

City of Opa-locka

*Commission Chamber
215 Perviz Avenue
Opa-locka, FL 33054*



REGULAR COMMISSION MEETING Agenda

**Wednesday, October 12, 2022
7:00 PM**

City Commission

**Mayor Veronica J. Williams
Vice Mayor John H. Taylor Jr.
Commissioner Sherelean Bass
Commissioner Chris Davis
Commissioner Audrey Dominguez**

Appointed Officials

**Interim City Manager Darvin Williams
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by 7:00 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA

“The Great City”

AGENDA

REGULAR COMMISSION MEETING

October 12, 2022

7:00 PM

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

DELTA DAYS IN THE CITY OF OPA-LOCKA

Presentation by Mayor Veronica J. Williams

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions)

7. APPROVAL OF AGENDA:

8. APPROVAL OF MINUTES:

Special Commission Meeting Minutes - August 22, 2022

Regular Commission Meeting Minutes - September 14, 2022

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

10. PUBLIC PRESENTATIONS:

11. CITIZENS' FORUM:

(Opportunity for discussion of any concerns – please limit to 3 minutes)

12. ACTION ITEMS (items from consent agenda pull list):

13. ADMINISTRATION:

CONSENT AGENDA:

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

C. RESOLUTION(S):

17. CITY MANAGER'S REPORT:

1. ***Special Presentations***
Illegal Dumping Task Force
Hurricane Preparedness Plan
Environmental Task Force

18. OFFICIAL BOARD REPORTS:

19. FUTURE AGENDA ITEMS:

20. MAYOR/COMMISSION REPORTS:

21. OFFICIAL BOARD APPOINTMENTS:

22. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

1. City of Opa-locka Planning & Zonning Appeals Board Meeting on **Tuesday, October 11, 2022** at 7:00 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
2. Community Baby Shower sponsored by Commissioner Dr. Sherelean Bass on **Friday, October 14, 2022** at 7:00 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
3. Hispanic Heritage Month Celebration sponsored by Commissioner Dominguez on **Saturday, October 15, 2022** from 6:00 p.m. - 9:00 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
4. 2nd annual CONGA-LOCKA Hispanic Heritage Latin Music Festival sponsored by Vice Mayor John Taylor & City Commission on **Sunday, October 16, 2022** from 5:00 p.m. - 9:00 p.m. at the Opa-locka Municipal Complex, 780 Fisherman Street, Opa-locka, Florida.
5. Opa-locka Community Redevelopment Agency Meeting, **Tuesday, October 18, 2022** at 5:30 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
6. City of Opa-locka Community Relations, Recreation and Activities Board Meeting on **Wednesday, October 19, 2022** at 6:30 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida
7. City of Opa-locka Historic Environmental Preservation Board Meeting on **Thursday, October 27, 2022** at 6:00 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
8. Free aerobics classes sponsored by Vice Mayor Taylor **every Monday & Wednesday** from 6 p.m. - 7 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.
9. Feedback Fridays with City of Opa-locka Commissioner Sherelean Bass, **every Friday** from 4:00 p.m. – 5:00 p.m., Opa-locka Municipal Complex, 780 Fisherman Street, 4th Floor, Opa-locka, Florida.

10. City of Opa-locka Human Resources Department presents “Who wants to work Wednesdays” Open House, **every Wednesday** from 10:00 a.m. – 11:30 a.m., Opa-locka City Hall, 780 Fisherman Street, 1st floor lounge, Opa-locka, Florida. Offering on the spot interviews.

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.

CITY OF OPA-LOCKA

“The Great City”

CLERK’S ACTION SUMMARY MINUTES

SPECIAL COMMISSION MEETING

August 22, 2022

6:15 P.M.

1. CALL TO ORDER:

Mayor Williams called the meeting to order at 6:23 p.m. on Monday, August 22, 2022 at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida.

2. ROLL CALL:

The following members of the City Commission were present: Commissioner Sherelean Bass, Commissioner Chris Davis, Commissioner Audrey Dominguez, Vice Mayor John H. Taylor Jr., and Mayor Veronica Williams. Also, in attendance were: Interim City Manager Darvin Williams, City Attorney Burnadette Norris-Weeks and City Clerk Joanna Flores.

3. INVOCATION:

The Invocation was delivered by Mayor Williams.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. PUBLIC INPUT: (*agenda items only*)

Mayor Williams opened the floor for Public Input.

There being no members of the public to address the Commission, Mayor Williams closed Public Input.

6. RESOLUTION:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF CUNNINGHAM COMMUNICATIONS CONSULTING COMPANY D/B/A THE BRAND ADVOCATES, INCORPORATED FOR PUBLIC RELATIONS AND MARKETING CONSULTANT SERVICES PURSUANT TO RFP NO. 22-0614100 AND FURTHER AUTHORIZING THE CITY MANAGER TO**

ENTER INTO AN AGREEMENT FOR SAME, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIVE THOUSAND DOLLARS (\$105,000.00) PER FISCAL YEAR; PROVIDING FOR INCORPORATION; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by City Attorney Norris-Weeks.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 6-1.

Interim City Manager Williams informed the Commission that the resolution proposed by Agenda Item 6-1 presents the selection of the panel recommendation for the request for proposals process for the City's public relations firm. The Manager acknowledged that all of the Members of the Commission have stressed to him that this needs to get done and he said that it is something he has been looking to get done since starting as Manager in April of this year. He said that the selection of the committee was Brand Advocates, which he informed the Commission were present at the meeting to have a discussion with them as they see fit, adding that all other participants in the request for proposals process were also invited, should the Commission decide to go in a different direction.

It was moved by Vice Mayor Taylor, seconded by Commissioner Davis to discuss Agenda Item 6-1.

Mayor Williams invited the representatives of The Brand Advocates to approach the podium to address the Commission.

Mr. Courtney Cunningham introduced himself as a managing partner of The Brand Advocates and also introduced his wife and partner Tasha Cunningham who he said is also with the firm.

Commissioner Dominguez asked if The Brand Advocates had worked with a municipality or government entity in the past.

Ms. Tasha Cunningham stated that The Brand Advocates specializes in working with municipalities and state agencies, including the City of Vero Beach, City of Kissimmee, City of Fort Lauderdale and dozens of other municipalities that they represent as well.

Mayor Williams thanked the representatives of The Brand Advocates for being present at the meeting, adding that she wanted them to be there so that the Commission could get a visual of who they are. The Mayor shared that at the last

Commission Meeting, she shared one of Ms. Tasha Cunningham's quotes that she found to be very touching and thanked them again for being there.

There being no additional discussion, the resolution proposed in Agenda Item 6-1 passed by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Mayor Williams	Yes

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING A GRANT APPLICATION FOR RESTORATION OF THE CITY'S HISTORIC FIRE STATION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by City Attorney Norris-Weeks.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 6-2.

Interim City Manager Williams stated that they are very excited to move forward on the resolution proposed by Agenda Item 6-2 and he said that he wanted to bring it before the Commission during the Special Commission Meeting because of the time sensitive nature. The Manager said that they are always looking for outside funding or grants to move on items that are important to the City, and he reported that the resolution would ratify a grant that is time sensitive, that they want to move on and get the Commission's permission in the hopes that they will support it and allow them to pursue the funding for the rehabilitation and restoration of the Historic Fire Station.

It was moved by Commissioner Davis, seconded by Vice Mayor Taylor to discuss Agenda Item 6-2.

Vice Mayor Taylor stated that he is happy to see that the resolution is here, and he supports it 100%. The Vice Mayor asked whether there was a plan on what is going to be done with the Historic Fire Station or if that is still in the works.

Interim City Manager Williams informed the Commission that there is a plan for the Historic Fire Station, but it is not something that he is ready to state for the record.

Vice Mayor Taylor stated that he understood and thanked Manager Williams.

Mayor Williams noted that initially the project was \$300,000 and it's now updated to \$250,000, adding that it represents a cost savings.

Interim City Manager Williams stated that Mayor Williams was correct that the updated project cost represents a cost savings.

Mayor Williams joined Vice Mayor Taylor in also thanking Interim City Manager Williams for bringing the resolution proposed by Agenda Item 6-2 before the Commission, acknowledging that any restoration of any property or historic property is needed and is going to be welcomed by everyone.

Commissioner Davis echoed the sentiments of his colleagues and said he is glad to see that the City is being proactive and going after grants to restore some of the historic structures. In reviewing the opportunity presented by the resolution proposed by Agenda Item 6-2, he noted that there is a match requirement and asked that the actual dollar amount be stated for the record, given the \$250,000 expenditure.

Interim City Manager Williams asked Budget Administrator Anathan to address Commissioner Davis' question.

Budget Administrator Anathan informed the Commission that the grant is a one-for-one match, and he said that the project could be as expensive as \$250,000, thus the City's portion would be \$125,000.

Commissioner Davis shared his understanding that the grant is a 50% match.

Budget Administrator Anathan confirmed that Commissioner Davis' understanding was correct.

There being no additional discussion, the resolution proposed in Agenda Item 6-2 passed by a 5-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes

Commissioner Davis	Yes
Mayor Williams	Yes

3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EAC CONSULTING, INC. FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES FOR THE PROVISION OF A SANITARY SEWER EVALUATION SURVEY (PHASE I) FOR LIFT STATIONS 1, 2, 3, 3D, 6, 9, 10, 11A, 11B, 11C, 11D, 12, 14, 15, AND 16, PURSUANT TO RFQ NO. 20-0324200; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

The above resolution was read by City Attorney Norris-Weeks.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 6-3.

Interim City Manager Williams informed the Commission that the resolution proposed by Agenda Item 6-3 was brought before the Commission during a Special Commission Meeting because it is also time sensitive. The Manager explained that there are only certain times of the year during which the City is able to do these evaluations through the Public Works Department, and he said that for Phase I, they will be completing the evaluation for 15 of the City's pump stations.

It was moved by Commissioner Bass, seconded by Commissioner Davis to discuss Agenda Item 6-3.

Commissioner Bass asked if the evaluation would be completed at all of the City's pump stations or just a portion of them.

Interim City Manager Williams informed the Commission that the proposed evaluation would be completed at just a portion of the City's pump stations.

Commissioner Davis asked how many pump stations the City still has under moratorium.

Interim City Manager Williams asked Public Works Director Airia Austin to respond to Commissioner Davis' question.

Public Works Director Airia Austin informed the Commission that the City currently only has 2 of its 19 pump stations under moratorium.

Commissioner Davis asked which 2 pump stations are currently under moratorium.

Public Works Director Airia Austin stated that pump station 5 and 7 are currently under moratorium.

Commissioner Bass asked how many pump stations the City has in total.

Public Works Director Airia Austin informed the Commission that the City has 19 pump stations.

There being no additional discussion, the resolution proposed in Agenda Item 6-3 passed by a 5-0 vote.

Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Dominguez	Yes
Mayor Williams	Yes

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO RENEWAL INSURANCE CONTRACTS WITH AVMED, INC. AND METLIFE FOR MEDICAL, DENTAL, AND VISION INSURANCE FOR CITY EMPLOYEES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by City Attorney Norris-Weeks.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 6-4.

Interim City Manager Williams informed the Commission that the resolution proposed by Agenda Item 6-4 is time sensitive as well and he pointed out that it is something that the Commission should be familiar with as they have to vote on this annually usually in the month of August. The Manager said that the purpose of the resolution proposed by Agenda Item 6-4 is to authorize his Office to move forward with contracting services with AvMed for health insurance and with MetLife for dental and vision insurance services for City Employees. He reported that due diligence was done to seek out bids and offers from all of the major carriers, with this being the best offer that they could possibly receive. Manager Williams said that the City will continue with AvMed because no other health insurance company

was able to match or beat AvMed, and permission from the Commission is being requested to move forward with that contract.

It was moved by Commissioner Dominguez, seconded by Commissioner Davis to discuss Agenda Item 6-4.

There being no additional discussion, the resolution proposed in Agenda Item 6-4 passed by a 5-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Mayor Williams	Yes

7. **FIRST READING ORDINANCE / PUBLIC HEARING:**
1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH SFSE LLC d/b/a SOUTH FLORIDA SCHOOL OF EXCELLENCE TO OCCUPY SPACE AT 780 FISHERMAN STREET; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS OF LAW; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

The above resolution was read by City Attorney Norris-Weeks.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 7-1.

Interim City Manager Williams shared his excitement to bring the time-sensitive ordinance proposed by Agenda Item 7-1 before the Commission, which he said was a lease agreement for the Commission’s consideration and approval. The Manager reminded the Commission that his administration has plans to provide the Commission with new chambers on the third floor, in addition to moving the Police Department to the first floor for better security and protection of the entire building. He explained that this will allow for an expansion of space for the school for the City’s beloved autistic kids. Manager Williams said that they would like to get approval from the Commission to execute the lease agreement, so that the school can inhabit the entire second floor and they can begin the build out on the third floor. He informed the Commission that they would like to have the new chambers completed by December for the first Commission Meeting after the election.

Mayor Williams opened the Public Hearing for Agenda Item 7-1.

There being no members of the public to address the Commission, Mayor Williams closed Public Hearing for Agenda Item 7-1.

Vice Mayor Taylor stated that he was happy to see Agenda Item 7-1 come forth because he said that he never agreed with the school being directly next door to the Police Department, so he said he is supporting it 110. The Vice Mayor expressed concerns about security because the public goes up and down the elevators, recognizing that the school is moving to the second floor and also uses the elevators, asking if nobody else will be able to access that floor.

Interim City Manager Williams said that he is on the same page as Vice Mayor Taylor and shared that when he came in as the City Manager, a big concern of his was knowing how autistic children can respond to weapons, loud noises and things that are unfamiliar to them. The Manager said that it was important to provide them with their own safe space, so that once they are able to inhabit the second floor, they can execute better security through key cards which will only allow personnel with those cards access to the floor. He added that better security will be provided for everyone in the building as they are going to put in metal detectors on the first floor, as a step towards better security for the elected officials and the precious kids of South Florida School of Excellence.

Vice Mayor Taylor asked if the move would be made during this school year.

Interim City Manager Williams confirmed that the move would be made during this school year.

Vice Mayor Taylor thanked Interim City Manager Williams.

It was moved by Commissioner Davis, seconded by Vice Mayor Taylor to discuss Agenda Item 7-1.

There being no additional discussion, the resolution proposed in Agenda Item 7-1 passed by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Mayor Williams	Yes

8. DISCUSSION ITEM: 1. UPDATE ON UNION NEGOTIATIONS BETWEEN THE CITY OF OPA-LOCKA AND DADE COUNTY POLICE BENEVOLENT

ASSOCIATION ("PBA") AKA SOUTH FLORIDA POLICE BENEVOLENT ASSOCIATION.

Mayor Williams noted that because Agenda Item 8-1 is a discussion item, the Commission does not need to vote.

Commissioner Bass stated that she thought it was very important that the Commission get an update on the Police Department contract because her opinion is that it is imperative that it be taken care of in a rapid manner, and she said that they have waited long enough for a contract.

Mayor Williams said that she wanted to put on the record that she would have preferred to have a meeting in the shade so that the Commission can have the conversation that she said they have not had for the Police Benevolent Association contract. The Mayor said that the Commission doesn't really know all of the specifics.

Commissioner Bass stated that she understands what Mayor Williams was saying and agreed with her. The Commissioner said that she doesn't need to hear any specifics on the contract, but she just needs the word of the City Manager and City Attorney that they are working on it and that it's going to get taken care of. She added that she needs the Police Officers and the Community to know that the Commission is trying to make sure that this happens.

Interim City Manager Williams expressed his appreciation for Mayor Williams expressing her concerns which he said he shared. The Manager informed the Commission that he and the City Attorney did have extensive meetings on this, and they are on the same page. He acknowledged hearing Commissioner Bass' concerns, which he said are the concerns of the entire Community. Manager Williams assured the Commission that they are prepared to move and laid out a plan to approach the Police Benevolent Association, with the expectation that they will have a contract ready for the Commission's consideration at their first Regular Commission Meeting next month.

Commissioner Bass said that is all she wanted to know, and she offered her thanks.

7. ADJOURNMENT:

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to adjourn the Special Commission Meeting.

There being no further business to come before the City Commission, Mayor Williams adjourned the meeting at 6:50 p.m.

Veronica Williams
Mayor

Attest:

Joanna Flores, CMC
City Clerk

CITY OF OPA-LOCKA

“The Great City”

CLERK’S ACTION SUMMARY MINUTES

REGULAR COMMISSION MEETING

September 14, 2022

7:00 P.M.

1. CALL TO ORDER:

Mayor Williams called the meeting to order at 7:04 p.m. on Wednesday, September 14, 2022 at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida.

2. ROLL CALL:

The following members of the City Commission were present: Commissioner Sherelean Bass, Commissioner Audrey Dominguez, Vice Mayor John H. Taylor Jr., and Mayor Veronica J. Williams. Also, in attendance were: Interim City Manager Darvin Williams, City Attorney Burnadette Norris-Weeks, Assistant City Attorney Candice Cobb and City Clerk Joanna Flores.

3. INVOCATION:

The Invocation was led as a moment of silence by Mayor Williams.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

Code Enforcement Manager Wilma Wilcox awarded with the Employee of the Month Recognition to Code Enforcement Officer John Cook.

Police Chief Israel awarded Opa-locka Police Department Captain Hugo Alvarado, Detective Kerby Vital, Detective Jairo Rosero and Officer Daron Chiverton with the Employee of the Month Recognition.

Mayor Williams thanked all City Employees for the absolutely outstanding jobs that they do.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

Commissioner Dominguez pulled Consent Agenda Items 13-1, 13-5, 13-6 and 13-7.

It was moved by Commissioner Bass, seconded by Vice Mayor Taylor to approve the Consent Agenda.

There being no discussion, the motion to approve the Consent Agenda passed by a 4-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Mayor Williams	Yes

7. APPROVAL OF AGENDA:

City Clerk Flores informed the Commission that there was a request to amend the agenda and read Add-on Agenda Item 14-1 into the record.

14-1: A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE INTERIM CITY MANAGER TO BUDGET FIFTEEN THOUSAND DOLLARS (\$15,000.00) FOR FISCAL YEAR 2022-2023 FOR AN ANNUAL HISPANIC CONGA-LOCKA FESTIVAL; FURTHER DIRECTING THE INTERIM CITY MANAGER TO SEEK FUNDING OPPORTUNITIES AND ESTABLISH PARTNERSHIPS FOR ADDITIONAL FUNDING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Vice Mayor Taylor*

It was moved by Commissioner Dominguez, seconded by Vice Mayor Taylor, to amend the Agenda to include Agenda Item 14-1.

There being no discussion, the motion to amend the Agenda passed by a 4-0 vote.

Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Mayor Williams	Yes

8. APPROVAL OF MINUTES:

Regular Commission Meeting Minutes – June 22, 2022

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to approve the minutes from the June 22, 2022 Regular Commission Meeting.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Mayor Williams	Yes

Regular Commission Meeting Minutes - July 13, 2022

It was moved by Commissioner Bass, seconded by Vice Mayor Taylor to approve the minutes from the July 13, 2022 Regular Commission Meeting.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Mayor Williams	Yes

Regular Commission Meeting Minutes - July 27, 2022

It was moved by Vice Mayor Taylor, seconded by Commissioner Dominguez to approve the minutes from the July 27, 2022 Regular Commission Meeting.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Mayor Williams	Yes

Special Commission Meeting Minutes - July 28, 2022

It was moved by Commissioner Bass, seconded by Vice Mayor Taylor to approve the minutes from the July 28, 2022 Special Commission Meeting.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Mayor Williams	Yes

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

There was none.

10. PUBLIC PRESENTATIONS:

Mr. Hector DiDonato from the Florida Department of Transportation delivered a presentation to the Commission on the project on NW 135th Street and NW 136th Street from NW 30th Avenue to NW 27th Avenue.

Vice Mayor Taylor asked how long the project would take and when the Department of Transportation planned on starting.

Mr. DiDonato informed the Commission that the entire project would take approximately 200 days and is supposed to start in early 2024, with about a year to go.

Mayor Williams asked how much the project would impact traffic and if most of the work will happen overnight.

Mr. DiDonato said that the details would be explained during the Florida Department of Transportation public meeting next week, but he assured the Commission that all the work will happen during non-peak hours and the major reconstruction work will take place during the nighttime. He also said that detours will be provided for all of the Residents in the area and that Businesses and Residents will have access at all times because it will not be restricted. Mr. DiDonato informed the Commission that the Florida Department of Transportation has already been informing the businesses nearby including the gas stations and body shops and he reported that they like the upcoming changes.

Mayor Williams said that it was about time and that the Commission is glad to see the project happening, adding that the improvement of the road is going to be better for everyone, and she thanked Mr. DiDonato.

Mr. DiDonato concluded by stating that he would be sending the request for a resolution, in the hopes that the Commission will approve it at their next meeting.

11. CITIZENS' FORUM:
(Opportunity for discussion of any concerns – please limit to 3 minutes)

City Clerk Joanna Flores announced the protocol for public participation at City Commission meetings.

Mayor Williams opened the Citizens' Forum.

Mr. Brian Dennis of 2140 York Street provided the Commission with an email that he stated was forwarded to him, and he said that if any of the information is true, there's a double standard and there needs to be a change. Mr. Dennis went on to also express concerns that he does not believe Opa-locka residents are being hired by the businesses coming into the City.

Ms. Toroni Mitchell who resides at 14225 NW 22nd Place thanked Police Chief Scott Israel for having the police out on guard at Segal Park because she is sure that there are several people basically living there and doing drugs. Ms. Mitchell also recalled having asked about the train tracks on 22nd Avenue and lamented that it hasn't gotten any better and said that she hasn't gotten any feedback. She warned that the City is going to start paying for cars because the tracks are getting worse along with the potholes which she reported flattened her son's tire. Ms. Mitchell added that it was indicated at a Commission Meeting a couple of months ago, that there were monies available for Senior Citizens to have their houses painted, but she said that she hasn't heard anything else and suggested that it not just be advertised on social media. She concluded by stating that the Booster Club has been told that they can't sell on the park and said that the Commission knows the money goes to the kids, so they want to know if the City of Opa-locka is going to be available when the kids go to championship, because they need money.

Ms. Chris Roberts who resides at 640 Dunad Avenue yielded her 3 minutes to Mr. Brian Dennis.

Mr. Brian Dennis said that he is going to use all of the money that he raised for his campaign wisely in a political action committee and is personally coming after everybody that stood against the kids. Mr. Dennis also said that there will be 4 new faces sitting on the Dais, and if it goes the way it needs to go, it is really going to be 5. He shared his opinions about Members of the Dais, adding that he has never advocated for anybody to be fired but said that he will do it.

Mr. Ario Lundy who resides at 14911 Duval Street said that he has been watching every Commission Meeting and shared his opinion that they are doing a very good job, adding that the City has never come so far, that the Manager is doing an excellent job and Staff is

happy. Mr. Lundy urged the Commission and the Manager to keep doing what they are doing.

There being no additional members of the public to address the Commission, Mayor Williams closed the Citizen's Forum.

12. ACTION ITEMS (items from consent agenda pull list):

- 1. [13-1] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING A CODE ENFORCEMENT LIEN AMNESTY PROGRAM FOR ALL CODE ENFORCEMENT LIENS TO ALLOW PROPERTY OWNERS WITH OUTSTANDING CODE ENFORCEMENT VIOLATIONS TO PAY A REDUCED AMOUNT AFTER MEETING CERTAIN ELIGIBILITY REQUIREMENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

The above resolution was read into the record by Assistant City Attorney Candice Cobb.

It was moved by Commissioner Dominguez, seconded by Commissioner Bass to discuss Agenda Item 12-1.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 12-1.

Interim City Manager Williams informed the Commission that the City has a history of lean amnesty programs, but he realized that the authority on the program had lapsed during negotiations with some homeowners to reduce some of the fees. The Manager requested that the program be brought back and pointed out that many properties have fines or liens in excess of the value of the property, giving no wiggle room for homeowners that want to come forward of their own accord and not by request of the City, to actually fix the issues with their property. He said that he thinks the City should have a program in place that allows the City Manager to work with them, so that they can beautify the City.

Commissioner Dominguez stated that the reason she pulled Consent Agenda Item 13-1 is because she noticed that a resolution that passed on June 20, 2020 is identical to the proposed resolution, with the only difference being that it doesn't have a date, noting that the previous one had an end date. The Commissioner asked if the proposed resolution was going to have a start and end date that the Commission can include.

Interim City Manager Williams explained that it was intentional for the proposed resolution to not have an end date because he does not want to stop progress in the City and never wants to tie the hands of a City Manager looking to beautify the City. The Manager shared that 2 homes were ready to be redeveloped, beautified and brought into compliance with

the City's codes if he had the authority to address those. He further stated that the proposed resolution does not include an end date, so that the City Manager never again looks to move forward and work with residents but can no longer do so. The Manager pointed out that if the will of the Commission is that it is a program that the City no longer wishes to partake in, the item can be rescinded in the future, but he recommended that they approve the legislation for future City Managers with no end date.

Commissioner Dominguez asked the City Attorney for clarity on whether an end date can be added to the proposed resolution and if it should have an expiration date.

City Attorney Norris-Weeks stated that if the Commission decides to leave the lien amnesty program in place permanently, she said that the only possible drawback could be that people know that if they are in non-compliance for long enough, that they can always have the window to come back in. The City Attorney said that a lot of cities will reauthorize it year after year, and she also said that Opa-locka has had it in place for a number of years, adding that the Commission seems to do it every year which she said the legislation seems to reflect. She said that people will look at the date and think that they need to rush in and do something sooner than later. The City Attorney concluded by acknowledging that it is a policy decision and that the City Manager is recommending that the Commission leave the lien amnesty program in place permanently.

Interim City Manager Williams asked City Attorney Norris-Weeks how long the current legislation had been lapsed.

City Attorney Norris-Weeks stated that she did not know how long the current legislation had been lapsed, recalling that when John Pate was here, he offered the lien amnesty program at least twice and she said it looks like it was done prior to that.

Commissioner Dominguez pointed out that the previous lien amnesty resolution says it ended on January 30, 2021 and noted that the City really didn't have one last year.

Interim City Manager Williams thanked Commissioner Dominguez and stated that he also recalled that the previous lien amnesty resolution ended on January 30, 2021 and thus had already lapsed for over a year. The Manager further explained that 1 of the property owners he was in negotiations with was able to wait for him to bring the proposed item before the Commission, but the other property owner lost their funding from the bank to support the development, because the legislation had lapsed. He reiterated his recommendation from an administrative standpoint, to leave the policy in place, considering the number of properties that the City has with millions of dollars in fines.

There being no additional discussion, the proposed resolution passed by a 4-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Mayor Williams	Yes

2. **[13-5] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH SHOTSPOTTER, INC. FOR THE PROVISION OF GUNSHOT DETECTION, LOCATION, AND FORENSIC ANALYSIS SERVICES UTILIZING GRANT FUNDING FROM THE US DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINE THOUSAND DOLLARS (\$109,000.00) IN THE FORM ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

The above resolution was read into the record by Assistant City Attorney Candice Cobb.

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to discuss Agenda Item 12-2.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 12-2.

Interim City Manager Williams stated that the ShotSpotter program is very important. The Manager acknowledged that some time was spent debating whether or not the City was ready for the program, with Police Chief Scott Israel opining and the Manager himself saying that he went back and forth on whether or not the City was ready for the program. He pointed out that it is going to be funded by a grant that the City requested from the Office of Congresswoman Frederica Wilson, and he shared that her office is fully committed to Opa-locka receiving continuing funding for the program. The Manager went on to say that as the pros and cons were weighed, consideration was given to the incident that Commissioner Dominguez brought before the Dais, having stated that she heard gunshots, and pointing out that ShotSpotter would give the Police the information necessary to direct them where the shots were coming from. Acknowledging the incredible job that the Police Department is doing, Manager Williams said that ShotSpotter is a tool that they need. He then invited Mr. Alfred Lewers from the ShotSpotter program to deliver a presentation to the Commission.

Mr. Alfred Lewers introduced himself as the Director of Customer Success for ShotSpotter who retired as the Assistant Chief of Police from Miami Gardens in 2016 and explained the ShotSpotter program to the Commission.

Commissioner Dominguez stated that she believes in the ShotSpotter program because the grant has been issued but asked if it would be coming out of the City's budget the following year or if the City would continuously apply for the grant.

Interim City Manager Williams informed the Commission that it was during his first week in office that he had a meeting with Congresswoman Frederica Wilson to see how she could support the City of Opa-locka, and he said that the grant funding for the ShotSpotter program was able to be secured quickly for the City. The Manager reiterated that while it is the first year that the City would engage the ShotSpotter program, he does have a commitment from Congresswoman Wilson's Office to assist the City to get additional funding to cover the program. He pointed out that Police Chief Israel and he discussed the challenge that would be presented by not moving forward with the ShotSpotter program, because it is funded by the grant and the City would lose the grant and potentially damage the relationship with the Congresswoman's Office, considering that the City reached out to her for support for the safety of the City's Residents. Manager Williams strongly recommended that the Commission move forward with the ShotSpotter program contract as it is, to provide the Police Department with an important safety tool.

Commissioner Dominguez again asked if anything would be coming out of the City's budget the following year for the ShotSpotter program.

Interim City Manager Williams assured the Commission that there are currently no funds from the City's general fund, allocated to the future ShotSpotter program.

Commissioner Dominguez shared her understanding that Interim City Manager Williams was stating that the ShotSpotter program is strictly going to be paid through a grant.

Interim City Manager Williams assured the Commission that there is currently no line item in the City's budget from the general fund for the ShotSpotter program and he said that the City will continue to seek grant funding with the support of Congresswoman Wilson's Office, for any contracts in future years.

Mayor Williams shared that she had a meeting with Congresswoman Frederica Wilson about the ShotSpotter program when it went to Congress, and she pointed out that several cities surrounding Opa-locka have it. The Mayor also said that the program is also implemented where she works with children and she said that the

program allows law enforcement to be very targeted when they put them on code red, acknowledging that the program works well and agreeing that it is needed. She also pointed out that several millions of dollars were allocated through Congresswoman Wilson for urban core cities, and the Commission has to make sure that their representatives and everyone else is fighting for Opa-locka to provide grant money.

There being no additional discussion, the proposed resolution was approved by a 4-0 vote.

Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Mayor Williams	Yes

3. **[13-6] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF BODY-WORN CAMERAS, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY-TWO THOUSAND DOLLARS (\$162,000.00), FOR THE OPA-LOCKA POLICE DEPARTMENT AND FOURTEEN THOUSAND EIGHT HUNDRED THIRTY-EIGHT DOLLARS (\$14,838.00) FOR THE CODE ENFORCEMENT DEPARTMENT, IN THE CONTRACT FORM ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

The above resolution was read into the record by Assistant City Attorney Candice Cobb.

It was moved by Commissioner Bass, seconded by Vice Mayor Taylor to discuss Agenda Item 12-3.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 12-3.

Interim City Manager Williams stated that like the ShotSpotter program, the body-worn cameras are a tool that the City needs to provide to the Police to protect them and the Residents. Acknowledging the many issues in modern society with policing, the Manager said that the body-worn cameras are a tool that allows the

City to have visuals on all activities that the Police and Code Enforcement are engaged in. He informed the Commission that the contract initially came in at a rate 3 times higher, and the Manager credited his Office and the Police Department through Chief Israel, with negotiating the rate down by $\frac{2}{3}$. The Manager stated that considering the great rate, it was his strong recommendation that the City move forward with providing the body-worn cameras.

Commissioner Dominguez recalled that Captain Rogers had stated that there would be 50 body-worn cameras, with 2 for Code Enforcement. The Commissioner stated that she does not have a problem with it because she said it is a great idea because it's going to protect the Citizens and also everyone else. She asked if the \$162,000 contract is for 1 or 5 years.

Interim City Manager Williams informed the Commission that the \$162,000 contract is for 5 years of the body-worn camera program. The Manager also said that the Commission should have copies of the contract.

Commissioner Dominguez lamented that the agenda packet is over 1,000 pages and they got it late, so she didn't have a chance to go over it.

Vice Mayor Taylor pointed out that the 4th whereas states that the surveillance with the body-worn cameras would be a 4-year period and asked if it was a misprint.

Interim City Manager Williams acknowledged that the body-worn camera contract may include scrivener's efforts.

Vice Mayor Taylor pointed out that the error he identified, was in the actual resolution.

Interim City Manager Williams said he would defer to the City Attorney.

Mayor Williams also pointed out that the last whereas at the bottom of the proposed resolution, stated 4 years instead of 5 for the body-worn camera program.

City Attorney Norris-Weeks assured the Commission that she would take a look at the resolution, adding that she wasn't sure if the first year was supposed to be included in the body-worn camera program. The City Attorney also informed the Commission that if there is a scrivener's error, the resolution allows for the correction to be made.

Mayor Williams stated that she wanted to put her understanding on record, that the contract for the body-worn camera program is a 5-year contract.

Interim City Manager Williams confirmed that Mayor Williams was correct that the body-worn camera program is a 5-year contract.

There being no additional discussion, the proposed resolution was approved by a 4-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Mayor Williams	Yes

4. **[13-7] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO AMEND THE AGREEMENT WITH RMPK FUNDING, INC. TO INCREASE FEE FOR SERVICES FROM TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO SIXTY THOUSAND DOLLARS (\$60,000.00); EXTENDING THE AGREEMENT FOR ONE ADDITIONAL YEAR AND RATIFYING WORK COMPLETED UNDER THE INCREASED SERVICES BUDGET; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

The above resolution was read into the record by Assistant City Attorney Candice Cobb.

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to discuss Agenda Item 12-4.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 14-7.

Interim City Manager Williams pointed out that the City relies heavily on grant services to secure some of the grants that have been utilized to move the City forward. The Manager reminded the Commission about the grant that was secured for the ShotSpotter program and the \$250,000 to support Seniors and the parks program. He stated that the City is seeking up to \$10 million in additional grants to help fund the stormwater program, given that it can't currently fund all of the expenditures. The Manager explained that although the expenditure was presented in the budget that was approved, the contract had not been ratified. He asked that the Commission ratify the agreement to cover the activities that occurred with the City's grant writer.

Commissioner Dominguez asked if it was \$25,000 and is going up to \$35,000 a year.

Interim City Manager Williams asked Budget Administrator Anathan to explain the details for the Commission.

Budget Administrator Anathan stated that as the Manager said, a budget amendment had been approved but when he went to pay a bill that he received in June, he realized that he had not amended the contract. Mr. Anathan informed the Commission that the contract is based on a per grant application basis and has always had a price list with each application ranging from \$2,000 up to \$7,000 depending on the complexity. He went on to say that the \$35,000 addition was meant to be in case there were that many applications, but he said that after talking with the City's grant writer, it was indicated that it will be in the range of \$45,000 for the year, which he noted would be a \$20,000 increase over the contract that's in place. Mr. Anathan also reported that the City's grant writer has been very active and also submitted 4 different grants in the past month totaling \$6,500,000.

Mayor Williams asked what the proposed increases were based off of, expressing her concern that they are going to charge the City an additional \$25,000 based on the fact that they brought in millions of dollars, which she also said was amazing. The Mayor suggested a sliding scale because she is just a little worried if they start every year making increases.

Interim City Manager Williams stated that Mayor Williams' concern is absolutely valid and is something that they looked at. The Manager then informed the Commission that he had to take responsibility because the City increased its grant writing activity because in April, during his first month as Manager, there was a Department Head meeting during which he requested that all 13 of the Department Heads secure some of their budgets with grants and they hit the grant writer with millions of dollars in grant requests and the City just didn't keep up with ratifying the contract.

Mayor Williams said that the City should know the year before if the grant writer is going to secure a large sum of money. The Mayor also expressed her hope that the grant writer is going to secure grants in other areas like the Community Redevelopment Agency.

Budget Administrator Anathan reiterated that the price list hasn't changed from the time they entered into a relationship with the grant writer. Mr. Anathan also informed the Commission that the grant writer does not go forward on any grant until he's cleared it with the City. He assured them that if the City is concerned

about exceeding a budget amount, they can always stop, even if it is an opportunity for the City.

Mayor Williams said that the good thing is the fact that they overextended themselves to provide grants in other Departments, which she acknowledged were not originally part of the agreement.

There being no additional discussion, the proposed resolution was approved by a 4-0 vote.

Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Mayor Williams	Yes

13. ADMINISTRATION:

CONSENT AGENDA:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING A CODE ENFORCEMENT LIEN AMNESTY PROGRAM FOR ALL CODE ENFORCEMENT LIENS TO ALLOW PROPERTY OWNERS WITH OUTSTANDING CODE ENFORCEMENT VIOLATIONS TO PAY A REDUCED AMOUNT AFTER MEETING CERTAIN ELIGIBILITY REQUIREMENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*
- 2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, REJECTING ALL BIDS RECEIVED IN CONNECTION WITH RFP NO. 21-1130200 AND FURTHER AUTHORIZING AND APPROVING READVERTISEMENT AND RE-ISSUANCE OF A REQUEST FOR PROPOSALS ("RFP") FOR THE PROVISION OF MAINTENANCE OF CITYWIDE ALLEYS, NW 27TH AVENUE AND 22ND AVENUE MEDIANS, PARKING LOTS AT 700- 750 ALI-BABA AVENUE AND 664 FISHERMAN STREET, TREE TRIMMING CITYWIDE (AS NEEDED BASIS) AND STATE ROAD 9 ROADWAY SERVICES FOR THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING ISSUANCE OF A REQUEST FOR PROPOSALS ("RFP") FOR THE PROVISION OF STUCCO AND EXTERIOR PAINTING SERVICES OF FOUR (4) CITY OWNED FACILITIES, WHICH INCLUDES THE PUBLIC WORKS OPERATIONS BUILDING, THE MUNICIPAL COMPLEX, SHERBONDY VILLAGE, AND HELEN MILLER CENTER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***
4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT GRANT FUNDING FROM THE US DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, FOR THE GUNSHOT DETECTION VIOLENCE REDUCTION INITIATIVE PURSUANT TO THE FEDERAL GUIDELINES ENACTED BY THE BUREAU OF JUSTICE ASSISTANCE, IN THE AMOUNT OF ONE HUNDRED NINE THOUSAND DOLLARS (\$109,000.00), AND EXECUTE THE CORRESPONDING AWARD ACCEPTANCE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***
5. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH SHOTSPOTTER, INC. FOR THE PROVISION OF GUNSHOT DETECTION, LOCATION, AND FORENSIC ANALYSIS SERVICES UTILIZING GRANT FUNDING FROM THE US DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINE THOUSAND DOLLARS (\$109,000.00) IN THE FORM ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***
6. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE SOURCEWELL COOPERATIVE PURCHASING AGREEMENT WITH MOTOROLA SOLUTIONS, INC. FOR THE PURCHASE OF BODY-WORN CAMERAS, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY-TWO THOUSAND DOLLARS (\$162,000.00), FOR THE OPA-LOCKA POLICE DEPARTMENT AND FOURTEEN THOUSAND EIGHT HUNDRED THIRTYEIGHT DOLLARS (\$14,838.00) FOR THE CODE ENFORCEMENT DEPARTMENT, IN THE**

CONTRACT FORM ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

- 7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO AMEND THE AGREEMENT WITH RMPK FUNDING, INC. TO INCREASE FEE FOR SERVICES FROM TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) TO SIXTY THOUSAND DOLLARS (\$60,000.00); EXTENDING THE AGREEMENT FOR ONE ADDITIONAL YEAR AND RATIFYING WORK COMPLETED UNDER THE INCREASED SERVICES BUDGET; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*
- 8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE CITY OF FORT LAUDERDALE AGREEMENT WITH SOUTHEASTERN ENGINEERING CONTRACTORS, INC. TO INSTALL A FRENCH DRAIN, STORM DRAIN CATCH BASIN (M TYPE) SYSTEM, AND POLLUTION RETARDANT BAFFLES ALONG NW 147TH STREET, WITHIN THE CITY, TO MITIGATE FLOODING EVENTS ON THIS STREET; FURTHER AUTHORIZING A PROJECT CONTINGENCY BUDGET, IN A TOTAL AMOUNT NOT TO EXCEED ELEVEN THOUSAND, EIGHT HUNDRED ONE DOLLAR (\$11,801.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*
- 9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF OPA-LOCKA AT BRANCH BANKING AND TRUST COMPANY AND CITY NATIONAL BANK OF FLORIDA; RECOGNIZING NIEMA WALKER AS FINANCE DIRECTOR FOR OFFICIAL PURPOSES, EFFECTIVE IMMEDIATELY; AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH SAID BANKING REQUIREMENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Clerk / City Manager*

Vote taken on Consent Agenda items can be viewed under Agenda Item 6 – Approval of the Consent Agenda.

14. NEW ITEMS:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE INTERIM CITY MANAGER TO BUDGET FIFTEEN THOUSAND DOLLARS (\$15,000.00) FOR FISCAL YEAR 2022-2023 FOR AN ANNUAL HISPANIC CONGA-LOCKA FESTIVAL; FURTHER, DIRECTING THE INTERIM CITY MANAGER TO SEEK FUNDING OPPORTUNITIES AND ESTABLISH PARTNERSHIPS FOR ADDITIONAL FUNDING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Vice Mayor Taylor***

The above resolution was read into the record by City Clerk Flores.

Mayor Williams asked Interim City Manager Williams to introduce Add-on Agenda Item 14-1.

Interim City Manager Williams said that unfortunately he was not present to participate in the previous CONGA-LOCKA festival but considering its importance to celebrate the Hispanic heritage which is a significant part of Opa-locka's population, the City Manager's Office wanted the festival to continue.

It was moved by Vice Mayor Taylor, seconded by Commissioner Dominguez to discuss Agenda Item 14-1.

Vice Mayor Taylor acknowledged what Interim City Manager Williams said about the proposed resolution and added that it is to help with the cost of the Hispanic Heritage Festival, as Hispanic Heritage Month begins tomorrow.

Mayor Williams proposed a friendly amendment and said that when the item was introduced, the Commission wanted to sponsor the item as well.

Vice Mayor Taylor agreed to the friendly amendment.

Mayor Williams stated that they are all on the record sponsoring the event together.

There being no additional discussion, the proposed resolution was approved by a 4-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Not Present
Commissioner Dominguez	Yes

Vice Mayor Taylor	Yes
Mayor Williams	Yes

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

There were none.

B. APPEALS:

There were none.

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

- 1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY'S PROPOSED GENERAL OPERATING AND TAX INCREMENT FUND BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, AS SET FORTH IN EXHIBIT "A"; DIRECTING THE EXECUTIVE DIRECTOR OR DESIGNEE TO TRANSMIT A COPY OF SAID BUDGET TO MIAMI-DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager***

The above ordinance was read by Assistant City Attorney Candice Cobb.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 16-A-1.

Interim City Manager Williams informed the Commission that several findings from the audit of the Community Redevelopment Agency are being addressed, and he said that the ordinance proposed by Agenda Item 16-A-1 would approve a previous copy of the budget that had not been approved by the Commission as it should have been. The Manager requested that the Commission approve the ordinance, to get that audit finding off the books, so that they can move forward.

Mayor Williams opened the Public Hearing for Agenda Item 16-A-1.

There being no members of the public to address the Commission, Mayor Williams closed Public Hearing for Agenda Item 16-A-1.

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to discuss Agenda Item 16-A-1.

There being no discussion, the proposed ordinance was approved by a 4-0 vote.

Commissioner Davis	Not Present
Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Mayor Williams	Yes

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

- 1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A LEASE AGREEMENT WITH SFSE LLC d/b/a SOUTH FLORIDA SCHOOL OF EXCELLENCE TO OCCUPY SPACE AT 780 FISHERMAN STREET; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR CONFLICTS OF LAW; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on August 22, 2022). *Sponsored by City Manager***

The above ordinance was read by Assistant City Attorney Candice Cobb.

Mayor Williams asked Interim City Manager Williams to introduce Agenda Item 16-B-1.

Interim City Manager Williams informed the Commission that Agenda Item 16-B-1 proposes the second reading for the lease agreement that he was very excited to bring before them as a pet project of his to address the needs of the South Florida School of Excellence that has special needs kids. The Manager explained that the lease agreement would allow them to occupy the entire second floor, will provide them with additional safety by restricting access, as well as provide the City the opportunity to better

support the tenant. He went on to say that in exchange, the City will have the entire third floor, to move forward with providing Residents and the Commission with brand new Commission Chambers. Pointing out that every other City has Commission Chambers in its City Hall, he said that the elected officials will be able to walk from their office to attend City Commission Meetings, in addition to Residents being able to come to City Hall to address their elected officials and concerns in public. Upon approval of the lease, the Manager shared his hope to have the Commission Chambers ready for the new Commission which he said would be seated in December of this year. Manager Williams concluded by respectfully requesting that the Commission approve the proposed ordinance.

Mayor Williams opened the Public Hearing for Agenda Item 16-B-1.

There being no members of the public to address the Commission, Mayor Williams closed Public Hearing for Agenda Item 16-B-1.

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to discuss Agenda Item 16-B-1.

Vice Mayor Taylor said he is happy to finally see this moving forward, but expressed concerns about security, stressing that they need to make sure that only people allowed on the second floor are people who belong on the second floor.

Interim City Manager Williams pointed out that the elevators have a place for a key card and the City will be able to restrict who has access to the second floor. The Manager went on to inform the Commission that as part of the Police Department's move to the first floor, metal detectors are also going to be installed to better provide safety and security for Commissioners and Residents. He acknowledged that we live in very difficult times in which the City is subject to those issues, but he offered assurances that Opa-locka will be ready.

There being no additional discussion, the proposed ordinance was approved by a 4-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Mayor Williams	Yes

C. RESOLUTION(S):

There were none.

17. CITY MANAGER'S REPORT:

Interim City Manager Williams stated that he can't say enough how excited he is to see the City's crime statistics going down, pointing out that Residents have come to 3 Commission Meetings to state how they are happy about the performance of the Police Force. The Manager said that the Police Force is doing a phenomenal job. He went on to remind Residents that safety and security can be snatched at any time, and he stressed the importance of having a Police Force that is engaged, trained and knowledgeable. The Manager then asked Police Chief Israel and the Commission to present the Employee of the Month Awards to the final 2 Police Officers who had to leave the Commission Meeting earlier to address a shooting, including Detective Kerby Vital and Detective Jairo Rosero.

The Manager then asked the Department Directors in attendance of the meeting to stand, and he provided the Commission with the opportunity to acknowledge them because for the first time in the City of Opa-locka, all City Employees had received a performance evaluation.

Manager Williams also announced that the City Manager's Office and Building & Licensing Department will be acknowledging a new business every month and will invite the entire Commission for grand openings of those businesses to make sure that they are successful. The Manager said that the first business will be DC2WIN, which he said the City wants to see be extremely successful and that Residents are aware of them and can support them.

The Manager said that he would forgo the presentation completed by Capital Improvements Projects Department Head Adelina Gross and said that it would be provided to the Commission on an individual basis and presented at a future Commission Meeting. He said that they want to make the Commission aware of all the work being done to address the issues in Commerce North, 147th and NW 25th St. Mr. Williams said that they are engaged with the business owners in that community and specifically the business owner that has reached out to the Governor, County Mayor, District Commissioner and elected officials. He shared that a multi-department task force had been created that includes the Information Technology Department which is setting up cameras and working with the Police Department to increase patrols to make potential arrests for illegal dumping in the City, while Public Works has been addressing the cleanup and the Capital Improvement Projects Department is looking to install stormwater drainage to address the flooding. City Manager Williams asserted that they are monitoring those businesses outside of the City of Opa-locka who look to use the City as a dumping ground, and he said they will be caught, and the City's rights will be enforced to the fullest extent possible. He acknowledged that the City Commission and the City Manager's Office takes this very seriously and have incorporated Mayor William's legislation, adding that the public relations firm will be incentivizing Residents to work with the City on the task force so that as many eyes as possible can be utilized to address the issue. Manager Williams also said

that the 2 areas with the highest amount of illegal dumping are Cairo Laine and 147th Street which he said is particularly complicated because it does not have storm water drainage. Recalling that one of the elected officials brought him a video, the Manager said that he goes out to inspect every time it rains, and he said it becomes somewhat of a monsoon, looking like a river. The Manager concluded by stating that he just wants to keep the Commission apprised that it is getting addressed by the Department Heads collectively.

Manager Williams addressed the comments made during Citizens Forum by Mr. Brian Dennis, asserting that his position is that they should only deal in truth and stating that it is inappropriate to discuss in a public forum a statement that can't be verified as truth that could be harmful or hurtful to Residents, Employees or Elected Officials of the City. Mr. Williams went on to say that in his 6 months as Manager, he can firmly say that he has achieved transparency in government by taking every meeting, if possible, in City Hall so that there is a record and video when they check in of who he met with and how long he met with them. He added that he takes every single meeting and that there has not been a Resident that has requested a meeting that has been turned away because he said that he works for the Residents. Manager Williams stated that if there's any concern, his office remains open and he will address the concern head on and will provide access to the information requested, even if it does not put the City in the most favorable light. The Manager stressed his commitment that the Residents shall have access to the truth because the Employees of the City work for the Residents. He also shared that the Police Department has a gossip policy that Chief Israel has dusted off and will begin to enforce, and he added that he will be making some amendments to the City's gossip policy. Manager Williams directly addressed the departure of a long-term Department Head, which he said resulted in some of the issues brought forward at the meeting, and he firmly said that none of those rumors regarding that departure are true, further characterizing them as hurtful, malicious and unnecessary. He concluded his report by reiterating his commitment to provide access to any information that is public record.

Mayor Williams acknowledged that illegal dumping has been mentioned multiple times through the years, but no one has actually rolled up their sleeves to get it done, so she is excited to see the bigger picture as the plan comes into fruition and added that the Commission will hold the Manager's feet to the fire if it doesn't. The Mayor thanked City Manager Williams and Assistant City Manager Lawson for putting up the illegal dumping signs because she did see them. She then suggested that the next phase would be to tackle residential dumping, adding that they know the City has transient residents who come and go, and stressing that they need to make sure that everyone knows the City's policy. The Mayor recalled that for the 2 years she's been on the Commission, she has recommended a few times that Residents must know what City codes they should not break and what will happen if they break specific City codes, specifically those that are habitual. Specifically, the Mayor expressed her hope that the new marketing team will send out a mailer which she asserted they need to do, recommending that Residents be engaged and said that they need to ensure it happens in the near future.

Interim City Manager Williams assured Mayor Williams that his Office along with the Community Development Department and the City Attorney are working on the open storage legislation that she proposed, with the attorney making recommendations to take a

more holistic look at the matter, adding that they hope to have it to the Commission soon. The Manager also lamented that not having a public relations firm has been a hindrance to the City's communication with Residents, adding that it has been a disservice to not provide them with the communication that they require from their government. He reported that it is being addressed now and that they had the first meeting with the public relations firm with the second meeting being scheduled tomorrow. The Manager also informed the Commission that they are working on a City of Opa-locka newsletter as Commissioner Dominguez recommended to inform Residents of what's going on. Additionally, he said that Residents will continue to be invited to Code Enforcement Workshops, which they are looking to have more frequently than once a year to address concerns, assuring the Commission that they are on the move.

Vice Mayor Taylor acknowledged that Mayor Williams covered everything but noted that the issue about the train tracks addressed by Ms. Toroni Mitchell was not addressed, recalling that it had been brought up before and asking if the Florida Department of Transportation can be reached out to about it. The Vice Mayor also said that Ms. Mitchell would be reached out to about the potholes, to introduce her to the See-Click-Fix app that allows her to take a picture of the potholes and send it to the City.

Interim City Manager Williams said that he was going to have a one-on-one conversation with Ms. Toroni Mitchell about the train tracks and said that the City of Opa-locka does not have control over the tracks. The Manager further stated that at this stage, all they can do is report it and follow-up which he said Public Works Director Airia Austin is doing, and as soon as information is available, it can be provided to Ms. Mitchell. Should the repairs become a health and safety issue, Manager Williams said he would then be able to escalate it to Department Heads.

Commissioner Dominguez recalled that when a Resident would present questions, information was made available at the next meeting but for some reason it was stopped, further stating that Assistant City Manager Lawson would remember. The Commissioner suggested that they continue doing that so that Residents will know that they've been heard, and their question has been answered.

Interim City Manager Williams said that he wasn't aware that prior to his administration, information was made available at the following meeting with responses to Resident questions. The Manager explained that Assistant City Manager Ellis is tasked with meeting with every Resident that comes forward with a concern to get their contact information, and the City Manager's Office creates a log of the complaint, when it came in and the date it was addressed. While pointing out that some of the issues are personal to the Residents, he said that the information can be provided to the public if it is the will of the Commission.

Commissioner Dominguez stated that she would like to see the information provided to the public, because it gives Residents a sense that they are being heard. The Commissioner pointed out that a lot of them leave and come to the next meeting and their question was never answered. She recalled that before, the Commission was able to answer their questions right then and there when the Residents would come up to the podium, but that was changed. Commissioner Dominguez also said that if it is something personal, then by

all means the Resident can be contacted personally, but if it's a question regarding an issue, she thinks it's something that should be answered so that Residents know that their question did not just fall on deaf ears.

Interim City Manager Williams stated that he absolutely understood Commissioner Dominguez.

18. OFFICIAL BOARD REPORTS:

There were none.

19. FUTURE AGENDA ITEMS:

Commissioner Bass proposed that the Commission take a look at the closing hours for establishments that provide a family environment over the weekend. The Commissioner shared that one of the City's business owners expressed concerns about losing business because of the time of closing and the Commissioner asserted that she doesn't want businesses to lose business because of the closing hour that the City has in its code. She clarified that she was not talking about the bars, but rather the family friendly environments where you can go and get something to eat and listen to some music, suggesting that the Commission may want to add an extra hour or hour and a half.

Vice Mayor Taylor said that before the Commission votes on it, he needs to get a better understanding and asked what time the business closes.

Commissioner Bass stated that she believed the business closes at 11 pm.

Vice Mayor Taylor asked if the City has an ordinance that states that businesses have to close at 11 pm.

Interim City Manager Williams confirmed that the City has an ordinance that states that businesses have to close at 11 pm if they're serving alcohol. He also explained that if the Commission passes a resolution or ordinance that changes the law across all businesses, it could become problematic and because there are certain businesses that they are looking to support, he proposed to provide the Commission with a report and analysis with recommendations for potential amendments for certain businesses.

Vice Mayor Taylor noted that another city purchased pressure cleaners and allowed residents to rent them out to pressure clean their sidewalks during their beautification campaign and asked if that was something that Opa-locka could adopt.

Interim City Manager Williams said that Vice Mayor Taylor's recommendation to purchase pressure cleaners that residents can rent out, is the kind of recommendation the City Manager's Office is looking for from the Commission for the requested American

Rescue Plan Act Workshop. The Manager informed the Commission that he will be sending out some official lists because the City is fully funded from the American Rescue Plan, reporting that he had pulled down \$3.8 million and recently pulled down the additional \$3.8 million from the federal government and he said they are ready to mobilize. Additionally, he said that the American Rescue Plan Act Workshop will be scheduled to allow Residents to make recommendations, with the City Manager's Office offering suggestions on how the money can be spent and then taking the Resident recommendations to the Commission for approval.

Mayor Williams thanked Vice Mayor Taylor for bringing up the pressure cleaning program suggestion because she said she loved it, and she recalled that in May she suggested having a beautification day. The Mayor explained that May is a great time for people to be out in their yards when flowers bloom. She suggested that in the Springtime months they introduce the pressure cleaning program as part of the beautification day that she wanted to do in conjunction with Lowe's, Home Depot and the nursery in front of Opa-locka airport that she knows the City patronizes. Mayor Williams suggested that it be brought up at the American Rescue Plan Act Workshop and bucket what the Commission would like to see during that beautification day. The Mayor then recommended that Residents could share in a survey what they would like to see during the beautification day and added that it could be a beautification week.

Interim City Manager Williams acknowledged that Mayor Williams had proposed a beautification day and informed the Commission that his Office is working on a beautification week in May of 2023 during the week of Opa-locka's 97th anniversary with activities every day for Residents to participate to make Opa-locka beautiful.

Mayor Williams added that the proposed beautification week incorporates everything that the Commission has been saying for the entire year, including flowers and painting.

Interim City Manager Williams assured the Commission that his Office is on it, and he pointed out that the Commission did not vote on Commissioner Bass' proposed future agenda item.

Mayor Williams pointed out that Interim City Manager Williams said he was going to bring back information and asked Commissioner Bass if she wanted to table her proposed future agenda item until the Commission gets the report.

Commissioner Bass agreed to table her proposed future agenda item.

Vice Mayor Taylor proposed that a timeline be established for future agenda items and suggested that the Manager could have 2 Commission Meetings to bring the item before

the Commission because they have not seen a lot of things come before the Commission because they got lost in the shuffle.

Interim City Manager Williams said that when he began serving as Manager on April 6th, he had to do backup work to determine the status on 12 different future agenda items. The Manager acknowledged that the City Clerk's Office does a lot of work on this, and he said they are struggling with the City Attorney's Office. He said that he has spent a lot of time trying to make a determination on how it can be fixed and said that he and Budget Administrator Anathan are looking at submitted a budget amendment to fund a legislative aide to the Commission that will be on top of future agenda items for every single Member of the Commission including providing the backup documentation, tracking the legislation. The Manager pointed out that some legislative items need to commence in the City Clerk's Office, some need to commence in the City Attorney's Office and some need to commence in the City Manager's Office, but sometimes all the Manager's Office will do is provide an agenda cover memo that he signs. He asked that his Office be allowed to propose the budget amendment to provide the Commission with the legislative aide.

Vice Mayor Taylor stated that he is fine with the Commission being provided with a legislative aide in the future but wants to solve the present issue because there was legislation that all of his colleagues proposed that never came before the Commission, which he acknowledged had happened with the previous City Manager and the one before as well, stressing that they were elected to legislate.

Interim City Manager Williams stated that part of why he took the Interim Manager position was to set the ship right, so that when the full-time City Manager comes in, that things are in place. The Manager said that he would rather provide the Commission with a legislative aide rather than a temporary fix and he assured the Commission that they can act upon this immediately and have it ready for the Commission's approval by September 28th.

Mayor Williams asked if Vice Mayor Taylor was going to table his 2 proposed future agenda items.

Vice Mayor Taylor stated that the pressure cleaning program he proposed is going to be discussed during the American Rescue Plan Act Workshop. The Vice Mayor also said that he would pull back from the proposal to add a timeline to future agenda items, but he just wants reassurance that the Commission will get what it asks for.

Interim City Manager Williams assured the Commission that he is working to fix the issues with future agenda items.

City Attorney Norris-Weeks stated that she does not have a problem drafting legislation, but the Commission has to get a staff report for each piece of legislation and a recommendation from the City Manager. The City Attorney pointed out that there is a process outlined by ordinance on how items are supposed to come before the Commission. She said that it will be great for the Commission to have a legislative aide, but she said that she doesn't know what the job responsibilities are going to be, adding that she thinks they will still probably end up doing the work. The City Attorney also informed the Commission that they need to have items that are budgeted for, whether it is going to come from the general fund, is a line item or is something out of a Department's budget. Additionally, the City Attorney pointed out that when Commissioner Bass championed future agenda items and the Commission passed it, the whole point was so that there would be time to get the information together and do the research. She went on to say that she thinks a legislative aide can do some of the research into what's being done in other cities to compare and see whether it would work in Opa-locka. The City Attorney said that she didn't know if they were disagreeing, so they do not have to go back and forth, but she was just giving her opinion from the legal standpoint. She pointed out that Manager Williams said that they struggle with the City Attorney, but she guessed he meant that they were working together, trying to get things done. The City Attorney concluded by stating that from her standpoint, the Commission needs to give more guidance when they say they want to do things, so that they can properly prepare to bring things back to them with enough information, adding that she is not talking about Vice Mayor Taylor.

Vice Mayor Taylor stated that his point is that the Commission just needs a reasonable time for their proposed future agenda items to come back before the Commission, not months later. The Vice Mayor added that the same courtesy be extended to the Commission based on the same amount of time that it takes for the legislation to be drafted that is proposed by the City Manager and the City Attorney. He pointed out that the Commission does provide information, adding that he provides where he has found similar proposed legislation, and he said that great ideas from his colleagues have not been seen despite the list of future agenda items being provided.

Mayor Williams lamented that there are times that it feels disheartening when the Commission has many items from Staff that she acknowledges took a lot of time and research between multiple Departments including the City Attorney, while recognizing the great job Staff is doing on those items. The Mayor said this is not the Commission's job, adding that they are public servants who are on top of their day-to-day jobs and also doing research and sending it out. She stated that everyone knows their job as elected officials is to move the City forward through legislation, not all of the other frivolous stuff that people think they do. Further lamenting that sometimes it takes weeks and months to see their one little item, she said she had to put on the record that it is disheartening because it almost makes it feel like others items are more important than the Commission's items. The

Mayor said that she totally understands what Vice Mayor Taylor is saying and said that she wanted them to hear her as well.

Interim City Manager Williams assured the Commission that his Office is working. The Manager stated that he has to fall on the sword and protect the Department Heads because when he told them to address future agenda items, he put a date that he wanted them to look back to and they complied, completely unaware that there's a whole list from last year that never got moved on. He reiterated that he believes the solution is having a position that is responsible for that and also do what the City Attorney recommended, to even advise the Commission on how to proffer legislation. Recalling that there have been fisticuffs regarding previous legislation in which it wasn't clearly understood how the legislation directs the City Manager to fund the item, the Manager recommended that the legislative aide can support the City Manager to make sure that the Commission can legislate as they were elected to do.

Mayor Williams stated that she thinks it is pretty clear.

City Attorney Norris-Weeks announced a private closed-door attorney-client session pursuant to Section 286.011 of Florida Statutes, to be held at 780 Fisherman Street, Opa-locka in the City Clerk's conference room on the 4th floor of City Hall on Friday, September 16th at 5:00 p.m. for the purpose of pending litigation items, 5:00 p.m. City of Opa-locka v. Opa-locka Community Development Corporation Inc., Case Number 2021-010170CA01; 5:15 p.m. Lakeview Apartments LLC and LLC Lakeview Apartments v. Miami-Dade County and the City of Opa-locka, Case Number 2020-001124-CA-01; 5:45 p.m. City of Opa-locka, Florida v. Jerome Wilson et al., Case Number 2021-021307CA01; 6:00 p.m. Universal Waste Services v. City of Opa-locka, Case Number 17-001268-CA-01 with the following individuals in attendance: Mayor Williams, Vice Mayor Taylor, Commissioner Davis, Commissioner Bass, Commissioner Dominguez, Interim City Manager Williams and City Attorneys Burnadette Norris-Weeks and Assistant City Attorney Shirlyon McWhorter, Michelle Austin Pamies, Candice Cobb and outside counsel Pedro Gassant and on the record court reporting services.

20. MAYOR/COMMISSION REPORTS:

Commissioner Dominguez shared that the City was invited by Mystic Force Foundation to be part of their 5th annual Childhood Cancer Police Car Parade at Nicklaus Children's Hospital, and she said that Opa-locka Police did participate in the parade and a proclamation was given recognizing September as National Childhood Cancer Awareness Month. The Commissioner also noted that requests for placing items on the City Commission Agenda must be submitted to the City Manager for fiscal impact analysis by no later than 12 pm, 12 business days prior to a regularly scheduled Commission Meeting and said she is bringing it up because she noticed that the Clerk's Office Staff is staying

late on Fridays trying to print and distribute the agenda to the Commission, which she said she doesn't think is fair. She added that it means that the agenda is late for the Commission and the next day is when they see it, adding that the agenda for this meeting was like a thousand pages, and pointing out that it takes a lot of time. Commissioner Dominguez said that she is not sure where the issue is, but that they really need to work together to give it to the Clerk's Office on time and not add stuff at the last minute because it creates a lot of problems, urging everyone to be mindful of the rest of the Staff.

Mayor Williams announced that she is partnering with Empowering Youth Inc. to present a Health & Wellness Fair on Saturday, September 24th from 10 a.m. to 2 p.m. at Sherbondy Village, and she said that the event is still available to additional vendors that would like to participate. The Mayor also announced that on Wednesday, October 12th at 7 pm, the City will have the 2nd Delta Days, adding that she hopes Vice Mayor Taylor will bring out his red suit again. Noting that Interim City Manager Williams was not there, she recalled that over 200 of her sorority sisters from Delta Sigma Theta present and it is expected to be larger. The Mayor shared that the Deltas go to cities and school boards in surrounding areas, and she shared her excitement for it to once again come to the City of Opa-locka.

21. OFFICIAL BOARD APPOINTMENTS:

It was moved by Vice Mayor Taylor, seconded by Commissioner Dominguez to appoint Aldo Matta to the Planning & Zoning Appeals Board.

There being no additional discussion, the board appointment was approved by a 4-0 vote.

Commissioner Dominguez	Yes
Vice Mayor Taylor	Yes
Commissioner Bass	Yes
Commissioner Davis	Not Present
Mayor Williams	Yes

Vice Mayor Taylor appointed Magdala Chery to the Community Relations, Recreations & Activities Board.

Commissioner Bass appointed Jocelynn Ferguson to the Housing Authority & Nuisance Abatement Board.

22. ADJOURNMENT:

Interim City Manager Williams reported to the Commission that the Police Department had just made an arrest in the residential area for illegal dumping.

Mayor Williams thanked Interim City Manager Williams for sharing the news with the Commission. The Mayor once again congratulated all the Employees of the Month, stating that the Commission is excited to see the celebration happen each month. She said that the Commission celebrates all of the City's Employees, Residents and the entire City which she said they see moving forward and expressed her excitement to continue on the upward trajectory.

It was moved by Vice Mayor Taylor, seconded by Commissioner Bass to adjourn the meeting.

There being no further business to come before the City Commission, the meeting was adjourned at 9:29 p.m.

Veronica J. Williams
Mayor

Attest:

Joanna Flores, CMC
City Clerk

Sponsored by: Interim City Manager

ORDINANCE NO. 22-XXX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-Locka, FL adopted its 2021-2022 Fiscal Year General, Proprietary and Special Revenue Funds budgets by passage of Ordinance 21-12, and further amended it by passage of Ordinance 22-01, Ordinance 22-10, Ordinance 2022-11 and Ordinance 2022-14; and

WHEREAS, pursuant to Florida Statute 166.241(5), the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

- a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
- b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
- c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, pursuant to 4.7(c) of the City of Opa-Locka Charter, entitled "Appropriation Amendments During the Fiscal Year", the City Commission may otherwise amend the annual budget from time to time during the year, by ordinance, as it deems necessary to do so; and

WHEREAS, the City Commission desires to amend its 2021-2022 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2021, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

The City Commission of the City of Opa-Locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2021-2022, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-Locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2021-2022.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2022, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2021, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in accordance with the applicable law. Adjustments within the same fund to departmental

appropriations made in the attached Budget may be approved, from time to time, in the appropriate lawful manner. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget and as otherwise consistent with the City of Opa-Locka's Code of Ordinances.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager following review by the City Attorney and without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

SECTION 5. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED FIRST READING this ____ day of _____, 2022.

PASSED SECOND READING this ____ day of _____, 2022.

Veronica J. Williams, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Dominguez	_____ (Yes)	_____ (No)
Vice-Mayor Taylor	_____ (Yes)	_____ (No)
Mayor Williams	_____ (Yes)	_____ (No)



**City of Opa-locka
Agenda Cover Memo**

Department Director:	Robert Anathan		Department Director Signature:				
City Manager:	Darvin Williams		CM Signature:				
Commission Meeting Date:	12 Oct 22		Item Type: (Enter X in box)	Resolution	Ordinance	Other	
Fiscal Impact: (Enter X in box) N/A	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
	X		Public Hearing: (Enter X in box)	Yes	No	Yes	No
				X		X	
Funding Source: Account# :	(Enter Fund & Dept) See Attachments		Advertising Requirement: (Enter X in box)	Yes		No	
				X			
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
		X					
Sponsor Name	City Manager		Department: City Manager's Office	City Manager			

Short Title:

FY 22 Budget Amendment #5 – First Hearing

Staff Summary:

Issue/Recommendation: A budget amendment is required to align the budget with current City requirements. Staff recommends the City Commission approve FY 22 Budget Amendment #5 at the first hearing.

History: The City Commission adopted the City FY 22 Budget on September 22, 2021 (Ordinance 21-12) which was subsequently approved by the State. This budget was composed of \$44.7 million of expenditures and \$8.9 million of funding moving between various Funds, resulting a total budget of \$53.6 million.

On January 12, 2022, the City Commission approved Budget Amendment #1, which focused primarily on bringing forward incomplete portions of projects approved in FY 21 but not completed, and also the initiation of spending American Rescue Plan Act (ARPA) grant funds on various water and sewer projects. This amendment increased expenditures by another \$6.0 million to \$50.7 million and additionally increased the movement of funding between various City financial units, (e.g., General Fund, Water-Sewer Fund, etc.) by another \$6.2 million to \$15.1 million. A reminder that this latter category doesn't increase City spending but rather serves to move funding from one City financial unit to another to permit the latter unit to make expenditures to be funded by that unit.

On February 23, 2022, the City Commission approved FY 22 Budget Amendment #2 at the second hearing through Ordinance 22-10. This amendment increased expenditure by \$0.1 million while reducing interfund transfers by \$0.2 million for a net reduction to the City's budget of \$0.1 million. There were \$0.9 million of new expenditures, offset by \$0.6 million of savings and the use of \$0.2 million of Contingency. Increased expenditures included \$345,750 for capital projects, \$105,000 for additional accrued leave payout for departing employees, \$103,396 associated with the termination of the prior City Manager and the recruitment of a replacement and \$75,000 the Parks and Recreation Master Plan.

On April 27, 2022, the City Commission approved FY Budget Amendment #3 at the second hearing through Ordinance 2022-11. This amendment increased expenditure by \$0.3 million and interfund transfers by \$0.4 million for a net increase to the City's budget of \$0.7 million. There were \$1.1 million of new expenditures, offset by \$0.6 million of savings and the use of \$0.2 million of Contingency. Increased expenditures included \$408,072 for capital projects, \$75,000 for demolition of an unsafe structure, \$60,000 for a project to record and destroy records that have passed record retention requirements, \$52,000 for additional accrued leave payout for departing employees, \$51,000 for increased workers compensation premiums and \$50,000 for planting 158 trees on Perviz Avenue.

On June 27, 2022, the City Commission approved FY Budget Amendment #4 at the second hearing through Ordinance 2022-14. This amendment decreased expenditure by \$2.0 million and interfund transfers by \$1.3 million for a net decrease to the City's budget of \$3.9 million. There were \$2.4 million of new expenditures, offset by \$3.9 million of savings and the restoration of \$0.5 million of Contingency.

Current Activity: Budget Amendment #5 is composed of 19 line items with the attachment, "Summary By Line Item", providing a brief description of the purpose of each line item and how it is recommended to be funded.

Amendment #5 is composed of four primary issues.

- \$130,000 Leave Payout – There continues to be a departure of experienced employees with significant accrued unused leave. Steps have been taken to reduce this expense in future years.
- \$ 35,300 Net Compensation – There are ten line items adjusting compensation where actual compensation was allocated differently than budgeted and also additional overtime due to many vacancies. Although reflected as a net increase, there will be significant additional compensation savings reflected when the year closes due to a large number of vacant positions during the year.

- \$ 34,150 Insurance – A FY 21 workers’ compensation audit conducted during the year indicated that the City wage information provided to the Florida Municipal Insurance Trust (FMIT) when the FY 21 workers’ compensation premium was developed was too low, requiring an additional payment.
- \$ 15,000 RFP Advertising – To get the broadest response to bid solicitations, RFP advertising is now being placed in local newspapers in addition to using the electronic distribution system previously used.

Nearly all of the above issues were addressed with other savings, resulting in an increase to the City’s FY 22 Budget of \$3,948.

Financial Impact:

<u>Funding</u>	
Revenue / Loans / Grants	\$ 3,948
Use Of Fund Balance	-
Total Funding – Excluding Transfers-In	3,948
Transfers-In	-
Total Funding	\$ 3,948
<u>Expenditure</u>	
Expenditure – Excluding Transfers-Out	\$ 3,948
Transfers-Out	-
Total Expenditure	\$ 3,948

Additional details on the Financial Impact are provided in the attachment, Budget Amendment #5 Summary. There is also a Detailed Information attachment which contains accounting information for the State review which is a highly detailed accounting version of what is presented in the Summary information.

.Proposed Action:

Staff recommends that the City Commission approve the proposed amendments on the first hearing.

Attachment:

1. Summary of the recommended amendments
2. Detailed information on each recommended amendment
3. Ordinance

FY 22 Budget Amendment #5 - First Hearing

Total City				
	Governmental Funds	Enterprise Funds	ARPA Fund	Total
<u>Budget Thru Amend #4</u>				
<u>Funding</u>				
Revenue/Loans	26,169,901	14,350,478	3,978,531	44,498,910
Use Of / (Add To) Fund Bal	4,924,379	3,673,205	(3,978,531)	4,619,053
Total Funding Ex Trans-In	31,094,280	18,023,683	-	49,117,963
Transfer-in	9,915,058	4,113,484	-	14,028,542
Total Funding	41,009,338	22,137,167	-	63,146,505
<u>Expenditure</u>				
Expenditure - Ex Trans-Out	31,385,053	17,732,909	-	49,117,962
Transfer-Out	9,624,285	4,404,258	-	14,028,543
Total Expenditure	41,009,338	22,137,167	-	63,146,505
<u>Amendment #5</u>				
<u>Funding</u>				
Revenue/Loans	3,948	-	-	3,948
Use Of / (Add To) Fund Bal	-	-	-	-
Total Funding Ex Trans-In	3,948	-	-	3,948
Transfer-in	-	-	-	-
Total Funding	3,948	-	-	3,948
<u>Expenditure</u>				
Expenditure - Ex Trans-Out	3,948	-	-	3,948
Transfer-Out	-	-	-	-
Total Expenditure	3,948	-	-	3,948
<u>Budget Thru Amend #5</u>				
<u>Funding</u>				
Revenue/Loans	26,173,849	14,350,478	3,978,531	44,502,858
Use Of / (Add To) Fund Bal	4,924,379	3,673,205	(3,978,531)	4,619,053
Total Funding Ex Trans-In	31,098,228	18,023,683	-	49,121,911
Transfer-in	9,915,058	4,113,484	-	14,028,542
Total Funding	41,013,286	22,137,167	-	63,150,453
<u>Expenditure</u>				
Expenditure - Ex Trans-Out	31,389,001	17,732,909	-	49,121,910
Transfer-Out	9,624,285	4,404,258	-	14,028,543
Total Expenditure	41,013,286	22,137,167	-	63,150,453

General Fund

Exhibit "A"

FY 22 Budget Amendment #5 - First Hearing

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
<u>Budget Thru Amend #4</u>										
<u>Funding</u>										
Revenue/Loans	16,637,557	1,303,462	2,956,771	950,000	350,200	3,926,911	45,000	-	-	26,169,901
Use Of / (Add To) Fund Bal	4,499,529	-	-	414,850	-	-	10,000	-	-	4,924,379
Total Funding Ex Trans-In	21,137,086	1,303,462	2,956,771	1,364,850	350,200	3,926,911	55,000	-	-	31,094,280
Transfer-in	3,388,842	-	1,608,375	-	594,727	48,044	-	3,046,940	1,228,130	9,915,058
Total Funding	24,525,928	1,303,462	4,565,146	1,364,850	944,927	3,974,955	55,000	3,046,940	1,228,130	41,009,338
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	17,879,104	1,219,941	4,512,146	1,364,850	821,600	1,257,343	55,000	3,046,939	1,228,130	31,385,053
Transfer-Out	6,699,824	83,521	-	-	123,327	2,717,612	-	1	-	9,624,285
Total Expenditure	24,578,928	1,303,462	4,512,146	1,364,850	944,927	3,974,955	55,000	3,046,940	1,228,130	41,009,338
<u>Amendment #5</u>										
<u>Funding</u>										
Revenue/Loans	3,948	-	-	-	-	-	-	-	-	3,948
Use Of / (Add To) Fund Bal	-	-	-	-	-	-	-	-	-	-
Total Funding Ex Trans-In	3,948	-	-	-	-	-	-	-	-	3,948
Transfer-in	-	-	-	-	-	-	-	-	-	-
Total Funding	3,948	-	-	-	-	-	-	-	-	3,948
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	3,948	-	-	-	-	-	-	-	-	3,948
Transfer-Out	-	-	-	-	-	-	-	-	-	-
Total Expenditure	3,948	-	-	-	-	-	-	-	-	3,948
<u>Budget Thru Amend #5</u>										
<u>Funding</u>										
Revenue/Loans	16,641,505	1,303,462	2,956,771	950,000	350,200	3,926,911	45,000	-	-	26,173,849
Use Of / (Add To) Fund Bal	4,499,529	-	-	414,850	-	-	10,000	-	-	4,924,379
Total Funding Ex Trans-In	21,141,034	1,303,462	2,956,771	1,364,850	350,200	3,926,911	55,000	-	-	31,098,228
Transfer-in	3,388,842	-	1,608,375	-	594,727	48,044	-	3,046,940	1,228,130	9,915,058
Total Funding	24,529,876	1,303,462	4,565,146	1,364,850	944,927	3,974,955	55,000	3,046,940	1,228,130	41,013,286
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	17,883,052	1,219,941	4,512,146	1,364,850	821,600	1,257,343	55,000	3,046,939	1,228,130	31,389,001
Transfer-Out	6,699,824	83,521	-	-	123,327	2,717,612	-	1	-	9,624,285
Total Expenditure	24,582,876	1,303,462	4,512,146	1,364,850	944,927	3,974,955	55,000	3,046,940	1,228,130	41,013,286

FY 22 Budget Amendment #5 - First Hearing

Enterprise Funds										
	Water-Sewer Operating Expense Fund						Storm Water Op	Water Sewer CIP	Storm Water CIP	Total
	Water-Sewer Operating Divisions (Expense)					Total	Storm Water Op Fund	Total Water-Sewer CIP Fund	Storm Water CIP Fund	Total Funds
	Water Division	Sewer Division	Water-Sewer Finance Division	Water Lines Division	Water-Sewer CIP Division	Total Water-Sewer Op Fund				
<u>Budget Thru Amend #4</u>										
<u>Funding</u>										
Revenue/Loans						10,025,825	1,900,000	1,531,577	893,076	14,350,478
Use Of / (Add To) Fund Bal						2,205,242	1,467,963	-	-	3,673,205
Total Funding Ex Trans-In						12,231,067	3,367,963	1,531,577	893,076	18,023,683
Transfer-in						1,000,000	-	1,048,775	2,064,709	4,113,484
Total Funding	-	-	-	-	-	13,231,067	3,367,963	2,580,352	2,957,785	22,137,167
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	2,154,670	4,417,423	4,069,998	280,205	139,882	11,062,178	1,132,594	2,580,352	2,957,785	17,732,909
Transfer-Out	-	-	2,168,889	-	-	2,168,889	2,235,369	-	-	4,404,258
Total Expenditure	2,154,670	4,417,423	6,238,887	280,205	139,882	13,231,067	3,367,963	2,580,352	2,957,785	22,137,167
<u>Amendment #5</u>										
<u>Funding</u>										
Revenue/Loans						-	-	-	-	-
Use Of / (Add To) Fund Bal						-	-	-	-	-
Total Funding Ex Trans-In						-	-	-	-	-
Transfer-in						-	-	-	-	-
Total Funding	-	-	-	-	-	-	-	-	-	-
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	-	-	(2,000)	-	2,000	-	-	-	-	-
Transfer-Out	-	-	-	-	-	-	-	-	-	-
Total Expenditure	-	-	(2,000)	-	2,000	-	-	-	-	-
<u>Budget Thru Amend #5</u>										
<u>Funding</u>										
Revenue/Loans						10,025,825	1,900,000	1,531,577	893,076	14,350,478
Use Of / (Add To) Fund Bal						2,205,242	1,467,963	-	-	3,673,205
Total Funding Ex Trans-In						12,231,067	3,367,963	1,531,577	893,076	18,023,683
Transfer-in						1,000,000	-	1,048,775	2,064,709	4,113,484
Total Funding	-	-	-	-	-	13,231,067	3,367,963	2,580,352	2,957,785	22,137,167
<u>Expenditure</u>										
Expenditure - Ex Trans-Out	2,154,670	4,417,423	4,067,998	280,205	141,882	11,062,178	1,132,594	2,580,352	2,957,785	17,732,909
Transfer-Out	-	-	2,168,889	-	-	2,168,889	2,235,369	-	-	4,404,258
Total Expenditure	2,154,670	4,417,423	6,236,887	280,205	141,882	13,231,067	3,367,963	2,580,352	2,957,785	22,137,167

FY 22 Budget Amendment #5 -First Hearing

<u>#</u>	<u>Amendment Details</u>				<u>Budget</u>	<u>Adj</u>	<u>Revised</u>	
1	<u>Parks & Rec - Excursion Fees</u>							
	Gen Fund	Rev	001-369900	Other Miscellaneous Revenue	20,000	3,948	23,948	Admission fees collected from Summer Camp participants for admission to end of season amusement park excursion
	Gen Fund	Exp	72-572553	Summer Camp Program	8,000	3,948	11,948	
2	<u>Compensation - PW Admin</u>							
	PW Admin	Exp	32-541110	Salaries - Executive	69,039	51,000	120,039	Incorrect allocation of compensation
	PW Admin	Exp	32-541120	Salaries - Regular	240,006	(51,100)	188,906	
	PW Admin	Exp	32-541140	Salaries - Overtime	300	100	400	
3	<u>Software - City Clerk</u>							
	Clerk	Exp	16-512528	Software Licensing	5,500	500	6,000	Additional software feature
	Clerk	Exp	16-512120	Salaries - Regular	116,870	(500)	116,370	
4	<u>Printing & Binding - Building & Licenses</u>							
	Bldg & Lic	Exp	30-524470	Printing & Binding	1,500	1,000	2,500	Additional forms requirements
	Bldg & Lic	Exp	30-524340	Other Contracted Services	120,000	(1,000)	119,000	
5	<u>Compensation - Community Development</u>							
	Com Dev	Exp	37-515110	Salaries - Executive	59,668	22,000	81,668	Salary not allocated as budgeted.
	Com Dev	Exp	37-515312	Other Professional Services	111,000	(22,000)	89,000	
6	<u>Uniforms - Building & Grounds Maintenance</u>							
	Bld & Grnds	Exp	39-541341	Uniform Rental/Laundry	1,500	1,000	2,500	Reorganization increased headcount
	Bld & Grnds	Exp	39-541620	Building Improvements	60,000	(1,000)	59,000	
7	<u>Uniforms - Fleet Maintenance</u>							
	Flt Maint	Exp	49-541341	Uniform Rental/Laundry	1,986	1,000	2,986	Budget error
	Flt Maint	Exp	49-541542	Parts & Repairs	55,000	(1,000)	54,000	
8	<u>Overtime - Illegal Dumping Collection</u>							
	Ilg Dmp	Exp	50-541140	Salaries - Overtime	2,000	1,000	3,000	Additional efforts to collect illegal dumping
	Ilg Dmp	Exp	50-541120	Salaries - Regular	70,847	(1,000)	69,847	
9	<u>Overtime - Service Line Maintenance</u>							
	Sl Ln Maint	Exp	63-533140	Salaries - Overtime	2,400	4,000	6,400	Vacant positions created need for additional overtime
	Sl Ln Maint	Exp	63-533120	Salaries - Regular	136,908	(4,000)	132,908	
10	<u>Fire Hydrant Maintenance - Water Distribution</u>							
	Wtr Distr	Exp	64-5336309	Fire Hydrants	93,000	2,500	95,500	Minor increase in fire hydrant maintenance
	Wtr Distr	Exp	64-533120	Salaries - Regular	162,056	(2,500)	159,556	

Exhibit "A"

FY 22 Budget Amendment #5 -First Hearing

#	Amendment Details				Budget	Adj	Revised	
11	Compensation - Parks & Recreation							
	Prks & Rec	Exp	72-572110	Salaries - Executive	73,863	23,000	96,863	Reallocation of compensation
	Prks & Rec	Exp	72-572130	Salaries - Part Time	145,642	(38,000)	107,642	
	Prks & Rec	Exp	72-572140	Salaries - Overtime	9,000	15,000	24,000	
12	Premiums & Dedcutibles - Risk Management							
	Risk	Exp	84-513392	Motor Vehicle Claims	15,000	9,150	24,150	Additional coverage (property and workers comp) and increased vehicle deductible.
	Risk	Exp	84-513451	Insurance Premium	2,828,854	25,000	2,853,854	
	Risk	Exp	84-513110	Salaries - Executive	32,296	(27,600)	4,696	
	Risk	Exp	84-513210	FICA	2,612	(2,200)	412	
	Risk	Exp	84-513493	General Expense	2,000	(1,500)	500	
	Risk	Exp	84-513540	Pubs/Subscriptions/Memberships	600	(600)	-	
	Risk	Exp	84-513541	Educational Costs	2,000	(2,000)	-	
	Risk	Exp	84-513521	Clothing & Uniforms	250	(250)	-	
13	Leave Payout - Non-Department							
	Non-Dept	Exp	19-581922	Employee Leave Payout - Wages	237,000	100,000	337,000	Departure of additional long-time employees with significant accrued leave payout
	Non-Dept	Exp	19-581928	Employee Leave Payout - FICA/Med	19,200	10,000	29,200	
	Non-Dept	Exp	19-581929	Employee Leave Payout - Retire	29,800	20,000	49,800	
	Non-Dept	Exp	19-519312	Other Professional Services	300,500	(130,000)	170,500	
14	RFP Advertising - Non-Department							
	Non-Dept	Exp	19-515491	Other Advertising	10,000	15,000	25,000	Additional advertising due to an increase in RFP solicitations.
	Non-Dept	Exp	19-519312	Other Professional Services *	170,500	(15,000)	155,500	
* Budget has been modified due to prior items								
15	Compensation - CIP Management							
	CIP Mgmt	Exp	75-535110	Salaries - Executive	52,759	1,500	54,259	Minor compensation adjustment
	CIP Mgmt	Exp	75-535120	Salaries - Regular	55,272	500	55,772	
	WS Finan	Exp	61-513992	Contingency	142,402	(2,000)	140,402	
16	Compensation - Police							
	Police	Exp	26-521110	Salaries - Executive	203,673	(8,000)	195,673	Reallocation of compensation
	Police	Exp	26-521130	Salaries - Part Time	101,826	8,000	109,826	
17	Compensation - Building & Licenses							
	Bldg & Lic	Exp	30-524110	Salaries - Executive	195,673	10,000	205,673	Reallocation of compensation
	Bldg & Lic	Exp	30-524120	Salaries - Regular	3,226,252	(10,000)	3,216,252	

FY 22 Budget Amendment #5 -First Hearing

#	Amendment Details				Budget	Adj	Revised	
18	Compensation - Building & Grounds Maintenance							
Bldg & Grnd	Exp	39-541120	Salaries - Regular	172,030	3,000	175,030	Minor compensation adjustment	
Bldg & Grnd	Exp	39-541620	Building Improvement *	59,000	(3,000)	56,000		
* Budget has been modified due to prior items								
19	Compensation - Stormwater							
Storm	Exp	43-538120	Salaries - Regular	133,485	10,000	143,485	Minor compensation adjustment	
Storm	Exp	43-538140	Salaries - Overtime	5,000	3,000	8,000		
Storm	Exp	43-538210	FICA	10,594	2,000	12,594		
Storm	Exp	43-538992	Contingency	65,854	(15,000)	50,854		

FY 22 Budget Amendment #5 Summary By Line Item

First Hearing

#	Amount	Purpose	Funding Source
1	\$3,948	Admission fees for a summer camp trip	Paid for by trip participants
2	\$51,100	Reallocation of PW Administrative Division compensation allocated differently than budgeted.	Increases in compensation offset by reduction in other compensation accounts in same division.
3	\$500	Additional software feature for City Clerk	City Clerk compensation savings.
4	\$1,000	Building & Licenses additional printing costs for forms	Savings from Other Contract Services in same division
5	\$22,000	Community Development compensation not allocated as budgeted	Savings from Other Professional Services in same division
6	\$1,000	Additional Uniform Rental / Laundry expense for Building & Grounds Maintenance Division due to additional staffing.	Savings from Building Improvements in same division
7	\$1,000	Additional Uniform Rental / Laundry expense for Fleet Maintenance Division	Savings from Parts & Repairs in same division
8	\$1,000	Additional Illegal Dumping Collection Division Overtime due to vacant positions in division.	Savings from Salaries - Regular in same division
9	\$4,000	Additional Utilities Service Line Division Overtime due to vacant positions in division.	Savings from Salaries - Regular in same division
10	\$2,500	Additional Fire Hydrant maintenance	Savings from Salaries - Regular in same division
11	\$38,000	Parks & Recreation additional Salary -- Executives due to incorrect compensation allocation and additional overtime	Savings from Salaries -- Part-Time in same division
12	\$34,150	Increased insurance expense due to Workers Comp audit and additional auto deductible expense	Savings from other accounts in same division
13	\$130,000	Unused accrued leave payout	Savings from Other Professional Services in same division
14	\$15,000	Additional RFP Advertising	Savings from Other Professional Services in same division
15	\$2,000	CIP Management compensation	Contingency
16	\$8,000	Increased Police Part-Time Compensation due to increased hourly rates	Savings from Salaries - Executive Compensation in same division
17	\$10,000	Reallocation of Building & Licenses compensation	Savings from Salaries - Regular Compensation in same division
18	\$3,000	Minor increase in Salary -- Regular due to additional staffing	Savings from Building Improvements in same division
19	\$15,000	Increased Stormwater Compensation due to different allocation than budgeted	Contingency

Budget Amendment #5 Summary - First Hearing

Summary		
<u>Funding</u>		
Revenue / Loans / Grants	\$ 3,948	(a)
Use Of Fund Balance	-	(b)
Total Funding – Excluding Transfers-In	3,948	
Transfer-In	-	
Total Funding	\$ 3,948	
<u>Expenditure</u>		
Expenditure – Excluding Transfers-Out	\$ 3,948	(c)
Transfers-Out	-	
Total Expenditure	\$ 3,948	

Notes			
	<u>Bgt. Amend #3</u>	<u>Incr/(Decr)</u>	<u>Bgt. Amend #4</u>
(a) <u>Revenue / Loans / Grants</u>			
Amusement Park Fees	\$	3,948	
State Grant		-	
Total Revenue / Loans / Grants	\$	3,948	
(b) <u>Use Of/(Addition To) Fund Balance</u>			
General Fund	\$ 4,499,529	\$ -	\$ 4,499,529
Peoples' Transportation Plan	414,850	-	414,850
Water-Sewer Operating Fund	2,205,242	-	2,205,242
Stormwater Operating Fund	1,467,963	-	1,467,963
Special Law Enforcement	10,000	-	10,000
American Recovery Plan Act (ARPA)	(3,978,531)	-	(3,978,531)
Total Use Of / (Addition To) Fund Balance	\$ 4,619,053	\$ -	\$ 4,619,053
(c) <u>Expenditures</u>			
Leave Payout	\$	130,000	
Net Compensation Adjustment		35,300	
Insurance Expense (Vehicle Deductible, Workers Comp Audit)		34,150	
RFP Advertising		15,000	
Misc - 6 Items - Average \$1,825		9,948	
Expenditures - Gross	\$	224,398	
Savings		(203,450)	
Contingency		(17,000)	
Expenditures - Net	\$	3,948	