They are also paying attention to the City's finances while under oversight. He said he hopes residents will be able to receive masks while the City is going through the pandemic.

Commissioner Bass encouraged social distancing and asked everyone to stay at home.

20. OFFICIAL BOARD APPOINTMENTS:

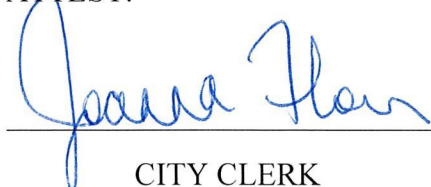
21. ADJOURNMENT:

There being no further business to come before the Commission, it was moved by Commissioner Bass, seconded by Vice Mayor Davis to adjourn the meeting at 8:15 p.m.



MAYOR

ATTEST:



CITY CLERK