

CITY OF OPA-LOCKA

The City of Bright Opportunities



REGULAR COMMISSION MEETING Agenda

**Wednesday, September 13, 2023
7:00 PM**

*Commission Chamber
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

City Commission

**Mayor John H. Taylor, Jr.
Vice Mayor Natasha L. Ervin
Commissioner Sherelean Bass
Commissioner Joseph L. Kelley
Commissioner Veronica Williams**

Appointed Officials

**Interim City Manager Darvin Williams
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by 7:00 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA
"The City of Bright Opportunities"

AGENDA
REGULAR COMMISSION MEETING
September 13, 2023
7:00 PM

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. INVOCATION:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:**
- 6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions)**
- 7. APPROVAL OF AGENDA:**
- 8. APPROVAL OF MINUTES:**
 - Strategic Planning Session Minutes - June 8, 2023
 - Independence Day Celebration Workshop Minutes - June 23, 2023
 - Citywide Beautification Workshop Minutes - June 27, 2023
 - Regular Commission Meeting Minutes - July 12, 2023
 - Regular Commission Meeting Minutes - July 26, 2023
- 9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:**
- 10. PUBLIC PRESENTATIONS:**
 - Caballero, Fierman, Llerena, Garcia, LLP
 - ref: Audit Preparation Services for Fiscal Year Ended 2022
- 11. CITIZENS' FORUM:**

(Opportunity for discussion of any concerns – please limit to 3 minutes)

12. ACTION ITEMS (items from consent agenda pull list):

13. ADMINISTRATION:

CONSENT AGENDA:

1. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, SELECTING _____ AS THE CITY'S INDEPENDENT PROFESSIONAL BACKGROUND SCREENER TO CONDUCT A LEVEL 2 BACKGROUND SCREENING AND ALL OTHER BACKGROUND CHECKS NECESSARY TO COMPORT WITH THE CITY'S ESTABLISHED PROCEDURES FOR THE SELECTION OF A CITY MANAGER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Commission***
2. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO IDENTIFY FUNDING FOR THE RE-ESTABLISHMENT OF THE CITY'S CHAMBER OF COMMERCE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING MONTHLY BINGO EVENT AND SUPPORTING EXPENDITURES FOR FISCAL YEAR 2023-2024, TO BE SPONSORED BY MAYOR TAYLOR, AND CO-SPONSORED BY VICE MAYOR ERVIN AND COMMISSIONER KELLEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO INITIATE PROCUREMENT OF THE APPROPRIATE ITEMS FOR THE COMMUNITY BABY SHOWER, TO BE HELD IN SEPTEMBER 2023; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***
5. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE CITY ATTORNEY TO PRESENT ALL INVOICES IN A WORKSHOP SETTING PRIOR TO PAYMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***
6. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE INTERIM CITY MANAGER TO SCHEDULE A PLANNING AND ZONING WORKSHOP TO ALLOW THE CITY COMMISSION TO REVIEW AND MAKE RECOMMENDATIONS REGARDING PLACEMENT FOR COMMERCIAL BUSINESSES; PROVIDING FOR INCORPORATION OF**

RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Williams*

7. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO AMEND THE AGREEMENT WITH GULFSTREAM PETROLEUM SERVICES, INC. TO INCREASE THE SUBSTANTIAL COMPLETION OF WORK DEADLINE AND REMOVE THE BOND REQUIREMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
8. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE A HAZARD MITIGATION GRANT APPLICATION FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA REGION IV) HAZARD MITIGATION GRANT PROGRAM FOR TWO MILLION FOUR HUNDRED TEN THOUSAND DOLLARS (\$2,410,000.00) WITH A CITY MATCH OF EIGHT HUNDRED THOUSAND DOLLARS (\$800,000.00) TO MITIGATE FLOODING ISSUES IN ZONES #1 AND #2 WITHIN THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
9. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE CITY OF SAFETY HARBOR CONTRACT WITH STANTEC CONSULTING SERVICES, INC., TO CONDUCT AN IMPACT FEE UPDATE STUDY, IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS (\$50,000.00), IN A FORM THAT IS ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
10. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF RAFTELIS FINANCIAL CONSULTANTS, INC. FOR WATER, WASTEWATER, AND STORMWATER RATE STUDY SERVICES, PURSUANT TO RFP NO. 23-0627200 AND FURTHER AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR SAID SERVICES, IN AN AMOUNT NOT TO EXCEED FIFTY-NINE THOUSAND, THREE HUNDRED SIXTY DOLLARS (\$59,360.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
11. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE MIAMI-DADE COUNTY CONTRACT RT0620, TO PROCURE A PUMP STATION TELEMETRY SYSTEM, IN AN AMOUNT NOT TO EXCEED TWO HUNDRED TEN THOUSAND, SIX HUNDRED FIFTY-FOUR DOLLARS AND SIXTY CENTS (\$210,654.60); PROVIDING FOR INCORPORATION OF**

RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager*

12. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE PURCHASE OF A GODWIN S SERIES SMART BYPASS PUMP; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
13. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE PURCHASE OF TWO SUBMERSIBLE PUMPS FOR PUMP STATION #1; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
14. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONSULTANT TO PERFORM FEDERAL GRANT WRITING SERVICES FOR THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
15. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONSULTANT TO PERFORM NON-FEDERAL GRANT WRITING SERVICES FOR THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
16. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF ORIGINAL IMPRESSIONS, LLC. FOR GATEWAY ENTRY SIGNAGE INSTALLATION SERVICES, PURSUANT TO RFP NO. 23-0609200 AND FURTHER AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH ORIGINAL IMPRESSIONS, LLC. FOR SAID SERVICES, IN AN AMOUNT NOT TO EXCEED ONE HUNDRED NINETY-NINE THOUSAND DOLLARS (\$199,00.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
17. **AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO EXECUTE AN AGREEMENT WITH CABALLERO, FIERMAN, LLERENA, GARCIA, LLP FOR INDEPENDENT CONSULTANT AUDIT SUPPORT SERVICES; REPEALING RESOLUTION NO. 22-034 THAT AWARDED THE SAME SERVICES TO THE FIRM ANTHONY BRUNSON, P.A., PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA, ADOPTING A FINAL MILLAGE RATE PURSUANT TO SECTION 200.065, FLORIDA STATUTES, FOR FISCAL YEAR 2023-2024, COMMENCING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024; SETTING FORTH PUBLIC HEARING DATES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
2. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE CITY'S GENERAL, PROPRIETARY AND SPECIAL FUNDS BUDGET FOR THE FISCAL YEAR 2023-2024, COMMENCING OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2024; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGET EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATION AND AMENDMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
3. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***

4. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE CITY OF OPA-LOCKA'S COMPREHENSIVE PLAN TO ADD A PROPERTY RIGHTS ELEMENT AS REQUIRED BY AND IN CONFORMITY WITH SECTION 163.3177(6)(i), FLORIDA STATUTES (2021); PROVIDING FOR INCLUSION IN THE COMPREHENSIVE PLAN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
5. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, GRANTING THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) A PERPETUAL EASEMENT DONATION FOR PARCEL 800, WITHIN THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
6. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING CHAPTER 2, ARTICLE II, OF THE CITY OF OPA-LOCKA'S CODE OF ORDINANCES ENTITLED "CITY COMMISSION", SECTION 2-27 ENTITLED "EXPENSE ACCOUNT FOR MAYOR AND EACH CITY COMMISSIONER" TO INCREASE MONTHLY EXPENSE REIMBURSEMENT ALLOWANCES FOR THE CITY COMMISSION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Commissioner Williams*

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DESIGNATING THE SECTION OF SERVICE ROAD FROM NORTHWEST 22ND AVE TO NORTHWEST 18TH AVE AS DEBORAH SHEFFIELD IRBY ROAD; PROVIDING FOR A REPEALER; SEVERABILITY AND EFFECTIVE DATE (first reading / public hearing held on July 26, 2023).** *Sponsored by Mayor Taylor*

C. RESOLUTION(S):

17. **CITY MANAGER'S REPORT:**
18. **OFFICIAL BOARD REPORTS:**
19. **MAYOR/COMMISSION REPORTS:**

20. OFFICIAL BOARD APPOINTMENTS:

Civil Service Board

- 1 individual appointment (Commissioner Bass)
- 1 individual appointment (Commissioner Williams)

Housing Authority and Nuisance Abatement Board

- 1 individual appointment (Mayor Taylor)
- 1 individual appointment (Commissioner Williams)

Local Financial Oversight Board

- 1 at-large appointment

Teen & Young Adult Advisory Board

- 1 individual appointment (Commissioner Bass)
- 1 individual appointment (Commissioner Kelley)

21. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

1. City of Opa-locka Mayor & Commission invite you to Commissioner Joseph L. Kelley's Meet Me Monday, **September 11, 2023** at 6:00 PM, Renewed Bethel Baptist Church, 15000 NW 27th Avenue, Opa-locka, FL.
2. Opa-locka Community Redevelopment Agency Meeting, **Tuesday, September 12, 2023** at 6:00 p.m., City Commission Chambers, 780 Fisherman Street, 3rd Floor, Opa-locka, Florida.
3. City of Opa-locka Mayor & Commission invite you to Mayor John H. Taylor's Business Luncheon on **Thursday, September 14, 2023** from 11 a.m. - 1 p.m., The ARC, 675 Ali Baba Avenue, Opa-locka, FL.
4. City of Opa-locka Mayor & Commission, in partnership with FLHSMV, invites you to a Florida Licensing On Wheels event hosted by Commissioner Joseph L. Kelley, **Friday, September 15, 2023** from 9:00 A.M. - 1:00 P.M., at Helen L. Miller Center, 2331 NW 143 Street, Opa-locka, Florida. Appointment Required by calling 305.953.2800
5. City of Opa-locka Mayor & Commission, in partnership with Feeding South Florida, invites the community to a Monthly Free Food Walk-Thru Distribution hosted by Commissioner Joseph L. Kelley, **Friday, September 15, 2023** from 10:00 A.M. - 1:00 P.M., first come, first served, at Segal Park, 2331 NW 143 Street, Opa-locka, Florida.
6. City of Opa-locka Mayor & Commission invite you to the Ingram Park Fun Day hosted by Commissioner Joseph L. Kelley, **Saturday, September 16,**

- 2023** from 1:00 PM - 5:00 PM, Ingram Park, 2100 Burlington St, Opa-locka, FL.
7. **City of Opa-locka Community Relations, Recreation & Activities Board Meeting on [Tuesday, September 19, 2023](#) at 6:00 p.m., City of Opa-locka Municipal Complex, 780 Fisherman Street, 3rd Floor, Opa-locka, FL.**
 8. **City of Opa-locka Mayor & Commission invite you to the Street Designation Ceremony in memory of former Vice Mayor Dottie Johnson, hosted by Commissioner Joseph L. Kelley, [Friday, September 29, 2023](#) at 10:00 AM, Superior St & NW 22nd Place**
 9. **City of Opa-locka Mayor & Commission invite you to a Fishing Tournament hosted by Commissioner Joseph L. Kelley on [Saturday, September 30, 2023](#) at 9:00 a.m., Ingram Park, 2100 Burlington St, Opa-locka, FL.**
 10. **City of Opa-locka Mayor & Commission invite you to a Community Baby Shower sponsored by Commissioner Dr. Sherelean Bass, [Saturday, September 30, 2023](#) from 2 p.m. - 5 p.m., Sherbondy Park Pavilion, 777 Sharazad Blvd, Opa-locka, FL.**
 11. **City of Opa-locka Mayor & Commission invite you to CONGA-LOCKA Latin Music Festival, [Friday, October 6, 2023](#) from 3:00 p.m. - 11:00 p.m., City of Opa-locka Government Center, 780 Fisherman Street, Opa-locka, Florida.**
 12. **Free aerobics classes sponsored by Mayor John H. Taylor, Jr. [every Monday & Wednesday](#) from 6 p.m. - 7 p.m., Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL.**

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.