

CITY OF OPA-LOCKA

The City of Bright Opportunities



Teen and Young Adult Advisory Board Agenda

**Wednesday, April 17, 2024
5:30 PM**

*Commission Chamber
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

Opa-locka Teen and Young Adult Advisory Board

Apollinaire Mendoza, Chairman

David Anderson, Vice Chair

Kimberlee A. Downer, Board Member

Bernice Pierre-Georges, Board Member

Procedures for Public Participation

Participation at Public Meetings

The City of Opa-locka Teen and Young Adult Advisory Board will meet in-person while still allowing virtual participation via Zoom.

Teen and Young Adult Advisory Board location for in-person meetings

Teen and Young Adult Advisory Board Meetings are held in the Commission Chamber at 780 Fisherman Street, Opa-locka, Florida, with offsite participants joining by Zoom.

How to watch the meeting

Members of the public are encouraged to watch the public meeting at <https://www.youtube.com/user/CityofOpaLocka>

How to participate

Teen and Young Adult Advisory Board Meetings are held in-person with virtual participation; members of the public wishing to address the Commission on any agenda item may do so in person or virtually.

To participate virtually, please register on the City of Opa-locka website at www.opalockafl.gov by 5:00 p.m. on the scheduled meeting date.

PURSUANT TO FS 286.0105: Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 (voice) for assistance at least 1 day prior to the proceeding. TTY users may call via 711 (Florida Relay Service) prior to the proceeding.

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AGENDA

Teen and Young Adult Advisory Board

April 17, 2024

5:30 PM

1. ROLL CALL:

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

4. PUBLIC COMMENT:

Pursuant to Florida Statute 286.0114 the Teen and Young Adult Advisory Board will allow public comment on any matter either identified on this meeting agenda as requiring action or anticipated to come before the Committee for action in reasonable proximity to this meeting. Speakers shall be limited to three minutes per person and the assignment of one person's time to another or designation of group spokesperson shall be allowed at the discretion of the Committee Chair.

5. APPROVAL OF MINUTES:

Teen and Young Adult Advisory Board Meeting Minutes - March 20, 2024

6. DISCUSSION:

College Engagement Fair

7. ADJOURNMENT:

Additional information may be obtained by contacting Ashley Walker, Board Clerk via telephone (305) 953-2868 Ext. 1702 or email awalker@opalockafl.gov.

CITY OF OPA-LOCKA
“The City of Bright Opportunities”

TEEN AND YOUNG ADULT ADVISORY BOARD MEETING MINUTES

Wednesday, March 20, 2024

6:00 PM

1. ROLL CALL:

The following members of the Teen and Young Adult Advisory Board were present: Board Member David Anderson; Board Member Bernice Pierre-Georges; Board Member Kimberlee Downer; and Board Member Apollinaire Mendoza. Also, in attendance were: Assistant City Manager Shamecca Lawson and Board Clerk Ashley Walker

2. INVOCATION:

The invocation was delivered by Board Member Kimberlee Downer.

3. PLEDGE OF ALLEGIANCE:

The pledge of allegiance was recited in unison.

4. PUBLIC COMMENT:

Mayor John H. Taylor Jr. congratulated and thanked the board members for joining the board. He expressed his excitement for the great things and ideas they would contribute to the City. Mayor Taylor stated that he is in support of the board members and encouraged them to reach out to him if he can be of assistance. He wished board member David Anderson a “Happy Birthday”. He closed by welcoming the board members.

5. DISCUSSION:

Board Clerk Walker read into the record Section 16-1 of the Code of Ordinances which outlines the policies and procedures that govern the Teen and Young Adult Advisory Board.

Board Clerk Walker opened discussion for any comments or question the Board Members may have regarding the Board’s Policies and Procedures.

No questions or comments were posed by the Board Members.

6. OFFICER ELECTION AND INSTALLATION:

Board Clerk Walker opened discussion to select a Board Chair and Board Vice Chair.

Board Member Apollinaire Mendoza nominated himself as the Board Chair. The motion was moved by Board Member Kimberlee Downer and seconded by Board Member David Anderson.

There being no discussion, motion passed by a 4-0 vote.

Board Member Downer: Yes
Board Member Mendoza: Yes
Board Member Pierre-Georges :Yes
Board Member Anderson :Yes

Board Member David Anderson nominated himself as the Board Vice Chair. The motion was moved by Board Member Kimberlee Downer and seconded by Chair Apollinaire Mendoza.

There being no discussion, motion passed by a 4-0 vote.

Chair Mendoza: Yes
Board Member Pierre-Georges: Yes
Board Member Anderson: Yes
Board Member Downer: Yes

Board Clerk Walker opened the floor for the selection of a meeting date and time and advised the Board Members that discussion must remain open.

Board Member Downer made a motion to select Wednesdays at 5:30pm as the meeting date and time until April 20th, 2024, and allow for re-consideration due to the Board Members being enrolled in college.

Board Clerk Walker informed the Board Members that their meetings can only be held on the 1st or 3rd Wednesday of month due to the Regular Scheduled City Commission meetings are held on the 2nd and 4th Wednesdays.

Board Member Downer made a motion to select the 3rd Wednesday at 5:30pm as the meeting date and time.

The Board Clerk read into the record a motion for the Teen and Young Adult Advisory Board to meet on the 3rd Wednesday of each month at 5:30pm.

The motion was moved by Board Member Kimberlee Downer and seconded by

Chair Apollinaire Mendoza.

There being no additional discussion, motion passed by a 4-0 vote

Board Member Pierre-Georges: Yes

Vice Chair Anderson: Yes

Board Member Downer: Yes

Chair Mendoza: Yes

Board Member Downer inquired about an addition to Sec. 16.1 (c) Code of Ordinances to include group discussions for potential ideas or projects.

Board Clerk Walker informed the Board Members due to the Sunshine Law any Communication or discussion regarding the Board must take place in an Open Forum.

Board Member Downer inquired about training to assist the Board in understanding the meeting process.

Board Clerk Walker stated the Board will be provided training.

Mayor John H. Taylor Jr. returned to the podium to congratulate the Board Chair and Vice Chair. He stated that he is excited to hear what ideas, events and changes the Board will bring to the City Commission.

Chair Mendoza inquired about creating a group chat for the Board Members.

Board Clerk Walker reiterated that to the Sunshine Law any communication or discussion regarding the Board must take place in an Open Forum.

Board Member Downer inquired if communication between the Board Members and Board Clerk will continue via email.

Board Clerk Walker responded, yes.

Vice Chair Anderson asked what is an Open Forum.

Board Clerk Walker responded, a Board Meeting.

Chair Mendoza asked if all event planning, ideas, and relevant discussion must be through email communication or a Board Meeting.

Board Clerk Walker responded, yes only during Board Meetings.

Board Member Downer asked to discuss an upcoming idea for an Engagement Fair, that hosts colleges and universities for residents at the next Board Meeting.

Board Clerk Walker responded she will add that discussion item to the next meeting agenda.

The Board briefly discussed a location for Engagement Fair.

8. ADJOURNMENT:

Board Member Downer made a motion to adjourn the meeting at 6:02pm.

The motion was moved by Board Member Kimberlee Downer and seconded by Chair Apollinaire Mendoza.