

CITY OF OPA-LOCKA

“The Great City”

**CLERK’S ACTION SUMMARY MINUTES
VIRTUAL REGULAR COMMISSION MEETING**

Wednesday, July 8, 2020

7:00 P.M.

1. CALL TO ORDER:

Vice Mayor Chris Davis called the virtual Regular Commission Meeting to order at 7:02 p.m. on Wednesday, July 8, 2020.

Pursuant to Executive Order No. 20-69, issued by the office of the Governor Ron DeSantis on March 20, 2020, municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54(5)(b)2, Florida Statutes.

An opportunity was given to the public to email the City Clerk prior to the Commission Meeting with any questions/comments/concerns on items we will hear on this evening’s Regular Commission Meeting agenda. This meeting is being streamed live at <https://www.youtube.com/user/CityofOpalocka>.

Since this is a virtual meeting as authorized by the Governor of the state of Florida, again, members of the public wishing to address the commission have been offered the opportunity to do so. Public comments will be included as part of the public record for this virtual meeting and will be considered by the City commission prior to any action taken.

2. ROLL CALL:

The members of the City Commission appearing remotely were: Vice Mayor Chris Davis, Commissioner Sherelean Bass, and Commissioner Joseph L. Kelley. Also in attendance were: City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, and City Clerk Joanna Flores. Mayor Matthew Pigatt and Commissioner Alvin Burke were not in attendance.

3. INVOCATION:

The invocation was delivered by Commissioner Sherelean Bass.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGEMENTS:

City Clerk Flores stated there were no awards, proclamations or acknowledgements.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

Commissioner Kelley pulled Item 13-1 from the Consent Agenda to be discussed separately under Action Items.

It was moved by Commissioner Kelley, seconded by Commissioner Bass to pass the consent agenda.

The motion passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

7. APPROVAL OF AGENDA:

It was moved by Commissioner Kelley, seconded by Commissioner Bass to approve the agenda, consent agenda, and pull list.

There being no discussion, the motion passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

8. APPROVAL OF MINUTES:

Virtual Special Commission Meeting Minutes – June 18, 2020

It was moved by Commissioner Kelley, seconded by Commissioner Bass to approve the minutes from the Virtual Special Commission Meeting of June 18, 2020.

There being no discussion, the motion passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes

9. DISTRICT ONE/DISTRICT TWO – COUNTY COMMISSIONER REPORT:

City Clerk Flores stated she did not have any reports to announce.

10. PUBLIC PRESENTATIONS:

City Clerk Flores stated there were no public presentations.

11. CITIZENS' INPUT:

City Clerk Flores read the following comments from the public into the record:

Eric Redmon, 2766 NW 131st Street, Opa-locka, FL, stated that what happened at the last meeting was appalling as it relates to the treatment of the manager. To say that he was on some kind of drug is disrespectful and he deserves an apology from the City. He hopes that decorum will be extended to the manager, the clerk, and the attorney at the meetings. He said the field between Villa Francine and Wells Fargo Bank has been brought to the attention of Code Enforcement for years. There were running fines placed on it and it even went before the Special Magistrate and the property is still in bad condition. He urged the City to do something about the property since the owner has walked away from it.

Commissioner Kelley requested City Manager Pate to do a follow up of the property in question and provide a report to the Commission.

Commissioner Bass agreed that the property is an eyesore and asked City Manager Pate to look into the matter.

Vice Mayor Davis echoed the Commissioners requests.

City Manager Pate acknowledged the requests.

12. ACTION ITEMS:

13-1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING AN AUDIT COMMITTEE; PROVIDING FOR COMPOSTION OF MEMBERSHIP; PROVIDING FOR DUTIES OF COMMITTEE; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

It was moved by Commissioner Kelley, seconded by Commissioner Bassfor discussion.

Commissioner Kelley asked if the Committee selections will be made by the Commission or the City Manager

City Manager Pate explained there will be five (5) individuals total; himself along with one (1) Commissioner and three (3) others. These appointments will coincide with the audit cycles. The selections can be made tonight or it can be deferred until a later date.

Commissioner Kelley stated it was too soon to make selections.

Commissioner Bass agreed with Commissioner Kelley. Although she is in support for the item, she needs more time to make recommendations or appointments.

Vice Mayor Davis agreed with the concerns of the Commissioners and suggested a deferral.

City Attorney Norris-Weeks said selections do not have to be made tonight, however, time is of the essence and it is recommended for the audit to be started.

Commissioner Kelley asked the City Attorney if the item can be amended and the language can be worded to reflect a time certainty.

City Attorney Norris-Weeks said she can do it.

A motion was made to amend the item to include language that clarifies the item will be brought back no later than twenty (20) days from today's day for appointments to be made by the Commission.

It was moved by Commissioner Kelley, seconded by Commissioner Bass to pass the amendment.

There being no further discussion, the motion on the amendment passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

There being no discussion, the motion on the resolution passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

13. ADMINISTRATION:

CONSENT AGENDA:

1. (13-2) A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RESCINDING RESOLUTION NO. 20-9747 AUTHORIZING FINAL PAYMENT OF ANNUAL LEAVE, PERSONAL LEAVE AND SICK LEAVE, TOTALING \$6,362.73, CONNECTED WITH THE TENURE OF FORMER INTERIM CITY MANAGER NEWALL DAUGHTREY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

It was moved by Commissioner Kelley, seconded by Commissioner Bass to pass the consent agenda.

The motion passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCES(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE 11, DIVISION 2, SECTION 2-45 ENTITLED “AGENDA” TO ALLOW FOR A PORTION OF EACH REGULAR CITY COMMISSION AGENDA TO INCLUDE “FUTURE AGENDA ITEMS”; PROVIDING FOR SEVERABILITY; CONFLICT AND REPEALER; INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass*

The above ordinance was read by City Attorney Norris-Weeks.

It was moved by Commissioner Bass, seconded by Commissioner Kelley for discussion.

Commissioner Bass stated the item came about from the recent Florida League of Cities training and will allow for items to be submitted in advance, giving a timely opportunity to the City Manager to better prepare and organize ahead of Commission meetings.

Commissioner Kelley stated he did not attend the training and asked what the process was for resolutions.

City Attorney Norris-Weeks explained that **“FUTURE AGENDA ITEMS”** will be placed as number twenty **(20.)** on the agenda after the **MAYOR/COMMISSION REPORT** and further explained how it can be properly used.

Commission Kelley asked the City Manager and City Clerk whether this resolution will interfere with the time line for submitting agenda items.

City Attorney Norris-Weeks stated that this resolution should help with the timelines of items, allowing for the City to operate in a more efficient and effective manner.

City Clerk Flores stated that as long as the timelines coincide with what is in the code, then it will be fine.

City Attorney Norris-Weeks explained this ordinance will allow City staff to work more efficiently and gives the commission additional time to review items.

Commissioner Kelley stated he will support it.

Vice Mayor Davis stated he will support it but did inquire about the time spent on discussing future agendas.

City Attorney Norris-Weeks further explained that the purpose is to briefly give the Commission a heads up on future agenda items, to provide an opportunity to all involved to perform proper research and be prepared for actual legislation discussion.

There being no further discussion, the motion on the ordinance passed by a 3-0 vote.

Commissioner Burke	Not Present
Vice Mayor Davis	Yes
Commissioner Kelley	Yes
Commissioner Bass	Yes

Mayor Pigatt

Not Present

B. SECOND READING ORDINANCE(S)/ PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT “A”; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above ordinance was read by City Attorney Norris-Weeks.

City Clerk Flores reported having no public comments.

It was moved by Commissioner Kelley, seconded by Commissioner Bass for discussion.

Commissioner Kelley requested City Manager Pate provide further clarification on the changes.

City Manager Pate directed Budget Director Robert Anathan to provide the details.

Mr. Anathan reviewed the changes in the budget, as reflected in Exhibit “A”.

Commissioner Kelley shared his concerns for the considerable difference between the initial budget and the adjustments requested and provided City Manager Pate an opportunity to shed some light as to the reason for the large difference in some of the items.

City Manager Pate stated the Budget Department has been implementing changes to better assess the budget needs, and those changes will be reflected in the upcoming budget.

There being no further discussion, the motion on the ordinance passed by a 3-0 vote.

Commissioner Burke
Vice Mayor Davis

Not Present
Yes

Commissioner Kelley	Yes
Commissioner Bass	Yes
Mayor Pigatt	Not Present

C. RESOLUTION(S):

17. CITY MANAGER'S REPORT:

City Manager Pate reported that the City is averaging 450 – 500 tests per day. He reported the City has been dealing with severe weather. The City's reopening plan has been adjusted according to the rise in cases of COVID-19 and the City is monitoring it daily. City Manager Pate further reported the County was currently under a curfew. City Manager Pate briefly explained how the City is preparing for the upcoming hurricane season.

Commissioner Kelley brought up a concern of his for waiting long periods of time for answers to questions he has requested to the City Manager and requested City Manager Pate for timely, accurate responses.

City Manager Pate acknowledged the concern of Commissioner Kelley and stated that he will be more involved and oversee staff in more detail to have more accurate responses for any question made.

18. OFFICIAL BOARD REPORTS:

19. MAYOR /COMMISSION REPORT:

Commissioner Kelley thanked all of those involved in the Food Programs. He further discussed the Parks and how the community can be more involved.

Commissioner Bass stated she planned a Zoom meeting with the City's public relations consultant titled Kids & COVID-19 to help them understand the situation we are all dealing with.

Vice Mayor Davis made a few comments appreciating Commissioner Bass' efforts to help children better understand the situation and Commissioner Kelley's effort to involve the community in the Parks and Family programs.

20. OFFICIAL BOARD APPOINTMENTS:

City Clerk Flores stated there were no official board appointments.

21. ADJOURNMENT:

There being no further business to come before the Commission, it was moved by Commissioner Kelley, seconded by Commissioner Bass to adjourn the virtual meeting at 8:23 p.m.



MAYOR

ATTEST:



CITY CLERK