

CITY OF OPA-LOCKA

The City of Bright Opportunities



REGULAR COMMISSION MEETING Agenda

**Wednesday, October 11, 2023
7:00 PM**

*Commission Chamber
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

City Commission

**Mayor John H. Taylor, Jr.
Vice Mayor Natasha L. Ervin
Commissioner Sherelean Bass
Commissioner Joseph L. Kelley
Commissioner Veronica Williams**

Appointed Officials

**Interim City Manager Darvin Williams
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by 7:00 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA
"The City of Bright Opportunities"

AGENDA
REGULAR COMMISSION MEETING
October 11, 2023
7:00 PM

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. INVOCATION:**
- 4. PLEDGE OF ALLEGIANCE:**
- 5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:**
- 6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions)**
- 7. APPROVAL OF AGENDA:**
- 8. APPROVAL OF MINUTES:**
 - Special Commission Meeting Minutes - August 24, 2023
 - Special Commission Meeting Minutes - August 29, 2023
- 9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:**
- 10. PUBLIC PRESENTATIONS:**
- 11. CITIZENS' FORUM:**
(Opportunity for discussion of any concerns – please limit to 3 minutes)
- 12. ACTION ITEMS (items from consent agenda pull list):**
- 13. ADMINISTRATION:**

CONSENT AGENDA:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING A PROCUREMENT PROCESS FOR AN OUTSIDE**

- ENTITY FIRM OR PROFESSIONAL TO SERVE AS THE HUMAN RESOURCES DIRECTOR FOR THE CITY OF OPA-LOCKA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Commission***
2. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DIRECTING THE INTERIM CITY MANAGER TO DELIVER TO THE CITY COMMISSION A REPORT ON THE AVERAGE PERMIT AND LICENSING PROCESSING TIMES FOR ALL PERMITS AND LICENSES ISSUED BY THE CITY OF OPA-LOCKA, INCLUDING THE PROCESSING TIMES FOR THE CITY OF OPA-LOCKA AS COMPARED TO ALL OTHER MUNICIPALITIES WITHIN MIAMI-DADE COUNTY; TO FURTHER DEVELOP A PLAN TO IMPROVE THE CITY'S PROCESSES AND REDUCE THE PROCESSING TIMES BELOW THE COUNTY-WIDE AVERAGE IN ORDER TO DELIVER MORE EXPEDITED, QUALITY SERVICES TO CITY RESIDENTS AND BUSINESS OWNERS WITHIN A PERIOD OF NINETY (90) DAYS FROM THE PASSAGE OF THIS RESOLUTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
 3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING EXPENDITURES RELATED TO MAYOR TAYLOR'S QUARTERLY SMALL BUSINESS LUNCHEONS, IN AN AMOUNT NOT TO EXCEED ONE THOUSAND FIVE HUNDRED DOLLARS (\$1,500.00) FOR EACH BUSINESS LUNCHEON EVENT AND AUTHORIZING MAYOR TAYLOR AND CITY STAFF TO TAKE ALL NECESSARY STEPS TO PLAN AND EXECUTE EVENTS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
 4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO REIMBURSE COMMISSIONER SHERELEAN BASS, IN AN AMOUNT OF TWO HUNDRED EIGHTY-TWO DOLLARS AND TWENTY-NINE CENTS (\$282.29) FOR EXPENSES INCURRED IN SUPPORT OF THE MEMORIAL CELEBRATION FOR FORMER COMMISSIONER ALVIN BURKE; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***
 5. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING TRAVEL EXPENDITURES, IN AN AMOUNT NOT TO EXCEED ONE THOUSAND, FIVE HUNDRED DOLLARS (\$1,500.00), FOR COMMISSIONER SHERELEAN BASS TO TRAVEL WITH THE OPA-LOCKA HISTORIC PROGRAM DURING THE MONTH OF OCTOBER 2023; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***
 6. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING EXPENDITURES RELATED TO A BREAST CANCER COMMUNITY EVENT TO BE HOSTED BY COMMISSIONER VERONICA WILLIAMS, IN AN AMOUNT NOT TO EXCEED FIVE THOUSAND**

- DOLLARS (\$5,000.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Williams***
7. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ACCEPT THE CONVEYANCE OF THE POTABLE WATER AND WASTEWATER FACILITIES AT THE GRATIGNY INDUSTRIAL PARK LOCATED AT 12805 NW 42ND AVENUE, OPA-LOCKA, FLORIDA, FROM THE DEVELOPER PROLOGIS LOGISTICS SERVICES INCORPORATED AND ENTER INTO THE AGREEMENT ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
 8. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE MIAMI-DADE COUNTY CONTRACT (BID NO. EVN0000005) WITH HADRONEX, INC. D/B/A SMARTCOVER SYSTEMS TO PURCHASE SMARTCOVERS FOR SERVICE AREA 7 WITHIN THE CITY, IN AN AMOUNT NOT TO EXCEED FORTY-NINE THOUSAND NINE HUNDRED DOLLARS (\$49,900.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
 9. **AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING CERTAIN PURCHASES AND REPAIR FOR PUMP STATION 11-C BYPASS PUMP ENGINE IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND FOUR HUNDRED SEVENTY-SIX DOLLARS AND EIGHTY-EIGHT CENTS (\$42,476.88); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
 10. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO PIGGYBACK THE OMNIA PARTNERS COOPERATIVE PURCHASING AGREEMENT WITH PSI ROOFING, INC., IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FORTY-EIGHT THOUSAND, FIVE HUNDRED TWENTY-SIX DOLLARS AND TWENTY-NINE CENTS (\$148,526.29) TO RENOVATE THE PUBLIC WORKS FLEET MAINTENANCE FACILITY ROOF; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
 11. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONSULTANT FOR THE DEVELOPMENT OF A SAFE STREETS AND ROADS FOR ALL (SS4A) COMPREHENSIVE SAFETY ACTION PLAN FOR THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***

12. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONTRACTOR TO RELOCATE AND INSTALL THE SEWER GRAVITY MAIN LOCATED ALONG NW 133RD STREET, WITHIN THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
13. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONSULTANT FOR THE DEVELOPMENT OF A COMPREHENSIVE CITYWIDE URBAN FORESTRY PLAN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
14. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE A REQUEST FOR PROPOSALS (RFP) FOR A QUALIFIED CONSULTANT FOR PROFESSIONAL RECYCLING SERVICES AT THE CITY'S MUNICIPAL COMPLEX; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
15. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE EXECUTION OF AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
16. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A POLICY FOR CITY ATTORNEY LEGAL INVOICE SUBMISSION, REVIEW AND APPROVAL; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Attorney***

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE VI OF THE CITY'S LAND DEVELOPMENT REGULATIONS, ENTITLED "OFF-STREET PARKING AND LOADING REQUIREMENTS" TO SPECIFICALLY AMEND SECTION 2-152(F) ENTITLED "GENERAL PRINCIPLES" TO PROVIDE FOR OUTDOOR STORAGE OF VEHICLES ONLY IN A DESIGNATED PARKING SPACE, PROHIBITING DOUBLE PARKING AND REQUIRING THAT ALL AREAS ARE FREE FROM UNSIGHTLY CONDITIONS; AMENDING ARTICLE VI OF THE CITY'S LAND DEVELOPMENT REGULATIONS, SPECIFICALLY SECTION 2-160 (C)(4) ENTITLED "PERMITTED OFF-STREET PARKING" TO REQUIRE A CURRENT VALID LICENSE PLATE FOR RESIDENTIAL PARKING AND FURTHER REQUIRING THAT VEHICLES PARKED AT COMMERCIAL AND INDUSTRIAL FACILITIES HAVE A VALID LICENSE PLATE AND OR BILL OF SALE AND WORK ORDER POSTED VISIBLY ON THE DRIVER'S SIDE WINDOW, INCLUDING VIN NUMBER FOR VEHICLE, BUSINESS NAME, ADDRESS AND TELEPHONE NUMBER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Mayor Taylor*

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, GRANTING THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) A PERPETUAL EASEMENT DONATION FOR PARCEL 800, WITHIN THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on September 13, 2023).** *Sponsored by Interim City Manager*
2. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING CHAPTER 2, ARTICLE II, OF THE CITY OF OPA-LOCKA'S CODE OF ORDINANCES ENTITLED "CITY COMMISSION", SECTION 2-27 ENTITLED "EXPENSE ACCOUNT FOR MAYOR AND EACH CITY COMMISSIONER" TO INCREASE MONTHLY EXPENSE REIMBURSEMENT ALLOWANCES FOR THE CITY COMMISSION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on September 13, 2023).** *Sponsored by Commissioner Williams*
3. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE XI, DIVISION 5, SECTION 2-530 OF THE CITY OF OPA-LOCKA'S CODE OF ORDINANCES ENTITLED "POWERS OF HUMAN RESOURCES DIRECTOR" TO SPECIFICALLY ADD NEW PARAGRAPH 11 TO PROVIDE THAT THE HUMAN RESOURCES DIRECTOR MAY BE CONSIDERED AN OUTSIDE ENTITY, FIRM OR PROFESSIONAL**

CONTRACTED BY THE CITY COMMISSION TO PERFORM THE DUTIES AND RESPONSIBILITIES OF A HUMAN RESOURCES DEPARTMENT, AS SET FORTH WITHIN THE CITY OF OPA-LOCKA'S CHARTER, CODE OF ORDINANCES OR AS OTHERWISE DETERMINED APPROPRIATE BY THE CITY COMMISSION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on September 20, 2023). *Sponsored by City Commission*

C. RESOLUTION(S):

17. CITY MANAGER'S REPORT:

18. OFFICIAL BOARD REPORTS:

19. MAYOR/COMMISSION REPORTS:

20. OFFICIAL BOARD APPOINTMENTS:

Civil Service Board

1 individual appointment (Commissioner Bass)

1 individual appointment (Commissioner Williams)

Housing Authority and Nuisance Abatement Board

1 individual appointment (Mayor Taylor)

1 individual appointment (Commissioner Williams)

Local Financial Oversight Board

1 at-large appointment

Teen & Young Adult Advisory Board

1 individual appointment (Commissioner Bass)

1 individual appointment (Commissioner Kelley)

21. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

1. Opa-locka Community Redevelopment Agency Meeting, **Tuesday, October 10, 2023** at 6:00 p.m., City Commission Chambers, 780 Fisherman Street, 3rd Floor, Opa-locka, Florida.

2. **City of Opa-locka Mayor & Commission invite you to BINGO sponsored by Mayor John H. Taylor, Jr. on [Friday, October 13, 2023](#) at 6:00 p.m., Sherbondy Park, 215 Perviz Avenue, Opa-locka, FL.**
3. **City of Opa-locka Florida City Government Week Mock City Commission Meeting hosted by Commissioner Joseph L. Kelley and co-hosted by Commissioner Dr. Sherelean Bass on [Thursday, October 19, 2023](#) with students from Nathan B. Young Elementary School from 9:30 a.m. - 11:00 a.m. and Dr. Robert B. Ingram Elementary School from 3:30 p.m. to 5:30 p.m., Opa-locka Government Center, 780 Fisherman Street, 3rd Floor, Opa-locka, Florida.**
4. **City of Opa-locka Mayor & Commission, in partnership with Feeding South Florida, invites the community to a Monthly Free Food Walk-Thru Distribution hosted by Commissioner Joseph L. Kelley, [Friday, October 20, 2023](#) from 10:00 A.M. - 1:00 P.M., first come, first served, at Segal Park, 2331 NW 143 Street, Opa-locka, Florida.**
5. **City of Opa-locka Mayor & Commission in partnership with Farm Share and Miami-Dade County invites the community to a Monthly Free Food Walk-Thru Distribution hosted by Commissioner Joseph L. Kelley, [Wednesday, November 1, 2023](#) from 10:00 A.M. - 1:00 P.M., first come, first served, at Sherbondy Park Pavilion, 777 Sharazad Boulevard, Opa-locka, Florida.**
6. **Free aerobics classes sponsored by Mayor John H. Taylor, Jr. [every Monday & Wednesday](#) from 6 p.m. - 7 p.m., Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL.**

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.