

City of Opa-locka

*Sherbondy Village
215 Perviz Avenue
Opa-locka, FL 33054*



COMMUNITY REDEVELOPMENT AGENCY Agenda

**Monday, August 22, 2022
5:30 PM**

Opa-Locka CRA Board

Jannie Russell, Chair

Commissioner Chris Davis, Vice Chair

Mayor Veronica Williams, Board Member

Vice Mayor John Taylor, Board Member

Commissioner Sherelean Bass, Board Member

Commissioner Audrey Dominguez, Board Member

CITY OF OPA-LOCKA

"The Great City"

AGENDA

COMMUNITY REDEVELOPMENT AGENCY

August 22, 2022

5:30 PM

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. MOMENT OF SILENCE:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. PUBLIC COMMENTS:**
- 6. RESOLUTIONS:**
 - 1. A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), AUTHORIZING THE INTERIM MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR BANKING AND FINANCIAL SERVICES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**
- 7. DISCUSSIONS/PRESENTATIONS**
 - 1. PROPOSED OCRA BUDGET FOR FISCAL YERA BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023**
- 8. ADJOURNMENT:**

All interested persons are invited to attend this meeting, For additional information, please contact the Opa-locka Community Redevelopment Agency @ 305.953.2868 ext. 1504

In accordance with the Americans with Disabilities Act of 1990, person needing special accommodations to participate in the proceedings should contact the Office of the City Clerk at (305) 953-2800 for assistance no later than seven (72) hours prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-

8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

Pursuant to FS 286.0105: Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.

H. Resolutions

RESOLUTION NO. _____

A RESOLUTION OF THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY (OCRA), AUTHORIZING THE INTERIM MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR BANKING AND FINANCIAL SERVICES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Opa-Locka Community Redevelopment Agency (OCRA) desires to issue a Request for Proposals (RFP) for banking and financial services for the OCRA; and

WHEREAS, due to the increase in activity with the residents and the business community regarding OCRA projects and programs, the OCRA is in need of financial services to provide the OCRA with fiscal flexibility and sound guidance to ensure the OCRA can provide for its residents and businesses as well as expand its impact within the City of Opa-Locka; and

WHEREAS, the OCRA finds that it in the best interest of the residents and businesses within the OCRA Redevelopment Area to request new financial services in order to better provide assistance to the residents and the business community regarding activities of the OCRA.

NOW THEREFORE BE IT RESOLVED BY THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY:

Section 1. The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION

The Interim Manager is hereby authorized to issue a Request for Proposals to provide Banking and Financial Services to the Opa-Locka Community Redevelopment Agency, as more specifically set forth in Exhibit "A".

Section 3. SCRIVENER'S ERRORS

Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors that do not affect the intent may be authorized by the Interim Opa-Locka Community Redevelopment Agency Executive Director, without need of public hearing, following review by the Agency attorney, with a corrected copy of same being filed with the Opa-Locka Community Redevelopment Agency Clerk.

Section 4. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this _____ day of _____, 2022.

Jannie Russell, OCRA Chair

Attest to:

Approved as to form and legal sufficiency:

Kinnshanta Hall
OCRA Clerk

Burnadette Norris-Weeks, P.A.
OCRA Attorney

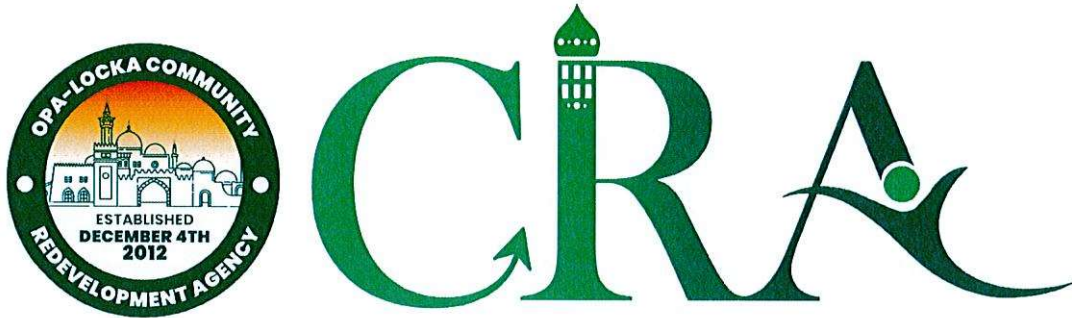
Moved by: _____

Seconded by: _____

VOTE:

Board Member Taylor	(Yes) _____	(No) _____
Board Member Bass	(Yes) _____	(No) _____
Board Member Dominguez	(Yes) _____	(No) _____
Board Member Williams	(Yes) _____	(No) _____
Vice Chairperson Davis	(Yes) _____	(No) _____
Chairperson Russell	(Yes) _____	(No) _____

Opa-locka Community Redevelopment Agency



RFP NO: 22-XXXXXXX

REQUEST FOR PROPOSAL (RFP)

BANKING SERVICES

FOR

OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY



OPA-LOCKA CRA
RFP NO. 22-XXXXXXX

BANKING SERVICES FOR
OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY

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OPA-LOCKA CRA
REQUEST FOR PROPOSALS
RFP NO: 22-XXXXXXX

**BANKING SERVICES FOR
OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY**

Sealed Proposals for Banking and Financial services for the Opa-locka Community Redevelopment Agency will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Wednesday, August 31, 2022 by 2:00 p.m.** Any RFP Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFP for Banking Services for the Community Redevelopment Agency**.

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The OCRA reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The OCRA further reserves the right to award a contract to that proposer whose proposal best complies with the **RFP NO: 22-XXXXXXX** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A pre-bid meeting will be held on **Thursday, August 10, 2022 at 10:00 a.m.** at 780 Fisherman Street, Ste. 220, Opa-locka, FL 33054 and via zoom.

To participate via Zoom, please use the call-in information listed below:

<https://us02web.zoom.us/j/4638013145?pwd=UGFpTmFpbE52c2d0ZnBTenB4Z2lHZz09>

Meeting ID: 463 801 3145

Passcode: 780334

One tap mobile

+13126266799,,4638013145#,,,780334# US (Chicago)

+16465588656,,4638013145#,,,780334# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/4638013145?pwd=UGFpTmFpbE52c2d0ZnBTenB4Z2lHZz09>

City Clerk
Joanna Flores



RFP NO. 22-XXXXXXX

BANKING SERVICES FOR

OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY

PART I

PROPOSAL GUIDELINES

Introduction: The Opa-locka CRA is requesting proposals from qualified professional companies to provide **Banking Services for the Community Redevelopment Agency**.

1-2. Proposal Submission and Withdrawal: The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The CRA must receive all proposals by 2:00 pm on Wednesday, August 31, 2022. The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

To facilitate processing, please clearly mark the outside of the proposal package as follows: **RFP NO. 22-XXXXXXX –BANKING SERVICES FOR THE COMMUNITY REDEVELOPMENT AGENCY**. This package shall also include the Proposer's return address.

Proposers may withdraw their proposals by notifying the CRA in writing at any time prior to the deadline for proposal submittal. After the deadline, the proposal will constitute an irrevocable offer, for a period of 90 days. Once opened, proposals become a record of the CITY and will not be returned to the Proposer.

The CRA cautions proposers to assure actual delivery of mailed or hand-delivered proposals directly to the City Clerk's Office at 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054 prior to the deadline set for receiving proposals. Telephone confirmation of timely receipt of the proposal may be made by calling (305) 688-4611 before proposal closing time. Any proposal received after the established deadline **will not** be considered and will be returned unopened to the Proposer(s).

1-3. Number of Copies: Proposers shall submit an **original and six (6) copies (a total of 7) plus one copy on CD in PDF format** of the proposal in a sealed, opaque package marked as noted above. The Proposer will be responsible for timely delivery, whether by personal delivery, US Mail or any other delivery medium.

1-4. Development Costs: Neither the City nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Request for Proposal. Proposers should prepare their proposals simply and economically, providing a straightforward and concise description of the Proposer's ability to meet the requirements of the RFP.

1-5. Inquiries: The City Clerk will receive written requests for clarification concerning the meaning or interpretations of the RFP, until eight (8) days prior to the submittal date. City personnel are authorized only to direct the attention of prospective Proposers to various portions of the RFP so that they may read

and interpret such for themselves. No employee of the City is authorized to interpret any portion of this RFP or give information as to the requirements of the RFP in addition to what is contained in the written RFP document.

1-6. Addendum: The City may record its response to inquiries and any supplemental instructions in the form of written addenda. The CITY may mail written addenda up to three (3) calendar days before the date fixed for receiving the proposals. Proposers shall contact the City to ascertain whether any addenda have been issued. Failure to do so could result in an unresponsive proposal. Any oral explanation given before the RFP opening will not be binding.

All Proposers are expected to carefully examine the proposal documents. Any ambiguities or inconsistencies should be brought to the attention of the City's Purchasing Agent through written communication prior to the opening of the proposals.

1-7. Contract Awards: The City anticipates entering into an Agreement with the Proposer who submits the proposal judged by the City to be most advantageous.

The Proposer understands that this RFP does not constitute an offer or an Agreement with the Proposer. An offer or Agreement shall not be deemed to exist and is not binding until proposals are reviewed, accepted by appointed staff.

The City reserves the right to reject all proposals, to abandon the project and/or to solicit and re-advertise for other proposals.

1-8. Contractual Agreement: This RFP and Consultant/Contractor proposal shall be included and incorporated in the final award. The order of contractual precedence will be the Contract or Agreement document, original Terms and Conditions, and Proposer response. Any and all legal action necessary to enforce the award will be held in Miami-Dade County and the contractual obligations will be interpreted according to the laws of Florida. **Any additional contract or agreement requested for consideration by the Proposer must be attached and enclosed as part of the proposal.**

1-9. Selection Process: The proposals will be evaluated and assigned points. The firm with the highest number of points will be ranked first; however, nothing herein will prevent the City from assigning work to any firm deemed responsive and responsible.

The City reserves the right to further negotiate any proposal, including price, with the highest rated Proposer. If an agreement cannot be reached with the highest rated Proposer, the City reserves the right to negotiate and recommend award to the next highest Proposer or subsequent Proposers until an agreement is reached.

1-10. Public Records: Upon award recommendation or ten (10) days after opening, whichever occurs first, proposals become "public records" and shall be subject to public disclosure consistent with Chapter 119 Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the RFP, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. Document files may be examined, during normal working hours.

1-11. News Releases: The Proposer shall obtain the prior approval of the City Manager's Office of all news releases or other publicity pertaining to this RFP or the service, study or project to which it relates.

1-12. Insurance: The awarded Proposer(s) shall maintain insurance coverage reflecting at least the

minimum amounts and conditions specified herein. In the event the Proposer is a governmental entity or a self-insured organization, different insurance requirements may apply. Misrepresentation of any material fact, whether intentional or not, regarding the Proposers' insurance coverage, policies or capabilities may be grounds for rejection of the proposal and rescission of any ensuing Agreement.

1. Evidence of General Liability coverage with limits not less than \$1,000,000 per Occurrence/\$2,000,000 Aggregate (Including Policy Number and Policy Period);
2. Evidence of Auto Liability coverage with limits not less than \$1,000,000 per Occurrence/\$1,000,000 Aggregate (Including Policy Number and Policy Period);
3. Evidence of Workers' Compensation coverage with statutory limits and Employer's Liability coverage with limits not less than \$100,000 (Including Policy Number and Policy Period);
4. The City listed as an additional insured (this may be specifically limited to the specific job(s) the contractor will be performing);
5. Minimum 30-day written notice of cancellation.

1-13. Licenses: Proposers, both corporate and individual, must be fully licensed and certified in the State of Florida at the time of RFP submittal. The proposal of any Proposer who is not fully licensed and certified shall be rejected.

1-14. Public Entity Crimes: Award will not be made to any person or affiliate identified on the Department of Management Services' "Convicted Vendor List". This list is defined as consisting of persons and affiliates who are disqualified from public contracting and purchasing process because they have been found guilty of a public entity crime. No public entity shall award any contract to or transact any business in excess of the threshold amount provided in Section 287.017 Florida Statutes for Category Two (currently \$25,000) with any person or affiliated on the "Convicted Vendor List" for a period of thirty-six (36) months from the date that person or affiliate was placed on the "Convicted Vendor List" unless that person or affiliate has been removed from the list. By signing and submitting the RFP proposal forms, Proposer attests that they have not been placed on the "Convicted Vendor List".

1-15. Code Of Ethics: If any Proposer violates or is a party to a violation of the code of ethics of the City of Opa-locka or the State of Florida with respect to this proposal, such Proposer may be disqualified from performing the work described in this proposal or from furnishing the goods or services for which the proposal is submitted and shall be further disqualified from submitting any future proposals for work, goods or services for the City of Opa-locka.

1-16. Drug-Free Workplace: Preference shall be given to businesses with Drug-Free Workplace (DFW) programs. Whenever two or more proposals which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a proposal received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

1-17. Permits and Taxes: The Proposer shall procure all permits, pay all charges, fees, and taxes, and give all notices necessary and incidental to the due and lawful prosecution of the work.

1-18. Protests: Protests of the plans, specifications, and other requirements of the request for proposal and bids must be received in writing by the City Clerk's Office at least ten (10) working days prior to the

scheduled bid opening. A detailed explanation of the reason for the protest must be included. Protests of the award or intended award of the bid or contract must be in writing and received in the City Clerk's Office within seven (7) working days of the notice of award. A detailed explanation of the protest must be included.

1-19. Termination for Convenience: A contract may be terminated in whole or in part by the City at any time and for any reason in accordance with this clause whenever the City shall determine that such termination is in the best interest of the City. Any such termination shall be affected by the delivery to the contractor at least five (5) working days before the effective date of a Notice of Termination specifying the extent to which performance shall be terminated and the date upon which termination becomes effective. An equitable adjustment in the contract price shall be made for the completed service, but no amount shall be allowed for anticipated profit on unperformed services.

PART II

MINIMUM SPECIFICATIONS

SCOPE OF SERVICES:

DESCRIPTION OF SERVICES

The purpose of this Request for Proposals is to obtain the services of a qualified institution capable of providing the necessary banking and related services for the Opa-locka Community Redevelopment Agency (OCRA), in conformity with the requirements contained herein.

SCOPE OF WORK

It is the intent of the Opa-locka Community Redevelopment Agency (OCRA) to select one Bank to provide full banking services for all (OCRA) funds. The objectives are to obtain the best banking services while minimizing the cost to the Agency (OCRA).

The contract for banking services shall commence within One Hundred and twenty (120) days of selection of the Depository Bank and shall terminate two (2) years after the date of commencement. The (OCRA) reserves the right to renew the contract for three (3) additional one (1) year terms pending a mutual agreement between the (OCRA) and the vendor, and a review by the (OCRA) of vendor's contract performance for the previous year. The contract may be terminated by the contractor upon six (6) months prior with written notice to the (OCRA) in the event of substantial failure by the (OCRA) to perform in accordance to the terms of the contract through no fault of the contractor. It may also be terminated by the (OCRA) with or without cause forthwith upon giving oral or written notice to the Contractor.

Prices, terms, and conditions shall remain firm throughout this contract period unless modified or canceled in accordance with the provisions of this Proposal. Should the agreement be renewed, then the pricing of services for the next three (3) twelve (12) month periods may be increased by an amount not to exceed 2.0% or the Consumer Price Index-All Urban Consumers for Miami-Fort Lauderdale as published by the U.S. Department of Labor, whichever is less.

A. CONTRACT OBJECTIVES

The Proposal shall address at a minimum the following objectives:

- Actual daily operational banking needs of the (OCRA).
- Provide maximum service to the (OCRA) while minimizing costs to the (OCRA).

B. ACCOUNT MAINTENANCE

The Opa-locka Community Redevelopment Agency (OCRA) currently maintains two (2) accounts using a combination of concentration, zero-balance and disbursement accounts, as well as one (1) stand-alone relationship account. (OCRA) reserves the right to open additional accounts during the contract period at the price proposed in this proposal.

General Overview of Current Accounts
(OCRA) Accounts and Procurement Card

- Main Operation Account
- Money Market, Interest Bearing Account
- Credit Card Merchant Accounts (7 ZBA)

All balances for ZBA accounts will be maintained in the Operating/Concentration Account. The Payroll, Accounts Payable, Credit Cards and Utility accounts will be reimbursed at the close of the business day, or at the opening of the business day following the day the checks are presented for payment, depending on the Bank's policy. The zero-balance accounts will always have a zero-ledger balance at the beginning of each business day. Deposits through the selected armored car service will be deposited to the Operating/Concentration account and/or Utility Billing Account and all deposit tickets will reflect the account number for the Operating/Concentration account. Deposits to the Utility Billing and Credit Card accounts may also be electronic or through lockbox services.

OCRA ACCOUNTS

Main Operating Account

This account is the main deposit and disbursement account used for routine daily operations, including but not limited to:

1. Deposits from other Government Agencies (County, State and Federal) in the form of ACH and wire transfers and checks.
2. Payments by check, ACH, EFT and wire transfer.
3. Deposits from Credit Card Merchant Accounts via ACH

AVAILABILITY OF FUNDS

Awarded Bank agrees to credit the Opa-locka Community Redevelopment Agency's Main Operating Account for Incoming Wire Transfers the same day, regardless of the time of receipt during the day.

All checks will be based on the awarded Bank's "availability schedule". Proposing banks are required to attach a copy of their current "availability schedule" to the Proposal. Awarded Bank agrees to notify the Finance Director and CRA Director, in writing, of any changes to the schedule. The (OCRA) reserves the right to periodically audit the awarded Bank's compliance with the existing "availability schedule".

POSITIVE PAY

The awarded Bank is required to provide Positive Pay services or other services designed to protect and prevent the occurrence of fraudulent transactions on the Opa-locka Community Redevelopment Agency (OCRA) Accounts. The positive pay file should include a match to the check number, the amount, and the check payee information.

DAILY BALANCE REPORT NOTIFICATION

The awarded Bank will be required to provide the daily balance notification to (OCRA). This notification will be required by 8:00 am, via a computer terminal. This notification will be to the attention of the Finance Director, or designee, and will consist of the following minimum information:

1. Ledger Balance
2. Available (or collected balance)
3. Float for 1,2 and 3 day
4. Summary of debit and credit postings

The available balance shall include the proceeds returned to the Bank from any bank-initiated repurchase agreement from the previous business day. It shall also include the proceeds of all wire transfers received the previous business day, regardless of time of receipt.

PROACTIVE NOTIFICATION

The awarded Bank will be required to provide the daily balance proactive notification to the (OCRA). This notification will be required by 8:00 am, via a computer terminal. This notification will be to the attention of the Finance Director, or other designee, and will consist of the following information:

1. Positive Pay decision
2. Returned Items - Check deposits or ACH
3. Wire Transfers – Income or outgoing (this notification should also occur in real-time).

DIRECT DEPOSIT

The bank shall provide direct deposit of payroll (approximately 25 employees) with file transmission by direct computer link. The direct deposit program should be able to distribute an employee's earnings to a minimum of four (4) accounts.

WIRE TRANSFERS

The (OCRA) receives various wire transfers throughout the month. The (OCRA) will also disburse funds via repetitive wire transfers upon online request of an authorized person, or non-repetitive wire transfers upon online request of an authorized person and confirmation by a second authorized person. The initiator and authorizer must never be the same authorized person.

The (OCRA) desires to enter into a Wire Transfer agreement with the awarded Bank for all incoming and outgoing wire transfers. The Bank is requested to provide a copy of its Wire Transfer agreement with its Proposal. Said agreement must take into consideration the provisions of UCC Article 4A

STATEMENT AND ADVICE FREQUENCY

Monthly bank statements will be for the full calendar month and will be delivered (mailed) to the Finance Department within seven (7) business days and available online within one (1) business day after the end of the month. The statement must be addressed to the CRA Finance Department and not to an individual. The statement must also be accessible online.

A Monthly Account Analysis Statement Report for a particular month will be completed and delivered to the Finance Department within ten (10) business days after the end of the month. This analysis will

contain unit cost, monthly units, average daily balance, float and any and all charges for activities related to services performed for the (OCRA). The payment of fees (preferable settled and paid monthly) to the Bank can be by hard dollar payment, deducted via account analysis from interest or using a compensating balance with the bank. The account analysis statement must be addressed to the CRA Finance Department and not to an individual. The statement must also be accessible online.

DESIGNATED ACCOUNT EXECUTIVE

The Opa-locka Community Redevelopment Agency (OCRA) requests that the proposing banks provide the names of a designated account executive, as well as an alternate. The designated account executives **must have the authority to make timely decisions** in the normal course of business. Resumes must be provided for all key account executives designated to service this account.

ACCESS TO BANK RECORDS

The Opa-locka Community Redevelopment Agency (OCRA), or its authorized representatives, shall have access to the books and records maintained by the Bank with respect to such (OCRA) bank accounts at all reasonable times, including the inspection or copying of such books and records and all memoranda, checks, correspondence or documents pertaining thereto. Such books and records shall be preserved by the Bank as required by applicable regulatory bodies.

OTHER BANKING SERVICES AND CONDITIONS

1. All returned checks due to insufficient funds will not be automatically re-deposited but returned to the (OCRA). NSF checks will be debited to the account originally credited.
2. At no time will any charges be applied against any of the accounts established through this RFP. All charges will be paid through the account analysis. Should the (OCRA) desire to add services not contemplated in this RFP, those charges will be covered by inclusion in the analyzed services or by direct invoice, as directed by (OCRA). Unless agreed to by the (OCRA), this RFP will contain all the costs associated with providing banking services, as requested, to the (OCRA). Additional costs not previously approved or authorized by (OCRA) will not be paid.
3. The (OCRA) will deposit funds equal to or exceeding the gross amount of checks issued and/or wire transfers out. However, if an overdraft occurs due to a clerical error or oversight, all checks presented for payment shall be honored. The Bank will notify the Finance Director and designee immediately so that corrective action can be taken. The Proposer further agrees to waive any penalties or charges if the overdraft is remedied within one business day.
4. All Stop Payment Orders will be transmitted either through Online Banking System or via phone with written follow-up. Upon receipt of the order, the Bank will examine its records and inform the (OCRA) as to whether the specified check has or has not been cashed. If the Bank determines that the specified check has been paid, the Bank will forward to the (OCRA) a copy of said check. If the Bank determines that the specified check has not been paid, the Bank will immediately issue its internal stop payment order and confirm the execution of said order to the (OCRA). Cancellations of Stop Payment Orders (if any) will be processed as above.

5. The Bank will offer the (OCRA) the ability to lock all bank accounts from ACH debits from outside sources. The (OCRA) will provide any exception to the Bank in writing.
6. The (OCRA) anticipates a need for a Positive Pay service. Please provide a complete description of any positive payment programs your Bank may have. Include details and a listing of all fees (if any).
7. The (OCRA) has a need for an “imaging” service for all cancelled checks as well as deposited checks. Please provide details and a listing of all fees (if any).
8. The (OCRA) may occasionally request a large amount of cash in the event of an emergency. Please provide a standard fee (if any) for providing this service as required.
9. Propose any new financial services, account structure, plans or practices deemed to be in the best interest of the (OCRA) if not otherwise addressed in this Proposal.
10. Indicate the dollar amount of credit you would be able to extend to the (OCRA) on a short-term basis through promissory note or line of credit if the (OCRA) decides to avail itself of such service from your institution. The loan funds may be provided either directly by your institution or by your institution as the lead bank with other participating banks.
11. Describe the type of financial services you can provide to the (OCRA) for capital leases of machinery or equipment. Include any limitations your Bank may have.
12. The (OCRA) reserves the right to establish additional accounts in other banks, or provide for additional services from other banks, if the (OCRA) so deems necessary. If the (OCRA) elects to exercise this right, the contract covered by this Proposal shall remain in effect as regards all terms, agreements and conditions without penalty or diminution of ongoing banking services as contained therein and previously provided by the successful bank in this proposal.

AUTOMATION REQUIREMENTS

Please provide a summary of the online banking system including a specification on the equipment required by the OCRA to access your online services. The specification should include any additional information necessary to enable OCRA to communicate electronically with the awarded Bank. The system should be able to export a file for importing to OCRA Enterprise Resource Planning System. The file will need to be formatted to match specifications provided by OCRA for proper import/export from OCRA systems. Please provide a schedule of hours of operation for electronic services. List any exceptions to the general schedule. This specification should include at least the following information:

1. The Recommended Operating System
2. System memory requirements
3. Minimum hard drive requirements
4. Minimum Browser requirements

ONLINE BANKING

The Proposer shall provide for the following minimum online banking services:

1. Report viewing of (OCRA)'s previous day's closing balance and current-day balance reporting with details of all debits and credits that hit the accounts and capability to view at least the last one hundred eighty (180) days of account details.
2. Online image retrieval – unlimited
3. Stop Payment Service
4. ACH Service
5. Account Transfer
6. Wire Transfer Service
7. Special reports
8. Direct Deposit payroll file upload

MISCELLANEOUS ITEMS

Please outline any banking incentive programs for (OCRA) employees such as:

- Free or reduced-cost checking accounts
- Reduced-rate loans
- Other free or reduced-cost services provided to Bank customer's employees.
- Interest Bearing Checking Account

On occasion, the (OCRA) receives Canadian checks. Some are payable in US currency, and some are payable in Canadian currency. Please state your policy on handling these and other foreign checks.

CONVERSION SUPPORT

1. If your company is selected, please discuss the level of support your company would commit to facilitating the (NMCRA)'s conversion to your company's systems.
2. Please define the number of staff who would be available to support the (OCRA)'s conversion. Indicate the nature of their professional or technical qualifications.
3. Please provide an outline and time schedule of the tasks necessary to facilitate a conversion.
4. Describe the type of support your company would require from the (OCRA) in terms of staff, time, and equipment.
5. Need to add a provision for initial and on-going training for using their on-line access.

PART III

PROPOSAL REQUIREMENTS

3-1 RULES FOR PROPOSALS

In order to maintain comparability and enhance the review process, proposals shall be organized in the manner specified below and include all information required herein. The proposal must name all persons or entities interested in the proposal as principals. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal pursuant to this RFP.

3-2 SUBMISSION OF PROPOSALS

The proposal shall be submitted on 8 ½ "x 11" paper, portrait orientation, with headings and sections numbered appropriately. Ensure that all information is written legibly or typed. The following should be submitted for a proposing firm to be considered:

3.2.1 Cover Page - Show the name of Proposer's agency/firm, address, telephone number, name of contact person, date, and the proposal number and description.

3.2.2 Tab 1 - Table of Contents

Include a clear identification of the material by section and by page number.

3.2.3 Tab 2 - Letter of Transmittal

3.2.3.1 Limit to one or two pages.

3.2.3.2 Briefly state the Proposers understanding of the work to be done and make a positive commitment to perform the work.

3.2.3.3 Give the names of the persons who will be authorized to make representations for the Proposer, their titles, addresses and telephone numbers.

3.2.3.4 Provide an official signature of a Corporate Officer certifying the contents of the Proposer's responses to the City's Request for Proposal.

3.2.4 Tab 3 - General Information

3.2.4.1 Name of Business.

3.2.4.2 Mailing Address and Phone Number.

3.2.4.3 Names and contact information of persons to be contacted for information or services if different from name of person in charge.

3.2.4.4 Normal business hours.

3.2.4.5 State if business is local, national, or international and indicate the business legal status (corporation, partnership, etc.).

3.2.4.6 Give the date business was organized and/or incorporated, and where.

3.2.4.7 Give the location of the office from which the work is to be done and the number of professional staff employees at that office.

3.2.4.8 Indicate whether the business is a parent or subsidiary in a group of firms/agencies. If it is, please state the name of the parent company.

3.2.4.9 State if the business is licensed, permitted and/or certified to do business in the State of Florida and attach copies of all such licenses issued to the business entity.

3.2.5 Tab 4 – Project Approach

Describe in detail your proposal to fulfill the requirements of the scope of services listed in section 2.2 of this RFP.

3.2.6 Tab 5 – Experience and Qualifications

3.2.6.1 Specify the number of years the Proposer has been in business.

3.2.6.2 Identify the Proposer's qualifications to perform the services identified in this RFP as listed in section 2-2 of the Scope of Services.

Include resumes, not exceeding one page each, of all key personnel who will be assigned to the City.

3.2.7 Tab 6 – Schedule

3.2.7.1 Include a timetable that identifies the amount of time required to complete each component of the Program.

3.2.7.2 Indicate the earliest available start date for your project team.

3.2.7.3 Indicate the project completion date based on the date provided in 3.2.7.1.

3.2.8 Tab 7 – Pricing of Services

3.2.8.1 Fee basis should be an all-inclusive, base fee.

3.2.9 Tab 8 – References

3.2.9.1 List a minimum of three (3) references in Florida for which the proposer has provided elevator services. Include the name of the organization, brief description of the project, name of contact person telephone number and email address.

3.2.10 Tab 9 – Additional Forms

Proposers must compete and submit as part of its Proposal all of the following forms and/or documents

- Proposer Qualifications
- Certification regarding debarment and suspension
- Drug Free workplace certification

FAILURE TO SUBMIT ALL OF THE ABOVE REQUIRED DOCUMENTATION MAY DISQUALIFY PROPOSER.

PART IV EVALUATION OF PROPOSALS

4-1 SELECTION COMMITTEE

A Selection Committee, consisting of City personnel, will convene, review and discuss all proposals submitted.

The Selection Committee will use a point formula during the review process to score proposals and assign points in the evaluation process in accordance with the evaluation criteria. The Proposer shall satisfy and explicitly respond to all the requirements of the RFP including a detailed explanation of how the services shall be performed.

Each proposal will be reviewed to determine if the Proposal is responsive to the submission requirements outlines in the Solicitation. A responsive Proposal is one which follows the requirements of this Solicitation that includes all documents are submitted in the format outlined in this Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may result in the Proposal being deemed non-responsive. The Contract (s) will be awarded to the most responsive proposer whose Proposal best serves the interest of and represents the best values to the City of Opa-locka.

4-2 EVALUATION CRITERIA

The Committee may select and choose to invite any and/or or all firms to make a presentation and be interviewed by the Committee as part of the evaluation process for this Solicitation. The Committee's decision will be communicated by staff to all Respondents. The Respondent's presentation may clarify but may not modify their submitted proposal. Any discussion between the presenter (s) and Evaluation Committee during presentations are intended only for purposes of providing clarification in response to questions from the Committee.

Category	Points
Experience and Qualifications of professional personnel assigned to project 1. Number of years providing Banking and Financial services 2. Qualifications and experience of staff 3. Licensing 4. Adherence to requirements, forms and qualifications listed in this RFP	25
References 1. Performance of similar services for governmental clients including at least two references	10
Resources and approach 1. Adequate resources 2. Proposed plan and approach to fulfilling scope	30
Price Proposal 1. Cost of proposed services	35
TOTAL	100

4-3 ORAL PRESENTATIONS

Proposers may be required to make individual presentations to the City Selection Committee in order to clarify their proposals. Only those firms with the highest rated scores in accordance with the stated criteria and their weights will be invited to give oral presentations. However, the City has the right to accept the

best proposal as submitted, without discussion or negotiation.

If the CRA determines that such presentations are needed, a time and place will be scheduled for oral presentations. Each Proposer shall be prepared to discuss and substantiate any of the areas of the proposal submitted, and its qualifications to perform the specified services. During the oral presentations, the Proposers should relate their discussion to the evaluation criteria, which will include (but not be limited to) their approach to the project. The proposed Project Manager must be in attendance.

The Evaluation Criteria may be changed for the oral presentation evaluation phase. References and site visits (if completed) shall be included in the final evaluation criteria, along with other criteria and weights as determined by the Selection Committee. Finalists will be informed as to the revised criteria, if any, prior to their oral presentation.

Additionally, prior to award of an Agreement pursuant to this RFP, the City may require Proposers to submit such additional information bearing upon the Proposer's ability to perform the services in the Agreement as the City deems appropriate.

4-4 FINAL SELECTION

The City of Opa-locka will select the firm that meets the best interests of the City. The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated agreement. The City's decisions will be final. Following the notification of the selected firm, it is expected that an Agreement will be executed between both parties. City staff will recommend award to the responsible Proposer whose Proposal is determined to provide overall best value to the City, considering the evaluation factors in this RFP.

4-5 AWARD AND CONTRACT EXECUTION

After review by the Selection Committee of the proposals and oral presentations a recommendation will be made to the Interim Manager for submission to the OCRA Board for final approval. Upon Board authorization, contract negotiations will be initiated with the first ranked firm. If those negotiations are unsuccessful, the OCRA will formally terminate negotiations with the first ranked firm and will commence contract negotiations with the next ranked firm, etc. Upon successful contract negotiations with the prevailing firm, the remaining firms will be notified that the process has been completed and that they were not selected.



RFP NO. 22-XXXXXXX
PROPOSER QUALIFICATIONS

BANKING SERVICES FOR
OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

Name: _____

Address: _____

City, State, Zip: _____ Phone/Fax: _____

2. Check One: Corporation () Partnership () Individual ()

3. If Corporation, state:

Date of Incorporation: _____ State in which Incorporated: _____

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization: _____

5. **Name and Title of Principal Officers** **Date Elected:**

_____	_____
_____	_____
_____	_____
_____	_____

6. The length of time in business: _____ years

7. The length of time (continuous) in business as a service organization in Florida:
_____ years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months.

9. A copy of County and/or Municipal Occupational License(s)

Note: Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.



RFP NO: 22-XXXXXXX
PRICE PROPOSAL FORM

BANKING SERVICES FOR
OPA-LOCKA
COMMUNITY REDEVELOPMENT AGENCY

Firms must use the Cost Proposal below to submit your Firm's cost for this project indicated in the Scope of Service herein.

The City reserves the right to increase, decrease, and/or choose the items and quantities below for the Project to meet its available budget using the hourly rates provided below.

Proposing firm must completely fill out each row below.

Your firm must provide a detailed fee schedule that explains the cost and services for each description of task.

LUMP SUM PRICE: \$_____

SUBMITTED THIS _____ DAY OF _____ 2022.

BID SUBMITTED BY:

Company

Telephone Number

Name of Person Authorized to Submit Bid

Fax Number

Signature

Email Address

Title



OPA-LOCKA CRA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature _____

Printed Name _____



OPA-LOCKA CRA
RFP NO. 22-XXXXXXX

DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).
4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by _____ the
(Name)

_____ of _____
(Title/Position) (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

Date

Signature



**OPA-LOCKA CRA
NON-COLLUSION AFFIDAVIT
STATE OF FLORIDA - COUNTY OF MIAMI DADE**

_____ being first duly sworn, deposes and says that:

- (1) He/She/They is/are the _____
(Owner, Partner, Officer, Representative or Agent) of
_____ the PROPONENT that has submitted the attached proposal;
- (2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness

By: _____
Signature

Witness

Print Name and Title



NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the Opa-locka CRA. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: _____

Title: _____

Sworn and subscribed before this

____ day of _____, 20____

Notary Public, State of Florida

(Printed Name)

My commission expires: _____



E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

- a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub-vendors/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the CRA; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.



E-VERIFY FORM

Definitions:

“Contractor” means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

“Subcontractor” means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:

- a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and
- b) All persons (including sub-vendors/subcompanies/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., “Employment Eligibility,” as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

<u>CRA - Summary</u>	FY 23
Account Title	Budget
REVENUES	
City Tax Increment Revenue	1,154,464
County Tax Increment Revenue	568,291
Total Tax Increment Revenue	1,722,755
Carryover from prior year (cash & equiv.)	2,340,453
Misc. Revenue	24,000
(A) REVENUE TOTAL	4,087,208
EXPENDITURES	
<u>Administrative Expenditures:</u>	
Accounting & Audits	24,000
Advertising & Notices	7,500
Local Travel	1,000
Other Admin. Exp (attach list)	122,434
County Admin Fee 1.5%	8,524
(B) Subtotal Adm. Exp	163,458
<u>Operating Expenditures:</u>	
Employee Salary & Fringe	133,468
Printing & Binding	2,500
Marketing/Promotional Events/Positioning	50,000
Out of Town Travel	11,675
Conferences & Meetings	5,100
Education	5,000
Legal Services/Court Costs	35,000
Professional Services	100,000
Apprenticeship Training	150,000
Commercial Grants	400,000
Home Ownership / Rental Assistance	240,000
Other Contracted Services	302,000
Total Operating Expenditures	1,434,743
<u>CAPITAL PROJECTS - Grants & Other</u>	
Development Assistance	1,600,000
Farmers Market	20,000
Community Policing	20,000
Art in Public Places	50,000
Housing Initiatives	100,000
Total Cap Projects - Grants & Other	1,790,000
<u>CAPITAL PROJECTS - Infrastructure</u>	
Capital/Infrastructure Grants	649,007
Total Cap Projects - Infrastructure	649,007
(C) Total Operating. Expense + Capital	3,873,750
(D) Reserve/Contingency	50,000
EXPENDITURE TOTAL (B+C+D)	4,087,208
CAPITAL PROJECTS	
Historic Building Renovations	250,000
Parks Fence	50,000
Streetscape	200,000
Park Amenities	119,007
New Opa-locka Signage/Marquee	30,000
Total Project Dollars:	649,007
YEAR-END CARRY-OVER	-