

CITY OF OPA-LOCKA

The City of Bright Opportunities



REGULAR COMMISSION MEETING Agenda

**Wednesday, June 11, 2025
6:00 PM**

*Commission Chamber
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

City Commission

**Mayor John H. Taylor, Jr.
Vice Mayor Joseph L. Kelley
Commissioner Sherelean Bass
Commissioner Natasha L. Ervin
Commissioner Luis B. Santiago**

Appointed Officials

**Interim City Manager Sha'mecca Lawson
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by 6:00 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA
"The City of Bright Opportunities"

AGENDA
REGULAR COMMISSION MEETING
June 11, 2025
6:00 PM

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

City of Opa-locka Scholarship Recipients

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions)

7. APPROVAL OF AGENDA:

8. APPROVAL OF MINUTES:

Regular Commission Meeting Minutes - May 28, 2025

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

10. PUBLIC PRESENTATIONS:

11. CITIZENS' FORUM:

(Opportunity for discussion of any concerns – please limit to 3 minutes)

12. ACTION ITEMS (items from consent agenda pull list):

13. ADMINISTRATION:

CONSENT AGENDA:

- 1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING STANDARD**

DEPARTMENTAL OPERATING PROCEDURES PURSUANT TO CITY OF OPA-LOCKA RESOLUTION #23-035; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager*

2. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING AND APPROVING 2025 REVISIONS TO THE EMPLOYEE HANDBOOK; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING STANDARD DEPARTMENTAL OPERATING PROCEDURES FOR THE FINANCE DEPARTMENT, PURSUANT TO CITY OF OPA-LOCKA RESOLUTION #23-035; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF KEITH AND ASSOCIATES, INC. FOR DRAINAGE AND ROADWAY ENGINEERING SERVICES FOR THE AREA WITHIN THE CITY KNOWN AS NILE GARDENS (NW 132ND STREET FROM NW 27TH AVE TO NW 30TH AVE); AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KEITH AND ASSOCIATES, INC. FOR SAME, IN AN AMOUNT OF TWO HUNDRED NINETEEN THOUSAND, SEVEN HUNDRED EIGHTY DOLLARS (\$219,780.00), WITH AN ADDITIONAL CONTINGENCY BUDGET OF TWENTY-ONE THOUSAND, NINE HUNDRED SEVENTY-EIGHT DOLLARS (\$21,978.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
5. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF PREMIERE DESIGN SOLUTIONS, INC. FOR AMERICANS WITH DISABILITIES (ADA) COMPLIANCE ASSESSMENT AND TRANSITION PLAN SERVICES; AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PREMIERE DESIGN SOLUTIONS, INC. FOR SAME, IN AN AMOUNT NOT TO EXCEED NINETY-FOUR THOUSAND, FIVE HUNDRED FORTY-EIGHT DOLLARS AND SIXTY-SEVEN CENTS (\$94,548.67); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by Interim City Manager*
6. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF FOUNDATION RISK PARTNERS, CORP D/B/A ACENTRIA PUBLIC RISK, FOR AGENT OF RECORD INSURANCE SERVICES FOR GENERAL LIABILITY, CYBER LIABILITY, AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE, PROPERTY, AND WORKERS COMPENSATION AND EMPLOYER LIABILITY COVERAGE SERVICES, PURSUANT TO RFQ NO. 25-0512200; AUTHORIZING THE**

INTERIM CITY MANAGER TO ENTER INTO AN AGREEMENT ATTACHED HERETO AS EXHIBIT "A", IN AN AMOUNT NOT TO EXCEED NINETY-FIVE DOLLARS (\$95,000.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager*

7. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AWARDED FOUR (4) ONE THOUSAND, TWO HUNDRED FIFTY DOLLAR (\$1,250.00) SCHOLARSHIPS THROUGH THE CITY OF OPA-LOCKA'S EDUCATIONAL SCHOLARSHIP PROGRAM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
8. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RESCINDING RESOLUTION NO. 22-023 PERTAINING TO AN AMNESTY PROGRAM FOR OUTSTANDING CODE ENFORCEMENT FINES AND LIENS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Vice Mayor Kelley***
9. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING A FATHER & SON/DAUGHTER BASKETBALL TOURNAMENT TO BE HELD ON JUNE 14, 2025, AND CO-SPONSORED BY SUCCESS WE ACHIEVE TOGETHER, INC. (S.W.A.T); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***
10. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A CO-SPONSORSHIP POLICY AND PROCEDURES FOR ACTIVITIES AND SPECIAL EVENTS IN COLLABORATION WITH NON-PROFIT ORGANIZATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Bass***

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE XI, DIVISION 3 OF THE CITY OF OPA-LOCKA'S CODE OF ORDINANCES ENTITLED "PLANNING, ZONING AND APPEALS BOARD", SPECIFICALLY SECTION 2-497; ENTITLED "CREATED; COMPOSITION; TERM OF OFFICE; QUALIFICATIONS; ORGANIZATION; MEETINGS RECORDS"; AMENDING CHAPTER 22, ARTICLE II, SECTION 22-34 OF THE CITY OF OPA-LOCKA'S LAND DEVELOPMENT REGULATIONS ENTITLED "PLANNING AND ZONING BOARD", TO REDUCE THE TOTAL NUMBER OF MEMBERS REQUIRED FOR A QUORUM; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; RESCINDING ALL ORDINANCES IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
2. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE XI, DIVISION 13, ENTITLED HISTORIC ENVIRONMENTAL PRESERVATION BOARD, SEC. 2-570.81; ENTITLED "CREATED; COMPOSITION; TERM OF OFFICE; QUALIFICATIONS; ORGANIZATION; MEETINGS; RECORDS" TO REDUCE THE TOTAL NUMBER OF MEMBERS TO ESTABLISH A QUORUM; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT AND REPEALER; RESCINDING ALL ORDINANCES IN CONFLICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Interim City Manager***
3. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE IV ENTITLED "PERSONNEL", DIVISION 2 ADDING NEW SECTION 2-222 TO BE ENTITLED "EXTRA COMPENSATION BEYOND STATE STATUTORY LIMITS"; PROVIDING A DEFINITION FOR "CAUSE" AND PROHIBITING SEVERANCE PAY TO CHARTER OFFICERS OR OTHER EMPLOYEES WHERE THE INDIVIDUAL IS TERMINATED FOR CAUSE; PROHIBITING SEVERANCE PAY, BONUS PAY, EXTRA COMPENSATION, OR ADDITIONAL PAYMENT TO ANY CHARTER OFFICER OF THE CITY AFTER SERVICES HAVE BEEN RENDERED OR AFTER A CONTRACT HAS BEEN EXECUTED UNLESS AUTHORIZED BY FLORIDA LAW OR A MAJORITY VOTE OF THE CITY COMMISSION; PROVIDING FOR STATUTORY REQUIRED LANGUAGE TO BE INCLUDED WITHIN FUTURE EMPLOYMENT AGREEMENTS; PROVIDING FOR CERTAIN SEVERANCE PAYMENT TERMS AND CONDITIONS AS CONSISTENT WITH FLORIDA LAW; FORGIVING ANY PAYMENT MADE INCONSISTENT WITH THE TERMS OF THIS ORDINANCE PRIOR TO AND INCLUDING CALENDAR YEAR 2022; PROVIDING THAT ALL PORTIONS OF PREVIOUSLY PASSED RESOLUTIONS ALLOWING FOR SEVERANCE PAY SHALL BE NULL AND VOID AND REPEALED; PROVIDING FOR CONFLICT AND REPEALER; SEVERABILITY, INCLUSION IN THE CODE; AND PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
4. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE VI OF THE CITY'S PURCHASING CODE TO CREATE NEW SECTION 2-325 TO BE ENTITLED "ESTABLISHING**

CONTRACTUAL SERVICE CONTROLS”, PROVIDING FOR GREATER MONITORING AND ENFORCEMENT OF TERMS AND CONDITIONS OF CONTRACTS TO ENSURE THAT CONTRACT DELIVERABLES ARE PROVIDED; ALLOWING FOR PAYMENT OF CONTRACTUAL DEPOSITS WHEN AUTHORIZED; PROVIDING FOR SEVERABILITY, CONFLICT AND REPEALER; INCLUSION IN THE CODE; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor*

5. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING CHAPTER 2, ARTICLE I, SECTION 2-8.4 OF THE CITY OPA-LOCKA CODE OF ORDINANCES TO PROVIDE AN OPTION FOR THE CITY COMMISSION TO ESTABLISH A SEARCH COMMITTEE OR APPOINT BY MAJORITY VOTE A CITY MANAGER, CITY ATTORNEY, OR CITY CLERK; PROVIDING FOR A LOCAL AND/OR NATIONAL SEARCH AT THE OPTION OF THE CITY COMMISSION; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY, AND PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Mayor Taylor***
6. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING ARTICLE XI, DIVISION 5 ENTITLED CIVIL SERVICE BOARD, SPECIFICALLY SECTION 2-526 TO SPECIFY THAT THE CIVIL SERVICE BOARD SHALL HAVE THE POWER TO ADVISE ON MATTERS THROUGH HEARING FROM CITY EMPLOYEES AT A PROPERLY NOTICED MEETING; AMENDING SECTION 2-530 TO AMEND THE ROLE OF THE HUMAN SERVICES DIRECTOR; AMENDING SECTION 2-535 TO DELETE CERTAIN INAPPLICABLE RESPONSIBILITIES; AMENDING SECTION 2-537 TO DELETE CERTAIN INAPPLICABLE TIMELINES; AMENDING SECTION 2-539 TO REMOVE PENALTIES; AMENDING SECTION 2-541 TO SPECIFY PERSONS EXEMPT FROM TESTS; ADDING SECTION 2-542 TO SPECIFY THAT IN THE CASE OF CONFLICT, COLLECTIVE BARGAINING AGREEMENTS SHALL PREVAIL OVER THIS ORDINANCE; PROVIDING FOR REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Vice Mayor Kelley***

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

C. RESOLUTION(S):

17. **CITY MANAGER’S REPORT:**
18. **OFFICIAL BOARD REPORTS:**
19. **MAYOR/COMMISSION REPORTS:**
20. **OFFICIAL BOARD APPOINTMENTS:**

Charter Review Board
2 at-large appointments

21. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

1. City of Opa-locka Mayor & Commission presents Community Chess & Dominoes Challenge, **Saturday, June 7, 2025** from 12:00 PM - 1:30 PM, Sherbondy Park Pavilion, 215 Perviz Avenue, Opa-locka, Florida. *Hosted by Commissioner Dr. Sherelean Bass and Commissioner Luis B. Santiago*
2. The City of Opa-locka Mayor & Commission presents Meet Me Monday hosted by Vice Mayor Joseph L. Kelley, **Monday, June 9, 2025**, at 6:00 PM, at the Living Word Baptist Church, 2045 Ali-baba Avenue, Opa-locka, Florida.
3. Lou Foundation, Inc. in partnership with City of Opa-locka Commissioner Dr. Sherelean Bass presents Heal, Learn, Grow, Love; the Lotus Bloom Gathering, start date **Tuesday, June 10, 2025** and every Tuesday thereafter for the next six weeks from 6:00 PM - 8:00 PM, Helen L. Miller Center, 2331 NW 143rd Street, Opa-locka, Florida. Registration required: www.loufoundationinc.org or for more information please email loufoundationinc@gmail.com.
4. Opa-locka Community Redevelopment Agency Meeting, **Tuesday, June 10, 2025** at 6:00 PM, Opa-locka Government Center, 780 Fisherman Street, 3rd Floor, Opa-locka, Florida.
5. The City of Opa-locka Mayor & Commission present Father & Me Fishing Tournament hosted by Vice Mayor Joseph L. Kelley on **Saturday, June 14, 2025** from 9:00 AM - 12:00 PM, Ingram Park Lakefront, 2100 Burlington Street, Opa-locka, Florida. To sign up, please call 305.953.2868 Ext. 1105.
6. The City of Opa-locka Mayor & Commission Father & Son / Daughter Basketball Tournament, **Saturday, June 14, 2025** from 10:00 AM - 3:00 PM, Sherbondy Village Basketball Gymnasium, 215 Perviz Avenue, Opa-locka, Florida. Sign up or call: online at www.SwatTeamWork.org, by telephone at 954.770.6148 or email inc.swat@gmail.com. *Hosted by Commissioner Dr. Sherelean Bass*
7. City of Opa-locka Charter Review Board Meeting, **Monday, June 16, 2025** at 6:30 PM, Opa-locka Government Center, 780 Fisherman Street, 3rd Floor, Opa-locka, Florida.

8. The City of Opa-locka Mayor & Commission present Commissioner Rose Tydus Prayer Garden Ribbon Cutting Ceremony, **Wednesday, June 18, 2025** at 5:00 PM, 1052 Sharazad Boulevard, Opa-locka, Florida 33054.
9. City of Opa-locka Mayor & Commission present Florida Licensing on Wheels, **Friday, June 20, 2025** from 9:00 AM - 1:00 PM, Helen L. Miller Center, 2331 NW 143rd Street, Opa-locka Florida. Appointment Required - please call 305.953.2868 Ext. 1105 for more information. *Hosted by Vice Mayor Joseph L. Kelley*
10. The City of Opa-locka Mayor & Commission invite you to a Community Food and Resource Drive on **Friday, June 20, 2025** from 9:30 AM - 1:00 PM, Segal Park, 2331 NW 143rd Street, Opa-locka, Florida.
11. The City of Opa-locka Mayor & Commission present Kings & Queens Bingo, **Friday, June 27, 2025** at 6:00 PM, Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida. Free Admission; Great Prizes; Great Times.

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.