

City of Opa-locka

City Commission Chambers
215 Perviz Avenue
Opa-locka, FL 33054



Virtual COVID-19 WORKSHOP

Agenda

Thursday, June 4, 2020

5:30 PM

City Commission

Mayor Matthew A. Pigatt

Vice Mayor Chris Davis

Commissioner Sherelean Bass

Commissioner Alvin Burke

Commissioner Joseph L. Kelley

Appointed Officials

City Manager John E. Pate

City Attorney Burnadette Norris-Weeks

City Clerk Joanna Flores, CMC



CITY OF OPA-LOCKA

VIRTUAL COMMISSION MEETING PROCEDURES

Pursuant to Governor Ron DeSantis Executive Order Number 20-69, the following rules will ensure that the City Commission Meetings and any other necessary city public meetings, governed by Florida's public meeting laws will provide for necessary public notice, allow for public participation and are conducted in the Sunshine. The following rules shall govern all City of Opa-locka public virtual meetings during the duration of Executive Order Number 20-69.

Virtual public meetings will be aired through Livestream, accessible at: <https://www.youtube.com/user/CityofOpaLocka>

All residents will be able to view the meeting by tuning in to the link mentioned above. If you have comments you must submit those using the email address provided under the Public Comment section below.

Platform

All City of Opa-locka public meetings shall be conducted via Zoom or other similar platform. *Please note that Governor DeSantis' Executive Order 20-69, suspended the requirement of a quorum to be present in person or requires a local government to meet at a specific public place.*

Meeting Notice

The City of Opa-locka will send notice of virtual meetings in the same manner as all other commission meetings. Additionally, the notice will include an email address with instructions on providing comments ahead of the meeting.

Public Comment

The public may comment by submitting their comment ahead of the meeting via email to PublicComments@opalockafl.gov. Please be sure to state your full name and address in your email for your comment.

Comments submitted by members of the public by email will be read into the record during the meeting as long as they provide the comments by the deadline, 2 hours prior to the scheduled meeting time. Comments received after the deadline will be kept for the record, but will not be read during the meeting.

For questions and/or additional information, please contact the Office of the City Clerk at (305) 953-2800 or (786) 877-4038.

CITY OF OPA-LOCKA

“The Great City”

VIRTUAL WORKSHOP (COVID-19)

Thursday, June 4, 2020

5:30 p.m.

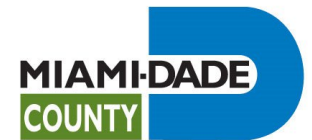
AGENDA

- 1. WELCOME/OPENING REMARKS:**
- 2. ROLL CALL:**
- 3. INVOCATION:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. PUBLIC COMMENT:**
Agenda item(s) only
- 6. DISCUSSION ITEMS:**
 - a) City’s Response to the Coronavirus Disease 2019 (COVID-19)**
 - b) City of Opa-locka Parks & Recreation**
Summer Camp 2020 Post COVID-19 Reopening Plan
- 7. ADJOURNMENT:**



Summer Camp 2020

Post Covid-19 reopening plan



PARTNERSHIP

Parks & Recreation Department	Teen Up-Ward Bound, Inc
Recruitment & Registration	Recruitment & Registration
Building Maintenance	Janitorial Services
Building Inspection	Childcare Licensing
Janitorial Services	Staffing
Community Outreach Activities	Programming
	Community Outreach Activities
	Meals

- Collectively facilitate and manage Afterschool and Summer Camp

SERVICES OFFERED BY TEEN UPWARD BOUND DURING THE COVID-19 PANDEMIC

- ❑ Main office was available for children to have internet access, printing and scanning capability, use of laptop computers, tutoring services, enrichment activities and meal distribution.
- ❑ Meal distribution throughout the City of Opa-Locka weekly; focus areas were the 22 Avenue Apartments and The Gardens Apartments (also known as the Back Blues)
- ❑ Hot meals drive thru
- ❑ Staff available to offer virtual academic support using Microsoft Office and Zoom platforms

**TRANSITIONING TO THE
“NEW NORMAL”
FOR YOUTH AND SUMMER CAMPS**

CDC RECOMMENDATIONS FOR SUMMER CAMP 2020

- Operate at 50% capacity
- Small groups of campers stay together all day, each day. Campers remain at least 6 feet apart and do not share objects. Outdoor activities are prioritized.
- EMPASIZE HANDWASHING! Soap and water should be used for handwashing; if soap and water is not available; hand sanitizer that contains at least 60% of alcohol may be used.
- Mandatory Face Coverings
 - Staff and campers will be required to wear face covering when feasible and are most essential in times when physical distancing is difficult. Any persons entering camp location is required to wear a face covering.

CDC RECOMMENDATIONS FOR SUMMER CAMP 2020

- Employees and staff should stay home if they are sick, tested positive for COVID-19, or has been in contact with any person who has tested positive for COVID-19.
- Signs and messaging
 - Foot traffic signs, handwashing signs, and other COVID-19 related messaging will posted on the outside of the building and heavily throughout the building.
 - Regular COVID-19 announcement will be made on a PA system regularly throughout the day with reminders and updates.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Cleaning and Disinfection

- [Clean and disinfect](#) frequently touched surfaces (e.g., playground equipment, door handles, sink handles, drinking fountains) within the camp facility and in any [shared transportation](#) vehicles at least daily or between use as much as possible. Use of shared objects (e.g., art supplies, nap mats, toys, games) will be limited when possible, or cleaned between use.
- A schedule for increased, routine cleaning and disinfection has been implemented; staff will report an hour prior to camp start time to clean and disinfect and stay an hour prior to camp ending time daily.
- Use gloves when removing garbage bags or handling and disposing of trash. [Wash hands](#) after removing gloves.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Shared Objects

- Discourage sharing of items that are difficult to [clean, sanitize, or disinfect](#).
- Camper's belongings will be separated from others' and in individually labeled containers, cubbies, or areas.
- Adequate supplies are available to minimize sharing of high-touch materials to the extent possible (e.g., assign art supplies or other equipment to a single camper), or limit use of supplies and equipment to one group of campers at a time and clean and disinfect between use.

- Water System

- Use of water systems will be prohibited. Bottled water will be provided at all times.

MAINTAINING A HEALTHY ENVIROMENT

CDC RECOMMENDATIONS

- Modified Layouts
 - Space seating at least 6 feet apart.
 - Outdoor activities will be prioritize where social distancing can be maintained as much as possible.
 - Create [social distance](#) between campers on school buses (e.g., seat children one child per row, skip rows) when possible.
- Physical Barriers and Guides
 - Physical barriers, such as sneeze guards and partitions, particularly in areas where it is difficult for individuals to remain at least 6 feet apart will be installed.
 - Physical guides, such as tape on floors or sidewalks and signs on walls, to ensure that staff and campers remain at least 6 feet apart in lines and at other times (e.g., guides for creating “one way routes” in hallways) will be installed.
- Communal Spaces
 - Shared spaces playgrounds with shared playground equipment have staggered use and [clean and disinfect](#) between use.

Food Service

Children Trust and CDC Guidelines

- Food Service
 - Campers will be allowed to bring their own meals as feasible, and eat in separate areas or with their smaller group, instead of in a communal dining hall or cafeteria.
 - Disposable food service items (utensils, dishes) will be used at all time. Individuals should [wash their hands](#) after removing their gloves or after directly handling used food service items.
 - If food is offered at any event, each attendee will be provided pre-packaged boxes or bags
 - Summer meal will be provided by State of Florida authorized vendor FI IPANY. Meals will be delivered individually packaged for meal distribution.



ARRIVAL and DEPARTURE PROCEDURES

CDC RECOMMENDATIONS

- ALL SIGN IN AND SIGN OUT PROCEDURE WILL TAKE PLACE OUTSIDE OF THE BUILDING.
 - Parents will not be permitted inside of the building during arrival and departure times.
 - All campers are required to report to camp between 9:00 am and 10:00 am. If any persons have to arrive or depart outside of designated times, prior notification is required to allow required procedures to be followed.
 - Health assessments for staff and campers will be completed prior to entering the building.
 - Any person with an unacceptable temperature will not be able to attend camp or report to work.
 - When feasible, the same person is recommended to drop off and pick up camper daily.



DAILY CAMP ACTIVITIES

LITERACY ACTIVITIES

- Literacy activities will be facilitated with social distancing
- Certified teacher will facilitate differentiated instruction for each group throughout the day.
- Activities completed using laptop computers, tablets, individual journals.
- PlayBooks Readers Theater will be the approved Children's Trust curriculum used throughout the summer.
- Summer Teen Entrepreneurial Program
 - Supplemental curriculums
 - iReady
 - CLEVER
 - Read Works
 - Variety of literacy games and challenges

FITNESS ACTIVITIES

- Fitness activities will be facilitated with social distancing
- SPARKS PE curriculum will be the curriculum used
- Fitness instruction may be done virtually using Microsoft Teams and/or Zoom
- Additional fitness equipment will be purchased to ensure ample equipment is available to limit equipment use by multiple camps; and equipment will be cleaned and sanitized after each use.
- Priority will be given to outdoor fitness activities

ARTS & CRAFTS ACTIVITIES

- Literacy activities will be facilitated with social distancing
- Arts & Crafts instruction may be done virtually using Microsoft Teams and/or Zoom
- Additional arts & crafts supplies and equipment will be purchased to ensure ample is available to limit equipment use by multiple camps; and equipment will be cleaned and sanitized after each use.
- Priority will be given to virtual and outdoor activities
- Type arts & craft activities will be paintings, paper mache, mosaic tiles, sketchbook journaling, etc.

FREE CHOICE ACTIVITIES

- Definition of “free choice”
 - A variety of activities that campers may choose from during specified timeframe.
- Free choice activities will be facilitated with social distancing and face coverings; when feasible
- Free choice activities will include
 - Board games
 - Video games
 - Table pool
 - Knock hockey
 - Corn Hole

FIELDTRIPS

- Field trip activities will be facilitated with social distancing
- Scheduled field trips
 - Virtual Painting class
 - Jungle Island experience
 - Game Truck
 - On-Site obstacle course
 - Virtual Reading/guest speakers
- Field trips will be facilitated virtually and/or in-house
 - Vendor will come to camp location. Vendor will have a health assessment prior to entrance into camp location.
- In-person field trips
 - May resume once authorities say it is safe to do so



RECRUITMENT AND ADVERTISING



Who will be given priority registration

1. Priority will be given to children of first responders and essential workers
2. Campers that have attended camp in the past (registered with the parks department and TUB)
3. City of Opa-Locka residents
4. Community at-large



HOW WILL THEY KNOW WHEN and WHERE TO REGISTER?

- Telephonic notifications
- Digital notifications, i.e. text messaging
- Bulk mailing
- Flyers distributed in places with high youth traffic such local clinics, grocery/retail stores, laundry mats.
- Parks & Rec department
- Opa-Locka City Hall

Registration

- Applications available in English, Spanish, and Creole
- Application can be emailed to Teen Up-Ward Bound
- Mass Registration can be schedule and held outside of Sherbondy Village
 - This event can be advertised prior to event
- Sherbondy Village
- TUB Main office
 - 717 Opa-Locka Blvd

PPE PURCHASES and PPE NEEDED

- NO CONTACT DIGITAL THERMOMETERS-PURCHASED
- DISPOSABLE GLOVES-PURCHASED
 - NEED TO PURCHASE MORE-PRODUCT ON BACK ORDER
- FACIAL COVERING-PROVIDED BY THE CHILDRENS TRUST, PURCHASED BY TUB.
 - NEED TO PURCHASE MORE
- INDIVIDUAL DESK-STILL NEEDED
- SNEEZE GUARDS-STILL NEEDED
- CHAIRS-PURCHASED
- TABLES-PURCHASED
- HAND SOAP-PURCHASED
- HAND SANITIZER-PURCHASED

PPE PURCHASES and PPE NEEDED

- SANITATION AND CLEANING SUPPLIES-PURCHASED
- OUTDOOR TENTS-PURCHASED
 - 4 MORE TENTS NEEDED
- COOLERS-NEEDED
- DISPOSABLE CLEANING CLOTHS
- ROOM DIVIDERS-NEEDED

OTHER PENDING COLLABORATIONS

- FIU Reading Explorers Program
- FLIPANY Nutrition Program
- Project Rise

RESOURCES

- <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>
- <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>



QUESTIONS & COMMENTS