

CITY OF OPA-LOCKA

The City of Bright Opportunities



SECOND BUDGET HEARING Agenda

**Wednesday, September 24, 2025
5:01 PM**

*Commission Chamber
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

City Commission

**Mayor John H. Taylor Jr.
Vice Mayor Joseph L. Kelley
Commissioner Dr. Sherelean Bass
Commissioner Natasha L. Ervin
Commissioner Luis B. Santiago**

Appointed Officials

**City Manager Sha'mecca Lawson
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by the meeting start time via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA
"The City of Bright Opportunities"

AGENDA
SECOND BUDGET HEARING
September 24, 2025
5:01 PM

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **INVOCATION:**
4. **PLEDGE OF ALLEGIANCE:**
5. **SECOND READING ORDINANCES / PUBLIC HEARINGS:**
 1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING A FINAL MILLAGE RATE PURSUANT TO SECTION 200.065, FLORIDA STATUTES, FOR FISCAL YEAR 2025-2026, COMMENCING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; SETTING FORTH PUBLIC HEARING DATES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on September 9, 2025). *Sponsored by City Manager***
 2. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE CITY'S GENERAL, PROPRIETARY AND SPECIAL FUNDS BUDGET FOR THE FISCAL YEAR 2025-2026, COMMENCING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGET EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATION AND AMENDMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading / public hearing held on September 9, 2025). *Sponsored by City Manager***
6. **ADJOURNMENT:**

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.

1st Reading/Public Hearing:

2nd Reading/Public Hearing:

Adopted:

Effective Date:

Sponsored By: City Manager

ORDINANCE NO. 25-XX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, ADOPTING A FINAL MILLAGE RATE PURSUANT TO SECTION 200.065, FLORIDA STATUTES, FOR FISCAL YEAR 2025-2026, COMMENCING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; SETTING FORTH PUBLIC HEARING DATES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 23, 2025, the City Commission of the City of Opa-locka, Florida ("City Commission") adopted Resolution No. 25-072, setting the tentative millage rate of 8.9797 mills, after further review of the budget, desires to set the final millage rate of 8.9797 mills for Fiscal Year 2025-2026, commencing October 1, 2025 and ending September 30, 2026, and scheduled public hearings on September 9, 2025 and September 24, 2025; and

WHEREAS, in order to ensure broad notice and allow for public input, public hearings were noticed and set for September 9, 2025 and September 24, 2025; and

WHEREAS, the Miami-Dade County Property Appraiser has determined the non-exempt net aggregate value of taxable property (real, personal, and centrally assessed properties), in the City of Opa-locka for the Fiscal Year 2025-2026 to be \$2,128,865,194; and

WHEREAS, public hearings on September 9, 2025 and September 24, 2025, allowed for public comment on and consideration by the City Commission of the proposed millage rate; and

WHEREAS, the public and all interested parties have the opportunity to address their comments to the City Commission regarding the millage rate; and

WHEREAS, having considered the comments of the public regarding the millage rate, the City Commission of the City of Opa-locka desires to adopt a final millage rate for Fiscal Year 2025-2026.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION
OF THE CITY OF OPA-LOCKA, FLORIDA, AS FOLLOWS:**

Section 1. Adoption of Representations.

The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

Section 2. Adoption of Millage Rate.

The City Commission of the City of Opa-locka hereby adopts and establishes the final millage rate of the City of Opa-locka for Fiscal Year 2025-2026, commencing October 1, 2025 through September 30, 2026, at 8.9797 mills, which is \$8.9797 per \$1,000 of assessed property value within the City of Opa-locka. This represents a 10.32% increase above the rolled-back rate of 8.1400 mills, which is \$8.1400 per \$1,000 of assessed property value within the City of Opa-locka.

Section 3. Public Hearings.

Public hearings are to be held by the Commission on September 9, 2025 at 6:00 p.m. and September 24, 2025 at 5:01 p.m. for each hearing.

Section 4. Transmittal.

The City Clerk of the City of Opa-locka is hereby directed to transmit a certified copy of this Ordinance to the Miami-Dade County Property Appraiser and the Tax Collector of Miami-Dade County.

Section 5. Inclusion in Code.

It is hereby the intention of the Commission of the City of Opa-locka, and it is hereby provided that the provisions of this Ordinance may become and be made a part of the Code of the City of Opa-locka, Florida.

Section 6. Scrivener's Errors.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager following review by the City Attorney, without the need of a public hearing by filing a corrected copy of same with the City Clerk.

Section 7. Conflict and Repealer.

Any provision of any City of Opa-locka ordinance or regulation which is in conflict with the provisions of this Ordinance is repealed prospectively to the extent of such conflict.

Section 8. Liberal Construction.

The terms and provisions of this Ordinance shall be liberally construed to affect the purpose for which it is adopted.

Section 9. Severability.

If any portion of this Ordinance is for any reason held or declared to be unconstitutional, invalid or void, such holding shall not affect the remaining portions of this Ordinance. If this Ordinance shall be held to be inapplicable to any person, property or circumstance, such holding shall not affect the applicability of this Ordinance to any other person, property or circumstance.

Section 10. Effective Date.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-locka and upon a filing of a certified copy hereof with the Florida Department of Revenue and is subject to the approval of the Governor or Governor's Designee.

PASSED FIRST READING this _____ day of September, 2025.

PASSED SECOND READING this _____ day of September, 2025.

ATTEST:

John H. Taylor Jr., Mayor

Joanna Flores, City Clerk

Ordinance No. 25-XX

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____
Commissioner Ervin	_____
Commissioner Santiago	_____
Vice-Mayor Kelley	_____
Mayor Taylor	_____



City of Opa-locka **Agenda Cover Memo**

Budget Administrator:	Bob Anathan		Budget Admin. Signature:	ROBERT ANATHAN			
City Manager:	Sha'mecca Lawson		CM Signature:	[Signature]			
Commission Meeting Date:	Sep 9, 2025		Item Type:	Resolution	Ordinance	Other	
			(Enter X in box)		X		
Fiscal Impact: (Enter X in box) N/A	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading		2nd Reading	
				X			
			Public Hearing: (Enter X in box)	Yes	No	Yes	No
	X			X		X	
Funding Source: Account# :	(Enter Fund & Dept) Ex:		Advertising Requirement: (Enter X in box) Advertised on TRIM Notice sent out by County Property Appraiser on August 24, 2025	Yes		No	
				X			
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☐ Bus. & Economic Dev ☐ Public Safety ☐ Quality of Education ☐ Qual. Of Life & City Image ☐ Communication ☐	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)			
	X						
Sponsor Name	City Manager		Department:	City Manager			

Short Title:

FY 26 Tentative Millage Rate Adoption

Staff Summary:

On July 23, 2025, the City Commission adopted Resolution 25-072 which set a FY 26 Proposed Millage Rate of 8.9797 mills which supported the FY 26 Proposed City Budget. On July 30th the City submitted the City's proposed FY 26 budget to the State for review and approval.

Staff is proposing a Tentative Millage Rate of 8.9797 mills. This millage rate is 10.32% higher than the City's rolled-back rate of 8.1400 mills and is sufficient to meet the objectives of the FY 26 Tentative Budget.

Proposed Action:

Staff recommends that the City Commission adopt the Tentative Millage Rate of 8.9797 mills on first reading.

Attachment:

1. Ordinance

1st Reading/Public Hearing:

2nd Reading/Public Hearing:

Adopted:

Effective Date:

Sponsored By: City Manager

ORDINANCE NO. 25-XX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE CITY'S GENERAL, PROPRIETARY AND SPECIAL FUNDS BUDGET FOR THE FISCAL YEAR 2025-2026, COMMENCING OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGET EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATION AND AMENDMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the General, Proprietary and Special Revenue Funds Budget for Fiscal Year 2025-2026, commences on October 1, 2025 and ends September 30, 2026; and

WHEREAS, pursuant to Article IV, Section 4.5 of the City of Opa-locka Charter, the City Manager has prepared and presented to the City Commission of the City of Opa-locka a budget and an explanatory budget review that details revenues, expenditures and other budgetary considerations for Fiscal Year 2025-2026; and

WHEREAS, the proposed Fiscal Year 2025-2026 Budget for the City of Opa-locka included an estimate of departmental revenues, and expenditures; and

WHEREAS, pursuant to Section 200.065, Florida Statutes, the City Commission conducted Public Hearings on September 9, 2025 and September 24, 2025; and

WHEREAS, the public hearings for the Proposed Budget have been held as stated above, and comments from the public concerning said Budget have been heard and considered; and

WHEREAS, the City Commission of the City of Opa-locka, having had an opportunity to review and approve the Proposed Budget, as deemed appropriate, after hearing comments from the public regarding the Proposed Budget and having complied with the "Truth in Millage (**TRIM**)" requirements of the Florida Statutes, desires to adopt a General, Proprietary and Special Revenue Funds Budget for Fiscal Year 2025-2026, commencing October 1, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations.

The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Ordinance.

Section 2. Title.

This Ordinance shall be known and may be cited as the "2025-2026 General, Proprietary and Special Revenue Funds Budget Ordinance".

Section 3. City Manager's Recommendation.

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended a proposed General, Proprietary and Special Revenue Funds Budget to the City Commission for the Fiscal Year commencing October 1, 2025 through

September 30, 2026, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

Section 4. Approval of Fiscal Year 2025-2026 General, Proprietary and Special Revenue Funds Budget.

The City Commission of the City of Opa-locka hereby approves, adopts and ratifies the proposed General, Proprietary and Special Revenue Funds Budget for the Fiscal Year 2025-2026, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

Section 5. Authorization of City Manager.

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-locka Charter and the adopted Code of Ordinances in accordance with the adopted General, Proprietary and Special Revenue Funds Budget for Fiscal Year 2025-2026.

Section 6. Adoption and Ratification of Expenditure Allocations.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for the General, Proprietary and Special Revenue Funds Budget shall be expended in accordance with the appropriations provided in the Budget adopted by this Ordinance, which shall constitute an appropriation of amounts specified therein. Expenditure control will be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City

Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Section 7. Outstanding Encumbrances.

Any and all outstanding encumbrances as of September 30, 2025, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2025, but are not expected to be paid until on or after October 1, 2025. Receipts from sources not anticipated in the attached budget may be appropriated and expended by Ordinance duly enacted by the City Commission in accordance with applicable law. Adjustments within the same fund to departmental appropriations made in the attached Budget may be approved, from time to time, by the City Manager, or by Resolution adopted by the City Commission. The City Manager is authorized to approve adjustments to expenditure code allocations, within the limit of departmental appropriations made in the attached Budget.

Section 8. Authorization of Finance Director.

The City's Finance Director, in accordance with the City Charter, is hereby authorized to deposit into the accounts of the General, Proprietary and Special Revenue Funds, any interest on deposits earned or accrued to the benefit of any trust funds, revolving accounts, working capital reserves, or other funds held in trust by the City of Opa-locka, unless specifically prohibited from doing so by trust or other agreements.

Section 9. Setting Fees and Charges.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

Section 10. Conflict and Repealer.

All Ordinances or Code provisions in conflict herewith are hereby repealed.

Section 11. Severability.

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 12. Effective Date.

This Ordinance shall become effective immediately upon final passage.

PASSED FIRST READING this _____ day of _____, 2025.

PASSED SECOND READING this _____ day of _____, 2025.

John Taylor, Mayor

Ordinance No. 25-XX

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____
Commissioner Ervin	_____
Commissioner Williams	_____
Vice Mayor Kelley	_____
Mayor Taylor	_____



City of Opa-locka Agenda Cover Memo

Budget Administrator:	Bob Anathan		Budget Admin. Signature:	ROBERT ANATHAN	
City Manager:	Sha'mecca Lawson		CM Signature:	Sha'mecca Lawson	
Commission Meeting Date:	Sep 9, 2025		Item Type:	Resolution	Ordinance
			(Enter X in box)		
Fiscal Impact: (Enter X in box) N/A	Yes	No	Ordinance Reading: (Enter X in box)	1st Reading	
				X	
			Public Hearing: (Enter X in box)	Yes	No
	X			X	X
Funding Source: Account# :	(Enter Fund & Dept) Ex:		Advertising Requirement: (Enter X in box) Advertised on TRIM Notice sent out by County Property Appraiser on August 24, 2025	Yes	
				X	
Contract/P.O. Required: (Enter X in box)	Yes	No	RFP/RFQ/Bid#:		
		X			
Strategic Plan Related (Enter X in box)	Yes	No	Strategic Plan Priority Area: Enhance Organizational ☒ Bus. & Economic Dev ☒ Public Safety ☒ Quality of Education ☒ Qual. Of Life & City Image ☒ Communication ☒	Strategic Plan Obj./Strategy: (list the specific objective/strategy this item will address)	
	X				
Sponsor Name	City Manager		Department:	Finance	

Short Title:

FY 26 Tentative General, Proprietary and Special Revenue Funds Budget Adoption

Staff Summary:

At July 10th and 15th, 2025, workshops, Staff provided a detailed review of the FY 26. Subsequently on July 23, 2025, Staff recommended the City Commission tentatively approve the FY 26 Proposed City Budget, incorporating Commission guidance provided at the workshops, to allow the budget to be forwarded to the State by August 1st, 2025 for review as required by the Agreement of Cooperation established in accordance with Executive Order 16-135 in response to the City's declaration of a financial emergency. The Commission adopted the FY 26 Proposed City Budget for forwarding to the State with Resolution 25-082, and the FY 25 Proposed City Budget was forwarded to the State on July 30th, 2025.

Financial Impact: Adoption of the Tentative General, Proprietary and Special Revenue Funds Budget will provide \$80,418,028 of funding, including \$23,256,952 of Interfund Transfers, to meet the City's FY 26 budgeted requirements with a proposed Millage Rate of 8.9797 mills.

Proposed Action:

Staff recommends the City Commission adopt the FY 26 Tentative City Budget at this first hearing.

Attachment:

1. Ordinance
2. Link To Budget (Exhibit "A")



FY-26-Proposed-Budget-Website?bcs-a



CITY OF OPA-LOCKA
FLORIDA

PROPOSED
FY 2026
BUDGET





Table of Contents

Introduction	Page #
Table of Contents	
City Manager's Budget Message.....	2
Reader's Guide.....	5
Community Profile	7
City of Opa-locka Organization Chart	8
Miscellaneous Community Statistics.....	9
Financial Policies and Background.....	12
Budget Development Process	15
Fund Descriptions.....	18
Fund Balance.....	21
Citywide Summary	
Citywide Financial Summaries.....	22
Citywide FY 26 Summary	26
Citywide FY 26 Capital Improvement Program Budget.....	27
Citywide Staffing Summary.....	28
Financial Summaries	
<u>General Fund</u>	
Summary of Revenues & Expenditures.....	29
Schedule of Revenues.....	33
Schedule of Expenditure.....	36
City Commission.....	38
City Manager	42
Non-Department	48
City Clerk	52
City Attorney.....	58
Human Resources.....	62
Finance.....	68
Community Development.....	74
Housing & Social Services	80
Building & Licenses.....	85
Police.....	91
Code Compliance.....	100
Parks & Recreation.....	106
Beautification & Maintenance.....	114
Public Works – Administration.....	120
Public Works – Streets & Sidewalks.....	125
Public Works – Vehicle Maintenance.....	130
Public Works – Trash Removal.....	135
<u>Debt Service Fund</u>	
Commentary.....	138
Summary of Revenues & Expenditures.....	141



Safe Neighborhood Fund

Commentary.....	143
Summary of Revenues & Expenditures.....	147

People's Transportation Plan Fund

Commentary.....	151
Summary of Revenues & Expenditures.....	154

Town Center Fund

Commentary.....	156
Summary of Revenues & Expenditures.....	160
Schedule of Expenditures.....	161

Water-Sewer Operating Fund

Commentary	163
Summary of Revenues & Expenditures.....	165
Schedule of Revenues.....	166
Schedule of Expenditures.....	167
Water Distribution.....	168
Sewer Collection & Transmission.....	173
Water-Sewer Financial Services.....	178
Service Line & Meter Maintenance.....	182
CIP Management	187

Water-Sewer CIP Fund

Commentary.....	193
Summary of Revenues & Expenditures.....	196

Stormwater Operating Fund

Summary of Revenues & Expenditures.....	199
---	-----

Stormwater CIP Fund

Commentary.....	207
Summary of Revenues & Expenditures.....	211

American Rescue Plan Act (ARPA) Fund

Commentary.....	214
Summary of Revenues & Expenditures.....	216

Internal Services Funds

Risk Management Internal Services

Commentary.....	219
Schedule of Revenue & Expenditures.....	222
Schedule of Expenditures.....	223



IT Internal Services

Commentary.....	225
Summary of Revenues & Expenditures.....	229
Schedule of Expenditures.....	230

Special Law Enforcement Fund

Commentary.....	233
Summary of Revenues & Expenditures.....	235

Law Enforcement Training Trust Fund

Commentary.....	237
Summary of Revenues & Expenditures.....	239

Glossary

Glossary of Terms.....	241
Acronyms Defined.....	245



City of Opa-locka Administration

Shamecca Lawson, City Manager

Joanna Flores, City Clerk

Burnadette Norris-Weeks, City Attorney

George Ellis, Jr., Assistant City Manager

Mary Adams, Human Resources Director

Bob Anathan, Budget Administrator

Aria Austin, Public Works Director

Marilyn Bernard, Building & Licenses Manager

Owen Carney, Interim Building & Grounds Maintenance Operations Manager

Niema Gantt, Finance Director

Gregory Gay, Community Development Director

Adelina Gross, CIP Manager

Zonya Ray, Parks & Recreation Director

Dr. Robyn Starks, Interim Police Chief

Philpot Walker, Information Technology Director

Wilma Wilcox, Code Enforcement Manager

State of Florida Financial Emergency Board

Melinda Miguel, Chief Inspector General

Board Members

Andrew R. Collins, Board Chair

Angela Knecht

Kim Mills

Vernita Nelson

J.D. Patterson, Jr.

Frank Rollason

Legal

Brian Hunter, Attorney



Budget Message to Be Provided Separately



Budget Message to Be Provided Separately



Budget Message to Be Provided Separately



READER'S GUIDE

The City of Opa-locka Fiscal Year 2026 Proposed budget is intended to serve four purposes:

The Budget as a Policy Guide

As a policy document, the budget indicates what services the City will provide during the twelve-month period beginning October 1, 2025, through September 30, 2026. The Budget Message summarizes the issues facing the City of Opa-locka and how the budget addresses these issues. The Funds Overview includes descriptions of all funds, including their purpose, sources of funding and how they are used. The Departmental budget sections provide accomplishments, major goals, Fiscal Year 2026 objectives and measurements for each department.

The Budget as a Financial Plan

As a financial plan, the budget outlines how much City services will cost and how they will be funded. The Budget Overview section provides a summary of the budget, including major revenue and expenditure categories. Within this section, there is a discussion of the City's accounting structure and budgetary policies. The budget document includes appropriations for operating funds for capital improvement purposes. The Safe Neighborhood Capital Improvement Plan and the Water-Sewer, People's Transportation Plan, Stormwater CIP Fund and Capital Improvement Plan provide five-year guides to infrastructure investments. Information about the City's debt is summarized with the Debt Service section.

The Budget as an Operations Guide

As an operations guide, the budget indicates how services will be delivered to the community. The Departmental budget sections outline the number of positions and the department appropriations approved by the City Commission for the provision of services by each department. Departmental performance measures provide a tool for assessing the work of various City functions. Organizational charts are provided to show how each department is structured for efficient and effective accomplishment of responsibilities.

The Budget as a Communications Device

The budget is designed to be user-friendly with summary information in text, tables and graphs. The budget is an "electronically oriented" document: easy navigation is available using embedded bookmarks and by use of the interactive table of contents. A glossary is included for reference. In addition to this reader's guide, the table of contents which follows provides a listing of the various topics in this budget document. Finally, the budget includes the Budget Message section, which provides the reader with a condensed analysis of the fiscal plans for the City for the upcoming fiscal year.



READER'S GUIDE (CONTINUED)

The Fiscal Year 2026 budget is presented by funds, which include the following funds.

Governmental Funds

- General Fund
- Debt Service (CIP) Fund
- Safe Neighborhood Capital Improvement Program (CIP) Fund
- Town Center Fund
- People's Transportation Program Fund
- Special Law Enforcement Fund
- Law Enforcement Training Fund
- America Rescue Plan Act (ARPA) Fund

Proprietary Funds

- Water-Sewer Operating Fund
- Water-Sewer CIP Fund
- Stormwater Operating Fund
- Stormwater CIP Fund

Internal Services Funds

- IT Internal Services
- Risk Management

In each of these funds there is a summary sheet of the revenues, expenditures and reserve balances. This is followed by revenue and expenditure detail.

The General Fund, the Water-Sewer Operation and Stormwater Operation Funds sections also provide information on the departments and divisions within those funds. More detailed information is provided in each fund, department and other fund summaries.

The department budget presentations consist of a narrative description and a summary of staffing information. The departmental budget section consists of the department's costs by summary categories (personnel services, operating and departmental capital outlay) and in detail. Non-operating costs (debt payments and interfund transfers) are also shown in the budget sections, when appropriate. Additionally, each budget section includes one or more pages providing underlying expenditure details for each account.

The capital projects sections represent those projects which will improve the effectiveness of the delivery of City services and/or enhance the community's quality of life. Information included for these funds consists of a summary of the requests, a table of current year recommended appropriations and a description of each project. Funding sources for recommended projects are also identified.

Copies of this document are available for review upon request at the City Clerk's Office, Fourth Floor, 780 Fisherman Street, Opa-locka.



COMMUNITY PROFILE

The City of Opa-locka, located in the northwest section of Miami-Dade County, was founded in 1925 by Glenn H. Curtiss, a pioneer aviator, airplane manufacturer and real estate developer. In the 1920's he also developed the Cities of Hialeah and Miami Springs. The name "Opa-locka" is derived from the Seminole Indian word Opatishawockalocka and means "big island covered with many trees in the swamp". The City is envisioned by many as the Baghdad of Miami-Dade County and was incorporated in 1926.

The entire City was developed with an Arabian theme which was carried throughout all phases of the City's development, including streets named Aladdin, Sharazad, Sesame, Caliph, Ali Baba and Sinbad. Opa-locka's Moorish architecture is more of a design theme than a specific style. Architect Bernard E. Mueller collaborated upon the design of the City with planner Clinton McKenzie. Mueller's designs for the buildings were inspired by the book, The 1001 Tales of the Arabian Nights, from which stories he created an elaborate architectural motif of domes, minarets and arches. Significantly, City Hall, the first major structure with the City, was inspired from a description of the palace of Emperor Kosroushah in "The Talking Bird", one of the stories in the book. The mosque-like building, with domes, minarets and arches, provides a distinctive iconic presence for the City.

Opa-locka is primarily a commercial community with 27% of its property tax base being residential properties. It's 4.5 square miles in size and assumes an irregular shape defined by the following boundaries: NW 151st Street on the north; NW 135th, NW 127th and NW 119th Streets on the south; NW 17th, NW 27th and NW 37th Avenues on the east and NW 47th Avenue on the west.

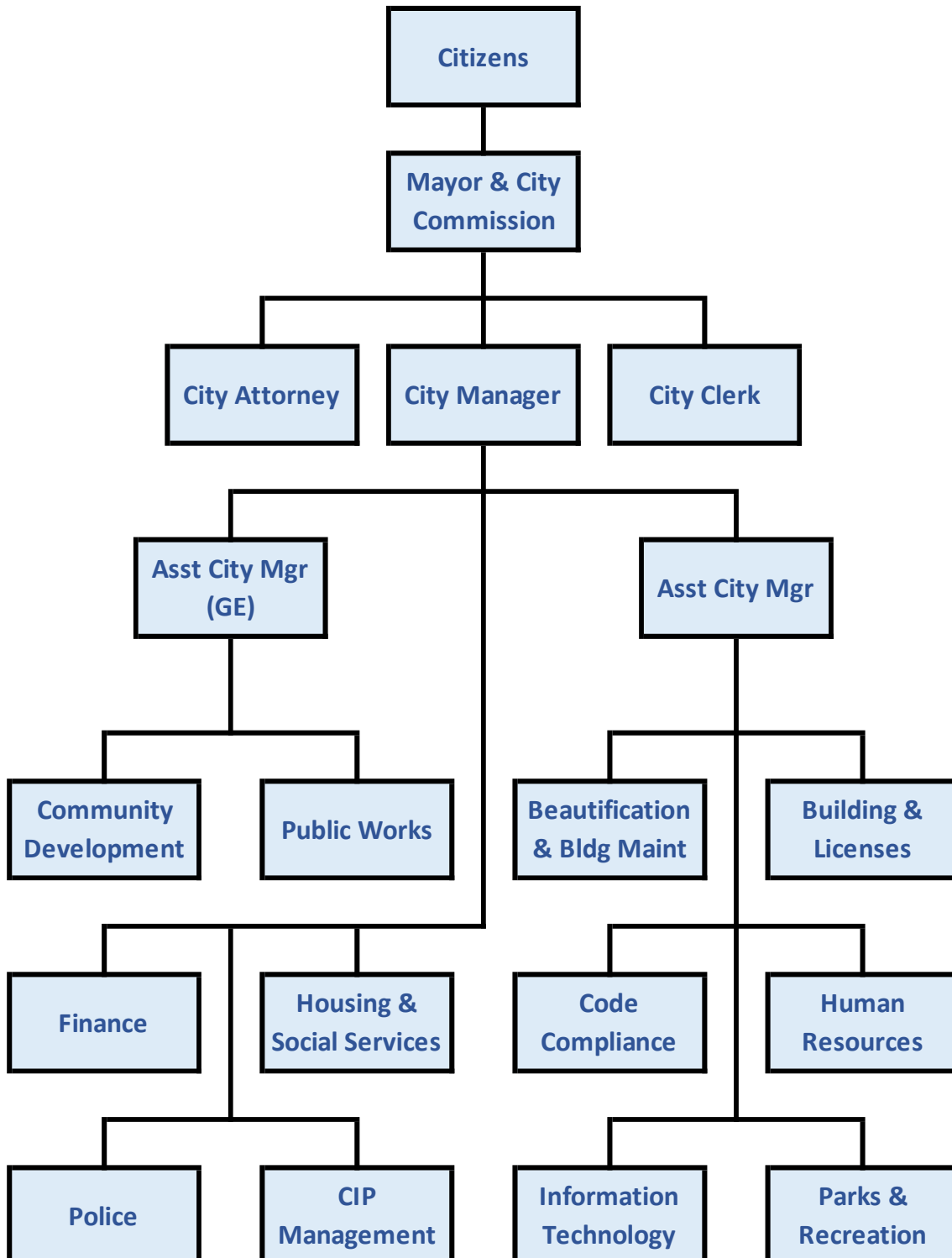
A Commission-Manager form of municipal government governs the City. The City Commission is comprised of five members, the Mayor, Vice-Mayor and three Commissioners. The City Manager, City Attorney and City Clerk are appointed by the Commission. Collectively, these three appointed officials are responsible for overseeing all aspects of the City government with most of the administrative and operational functions falling under the purview of the City Manager.

The City has three utilities: a potable water distribution system with customers in the City and adjacent areas, with water provided by the County; a sewer collection and transmission system, with wastewater processed by the County; and a stormwater drainage system. The latter two services are only for customers within City limits. Two local franchised contractors handle commercial waste. The City contracts with Miami-Dade County for residential trash and recycling services. The City provides its own police service while fire and ambulance services are provided by the County.

The Opa-locka Airport is located within City limits on land owned by Miami-Dade County. The airport is managed by the County. Consequently, the airport isn't reflected in the City's budget.



City of Opa-locka
Organization Chart



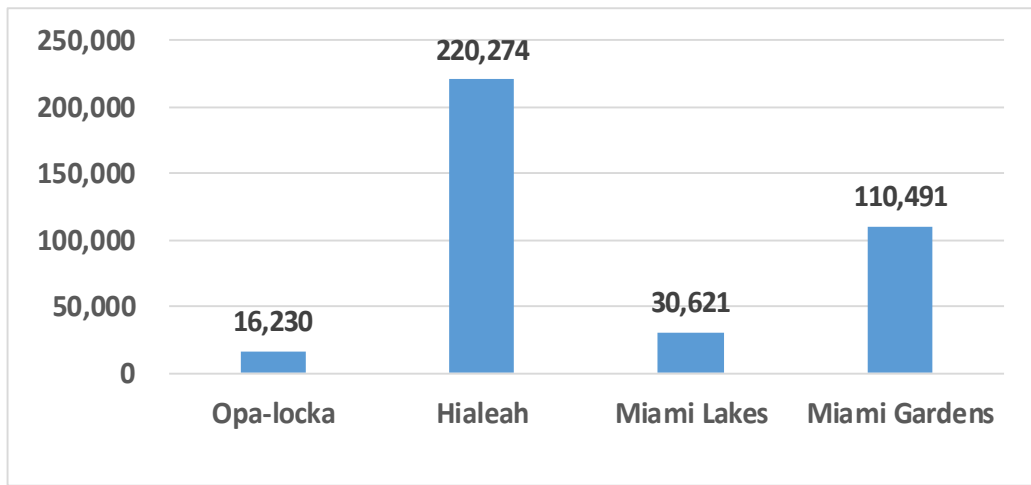


Miscellaneous Statistics

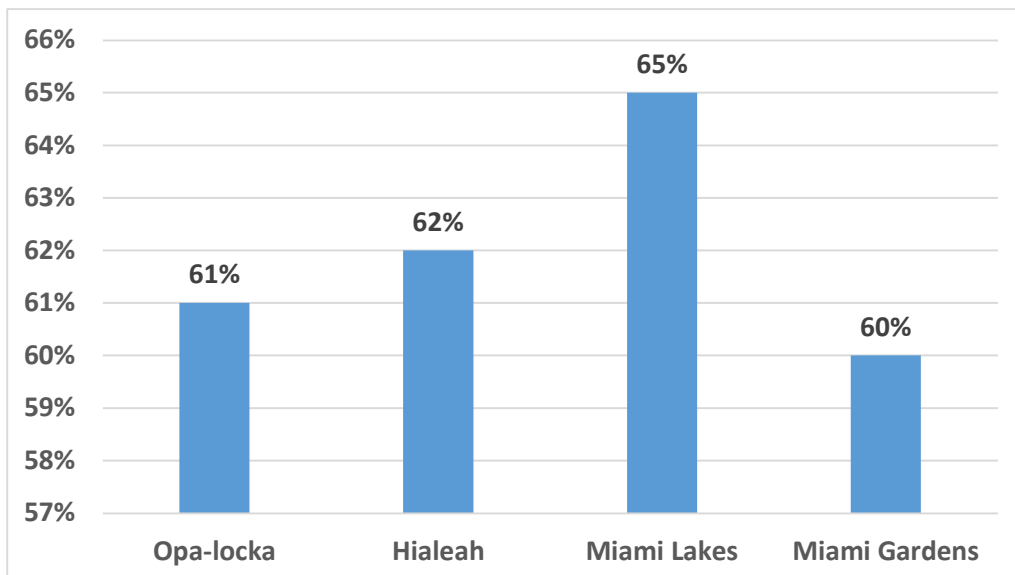
Form of Government: Commission / Manager

Year Of Incorporation: 1926

Population



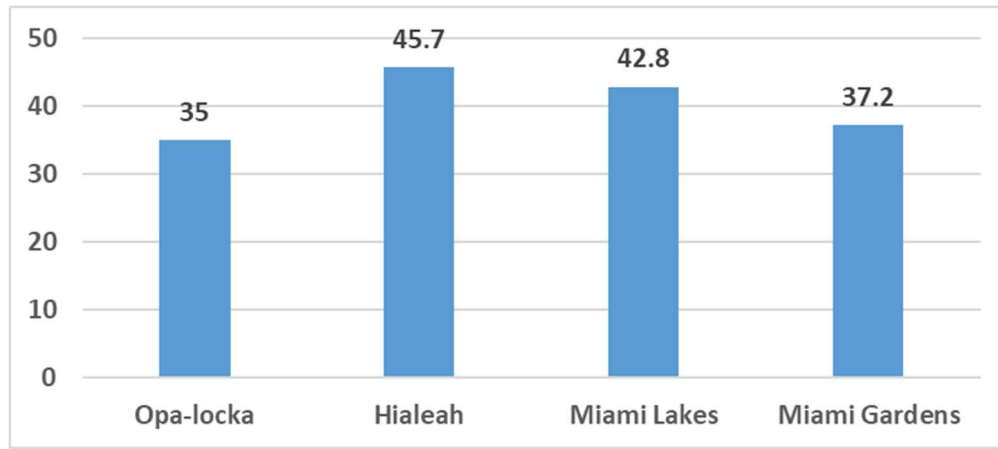
Percentage Of Population Between Ages Of 18 & 64



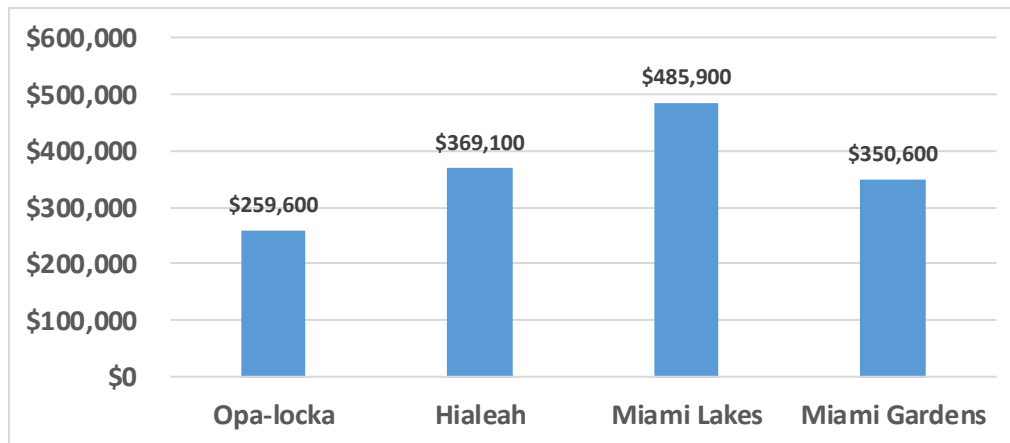
Miscellaneous Statistics – Continued



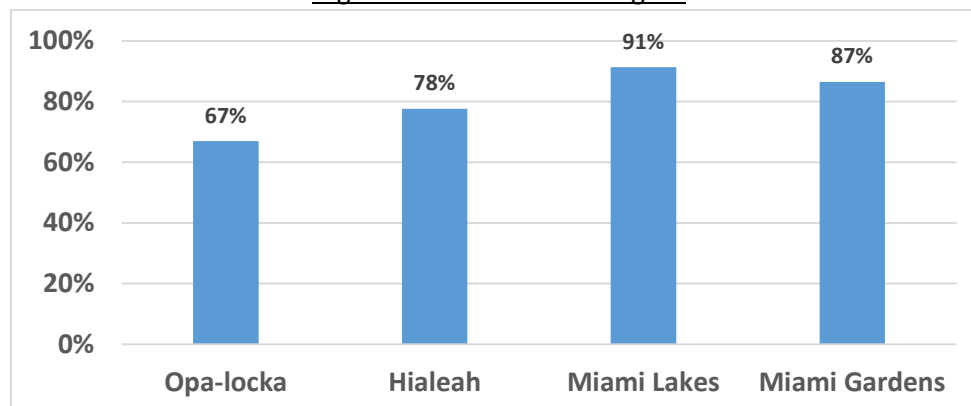
Median Age of Population



Median Value of Owner-Occupied Residences



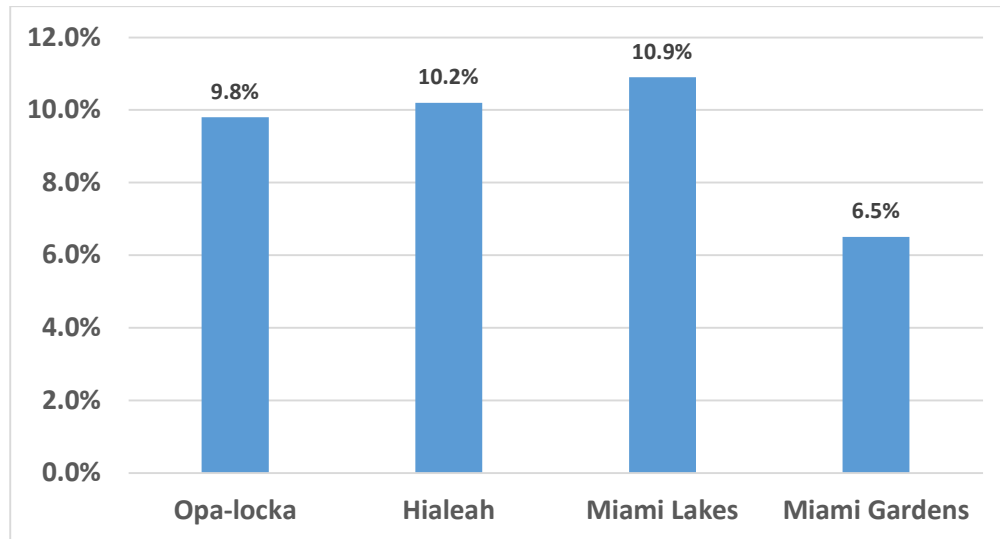
High School Graduate or higher



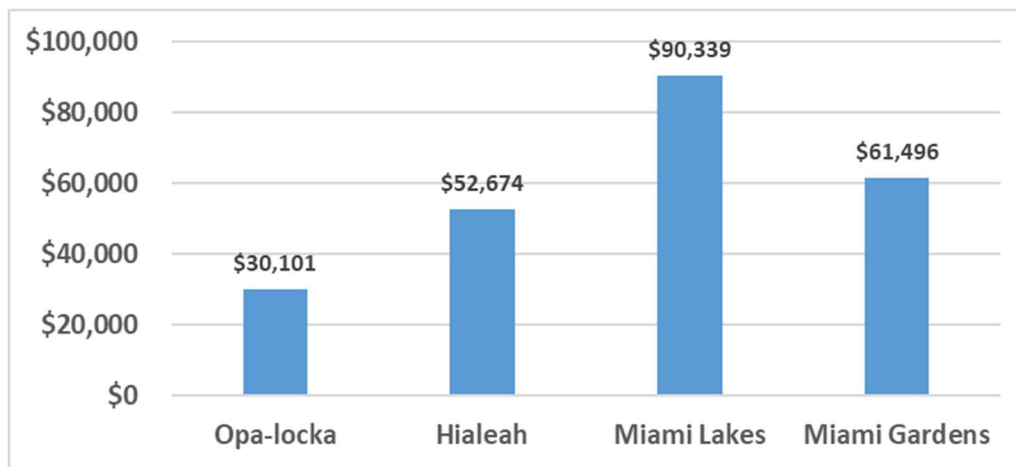
Miscellaneous Statistics – Continued



Residents that moved Since Previous Year



Median Household Income





FINANCIAL POLICIES & BACKGROUND

Budget Control

After the budget has been finally adopted by the City Commission in September, budgetary control is maintained at the account level, with the Finance department and Budget Administrator providing support to departments in the administration of their budgets. Any change to any account is presented to the City Commission for approval by ordinance.

Debt Policy

The debt policy is approved by the City Commission and implemented by the City Manager. Currently there is no statutory or charter debt limitation, but debt is limited by the City's ability to satisfactorily cover the resultant debt service. In accordance with Section 4.11 of the Charter, the City can incur debt only with the approval of the majority of the City Commission. Long-term debt is used to pay for capital investment and is never used to fund ongoing operations. Because the use of and benefit from infrastructure resulting from the investment of debt is usually available for decades, it is considered appropriate that the resultant debt service is also repaid over decades.

Long-Term Debt Structure

Long-term debt of the City's governmental activities, excluding compensated absences and capital leases, include the following:

- (a) Series 2011 A&B Capital Improvement Revenue bonds, bearing annual interest rates on the Series A and Series B bonds ranging from approximately 3.31% to 3.89% and are payable from revenue pledged from State Revenue Sharing and Local Government $\frac{1}{2}$ Cent Sales Tax revenue with annual debt service payments of approximately \$686,684 through FY 26.
- (b) Series 2015 Capital Improvement Revenue Note for \$8,600,000 bearing annual interest rates ranging from 2.65% to 4.25% with a maturity date of July 1, 2025, and are payable by a lien on the following pledged revenues – FPL Utility Tax and the State Communications Services Tax. This debt has been repaid in Fiscal Year 2025, effective as of June 1, 2025.

Long-term debt of the City's enterprise (utility) funds, excluding compensated absences and capital leases, consists of the following:

- (a) State Revolving Loan Project No. WW800050 – for \$2.375 million, bearing interest at a rate of 1.53% due in 40 semi-annual payments of \$69,620 from June 15, 2007, through December 15, 2026, including interest, secured by a lien on Pledged Revenue as defined the State Revolving Fund loan agreement.
- (b) State Revolving Loan Project No. WW130300 – for \$512,000, bearing interest at a rate of 1.53% due in 40 semi-annual payments of \$15,644 from January 15, 2017, through June 15, 2036, including interest, secured by a lien on Pledged Revenue as defined the State Revolving Fund loan agreement.
- (c) State Revolving Loan Project No. WW130301 – for \$6.531 million, interest-free, due in 40 semi-annual payments of \$166,545 from July 15, 2018, through June 15, 2032, including interest, secured by a lien on Pledged Revenue as defined the State Revolving Fund loan agreement.



- (d) State Revolving Loan Project No. DW130331 – for \$2.801 million, bearing interest at a rate of 1.21% due in 40 semi-annual payments of \$79,075 from July 15, 2018, through January 15, 2038, including interest, secured by a lien on Pledged Revenue as defined the State Revolving Fund loan agreement.
- (e) State Revolving Loan Project No. SW130320 – for \$197,000, bearing interest at a rate of 1.63% due in 40 semi-annual payments of \$5,239 from January 15, 2017, through July 15, 2036, including interest, secured by a lien on Pledged Revenue as defined the State Revolving Fund loan agreement.
- (f) On August 4, 2017, the City entered into an agreement with Miami-Dade County (“County”) for (1) sewer disposal service, (2) administer the meter reading, billing and collection of water, sanitary sewage and stormwater utility charges and (3) acknowledged delinquent charges of \$5.5 million to be repaid, including a 3% annual interest rate, in monthly payments of \$100,091 starting as of October, 2018. Additionally, the city anticipates an additional debt obligation to the County for \$2.5 million for the purchase and installation of new water meters throughout the City’s water service area.
- (g) The City currently owes the State approximately \$2,740,243 for red light camera fees due to the State for its share of fees received up to September 30, 2019, but not forwarded. The City has had discussions with the State about resolving this debt.

Debt Covenants

Series 2011 A and Series 2011 B Capital improvement Revenue Bonds for debt service is provided by a pledge of guaranteed state revenue sharing funds and the half-cent sales tax. Reserves must be maintained equal to the maximum bond service requirement. On September 30, 2020, the City had on deposit with the bond trustee a reserve account insurance policy which unconditionally and irrevocably guarantees the full and complete payment required to be made by or on behalf of the City.

On June 3, 2014, as authorized by City Ordinance #13-40, the City entered into an agreement with City National Bank of Florida for issuance of the Series 2014 Capital Improvement Revenue Note for the purpose of acquiring, constructing, installing and equipping an administration building. Debt service is provided by a pledge of guaranteed state Communications Services Tax Revenue, Public Service Tax Revenues and all investment income except for Rebate fund. In May 2015, this was rolled up into the Series 2015 Note, which was repaid on June 1, 2025.

Pledged Revenue – The City’s agreement under the State of Florida Revolving Loan Fund Program, utilized for the Enterprise Funds, requires the City to generate Pledged Revenues, as defined by the agreement, from the services furnished by its water and sewer systems equal to or exceeding 1.15 times the sum of the semiannual loan payments, in regard to which the City is in compliance.

Reserve Policy

The reserve policy is approved by the City Commission and implemented by the City Manager. The General Fund is required to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies / natural disasters which may arise or potential expenditure overruns which can’t be offset through other sources. This reserve level shall be replenished at the beginning of each fiscal year so that it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for year-end reserve.



The City shall also provide a reserve for uncompensated absences and other employee benefit liabilities. The City is required to budget sixty-five thousand dollars (\$65,000) annually in the General Fund and seventeen thousand, five hundred dollars (\$17,500) in the Water-Sewer Fund to build the reserves sufficient to cover base liabilities for each fund.

If a budget shortfall is determined, a written plan will be forwarded from the City Manager to the City Commission within a reasonable timeframe that may include the reduction of services, increases in fees and rates, or some combination thereof.

In accordance with a recommendation of the recent State Operational Audit, the City is moving toward establishing recognized Governmental Finance Officer Association (GFOA) reserve standards for the General Fund, Water-Sewer Fund and Stormwater Fund which recommends fund balances equal to at least two-months of operating expenditures for each of these funds and requires development and implementation of a recovery plan when fund balances fall below these targets.

Accounting, Auditing & Financial Reporting

An independent audit in accordance with the Governmental Accounting Standards Board (GASB) will be performed annually. Also, the City will produce financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by GASB. The accounting, auditing and financial reporting policy is considered administrative and is approved by the City Manager.

Capital Improvement Plan (CIP)

In the Five-Year Recovery Plan the City has identified the funding resources anticipated to be available over the next five years. Engineering consultants are in the process of evaluating the City's infrastructure and will identify and prioritize the projects to be undertaken in the next five years, which will become the basis of the Capital Improvement Plan.

Five-Year Financial and Stabilization Plan

On May 13, 2016, the City Mayor and Commission declared a financial state of emergency. In response. On June 1, 2016, Governor Rick Scott issued Executive Order 16-135 declaring the City of Opa-locka to be in a state of Financial Emergency under Florida Statute Section 218.503.

On June 8, 2016, the City entered into a State and Local Agreement of Cooperation with the State in conjunction with Executive Order 16-135. The City agreed to submit to the State a Financial Recovery Plan (FRP) for a five-year period to include balanced recurring revenues and expenditures as well as estimated reserves for the period. This plan must meet the requirements of section 218.503(3)(h), Florida Statutes, including, but not limited to, providing for payments in full of all financial obligations currently due, or which will come due. The underlying assumptions for all the revenue and expenditure estimates contained in the plan are to be explicitly indicated.

A Commission-approved plan was submitted to the State on August 1, 2018, but was returned unapproved with further modification and/or clarification required. An updated plan was submitted on August 31, 2020, and was approved by the State without modification being required. Since then, the City has annually submitted 5 Year Financial and Stabilization Plans with the most recent one finally accepted as of May 28, 2025.



BUDGET DEVELOPMENT PROCESS

Development Process

The budget process is guided by direction from the City Commission as it determines how to meet the needs of the community in a cost-effective manner. Every Commission meeting involves deliberation about what services the City should provide, at what level and at what cost. The decisions made by the Commission throughout the year provide a general path for the budget deliberations to follow. City employees provide the professional perspective as to the most efficient and effective way to implement Commission guidance. Residents can express their preferences for City services and funding mechanisms through formal budget public hearings as well as individual agenda items during the year.

Basis Of Budgeting

The basis of budgeting is the same as the basis of accounting. The GAAP basis of accounting for governmental funds is modified accrual. Under the modified accrual basis, revenues are recognized when they become susceptible to accrual, i.e., measurable and available to finance City operations. Modified accrual accounting is used for budgeting for proprietary funds but is then converted to the accrual basis of accounting in producing the annual result. The accrual basis of accounting is utilized by proprietary funds and pension and non-expendable trust funds. Under the accrual basis, revenues are recognized in the accounting period in which they are earned, if objectively measurable, whether collected sooner or later. Expenses, not expenditures, are recognized when the benefits of the costs incurred are deemed to have been consumed or expired. Long-term liabilities are accounted for through these funds. Depreciation of fixed assets is recorded in the accounts of these funds as well.

Generally Accepted Accounting Principles (GAAP) are uniform minimum standards of and guideline to financial accounting and reporting. GAAP establishes appropriate measurement and classification criteria for financial reporting. Adherence to GAAP provides a reasonable degree of comparability among the financial reports of state and local governmental units.

Budget Process

The budget process is a formalized annual occurrence that requires the input and collaboration between the respective City departments, the City Manager, the City Commission and citizens. In general, the budget development process and content requirements of the City's annual budget are stated in the Charter, Section 4.5 and the Code of Ordinances, Chapter 19.6. Consistent with these requirements, the City Manager prepares a proposed budget. Detailed budget requests are made by each department and approved by the City Manager.

The City Manager's proposed budget is considered by the City Commission. AT least two public hearings are scheduled. Prior to October 1, the City Commission must normally adopt a budget. If the Commission fails to adopt a budget by this deadline, in accordance with Section 4.5 of the Charter, the current year budget will be prorated into 15-day periods and subsequently passed by resolution until the following year budget is subsequently adopted. The budget may be the same as proposed by the City Manager or may contain those amendments which the City Commission approves. While the City remains in a state of financial emergency under State control, the City will



submit the proposed budget to the State by August 1st, for State review and guidance and to be returned to the City within 20 business days for modification as required, formal Commission adoption and subsequent implementation.

After subsequently adopted by the City Commission, the budget is loaded into the City budget system and posted on the City website. The adopted budget is a balanced budget as required by Section 166.241 of Florida Statutes. A budget is considered balanced when all funding sources (revenue, loans, transfers-in and available and allowable reserves) equal each funds expenditure.

The specific steps taken to prepare the annual budget are as follows:

1. The City Manager meets with department heads to outline the general philosophy for the upcoming budget, discuss the financial and economic conditions and establish budgetary guidelines.
2. The Budget Administrator conducts budget workshops for City departments to discuss and implement budget development schedules, budget forms and procedural guidelines.
3. Departments prepare budget requests and submit them to the Budget Administrator.
4. The Budget Administrator estimates budgetary limitations and prepares recommendations on the submitted departmental budgets.
5. Each department head meets with the City Manager to discuss the department's needs and wants and the Budget Administrator's recommendations. The result of this meeting will be a departmental budget which becomes a component of the proposed budget the City Manager subsequently submits to the Commission for preliminary discussion.
6. On June 1st, the City receives from the County Property Appraiser a preliminary estimate of the City's property tax base for the coming year. This provides a preliminary assessment as to whether the City's proposed expenditures can be funded with the estimated property tax as one of the primary sources of funding. If the estimated property tax base is significantly less than originally estimated, proposed expenditures are reviewed for reductions to bring them in line with the indicated property tax revenue.
7. On July 1st, the City receives a Certification of Taxable Value (DR-420) from the County Property Appraiser which provides the official property tax base upon which the budget will be based.
8. To meet TRIM requirements, the City Manager presents to the City Commission for its adoption the City's preliminary millage rate and time and place of the September budget hearings for inclusion on the TRIM Notices sent out by the County Property Appraiser in the latter part of August.
9. Prior to August 1st the City Manager presents the proposed budget to the City Commission for comments, revision as appropriate and subsequent preliminary approval.
10. While the City is in a state of financial emergency, the proposed budget is submitted to the State by August 1st for review, comment and guidance for amendment as appropriate. State guidance will be provided with 20 business days of submission.



11. The first public hearing on the tentative millage rate and tentative budget is conducted during the first two weeks in September. At this hearing, the City Commission adopts the millage rate and budget to be deliberated at the second public hearing.
12. The adopted tentative budget is posted on the City's website.
13. The second public hearing is conducted within fifteen days of the first public hearing to adopt the final millage rate and budget after notice having been provided by being advertised in a local newspaper two to five days in advance of the meeting.
14. If the City is still in a state of financial emergency and the final adopted budget is different than the budget the State approved in August, the budget is again submitted to the State for review, comment and guidance for amendment as appropriate. The State will respond within 20 business days.
15. Upon final adoption, the County Property Appraiser, the County Tax Collector and the State Department of Revenue are provided with the legislation adopting the final millage rate within three days.
16. The County Property Appraiser sends the City the Certification of Final Taxable Value (DR-422) for the City to complete and return within three days.
17. The adopted budget is entered into the City's budgeting system and is posted on the City's website.
18. Within 30 days of adoption of the final millage rate and budget, the Certificate of Compliance (DR-487) and accompanying documents (DR-422, DR-420MM, advertisements and minutes) are forwarded to the State to complete the process.



FUND DESCRIPTIONS

Governmental accounting systems are organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities identified as funds, based upon the purposes for which they are to be spent and how spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and for sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Propriety and Fiduciary.

Governmental Funds

Governmental Funds are subdivided into five categories: General Fund, Special Revenue Funds, Capital Projects Funds, Debt Service Funds and Permanent Funds.

General Fund – Accounts for all financial resources except those required to be accounted for in another fund.

Special Revenue Fund – Accounts for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Debt Service Fund – Accounts for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Capital Projects Fund – Accounts for financial resources to be used for acquisition or construction of major capital facilities or projects.

Permanent Fund – Accounts for resources that can't be expended but must be held in perpetuity. This budget doesn't include any Permanent Fund activity.

General Fund

The General Fund serves as the primary reporting vehicle for current governmental operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include ad valorem (property) taxes, franchises fees and intergovernmental revenues. The major departments funded in this fund include Commission, City Manager, City Attorney, City Clerk, Finance, Human Resources, Community Development, Parks and Recreation, Police, Public Works, Building & Licenses, Code Enforcement, Beautification and Maintenance Divisions, Town Center and Housing & Social Services.



Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of specific sources, other than expendable trusts or major capital projects that are legally restricted to expenditures for specific purposes. The following Special Revenue Funds are being actively used by the City at this time.

Special Law Enforcement Fund – Used for the proceeds from the State’s Special Law Enforcement Trust fund, fines, forfeitures and seizures. Has significant restrictions on how funds can be used.

Law Enforcement Training Trust Fund – Surcharge on County court costs to provide training funds for the Police Department

Peoples’ Transportation Plan Fund – Used for the proceeds derived from the County half penny transit surtax. At least 20% of these funds are annually required to be used for transit-related projects such as the community bus service while the remainder is to be used for roadway improvement. Although capital projects are done within this fund, since it is funded by dedicated revenue, it is classified as a Special Revenue Fund rather than a Capital Projects Fund (below).

Debt Service Fund

This fund accounts for the repayment of the Series 2011 A&B Capital Improvement Revenue Bonds and the Series 2015 A&B Capital Improvement Note. The following revenue sources are pledged against this debt service: State Revenue Sharing revenue, Local Government Half-Cent Sales Tax, FPL Utility Tax and Communication Services Tax. The surplus of these revenues over and debt service is annually transferred into the General Fund for general use. The annual debt service requirements for this debt is as follows:

	<u>2011 Bond</u>	<u>2015 Note</u>	<u>Total</u>
FY 20	\$686,635	\$ 523,212	\$1,209,847
FY 21	\$686,684	\$ 523,212	\$1,209,896
FY 22	\$686,087	\$ 523,212	\$1,209,299
FY 23	\$685,817	\$ 523,212	\$1,209,029
FY 24	\$685,832	\$ 523,212	\$1,209,044
FY 25	\$683,608	\$3,449,525	\$4,133,133
Beyond	\$683,032	\$ -	\$ 683,032

Capital Project Funds

Capital Projects Funds are used to account for the acquisition and improvement of major facilities other than those financed by Proprietary Funds (below). Although there are two funds within which Governmental Capital Projects are completed, the Safe Neighborhood Capital Improvement Fund and the Peoples’ Transportation Plan, since the latter fund receives only dedicated revenue, it is classified as a Special Revenue Fund rather than a Capital Projects Fund.



Safe Neighborhood Capital Improvement Fund – Used for projects such as City buildings, parks and roadway improvement. Funding sources include General Fund, grants and loans.

Proprietary Funds

Enterprise Fund – Accounts for operations (1) that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the cost of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges: or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purpose. The City operates four funds in this category:

Water-Sewer Operating Fund – Accounts for the revenue received and the expense incurred in the distribution of potable water, the collection and transmission of wastewater and customer services. Also provides funds not required for operations to the Water-Sewer CIP Fund.

Water-Sewer CIP Fund – Utilizes grants, loans and surplus funds provided the by Water-Sewer Operating Fund to invest in water and sewer infrastructure projects.

Stormwater Fund – Accounts for the revenue received and the expense incurred in maintaining and improving the stormwater collection and transmission to remove excessive rainwater from City streets in a timely manner. Includes the sweeping of City streets to keep debris out of the collection and transmission infrastructure. Also provides funds not required for operations to the Stormwater CIP Fund.

Stormwater CIP Fund – Utilizes grants, loans and surplus funds provided the by Stormwater Operating Fund to invest in water and sewer infrastructure projects.

Blended Component Unit

Community Redevelopment Agency (CRA) Fund – Used for the proceeds of Tax Increment Financing (TIF) contributed by the City and the County to the CRA. These contributions are based on the improvement in taxable value within the CRA area from a baseline established at the time of the CRA creation. These funds are to be used to enhance redevelopment and economic development within the CRA area. This fund is an independent government agency governed by the CRA Board rather than the City Commission and is not included in the City's budget.



FUND BALANCE

The City's Reserve Policy requires the General Fund to reserve a minimum of five hundred thousand dollars (\$500,000) annually. Three hundred thousand dollars (\$300,000) shall be available for use, with City Commission approval, to fund unanticipated budget issues, emergencies / natural disasters which may arise or potential expenditure overruns which can't be offset through outer sources. This reserve level shall be replenished at the beginning of each fiscal year so it is available on an ongoing basis. Two hundred thousand dollars (\$200,000) shall remain unspent to provide for year-end reserve.

Florida Statute Section 166.241 requires budgets to be balanced. If additional fund balance is available above the limit intended to be maintained by that fund, fund balance may be used for one-time expenditures when other funding sources are insufficient to fund expenditures deemed to be appropriate for the current fiscal year.

The General Fund, the Water-Sewer Fund and the Stormwater Fund, the City's three primary operating funds, are intended to maintain a fund balance to be available for emergencies and to ensure sufficient working capital for daily transactions. As result of a recommendation from the recently completed State Operational Audit, the City is in the process of implementing an unrestricted fund balance policy applicable to these funds. This policy is based on the Governmental Finance Officer Association (GFOA) recommended standard that the fund balance should be at least equal to two months of regular operating expenditures. Additionally, if extenuating circumstances cause fund balance to fall below this threshold, the City will develop and implement a plan to restore fund balance to the minimum required level within a two-year period after the fiscal year in which the decline in fund balance occurred.





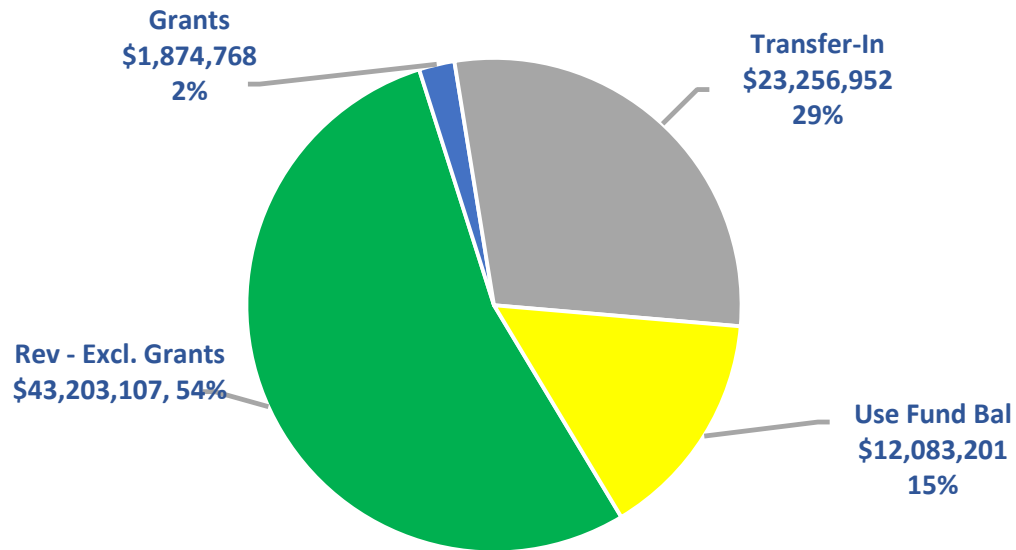
Citywide Summary



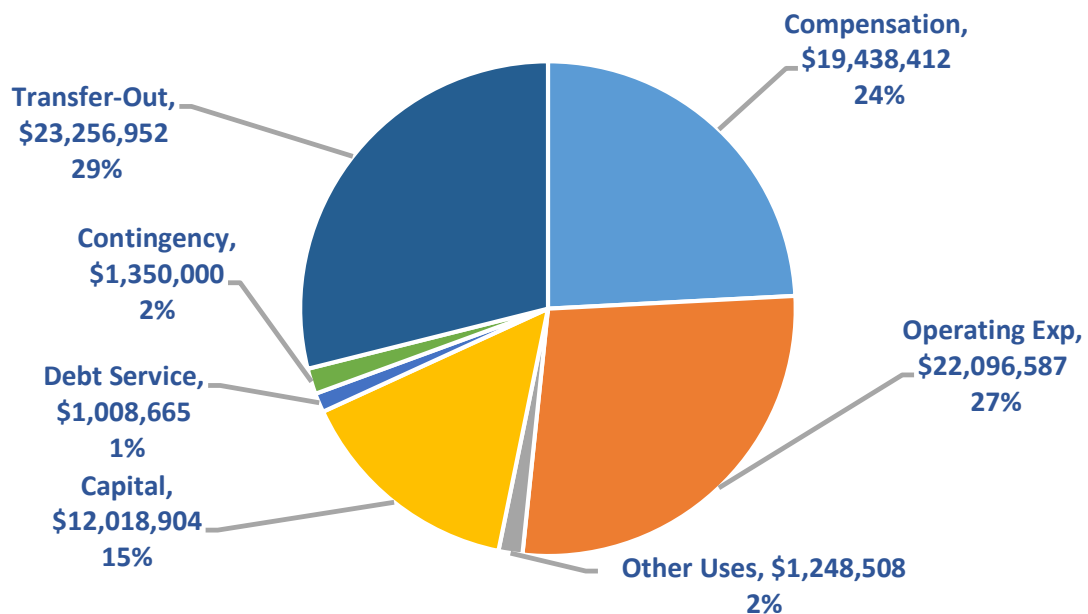


FY 26 Citywide Funding & Expense

Citywide Funding - \$80.4M



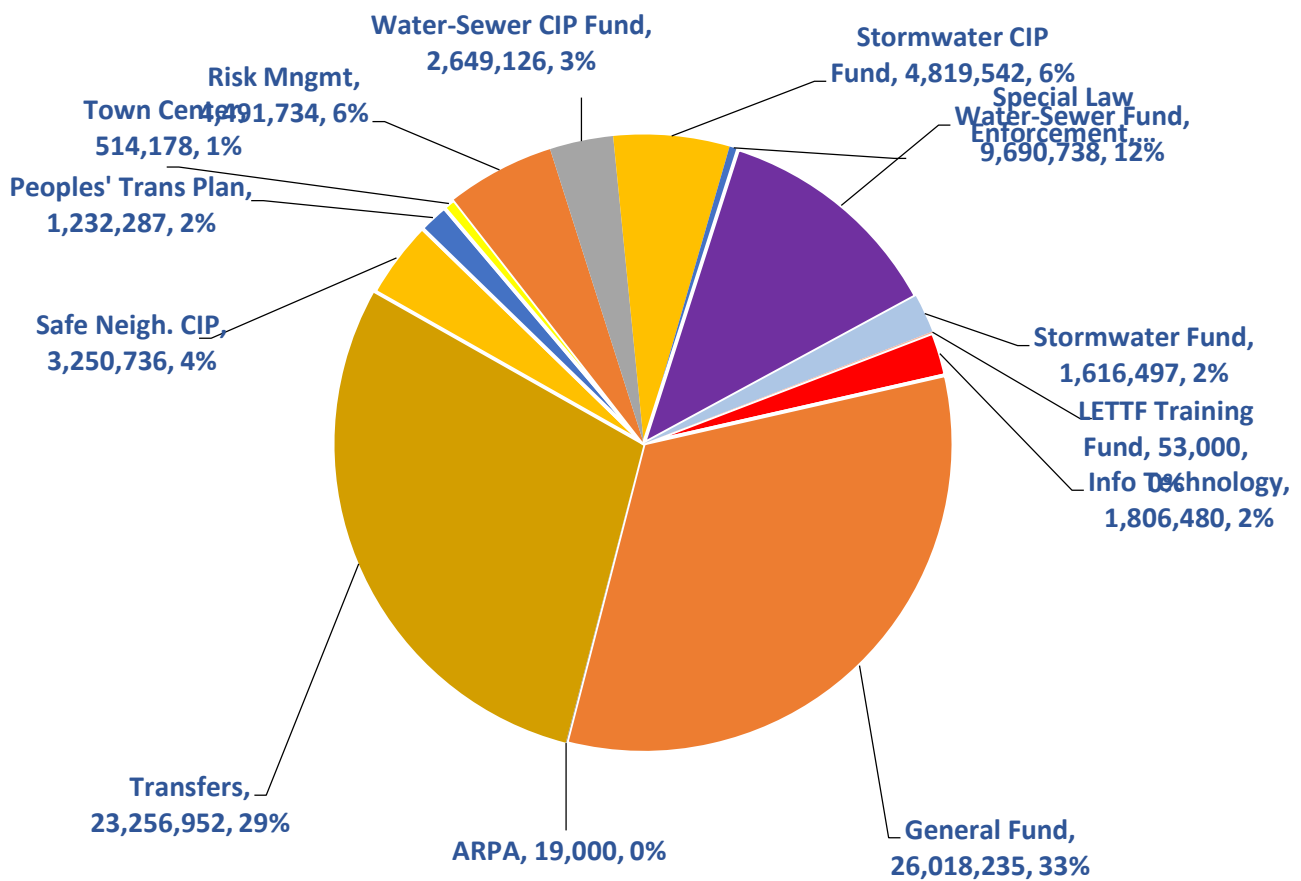
Citywide Expenditure - \$80.4M





FY 26 Citywide Expenditure by Fund

FY 26 Citywide Expenditure by Fund - \$80.4M





Citywide - Summary

Account Title	FY 24		FY 25		FY 26	
	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
Funding						
Revenue - Ex Grants	41,258,400	43,916,197	41,272,768	(2,643,428)	43,203,107	1,930,339
Grants	1,287,750	2,802,489	679,016	(2,123,473)	1,874,768	1,195,752
Total Revenue	42,546,150	46,718,686	41,951,784	(4,766,901)	45,077,875	3,126,091
Loans	-	-	-	-	-	-
Total	42,546,150	46,718,686	41,951,784	(4,766,901)	45,077,875	3,126,091
Transfers-In	11,127,881	24,431,441	19,959,563	(4,471,878)	23,256,952	3,297,389
Total Funding	53,674,031	71,150,126	61,911,347	(9,238,779)	68,334,827	6,423,480
Expenditure						
Salaries	10,992,137	12,512,173	11,603,362	(908,811)	13,952,107	2,348,745
Benefits	3,816,289	4,916,216	4,429,237	(486,979)	5,486,305	1,057,068
Total Compensation	14,808,427	17,428,389	16,032,599	(1,395,790)	19,438,412	3,405,813
Operating Expense	17,835,409	23,151,045	19,743,783	(3,407,261)	22,096,587	2,352,803
Other Uses	643,337	5,527,068	2,292,601	(3,234,467)	1,248,508	(1,044,093)
Capital	5,415,218	16,552,520	10,930,268	(5,622,252)	12,018,904	1,088,636
Debt Service	3,296,959	5,768,498	5,721,937	(46,561)	1,008,665	(4,713,272)
Contingency	6,734	1,311,000	1,200,000	(111,000)	1,350,000	150,000
Total Expense Ex Transfer-Out	42,006,083	69,738,520	55,921,188	(13,817,331)	57,161,076	1,239,887
Transfer Out	11,127,881	24,431,441	19,959,563	(4,471,878)	23,256,952	3,297,389
Total Expense	53,133,965	94,169,960	75,880,751	(18,289,209)	80,418,028	4,537,276
Add't To / (Use Of) Fund Balance	540,067	(23,019,834)	(13,969,404)	9,050,430	(12,083,200)	1,886,204
Fund Balance						
Open						
FY 25 Budget		35,889,035	35,889,035	-		
Adjustment - FY 24 Results		(44,748)	(44,748)			
Adjusted Open	35,967,945	35,844,288	35,844,288	-	21,874,884	(13,969,404)
FY 24 Audit Adjustments	(663,724)					
Add't To / (Use Of) Fund Balance	540,067	(23,019,834)	(13,969,404)	9,050,430	(12,083,201)	1,886,202
Close	35,844,288	12,824,454	21,874,884	9,050,430	9,772,632	(12,102,251)



Citywide - By Fund

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
<u>Revenue (Incl Grants)</u>						
General Fund	23,313,660	23,610,324	22,797,734	(812,590)	24,510,407	1,712,673
Debt Service Fund	5,150,290	5,525,000	5,030,000	(495,000)	4,975,000	(55,000)
Safe Neighborhood CIP Funding	1,224,725	1,258,365	608,111	(650,254)	1,225,000	616,889
Peoples' Transportation Fund	200,543	1,760,000	715,722	(1,044,278)	1,232,287	516,565
Town Center Fund	327,704	316,417	303,829	(12,588)	306,744	2,915
LETF Training Fund	3,481	2,500	2,500	-	2,500	-
Special Law Enforcement Fund	20,938	346,000	360,000	14,000	255,000	(105,000)
Water-Sewer Op Fund	9,706,013	10,339,627	9,758,889	(580,738)	9,792,477	33,589
Stormwater Op Fund	2,222,376	2,065,383	2,065,000	(383)	2,163,460	98,460
Water-Sewer CIP Fund	-	-	-	-	-	-
Stormwater CIP Fund	353,376	1,445,000	120,000	(1,325,000)	575,000	455,000
ARPA	23,044	50,070	190,000	139,930	40,000	(150,000)
Total Rev - Ex Transfers In	42,546,150	46,718,686	41,951,784	(4,766,901)	45,077,875	3,126,091
Transfers In	11,127,881	24,431,441	19,959,563	(4,471,878)	23,256,952	3,297,389
Total Citywide Funding	53,674,031	71,150,126	61,911,347	(9,238,779)	68,334,827	6,423,480
<u>Expenditure (Ex Transfers Out)</u>						
General Fund	20,043,885	28,353,967	22,416,618	(5,937,349)	26,018,235	3,601,618
Debt Service Fund	1,246,576	4,259,580	4,254,376	(4,804)	622,559	(3,631,817)
Safe Neighborhood CIP Funding	3,327,762	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
Peoples' Transportation Fund	200,543	1,041,870	715,722	(326,148)	1,232,287	516,564
Town Center Fund	555,589	761,900	569,363	(192,537)	514,178	(55,185)
LETF Training Fund	5,017	50,000	24,000	(26,000)	53,000	29,000
Special Law Enforcement Fund	243,058	539,541	517,963	(21,578)	376,963	(141,000)
Risk Internal Services Fund	3,788,377	4,614,373	4,501,844	(112,529)	4,491,734	(10,110)
IT Internal Service Fund	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601
Water-Sewer Fund	9,437,948	11,449,463	10,503,725	(945,739)	9,690,738	(812,987)
Stormwater Fund	808,185	2,106,994	1,412,063	(694,931)	1,616,497	204,434
Water-Sewer CIP Fund	230,713	3,607,621	2,814,875	(792,746)	2,649,126	(165,749)
Stormwater CIP Fund	772,824	5,017,295	2,399,101	(2,618,194)	4,819,542	2,420,441
ARPA	192,755	35,500	13,359	(22,141)	19,000	5,641
Total Exp - Ex Transfers Out	42,006,083	69,738,520	55,921,188	(13,816,931)	57,161,076	1,239,887
Transfers Out	11,127,881	24,431,441	19,959,563	(4,471,878)	23,256,952	3,297,389
Total Citywide Expenditure	53,133,965	94,169,960	75,880,751	(18,288,809)	80,418,028	4,537,276
Over / (Under) *	540,067	(23,019,834)	(13,969,404)	9,050,030	(12,083,200)	1,886,204



FY 26 Capital Improvement Program Proposed Budget

Projects	Total City	Safe Neighbor CIP	People's Trans Plan	Water-Sewer CIP	Storm Water CIP
ADA Upgrade	200,000	200,000	-	-	-
Alexandria Dr. - Water Main	650,000	-	-	450,000	200,000
Artscape	50,000	50,000	-	-	-
Burlington Canal - PH II	750,000	-	-	-	750,000
Cairo Lane	2,386,261	964,874	800,000	-	621,387
Commerce North	131,406	-	-	-	131,406
RR Crossing - Codadad Street	206,296	206,296	-	-	-
RR Crossing - Opa-locka Blvd	254,066	254,066	-	-	-
Ingram Park Playground	250,000	250,000	-	-	-
Nile Gardens Drainage	1,341,749	-	-	-	1,341,749
NW 131 St	1,150,000	-	-	-	1,150,000
NW 133 St & 43rd Ave	100,000	-	-	-	100,000
Pump Station #4 Relocation	1,150,000	-	-	1,150,000	-
Pump Station #9 Rehabilitation	474,640	-	-	474,640	-
Pump Station #16 Rehabilitation	274,486	-	-	274,486	-
Resiliency Study	75,000	-	-	-	75,000
Resurfacing Improvements	300,000	300,000	-	-	-
Segal Park Drainage	200,000	-	-	-	200,000
Segal Park Playground	50,000	50,000	-	-	-
Sewer Main Lining	300,000	-	-	300,000	-
Sherbondy Basketball Court	50,000	50,000	-	-	-
Sidewalks	150,000	150,000	-	-	-
Street Safety Analysis	250,000	250,000	-	-	-
Town Center NW Drainage	250,000	-	-	-	250,000
Code Enforcement Office	25,000	25,000	-	-	-
Urban & Community Forestry	500,000	500,000	-	-	-
Total Projects	11,518,904	3,250,236	800,000	2,649,126	4,819,542



Staffing

	FY 25 BGT		FY 26 Prop		Incr / (Decr) FY 25 BGT	
	Full Time	Part Time	Full Time	Part Time	Full Time	Part Time
<u>Governmental Funds</u>						
City Manager	11	-	7	-	(4)	-
City Clerk	5	-	6	-	1	-
HR	3	-	3	-	-	-
Housing & Soc Svc	2	-	2	-	-	-
Finance	10	-	13	-	3	-
Community Development	5	-	5	-	-	-
Building & License	8	6	7	6	(1)	-
Parks & Recreation	10	14	10	14	-	-
Police						
Sworn	48	-	51	-	3	-
Other	16	11	19	11	3	-
Code	10	-	10	-	-	-
Building & Grounds Maint	15	-	15	-	-	-
Public Works						
Admin	5	-	4	-	(1)	-
Streets	4	-	4	-	-	-
Vehicle Maint	3	1	3	-	-	(1)
Total Governmental Funds	155	32	159	31	4	(1)
<u>Enterprise Funds</u>						
Meters / Line Maint	3	-	4	-	1	-
Water	5	-	6	-	1	-
Sewer	9	-	9	-	-	-
CIP	3	-	2	-	(1)	-
Stormwater	8	-	7	-	(1)	-
Total Enterprise Funds	28	-	28	-	-	-
<u>Internal Service Fund</u>						
IT	3	-	4	-	1	-
Total Internal Service Funds	3	-	4	-	1	-
Total City	186	32	191	31	5	(1)



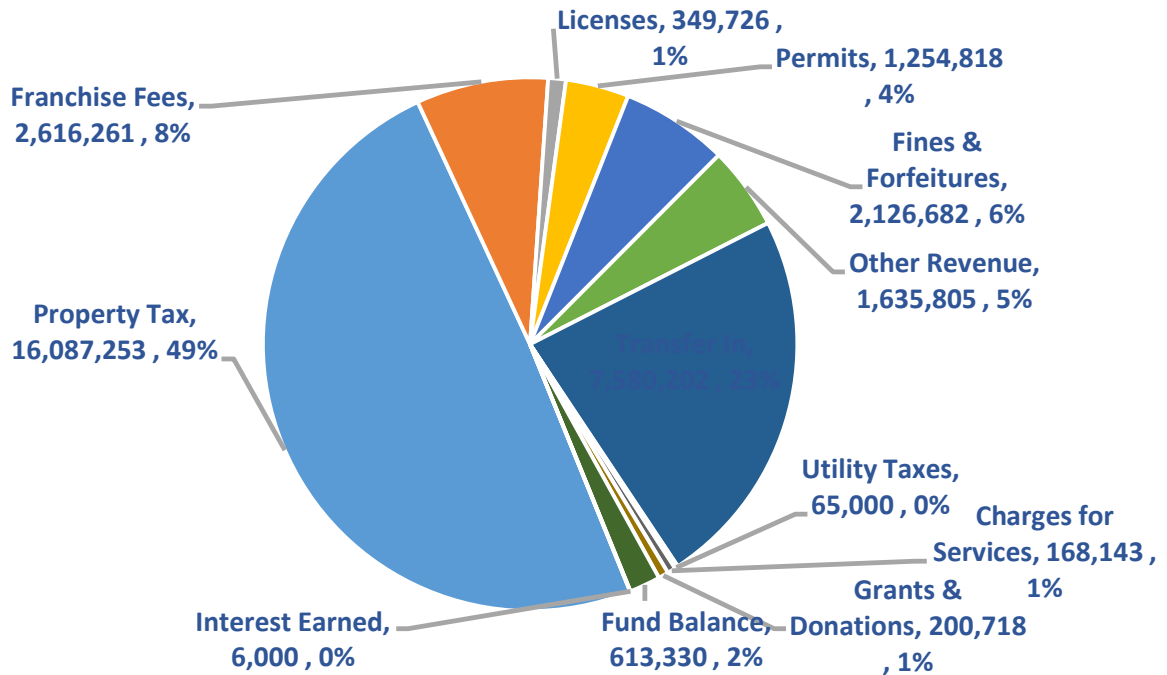
General Fund Summary



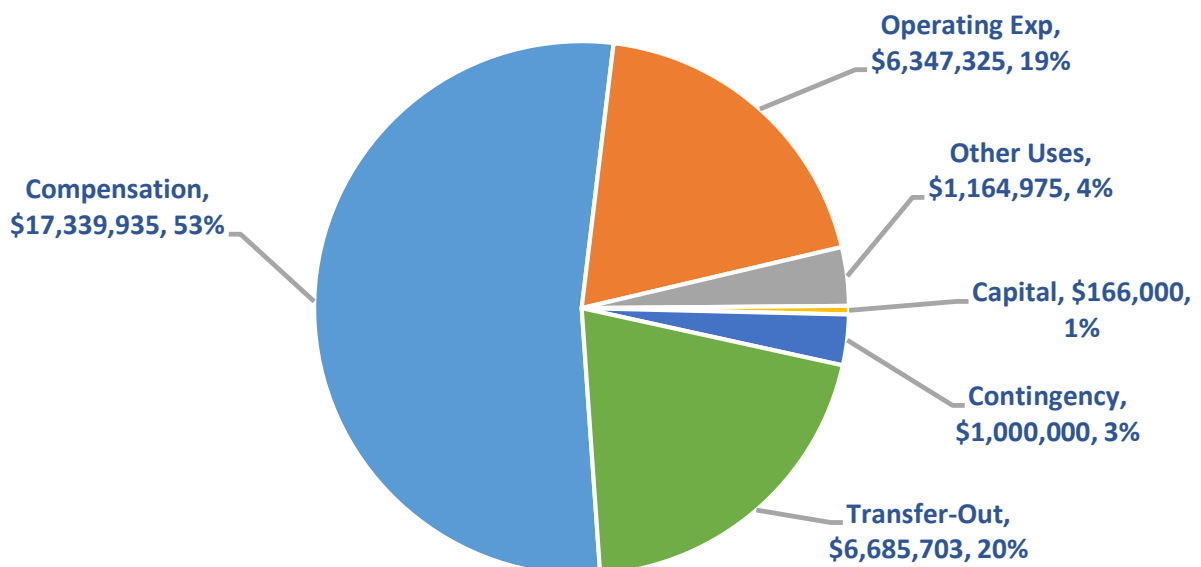


General Fund Funding & Expense

General Fund Funding Sources - \$32.7M

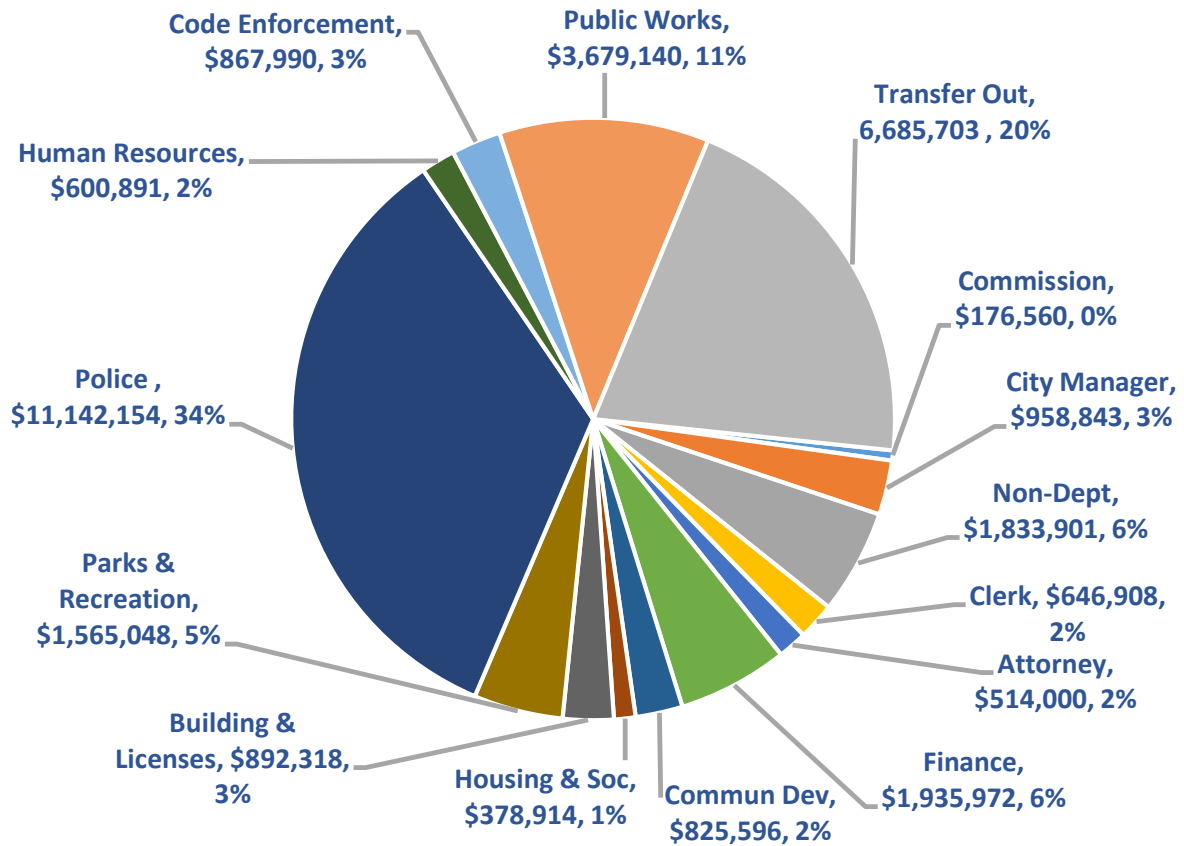


General Fund Expenditure - \$32.7M





General Fund Expenditure By Department - \$32.7M





General Fund Summary

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
<u>Funding</u>						
<u>Revenue</u>						
Ad Valorem	14,008,061	14,601,797	14,787,968	186,171	16,087,253	1,299,285
Utility Taxes	95,587	104,650	60,297	(44,353)	65,000	4,703
Franchise Fees	2,607,414	2,516,869	2,544,682	27,813	2,616,261	71,579
Licenses	368,926	271,538	340,200	68,662	349,726	9,526
Permits	1,327,971	1,308,320	1,220,640	(87,680)	1,254,818	34,178
Charges For Services	139,368	225,713	128,757	(96,956)	168,143	39,386
Fines & Forfeitures	3,226,537	2,726,094	2,052,368	(673,726)	2,126,682	74,314
Other Revenue	1,212,159	1,669,219	1,566,769	(102,450)	1,635,805	69,036
Grants & Donations	11,358	171,124	90,053	(81,071)	200,718	110,665
Interest Earned	316,278	15,000	6,000	(9,000)	6,000	-
Audit Adjustment	1,304,839	-	-	-	-	-
Total Revenue	24,618,499	23,610,324	22,797,734	(812,590)	24,510,407	1,712,673
Transfer In	4,571,988	5,330,547	4,740,889	(589,658)	7,580,202	2,839,313
Audit Adjustment	(1,041,066)					
Total Funding	28,149,421	28,940,871	27,538,623	(1,402,248)	32,090,608	4,551,985
<u>Expenditure</u>						
Salaries	10,183,797	11,246,154	10,595,400	(650,754)	12,441,487	1,846,087
Benefits	3,551,176	4,439,785	4,078,963	(360,822)	4,898,448	819,485
Total Compensation	13,734,973	15,685,939	14,674,363	(1,011,576)	17,339,935	2,665,572
Operating Expense	5,306,667	7,070,350	5,500,940	(1,569,409)	6,347,325	846,385
Other Uses	452,367	4,279,783	1,141,642	(3,138,141)	1,164,975	23,333
Capital	543,144	481,895	249,672	(232,223)	166,000	(83,672)
Contingency	6,734	836,000	850,000	14,000	1,000,000	150,000
Audit Adjustment	9,578,140	-	-	-	-	-
Total Expense Ex Transfer Out	29,622,025	28,353,967	22,416,618	(5,937,349)	26,018,235	3,601,618
Transfer Out	4,671,508	8,319,066	7,648,452	(670,614)	6,685,703	(962,750)
Audit Adjustment	(3,807,243)	-	-	-	-	-
Total Expense	30,486,290	36,673,033	30,065,070	(6,607,963)	32,703,938	2,638,868
(Use Of)/Add To Fund Balance	(2,336,869)	(7,732,162)	(2,526,448)	5,205,715	(613,330)	1,913,117
<u>Fund Balance - Unassigned</u>						
Beginning	10,928,295	8,591,426	8,591,426	-	6,064,978	(2,526,448)
(Use Of)/Add To Fund Balance	(2,336,869)	(7,732,162)	(2,526,448)	5,205,715	(613,330)	1,913,117
Ending	8,591,426	859,264	6,064,978	5,205,715	5,432,598	(632,380)



General Fund - Funding

001		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Funding Summary</u>						
	<u>Revenue</u>						
	Ad Valorem	14,008,061	14,601,797	14,787,968	186,171	16,087,253	1,299,285
	Utility Taxes	95,587	104,650	60,297	(44,353)	65,000	4,703
	Franchise Fees	2,607,414	2,516,869	2,544,682	27,813	2,616,261	71,579
	Licenses	368,926	271,538	340,200	68,662	349,726	9,526
	Permits	1,327,971	1,308,320	1,220,640	(87,680)	1,254,818	34,178
	Charges For Services	139,368	225,713	128,757	(96,956)	168,143	39,386
	Fines & Forfeitures	3,226,537	2,726,094	2,052,368	(673,726)	2,126,682	74,314
	Other	1,212,159	1,669,219	1,566,769	(102,450)	1,635,805	69,036
	Grants & Donations	11,358	171,124	90,053	(81,071)	200,718	110,665
	Interest Earned	316,278	15,000	6,000	(9,000)	6,000	-
	Total Revenue	23,313,660	23,610,324	22,797,734	(812,590)	24,510,407	1,712,673
	Transfers-In	173,271	149,060	155,000	5,940	159,340	4,340
	Total Funding	23,486,931	23,759,384	22,952,734	(806,650)	24,669,747	1,717,013
	FY 24 Audit Adjustment	263,773					
	Total Funding After Audit Adj	23,750,703	23,759,384	22,952,734	(806,650)	24,669,747	1,717,013
	<u>Funding Detail</u>						
311100	Ad Valorem Taxes	14,008,061	14,601,797	14,787,968	186,171	16,087,253	1,299,285
	<u>Utility Taxes</u>						
314400	Utility Tax - City Gas	50,668	63,530	15,297	(48,233)	-	(15,297)
314900	Utility Tax - Other	44,919	41,120	45,000	3,880	65,000	20,000
	Total Utility Taxes	95,587	104,650	60,297	(44,353)	65,000	4,703
	<u>Franchise Fees</u>						
313100	Franchise Fee - F.P.L.	1,567,965	1,550,000	1,500,000	(50,000)	1,542,000	42,000
313111	Franchise Fee - Great Waste	337,407	290,000	360,000	70,000	370,080	10,080
313170	Franchise Fee-Commercial Waste	692,392	668,200	650,000	(18,200)	668,200	18,200
313400	Franchise Fee - City Gas	-	1,987	24,000	22,013	25,000	1,000
369907	Sunshine Towing Inc	4,650	-	4,000	4,000	4,112	112
369909	Downtown Towing Company	5,000	6,682	6,682	-	6,869	187
	Total Franchise Fees	2,607,414	2,516,869	2,544,682	27,813	2,616,261	71,579
	<u>Licenses</u>						
321050	Occupation Licenses - City	303,068	222,356	260,000	37,644	267,280	7,280
321150	Occupation Licenses-Field Inspecti	28,492	12,500	30,000	17,500	30,840	840
321200	Occupation Licenses-Late Penalty	1,843	1,542	5,200	3,658	5,346	146
322310	Contractor Licenses	7,740	7,500	7,500	-	7,710	210
335150	Alcoholic Beverages	4,514	5,140	15,000	9,860	15,420	420
338200	Occupation Licenses - County	23,269	22,500	22,500	-	23,130	630
	Total Licenses	368,926	271,538	340,200	68,662	349,726	9,526



General Fund - Funding - Continued

001		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Permits</u>						
322110	Building Permits	840,022	892,500	750,000	(142,500)	771,000	21,000
322130	Alarm Registration Fees	600	150	1,000	850	1,028	28
322200	Electrical Permits	66,662	40,800	50,000	9,200	51,400	1,400
322300	Plumbing Permits	65,391	52,530	40,000	(12,530)	41,120	1,120
322301	Mechanical Permits	26,076	30,000	30,000	-	30,840	840
322400	Certificate Of Occupancy	-	5,140	5,140	-	5,284	144
322410	Certificate Of Use	173,271	149,060	155,000	5,940	159,340	4,340
322500	Landlord Permits	154,668	133,640	170,000	36,360	174,760	4,760
322505	Landlord Permit Penalty	382	-	15,000	15,000	15,420	420
322510	Boats & Vesels Permits	300	3,500	3,500	-	3,598	98
322600	Special Event Permits	600	1,000	1,000	-	1,028	28
	Total Permits	1,327,971	1,308,320	1,220,640	(87,680)	1,254,818	34,178
	<u>Services</u>						
341200	Zoning & Subdivision Fees	42,570	43,690	43,690	-	44,913	1,223
341210	Impact Fees	9,336	113,606	-	(113,606)	35,781	35,781
341300	Xerox Copies	5,499	5,294	5,294	-	5,442	148
341400	Notary Fees	2,870	750	3,000	2,250	3,084	84
343299	Other Public Works Revenue	-	-	-	-	-	-
347210	Recreation Activity Fees	19,186	10,500	10,500	-	10,794	294
347230	Rental Of Park Facilities Fees	36,403	20,600	35,000	14,400	35,980	980
347250	Summer Program Receipts	-	-	-	-	-	-
347270	Recreation Football Program	-	-	-	-	-	-
347321	Pool Facility Revenue	-	-	-	-	-	-
354110	Code Enforcement Late Fees	7,007	10,000	10,000	-	10,280	280
354111	Code Enforcement Inspection Fees	5,450	6,500	6,500	-	6,682	182
354112	Code Enforcement Postage Fees	2,449	3,605	3,605	-	3,706	101
354115	Code Enforcement Landlord/Tenar	-	-	-	-	-	-
354116	Code Enforcement Release Fees	1,435	1,285	1,285	-	1,321	36
354120	Code Enforcement Board Admin Fe	5,267	6,882	6,882	-	7,075	193
369970	Qualifying Fees	1,896	3,000	3,000	-	3,084	84
	Total Charges For Services	139,368	225,713	128,757	(96,956)	168,143	39,386
	<u>Fines & Forfeitures</u>						
351100	Court Fines - County	370,726	355,000	430,000	75,000	442,040	12,040
354100	Local Ordinance Violations	502,373	430,000	350,000	(80,000)	359,800	9,800
354108	Code Enforce Amnesty App Fee	4,050	3,500	3,500	-	3,598	98
354109	Code Enforce Citation	259,687	200,000	65,000	(135,000)	66,820	1,820
354113	Code Enforcement Nuisance Abate	-	-	-	-	-	-
354140	Red Light Camera Fines	2,044,076	1,684,652	1,150,926	(533,726)	1,200,000	49,074
369960	Lien Search & Release Charges	45,625	52,942	52,942	-	54,424	1,482
	Total Fines & Forfeitures	3,226,537	2,726,094	2,052,368	(673,726)	2,126,682	74,314



General Fund - Funding - Continued

001		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Other</u>						
335320	Restitutions	20,389	5,000	5,000	-	5,140	140
337600	County School Program Police	-	-	-	-	-	-
338110	School Crossing Guard Program	37,235	32,000	32,000	-	32,896	896
338400	Police Operations Share	55,059	20,000	20,000	-	20,560	560
342100	Police A/R & O/R	26,177	15,000	65,000	50,000	66,820	1,820
342120	Off-Duty Revenue	860,926	1,100,000	1,098,000	(2,000)	1,080,000	(18,000)
343341	Returned Checks	69,435	-	-	-	-	-
359120	Returned Check Penalties	129	200	200	-	206	6
362100	Lease & Rental Income	-	1,250	1,250	-	1,250	-
364100	Sale Of Fixed Assets	-	50,000	50,000	-	51,400	1,400
364120	Auction Proceeds	-	15,000	15,000	-	15,420	420
369200	Workers Compensation	-	-	-	-	-	-
369900	Other Miscellaneous Revenue	4,376	50,000	2,000	(48,000)	2,056	56
369914	Refund Of Travel	-	-	-	-	-	-
364110	Lost Fixed Assets Insurance Reimb	688	250	1,500	1,250	1,542	42
366200	CRA Funds to City	-	245,778	95,778	(150,000)	168,460	72,682
369915	Refund from Hotel	1,050	-	500	500	514	14
369940	Cost Reimbursements	61,073	40,000	44,800	4,800	50,000	5,200
369942	Insurance Reimbursements	26,429	45,000	85,000	40,000	87,380	2,380
369950	Witness Fees	93	-	-	-	-	-
371008	Teen Upward Bound (Rent)	47,901	49,241	49,241	-	50,620	1,379
381500	County Financing	-	-	-	-	-	-
381601	Lobbyist Registration Fee	1,200	500	1,500	1,000	1,542	42
	Total Other	1,212,159	1,669,219	1,566,769	(102,450)	1,635,805	69,036
	<u>Grants & Donations</u>						
334700	Grants	7,218	28,136	3,446	(24,690)	15,000	11,554
334750	Grant - DOJ	-	91,488	34,107	(57,381)	131,748	97,641
347900	Donation	3,140	1,500	1,500	-	1,542	42
366915	Special Events Donations	1,000	-	1,000	1,000	1,028	28
366999	Other Contributions & Donations	-	50,000	50,000	-	51,400	1,400
	Total Grants & Donations	11,358	171,124	90,053	(81,071)	200,718	110,665
361100	Interest Earned	316,278	15,000	6,000	(9,000)	6,000	-
	Total Revenue	23,313,660	23,610,324	22,797,734	(812,590)	24,510,407	1,712,673
	<u>Transfer In</u>						
383031	Vehicle Maint Fees	103,702	177,531	155,846	(21,685)	170,707	14,861
	Admin Reimburse - Water & Sewer	434,138	519,001	452,519	(66,482)	514,898	62,379
389050	Admin Reimburse - Stormwater	98,405	114,266	102,571	(11,695)	116,600	14,029
381105	Transfer In - ARPA	-	157,508	157,508	-	-	(157,508)
381230	Transfer In - CIP Debt Service	3,935,744	4,362,241	3,872,445	(489,796)	6,777,997	2,905,552
	Total Transfer-In	4,571,988	5,330,547	4,740,889	(589,658)	7,580,202	2,839,313



General Fund Expenditure

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
Salaries	10,183,797	11,246,154	10,595,400	(650,754)	12,441,487	1,846,087
Benefits	3,551,176	4,439,785	4,078,963	(360,822)	4,898,448	819,485
Total Compensation	13,734,973	15,685,939	14,674,363	(1,011,576)	17,339,935	2,665,572
Operating Expense	5,306,667	7,070,350	5,500,940	(1,569,409)	6,347,325	846,385
Other Uses	452,367	4,279,783	1,141,642	(3,138,141)	1,164,975	23,333
Capital	543,144	481,895	249,672	(232,223)	166,000	(83,672)
Contingency	6,734	836,000	850,000	14,000	1,000,000	150,000
Total Expense Ex Trans Out	20,043,885	28,353,967	22,416,618	(5,937,349)	26,018,235	3,601,618
Transfer Out	4,671,508	8,319,066	7,648,452	(670,614)	6,685,703	(962,750)
Total Expense	24,715,392	36,673,033	30,065,070	(6,607,963)	32,703,938	2,638,868
FY 24 Audit Adjustment	5,770,898					
Total Exp After Audit Adj	30,486,290	36,673,033	30,065,070	(6,607,963)	32,703,938	2,638,868
Expense (By Division)						
Commission	100,066	154,390	136,460	(17,930)	176,560	40,100
City Manager	1,213,489	1,083,396	946,194	(137,202)	958,843	12,649
Non-Department	461,273	5,163,569	2,032,529	(3,131,040)	833,901	(198,627)
Clerk	367,087	644,701	609,937	(34,764)	646,908	36,971
Attorney	575,372	579,000	484,000	(95,000)	514,000	30,000
Finance	1,377,918	1,733,731	1,534,001	(199,730)	1,935,972	401,971
Human Resources	441,176	620,605	537,055	(83,550)	600,891	63,836
Housing & Social Services	-	280,669	32,126	(248,543)	378,914	346,788
Planning & Community Dev	577,518	1,025,744	716,322	(309,422)	825,596	109,274
Building & Licenses	718,863	866,599	800,022	(66,577)	892,318	92,296
Parks & Recreation	1,270,019	1,675,927	1,212,120	(463,807)	1,565,048	352,928
Police	8,946,679	9,796,872	9,394,983	(401,889)	11,142,154	1,747,171
Code Enforcement	557,551	789,296	679,640	(109,656)	867,990	188,350
Bldg Maintenance	1,754,657	1,854,010	1,491,807	(362,203)	1,641,407	149,600
PW - Admin	441,455	570,913	467,261	(103,652)	593,398	126,137
PW - Streets	477,702	654,205	586,909	(67,296)	617,063	30,154
PW - Trash	104,509	-	-	-	-	-
PW - Vehicle Maintenance	658,551	860,341	755,252	(105,089)	827,272	72,020
Contingency	6,734	836,000	850,000	14,000	1,000,000	150,000
Transfer-Out	4,664,774	7,483,066	6,798,452	(684,614)	6,685,703	(1,112,750)
Total Expense	24,715,392	36,673,033	30,065,070	(6,607,963)	32,703,938	2,638,868



General Fund Divisions





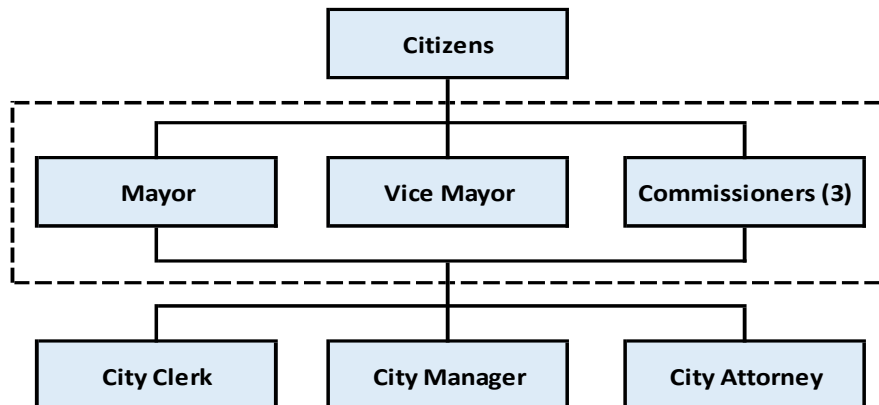
City Commission



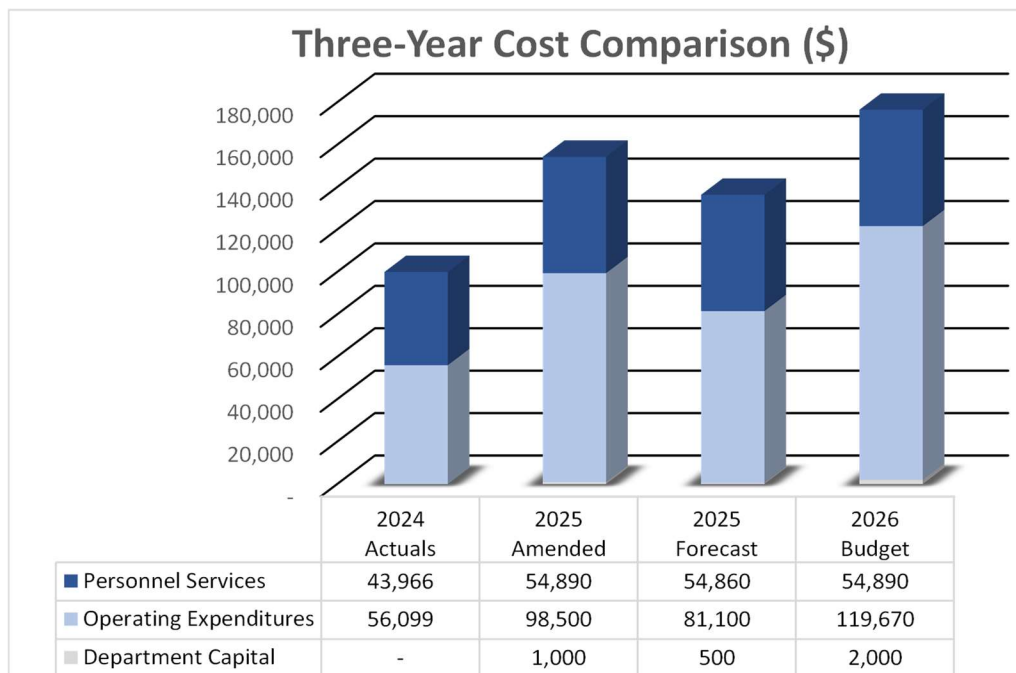


CITY COMMISSION

Mission – Development of the goals and priorities through the budget and strategic plan process that provide continuous progress in making the City a better place to live, work and recreate and provides City services which address the broad needs of the highly diverse residential, commercial and institutional components of the community in an effective and respectful manner.



Goal – A safe, law abiding, affordable, clean and attractive city with pleasant residential neighborhoods, a thriving commercial area and a vital downtown which attracts residents and visitors for leisure and entertainment, enabled by a city government which provides excellent and responsive customer service in addressing the broad needs of a highly diverse community, including providing an excellent City infrastructure.





Commission

10		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
511120	Salaries - Regular	32,001	33,000	32,982	(18)	33,000	18
	Total Salaries	32,001	33,000	32,982	(18)	33,000	18
	<u>Benefits</u>						
511210	FICA	2,525	2,525	2,524	(1)	2,525	1
511220	Retirement	9,441	19,365	19,354	(11)	19,365	11
511230	Life And Health Insurance	-	-	-	-	-	-
	Total Benefits	11,966	21,890	21,878	(12)	21,890	12
	Total Compensation	43,966	54,890	54,860	(30)	54,890	30
	<u>Operating Expense</u>						
511306	Monthly Allowance - Mayor	420	3,600	1,000	(2,600)	3,600	2,600
511307	Monthly Allowance - Commission	30	14,400	2,000	(12,400)	14,400	12,400
511400	Travel	24,454	26,500	30,000	3,500	50,000	20,000
511420	Postage & Freight	-	200	100	(100)	100	-
511482	State Of The City	10,210	10,000	10,000	-	12,500	2,500
511493	General Expenses	2,035	5,800	5,000	(800)	5,000	-
511510	Office Supplies	56	2,500	1,000	(1,500)	1,500	500
511521	Clothing / Uniforms	-	3,000	2,500	(500)	2,500	-
512523	Special Supplies	2,925	8,000	5,000	(3,000)	5,000	-
511540	Memberships	2,410	5,000	5,000	-	5,150	150
511542	Employee Training	50	500	500	-	500	-
511545	Scholarship	3,300	5,000	5,000	-	5,000	-
515547	Conferences & Meetings	10,209	14,000	14,000	-	14,420	420
	Total Operating Expense	56,099	98,500	81,100	(17,400)	119,670	38,570
	<u>Capital</u>						
511642	Office Furniture & Equipment	-	1,000	500	(500)	2,000	1,500
	Total Capital	-	1,000	500	(500)	2,000	1,500
	Total Expense	100,066	154,390	136,460	(17,930)	176,560	40,100



Commission - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Monthly Allowance – Mayor	Allowance to allow Mayor to expend \$300 per month in addressing the needs of and communicating with the community and other City stakeholders	3,600
Monthly Allowance – Comm.	See Above	14,400
Travel	FL Black Caucus LEO Annual Conference (3)	2,250
	FL Black Caucus Conference (4)	2,000
	National League of Cities (Conference (3)	9,600
	National League of Cities Congressional City Conference (2)	6,400
	Florida League of Cities – City Summit (3)	1,500
	Florida Christian Assoc of Black Achievers of Excellence (1)	100
	African American Mayors Association (1)	3,000
	Miami-Dade County Days (3)	3,000
	Congressional Black Caucus Foundation Leg Conference (2)	6,000
	Florida League of Cities Annual Conference (3)	6,600
	Florida League of Cities Legislative Conference (1)	1,550
	Florida League of Cities Leadership Conference (2)	2,000
	Tallahassee Legislative Trips (2)	3,000
	Institute For Elected Municipal Officials (2)	1,500
	Local Travel	1,500
	Total	50,000
State of the City	Annual presentation to the public regarding City progress and future goals. Rented equipment, public relations and refreshments for the public	12,500
General Expenses	Miscellaneous unanticipated requirements	5,000
Office Supplies	Miscellaneous office materials supporting Commission requirements	1,500
Clothing / Uniforms	Miscellaneous branded clothing, primarily shirts, worn when representing the City.	2,500
Special Supplies	Miscellaneous for Commission presentations, awards, proclamations and related events	5,000
Memberships	Florida League of Cities	2,000
	US Conference of Mayors	1,650
	FL Black Caucus	750
	Misc	750
	Total	5,150
Employee Training	Florida League of Cities / Other Commission training	500
Scholarships	Up to five \$1,000 grants to assist community students with post-secondary education	5,000
Conferences & Meetings	FL League of Cities	2,600
	African American Mayors Assoc	1,600
	US Conference of Mayors	3,000
	Miami Dade County – Board Meetings	1,600
	Miscellaneous Memberships	5,620
	Total	14,420
Furniture & Equipment	New Furniture	2,000



City Manager



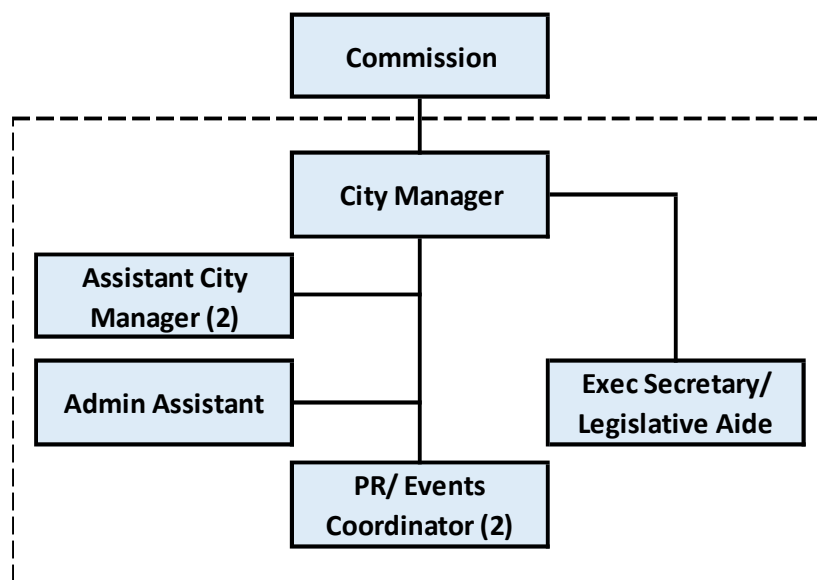


CITY MANAGER

Mission - The City Manager, as the administrative head of the City Government, provides the primary source of leadership and is responsible for the efficiency and effectiveness of all departments. The Office of the City Manager is the liaison for administrative functions and the Commission.

The Office of the City Manager executes all City resolutions and ordinances, directs all City departments and participates in Commission meetings as an active, but non-voting, member. The City Manager makes recommendations to the City Commission to adopt measures which are necessary or urgent and perform other duties which are required by ordinances and resolutions of the City Commission. The City Manager develops programs to implement the policies and Strategic Plan established by the City Commission.

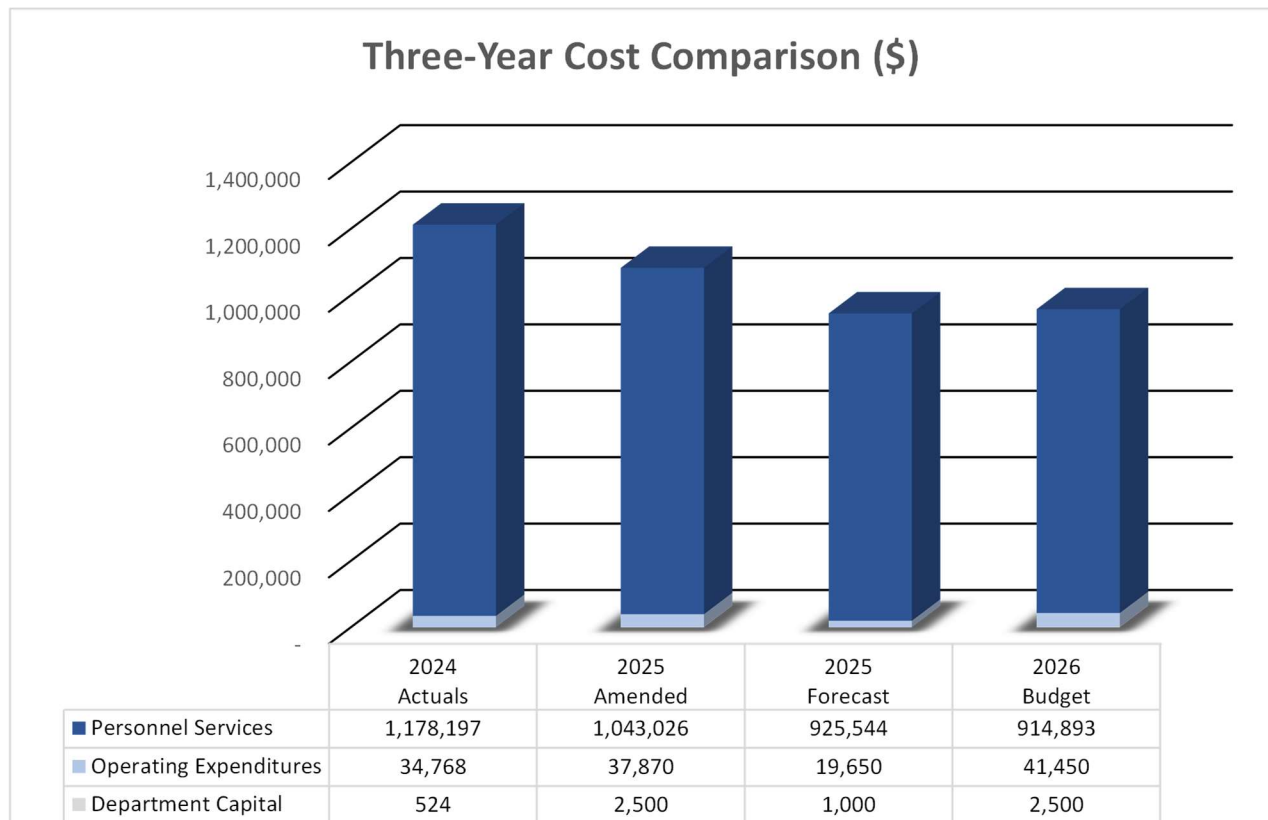
The mission of the City Manager's Office is to provide leadership to the City by empowering staff with all the necessary support and resources needed to better serve the residents and business owners in the community.





Budget Summary

Position Summary City Manager's Office								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
City Manager	1	-	1	-	1	-	-	-
Assistant City Manager	2	-	2	-	2	-	-	-
Executive Secretary	1	-	1	-	-	-	(1)	-
Purchasing Officer	1	-	1	-	-	-	(1)	-
Special Assistant to City Manager	1	-	-	-	-	-	-	-
Legislative Aide/ Exec Secretary	-	-	1	-	1	-	-	-
Senior Budget Analyst	1	-	1	-	-	-	(1)	-
Administrative Assistant	1	-	1	-	1	-	-	-
PR / Events Coordinator	1	-	1	-	2	-	1	-
Budget Administrator	1	-	1	-	-	-	(1)	-
Grant Administrator	1	-	1	-	-	-	(1)	-
Total	11	-	11	-	7	-	(4)	-





FY 26 Objectives:

- FY 26 Millage Rate less than 9.0000 mills
- Focus on safety through reducing criminal activity and improving roadways and driver behavior
- Implement City Strategic Plan
- Undertake all necessary actions to ensure City is released from State oversight no later than FY 27
- Develop major celebration for City's Centennial and Arabian Nights festival
- Develop plans to assume Utility system billing, collection and maintenance responsibilities from County in FY 27
- Obtain competitive bids to permit assuming Solid Waste Management responsibilities from County
- Ensure Historic City Hall becomes a prominent venue in South Florida
- Continue preparation to submit Annexations Application when moratorium removed
- Continued focus on mitigating flooding throughout the City





City Manager

12		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
5 12 120	Salaries - Regular	890,532	733,197	664,204	(68,993)	665,881	1,677
5 12 140	Salaries - Overtime	258	2,200	2,000	(200)	2,000	-
	Total Salaries	890,790	735,397	666,204	(69,193)	667,881	1,677
	<u>Benefits</u>						
5 12 210	FICA	65,748	59,859	49,456	(10,403)	48,850	(606)
5 12 220	Retirement	163,136	161,220	132,820	(28,400)	133,810	990
5 12 230	Life And Health Insurance	58,523	86,550	77,064	(9,486)	64,352	(12,712)
	Total Benefits	287,407	307,629	259,340	(48,289)	247,012	(12,328)
	Total Compensation	1,178,197	1,043,026	925,544	(117,482)	914,893	(10,651)
	<u>Operating Expense</u>						
5 12 340	Other Contract Services	-	5,000	-	(5,000)	3,000	3,000
5 12 400	Travel & Per Diem	10,010	5,000	3,000	(2,000)	10,000	7,000
5 12 420	Postage & Freight	405	150	150	-	150	-
5 12 493	General Expense	5,498	3,500	1,500	(2,000)	3,500	2,000
5 12 499	Travel Private Vehicle	850	-	-	-	-	-
5 12 510	Office Supplies	3,756	4,000	3,000	(1,000)	4,000	1,000
5 12 521	Clothing & Uniforms	-	-	-	-	1,500	1,500
5 19 540	Memberships	8,607	10,000	10,000	-	10,300	300
5 12 541	Educational Costs	967	5,000	1,000	(4,000)	5,000	4,000
5 15 547	Conference & Meetings	4,676	5,220	1,000	(4,220)	4,000	3,000
	Total Operating Expense	34,768	37,870	19,650	(18,220)	41,450	21,800
	<u>Capital</u>						
5 12 642	Furniture & Fixtures	524	2,500	1,000	(1,500)	2,500	1,500
	Total Capital	524	2,500	1,000	(1,500)	2,500	1,500
	Total Expense	1,213,489	1,083,396	946,194	(137,202)	958,843	12,649



City Manager - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Miscellaneous Services	3,000
Travel & Per Diem	Travel to Tallahassee, training sites, professional conferences and elsewhere as appropriate	10,000
Postage & Freight	Miscellaneous	150
General Expense	Miscellaneous unanticipated expenditures	3,500
Office Supplies	Miscellaneous Office Supplies	4,000
Clothing & Uniforms	City Shirts for Staff	1,500
Memberships	Miami-Dade League of Cities	2,000
	Miami-Dade City & County Management	300
	International Association of Administrative Professionals	200
	Florida League of Cities	2,500
	International Inst of Muni Clerk	500
	International City/County Management Association	1,500
	CIO Magazine	1,000
	Florida City & County Management Association	1,000
	Other	1,300
	Total	10,300
Education	Professional Development – City Manager Office staff	5,000
Conferences & Meetings	Miami-Dade Monthly Meetings and Others	720
	GFOA, Managers	2,500
	Miscellaneous	780
	Total	4,000
Furniture	City Manager Office staff requirements, Office Chairs	2,500



General Fund Non-Department





GENERAL FUND – NON-DEPARTMENT

Mission – This division is an administrative division used to record charges which are across all General Fund divisions. Charges include public information services, rental storage space for City records, General Fund employees receiving payment for accumulated earned leave time when departing City employment, General Fund contingency to offset revenue shortfalls and/or unexpected significant expenditures and transfers to other funds for services received by the General Fund.

Goal – N/A – This is an administrative division with no operational responsibilities

FY 26 Objectives: – N/A – This is an administrative division with no operational responsibilities

FY 26 Measurements: N/A – This is an administrative division with no operational responsibilities

Current Year Accomplishments – N/A – This is an administrative division with no operational responsibilities





Non-Department

19		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Operating Expense</u>						
519312	Other Professional Services	104,148	366,856	296,375	(70,481)	265,000	(31,375)
519340	Other Contracted Services	27,299	60,000	25,000	(35,000)	65,000	40,000
519430	Electric Gas Water	162,201	173,350	192,129	18,779	206,620	14,491
519440	Rentals & Leases	51,746	58,188	50,250	(7,938)	42,806	(7,444)
515491	Other Advertising	16,250	30,000	5,000	(25,000)	5,000	-
519493	General Expenses	48,297	53,000	33,100	(19,900)	37,500	4,400
	Total Operating Expense	409,941	741,394	601,854	(139,540)	621,926	20,073
	<u>Other Uses</u>						
519554	Donations To Non-Profits	20,499	-	-	-	-	-
581922	Employee Leave Payout - Wages	-	230,000	230,000	-	150,000	(80,000)
581928	Employee Leave Payout - FICA/Med	-	17,675	17,675	-	11,475	(6,200)
581929	Employee Leave Payout - Retire	-	35,000	35,000	-	23,000	(12,000)
514380	Legal Settlements	-	3,273,000	273,000	(3,000,000)	-	(273,000)
519997	Tax Payments	24,099	30,500	25,000	(5,500)	27,500	2,500
	Total Other Uses	44,598	3,586,175	580,675	(3,005,500)	211,975	(368,700)
	<u>Contingency</u>						
519390	Contingency	6,734	836,000	850,000	14,000	1,000,000	150,000
	Total Contingency	6,734	836,000	850,000	14,000	1,000,000	150,000
	Total Expense Ex Transfer Out	461,273	5,163,569	2,032,529	(3,131,040)	1,833,901	(198,627)
	<u>Transfer Out</u>						
519441	Information Tech Charges	991,914	1,541,088	1,169,674	(371,415)	1,587,667	417,993
519442	Risk Management Charges	2,821,534	3,867,590	3,773,272	(94,317)	3,764,799	(8,474)
581320	Transfer Out - Safe Neigh CIP	-	2,345,728	2,315,016	(30,712)	1,010,862	(1,304,154)
581925	Transfer Out - Water-Sewer Fund	176,106	119,177	124,956	5,779	114,941	(10,015)
581926	Transfer Out - Town Center	649,925	445,483	265,534	(179,948)	207,434	(58,100)
581927	Transfer Out - Debt Service Fund	32,029	-	-	-	-	-
	Total Transfer Out	4,671,508	8,319,066	7,648,452	(670,614)	6,685,703	(962,750)
	Total Expense	5,132,780	13,482,635	9,680,981	(3,801,654)	8,519,604	(1,161,377)



Non-Department - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Grant Writing Services	40,000
	Lobbying Services, Federal, State, Local	150,000
	Citywide Fee Study	75,000
	Total	265,000
Other Contract Services	Misc. Services	25,000
	Community News Paper	40,000
	Total	65,000
Electric, Gas & Water	Electricity – Total City electricity usage other than streetlights and wastewater pump stations and Town Center	99,153
	Water – Total City water usage other than Town Center	107,467
	Total	206,620
Rentals & Leases	Copier	3,806
	Storage Units	38,000
	Miscellaneous	1,000
	Total	42,806
Other Advertising	RFP Advertising	5,000
General Expense	Miscellaneous unanticipated expenditures	37,500
Sick / Annual Leave Reserve (Wages, FICA/Med & Retirement)	Pay-Out for unused leave time when departing City employment	184,475
Tax Payments	Property Taxes	27,500
Contingency	Provided for major unknown events such as hurricane damage, major economic downturn, etc.	1,000,000
Information Tech Charges	General Fund payment to the Information Technology Internal Services fund for services provided.	1,587,667
Risk Management Charges	General Fund payment to the Risk Management Internal Services fund for services provided.	3,764,799
Transfer To Safe Neighborhood CIP	To fund CIP projects in Safe Neighborhood CIP Fund	1,010,862
Transfer To Water & Sewer Fund	Transfer to Water & Sewer Fund	114,941
Transfer To Town Center Fund	Transfer to Town Center Fund	207,434



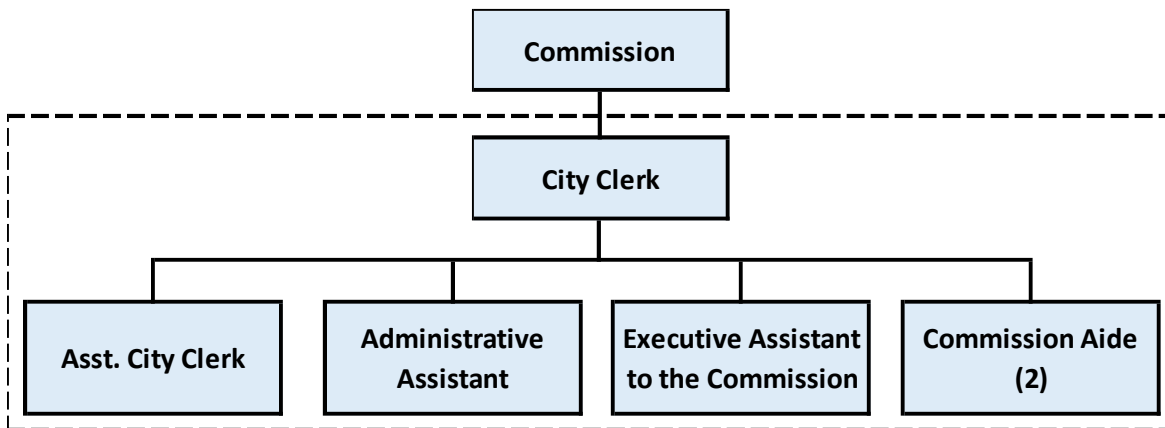
City Clerk





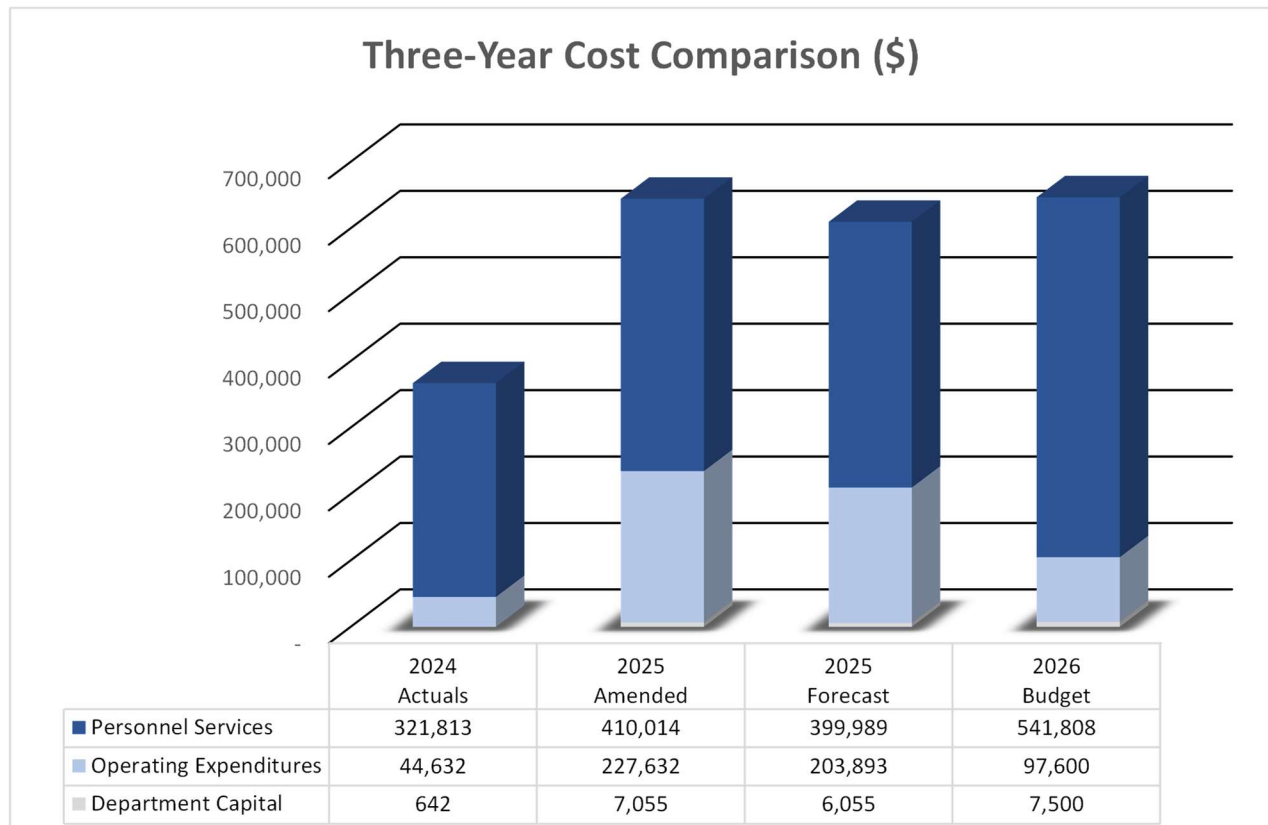
CITY CLERK

Mission – The mission of the City Clerk’s Office is to assist the City Commission in meeting the legal requirements of the legislative process and provide quality service while performing administrative functions for the residents, staff, and constituents of Opa-locka in an efficient, courteous, and professional manner.



Goal – Provide accurate information and maximize access to municipal government.

Position Summary City Clerk								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
City Clerk	1	-	1	-	1	-	-	-
Deputy City Clerk	1	-	1	-	-	-	-	-
Assistant City Clerk	-	-	-	-	1	-	-	-
Executive Assistant	1	-	1	-	1	-	-	-
Admin Assistant	1	-	1	-	1	-	-	-
Commission Aide	1	-	1	-	2	-	1	-
Total	5	-	5	-	6	-	1	-



FY 26 Objectives:

- Increase Commission Aide positions by three to provide increased Commission support
- Oversee major document shredding program to eliminate decades of no longer relevant records and reduce storage costs.
- Administer Municipal Elections and serve as filing officer for the City of Opa-locka.
- Maintain compliance with all local and State laws related to public records and municipal governance.
- Provide access to the City's official record and legislative documents in as many different mediums as possible.
- Utilize technology and best practices in effective service delivery.
- Promote professional development and staff training.
- Provide comprehensive administrative support to the City Commission.
- Respond to the legislative needs of the City Commission and their constituents.
- Administer Public Records Management Plan.
- Secure reliable vendor(s) for storage and shredding of public records.



FY 26 Measurements-

- Begin the Public Records Management evaluation process for public records being stored by the City, to ensure that all records are properly accounted for and are either archived or destroyed per Florida law. Target = 25%
- Meeting minutes available to the public on the City's website within 30 days from the conclusion of the meeting – Target = 100%
- Regular Commission meeting agenda packets delivered to City Commission at least 3 days before the meeting – Target = 100%
- Resolutions/ordinances posted online within 30 business days of final Commission action and State approval – Target = 100%
- Copy legislative documents available on Laserfiche from prior to 2020 to Civic Clerk – Target = 100%

Current Year Accomplishments-

- Digital conversion of City Commission Agendas by providing Elected Officials and Board Members access to a digital Board Portal, where the Agendas for all City Meetings can be accessed and annotated.
- Ongoing training on Civic Clerk for all Board Clerks, allowing members of the public to have easier access to all agendas and public meeting documentation.
- Ongoing training for all City Staff on the JustFOIA Public Records Request Management Software, to a timely respond to all public records requests.
- Monitored and/or processed the responses to public records requests, ensuring compliance with the State of Florida's public records laws.
- Transcribed Commission Meeting Minutes and processed Lobbyist Registrations.
- City Clerk and staff attended training for professional development to monitor changes in laws and regulations that impact public records, elections, and legal notices
- Coordinated trainings from the Miami-Dade Commission on Ethics and Public Trust for all City Board Members.
- Ensured that all Elected Officials and Board Members completed all financial disclosures as required by Florida law.

FY 25 Objective Results-

- Fully implement the City's Public Records Management Policy through the execution of an RFQ for a vendor who can assist the City with the management of all its public records
 - **IN PROGRESS**
- Continue providing access to the City's official records and legislative documents through as many different mediums as possible.
- Find new ways to utilize technology and best business practices to provide effective and efficient service to the public and the Commission.



City Clerk

16		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Salaries						
512120	Salaries - Regular	204,026	276,567	270,798	(5,769)	367,414	96,616
512130	Salaries - Part Time	-	500	-	(500)	1,000	1,000
	Total Salaries	204,026	277,067	270,798	(6,269)	368,414	97,616
	Benefits						
512210	FICA	16,687	21,196	20,717	(479)	28,186	7,469
512220	Retirement	56,512	66,304	67,370	1,066	86,108	18,738
512230	Life And Health Insurance	44,588	45,447	41,104	(4,343)	59,100	17,996
	Total Benefits	117,787	132,947	129,191	(3,756)	173,394	44,203
	Total Compensation	321,813	410,014	399,989	(10,025)	541,808	141,819
	Operating Expense						
512312	Other Professional Services	8,866	166,000	159,800	(6,200)	10,200	(149,600)
512340	Other Contracted Services	6,967	18,500	13,500	(5,000)	50,000	36,500
512400	Travel & Per Diem	-	3,000	2,000	(1,000)	6,000	4,000
512420	Postage & Freight	569	600	600	-	700	100
512440	Rentals & Leases	9,854	9,332	8,873	(459)	10,300	1,427
511470	Printing & Binding	-	1,000	500	(500)	1,000	500
512490	Legal Advertising	13,785	18,000	9,000	(9,000)	5,000	(4,000)
512493	General Expense	292	2,000	2,000	-	2,000	-
512510	Office Supplies	3,889	4,000	4,000	-	4,700	700
521521	Clothing & Uniform Expense	-	1,600	1,600	-	2,000	400
512540	Memberships	335	1,000	720	(280)	1,250	530
512541	Education	-	1,300	1,300	-	2,850	1,550
515547	Conferences & Meetings	75	1,300	-	(1,300)	1,600	1,600
	Total Operating Expense	44,632	227,632	203,893	(23,739)	97,600	(106,293)
	Capital						
512642	Furniture & Fixtures	642	7,055	6,055	(1,000)	4,500	(1,555)
512646	Computer Equipment	-	-	-	-	3,000	3,000
	Total Capital	642	7,055	6,055	(1,000)	7,500	1,445
	Total Expense	367,087	644,701	609,937	(34,764)	646,908	36,971



City Clerk - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Ordinance Codification	5,000
	Minutes Transcribed	5,200
	Total	10,200
Other Contracted Service	Shredding	50,000
Travel	Travel to educational sites, conferences and other locations as appropriate	6,000
Postage & Freight	Miscellaneous	700
Rentals & Leases	Copier	6,900
	Postage Machine & Ink	2,400
	Other	1,000
	Total	10,300
Printing & Binding	Any Outside Printing and Binding as needed	1,000
Legal Advertising	Statutory advertising	5,000
General Expense	Miscellaneous unanticipated expenditures	2,000
Office Supplies	Miscellaneous	4,700
Clothing & Uniforms	Miscellaneous Uniforms	2,000
Memberships	International Institute of Municipal Clerks	450
	Miami-Dade Municipal Clerk Association	200
	Florida Association of Municipal Clerks	350
	Other	250
	Total	1,250
Education Costs	Florida Association of Clerks – Fall Academy (2)	2,850
Conferences & Meeting	IIMC Conference fee	1,000
	Other	600
	Total	1,600
Furniture	Furniture & Chairs	4,500
Computer Equipment	Computer for Staff	3,000



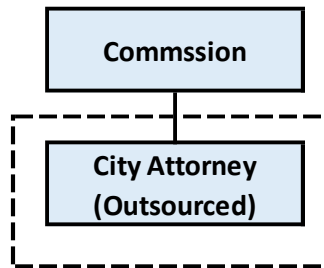
City Attorney





CITY ATTORNEY

Mission – To provide legal guidance to the City Commission and City Manager on all issues having legal implications, both prospectively and retroactively. Prepares all resolutions and ordinances, ensuring legal correctness. Reviews all contracts for adherence to procurement requirements and equitableness of terms. Represents the City in all litigation. Participates in all public hearings and union negotiations. Provides legal guidance as issues arise.





City Attorney

28		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Total Compensation	-	-	-	-	-	-
	<u>Operating Expense</u>						
514310	Outside Professional Services	94,908	175,000	80,000	(95,000)	100,000	20,000
514312	City Attorney Litigation	166,464	140,000	140,000	-	150,000	10,000
514370	City Attorney Retainer	264,000	264,000	264,000	-	264,000	-
514380	Settlement Fees	50,000	-	-	-	-	-
	Total Operating Expense	575,372	579,000	484,000	(95,000)	514,000	30,000
	Total Expense	575,372	579,000	484,000	(95,000)	514,000	30,000



City Attorney - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Outside Professional Services	Outside litigation and related services	100,000
City Attorney Litigation Services	Legal services provided by City Attorney for services outside those included in contractual base services	150,000
City Attorney Fees	City Attorney contractual base fee retainer	264,000



Human Resources

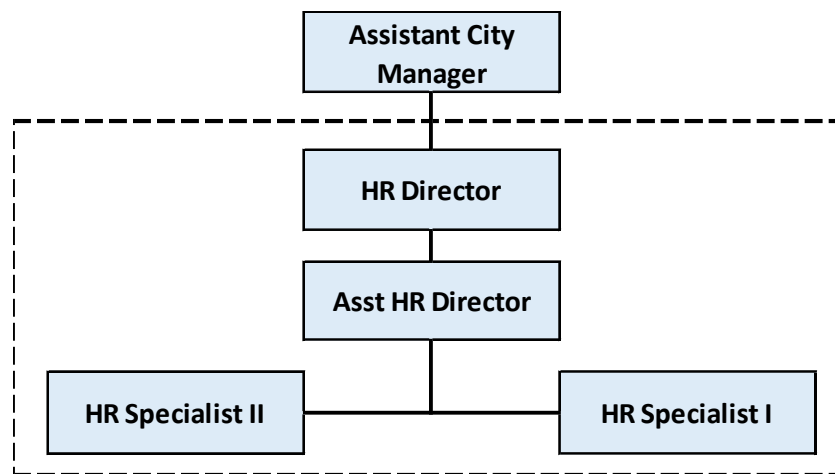




HUMAN RESOURCES

Mission - The Human Resources Department (HRD) manages and provides strategic recruitment, compensation, benefits, labor relations, personnel testing, and career development services. The Department advocates for safety, diversity, and equity in employment for the City of Opa-locka.

HRD is a core and vital component of our governmental system; HRD works with all City departments, union representatives, the City Manager's Office, the City Attorney's Office, and the City Clerk's Office. The Department monitors the City's diversity management, fair employment practices, and encourages an impartial work environment in the City of Opa-locka.



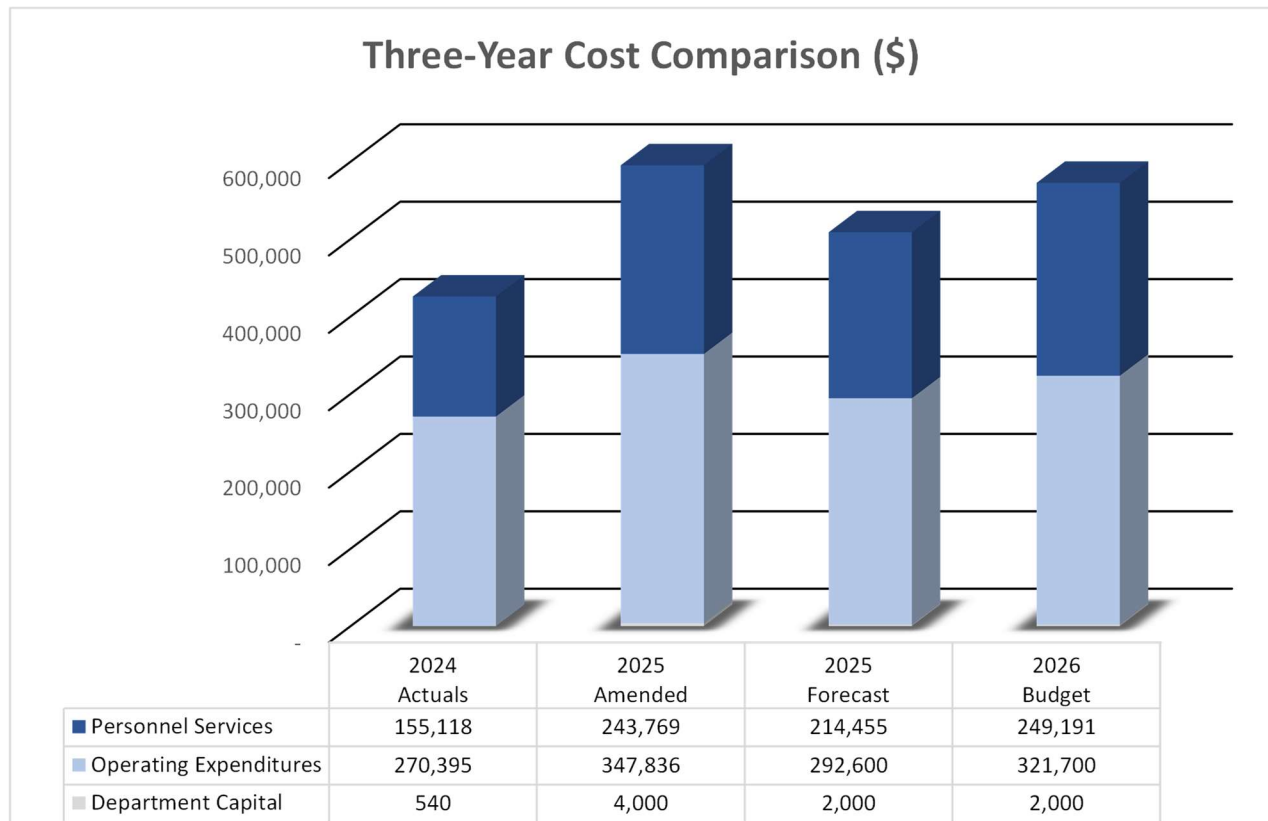
Goal – Provide an employment environment that nurtures a standardized hiring, testing, and discipline process to ensure an equitable and merit-based personnel system is in place that will increase recruitment efforts and retention of City staff to serve the community and its needs better.

Budget Summary



Position Summary HR								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
HR Director*	1	-	1*	-	1*	-	-	-
Asst HR Director	-	-	1	-	1	-	-	-
HR Specialist II	2	-	1	-	1	-	-	-
HR Specialist I	-	-	1	-	1	-	-	-
Admin Assistant	1	-	-	-	-	-	-	-
Total	4	0	3	0	3	0	0	0

* Outsourced





FY 26 Objectives

- **Compliance and Risk Management:** Ensure compliance with employment laws and regulations, mitigate risks related to HR practices, and maintain accurate record-keeping to protect the organization from legal liabilities.
- **Training and Development:** Create comprehensive training programs to up-skill employees and enhance their professional growth, aligning with organizational goals and individual career paths. Develop a training program for the management staff. Additionally, ensure Contract compliance per the PBA and AFSCME Union Agreements are conducted, verified, and formally tracked
- **Strategic HR Planning:** Collaborate with CM and ACM to align HR strategies with their overall business objectives, anticipate future workforce needs, and proactively address challenges to support organizational growth and sustainability.
- **Employee Engagement:** Develop initiatives to foster a positive work culture, promote employee well-being, and enhance engagement through regular feedback mechanisms and recognition programs. Create and maintain an Annual HR Event Calendar.
- **HR Technology Integration:** Utilize the budgeted funds to invest in HR technologies to streamline processes, improve data analytics for informed decision-making, and enhance overall efficiency in HR operations.
- **Performance Management:** Establish, for HR and assist Directors, for their employees to establish transparent performance evaluation processes, including setting clear goals, providing regular feedback, and implementing fair performance assessments to drive employee development and organizational success.

FY 26 Measurements

FY 25 Accomplishments

FY 25 Objectives Results

FY 25 Measurements Results



Human Resources

13		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
513120	Salaries						
	Salaries - Regular	125,517	182,000	162,220	(19,780)	185,276	23,056
	Total Salaries	125,517	182,000	162,220	(19,780)	185,276	23,056
	Benefits						
513210	FICA	9,600	14,600	12,410	(2,190)	14,174	1,764
513220	Retirement	9,770	25,500	22,110	(3,390)	25,252	3,142
513230	Life And Health Insurance	10,230	21,669	17,715	(3,954)	24,489	6,774
	Total Benefits	29,601	61,769	52,235	(9,534)	63,915	11,680
	Total Compensation	155,118	243,769	214,455	(29,314)	249,191	34,736
	Operating Expense						
513311	Employee Physicals	11,728	11,500	10,000	(1,500)	10,000	-
513312	Other Professional Services	148,868	168,000	165,000	(3,000)	165,000	-
513340	Other Contracted Services	93,588	92,500	84,200	(8,300)	79,700	(4,500)
513398	Employee Recognition	4,445	21,500	10,000	(11,500)	18,000	8,000
513400	Travel & Per Diem	-	3,000	-	(3,000)	1,000	1,000
513420	Postage	195	150	150	-	150	-
513440	Rentals & Leases	8,563	16,111	14,500	(1,611)	15,200	700
513493	General Expense	859	2,500	2,000	(500)	2,500	500
513510	Office Supplies	1,774	4,500	3,000	(1,500)	3,000	-
521521	Clothing & Uniforms	376	650	-	(650)	650	650
513540	Memberships	-	2,500	1,500	(1,000)	1,500	-
513542	Employee Training	-	14,925	750	(14,175)	5,000	4,250
513544	Education Assistance	-	5,000	-	(5,000)	20,000	20,000
515530	Advertising	-	3,500	-	(3,500)	-	-
515547	Conferences & Meetings	-	1,500	1,500	-	-	(1,500)
	Total Operating Expense	270,395	347,836	292,600	(55,236)	321,700	29,100
	Other Uses						
513250	Unemployment Compensation	15,123	25,000	28,000	3,000	28,000	-
	Total Other Uses	15,123	25,000	28,000	3,000	28,000	-
	Capital						
513642	Furniture & Equipment	540	4,000	2,000	(2,000)	2,000	-
	Total Capital	540	4,000	2,000	(2,000)	2,000	-
	Total Expense	441,176	620,605	537,055	(83,550)	600,891	63,836



Human Resources - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Employee Physicals	20 Regular Employee Physicals \$50 Per Physical	5,000
	15 Police Physicals \$300 Per Physical	5,000
	Total	10,000
Other Professional Services	HR Director Services	165,000
Other Contracted Services	ADP Personnel Services	17,000
	Background Checks	500
	Youth Summer Program Match	50,000
	Temp Labor	6,000
	Other	6,200
	Total	79,700
Employee Recognition	Employee Appreciation Events	7,500
	National Police, Parks, Public Works Weeks	6,000
	Helping Hands	2,500
	Employee Recognition Awards	1,000
	Employee Service Awards	1,000
	Total	18,000
Travel & Per Diem	Travel to Conferences SHRM	1,000
Postage	Miscellaneous	150
Rentals & Leases	Copier	4,200
	Timeclocks	11,000
	Total	15,200
General Expense	Miscellaneous unanticipated small expenditures	2,500
Office Supplies	Miscellaneous	3,000
Clothing & Uniforms	City branded clothing, primarily shirts, for office and other City events usage	650
Memberships	Society for HR Management Membership	1,500
Employee Training	Other, CPR, First Aid, Customer Service, Management	5,000
Education Assistance	Citywide Education Assistance	20,000
Unemployment Compensation	Unemployment Compensation	28,000
Furniture & Equipment	File Cabinets	2,000



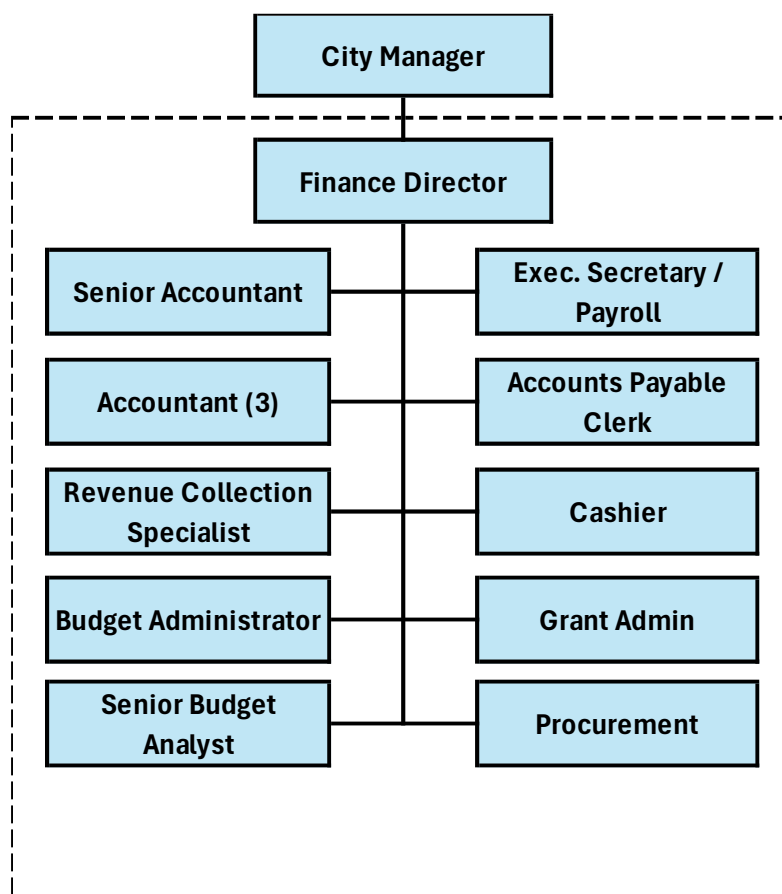
Finance





Finance

Mission - The Finance Department's mission is to provide competent and comprehensive financial services for the City Administration to enable all departments to work in the best interest of the community. The Department manages the City's public funds and financial resources in the most cost-effective and efficient manner. The Department is responsible for accounts payable, accounts receivable, general ledger, cash management, and providing debt information to the public, decision makers and to City management. The Department is also responsible for the preparation of routine accounting reports as well as preparing the City's annual financial statement. The Department is also responsible for safeguarding the City's assets through appropriate controls.

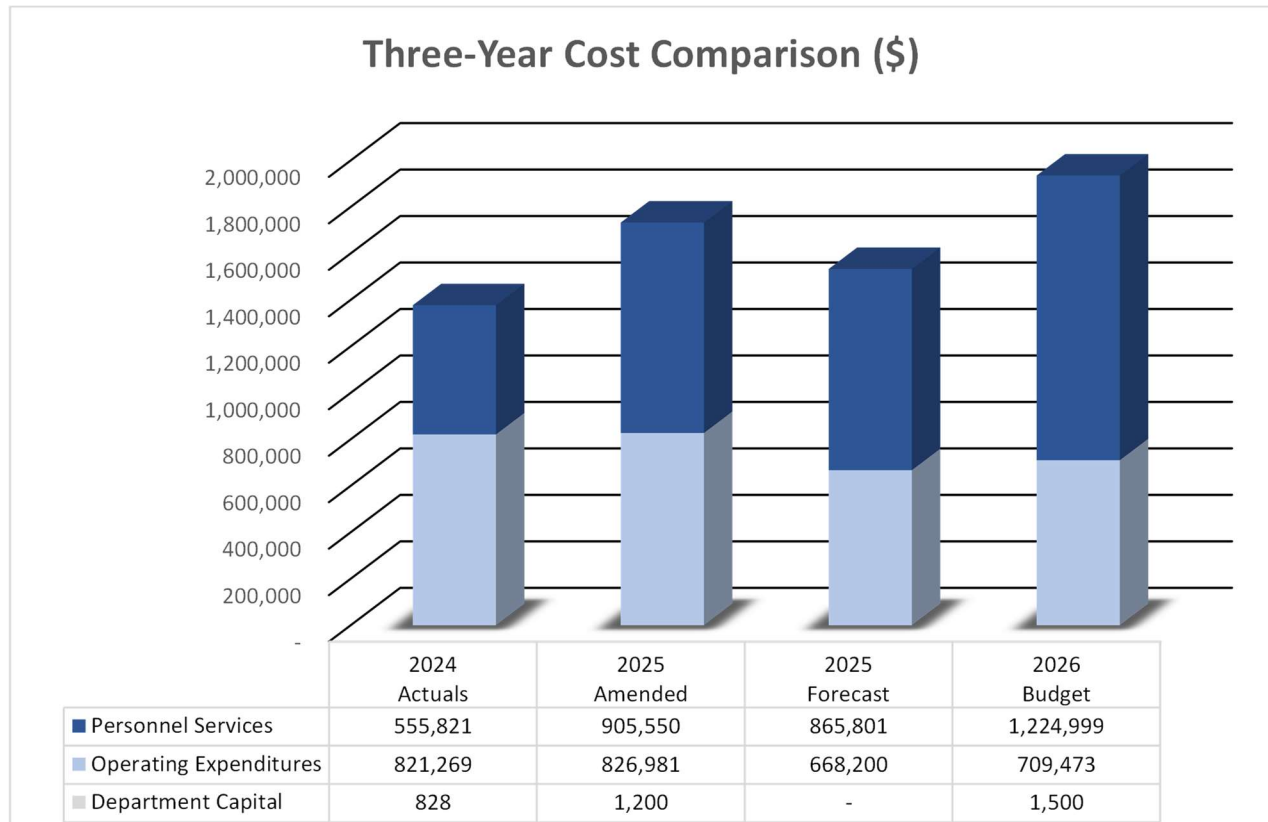


Goal - To provide a very high standard of accountability and transparent comprehensive financial services for City staff, the public, bond rating and governmental agencies while safeguarding the City's financial assets and physical assets through appropriate controls.



Budget Summary

Position Summary - Finance								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Finance Director	1	-	1	-	1	-	-	-
Senior Accountant	2	-	2	-	1	-	(1)	-
Accountant II	1	-	1	-	-	-	(1)	-
Accountant	2	-	2	-	3	-	1	-
Grant Administrator	-	-	-	-	1	-	1	-
Executive Secretary / Payroll	1	-	1	-	1	-	-	-
AP Clerk	1	-	1	-	1	-	-	-
Payroll Clerk	1	-	-	-	-	-	-	-
Purchasing Officer	-	-	-	-	1	-	1	-
Revenue Collection Specialist	-	-	-	-	1	-	1	-
Cashier	1	-	2	-	1	-	(1)	-
Budget Administrator	-	-	-	-	1	-	1	-
Sr. Budget Analyst	-	-	-	-	1	-	1	-
Total	10	-	10	-	13	-	3	-





FY 26 Objectives:

- Continued implementation of the Tyler ERP software for City-wide use
- Issue Annual Financial Statement and Audit Report by deadline (9 months post FY end)
- Develop plans to assume responsibility from the County for administering, billing and collecting for City's utility
- Timely submit all mandated financial reports
- Recruit to fill any vacant positions
- Continue participation in continuing education, ethics training, and other governmental accounting related seminars
- Perform finance operations, for future evaluation and update, in accordance with Financial policies and procedure manual
- Research, identify and implement best practices per GAAP

FY 26 Measurements -

- Delivery of monthly Revenue and Expenditure reports across all funds
- Timely preparation of monthly bank reconciliations

Current Year Accomplishments

- Continued progress on issuing delinquent financial audits with completion of FY 22 Annual Financial Statement and Audit Reports for the City and OCRA
- Implemented several policies and procedures across staff in response to State Operational Audit findings
- Maintained compliance with all debt, special revenue and grant obligations
- Continued streamlining the Finance Departments' operations for efficiency and productivity

FY 25 Objectives Results

FY 25 Measurement Results



Finance

17		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
513120	Salaries - Regular	433,437	681,125	659,617	(21,508)	922,786	263,169
513140	Salaries - Overtime	278	3,500	3,500	-	3,500	-
	Total Salaries	433,715	684,625	663,117	(21,508)	926,286	263,169
	<u>Benefits</u>						
513210	FICA	32,209	54,187	50,728	(3,459)	70,861	20,133
513220	Retirement	52,963	94,323	90,383	(3,940)	126,254	35,871
513230	Life And Health Insurance	36,934	72,415	61,573	(10,842)	101,598	40,025
	Total Benefits	122,106	220,925	202,684	(18,241)	298,713	96,029
	Total Compensation	555,821	905,550	865,801	(39,749)	1,224,999	359,198
	<u>Operating Expense</u>						
513312	Other Professional Services	565,057	373,000	328,000	(45,000)	358,000	30,000
513320	Accounting & Auditing	121,428	150,000	150,000	-	150,000	-
513340	Other Contract Services	69,448	199,000	102,000	(97,000)	114,140	12,140
513400	Travel	2,206	5,250	2,600	(2,650)	5,150	2,550
513420	Postage	2,363	2,000	2,000	-	4,000	2,000
513440	Rentals & Leases	3,708	4,131	3,600	(531)	4,066	466
513493	General Expenses	444	4,000	2,500	(1,500)	4,000	1,500
513510	Office Supplies	4,009	6,500	2,500	(4,000)	6,695	4,195
513520	Operating Expense	2,373	2,500	1,500	(1,000)	1,500	-
513529	Credit Card Fee	47,475	73,000	72,000	(1,000)	52,972	(19,028)
513540	Memberships	175	750	-	(750)	1,550	1,550
521521	Clothing & Uniforms	1,704	2,000	500	(1,500)	2,000	1,500
513542	Training	880	3,200	1,000	(2,200)	3,200	2,200
515547	Conferences & Meetings	-	1,650	-	(1,650)	2,200	2,200
	Total Operating Expense	821,269	826,981	668,200	(158,781)	709,473	41,273
	<u>Capital</u>						
513642	Furniture & Fixtures	828	1,200	-	(1,200)	-	-
513646	Computer Equipment	-	-	-	-	1,500	1,500
	Total Capital	828	1,200	-	(1,200)	1,500	1,500
		-	-	-	-	-	-
	Total Expense	1,377,918	1,733,731	1,534,001	(199,730)	1,935,972	401,971



Finance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	FL League of Cities	8,000
	External Support (Caballero, et-all	300,000
	Temp Help (Other Contracted Svc	50,000
	Total	358,000
Accounting & Auditing	Marcum	150,000
Other Contracted Services	ADP Payroll Services - Deductions	39,140
	Temporary Staff	75,000
	Total	114,140
Travel	Hotel	4,250
	Per-Diem	900
	Total	5,150
Postage	Postage for AP & Payroll Checks	4,000
Rental & Leases	Copier	3,966
	PO Box	100
	Total	4,066
General Expense	Additional Gen Expense	4,000
Office Supplies	Standard office supplies	6,695
Operating Expense	Bank Charges	500
	Other Expenses	1,000
	Total	1,500
Credit Card Fees	Merchant Service Fees	52,972
Pubs/Subs/Memberships	GFOA	500
	FGFOA (\$90 Per)	1,050
	Total	1,550
Clothing & Uniforms	Department Shirts	2,000
Training	FGFOA	3,200
Conferences & Meetings	GFOA (\$733 x 3)	2,200
Computer Equipment		1,500



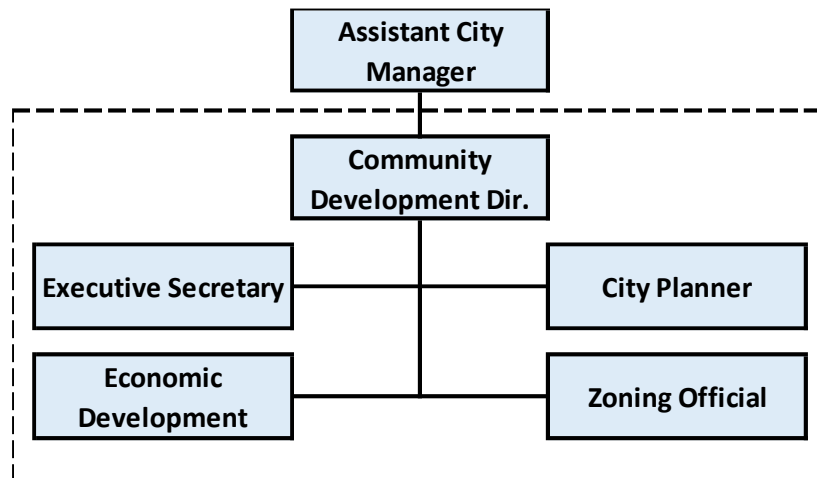
Community Development





PLANNING AND COMMUNITY DEVELOPMENT

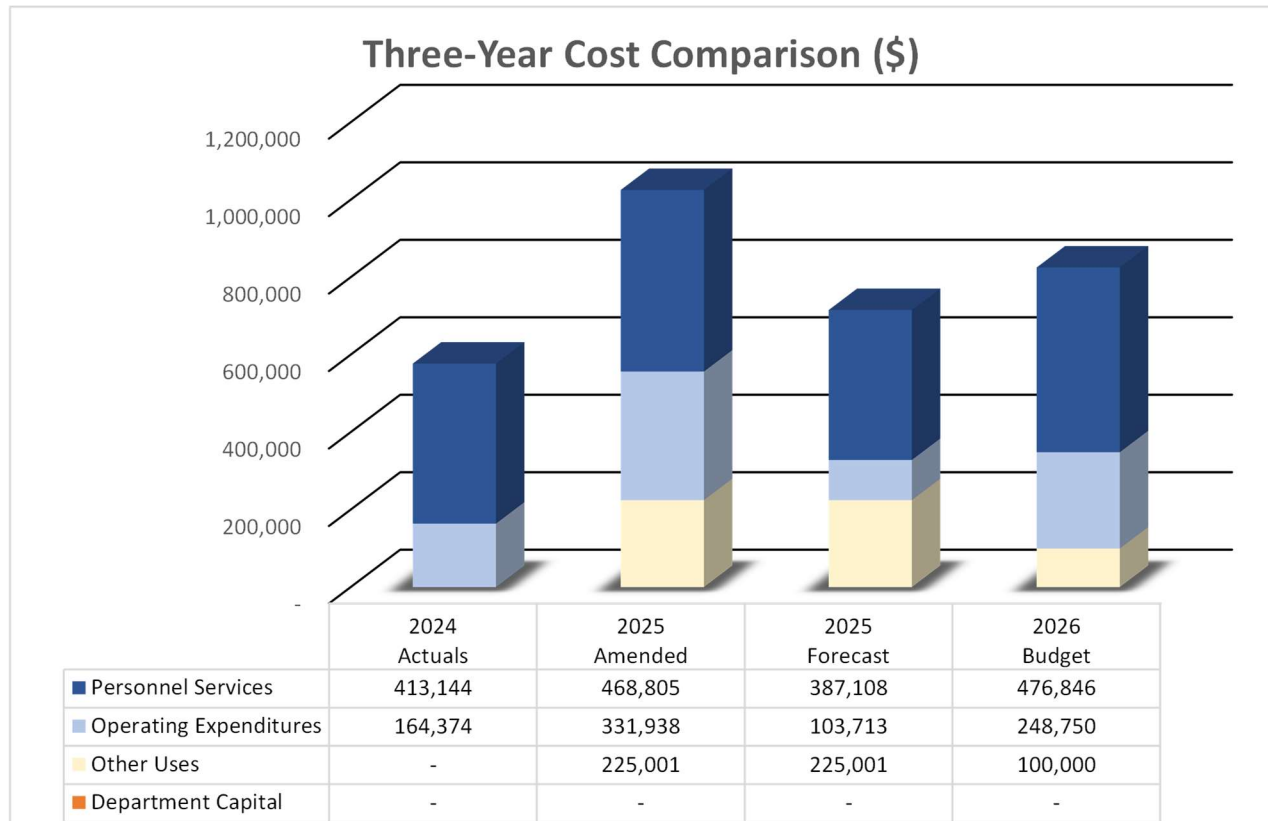
Mission – Establishing the direction of all growth, development and redevelopment programs within the City, including ensuring that all development conforms to these guidelines and that programs are implemented to encourage further development within the City.



Goal – Creating a destination, a city of attractive and peaceful residential neighborhoods, a thriving commercial district and a downtown area that attracts residents and others for entertainment and leisure and attracts investment and business creation.

Budget Summary

Position Summary - Community Development								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Planning & Community Dev Director	1	-	1	-	1	-	-	-
Zoning Official	1	-	1	-	1	-	-	-
Executive Secretary	1	-	1	-	1	-	-	-
City Planner	1	-	1	-	1	-	-	-
Economic Development	-	1	1	-	1	-	-	-
Admin Assistant	-	-	1	-	-	-	(1)	-
Total	4	1	6	-	5	-	(1)	-



FY 26 Objectives:

- Manage annexation process to ensure preparedness to proceed when annexation ban lifted
- Update Land Development Regulation Zoning Code to conform with the City's Comprehensive Plan.
- Evaluate traffic impact in the industrial areas to provide basis for requesting improved traffic management from the County and/or FDOT
- Develop Community Benefit Agreement Ordinance to motivate developers to provide employment opportunities for residents and utilize local businesses.
- Develop economic incentives for business development, expansion and retention and for mixed-use development to provide affordable housing for the elderly, veterans and others
- Utilize list of vacant, abandoned and foreclosed properties to incentivize redevelopment and rehabilitation opportunities.
- Complete RV registration ordinance to allow one RV to be stored on a single-family property in R-1 zoning district



FY 26 Measurements:

Current Year Accomplishments

FY 25 Objectives Results

- Completion of codification of zoning code to facilitate access to this information for anyone interested in undertaking development in the city.
- Focus on promoting logistical support development in concert with Amazon development.
- Develop economic incentives for business development expansion and retention and mixed-use development opportunities for elderly, veterans and people in need of affordable housing.
- Reduction of upfront development fees to incentivize development.
- Reduction parking requirements to incentivize development while amending the zoning code to allow for mechanical and tandem parking operations.
- Upgrade of the signage code.
- Upgrade the Industrial zoning designation.
- Upgrade street peddler and mobile vendor application and review process.
- Develop project site proformas to evaluate possible future property tax base implications.
- Increase in Mixed use and Residential development in the downtown areas and commercial corridors.

FY 25 Measurements Results

- None provided



Community Development

37		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
515120	Salaries - Regular	324,312	354,128	299,360	(54,768)	366,789	67,429
515140	Salaries - Overtime	-	1,000	-	(1,000)	-	-
	Total Salaries	324,312	355,128	299,360	(55,768)	366,789	67,429
	<u>Benefits</u>						
515210	FICA	23,524	27,168	22,900	(4,268)	28,058	5,158
515220	Retirement	43,720	48,404	40,802	(7,602)	49,994	9,192
515230	Life And Health Insurance	21,589	38,105	24,046	(14,059)	32,005	7,959
	Total Benefits	88,833	113,677	87,748	(25,929)	110,057	22,309
	Total Compensation	413,144	468,805	387,108	(81,697)	476,846	89,738
	<u>Operating Expense</u>						
515312	Other Professional Services	130,807	236,000	69,750	(166,250)	218,750	149,000
515340	Other Contract Services	20,718	37,000	6,000	(31,000)	3,000	(3,000)
515400	Travel & Per Diem	258	3,500	2,000	(1,500)	4,000	2,000
515420	Postage	164	150	50	(100)	100	50
515440	Rentals & Leases	6,267	6,888	4,200	(2,688)	4,500	300
515470	Printing And Binding	350	2,000	2,000	-	2,000	-
515493	General Expense	1,307	19,000	9,813	(9,187)	5,000	(4,813)
515510	Office Supplies & Expense	2,904	2,500	2,000	(500)	2,500	500
515530	Advertisements	1,600	17,500	2,000	(15,500)	1,500	(500)
515540	Memberships	-	2,900	2,900	-	3,400	500
515541	Education	-	3,000	3,000	-	3,000	-
515547	Conferences & Meetings	-	1,500	500	(1,000)	1,000	500
	Total Operating Expense	164,374	331,938	104,213	(227,725)	248,750	144,537
	<u>Other Uses</u>						
515531	Community Historic Grant	-	100,000	100,000	-	100,000	-
515544	Commercial Grants	-	125,001	125,001	-	-	(125,001)
	Total Other Uses	-	225,001	225,001	-	100,000	(125,001)
	Total Expense	577,518	1,025,744	716,322	(309,422)	825,596	109,274



Community Development - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Update to City Impact Fees	
	Economic Development Plan	15,000
	Environmental Study Phase 2	50,000
	Property Appraisals / Plan Survey	10,000
	Chamber of Commerce Dev (Gelin)	12,750
	Codification (Civic Plus)	1,000
	Plat Review (BAK)	5,000
	Annexation Consultant	125,000
	Total	218,750
Other Contract Services	Board Minutes preparation	3,000
Travel & Per Diem	Travel – American Planning Association Conference	4,000
Postage	Miscellaneous	100
Rentals & Leases	Copier	4,500
Printing and Binding	Zoning Maps	2,000
General Expense	Miscellaneous small unanticipated expenditures	2,000
	Historic Markers	3,000
	Total	5,000
Office Supplies	Miscellaneous	2,500
Advertisements	Development Agreement Advertising	1,500
Memberships	American Planning Association, Zoning Official Assoc.	3,400
Education	Professional Development	3,000
Conferences and Meetings	American Planning Association (APA) Conference fees	1,000
Community Historic Grant	Historic Residences Renovation	100,000



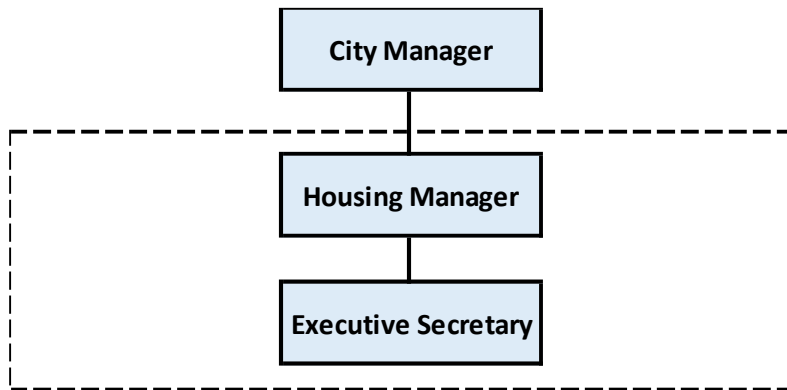
Housing & Social Services





HOUSING & SOCIAL SERVICES

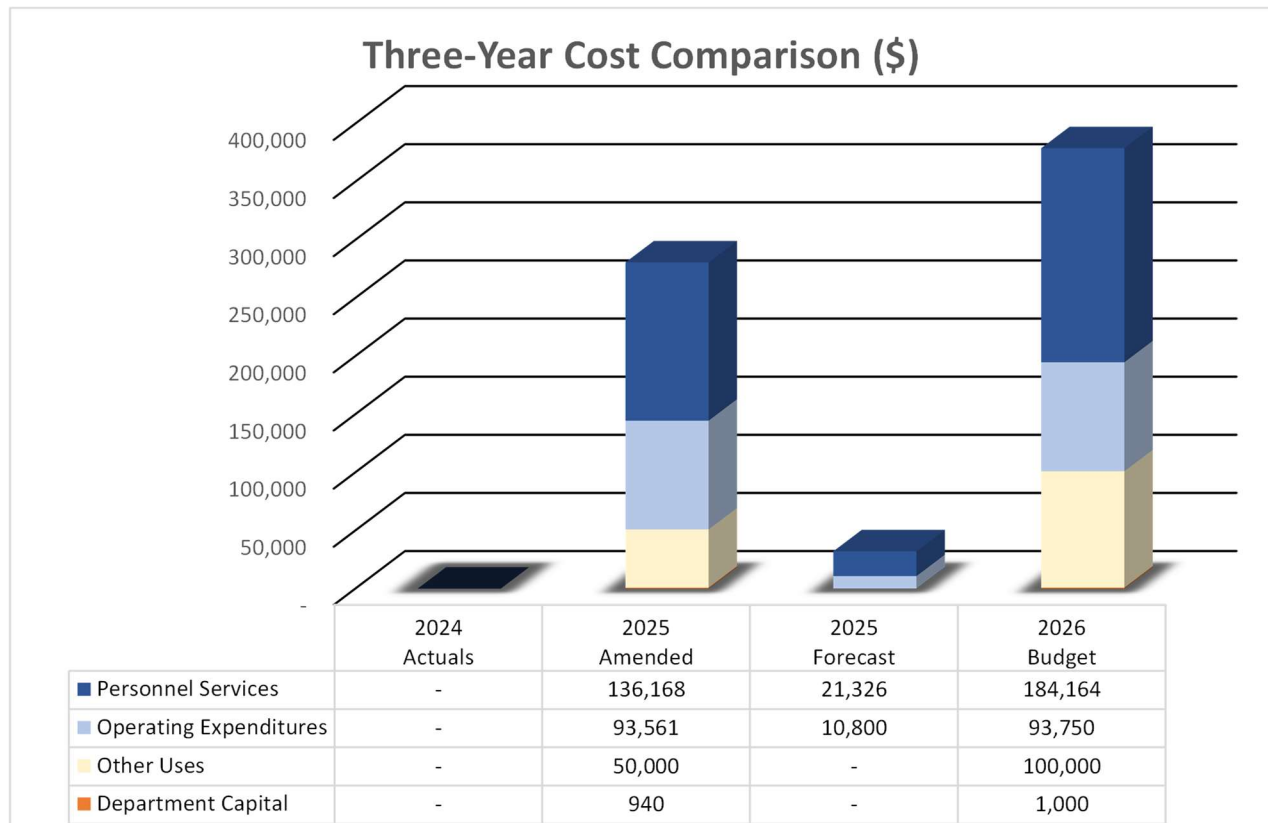
Mission – The Housing & Social Services Division is dedicated to enhancing the quality of life for our community by ensuring access to safe, affordable housing and providing comprehensive social service



Goal – The primary goal of a Housing and Social Services Department is to enhance the well-being and quality of life for individuals and families by ensuring access to safe, affordable housing and providing essential social services.

Budget Summary

Position Summary - Housing & Social Svc								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Other	FT	PT	FT	PT	FT	PT	FT	PT
Housing & Social Svc Manager	-	-	1	-	1	-	-	-
Executive Secretary	-	-	1	-	1	-	-	-
Total	0	0	2	0	2	0	0	0



FY 26 Objectives:

- Expand the supply of affordable housing to reduce homelessness and ensure low-income families have access to safe, stable housing.
- Enhance the quality and safety of existing housing, particularly for low-income and vulnerable populations.
- Increase opportunities for homeownership among low and moderate-income families to promote economic stability and wealth building.
- Ensure comprehensive support for individuals and families through robust social services.
- Collaborate with various stakeholders to maximize resources and impact.
- Seek funding sources to leverage department programs

FY 26 Measurements:



Housing & Social Services

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
512120	Salaries - Regular	-	103,163	17,584	(85,579)	138,389	120,805
512140	Salaries - Overtime	-	-	-	-	-	-
	Total Salaries	-	103,163	17,584	(85,579)	138,389	120,805
	<u>Benefits</u>						
512210	FICA	-	7,800	1,345	(6,455)	10,587	9,242
512220	Retirement	-	13,909	2,397	(11,512)	18,862	16,465
512230	Life And Health Insurance	-	11,296	-	(11,296)	16,326	16,326
	Total Benefits	-	33,005	3,742	(29,263)	45,775	42,033
		-	-	-	-	-	-
	Total Compensation	-	136,168	21,326	(114,842)	184,164	162,838
	<u>Operating Expense</u>						
512312	Other Professional Services	-	25,000	-	(25,000)	25,000	25,000
512340	Other Contracted Services	-	50,000	10,000	(40,000)	50,000	40,000
512420	Postage & Freight	-	2,000	100	(1,900)	2,000	1,900
512440	Rentals & Leases	-	2,811	-	(2,811)	3,000	3,000
512493	General Expense	-	6,000	500	(5,500)	6,000	5,500
512510	Office Supplies	-	1,250	100	(1,150)	1,250	1,150
512520	Operating Expense	-	5,000	100	(4,900)	5,000	4,900
512540	Memberships	-	1,500	-	(1,500)	1,500	1,500
	Total Operating Expense	-	93,561	10,800	(82,761)	93,750	82,950
	<u>Other Uses</u>						
515548	Residential Assistance Grant	-	50,000	-	(50,000)	100,000	100,000
	Total Other Uses	-	50,000	-	(50,000)	100,000	100,000
	<u>Capital</u>						
512642	Furniture & Fixtures	-	940	-	(940)	1,000	1,000
	Total Capital	-	940	-	(940)	1,000	1,000
		-	-	-	-	-	-
	Total Expense	-	280,669	32,126	(248,543)	378,914	346,788



Housing & Social Services - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Professional Services	25,000
Other Contract Services	Other Contract Services	50,000
Postage	Postage	2,000
Rental & Leases	Printer & Copier	3,000
General Expense	General Purpose Expenses	6,000
Office Supplies	Office Stationery	1,250
Operating Expenses	Miscellaneous Operating Expenses	5,000
Memberships	Memberships Fees	1,500
Residential Assistance Grant	Grants to residents for Assistance	100,000
Furniture & Equipment	Desk and Chairs	1,000



Building & Licenses

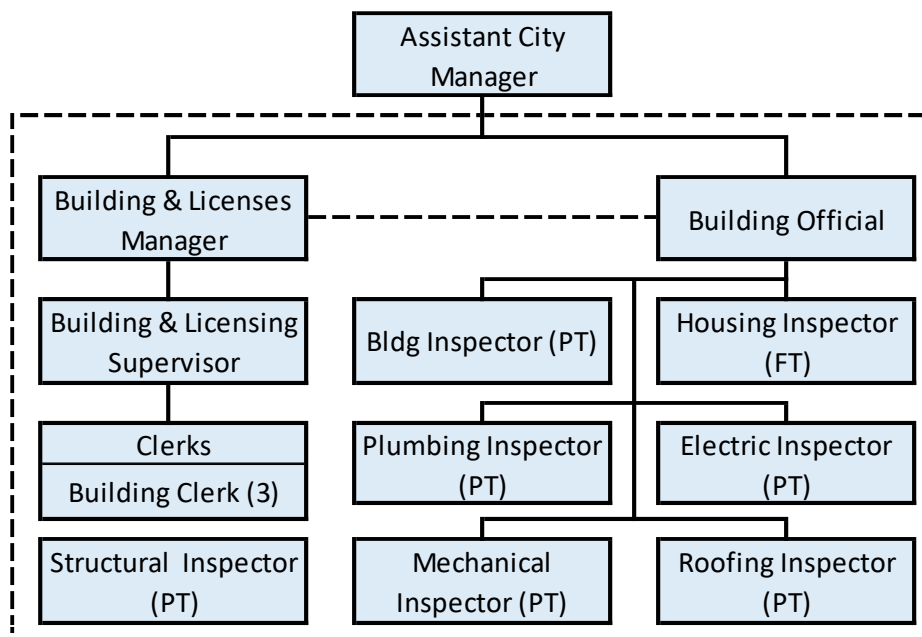




BUILDING & LICENSES

Mission – Provide safe and resilient structures through the effective application of construction code standards, professional inspections and quality customer service, embodying courtesy, respectfulness, and integrity to the City’s citizens and contractors.

The Building and Licenses department issues business tax receipts, building, electrical, mechanical, roofing, and plumbing permits, and certificates of occupancy. In addition, the department enforces building and zoning codes in accordance with City and South Florida Building Codes.

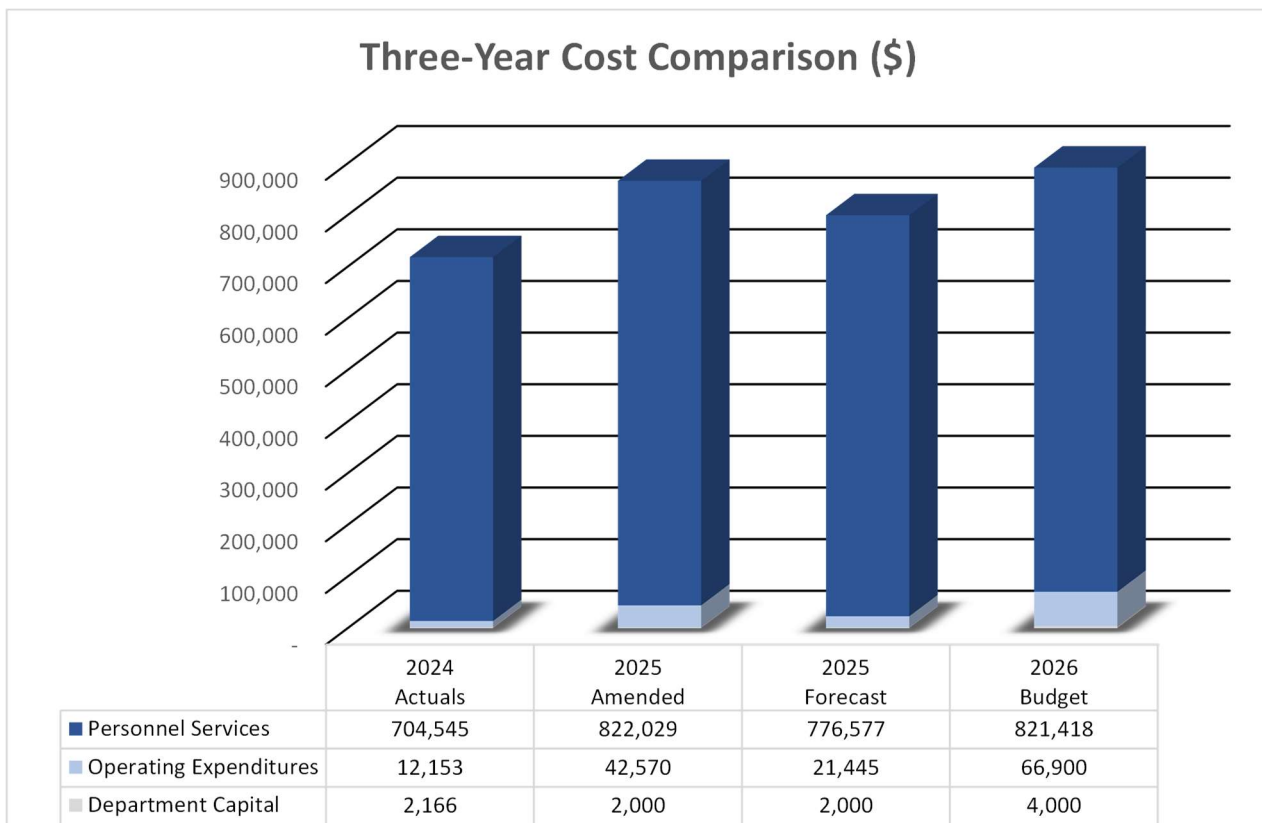


Goal – Provide Building Services in a highly automated, rigorous, and effective manner resulting in well-built and resilient properties reasonably immune to adverse conditions which also benefit from the City’s continued involvement in the National Flood Insurance Program (NFIP) and Community Rating System to lessen the threat of flooding, resulting in improved insurance rates. The Building & Licenses Department also supports the City Beautification Program through the maintenance and enforcement of the City’s color palette of acceptable colors for building exteriors.



Budget Summary

Position Summary - Building & Licenses								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Building & Licensing Mgr	1	-	1	-	1	-	-	-
Building & Licensing Supv	1	-	1	-	1	-	-	-
Building Official	1	-	1	-	1	-	-	-
Building Inspector	2	1	-	1	-	1	-	-
Lic. Clerk / Admin Assist	1	-	-	-	-	-	-	-
Building Clerk	3	-	4	-	3	-	(1)	-
Housing Inspector	1	1	1	-	1	-	-	-
Chief Mechanical Inspector	-	1	-	1	-	1	-	-
Electrical Inspector	-	1	-	1	-	1	-	-
Plumbing Inspector	-	1	-	1	-	1	-	-
Roofing Inspector	-	-	-	1	-	1	-	-
Structural Inspector	-	-	-	1	-	1	-	-
CRS / Flood Plain Mgr	-	1	-	-	-	-	-	-
Total	10	6	8	6	7	6	(1)	-





FY 26 Objectives:

- Implement Customer Self-Service Portal, subject to ERP capabilities
- Implement electronic applications/ plans submission and review, subject to ERP capabilities
- Engage consultant to update very old permitting and licensing fees
- Implement Certificate of Re-Occupancy process
- Implement automated computation of Permitting and Business Tax Receipt Fees
- Continue improvement in plan review turnaround time.
- Continue program highlighting new business starting in City
- Continue full compliance with Miami-Dade County DERM Consent Agreement

FY 26 Measurements:

Current Year Accomplishments

FY 25 Objectives Results

- Provide a self-service Portal for our customers.
- Implement electronic applications/ plans submission and review.
- Finalize automation of automated computation of Permitting and Business Tax Receipt Fees.
- Further improvement in plan review turnaround time.

FY 25 Measurements Results

- Small permit applications-instead of two- three weeks-target-7 business days based on manpower.
- Large permit applications-instead of four weeks plus-22 business days-based on manpower.
- Cases forwarded to the County Unsafe Structures Board-Target = 3 cases (based on City's approval)





Building & Licenses

30		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
524120	Salaries - Regular	399,891	435,409	408,077	(27,332)	433,006	24,929
524130	Salaries - Part Time	145,418	180,865	178,012	(2,853)	182,044	4,032
521140	Salaries - Overtime	(5,767)	5,000	1,000	(4,000)	5,000	4,000
	Total Salaries	539,542	621,274	587,089	(34,185)	620,050	32,961
	<u>Benefits</u>						
524210	FICA	39,671	47,530	44,910	(2,620)	47,436	2,526
524220	Retirement	72,760	84,682	80,020	(4,662)	84,514	4,494
524230	Life And Health Insurance	52,573	68,543	64,558	(3,985)	69,418	4,860
	Total Benefits	165,003	200,755	189,488	(11,267)	201,368	11,880
	Total Compensation	704,545	822,029	776,577	(45,452)	821,418	44,841
	<u>Operating Expense</u>						
524312	Other Professional Services	-	6,500	-	(6,500)	31,500	31,500
524340	Other Contract Services	19	5,500	2,500	(3,000)	5,500	3,000
524400	Travel & Per Diem	1,703	5,200	2,000	(3,200)	2,500	500
524420	Postage	2,357	1,600	1,600	-	2,000	400
524440	Rentals & Leases	2,580	3,700	2,000	(1,700)	4,000	2,000
524470	Printing & Binding	708	5,750	3,000	(2,750)	4,000	1,000
515480	Promotional Activity	-	1,000	1,000	-	2,000	1,000
524493	General Expense	1,561	4,500	1,500	(3,000)	4,000	2,500
524510	Office Supplies	2,032	3,100	3,000	(100)	4,500	1,500
524540	Memberships	-	1,720	1,145	(575)	1,900	755
524541	Educational Costs	549	1,500	1,500	-	1,500	-
515547	Conference & Meeting	644	1,000	700	(300)	2,000	1,300
521521	Clothing & Uniforms	-	1,500	1,500	-	1,500	-
	Total Operating Expense	12,153	42,570	21,445	(21,125)	66,900	45,455
	<u>Capital</u>						
524642	Office Furniture & Equipment	2,166	2,000	2,000	-	2,000	-
524646	Computer Equipment	-	-	-	-	2,000	2,000
	Total Capital	2,166	2,000	2,000	-	4,000	2,000
	Total Expense	718,863	866,599	800,022	(66,577)	892,318	92,296



Building & Licenses - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	External Engineering Plan Review	2,000
	County Unsafe Structure Board	2,500
	Other	2,000
	Operational Enhancement Consultant	25,000
	Total	31,500
Other Contract Services	Temporary Permitting Staff	5,500
Travel	Bldg. Off Assoc – Orlando – 3 Days (2)	2,500
Postage	Original Budget	2,000
Rentals & Leases	Copiers	4,000
Printing & Binding	Plan Duplication	4,000
Promotional Activity	\$500 Per Event	2,000
General Expense	General Expenses	4,000
Office Supplies	Office Stationery, Etc.	4,500
Memberships	Building Official Assoc of FL	900
	Building Official License (DBPR)	1,000
	Total	1,900
Educational Costs	BOAF Training	1,500
Conferences & Meetings	3 Conferences at \$667/ Per	2,000
Clothing & Uniforms	Staff Uniforms	1,500
Office Furniture & Equipment	Chairs	500
	Cabinets	1,500
	Total	2,000
Computer Equipment	PCs	2,000



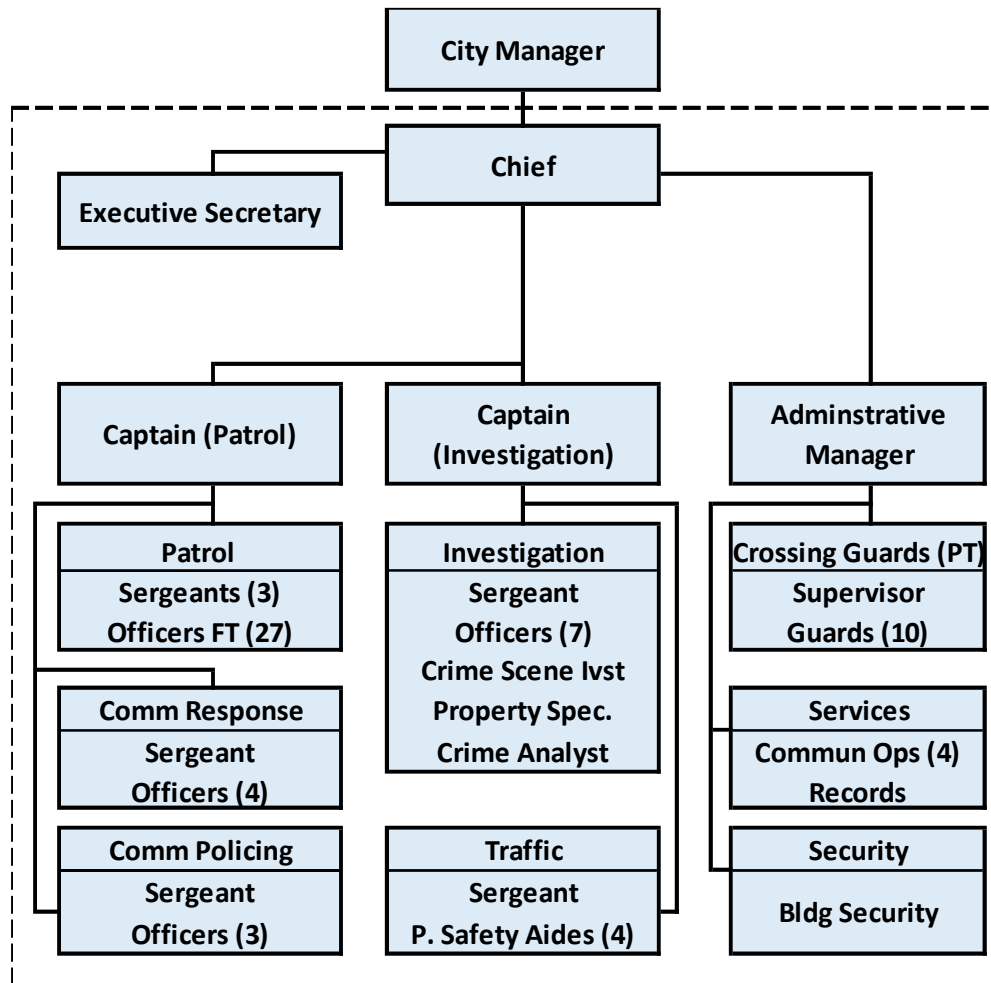
Police Department





POLICE DEPARTMENT

Mission – The mission of the City of Opa-locka Police Department is to enhance the quality of life, environment, and safety of our citizens, employees, businesses and visitors in an atmosphere of courtesy, integrity and quality service.

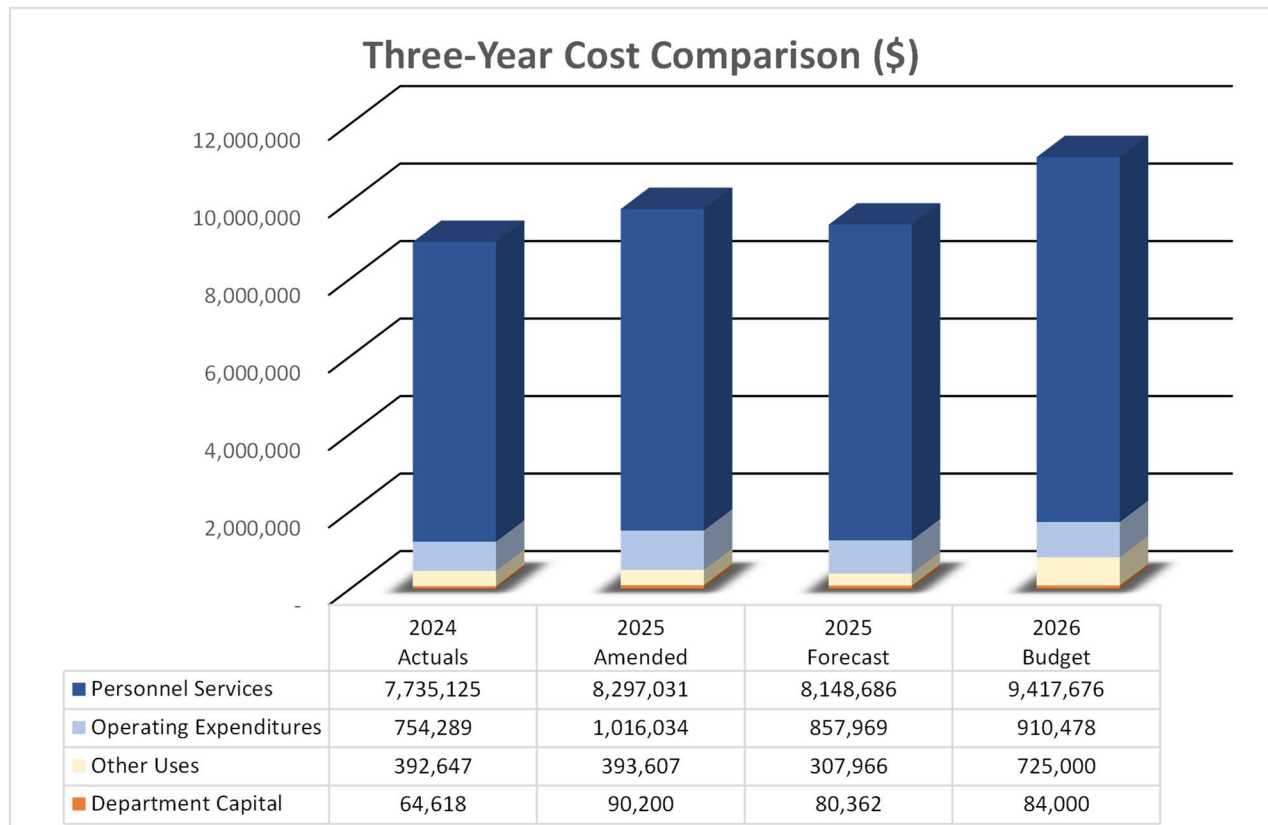


Goal – Establish and function as a highly effective Police department noted for providing excellent, respectful and trusted public safety to the community.



Budget Summary

Position Summary - Police								
	FY 24 BGT		FY 25 BGT		FY 26 Proposed		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Chief	1	-	1	-	1	-	-	-
Assistant Chief	-	-	1	-	-	-	(1)	-
Captain	2	-	2	-	2	-	-	-
Sergeant	9	-	8	-	7	-	(1)	-
Lieutenant	1	-	-	-	-	-	-	-
Detectives	8	-	8	-	7	-	(1)	-
Officers	29	-	28	-	34	-	6	-
Total Sworn Officer	50	-	48	-	51	-	3	-
Crime Analyst	1	-	1	-	1	-	-	-
Communication Operator	4	-	4	-	4	-	-	-
Administrative Manager	1	-	1	-	1	-	-	-
Property Specialist	1	-	1	-	1	-	-	-
Crime Scene Investigator	1	-	1	-	1	-	-	-
Public Safety Aide	4	-	4	-	4	-	-	-
Records Clerk	1	-	1	-	1	-	-	-
Executive Secretary	1	-	1	-	1	-	-	-
Red Light Camera Reviewer	-	-	-	-	2	-	2	-
Academy Participant/Graudate	-	-	2	-	2	-	-	-
Crossing Guard Supervisor	-	1	-	1	-	1	-	-
Crossing Guards	-	10	-	10	-	10	-	-
Security Guard	1	1	1	1	1	-	-	(1)
Total Non-Sworn	15	12	17	12	19	11	2	(1)
Total	65	12	65	12	70	11	5	(1)



FY 26 Objectives:

- Provide exceptional service
- Recruit students in Police Academy for Opa-locka positions
- Professional, cheerful and sincere Officers
- Timely response to calls for service
- Hire diverse group of Officers
- Continuing Historic City Hall security program (\$425,000 annually)
- Replace outdated tasers and radios
- Organize Community Response Team
- Train and equip Mobile Field Force
- Expand the Police Explorer Program



FY 26 Measurements:

Current Year Accomplishments

FY 25 Objectives Results

- To provide exceptional service, Officers must always remain professional, respond to calls for service in a timely manner; and must carry out their duties cheerfully and sincerely.
- The Department will hire a diverse group of Officers that are both certified and non-certified and to enhance our Field Training Officer program to ensure efficiency and effectiveness.
- The Department will continue to recommend and implement a robust collection of training and continued education classes for Officers, Supervisors, and Police Executives.
- The Department will continue promoting multi-agency training programs to maximize the effectiveness and efficiency of our manpower and build collaboration with partner agencies.
- Become an accredited Police Department ensures we are using the best practices and that we are operating in accordance with prescribed standards, policies, and procedures.
- Identify funding to accomplish the replacement of outdated Controlled Electronic Weapons (CEW-Tasers 10)
- Field Community Response Team
- Establish and Fund Opa-locka Police Officers Foundation.
- Establish and Fund PAL
- Identify funding to accomplish the acquisition of Field Force Training equipment.
- Establish and Equip Mobil Field Force
- Identify funding to accomplish the acquisition of Tactical Response Team equipment.
- Establish and Equip Tactical Response Team
- Complete Traffic study and identify vendors to purchase and install Cameras in the CRA zone.



FY 25 Measurements Results

- Complete reorganization of the Police Department
- Completion of the modernization and refreshing of the Police Fleet
- Lower Crime Rate; Increase Community Engagements
- Upgrade agency-wide (50) CEWs (Tasers 10)
- Installation of six (6) additional Red Light Cameras
- PAL program funded and engaging with the community.
- OLPD Foundation was established and funded.
- Overall crime rate lowered by 3%
- Equipping, training and deploying a Tactical Response Team
- Equipping, training and deploying Mobile Field Force





Police Department

26		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
521120	Salaries - Regular	5,069,078	5,148,614	5,121,039	(27,575)	6,046,520	925,481
521130	Salaries - Part Time	107,804	143,284	123,604	(19,680)	160,024	36,420
521140	Salaries - Overtime	432,750	510,000	510,000	-	350,000	(160,000)
521150	Longevity	-	-	-	-	47,000	47,000
	Total Salaries	5,609,632	5,801,898	5,754,643	(47,255)	6,603,544	848,901
	<u>Benefits</u>						
521210	FICA	414,915	468,009	443,600	(24,409)	505,182	61,582
521220	Retirement	1,330,688	1,517,534	1,462,752	(54,782)	1,664,838	202,086
521230	Life And Health Insurance	379,891	509,590	487,691	(21,899)	644,112	156,421
	Total Benefits	2,125,493	2,495,133	2,394,043	(101,090)	2,814,132	420,089
	Total Compensation	7,735,125	8,297,031	8,148,686	(148,345)	9,417,676	1,268,990
	<u>Operating Expense</u>						
521312	Other Professional Services	9,950	39,000	38,250	(750)	47,000	8,750
521340	Other Contracted Services	106,542	168,000	43,440	(124,560)	50,500	7,060
521400	Travel & Per Diem	235	10,000	8,877	(1,123)	10,000	1,123
521420	Postage	161	250	250	-	300	50
521440	Rentals & Leases	11,121	12,996	8,400	(4,596)	9,400	1,000
521466	Repair & Maint - Veh & Equip	1,811	6,000	6,000	-	3,000	(3,000)
521467	Repair & Maint - Mach & Equip	7,125	17,000	9,000	(8,000)	7,000	(2,000)
521493	General Expenses	6,199	7,000	7,000	-	7,000	-
521510	Office Supplies	7,540	10,000	10,000	-	11,000	1,000
521520	Operating Expense	19,653	25,000	39,545	14,545	41,580	2,035
521521	Clothing & Uniform Expense	24,159	60,000	59,077	(923)	35,000	(24,077)
521528	Software Maintenance	156,710	184,235	230,451	46,216	128,800	(101,651)
521540	Memberships	1,300	4,900	3,400	(1,500)	3,400	-
521541	Educational Costs	-	2,500	2,000	(500)	2,500	500
515547	Conferences & Meetings	3,117	5,000	2,000	(3,000)	5,150	3,150
521547	Special Supplies	375	2,500	-	(2,500)	-	-
521549	Community Policing	6,581	10,000	10,893	893	11,000	107
521644	Public Safety Equipment	4,730	9,800	933	(8,867)	-	(933)
521648	Vehicle Lease	384,738	412,853	362,853	(50,000)	502,848	139,995
529535	Police Explorer Program	1,172	10,000	4,600	(5,400)	20,000	15,400
579398	Employee Recognition	671	9,000	1,000	(8,000)	5,000	4,000
529160	Honor Guard	-	10,000	10,000	-	15,000	5,000
521645	Canine Unit	400	-	-	-	-	-
	Total Operating Expense	754,289	1,016,034	857,969	(158,065)	915,478	57,509
	<u>Other Uses</u>						
512497	Red Light Camera Service (ATS)	392,647	393,607	307,966	(85,641)	725,000	417,034
	Total Other Uses	392,647	393,607	307,966	(85,641)	725,000	417,034
	<u>Capital</u>						
521641	Automotive Equipment	1,248	42,000	33,000	(9,000)	80,000	47,000
521642	Office Furniture & Equipment	63,370	7,500	5,280	(2,220)	4,000	(1,280)
521648	Computer Equipment	-	40,700	42,082	1,382	-	(42,082)
	Total Capital	64,618	90,200	80,362	(9,838)	84,000	3,638
	Total Expense	8,946,679	9,796,872	9,394,983	(401,889)	11,142,154	1,747,171



Police Department - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Special Magistrate	9,000
	Counseling – Increased \$3k – 7-25-23	6,000
	Consultant for Admin (Cason)	24,000
	Psych Eval (Cooley)	5,000
	Pre-Employment – Polygraph (Slattery)	3,000
	Total	47,000
Other Contract Services	Body Cam - \$50/Pers/Mon	39,000
	Other	10,000
	Speedometer Calibrate (Leo)	1,500
	Total	50,500
Travel & Per Diem	Miscellaneous	2,000
	FBI Academy (IC Starks)	6,000
	FDLE (Capt. Law)	2,000
	Total	10,000
Postage	Original Budget	300
Rentals & Leases	Containers (crime-related material)	2,400
	Copiers	7,000
	Total	9,400
Repair & Maint – Veh & Equip	Motorcycle Repair	3,000
Repair & Maint – Mach & Equip	Mach & Equip Repair	7,000
General Expense	Original Budget	7,000
Office Supplies	Office Stationery	11,000
Operating Expense	Bar Coded Armbands	1,050
	Contraband Destruction	1,575
	County Court Standby program	2,520
	Motorcycle Equipment	1,575
	Challenge Coins	2,100
	Other	5,250
	Radar/Laser Certification (Enforcement)	1,050
	Transcripts (Prototype)	5,250
	Police Patch Recreation Sign	8,400
	Prop & Evidence Suppl (Safariland)	4,200
	Biohazard (International)	3,150
	Shredding (Shred Force)	1,260
	Civil Violation Form (Tiger)	2,625
	Lithium Battery & Display	1,575
	Total	41,580
Clothing & Uniform Expense	Original Budget	35,000



Police Department - Footnote Detail - Continued

Account Name	Footnote Detail	Proposed Budget (\$)
Software Maintenance	IA Pro - Internal Affairs Management	13,800
	PowerDMS - Policy & Proc Management	10,000
	Barracuda Firewall	17,000
	Lexipol – Policy Development	25,000
	Office 365	34,000
	Police Reporting – IA Software	21,000
	Community Report – TIP411 (24 Mon)	8,000
	Total	128,000
Memberships	Florida Association of Police Chiefs	600
	Miami-Dade Chiefs Association	1,200
	International Chiefs \$200 Per	400
	Noble \$50 Per	200
	Other	1,000
	Total	3,400
Educational Costs	Most Training In LETTF	2,500
Conferences & Meetings	MD Chief Assoc Monthly Housing	3,150
	FL Chief Association	500
	National Org of Black Law Enforce	500
	Nat Assoc Women Law Enforce	500
	Miscellaneous	500
	Total	5,150
Community Policing	National Night Out	8,000
	Car Wraps (Breast Cancer, Autism)	2,000
	Other	1,000
	Total	11,000
Vehicle Leases	Enterprise Tab	502,848
Police Explorer Program	Uniforms	5,000
	Activities	15,000
	Total	20,000
Employee Recognition	Plaques, Certificates, Etc.	5,000
Honor Guard	Travel	5,000
	Uniform	9,000
	Equip	1,000
	Total	15,000
Red Light Camera Service	Current Camera Fees	725,000
Automotive Equipment	Conver To PSA Vehicles Incl Wrap (\$10K/)	10,000
	Patrol Vehicle	70,000
	Total	80,000
Office Furniture & Equipment	Office Equipment and Furniture	4,000



Code Compliance

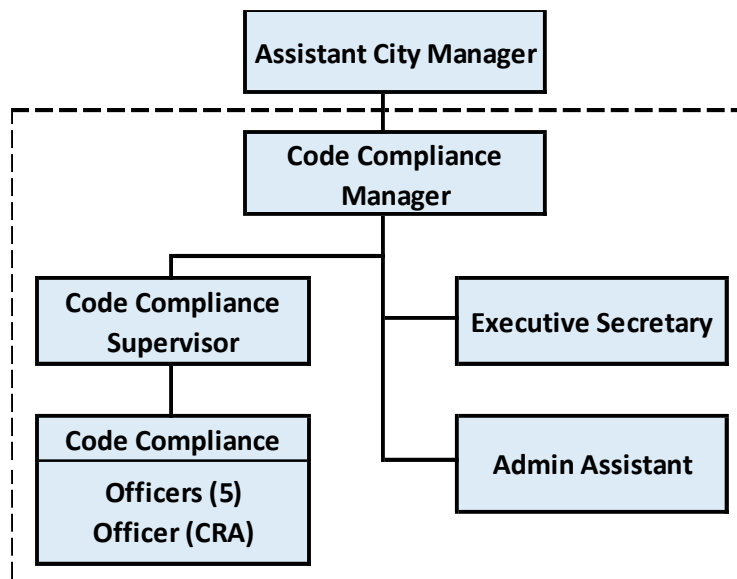




CODE COMPLIANCE

Mission – Monitor the City to ensure adherence to the City’s Code of Ordinances to maintain and enhance the City’s health, safety, aesthetics and quality of life the education, counseling, and as necessary, enforcement through citations and fines to obtain compliance with the City Code, demonstrating professionalism, courtesy, respect and integrity.

The primary objective of the Code Compliance Department is to patrol the city daily and monitor for Code compliance. Where violations are noted, ample time is provided to bring the property into compliance. The Department’s goal is to encourage voluntary compliance. However, when not corrected timely or where violations are deemed to be threats to health and safety, egregious or unnecessarily repetitive, immediate fines are assessed. The Department also outreaches the community to educate them on the importance of adhering to the City’s Code.

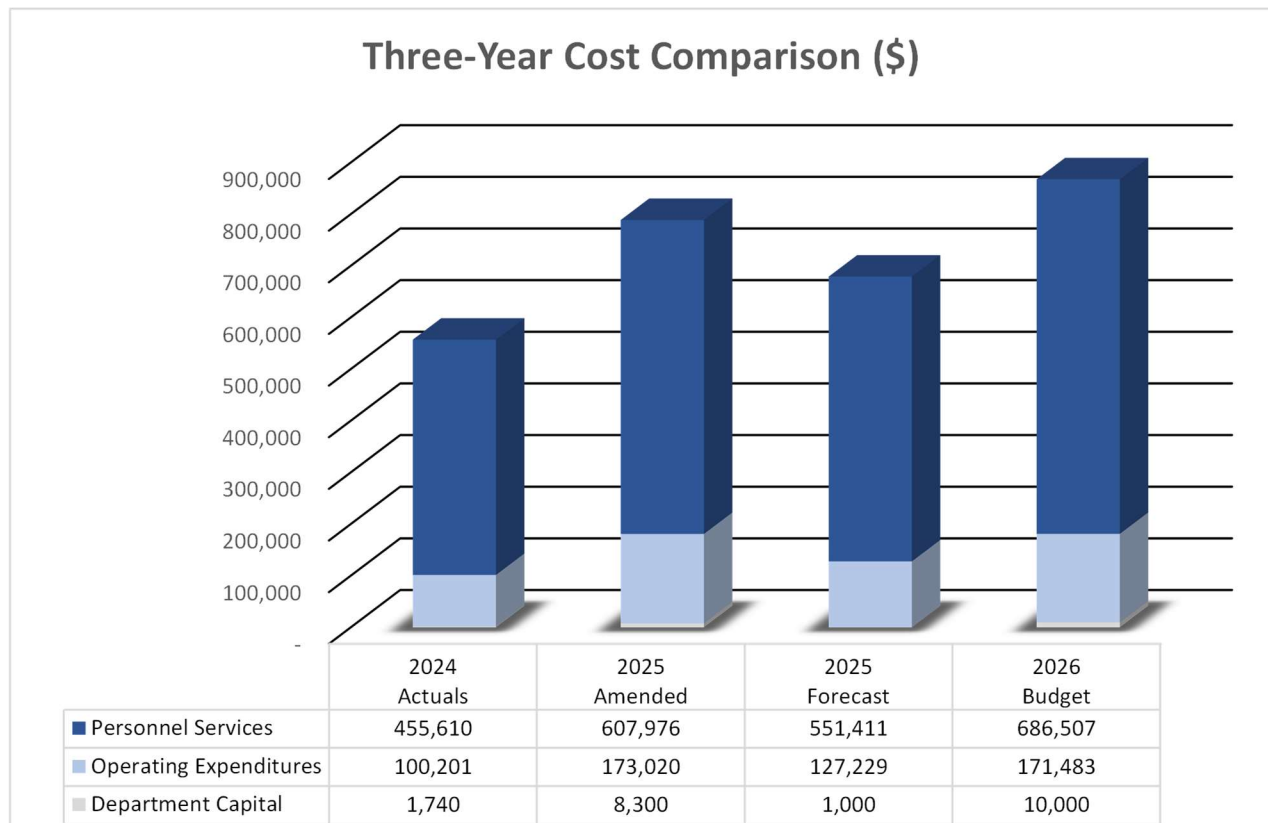


Goal – All residential, commercial, and industrial properties in compliance with City ordinances. Elimination of illegal dumping, minimize parking issues throughout the City and ensure all businesses obtain current licenses, resulting in a cleaner and more attractive City.



Budget Summary:

Position Summary - Code Compliance								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Code Compliance Manager	1	-	1	-	1	-	-	-
Code Compliance Supervisor	1	-	1	-	1	-	-	-
Code Compliance Officers	4	-	6	-	6	-	-	-
Executive Secretary	-	-	-	-	1	-	1	-
Admin. Assistant	2	-	2	-	1	-	(1)	-
Total	8	-	10	-	10	-	-	-





FY 26 Objectives:

- o Obtain enhanced technology to improve productivity after ERP system capabilities understood
- o Enlarge office space to accommodate significant staff growth
- o Provide competitive Code Officer compensation to improve retention
- o Improve technology to enable rapid emergency Police communications
- o Code Officers to become Florida Association of Code Enforcement (FACE) certified.
- o Implement lien electronic filing
- o Increase administrative staff by one to support growth in number of Code Officers
- o Visit Code Compliance offices in other cities to gain exposure to possible alternate processes, procedures and use of technology

FY 26 Measurement:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurements Results:



Code Compliance

23		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
521120	Salaries - Regular	342,110	447,313	415,281	(32,032)	506,093	90,812
521140	Salaries - Overtime	892	2,500	1,000	(1,500)	2,500	1,500
	Total Salaries	343,002	449,813	416,281	(33,532)	508,593	92,312
	<u>Benefits</u>						
521210	FICA	25,377	34,274	31,847	(2,427)	38,904	7,057
521220	Retirement	43,713	61,345	56,742	(4,603)	69,322	12,580
521230	Life And Health Insurance	43,517	62,544	46,541	(16,003)	69,688	23,147
	Total Benefits	112,608	158,163	135,130	(23,033)	177,914	42,784
	Total Compensation	455,610	607,976	551,411	(56,565)	686,507	135,096
	<u>Operating Expense</u>						
521312	Other Professional Services	8,900	12,000	11,000	(1,000)	40,000	29,000
521340	Other Contracted Services	11,680	37,600	15,280	(22,320)	9,500	(5,780)
521400	Travel & Per Diem	-	1,500	1,500	-	1,500	-
521420	Postage	14,512	14,500	14,500	-	17,000	2,500
521440	Rentals & Leases	2,707	3,000	3,000	-	3,200	200
511470	Printing & Binding	140	1,000	1,000	-	1,300	300
521493	General Expense	-	2,000	1,000	(1,000)	2,000	1,000
521510	Office Supplies	1,454	1,500	1,500	-	1,800	300
521511	Lien Recording Charges	357	4,025	3,000	(1,025)	4,500	1,500
521520	Operating Expense	1,628	2,000	750	(1,250)	2,000	1,250
521521	Clothing & Uniform Expense	1,547	12,400	6,000	(6,400)	7,000	1,000
515540	Memberships	-	1,000	500	(500)	500	-
521541	Educational Costs	-	2,500	2,500	-	4,800	2,300
515547	Conferences & Meetings	-	1,000	-	(1,000)	800	800
521648	Vehicle Lease	57,276	76,995	65,699	(11,296)	75,583	9,884
	Total Operating Expense	100,201	173,020	127,229	(45,791)	171,483	44,254
	<u>Capital</u>						
521642	Office Furniture & Equipment	1,740	5,300	1,000	(4,300)	10,000	9,000
521646	Computer Equipment	-	3,000	-	(3,000)	-	-
	Total Capital	1,740	8,300	1,000	(7,300)	10,000	9,000
	Total Expense	557,551	789,296	679,640	(109,656)	867,990	188,350



Code Compliance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Special Magistrate Costs	40,000
Other Contracted Services	Body Cam	4,800
	Temporary Staffing	2,000
	New Radios Airtime \$25 Month/Unit	2,700
	Total	9,500
Travel & Pier Diem	Conferences	1,500
Postage	Original Budget	17,000
Rentals & Leases	Copier Lease	3,200
Printing & Binding	Brochure Printing (trifold)	1,300
General Expense	Original Budget	2,000
Office Supplies	Office Supplies/Stationery	1,800
Lien Recording Charges	E-Recording Fees	4,500
Operating Expense	Gloves, tapes, etc.	2,000
Clothing & Uniforms	Code Officers Uniforms	7,000
Pubs/Subs/Memberships	Membership fees	500
Educational Cost	Training – 6 Officers & \$800 per	4,800
Conference & Meetings	FL Assoc Code Enforcement	800
Vehicle Lease	Lease Payment for Code Vehicles	75,583
Office Furniture & Equipment	Expanded Office Space	10,000



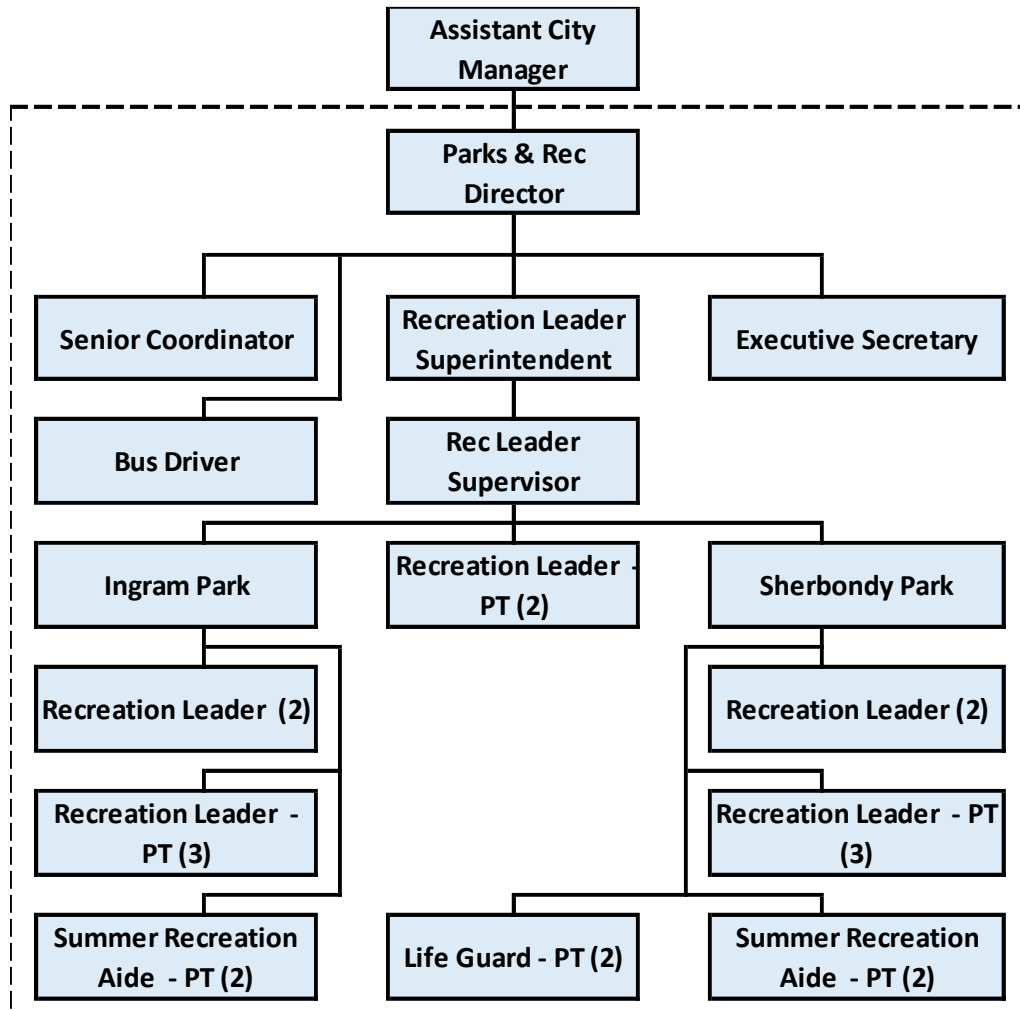
Parks & Recreation





PARKS & RECREATION

Mission – Enhancing the quality of life for the residents and visitors by providing outstanding sports, recreation and cultural arts facilities, program and parks that protect the environment, contribute to the economic and social vitality of the community, and foster healthy lifestyles, creativity, and cultural diversity.

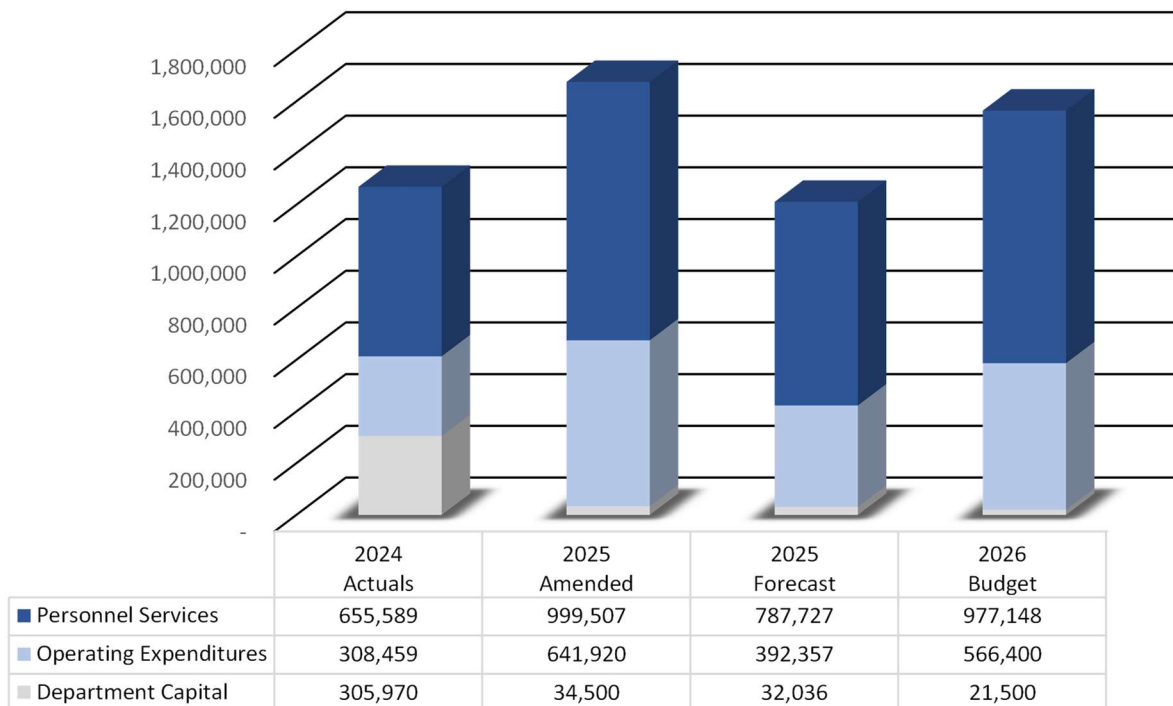




Budget Summary –

Position Summary - Parks & Recreation								
	FY 24 BGT		FY 25 Prop		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Parks & Recreation Director	1	-	1	-	1	-	-	-
Recreation Leader Superintendent	1	-	1	-	1	-	-	-
Senior Citizens Coordinator	1	-	1	-	1	-	-	-
Assistant Director Parks & Rec	1	-	-	-	-	-	-	-
Recreation Leader Supervisor	3	-	3	-	1	-	(2)	-
Parks & Recreation Leader	-	6	2	8	4	8	2	-
Bus Driver	-	-	1	-	1	-	-	-
Executive Secretary	1	-	1	-	1	-	-	-
P&R Leader Life Guard	-	2	-	2	-	2	-	-
Community Out Reach	-	1	-	-	-	-	-	-
Recreation Aide - Summer	-	4	-	4	-	4	-	-
Park Maintenance Aide	-	2	-	-	-	-	-	-
Total	8	15	10	14	10	14	-	-

Three-Year Cost Comparison (\$)





FY 26 Objectives:

- o Provide multi-generational recreational programs and facilities
- o Research and identify potential properties to be added to the Parks system for acquisition in FY 27 or beyond
- o Seek cooperative programs with adjoining governmental entities as a multiplier of opportunities for residents.
- o Aggressive outreach program to ensure broad community awareness of parks and recreation opportunities
- o Beginning implementation of the Parks & Recreation Master Plan with the installation of physical fitness equipment at Segal Park

FY 26 Measurements

FY 25 Objectives Results:

FY 25 Measurements Results:



Parks & Recreation - Part I

72		FY 24	FY 25				FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Over / (Under) FY 19	Proposed	Over / (Under) Fcst
	<u>Salaries</u>							
572120	Salaries - Regular	424,978	492,897	399,730	(93,167)	(93,167)	437,345	37,615
572130	Salaries - Part Time	81,550	242,130	182,344	(59,786)	(59,786)	284,238	101,894
572140	Salaries - Overtime	12,921	15,000	15,000	-	-	15,000	-
	Total Salaries	519,449	750,027	597,074	(152,953)	(152,953)	736,583	139,509
	<u>Benefits</u>							
572210	FICA	38,828	56,687	45,678	(11,009)	(11,009)	56,350	10,672
572220	Retirement	61,627	99,746	81,379	(18,367)	(18,367)	100,399	19,020
572230	Life And Health Insurance	35,685	93,047	63,596	(29,451)	(29,451)	83,816	20,220
	Total Benefits	136,140	249,480	190,653	(58,827)	(58,827)	240,565	49,912
	Total Compensation	655,589	999,507	787,727	(211,780)	(211,780)	977,148	189,421



Parks & Recreation - Part II

72		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Total Compensation	655,589	999,507	787,727	(211,780)	977,148	189,421
	<u>Operating Expense</u>						
572312	Other Professional Services	38,500	82,000	32,650	(49,350)	-	(32,650)
572340	Other Contracted Services	5,439	74,000	72,000	(2,000)	21,000	(51,000)
572400	Travel & Per Diem	-	5,000	5,000	-	5,200	200
572403	Special Events	165,126	301,750	156,957	(144,793)	387,350	230,393
572420	Postage	64	200	200	-	200	-
572440	Rentals & Leases	3,169	3,120	2,000	(1,120)	4,000	2,000
511470	Printing & Binding	-	1,000	1,000	-	1,000	-
572463	Pool Maintenance	11,950	14,550	14,250	(300)	15,750	1,500
572467	Repair & Maint - Mach & Equip	-	2,500	1,000	(1,500)	1,000	-
572482	After-School Program	1,224	13,000	2,000	(11,000)	2,200	200
572483	Out Of School Camp	220	1,500	1,500	-	1,500	-
572487	Football	30,639	35,000	35,000	-	38,000	3,000
572488	Basketball	1,188	7,100	4,000	(3,100)	4,500	500
572489	Track	1,009	6,000	4,000	(2,000)	4,200	200
572490	Baseball (Little Leagues)	-	2,950	-	(2,950)	3,500	3,500
572491	Cheerleading	909	5,800	5,800	-	6,000	200
572492	Soccer	-	2,250	2,000	(250)	5,000	3,000
572493	General Expense	4,331	6,500	1,500	(5,000)	2,000	500
572494	Drama	-	3,000	3,000	-	3,000	-
572510	Office Supplies	4,312	3,500	1,000	(2,500)	3,000	2,000
572520	Operating Expense	-	3,500	-	(3,500)	-	-
572522	Uniforms	2,857	3,000	3,000	-	2,000	(1,000)
572540	Memberships	640	4,300	3,000	(1,300)	3,000	-
572541	Educational Costs	940	3,000	1,000	(2,000)	9,500	8,500
515547	Conferences & Meetings	-	2,400	1,500	(900)	1,500	-
572552	Seniors Services	26,081	44,000	28,000	(16,000)	30,000	2,000
572553	Summer Camp Program	9,860	11,000	11,000	-	12,000	1,000
	Total Operating Expense	308,459	641,920	392,357	(249,563)	566,400	174,043
	<u>Capital</u>						
572630	Improvement - Other Than Bldg	55,133	6,500	6,450	(50)	5,000	(1,450)
572640	Machinery & Equipment	15,398	20,000	19,586	(414)	2,500	(17,086)
572642	Furniture & Equipment	2,649	8,000	6,000	(2,000)	14,000	8,000
572648	Vehicle Purchase	232,790	-	-	-	-	-
	Total Capital	305,970	34,500	32,036	(2,464)	21,500	(10,536)
		-	-	-	-	-	-
	Total Expense	1,270,019	1,675,927	1,212,120	(463,807)	1,565,048	352,928



Parks & Recreation - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Temporary Labor	5,000
	Lightning Detector System	12,000
	Sport Banquet (Ex Football/Cheers)	4,000
	Total	21,000
Travel & Per Diem	State & National Parks & Recreation Conferences	3,200
	Parks Super	2,000
	Total	5,200
Special Events	Arabian Nights/City Birthday Celebration	280,000
	Book Bags (School)	2,000
	City Total	282,000
	5K Run/Walk/Bike	500
	Baby Shower	1,800
	Bingo	22,000
	Chess / Dominoes	2,000
	Gun Buy-back	1,500
	Karaoke	10,000
	Mayor Business Lunch	1,000
	Commission Total	38,800
	Christmas Toys Celebration	6,000
	Christmas Tree Lighting	1,000
	Easter Event	2,500
	July 4 th	25,000
	Juneteenth	5,000
	Labor Day	3,000
	Memorial Day Pool Party	850
	MLK Walk	3,000
	Thanksgiving Turkeys	3,600
	Veterans Day	1,100
	National Holiday Total	51,050
	Black History Month	2,500
	Breast Cancer Month	1,000
	Conga Locka/Hispanic Heritage Month	2,500
	Earth Day	1,000
	Haitian Day	1,000
	Halloween Fun Night	3,500
	National Day of Prayer	1,500
	Women's History Month	2,500
	National Recognized Total	15,500
	Special Events Grand Total	387,350
Postage	Postage	200



Parks & Recreation - Footnote Detail – Continued

Account Name	Footnote Detail	Proposed Budget (\$)
Rentals & Leases	Copier	4,000
Printing & Binding	Binding & Printing	1,000
Pool Maintenance	JB Pool and Spa	13,000
	Repairs	1,000
	M-D Permit	250
	Signs	1,500
	Total	15,750
Repair & Maint - Machine & Equip	Golf Cart Repair	1,000
After-School Program	Supplies & Equipment	2,200
Out-Of-School Camp	Winter Camp - 2 Weeks	1,500
Football	Equipment	38,000
Basketball	Uniforms	4,500
Track	Awards / Banquet	4,200
Baseball (Little League)	Uniforms	3,500
Cheerleading	Uniforms	6,000
Soccer	Uniforms	5,000
General Expense	Cleaning Expense	2,000
Drama	Costumes and Other Miscellaneous	3,000
Office Supplies	Original Budget – No Detail	3,000
Uniforms (Staff)	Original Budget	2,000
Memberships	NRPA	1,500
	FRPA	1,500
	Total	3,000
Education	Miscellaneous staff development	1,500
Conferences & Meetings	National RPA	750
	Florida RPA	750
	Total	1,500
Seniors Services	Food, Special Events, T-Shirts, Art & Crafts, Fitness	30,000
Summer Camp	Clothing (Shirts), Field Trips, supplies	12,000
Improvements Other than Bldg.	Wall Mats	5,000
Machinery & Equipment	Ice Machine	2,500
Furniture and Equipment	Tables / Chairs	4,000
	Folding Chairs	2,500
	Folding Tables	2,500
	Shelves	5,000
	Total	14,000



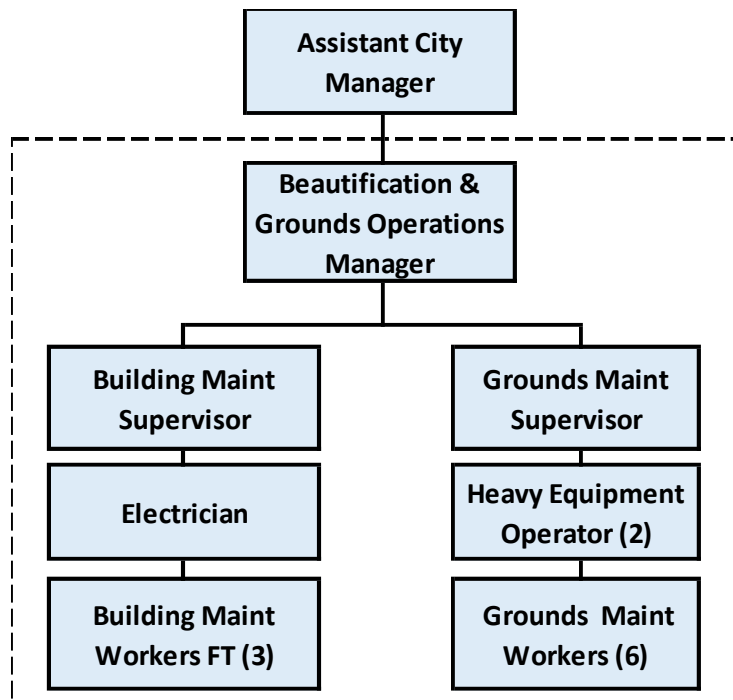
Beautification & Maintenance





BEAUTIFICATION & GROUNDS MAINTENANCE

Mission – The Beautification & Maintenance division will continue its efforts to provide maintenance and enhancement to the City’s parks, public grounds, road rights-of-way and City facilities. We are committed to taking action to make the City of Opa-locka a cleaner, litter-free place to live, work, and play.

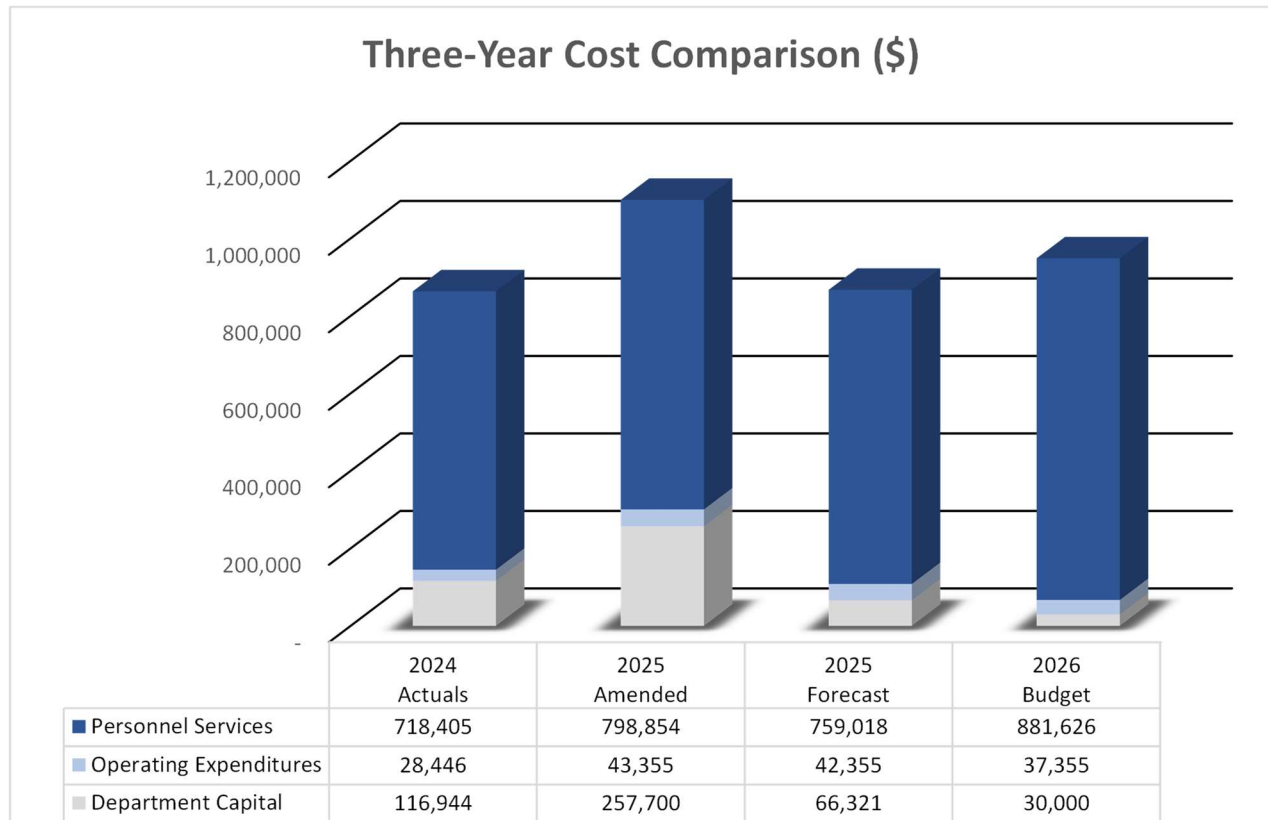


Goal – To provide quality maintenance, repair, and operations to City facilities and grounds with a commitment to ensuring safe, reliable, and sustainable facilities for residents, businesses, visitors, and employees of the City while beautifying the city.



Budget Summary

Position Summary - Beautification & Maintenance								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Operatons Manager	1	-	1	-	1	-	-	-
Building Maint Supervisor	1	-	1	-	1	-	-	-
Grounds Maint Supervisor	-	-	1	-	1	-	-	-
Building & Maint Superintendent	1	-	-	-	-	-	-	-
Electrician	1	-	1	-	1	-	-	-
Maintenance Worker	9	-	9	-	9	-	-	-
Heavy Equipment Operator	2	-	2	-	2	-	-	-
Total	15	-	15	-	15	-	-	-





FY 26 Objectives:

- o Conduct energy audit

FY 26 Results:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurement Results:



Beautification & Maintenance

39		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
541120	Salaries-Regular	521,749	549,762	510,424	(39,338)	597,875	87,451
541140	Salaries - Overtime	21,295	29,500	29,500	-	20,000	(9,500)
	Total Salaries	543,044	579,262	539,924	(39,338)	617,875	77,951
	<u>Benefits</u>						
541210	FICA	39,767	42,844	41,305	(1,539)	47,267	5,962
541220	Retirement	67,952	76,180	73,592	(2,588)	84,214	10,622
541230	Life And Health Insurance	67,643	100,568	104,197	3,629	132,270	28,073
	Total Benefits	175,361	219,592	219,094	(498)	263,751	44,657
	Total Compensation	718,405	798,854	759,018	(39,836)	881,626	122,608
	<u>Operating Expense</u>						
541340	Other Contracted Services	533,748	363,192	357,500	(5,692)	353,500	(4,000)
541341	Uniform Rental/Laundry	8,001	12,386	11,500	(886)	10,816	(684)
541431	Solid Waste Disposal Fee	30,914	40,000	25,000	(15,000)	25,000	-
541440	Rentals & Leases	147,967	63,750	24,701	(39,049)	23,010	(1,691)
541521	Clothing & Uniform Expense	1,094	2,000	1,600	(400)	1,600	-
541541	Education	-	3,000	3,000	-	3,000	-
541461	Building Repair & Maint	116,942	155,523	135,062	(20,461)	132,500	(2,562)
541462	Grounds Maintenance	17,221	65,000	20,000	(45,000)	60,000	40,000
541464	Tree Trimming	-	-	-	-	37,000	37,000
541467	Repairs - Mach & Equip	176	1,750	750	(1,000)	1,000	250
541493	General Expense	597	7,000	5,000	(2,000)	5,000	-
541520	Operating Expense	396	500	-	(500)	-	-
541551	Maintenance Supplies	33,805	40,000	40,000	-	40,000	-
541648	Vehicles - Leased	28,446	43,355	42,355	(1,000)	37,355	(5,000)
	Total Operating Expense	919,308	797,456	666,468	(130,988)	729,781	63,313
	<u>Capital</u>						
541620	Building Improvement	56,192	25,000	12,000	(13,000)	10,000	(2,000)
541630	Improvements Other Than Building	11,169	60,000	35,831	(24,169)	15,000	(20,831)
541640	Machinery & Equipment	49,583	172,700	18,490	(154,210)	5,000	(13,490)
	Total Capital	116,944	257,700	66,321	(191,379)	30,000	(36,321)
	Total Expense	1,754,657	1,854,010	1,491,807	(362,203)	1,641,407	149,600



Beautification and Maintenance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Air Conditioning	17,000
	Landscaping – My Lawn	230,000
	Christmas Street Decorations- Municipal Complex	15,500
	Christmas Town Decorations – City Streets	9,000
	Pest Control	15,000
	Lot Cleaning	10,000
	Miscellaneous	25,000
	Security Services (Homeland Patrol)	32,000
	Total	353,500
Uniform Rental / Laundry	Original Budget (HC=16)	10,816
Solid Waste Disposal Fee	MD County (Tipping Fees)	5,000
	Run-Rate	20,000
	Total	25,000
Rental & Leases	Bucket Truck, Light tower, Boom, Scissor Lift	23,010
Clothing & Uniform Expense	Steel Toe Shoes/ Other	1,600
Education	Continuing Education	3,000
Building Repair & Maintenance	Elevator Quarterly Maintenance	12,000
	Fire Alarm Maintenance (Adv Fire)	2,500
	Fire Alarm – Inspections (Pye Barker)	8,000
	Janitorial Services	55,000
	Air Condition, Garage Door, Fence, Pressure Cleaning	55,000
	Total	132,500
Grounds Maintenance	Irrigation Repair (Miller/ Round-Abouts)	50,000
	Other Misc Grounds Maintenance	10,000
	Total	60,000
Tree Trimming	Citywide Tree Trimming Services	37,000
Repairs – Machines -Equipment	Repair of Public Works Equipment	1,000
General Expense	General Supplies	5,000
Maintenance Supplies	Chemicals, Garden Materials, Mulch, Electrical Supplies	40,000
Vehicles - Leased	Enterprise Lease Costs	37,355
Improvements Other Than Building	Fences, Signs Backboards	15,000
Building Improvements	Building Improvement Costs	10,000
Machinery & Equipment	Tools & Equipment	5,000



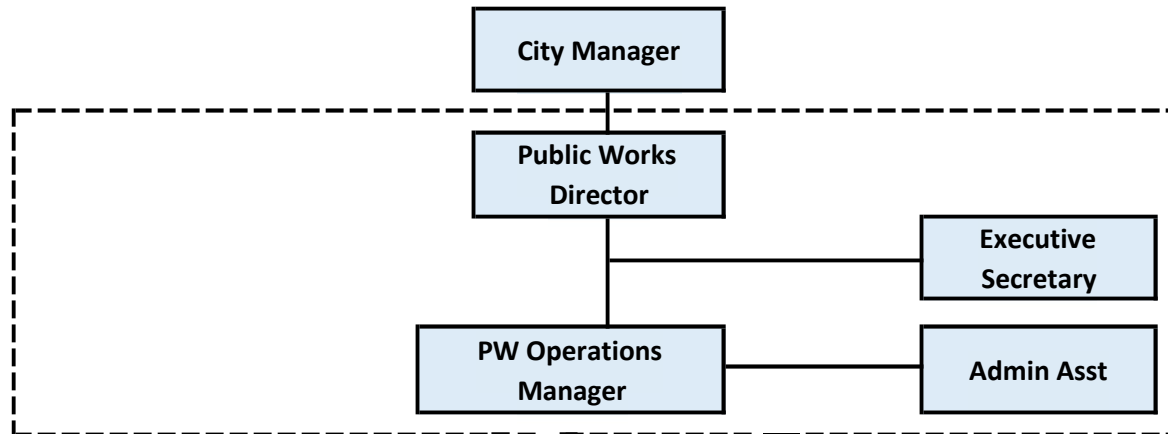
Public Works Administration





PUBLIC WORKS – ADMINISTRATION

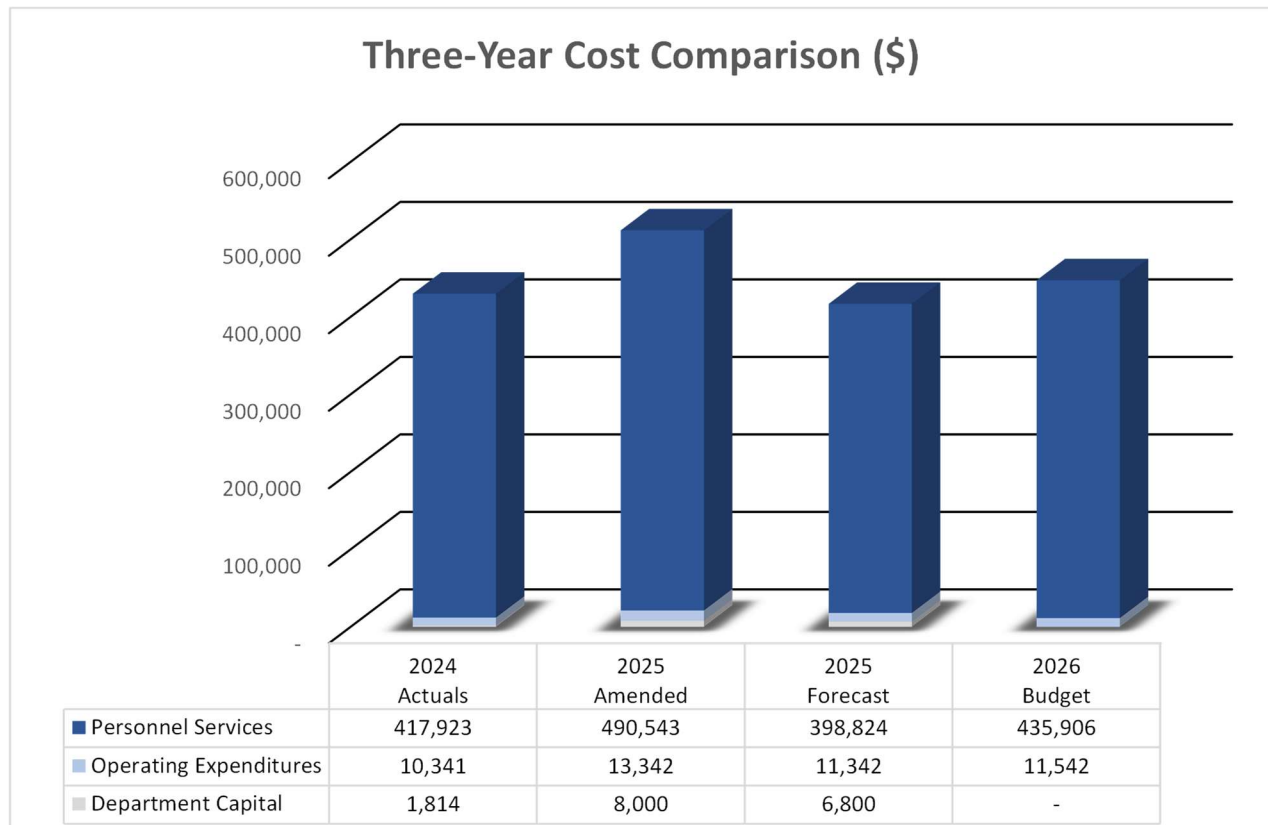
Mission – Coordinate the activities of three Public Works divisions and four Public Utilities divisions to ensure continuing cost-effective and customer-focused services in addressing City priorities in a quality and responsive manner. Serve as the primary point of contact in working with Miami-Dade County water and sewer services to ensure coordination and agreement in the way the County provides and charges for water and sewer services for the city and bills most the City’s utility customers.



Goal – A City served by excellent, cost-effective, customer service-oriented Public Works and Public Utilities services and supported by a City infrastructure system that adequately meets the community’s utility needs Additional goals indicated in the Public Works and Public Utilities sections.

Budget Summary

Position Summary - PW Adminstration								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Public Works Director	1	-	1	-	1	-	-	-
City Engineer	1	-	1	-	-	-	(1)	-
Executive Secretary	2	-	1	-	1	-	-	-
Public Works Ops Manager	1	-	1	-	1	-	-	-
Administrative Assist	-	-	1	-	1	-	-	-
Total	5	-	5	-	4	-	(1)	-



FY 26 Objectives:

- o Provide administrative support for the Public Works & Utilities Department, while ensuring effective and efficient utilization of funds by holding all divisions accountable.
- o Aggressive departmentwide safety and training programs for staff safety and development

FY 26 Measurements:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurements Results:



Public Works - Admin

32		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
54 1110	Salaries - Executive	67	-	-	-	-	-
54 1120	Salaries - Regular	328,747	365,074	295,264	(69,810)	318,052	22,788
54 1140	Salaries - Overtime	(729)	2,000	2,000	-	1,500	(500)
	Total Salaries	328,085	367,074	297,264	(69,810)	319,552	22,288
	<u>Benefits</u>						
54 1210	FICA	23,645	29,561	22,741	(6,820)	24,447	1,706
54 1220	Retirement	42,043	50,233	40,517	(9,716)	43,555	3,038
54 1230	Life And Health Insurance	24,150	43,675	38,302	(5,373)	48,352	10,050
	Total Benefits	89,839	123,469	101,560	(21,909)	116,354	14,794
	Total Compensation	417,923	490,543	398,824	(91,719)	435,906	37,082
	<u>Operating Expense</u>						
54 1312	Other Professional Services	-	35,000	35,000	-	115,000	80,000
54 1340	Other Contracted Services	-	2,500	2,500	-	2,500	-
54 1341	Uniform Maintenance Dept	-	-	-	-	8,100	8,100
54 1400	Travel	-	2,400	1,500	(900)	2,400	900
54 1420	Postage	85	150	100	(50)	100	-
54 1440	Rentals & Leases	3,437	3,578	3,000	(578)	3,500	500
511470	Printing & Binding	-	2,000	-	(2,000)	2,500	2,500
54 1493	General Expense	140	3,000	1,500	(1,500)	2,000	500
54 1510	Office Supplies	2,036	3,000	2,000	(1,000)	3,000	1,000
54 1540	Memberships	3,244	3,900	3,695	(205)	4,850	1,155
54 1521	Clothing & Uniform Expense	1,767	1,500	-	(1,500)	-	-
515547	Conferences & Meetings	666	2,000	1,000	(1,000)	2,000	1,000
54 1648	Vehicle Lease	10,341	13,342	11,342	(2,000)	11,542	200
	Total Operating Expense	21,717	72,370	61,637	(10,733)	157,492	95,855
	<u>Capital</u>						
54 1642	Furniture & Equipment	1,814	3,000	3,000	-	-	(3,000)
54 1646	Computers	-	5,000	3,800	(1,200)	-	(3,800)
	Total Capital	1,814	8,000	6,800	(1,200)	-	(6,800)
	Total Expense	441,455	570,913	467,261	(103,652)	593,398	126,137



Public Works - Administration - Footnote Detail

Account Name	Footnote Detail	Proposed Budget
Other Professional Services	Engineering Services	115,000
Other Contracted Services	Original Budget	2,500
Uniform Maintenance Dept	Non routine Uniform Expense	8,100
Travel	Travel – Conferences, Hotels, Transportation	2,400
Postage	Mailing Costs	100
Rentals & Leases	Copier	3,500
Printing & Binding	Printing and Binding of Plans	2,500
General Expense	Miscellaneous Minor Unanticipated Expenditures	2,000
Office Supplies	Miscellaneous	3,000
Memberships	American Water Works Assoc	2,700
	American Public Works Assoc	450
	FL Stormwater Assoc (FSA)	700
	Professional Engineering License	1,000
	Total	4,850
Conferences & Meetings	AWAA	1,000
	APWA	1,000
	Total	2,000
Auto Lease	Enterprise Lease Costs	11,542



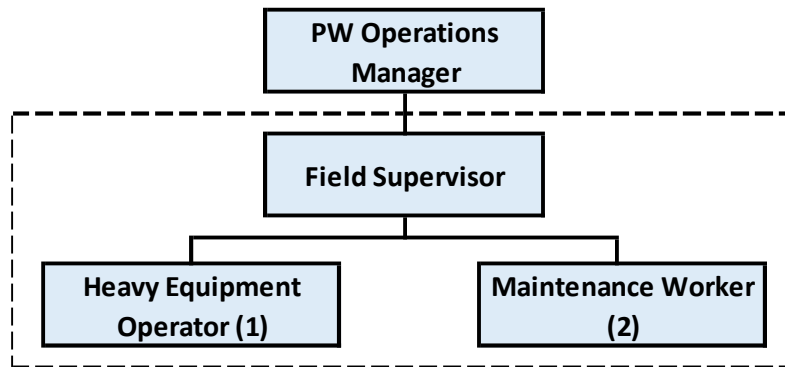
Streets & Sidewalks





PUBLIC WORKS – STREETS & SIDEWALKS

Mission – Maintenance, repair and construction activities, including resurfacing and pothole mitigation and sidewalks for all City streets, alleys and rights-of way and medians. Removal of illegal dumping.



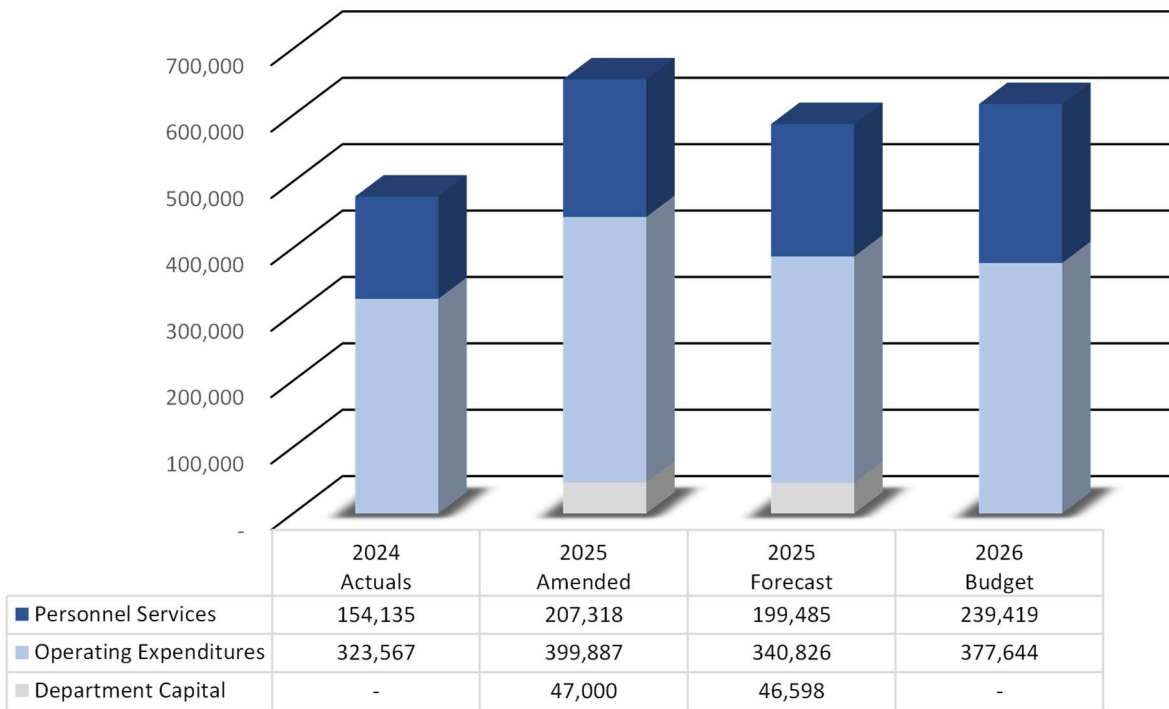
Goal – Safe, well-maintained City roadway system. Streets rated at least a “5” on average and no street rated worse than an “8” in a 1 to 10 rating system with 1 = excellent.

Budget Summary

Position Summary - Roads and Streets								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Field Supervisor	1	-	1	-	1	-	-	-
Maintenance Worker	8	-	2	-	2	-	-	-
Heavy Equipment Operator	3	-	1	-	1	-	-	-
Utility Worker	1	-	-	-	-	-	-	-
Total	13	-	4	-	4	-	-	-



Three-Year Cost Comparison (\$)



FY 26 Objectives:

- o Elimination of sidewalk tripping hazards, including the replacement of cracked flags.
- o Streetlight upgrade to improve illumination and provide energy savings

FY 26 Measurements:

Current Year Accomplishments

FY 25 Objectives Results:

FY 25 Measurements Results:



Public Works - Roads and Sidewalks

41		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
541120	Salaries-Regular	115,202	150,000	149,534	(466)	170,965	21,431
541140	Salaries - Overtime	5,331	6,000	3,000	(3,000)	6,000	3,000
	Total Salaries	120,532	156,000	152,534	(3,466)	176,965	24,431
	<u>Benefits</u>						
541210	FICA	9,369	12,000	11,669	(331)	13,537	1,868
541220	Retirement	15,827	21,100	20,790	(310)	24,121	3,331
541230	Life And Health Insurance	8,407	18,218	14,492	(3,726)	24,796	10,304
	Total Benefits	33,603	51,318	46,951	(4,367)	62,454	15,503
		-	-	-	-	-	-
	Total Compensation	154,135	207,318	199,485	(7,833)	239,419	39,934
	<u>Operating Expense</u>						
541340	Other Contracted Services	85,726	97,000	73,182	(23,818)	99,000	25,818
541341	Uniform Rental/Laundry	2,240	3,476	2,300	(1,176)	2,300	-
541430	Electricity, Gas & Water	216,640	201,700	190,000	(11,700)	201,000	11,000
541431	Tipping Fees	-	3,000	1,000	(2,000)	1,500	500
541467	Repairs - Machinery & Equipment	-	1,000	500	(500)	1,000	500
541493	General Expense	412	3,000	1,000	(2,000)	1,000	-
541520	Operating Expense	2,255	6,500	6,000	(500)	4,000	(2,000)
541521	Clothing & Uniform Expense	-	700	700	-	700	-
541530	Road Materials & Supplies	15,724	35,000	35,000	-	35,000	-
541550	Small Tools & Supplies	571	2,000	1,000	(1,000)	2,000	1,000
541648	Vehicle Lease	-	46,511	30,144	(16,367)	30,144	-
	Total Operating Expense	323,567	399,887	340,826	(59,061)	377,644	36,818
	<u>Capital</u>						
541640	Machinery & Equipment	-	47,000	46,598	(402)	-	(46,598)
	Total Capital	-	47,000	46,598	(402)	-	(46,598)
	Total Expense	477,702	654,205	586,909	(67,296)	617,063	30,154



Public Works – Streets & Sidewalks - Footnote Detail

Account Name	Footnote Detail	Proposed Budget
Other Contracted Services	Asphalt	30,000
	Sidewalks – Replace/Repair	69,000
	Total	99,000
Uniform Rental / Laundry	Employee uniform rental	2,300
Electricity, Gas, Water	City Streetlights	201,000
Tipping Fees	Debris from repairs	1,500
Repairs - Machinery	Machinery repairs	1,000
General Expense	Miscellaneous unanticipated expenses	1,000
Operating Expense	Safety Supplies	4,000
Clothing & Uniform Expense	Protective equipment, steel toe shoes	700
Road Materials & Supplies	Concrete, mulch, gravel, etc.	30,000
	Purchase Cement Mixer	5,000
	Total	35,000
Small Tools & Supplies	Miscellaneous Supplies	2,000
Vehicle Lease	Backhoe Lease	30,144



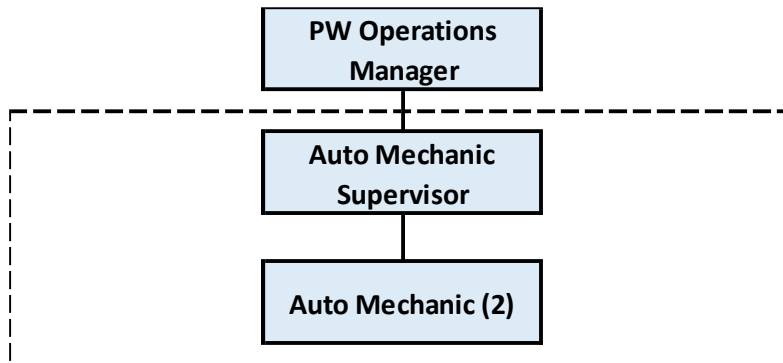
Vehicle Maintenance





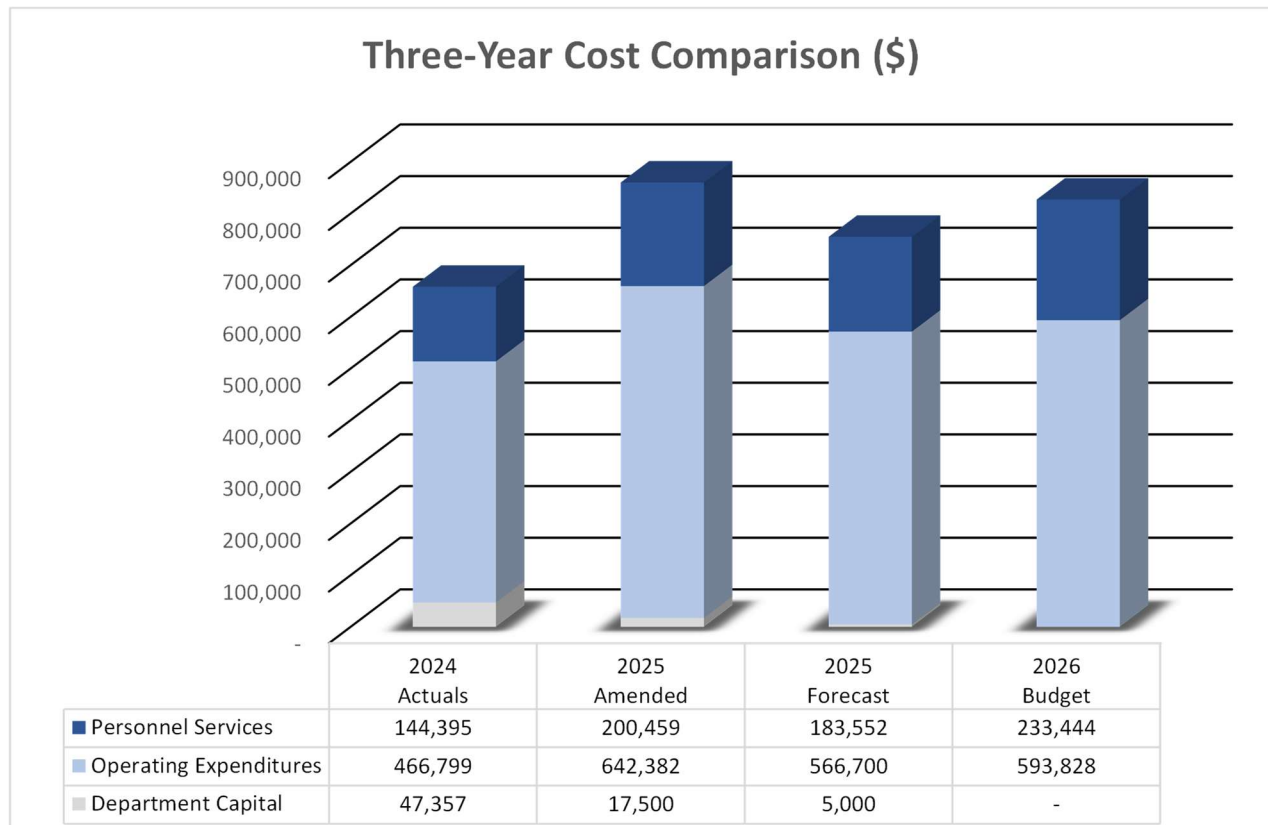
PUBLIC WORKS – VEHICLE MAINTENANCE

Mission – Cost-effective maintenance service for all City vehicles and heavy equipment, assemble / modify equipment or tools and assist in repair of other ancillary equipment.



Budget Summary

Position Summary - Vehicle Maintenance								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Auto Mechanic Supervisor	-	-	1	-	1	-	-	-
Auto Mechanic	2	-	2	-	2	-	-	-
Inventory Associate	-	-	-	1	-	-	-	(1)
Total	2		3	1	3	-	-	(1)



FY 26 Objectives:

- o Rigorous vehicle preventative maintenance program
- o Vehicle replacement program based on thorough financial analysis
- o Enhanced vehicle tracking and vehicle video capabilities
- o Modest vehicle washing program due to cost (\$45 per vehicle washed)

FY 26 Measurements:

Current Year Accomplishments:

FY 25 Objective Results:

FY 25 Measurement Results:



Public Works - Vehicle Maintenance

49		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
541120	Salaries-Regular	101,700	148,426	138,026	(10,400)	171,290	33,264
541140	Salaries - Overtime	665	2,000	300	(1,700)	1,000	700
	Total Salaries	102,365	150,426	138,326	(12,100)	172,290	33,964
	<u>Benefits</u>						
541210	FICA	7,647	11,478	10,582	(896)	13,182	2,600
541220	Retirement	15,033	19,648	18,854	(794)	23,483	4,629
541230	Life And Health Insurance	19,350	18,907	15,790	(3,117)	24,489	8,699
	Total Benefits	42,030	50,033	45,226	(4,807)	61,154	15,928
	Total Compensation	144,395	200,459	183,552	(16,907)	233,444	49,892
	<u>Operating Expense</u>						
541340	Other Contracted Services	84,355	80,000	80,000	-	80,000	-
541341	Uniform Rental/Laundry	1,664	3,982	3,900	(82)	2,028	(1,872)
541440	Rentals & Leases	-	500	500	-	500	-
541450	Gas, Oil, Grease	266,667	372,000	301,000	(71,000)	321,000	20,000
541466	Vehicle Repair - Accidents	33,532	99,000	100,000	1,000	100,000	-
541493	General Expense	1,477	3,000	3,000	-	4,000	1,000
541520	Operating Expense	1,871	5,000	3,500	(1,500)	3,500	-
541521	Clothing & Uniform Expense	-	400	300	(100)	300	-
541542	Parts & Repairs	42,992	45,000	45,000	-	50,000	5,000
541543	Tires & Wheels	32,078	30,000	27,000	(3,000)	29,000	2,000
541550	Small Tools & Supplies	2,163	3,500	2,500	(1,000)	3,500	1,000
	Total Operating Expense	466,799	642,382	566,700	(75,682)	593,828	27,128
	<u>Capital</u>						
541640	Machinery & Equipment	47,357	16,000	5,000	(11,000)	-	(5,000)
541642	Computer Equipment	-	1,500	-	(1,500)	-	-
	Total Capital	47,357	17,500	5,000	(12,500)	-	(5,000)
	Total Expense	658,551	860,341	755,252	(105,089)	827,272	72,020



Public Works – Vehicle Maintenance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Non-Accident Repair Expense	65,000
	Car Wash	15,000
	Total	80,000
Uniform Rental / Laundry	Original Budget – Unifirst (HC *\$13*52)	2,028
Rentals & Leases	Copier Lease/Rental	500
Gas, Oil, Grease	WEX Bank	320,000
	Orion Oil (Oil)	1,000
	Total	321,000
Vehicle Repair - Accidents	Accident Repair Expense	100,000
General Expense	DERM	2,000
	Other	2,000
	Total	4,000
Operating Expense	Minor Operating expense	3,500
Clothing & Uniform Expense	Steel Toe Shoes	300
Parts & Repairs	Vehicle repairs parts	50,000
Tires & Wheels	Wheels and Tire Repair Costs	29,000
Small Tools & Supplies	Minor Tools and Supplies	3,500



Solid Waste





PUBLIC WORKS – SOLID WASTE

The Solid Waste Division has been merged with the Beautification Division



Public Works - Trash Removal

50		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
541120	Salaries-Regular	67,786	-	-	-	-	-
	Total Salaries	67,786	-	-	-	-	-
	<u>Benefits</u>						
541210	FICA	5,279	-	-	-	-	-
541220	Retirement	8,032	-	-	-	-	-
541230	Life And Health Insurance	89	-	-	-	-	-
	Total Benefits	13,400	-	-	-	-	-
	Total Compensation	81,186	-	-	-	-	-
	<u>Operating Expense</u>						
534340	Other Contracted Services	22,000	-	-	-	-	-
541341	Uniform Rental/Laundry	1,323	-	-	-	-	-
	Total Operating Expense	23,323	-	-	-	-	-
	Total Capital	-	-	-	-	-	-
	Total Expense	104,509	-	-	-	-	-



Debt Service Fund





Debt Service Fund

Mission - The mission of this fund is to record the annual debt service payments related to the 2011 A&B Capital Improvement Revenue Bonds and the 2015 Capital Improvement Note related to the purchase the Municipal Complex at 780 Fisherman Street. This fund also reflects the revenue sources pledged against this debt. State Revenue Sharing Revenue and Local Government ½ Cent Sales Tax Revenue have been pledged against the 2011 bond and FPL Utility Tax and the State Telecommunications Tax have been pledged against the 2015 Note. The surplus of the pledged revenue over the debt service normally goes to the General Fund to be used to pay for General Fund expenditures. This fund is also used to fund the General Fund portion of the debt owed to Miami-Dade County for unpaid services incurred at the time the City entered Financial Emergency status. The 2015 Note has been fully repaid as of June 1, 2025.

Goal – NA – This is an administrative fund with no operational responsibilities.

FY 26 Objectives: NA – This is an administrative fund with no operational responsibilities.

FY 26 Measurements: NA – This is an administrative fund with no operational responsibilities.

Current Year Accomplishments: NA





Debt Service - Summary							
		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Funding</u>						
230	<u>Revenue</u>						
	<u>FY 11 Bond-Related Revenue</u>						
335 120	State Revenue Sharing	844,678	965,000	850,000	(115,000)	850,000	-
335 180	Local Gov 1/2 Sales Tax	1,716,066	1,810,000	1,700,000	(110,000)	1,700,000	-
	Total FY 11 Bond-Related Revenue	2,560,744	2,775,000	2,550,000	(225,000)	2,550,000	-
	<u>FY 15 Note-Related Revenue</u>						
314 100	Utility Tax - FPL	1,858,313	2,000,000	1,750,000	(250,000)	1,800,000	50,000
314 500	Telecom Tax	585,545	650,000	600,000	(50,000)	600,000	-
	Total FY 15 Note-Related Revenue	2,443,858	2,650,000	2,350,000	(300,000)	2,400,000	50,000
36 1100	Interest Earnings	145,688	100,000	130,000	30,000	25,000	(105,000)
	Total Revenue	5,150,290	5,525,000	5,030,000	(495,000)	4,975,000	(55,000)
	<u>Transfer In</u>						
38 10 10	From General Fund	32,029	-	-	-	-	-
	Total Transfer In	32,029	-	-	-	-	-
	Total Funding	5,182,319	5,525,000	5,030,000	(495,000)	4,975,000	(55,000)
	Audit Adjustment	(32,030)	-	-	-	-	-
	Adjusted Funding	5,150,289	5,525,000	5,030,000	(495,000)	4,975,000	(55,000)
83	<u>Expenditure</u>						
	<u>Debt Service</u>						
	FY 11 Bond	683,524	681,301	681,301	-	622,559	(58,742)
	FY 15 Bond	523,203	3,577,879	3,573,075	(4,804)	-	(3,573,075)
	Miami-Dade Debt	39,849	-	-	-	-	-
	Total Debt Service Ex Transfer Out	1,246,576	4,259,180	4,254,376	(4,804)	622,559	(3,631,817)
	<u>Transfer Out</u>						
5139 10	Transfer Out - Surplus To Gen Fund	3,935,744	4,362,241	3,872,445	(489,796)	6,777,997	2,905,552
	Total Transfer Out	3,935,744	4,362,241	3,872,445	(489,796)	6,777,997	2,905,552
	Total Expense	5,182,319	8,621,421	8,126,821	(494,600)	7,400,556	(726,265)
	Audit Adjustment	(1,178,810)					
	Adjusted Expense	4,003,509	8,621,421	8,126,821	(494,600)	7,400,556	(726,265)
	(Use Of)/Add To Fund Balance	1,146,780	(3,096,421)	(3,096,821)	(400)	(2,425,556)	671,265
	<u>Fund Balance - Restricted</u>						
	Beginning	4,375,597	5,522,377	5,522,377	-	2,425,556	(3,096,821)
	Prior Period Adjustment	-	-	-	-	-	-
	Beginning - Adjusted	4,375,597	5,522,377	5,522,377	-	2,425,556	(3,096,821)
	(Use Of)/Add To Fund Balance	1,146,780	(3,096,421)	(3,096,821)	(400)	(2,425,556)	671,265
	Ending	5,522,377	2,425,956	2,425,556	(400)	-	(2,425,556)



Debt Service - Expenditures							
		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
83	<u>Expenditure</u>						
	<u>Debt Service</u>						
	<u>FY 11 Bond</u>						
513710	Bond Principal	624,000	645,000	645,000	-	610,681	(34,319)
513720	Bond Interest	59,524	36,301	36,301	-	11,878	(24,423)
	Total Debt Service - FY 11 Bond	683,524	681,301	681,301	-	622,559	(58,742)
	<u>FY 15 Note</u>						
513711	2015 Bond Principal	367,320	3,470,093	3,465,289	(4,804)	-	(3,465,289)
513721	2015 Bond Interest	155,883	107,786	107,786	-	-	(107,786)
	Total Debt Service - FY 15 Note	523,203	3,577,879	3,573,075	(4,804)	-	(3,573,075)
	<u>Miami-Dade Debt</u>						
517722	Principal	39,491	-	-	-	-	-
517723	Interest	357	-	-	-	-	-
	Total Miami-Dade Debt Service	39,849	-	-	-	-	-
	Total Debt Service Ex Transfer Out	1,246,576	4,259,180	4,254,376	(4,804)	622,559	(3,631,817)
	<u>Transfer Out</u>						
513910	Transfer Out - Surplus To Gen Fund	3,935,744	4,362,241	3,872,445	(489,796)	6,777,997	2,905,552
581320	Transfer Out To Safe Neighborhood	-	-	-	-	-	-
	Total Transfer Out	3,935,744	4,362,241	3,872,445	(489,796)	6,777,997	2,905,552
	Total Expense	5,182,319	8,621,421	8,126,821	(494,600)	7,400,556	(726,265)



Debt Service - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
FY 11 Bond Debt Service - Principal	Principal payment on FY 11 bond issued to refund FY 94 bond and to finance capital improvement	610,681
FY 11 Bond Debt Service - Interest	Interest payment on FY 11 bond	11,878
FY 15 Bond Debt Service - Principal	Principal payment on FY 15 note issued to refund FY 14 bond and to purchase 780 Fisherman Street	Paid Off
FY 15 Bond Debt Service - Interest	Interest payment on FY 15 note	Paid Off
Miami Dade Debt - Principal	Principal payment on Miami Dade Debt issued to repay Water & Sewer obligations incurred from prior years	Paid Off
Miami Dade Debt - Interest	Interest payment on Miami Dade Debt	Paid Off
Transfer Out To General Fund	Funds transferred to the General Fund which are the surplus funds remaining from the pledged funds after the annual debt service is paid including remaining fund balance	6,777,997



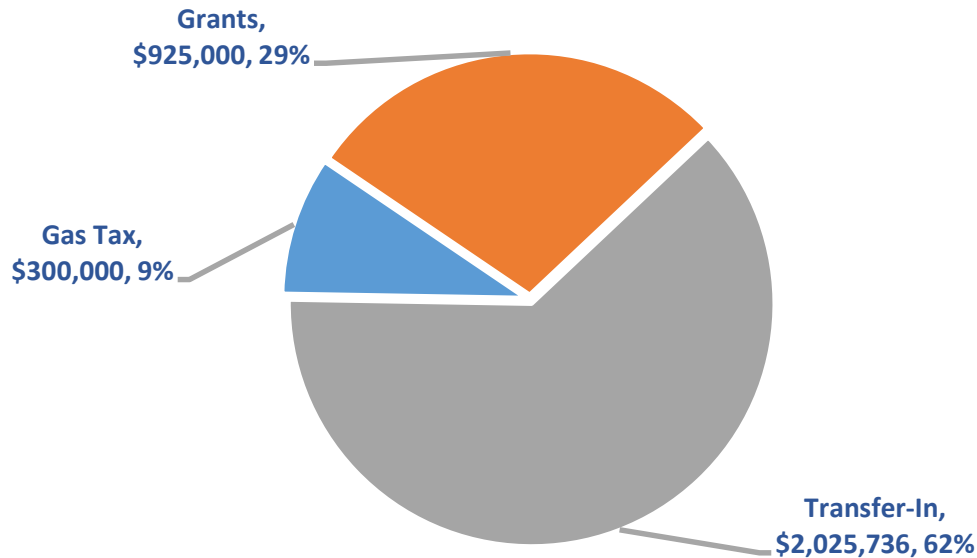
Safe Neighborhood CIP Fund



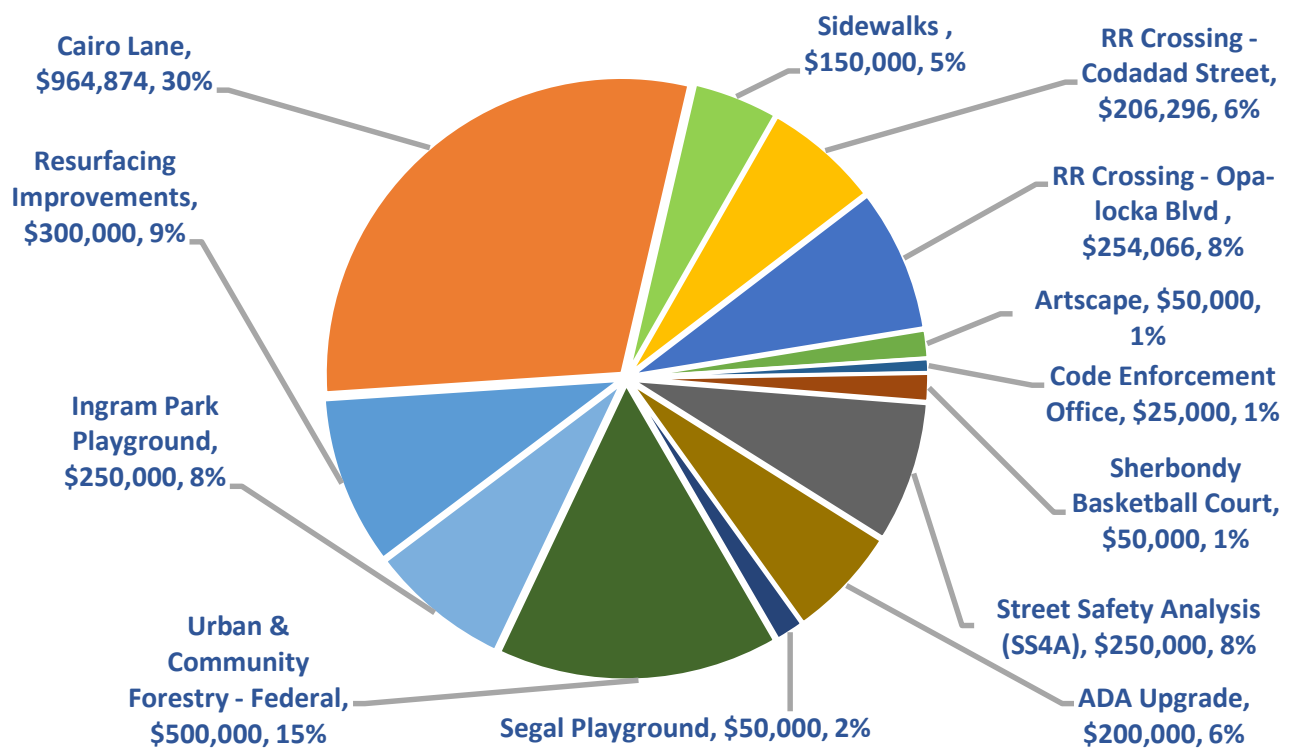


Safe Neighborhood CIP Revenue & Expense

Safe Neighborhood CIP Funding - \$3.25M



Safe Neighborhood CIP Expenditure - \$3.25M





SAFE NEIGHBORHOOD CIP FUND

Mission – To use gas tax revenue and other sources of funds such as grants, loans and General Fund revenue to maintain and improve roadways (all gas tax revenue to be used only for roadways) and other governmental Capital Improvements Program (CIP) projects as appropriate.

Goal – Identify priority roadway projects and other City properties requiring renovation and execute cost-effective restoration projects to make best use of available funding.

FY 26 Objectives:

- Continued Investment In Roads & Sidewalks
- Complete Cairo Lane
- Complete Railroad Crossing Projects
- ADA Enhancements – Four Main Facilities
- Upgrade Ingram Park Playground
- Major Tree Installation Project
- Street Safety Projects

FY 26 Measurements:

- On Schedule And Within Budget

Current Year Accomplishments

- Completed Historic City Hall
- Upgraded City Entryways
- Completed Police Station Relocation
- Upgraded Sherbondy Playground
- Continued investments in roads and sidewalks
- See FY 25 Objective Results Below

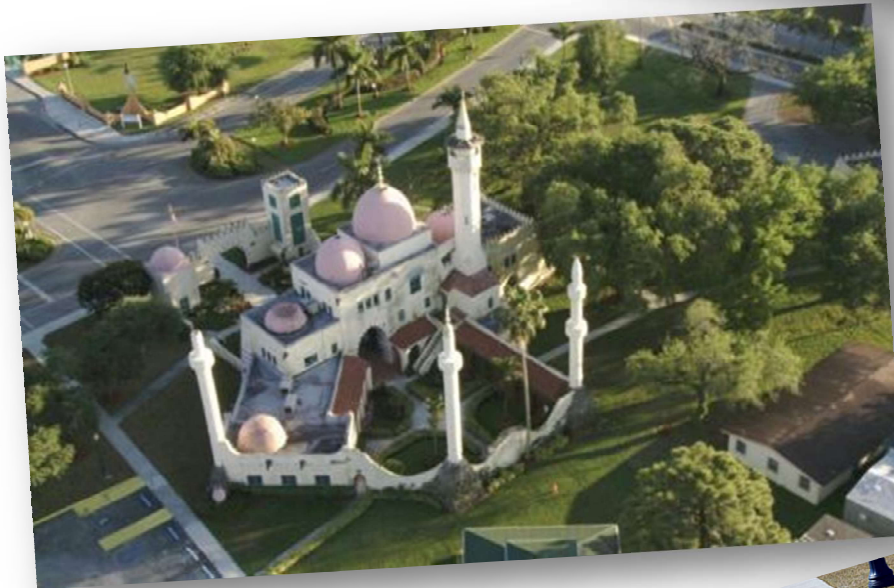
FY 25 Objectives Results

- Initiate construction of Cairo Lane project (roadway portion) – **Begun**
- Restoration of Basketball and Tennis Courts Ingram Park - **Finished**
- Replacement of Railroad Crossings Codadad St and Opa-locka Blvd – **Deferred By State**
- Swales Restoration and Tree Planting - **Cancelled**
- ADA Assessment of City Owned Buildings and Facilities - **Begun**



FY 25 Measurements Results

- None provided





Safe Neighborhood CIP Fund - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
320	Revenue						
312405	Gas Tax - Local Option (1-6)	221,928	208,000	210,000	2,000	210,000	-
312410	Gas Tax - Local Option (1-5)	79,781	74,000	85,000	11,000	90,000	5,000
	Total Revenue - Ex Grants	301,709	282,000	295,000	13,000	300,000	5,000
	Grants						
331689	Cultural Facilities Grant - HCH	375,000	125,000	125,000	-	-	(125,000)
331694	GOB Grant - Historic City Hall	497,097	102,903	102,903	-	-	(102,903)
334724	Ingram Park FRDAP	-	50,000	50,000	-	125,000	75,000
334738	Urban Forestry Grant - Federal	-	500,000	-	(500,000)	500,000	500,000
334739	Sherbondy FRDAP Courts	-	50,000	-	(50,000)	50,000	50,000
334740	Street Safey Analysis (SS4A) Grant	50,919	98,462	35,208	(63,254)	200,000	164,792
334741	Segal Park FRDAP	-	50,000	-	(50,000)	50,000	50,000
	Total Grants	923,016	976,365	313,111	(663,254)	925,000	611,889
	Total Revenue	1,224,725	1,258,365	608,111	(650,254)	1,225,000	616,889
	Transfer-In						
381001	From General Fund	-	2,345,728	2,315,016	(30,712)	1,010,862	(1,304,154)
381105	From ARPA Fund	65,543	2,542,840	1,524,173	(1,018,667)	1,014,874	(509,299)
	Total Transfer-In	65,543	4,888,568	3,839,189	(1,049,379)	2,025,736	(1,813,453)
	Total Funding	1,290,268	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
	Audit Adjustment	1,236,602					
	Adjusted Total Funding	2,526,870	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
44	Expenditure						
	Operating Expense	-	500	500	-	500	-
	Capital	3,327,762	6,146,433	4,446,800	(1,699,633)	3,250,236	(1,196,564)
	Total Expense Ex Transfer Out	3,327,762	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
	Total Expenditure	3,327,762	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
	Audit Adjustment	280,503					
	Adjusted Total Expenditure	3,608,265	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)
	(Use of)/Add To Fund Balance	(1,081,395)	-	-	-	-	-
	Fund Balance						
	Beginning	1,419,466	338,071	338,071	-	338,071	-
	Beginning - Adjusted	1,419,466	338,071	338,071	-	338,071	-
	(Use Of)/Add To Fund Balance	(1,081,395)	-	-	-	-	-
	Ending	338,071	338,071	338,071	-	338,071	-



Safe Neighborhood CIP Fund - Capital Expenditure

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
44	Expense						
	<u>Operating Expense</u>						
	General Expense	-	500	500	-	500	-
	Total Operating Expense	-	500	500	-	500	-
	<u>Capital</u>						
541800	Resurfacing Improvements	363,452	167,339	167,339	-	300,000	132,661
541802	Sherbondy Trails	-	82,000	82,000	-	-	(82,000)
541820	Cairo Lane	-	2,294,874	1,330,000	(964,874)	964,874	(365,126)
541822	Demolition	23,500	-	-	-	-	-
541823	Historic City Hall	1,168,606	713,802	711,903	(1,899)	-	(711,903)
541828	NW 133 ST Improvements (Road)	-	14,466	14,466	-	-	(14,466)
541835	Sidewalks	192,852	282,000	282,000	-	150,000	(132,000)
541839	Police Station	343,675	131,609	131,609	-	-	(131,609)
541840	Sesame Street Bridge	749,629	520,600	520,600	-	-	(520,600)
541841	Fire Station/HR Bldg	14,604	-	-	-	-	-
541842	RR Crossing - Codadad Street	-	3,000	3,000	-	206,296	203,296
541843	RR Crossing - Opa-locka Blvd	-	3,000	3,000	-	254,066	251,066
543638	NW 131 St Road Improve - Drainage	2,825	-	-	-	-	-
541844	Commission Chambers Relocation	20,900	-	-	-	-	-
541845	PW HQ Renovation	141,877	-	-	-	-	-
541847	Gateways	-	483,700	483,700	-	-	(483,700)
541848	Ingram Park Court Restoration	-	50,000	50,000	-	-	(50,000)
541850	Roadway Assessment Program	87,928	125,000	125,000	-	-	(125,000)
538638	Helen Miller - Segal Park Renovation	65,543	122,966	119,173	(3,793)	-	(119,173)
538639	Artscape	-	125,000	75,000	(50,000)	50,000	(25,000)
541854	Code Enforcement Office	-	-	-	-	25,000	25,000
541855	Sherbondy Basketball Court	-	50,000	-	(50,000)	50,000	50,000
541857	Street Safety Analysis (SS4A)	148,692	123,077	44,010	(79,067)	250,000	205,990
541858	ADA Upgrade	-	94,000	94,000	-	200,000	106,000
541861	Segal Park Playground	-	50,000	-	(50,000)	50,000	50,000
541862	Urban & Community Forestry - Federal	-	500,000	-	(500,000)	500,000	500,000
541863	Sherbondy Playground	-	210,000	210,000	-	-	(210,000)
	Ingram Playground	-	-	-	-	250,000	250,000
	Total Capital	3,327,762	6,146,433	4,446,800	(1,699,633)	3,250,236	(1,196,564)
	Total Expense	3,327,762	6,146,933	4,447,300	(1,699,633)	3,250,736	(1,196,564)



Safe Neighborhood CIP - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
General Expense	General Expense	500
Resurfacing Improvement	Milling and Resurfacing Citywide	300,000
Cairo Lane	Safe Neighborhood funding for Cairo Lane Project	964,874
Sidewalks	Citywide sidewalk project	150,000
RR Crossing Codadad Street	Safety and Modernization of RR Crossing at Codadad St	206,296
RR Crossing Opa-Locka Blvd	Safety and Modernization of RR Crossing at Opa-Locka Blvd	254,066
Code Enforcement Office	Renovation of the Office space used by the Code Officers	25,000
Artscape	Creative space to celebrate the arts within the community funded by ARPA	50,000
Code Enforcement Office	Renovation to Code Enforcement Offices	25,000
Sherbondy Basketball Court	Restoration of the Sherbondy basketball court. Funded by a State grant	50,000
Street Safety Analysis	Assessment to create a strategy to eliminate all traffic fatalities and severe injuries, while increasing safe, healthy, equitable mobility for all.	250,000
ADA Upgrade	ADA assessment to create a strategy to upgrade all City builds to be ADA compliant.	200,000
Segal Park Playground	Playground renovation funded by FRDAP grant	50,000
Urban & Community Forestry	Assessment of tree inventories funded by federal grant	500,000
Ingram Park Playground	Renovations to the Playground at Ingram Park	250,000



FY 26 Safe Neighborhood CIP Funding Matrix

Projects	Total	General Fund	Fuel Tax	ARPA	FRDAP	SS4A Grant	Urban Forestry Grant
Resurfacing Improvements	300,000	-	300,000	-	-	-	-
Cairo Lane	964,874	-	-	964,874	-	-	-
Sidewalks	150,000	150,000	-	-	-	-	-
RR Crossing - Codadad Street	206,296	206,296	-	-	-	-	-
RR Crossing - Opa-locka Blvd	254,066	254,066	-	-	-	-	-
Artscape	50,000	-	-	50,000	-	-	-
Code Enforcement Office	25,000	25,000	-	-	-	-	-
Sherbondy Basketball Court	50,000	-	-	-	50,000	-	-
Street Safety Analysis (SS4A)	250,000	50,000	-	-	-	200,000	-
ADA Upgrade	200,000	200,000	-	-	-	-	-
Segal Park Playground	50,000	-	-	-	50,000	-	-
Urban & Community Forestry	500,000	-	-	-	-	-	500,000
Ingram Park Playground	250,000	125,000	-	-	125,000	-	-
Total	3,250,236	1,010,362	300,000	1,014,874	225,000	200,000	500,000



People's Transportation Plan





PEOPLE'S TRANSPORTATION PLAN

Mission – To use funds provided by the County Citizen's Independent Transportation Trust (CITT) program to operate a community transportation service and maintain and improve the City's roadway system.

Goal – Operate a community transportation service maximizing the availability of public transportation to the community. Identify priority roadway projects requiring renovation and execute cost-effective roadway restoration projects to make best use of available CITT funding.

FY 26 Objectives:

- Operate three on-demand community vehicles
- Complete People's Transportation Plan portion of Cairo Lane project.

FY 26 Measurements:

- Increase on-demand ridership
- Maintain high on-demand rider satisfaction.

Current Year Accomplishments

- Completed budgeted roadway resurfacing and sidewalk projects
- Began design of street safety projects

FY 25 Objectives - Results

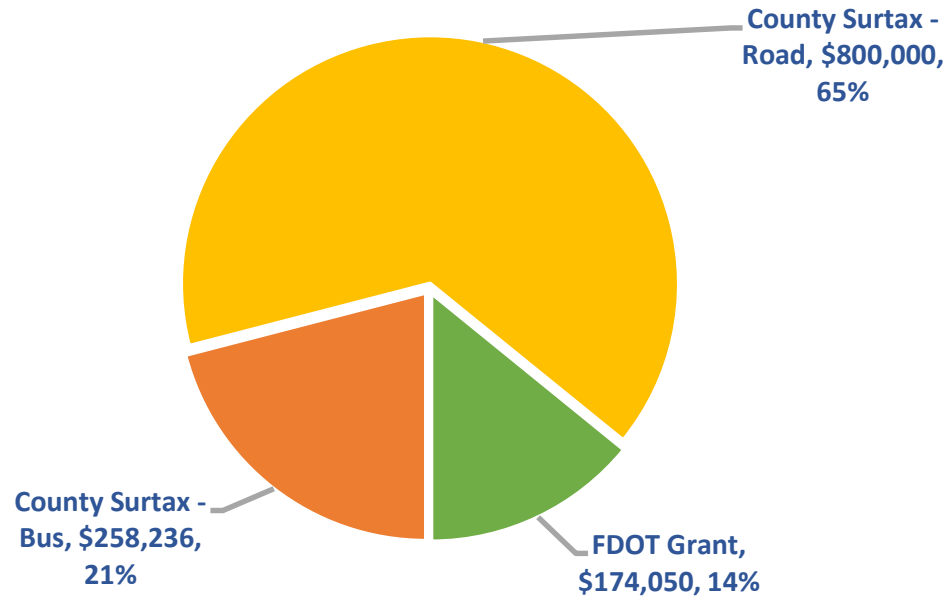
- 4.5 lane-miles of roadway resurfacing - **Done**
- Operate the Community Bus Northern and Southern Routes funded by the County Citizen's Independent Transportation Trust Fund (CITT) and a Florida Department of Transportation (FDOT) grant – **Replaced with new service**



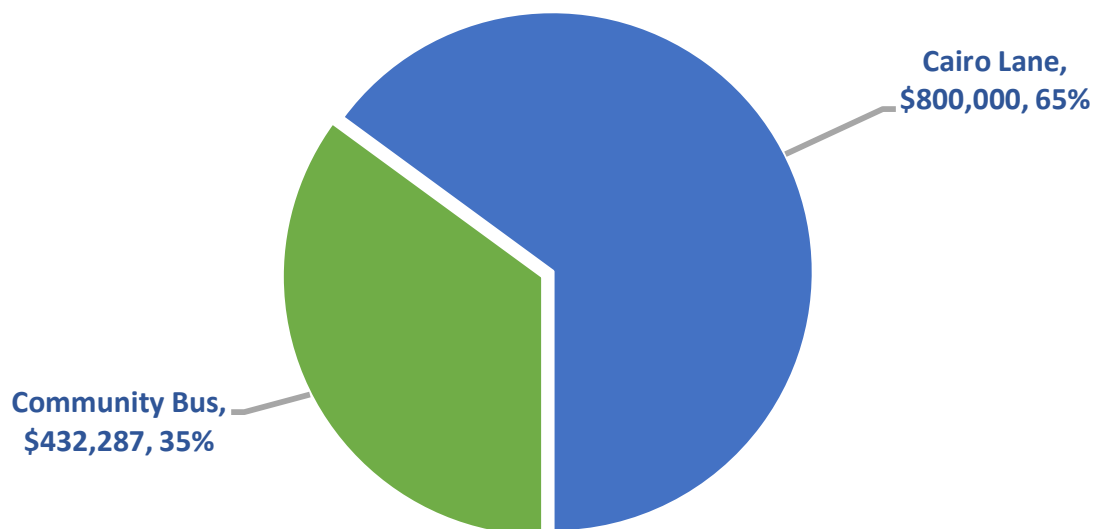


People's Transportation Plan Revenue & Expense

People's Trans Plan Funding - \$1.23M



People's Trans Plan Expenditure - \$1.23M





People's Transportation Plan - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
176	<u>Revenue</u>						
334950	CITT - Bus	200,543	440,000	195,000	(245,000)	258,237	63,237
334951	CITT - Roads	-	1,110,000	364,870	(745,130)	800,000	435,130
	FDOT Grant	-	210,000	155,852	(54,148)	174,050	498,367
	Total Funding	200,543	1,760,000	715,722	(1,044,278)	1,232,287	996,734
	Audit Adjustment	(14,425)					
	Adjsuted Funding	186,118	1,760,000	715,722	(1,044,278)	1,232,287	996,734
47	<u>Expenditure</u>						
	<u>Operating Expense</u>						
541342	Community Transportation Exp	200,543	650,000	350,852	(299,148)	432,287	81,434
	Total Operating Expense	200,543	650,000	350,852	(299,148)	432,287	81,434
	<u>Capital</u>						
541800	Resurfacing Improvements	-	155,000	155,000	-	-	(155,000)
541820	Cairo Lane	-	-	-	-	800,000	800,000
541835	Sidewalks	-	155,000	128,000	(27,000)	-	(128,000)
541857	Street Safety Project	-	81,870	81,870	-	-	(81,870)
	Total Capital	-	391,870	364,870	(27,000)	800,000	435,130
	Total Expenditure	200,543	1,041,870	715,722	(326,148)	1,232,287	516,564
	Audit Adjustment	16,920					
	Adjsuted Funding	217,462	1,041,870	715,722	(326,148)	1,232,287	516,564
	(Use Of)/Add To Fund Balance	(31,344)	718,130	-	(718,130)	-	480,170



People's Transportation Plan - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Community Transportation Expense	New Ride share on-demand transportation service, to be funded by County CITT funds and a Federal DOT grant	432,287
Cario Lane	Funding for resurfacing Cario Lane – Part of \$5.6M Project	800,000



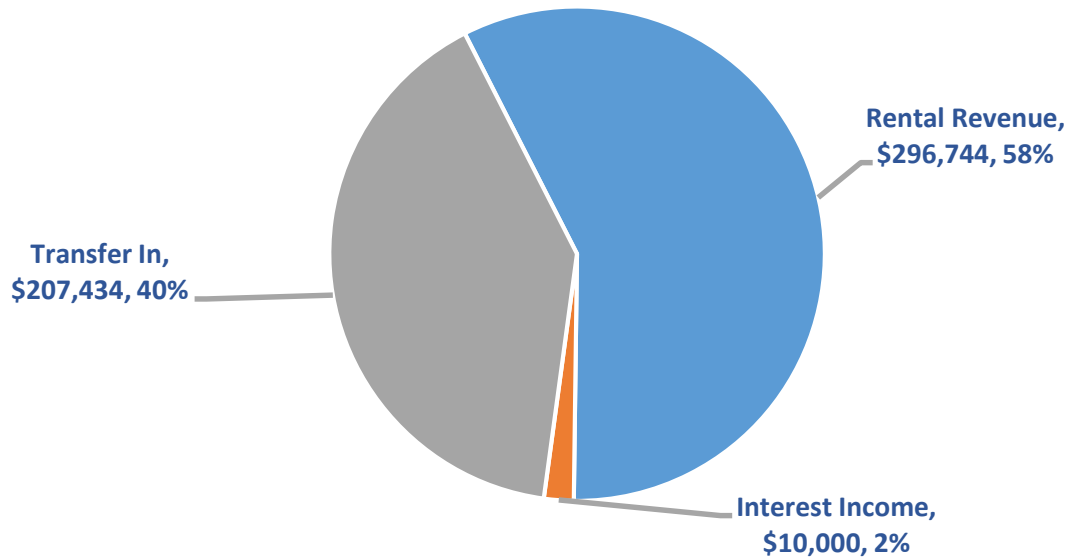
Town Center



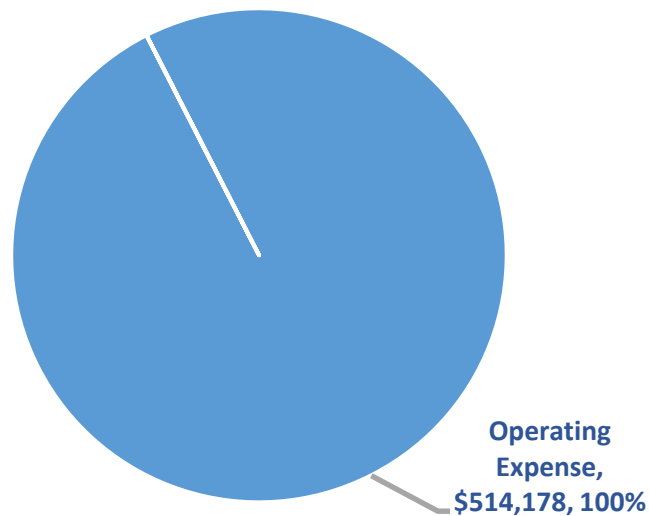


Town Center Revenue & Expense

Town Center Revenue - \$0.5M



Town Center Expenditure - \$0.5M





TOWN CENTER

Mission – Provide clean, safe, attractive workspaces for City staff, tenants, and visitors who frequent the facility. Maintain a great working relationship with tenants to ensure their issues are handled in a timely and equitable manner.

Goal – A Safe, attractive, cost-effective building providing excellent working conditions for staff and a welcoming environment for tenants and visitors while generating sufficient rental.

FY 26 Objectives:

FY 26 Measurements:

Current Year Accomplishments

FY 25 Objectives Results

- Initiate the process to determine ADA compliance and solutions
- Phase 2 of installing water efficient toilets
- Phase 2 of Installation of LED Lighting
- On going maintenance
- Refloor 4th Floor
- Interior painting and other upgrades
- Increase building security with the help of the Police Department
- Replacement of Air Conditioning system

FY 25 Measurements - Results



- None provided





Town Center - Summary

490		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Funding Revenue</u>						
371006	Rent - S FL School Of Excellence	272,843	281,417	288,829	7,412	296,744	7,915
361100	Interest	54,861	35,000	15,000	(20,000)	10,000	(5,000)
	Total Revenue	327,704	316,417	303,829	(12,588)	306,744	2,915
	<u>Transfer-In</u>						
	Transfer In	649,925	445,483	265,534	(179,948)	207,434	(58,100)
	Total Transfer-In	649,925	445,483	265,534	(179,948)	207,434	(58,100)
	Total Funding	977,629	761,900	569,363	(192,537)	514,178	(55,186)
	<u>Expense</u>						
	Operating Expense	496,899	578,900	512,163	(66,737)	514,178	2,015
	Capital	58,689	183,000	57,200	(125,800)	-	(57,200)
	Total Expense Ex Trans Out	555,589	761,900	569,363	(192,537)	514,178	(55,185)
	Transfer Out	422,041	-	-	-	-	-
	Total Expense	977,629	761,900	569,363	(192,537)	514,178	(55,185)



Town Center - Expense

62		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Total Compensation	-	-	-	-	-	-
	<u>Operating Expense</u>						
519340	Other Contracted Services	306,128	323,000	292,893	(30,107)	250,893	(42,000)
519430	Electric, Gas, Water	136,571	163,400	132,571	(30,829)	145,832	13,261
519440	Rentals	-	5,000	2,500	(2,500)	5,000	2,500
519461	Repair & Maint - Building	11,857	40,000	39,000	(1,000)	67,000	28,000
519493	General Expense	928	5,000	3,000	(2,000)	3,000	-
519494	Real Estate Tax	41,415	42,500	42,199	(301)	42,453	254
	Total Operating Expense	496,899	578,900	512,163	(66,737)	514,178	2,015
	<u>Capital</u>						
519620	Building Improvements	58,689	183,000	57,200	(125,800)	-	(57,200)
	Total Capital	58,689	183,000	57,200	(125,800)	-	(57,200)
	Total Expense Ex Trans Out	555,589	761,900	569,363	(192,537)	514,178	(55,185)
	<u>Transfer Out</u>						
519442	Insurance Charge - Risk	422,041	-	-	-	-	-
	Total Transfer Out	422,041	-	-	-	-	-
	Total Expense	977,629	761,900	569,363	(192,537)	514,178	(55,185)



Town Center - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Security services	88,000
	Janitorial services	82,000
	Elevator maintenance	12,000
	A/C repairs	25,000
	Mold Remediation	2,500
	Locksmith	818
	Fire panel maintenance	15,000
	Other	575
Total		250,893
Electric, Gas, Water	Electricity	110,637
	Water	34,595
	Gas	600
	Total	145,832
Rentals	Temporary air condition units as needed	5,000
Building Repair & Maintenance	Unplanned repairs as needed	67,000
General Expense	For small unanticipated expenditures for which no other account is applicable	3,000
Real Estate Tax	Tenant will pay the property tax bill other than the portion of the bill related to the City	42,453



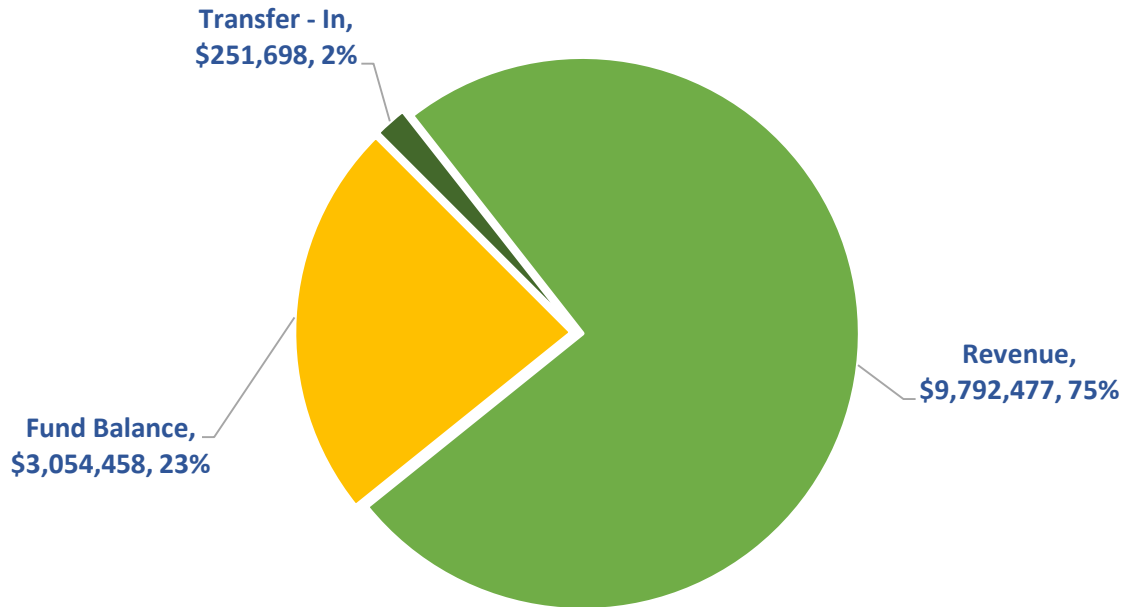
Water-Sewer Operating Fund Summary



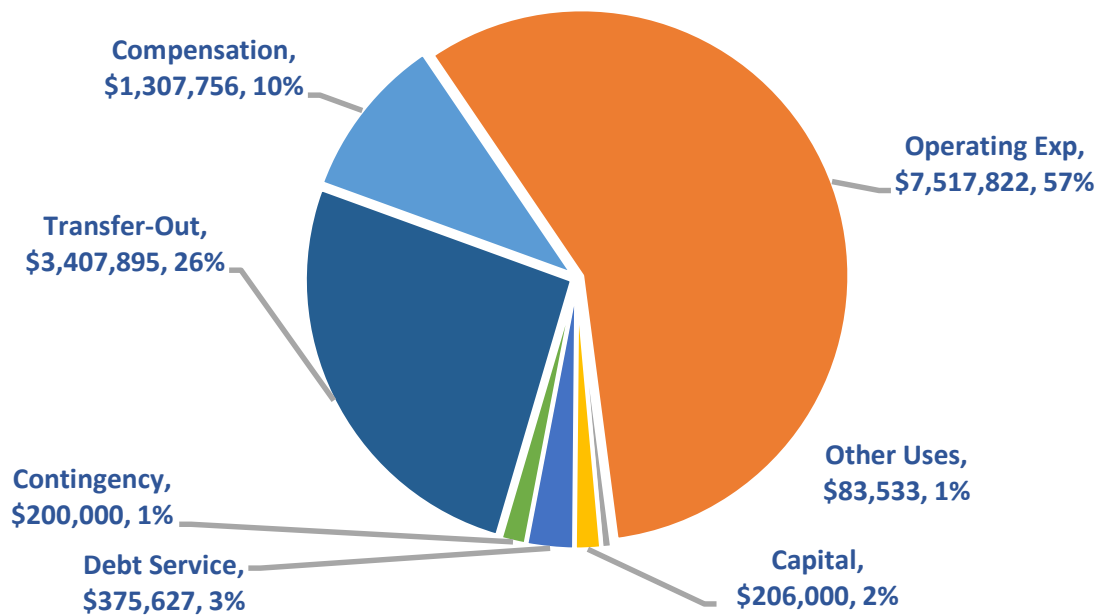


Water-Sewer Operating Fund Revenue & Expense

Water-Sewer Fund Funding - \$13.1M



Water-Sewer Fund Expenditure - \$13.1M





Water Sewer Operating Fund - Summary

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
Funding						
Revenue - Ex Grants	9,706,013	10,339,627	9,758,889	(580,738)	9,792,477	33,589
Transfer In	217,004	219,072	187,252	(31,820)	251,698	64,446
Total Funding	9,923,017	10,558,699	9,946,141	(612,558)	10,044,175	98,035
Expense						
Salary	505,791	735,453	627,856	(107,597)	935,379	307,523
Benefits	180,821	281,466	222,431	(59,035)	372,377	149,946
Total Compensation	686,613	1,016,919	850,287	(166,632)	1,307,756	457,469
Operating Expense	6,544,697	7,172,099	6,606,613	(565,487)	7,517,822	911,209
Other Uses	-	1,081,100	1,081,100	-	83,533	(997,567)
Capital	239,180	455,506	408,643	(46,863)	206,000	(202,643)
Debt Service	1,967,458	1,498,839	1,457,082	(41,757)	375,627	(1,081,455)
Contingency	-	225,000	100,000	(125,000)	200,000	100,000
Total Expense Ex Transfer Out	9,437,948	11,449,463	10,503,725	(945,739)	9,690,738	(812,987)
Transfer Out	1,235,308	1,730,315	1,562,081	(168,234)	3,407,895	1,845,814
Total Expense	10,673,256	13,179,779	12,065,806	(1,113,973)	13,098,633	1,032,827
(Use of)/Add To Working Capital	(750,239)	(2,621,080)	(2,119,666)	501,415	(3,054,458)	(934,792)
Working Capital						
Beginning	6,061,600	6,935,250	6,935,250	-	4,815,584	(2,119,666)
Audit Adjustment	1,623,889	-	-	-	-	-
(Use of)/Add to Working Capital	(750,239)	(2,621,080)	(2,119,666)	501,414	(3,054,458)	(934,792)
Ending	6,935,250	4,314,170	4,815,584	501,414	1,761,126	(3,054,458)



Water & Sewer Operating Fund - Revenue

440		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Funding Revenue</u>						
341210	Impact Fees	10,860	296,009	-	(296,009)	65,160	65,160
343310	Water Revenue	5,084,016	5,214,945	5,125,610	(89,335)	5,125,610	-
343320	Tampering Violation Fee	2,750	250	14,000	13,750	14,392	392
343330	Fire Line Charge	-	500	500	-	514	14
343341	Returned Checks	-	200	200	-	206	6
343348	New Service Application	450	500	500	-	514	14
343349	Water Sewer Verification	9,550	7,210	7,210	-	7,412	202
343350	Water Service Installation	8,758	7,800	7,800	-	8,018	218
343360	Non-Ad Valorem Fire	90,834	92,150	92,150	-	94,730	2,580
343510	Sewer Revenue	4,383,363	4,719,962	4,425,818	(294,144)	4,425,818	-
361100	Interest Earned	109,135	-	85,000	85,000	50,000	(35,000)
369901	DERM Revenue Service Fee	(10,471)	-	-	-	-	-
369902	Excise Tax	(22)	-	-	-	-	-
369904	Insurance Reimbursement	9,827	-	-	-	-	-
369960	Lien Search & Release Charge	6,315	-	-	-	-	-
369961	Miami-Dade Lien Release	200	100	100	-	103	3
369962	Opa-locka Lien Release	450	-	-	-	-	-
	Total Revenue	9,706,013	10,339,627	9,758,889	(580,738)	9,792,477	33,589
	<u>Total Transfer In</u>						
381001	Transfer In From General Fund	217,004	219,072	187,252	(31,820)	251,698	64,446
	Total Transfer In	217,004	219,072	187,252	(31,820)	251,698	64,446
	Total Funding	9,923,017	10,558,699	9,946,141	(612,558)	10,044,175	98,035



Water-Sewer Operating - Total Expense

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
Salaries						
Regular	491,809	725,953	621,856	(104,097)	928,379	306,523
Overtime	13,982	9,500	6,000	(3,500)	7,000	1,000
Total Salaries	505,791	735,453	627,856	(107,597)	935,379	307,523
Benefits						
FICA	38,032	58,663	48,033	(10,630)	71,555	23,522
Retirement	69,479	104,300	85,575	(18,725)	127,491	41,916
Life & Health	73,310	118,503	88,823	(29,680)	173,331	84,508
Total Benefits	180,821	281,466	222,431	(59,035)	372,377	149,946
Total Compensation	686,613	1,016,919	850,287	(166,632)	1,307,756	457,469
Operating Expense	6,544,697	7,172,099	6,606,613	(565,487)	7,517,822	911,209
Other Uses	-	1,081,100	1,081,100	-	83,533	(997,567)
Capital	239,180	455,506	408,643	(46,863)	206,000	(202,643)
Debt Service	1,967,458	1,498,839	1,457,082	(41,757)	375,627	(1,081,455)
Contingency	-	225,000	100,000	(125,000)	200,000	100,000
Total Expense Ex Transfer Out	9,437,948	11,449,463	10,503,725	(945,739)	9,690,738	(812,987)
Transfer Out	1,235,308	1,730,315	1,562,081	(168,234)	3,407,895	1,845,814
Total Expense	10,673,256	13,179,779	12,065,806	(1,113,973)	13,098,633	1,032,827
Division Expense						
Water	2,126,993	2,777,442	2,641,074	(136,368)	2,715,064	73,990
Wastewater Collection & Trans	4,664,866	4,861,198	4,411,638	(449,560)	5,212,936	801,298
Service Lines	124,277	415,120	333,987	(81,133)	528,511	194,524
Water-Sewer Finance	3,527,907	4,772,004	4,418,763	(353,241)	4,315,255	(103,508)
Water-Sewer CIP	229,213	354,015	260,345	(93,670)	326,868	66,523
Total - Water Sewer Fund	10,673,256	13,179,779	12,065,806	(1,113,973)	13,098,633	1,032,827



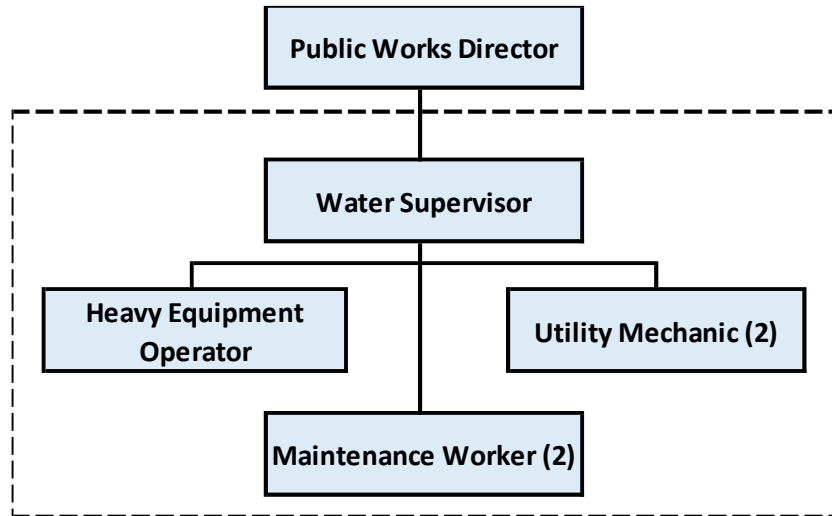
Water Distribution Division





WATER DISTRIBUTION

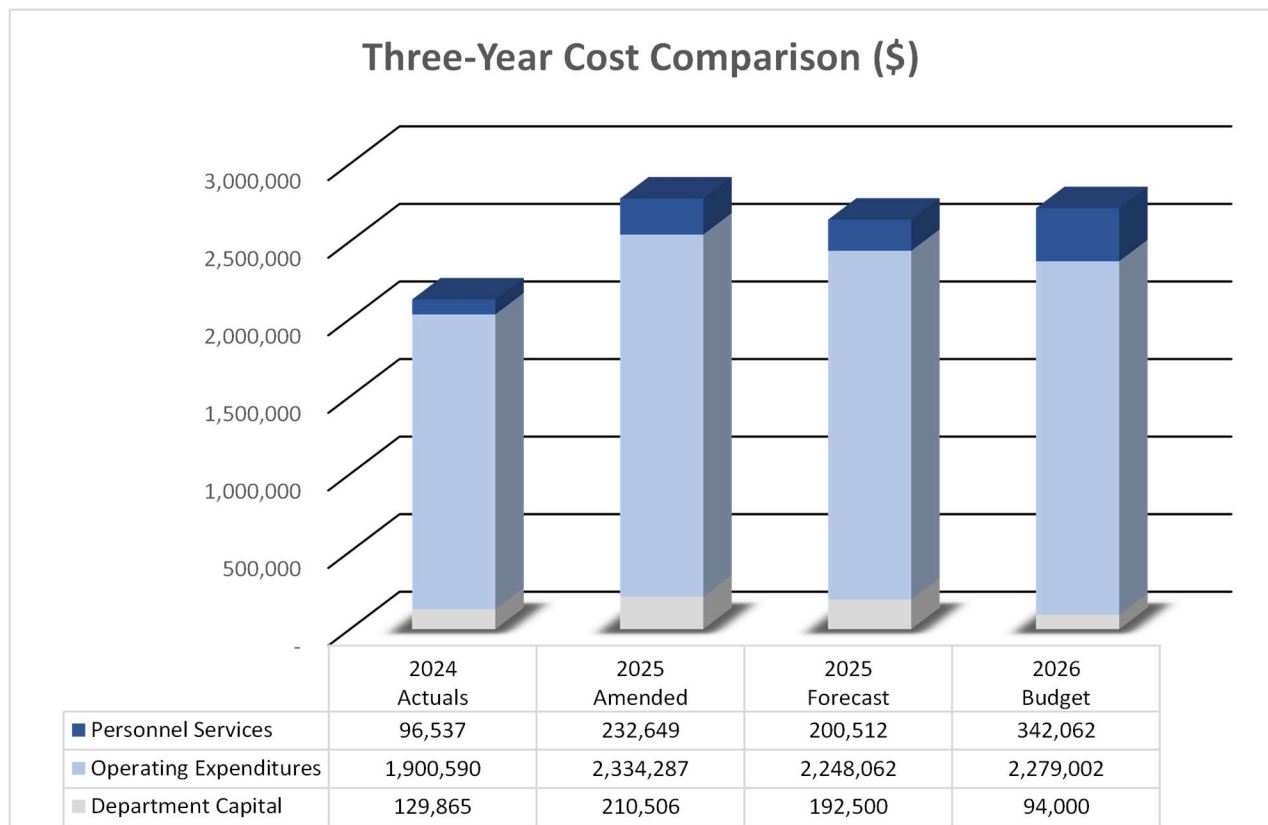
Mission – Cost-effective delivery of safe drinking and effective fire suppression water



Goal – Water distribution infrastructure providing safe drinking with a water loss percentage less than 10% and delivering water at an appropriate pressure to a fully functional hydrant network to provide excellent fire protection capability throughout the service area.

Budget Summary –

Position Summary - Water Distribution								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Water Supervisor	0.7	-	0.7	-	1	-	0.3	-
Public Utility Superinten	0.25	-	0.25	-	-	-	(0.25)	-
Heavy Equip Operator	1	-	1	-	1	-	-	-
Maintenance Workers	-	-	-	-	2	-	-	-
Utility Mechanic	3	-	3	-	2	-	(1)	-
Total	5.0	-	5.0	-	6	-	(1.0)	-



FY 26 Objectives:

- o Make preparations for assumption of Water-Sewer billing and collection in FY 27
- o Implement program of locating, documenting and exercising all valves to ensure operability when emergencies and other operational considerations require immediate closure
- o Initiate multi-year cross-connect . backflow management program to ensure water quality
- o Implement water rate increase to restore Water-Sewer fund to fiscal health
- o Implement a fire hydrant assessment increase to provide sufficient funding for maintenance of City's large fire hydrant inventory

FY 26 Measurements:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurement Results:



Water-Sewer - Water Distribution

64		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
533120	Salaries - Regular	61,951	166,973	146,001	(20,972)	240,158	94,157
533140	Salaries - Overtime	1,596	2,500	1,500	(1,000)	1,500	-
	Total Salaries	63,547	169,473	147,501	(21,972)	241,658	94,157
	<u>Benefits</u>						
533210	FICA	4,606	12,742	11,283	(1,459)	18,487	7,204
533220	Retirement	13,954	22,729	20,105	(2,624)	32,939	12,834
533230	Life And Health Insurance	14,430	27,705	21,623	(6,082)	48,978	27,355
	Total Benefits	32,991	63,176	53,011	(10,165)	100,404	47,393
	Total Compensation	96,537	232,649	200,512	(32,137)	342,062	141,550
	<u>Operating Expense</u>						
533301	DERM Service Fee	-	25,000	-	(25,000)	-	-
533312	Other Professional Services	52,949	76,085	53,954	(22,131)	32,500	(21,454)
533340	Other Contracted Services	38,636	75,000	62,388	(12,612)	222,500	160,112
533341	Uniform Rental/Laundry	2,103	1,976	1,900	(76)	3,380	1,480
533433	Purchase Of Water	1,736,074	2,051,502	2,058,522	7,021	1,942,324	(116,198)
533440	Rentals & Leases	3,550	4,000	2,500	(1,500)	4,000	1,500
533467	Repairs - Machinery & Equipment	2,320	7,860	13,000	5,140	10,000	(3,000)
564493	General Expense	-	8,000	2,500	(5,500)	5,000	2,500
533520	Operating Expense	46,814	28,000	25,000	(3,000)	25,000	-
533521	Clothing & Uniform Expense	527	800	800	-	800	-
533547	Special Supplies	-	1,000	500	(500)	1,000	500
533555	Small Tools & Supplies	375	1,000	700	(300)	1,000	300
541542	Parts & Repairs	7,414	27,000	15,000	(12,000)	20,000	5,000
533648	Vehicle Lease	9,829	27,064	11,297	(15,767)	11,497	200
	Total Operating Expense	1,900,590	2,334,287	2,248,062	(86,225)	2,279,002	30,940
	<u>Capital</u>						
5336309	Fire Hydrants	69,436	108,006	90,000	(18,006)	92,000	2,000
533640	Machinery & Equipment	60,429	102,500	102,500	-	-	(102,500)
533646	Computer Equipment	-	-	-	-	2,000	2,000
	Total Capital	129,865	210,506	192,500	(18,006)	94,000	(98,500)
	Total Expense	2,126,993	2,777,442	2,641,074	(136,368)	2,715,064	73,990



Water-Sewer – Water Distribution - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Water Quality – Eco Tech	20,000
	Water testing M-D Water	5,000
	Locator Service	Con Svc
	MD Dept of Health	2,500
	Misc	5,000
	Total	32,500
Other Contracted Services	Cross Connect – Backflow	96,000
	Water Main Repair – Rangeline	75,000
	Valve Exercising	100,000
	Locator Svc (Sunshine)	1,500
	Total	272,500
Uniform Rental / Laundry	Original Budget	3,380
Water purchase	Water Purchase from County	1,942,324
Rentals & Leases	Copier Lease/Rental	4,000
Repairs – Machinery & Equipment	Miscellaneous	10,000
General Expense	Miscellaneous unplanned small expenses	5,000
Operating Expense	Miscellaneous Operating Expenses	25,000
Clothing & Uniform Expense	Hazmat clothes	300
	Steel toe shoes	500
	Total	800
Small Tools & Supplies	Miscellaneous Supplies and small tools	1,000
Special Supplies	Wet Suits	1,000
Parts & Repairs	Parts and Repairs costs	20,000
Vehicle Lease Only	Enterprise Tab – One Truck	11,497
Fire Hydrants	Carry-Over Hydromax from FY – 24	30,000
	Maintenance (Hydromax – June)	62,000
	Total	92,000
Computer Equipment	One PC	2,000



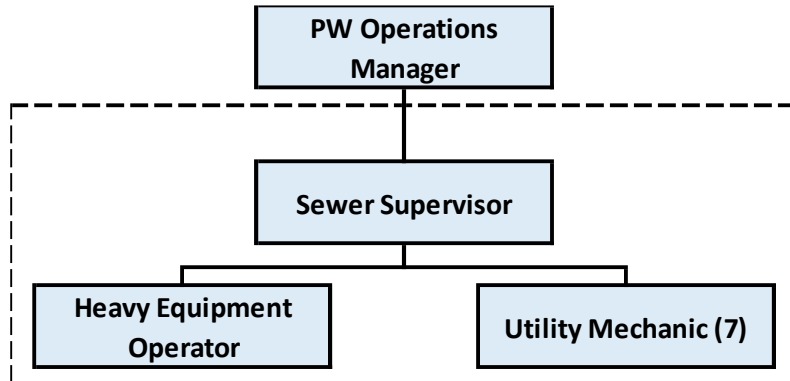
Wastewater Collection & Transmission Division





WASTEWATER COLLECTION & TRANSMISSION

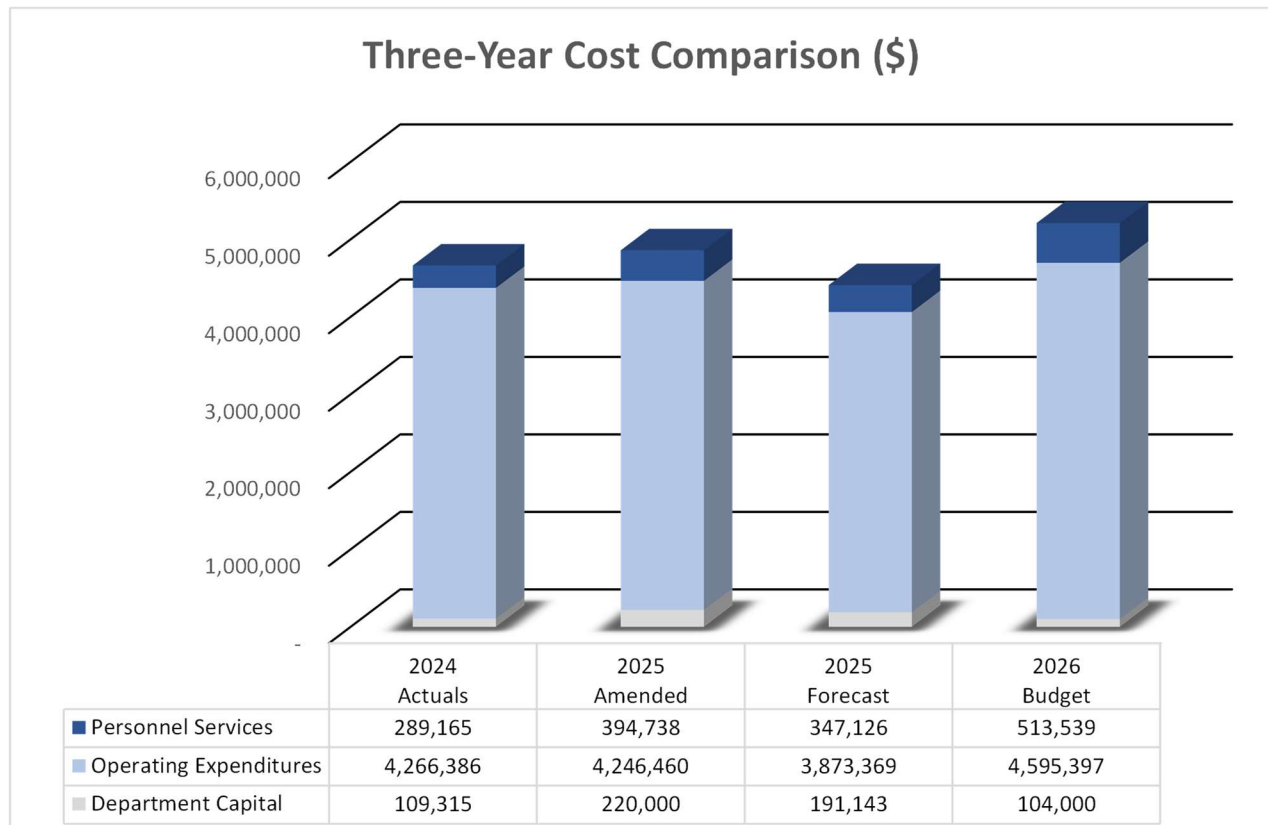
Mission – Cost-effective and sanitary collection and transmission of wastewater while providing excellent customer service in working with customers regarding wastewater issue.



Goal – Wastewater collection and transmission infrastructure with an Inflow and Infiltration (I&I) rate of less than 30% of total wastewater processed with implementation of Supervisory Control and Data Acquisition (SCADA) technology.

Budget Summary

Position Summary - Wastewater								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Public Utility Superintendent	0.25	-	-	-	-	-	-	-
Sewer Supervisor	1	-	1	-	1	-	-	-
Heavy Equip Op	1	-	1	-	1	-	-	-
Utility Mechanic	3	-	7	-	7	-	-	-
Total	5.25	-	9	-	9	-	-	-



FY 26 Objectives:

- o Implement rate increase to restore Water-Sewer fund to fiscal health
- o Prepare for assumption of Water-Sewer billing and collection responsibilities in FY 27
- o Continue working with County to improve County wastewater collection & transmission system to better accommodate receipt of City wastewater during storm periods.
- o Ensure continued compliance with M_D County DERM settlement
- o Perform closed circuit TV testing on Pump Stations 3-D, 10, 11-A & C which previously failed flow testing. Submit corrective action plan to M-D County DERM by November
- o Point repair program to reduce inflow and infiltration

FY 26 Measurements:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurements Results:



Wastewater Collection & Transmission

35		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Salaries						
535120	Salaries - Regular	208,329	275,671	249,659	(26,012)	359,357	109,698
535140	Salaries - Overtime	9,561	5,000	3,500	(1,500)	3,500	-
	Total Salaries	217,890	280,671	253,159	(27,512)	362,857	109,698
	Benefits						
535210	FICA	16,508	22,518	19,368	(3,150)	27,758	8,390
535220	Retirement	25,253	39,751	34,504	(5,247)	49,457	14,953
535230	Life And Health Insurance	29,513	51,798	40,095	(11,703)	73,467	33,372
	Total Benefits	71,274	114,067	93,967	(20,100)	150,682	56,715
	Total Compensation	289,165	394,738	347,126	(47,612)	513,539	166,413
	Operating Expense						
535312	Other Professional Services	123,548	109,585	93,092	(16,493)	178,000	84,908
535340	Other Contracted Services	202,987	473,213	381,085	(92,128)	391,000	9,915
535341	Uniform Rental/Laundry	4,168	6,446	6,000	(446)	6,084	84
535430	Electric, Gas, Water	118,423	118,860	75,955	(42,905)	83,551	7,596
535432	Sewage Disposal	3,758,571	3,414,873	3,243,479	(171,393)	3,842,719	599,240
535440	Rentals & Leases	5,170	34,500	23,564	(10,936)	2,000	(21,564)
535493	General Expense	8,164	5,500	4,000	(1,500)	4,000	-
535467	Repairs - Machinery & Equip	-	4,000	2,500	(1,500)	2,500	-
535521	Clothing & Uniform Expense	1,344	3,000	900	(2,100)	900	-
535541	Educational Costs	850	2,500	1,500	(1,000)	2,500	1,000
535523	Maintenance	18,443	18,500	14,850	(3,650)	15,000	150
535525	Chemicals/Horticultural	1,739	4,000	4,000	-	17,000	13,000
535542	Parts & Repairs	2,490	12,000	4,000	(8,000)	8,000	4,000
535555	Small Tools & Supplies	3,796	5,274	-	(5,274)	5,500	5,500
535648	Vehicle Lease	16,694	34,210	18,443	(15,767)	18,643	200
	Total Operating Expense	4,266,386	4,246,460	3,873,369	(373,091)	4,595,397	722,028
	Capital						
535630	Improvements - Other	-	25,000	-	(25,000)	25,000	25,000
535640	Machinery & Equipment	109,315	195,000	191,143	(3,857)	75,000	(116,143)
535646	Computer Equipment	-	-	-	-	4,000	4,000
	Total Capital	109,315	220,000	191,143	(28,857)	104,000	(87,143)
	Total Expense	4,664,866	4,861,198	4,411,638	(449,560)	5,212,936	801,298



Wastewater Collection & Transmission - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Flow Test- EAC Consulting -\$35K/	140,000
	Compliance Reporting (ECO Tech)	26,000
	System Cleaning - Flotech	2,000
	Miscellaneous	10,000
	Total	178,000
Other Contract Services	Lateral Lining	100,000
	Repairs	80,000
	Fat Oils Grease Control	126,000
	Blow-Out	35,000
	Smart Cover Maintenance	30,000
	Raise Waste well #10	20,000
	Total	391,000
Uniform Rental / Laundry Service	\$13/HC/Week – (9 HC)	6,084
Electric, Gas, Water	FPL 49027- 53054 Master Bill	74,936
	FPL 61449- 11036 – PS #7	3,115
	Details Not Available	5,500
	Total	83,551
Sewage disposal	940 million gallons with a 6% price increase.	3,842,719
Rentals & Leases	Generator PS #16	2,000
General Expense	Miscellaneous unanticipated small expenditures	4,000
Repairs – Machinery & Equip	Doors (3)	2,500
Clothing & Uniform Expense	Protective clothing – hazardous work conditions, Steel toe shoes	900
Educational Cost	Confined Spaces, Other	2,500
Maintenance	Wastewater maintenance supplies	15,000
Chemicals / Horticultural	Disinfectants	2,000
	Line Cleaner (Gold Coast)	15,000
	Total	17,000
Parts & Repairs	Small Brass Parts	8,000
Small Tools & Supplies	Tool Kit 50% Split with Water	5,500
Vehicle Lease	Enterprise Lease	18,643
Improvements – Other	Tools and Supplies for Truck	25,000
Machinery & Equipment	Other Machinery	25,000
	Standby Pump (11-C)	50,000
	Total	75,000
Computer Equipment	Tablets (2)	4,000



Water-Sewer Finance & Services Division





WATER-SEWER FINANCE & SERVICES

Mission –This division serves as the consolidation point for Water-Sewer debt and other cross-fund expenses such as Water-Sewer billing cost, debt service and Fund Contingency.





Water-Sewer - Finance / Customer Service

61		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Operating Expense</u>						
513340	Other Contracted Services	320,991	224,750	210,000	(14,750)	235,000	25,000
513493	General Expenses	34	4,000	2,000	(2,000)	2,000	-
513511	Lien Recording Charge	80	2,000	500	(1,500)	5,000	4,500
514370	Legal Counsel	620	-	-	-	-	-
533529	Credit Card Fee	3,416	6,000	6,000	-	6,200	200
	Total Operating Expense	325,141	236,750	218,500	(18,250)	248,200	29,700
	<u>Other Uses</u>						
514380	Legal Settlements	-	1,000,000	1,000,000	-	-	(1,000,000)
535916	Leave Pay-Out - Wages	-	70,000	70,000	-	72,100	2,100
535917	Leave Pay-Out - FICA / Medicare	-	5,400	5,400	-	5,562	162
535918	Leave Pay-Out - Retirement	-	5,700	5,700	-	5,871	171
	Total Other Uses	-	1,081,100	1,081,100	-	83,533	(997,567)
	<u>Debt Service</u>						
513723	State Revolving Loan	407,357	375,626	367,745	(7,881)	375,627	7,882
535542	Debt Due To M-D - Principal	1,930,776	1,106,205	1,073,303	(32,902)	-	(1,073,303)
533720	Debt Due To M-D - Interest	(370,675)	17,008	16,034	(974)	-	(16,034)
	Total Debt Service	1,967,458	1,498,839	1,457,082	(41,757)	375,627	(1,081,455)
	<u>Contingency</u>						
513992	Contingency	-	225,000	100,000	(125,000)	200,000	100,000
	Total Contingency	-	225,000	100,000	(125,000)	200,000	100,000
	Total Expense Ex Transfer Out	2,292,599	3,041,689	2,856,682	(185,007)	907,360	(1,949,322)
	<u>Transfer Out</u>						
513441	Information Tech Charge	137,291	176,830	134,213	(42,617)	182,175	47,962
513442	Insurance Charge - Risk	484,656	664,338	648,137	(16,201)	646,681	(1,456)
513449	Vehicle Service Charge	103,702	170,703	149,852	(20,851)	164,141	14,290
533391	Admin Expense To Gen Fund	434,138	519,001	452,466	(66,535)	514,898	62,432
581925	Water-Sewer CIP Fund	75,520	199,444	177,361	(22,083)	1,900,000	1,722,639
	Total Transfer Out	1,235,308	1,730,315	1,562,028	(168,287)	3,407,895	1,845,867
	Total Expense	3,527,907	4,772,004	4,418,710	(353,294)	4,315,255	(103,455)



Water-Sewer - Finance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	County billing service	220,000
	Armor Car Service	15,000
	Total	235,000
General Expense	Division General Expense	2,000
Lien Recording Charge	Lien recording Costs	5,000
Credit Card Fee	Merchant Services Fee	6,200
Leave Pay-out - Wages	Payout Costs	72,100
Leave Pay-out FICA	FICA Taxes	5,562
Leave Pay-out Retirement	Payout costs	5,871
Contingency	Contingency Expense	200,000
Information Technology Charge	IT Charges	182,175
Insurance	Insurance Charges	646,681
Vehicle Service Charge	Vehicle Chares	164,141
Admin Exp to General Fund	Admin Expense	514,898
Water-Sewer CIP Fund	Transfer To Water-Sewer CIP Fund	1,900,000



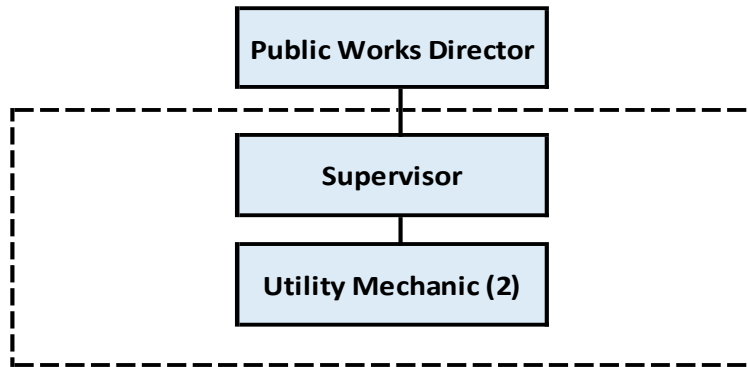
Water Service Line & Meter Maintenance Division





WATER SERVICE LINE & METER MAINTENANCE

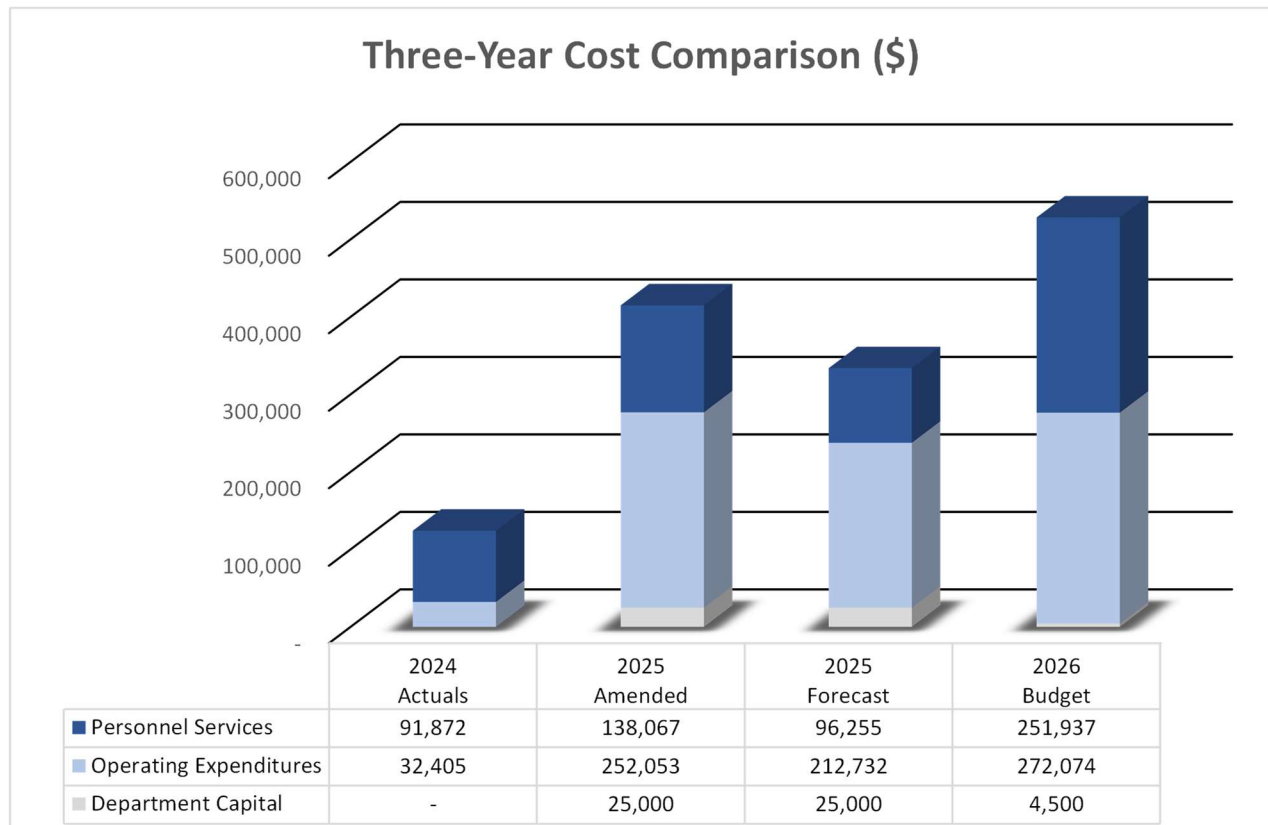
Mission – Maintain water distribution services for service lines running from water mains to customer meters, including maintenance of meter boxes. Provide excellent customer service in responding to customer water service issues and needs.



Goal – Minimize service line and meter box water loss and provide timely response to customer water service issues and needs.

Budget Summary

Position Summary - Service Line & Meter								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Public Utility Superintendent	0.25	-	-	-	-	-	-	-
Water Meter Supervisor	1	-	1	-	1	-	-	-
Utility Mechanic	1	-	2	-	3	-	-	-
Water Meter Reader	2	-	-	-	-	-	-	-
Total	4.25	-	3	-	4	-	-	-



FY 26 Objectives:

FY 26 Measurements:

Current Year Accomplishments:

FY 25 Objectives Results:

FY 25 Measurements Results:



Water-Sewer - Service Lines & Meter Maintenance

63		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
533120	Salaries - Regular	59,472	94,864	71,944	(22,920)	180,475	108,531
533140	Salaries - Overtime	2,825	2,000	1,000	(1,000)	2,000	1,000
	Total Salaries	62,298	96,864	72,944	(23,920)	182,475	109,531
	<u>Benefits</u>						
533210	FICA	4,934	9,124	5,581	(3,543)	13,959	8,378
533220	Retirement	10,035	16,041	9,942	(6,099)	24,870	14,928
533230	Life And Health Insurance	14,606	16,038	7,788	(8,250)	30,633	22,845
	Total Benefits	29,574	41,203	23,311	(17,892)	69,462	46,151
	Total Compensation	91,872	138,067	96,255	(41,812)	251,937	155,682
	<u>Operating Expense</u>						
533340	Other Contracted Services	1,490	61,000	61,000	-	211,000	150,000
533341	Uniform Rental/Laundry	1,551	1,482	1,200	(282)	2,704	1,504
533440	Rentals & Leases	-	1,000	1,000	-	1,000	-
533462	Repair And Maintenance	15,357	142,000	120,000	(22,000)	10,000	(110,000)
533520	Operating Expense	4,375	7,000	7,000	-	7,000	-
533521	Clothing & Uniform Expense	-	1,900	1,500	(400)	1,500	-
533541	Education	-	1,500	1,000	(500)	1,500	500
541542	Parts & Repairs	-	8,000	5,000	(3,000)	8,999	3,999
533555	Small Tools Minor Equipment	2,650	5,000	5,000	-	5,000	-
533648	Vehicle Lease	6,982	23,171	10,032	(13,139)	23,371	13,339
	Total Operating Expense	32,405	252,053	212,732	(39,321)	272,074	59,342
	<u>Capital</u>						
533640	Machinery & Equipment	-	25,000	25,000	-	-	(25,000)
533646	Computer	-	-	-	-	4,500	4,500
	Total Capital	-	25,000	25,000	-	4,500	(20,500)
	Total Expense	124,277	415,120	333,987	(81,133)	528,511	194,524



Water-Sewer – Service Line & Meter Maintenance - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Line Stops and Other Services	6,000
	Temporary Staff	5,000
	Service Line Replacement	100,000
	County Water Meter Replacement	100,000
	Total	211,000
Uniform Rental / Laundry	Uniform Laundry Services	2,704
Rentals & Leases	Details Not Available	1,000
Repair & Maintenance	Original Budget – County Meters In 64	10,000
Operating Expense	Operating Expenses	7,000
Clothing & Uniform Expense	Uniform Expense	1,500
Education	Staff Continuing Education Expense	1,500
Parts & Repairs	Meter Boxes	8,999
Small Tools Minor Equipment	Minor Tool & Equipment Expense	5,000
Vehicle Lease	One Truck Lease Expense	23,371
Computers	Desktop	2,000
	Tablets (2)	2,500
	Total	4,500



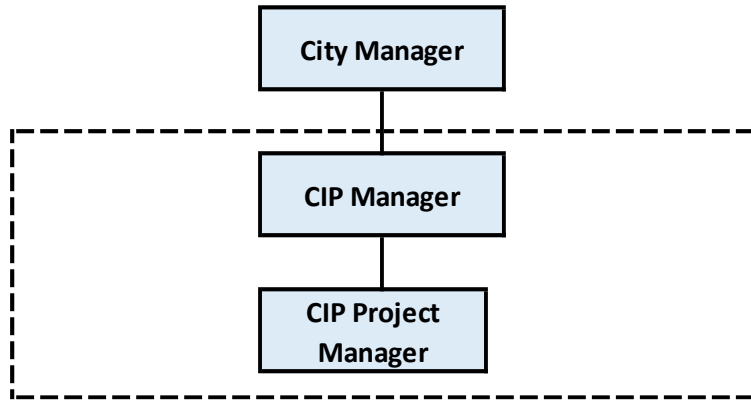
CIP Management Division





CAPITAL IMPROVEMENT PROGRAM MANAGEMENT

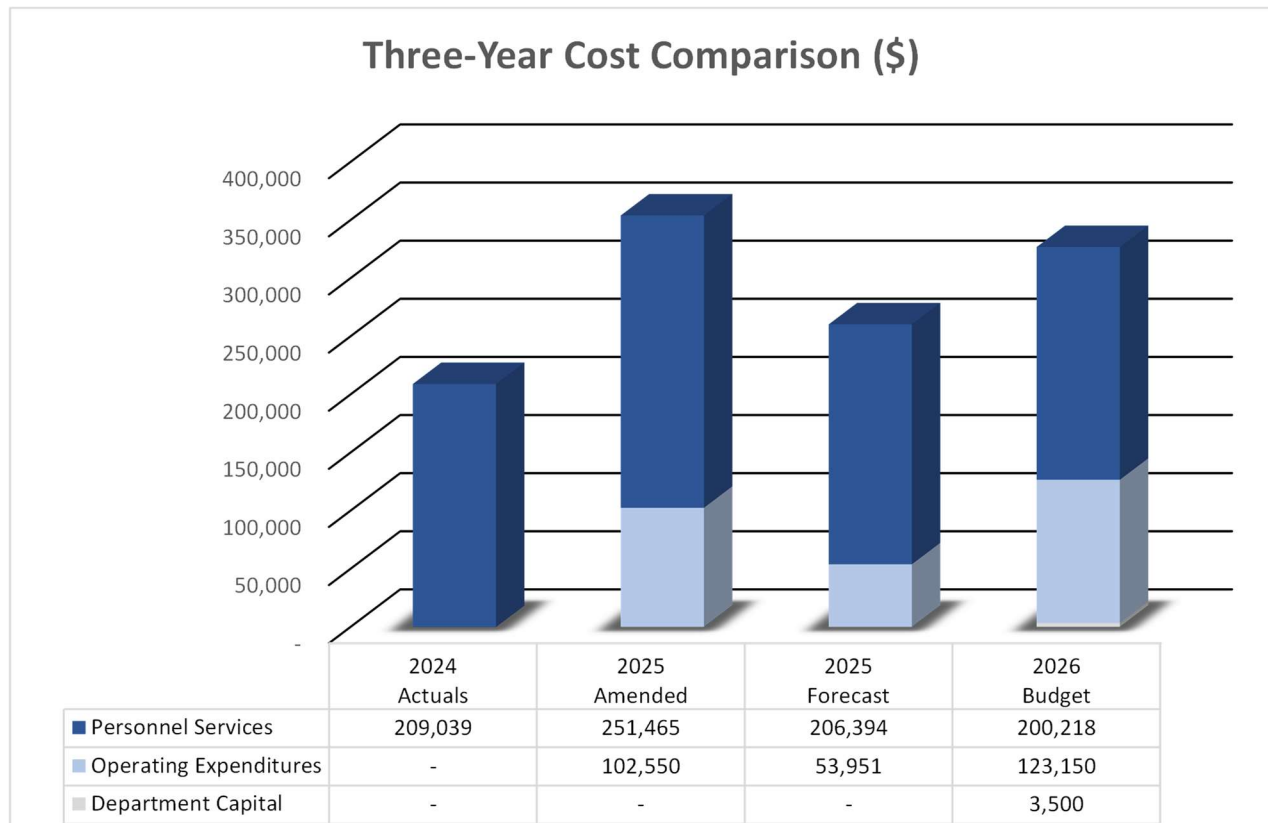
Mission – Identify and respond to City infrastructure requirements through development and management of prioritized cost-effective projects, including identifying funding sources (loans, grants).



Goal – Continuous progress in improving City infrastructure with on-schedule, cost-effective projects, including aggressive seeking of grant opportunities.

Budget Summary

Position Summary - Water Sewer CIP								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Other	FT	PT	FT	PT	FT	PT		
Public Works Director	0.25	-	-	-	-	-	-	-
CIP Manager	1	-	1	-	1	-	-	-
CIP Poject Manager	1	-	1	-	1	-	-	-
CIP Project Coordinator	1	-	1	-	-	-	(1)	-
Total	3.25	-	3	-	2	-	(1)	-



FY 26 Objectives:

Aggressive oversight of all ARPA-funded programs to ensure all will be completed by December 31, 2026 in accordance with program requirements.

FY 26 Measurements:

- Details in the Safe Neighborhood CIP Fund, PTP Fund, Water-Sewer CIP Fund, and Stormwater CIP Fund Sections.

Current Year Accomplishments:

- Details in the Safe Neighborhood CIP Fund, PTP Fund, Water-Sewer CIP Fund, and Stormwater CIP Fund Sections.

FY 25 Objectives Results:

- Details in the Safe Neighborhood CIP Fund, PTP Fund, Water-Sewer CIP Fund, and Stormwater CIP Fund Sections.



FY 25 Objectives - Results

- Rehabilitation of Pump Stations #9 & #16-Construction
- Cairo Lane project completion (Water Portion) Under Final Phase of Permitting
- Pump Station #4 relocation Under Permitting
- Flow meter installation – 19 pump stations. FY 25

Rehabilitation of Pump Station #12

FY 25 Measurements Results:

- Details in the Safe Neighborhood CIP Fund, PTP Fund, Water-Sewer CIP Fund, and Stormwater CIP Fund Sections.



CIP Management

75		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
535120	Salaries - Regular	162,057	188,445	154,252	(34,193)	148,389	(5,863)
	Total Salaries	162,057	188,445	154,252	(34,193)	148,389	(5,863)
	<u>Benefits</u>						
535210	FICA	11,985	14,279	11,801	(2,478)	11,351	(450)
535220	Retirement	20,236	25,779	21,024	(4,755)	20,225	(799)
535230	Life And Health Insurance	14,761	22,962	19,317	(3,645)	20,253	936
	Total Benefits	46,982	63,020	52,142	(10,878)	51,829	(313)
	Total Compensation	209,039	251,465	206,394	(45,071)	200,218	(6,176)
	<u>Operating Expense</u>						
535312	Other Professional Services	10,742	55,000	40,826	(14,174)	55,000	14,174
535340	Other Contracted Services	4,100	26,000	10,000	(16,000)	44,000	34,000
535400	Travel	-	1,500	1,500	-	2,000	500
535420	Postage	-	150	25	(125)	50	25
535440	Rentals & Leases	-	3,600	-	(3,600)	1,000	1,000
538493	General Expense	378	1,000	200	(800)	500	300
529510	Office Supplies	356	1,500	400	(1,100)	500	100
535520	Operating Expense	4,599	10,000	1,000	(9,000)	4,000	3,000
535528	Software Licenses	-	-	-	-	10,000	10,000
535540	Pubs/Subs/Memberships	-	600	-	(600)	600	600
535541	Educational Cost	-	3,200	-	(3,200)	5,500	5,500
	Total Operating Expense	20,175	102,550	53,951	(48,599)	123,150	69,199
535646	Computers	-	-	-	-	3,500	3,500
	Total Capital	-	-	-	-	3,500	3,500
	Total Expense	229,213	354,015	260,345	(93,670)	326,868	66,523



CIP Management - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Survey Services	30,000
	HCH Maintenance	25,000
	Total	55,000
Other Contracted Services	Project Signs – 15 @ 500	7,500
	Fund HCH Maintenance	25,000
	Construction Signs	3,500
	Entryway Seal Replacement	8,000
	Total	44,000
Travel	Travel for Staff	2,000
Postage	Postage Costs	50
Rental & Leases	Copier Lease	1,000
General Expenses	Uniforms	500
Office Supplies	Routine office supplies required to support operations	500
Operating Expense	Road Cones/Barricades	4,000
Software Licenses	GIS	10,000
Membership Dues	Professional Association dues	600
Educational Cost	GIS & IDD Training	5,500
Computers	Computers replacement/purchase	3,500



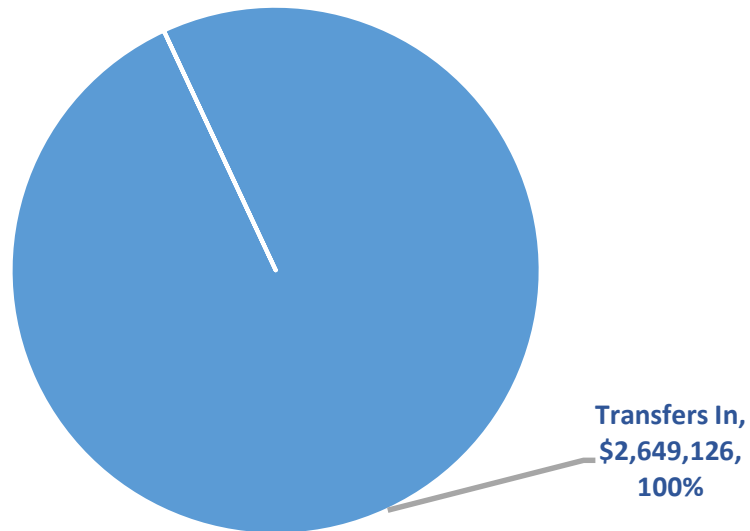
Water-Sewer CIP Fund



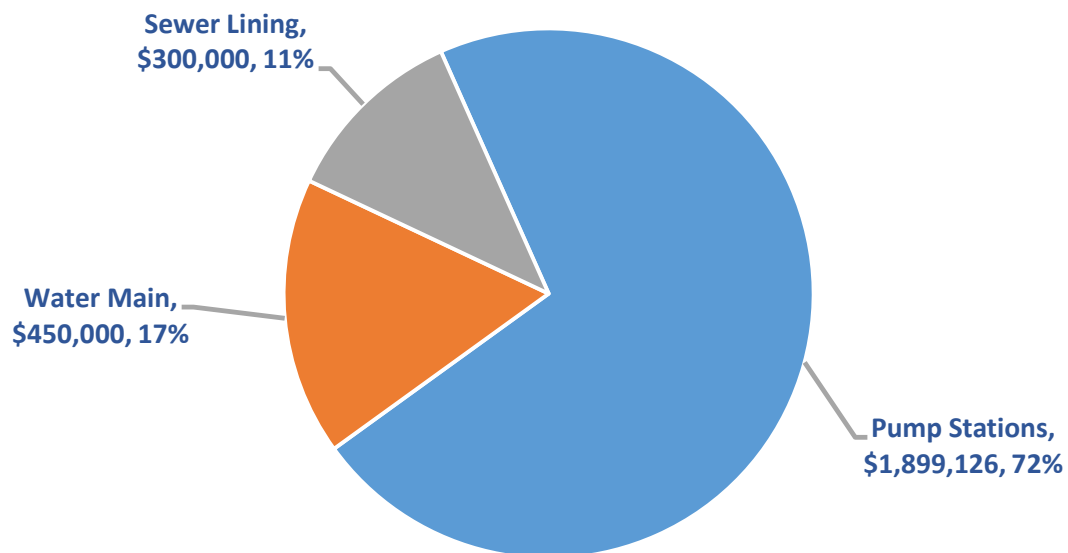


Water-Sewer CIP Funding & Expenditure

Water-Sewer Fund CIP Funding - \$2.6M



Water-Sewer Fund CIP Expenditure - \$2.6M





WATER-SEWER CIP FUND

Mission – To use surplus funds from the Water-Sewer Fund, grants, and loans to rehabilitate the City’s water distribution system to ensure the availability of safe drinking water, maintain excellent water pressure for fire suppression, experience minimal water loss throughout the system, and ensure that all components of the system are always fully operational. Additionally, utilize these same sources of funding to rehabilitate the City’s wastewater collection and transmission system to fully satisfy all DERM requirements, minimize inflow and infiltration (I&I), and ensure that the system’s capacity is sufficient for both current and future volumes and that all components of the system are always fully operational.

Goal – Identify priority projects and ensure that funding sources are sought to allow the completion of these projects.

FY 26 Objectives:

- Complete The Following Projects
 - Cairo Lane
 - Pump Stations #9 and # 16 Rehabilitation
 - Pump Station #4 Relocation
 - Alexandria Drive Water Main Upgrade
 - Pump Station #6 Collection Basin Sewer Main Relining

FY 26 Measurements: Complete On Schedule And Within Budget

Current Year Accomplishments:

- Following Projects Completed
 - Sewer Smart Cover Monitoring System Installation
 - NW 133rd Street Sewer Relocation
 - Service Line Study
 - Sesame Street Culvert Water Main
 - Required Sewer System Modeling
- Following Projects Underway
 - Cairo Lane
 - Pump Stations #9 and # 16 Rehabilitation
 - Pump Station #4 Relocation

FY 25 Objectives Results:

FY 25 Measurements Results:



Water-Sewer CIP Fund - Summary

86		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Transfer-In						
381001	From ARPA Fund	155,193	3,408,177	2,637,514	(770,663)	749,126	(1,888,388)
381180	From Water-Sewer Op Fund	75,520	199,444	177,361	(22,083)	1,900,000	1,722,639
	Total Transfer-In	230,713	3,607,621	2,814,875	(792,746)	2,649,126	(165,749)
	Capital						
535635	Pump Station #9 Rehabilitation	-	1,194,140	719,500	(474,640)	474,640	(244,860)
535636	Pump Station #4 Relocation	72,200	66,352	66,352	-	1,150,000	1,083,648
535642	NW 133rd Street - Sewer Reloc	1,262	283,479	239,970	(43,509)	-	(239,970)
5356420	Sewer Modeling Update	-	124,000	124,000	-	-	(124,000)
535650	Pump Station #16 Rehabilitation	-	993,986	719,500	(274,486)	274,486	(445,014)
535652	Lead Pipe Study	-	98,200	98,180	(20)	-	(98,180)
541840	Sesame St Culvert Replacement	-	52,600	52,509	(91)	-	(52,509)
543638	NW 131st St Drainage	2,058	-	-	-	-	-
5356308	Smart Covers (SCADA)	155,193	105,364	105,364	-	-	(105,364)
5356315	Cairo Lane (Water-Sewer Portion)	-	670,000	670,000	-	-	(670,000)
5356317	Pump Station #12 Rehabilitation	-	19,500	19,500	-	-	(19,500)
	Alexandria Drive Water Main Upgrade	-	-	-	-	450,000	450,000
	Pump #6 Basin Sewer Main Relining	-	-	-	-	300,000	300,000
	Total CIP	230,713	3,607,621	2,814,875	(792,746)	2,649,126	(165,749)
	Total Expense	230,713	3,607,621	2,814,875	(792,746)	2,649,126	(165,749)
	Over / (Under)	-	-	-	-	-	-



Water-Sewer CIP Fund - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Pump Station #9 Rehabilitation	Major pump station upgrade in capacity and reliability. Tentatively recommended to be funded with ARPA funds.	474,640
Pump Station #4 Relocation	Major pump station upgrades in capacity and reliability and to be relocated away from the roadway. Primarily funded by a CDBG grant and ARPA funds.	1,150,000
Pump Stations #16 Rehabilitation	Major pump station upgrade in capacity and reliability and is being funded by ARPA funds	274,486
Northern Water District	Major upgrade to increase capacity and reliability.	450,000
Pump Station #6 Reline	Major pump station upgrade to increase capacity and reliability.	300,000



FY 26 Water-Sewer CIP Funding Matrix

Projects	Total	Water Sewer Fund	ARPA
Pump Station #9 Rehabilitation	474,640	-	474,640
Pump Station #4 Relocation	1,150,000	1,150,000	-
Pump Station #16 Rehabilitation	274,486	-	274,486
Alexandria Dr. - Water Main	450,000	450,000	-
Sewer Main Lining	300,000	300,000	-
Total	2,649,126	1,900,000	749,126



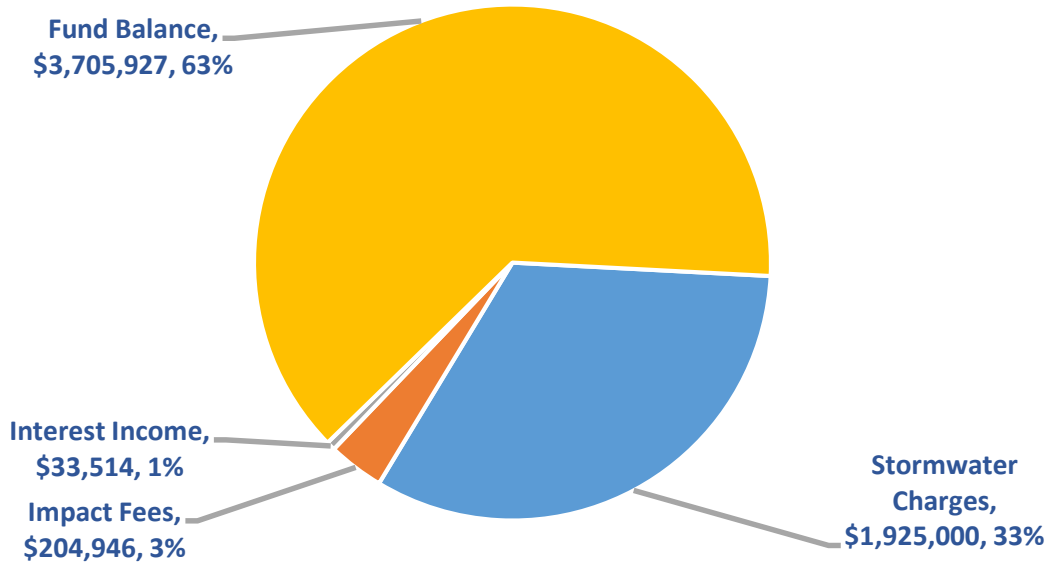
Stormwater Operating Fund



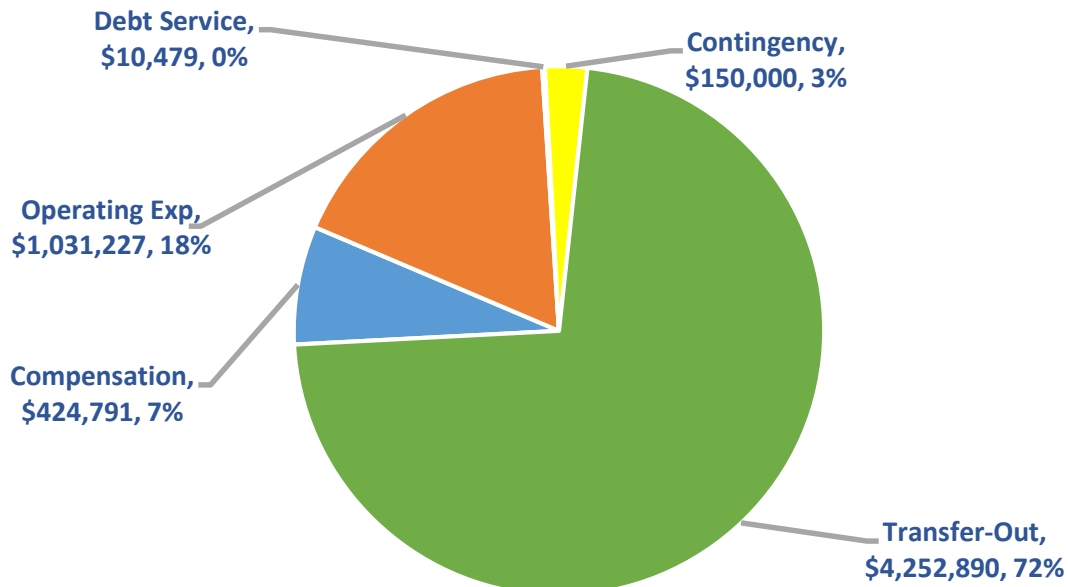


Stormwater Operating Fund Revenue & Expenses

Stormwater Fund Funding - \$5.9M



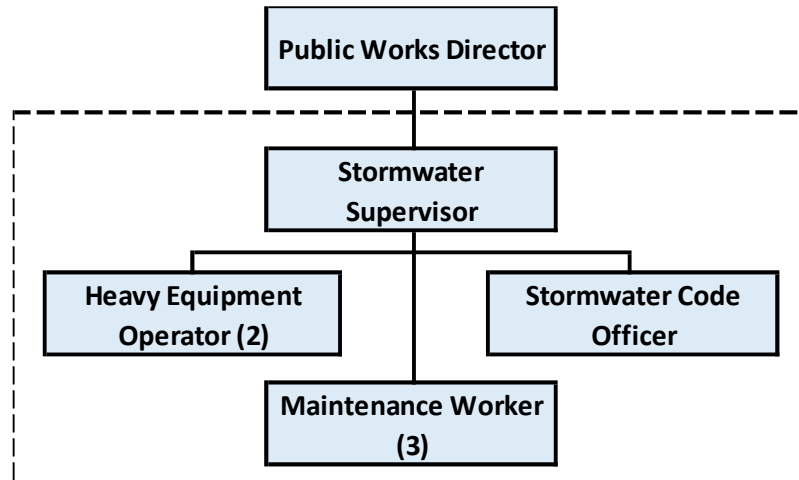
Stormwater Fund Expenditure - \$5.9M





STORMWATER

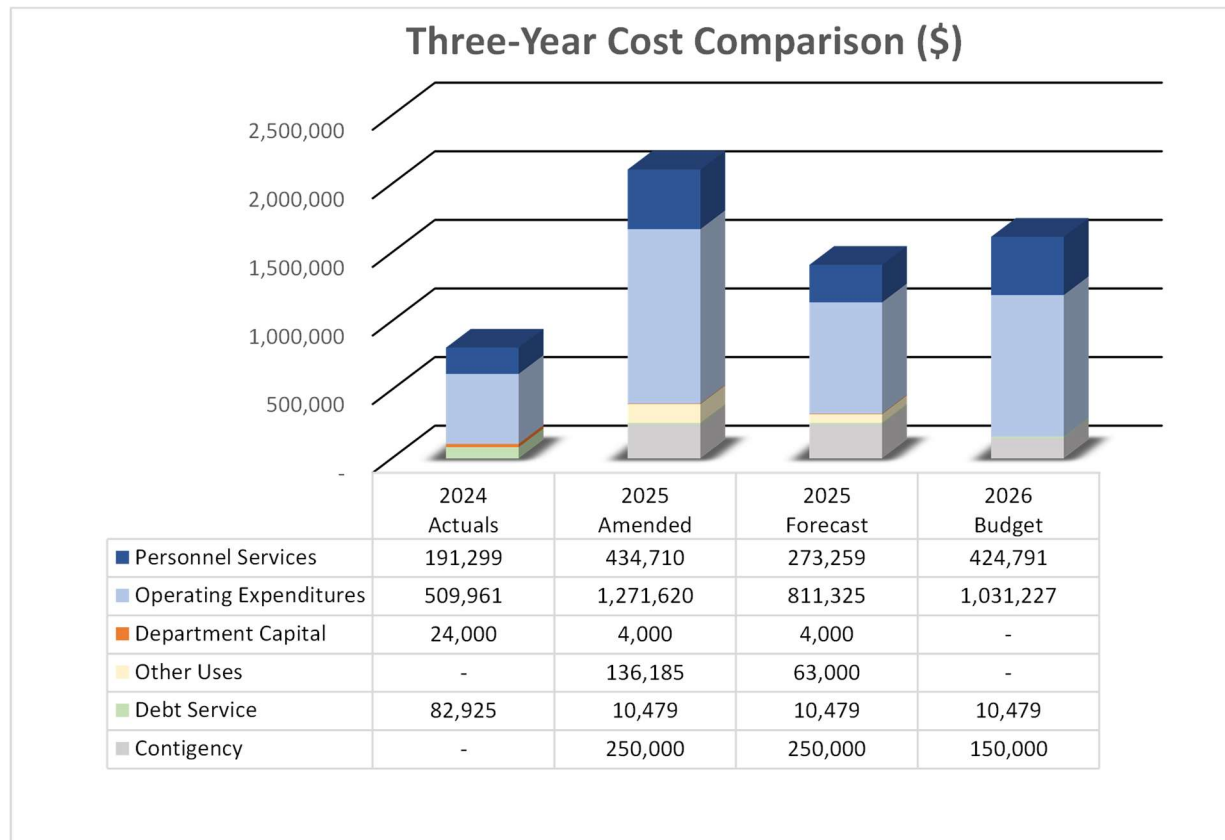
Mission – Enhance and maintain the City’s stormwater drainage system while adhering to all environmental requirements. Respond to flooding events which overwhelm the City’s drainage system.



Goal – A stormwater drainage system designed for engineering criteria, to be defined in studies, to deploy systems that will handle most South Florida rain events with a minimum of flooding and rapid run-off. This will help whenever a rain event overwhelms the drainage system. To ensure streets are clear of all material which could potentially impede stormwater drainage.

Budget Summary

Position Summary - Stormwater								
	FY 24 BGT		FY 25 BGT		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
Utility Superintendent	0.25	-	-	-	-	-	-	-
Stormwater Supervisor	0.3	-	1	-	1	-	-	-
Maintenance Worker	1	-	4	-	3	-	(1)	-
Heavy Equip Operator	2	-	2	-	2	-	-	-
Stormwater Code Officer	-	-	1	-	1	-	-	-
Total	3.55	-	8	-	7	-	(1)	-



FY 26 Objectives:

- Multi-year program to upgrade existing stormwater drainage system effectiveness through major expenditure in cleaning, extensive closed circuit TV evaluating and repairs made as identified.
- Maintain canals to high standard of cleanliness to ensure effective drainage and aesthetics conforming to City's beautification objectives.
- Inspect stormwater drainage system and provide Florida Department of Environmental Protection (FDEP) with a condition inspection report for all City storm drains in accordance with new State requirements
- Bring stormwater drainage system and maintenance into full compliance with State MS4 requirements as identified in recent State inspection.

FY 26 Measurements:

None Provided



Current Year Accomplishments:

None Provided

Current Year Accomplishments

- Completed stormwater master plan, setting the direction for future construction
- Increased street sweeping from three days per week to five for cleaner streets and to mitigate the impact of trash entering and clogging the drainage system.
- Increased frequency of County's aesthetic maintenance of City canals to reduce unsightly litter in our waterways.

FY 25 Objectives Results:

None Provided

FY 25 Measurement Results:

None Provided



Stormwater Operating Fund - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
343800	Funding Revenue						
	Stormwater Revenue	2,222,376	2,065,383	2,065,000	(383)	2,163,460	98,460
	Total Revenue	2,222,376	2,065,383	2,065,000	(383)	2,163,460	98,460
	Total Funding	2,222,376	2,065,383	2,065,000	(383)	2,163,460	98,460
	Expense						
	Salary	140,195	310,551	198,432	(112,119)	299,904	101,472
	Benefits	51,104	124,159	74,827	(49,332)	124,887	50,060
	Total Compensation	191,299	434,710	273,259	(161,451)	424,791	151,532
	Operating Expense	509,961	1,271,620	811,325	(460,295)	1,031,227	219,902
	Other Uses	-	136,185	63,000	(73,185)	-	(63,000)
	Capital	24,000	4,000	4,000	-	-	(4,000)
	Debt Service	82,925	10,479	10,479	-	10,479	-
	Contingency	-	250,000	250,000	-	150,000	(100,000)
	Total Expense Ex Transfer Out	808,185	2,106,994	1,412,063	(694,931)	1,616,497	204,434
	Transfer Out	642,545	2,342,826	1,357,389	(985,437)	4,252,890	2,895,501
	Total Expense	1,450,730	4,449,820	2,769,452	(1,680,368)	5,869,387	3,099,935
	(Use of)/Add To Working Capital	771,646	(2,384,437)	(704,452)	1,679,985	(3,705,927)	(3,001,474)
	Working Capital						
	Beginning	4,497,663	6,065,598	6,065,598	-	5,361,146	(704,452)
	Beginning - Adjusted	4,497,663	6,065,598	6,065,598	-	5,361,146	(704,452)
	(Use Of)/Add To Working Capital	771,646	(2,384,437)	(704,452)	1,679,985	(3,705,927)	(3,001,474)
	AFR Adjustment	796,289	-	-	-	-	-
	Ending	6,065,598	3,681,161	5,361,146	1,679,985	1,655,219	(3,705,926)



Stormwater Operating Fund Expense

43		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
538120	Salaries - Regular	134,941	306,551	194,432	(112,119)	295,904	101,472
538140	Salaries - Overtime	5,254	4,000	4,000	-	4,000	-
	Total Salaries	140,195	310,551	198,432	(112,119)	299,904	101,472
	<u>Benefits</u>						
538210	FICA	10,079	24,262	15,178	(9,084)	22,943	7,765
538220	Retirement	19,060	43,229	27,045	(16,184)	40,876	13,831
538230	Life And Health Insurance	21,965	56,668	32,604	(24,064)	61,068	28,464
	Total Benefits	51,104	124,159	74,827	(49,332)	124,887	50,060
	Total Compensation	191,299	434,710	273,259	(161,451)	424,791	151,532
	<u>Operating Expense</u>						
538312	Other Professional Services	36,182	64,808	61,508	(3,300)	26,000	(35,508)
538340	Other Contracted Services	298,108	726,000	374,000	(352,000)	682,000	308,000
538341	Uniform Rental/Laundry	2,294	3,952	2,500	(1,452)	4,576	2,076
538440	Rentals And Leases	-	6,000	5,616	(384)	6,000	384
538467	Repairs - Machinery & Equip	11,864	25,000	10,000	(15,000)	10,000	-
538493	General Expense	882	4,400	4,000	(400)	4,000	-
538521	Clothing & Uniform Expense	1,033	1,200	1,200	-	1,500	300
538523	Special Supplies	1,693	2,000	900	(1,100)	900	-
538525	Chemicals/Horticultural	-	2,000	2,000	-	2,000	-
538541	Educational Costs	-	2,500	2,500	-	2,500	-
538648	Vehicle Lease	132,075	388,760	307,101	(81,659)	246,751	(60,350)
541431	Tipping Fees	25,830	45,000	40,000	(5,000)	45,000	5,000
	Total Operating Expense	509,961	1,271,620	811,325	(460,295)	1,031,227	219,902
	<u>Other Uses</u>						
514380	Legal Settlements	-	136,185	63,000	(73,185)	-	(63,000)
	Total Other Uses	-	136,185	63,000	(73,185)	-	(63,000)
	<u>Capital</u>						
519610	Purchase Of Land	24,000	-	-	-	-	-
538640	Machinery & Equipment	-	4,000	4,000	-	-	(4,000)
	Total Capital	24,000	4,000	4,000	-	-	(4,000)
	<u>Debt Service</u>						
538723	State Revolving Loan	1,959	10,479	10,479	-	10,479	-
535542	Miami-Dade Debt - Principal	80,073	-	-	-	-	-
533720	Miami-Dade Debt - Interest	893	-	-	-	-	-
	Total Debt Service	82,925	10,479	10,479	-	10,479	-
	<u>Contingency</u>						
538992	Working Capital Reserve	-	250,000	250,000	-	150,000	(100,000)
	Total Contingency	-	250,000	250,000	-	150,000	(100,000)
	<u>Transfer Out</u>						
538391	Reimbursement - Admin Cost	98,405	114,266	102,571	(11,695)	116,600	14,029
538441	Information Tech Charge	23,648	35,564	26,992	(8,571)	36,638	9,646
538442	Insurance Charge - Risk	60,146	82,445	80,435	(2,011)	80,254	(181)
538449	Vehicle Service Charge	-	6,828	5,994	(834)	6,566	572
513917	Stormwater CIP Fund	419,448	2,003,828	1,079,101	(924,727)	3,876,075	2,796,974
581925	Water Sewer Fund (CIP Charge)	40,898	99,895	62,296	(37,599)	136,757	74,461
	Total Transfer Out	642,545	2,342,826	1,357,389	(985,437)	4,252,890	2,895,501
	Total Expense	1,450,730	4,449,820	2,769,452	(1,680,368)	5,869,387	3,099,935



Stormwater - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Compliance – Eco Tech	22,500
	Lab testing	2,500
	Other/Misc	1,000
	Total	26,000
Other Contracted Services	Fountain maintenance	5,000
	Canal maintenance	300,000
	FL Dept of Environment	1,000
	Drainage System Maintenance	350,000
	Hazardous Waste (World Petroleum)	25,000
	Streetsweeper Repair	1,000
	Total	682,000
Uniform Rental / Laundry	Rental & Laundry Expense	4,576
Rentals	Pumps & Plugs Rentals	6,000
Repairs – Machinery & Equipment	Street Sweeper Repairs	5,000
	Vac Track Repair (EPG)	5,000
	Total	10,000
General Expense	FL Dept of Environment	4,000
Clothing & Uniform Expense	Steel Toe Shoes, Waders	1,500
Special Supplies	Marking Paint, Stencils, Misc, etc.	900
Chemicals / Horticultural	System Mosquito Repellant	2,000
Educational Costs	MS4	1,250
	Stormwater Inspector	1,250
	Total	2,500
Vehicle Lease	Vacuum Truck – 4 Year Thru FY 27	131,101
	Truck	10,650
	Street Sweeper 3yrs – First Pay Oct 25	105,000
	Total	246,751
Tipping Fees	Tipping Fees	45,000
State Revolving Loan	Loan Payment	10,479
Working Capital Reserve	Reserve for Working Capital	150,000
Reimbursement – Admin Cost	Admin Allocation Cost	116,600
Information Technology Charge	IT Allocation Expense	36,638
Insurance Charge - Risk	Risk Allocation Expense	80,254
Vehicle Service Charge	Vehicle Allocation Expense	6,566
Stormwater CIP Fund	Transfer to Stormwater CIP	3,876,075
Water Sewer Fund (CIP Charge)	Water & Sewer Allocation Expense	136,757

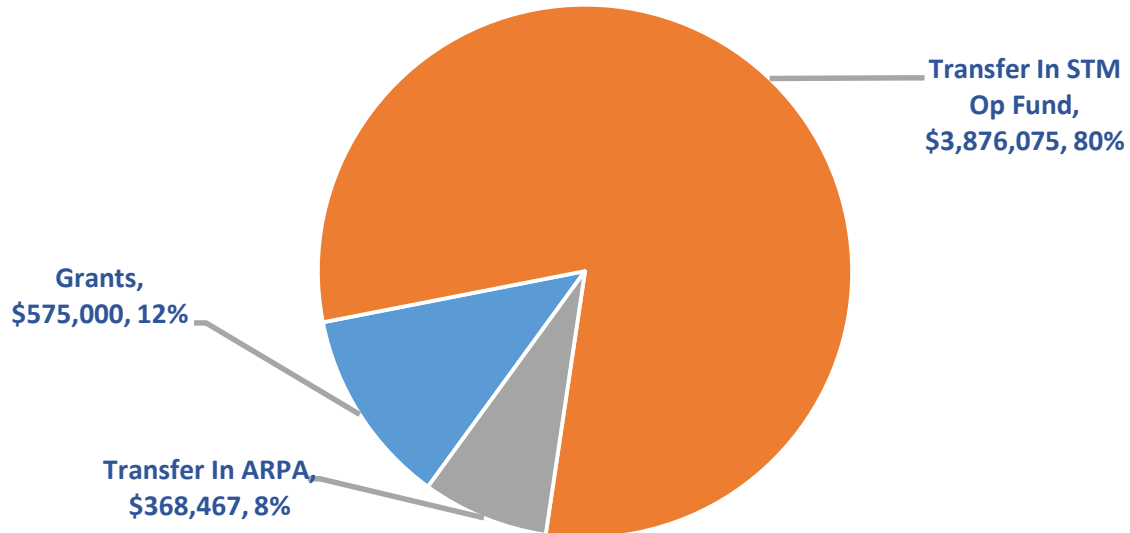


Stormwater CIP Fund

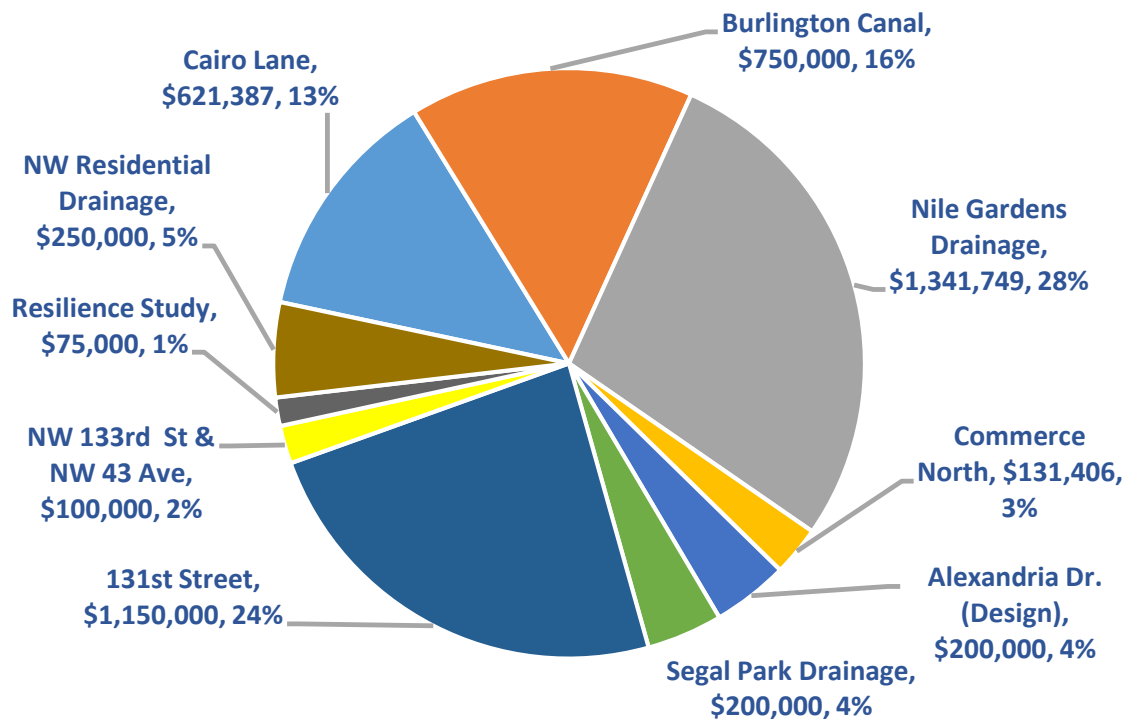




Stormwater Fund CIP Funding - \$4.8M



Stormwater Fund CIP Expenditure - \$4.8M





STORMWATER CIP FUND

Mission – To use funds from the Stormwater Fund, grants and loans to upgrade the City’s stormwater drainage system to correct decades-old flooding issues and to ensure that the City is in full compliance with Municipal Separate Storm Sewer Systems (MS4) requirements to ensure that the pollution content of all storm run-off is minimized, in amount and contaminants.

Goal – Identify priority projects and ensure that funding sources are sought to allow completion of these projects.

FY 26 Objectives:

- Complete The Following Projects
 - Cairo Lane
 - 131st Drainage
 - Burlington Canal – Phase II
 - Commerce North Planning Phase
 - Resiliency Study
 - Niles Gardens Drainage – initial Phase - Construction
 - Town Center Northwest Drainage
 - Alexandria Drive – Planning & Design
 - Segal Park Drainage

FY 26 Measurements: Complete On Schedule And Within Budget

Current Year Accomplishments:

- Following Projects Completed
 - Burlington Canal – Phase I
 - NW 133rd Street Drainage
- Following Projects Underway
 - Cairo Lane
 - NW 131st Street Drainage
 - Resiliency Study
 - Nile Gardens - Design

FY 25 Objectives Results:

FY 25 Measurements Results





Stormwater CIP Fund -Summary

87		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Grants						
334703	Grants-Other	-	1,445,000	120,000	(1,325,000)	575,000	455,000
334700	Grants - SRF	353,376	-	-	-	-	-
	Total Grants	353,376	1,445,000	120,000	(1,325,000)	575,000	455,000
	Total Revenue	353,376	1,445,000	120,000	(1,325,000)	575,000	455,000
	Transfer In						
381320	ARPA	-	1,568,467	1,200,000	(368,467)	368,467	(831,533)
381010	Stormwater Op Fund	419,448	2,003,828	1,079,101	(924,727)	3,876,075	2,796,974
	Total Transfer In	419,448	3,572,295	2,279,101	(1,293,194)	4,244,542	1,965,441
	Total Funding	772,824	5,017,295	2,399,101	(2,618,194)	4,819,542	2,420,441
	CIP						
538652	Resiliency Study	-	195,000	120,000	(75,000)	75,000	(45,000)
541828	NW 133 St Improvement (Drain	-	-	94,024	94,024	-	(94,024)
543638	131st Street Project	45,905	600,000	50,000	(550,000)	1,150,000	1,100,000
5386315	Cairo Lane	39,743	1,821,387	1,200,000	(621,387)	621,387	(578,613)
5356328	Burlington Canal	659,200	835,077	835,077	-	750,000	(85,077)
5386336	NW 38th CT (132 - 135 St)	-	200,000	-	(200,000)	-	-
5386335	Commerce North	-	131,406	-	(131,406)	131,406	131,406
5386334	127 Street Canal	27,976	784,425	-	(784,425)	-	-
	Nile Gardens Drainage	-	450,000	100,000	(350,000)	1,341,749	1,241,749
	Alexandria Dr.(Planning & Desi	-	-	-	-	200,000	200,000
	Segal Park Drainage	-	-	-	-	200,000	200,000
	NW 133 St & 43rd Ave	-	-	-	-	100,000	100,000
543640	Town Center NW Drainage	-	-	-	-	250,000	250,000
	Total CIP	772,824	5,017,295	2,399,101	(2,618,194)	4,819,542	2,420,441
	Over / (Under)	-	-	-	-	-	-



Stormwater CIP Fund - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Resiliency Study	A critical vulnerability study and plan assessment to identify problem flood areas and to help develop an infrastructure plan	75,000
131 st Street Project	Phase I of drainage and pavement improvement. Funded by CDBG grant and Stormwater fund	1,150,000
Cairo Lane (Stormwater Portion)	This is part of an estimated \$5.6 million project, primarily funded by ARPA funds and the Stormwater Operating Fund.	621,387
Burlington Canal PH II	Phase II of a three-phase project to fully restore this canal. This phase will be funded with Stormwater Operating Funds	750,000
Commerce North	The entire project for Commerce North is estimated to be in the \$8 million range. Funding has been requested from SRF for most of the project. This budgeted amount is the initial phase for design and planning.	131,406
Nile Gardens Drainage	This is a high priority drainage project. It will be funded from the Stormwater Operating Fund.	1,341,749
Alexandria Dr (Planning & Design)	Alexandria Dr Drainage Project Planning and Design Phase	200,000
Segal Park Drainage	Drainage for Segal Park	200,000
NW 133 St & 43 rd Ave	Drainage work along the NW 133 St & 43 rd Ave corridor	100,000
NW Residential Drainage	This Project will focus on drainage in the NW Residential portion of the City	250,000



FY 26 Stormwater CIP Funding Matrix

Projects	Total	Funding Sources			
		Stormwater Fund	CDBG Grant	ARPA	Resiliency Grant
Resiliency Study	75,000	-	-	-	75,000
131st Street Project	1,150,000	650,000	500,000	-	-
Cairo Lane	621,387	252,920	-	368,467	-
Burlington Canal PH II	750,000	750,000	-	-	-
Commerce North	131,406	131,406	-	-	-
Nile Gardens Drainage	1,341,749	1,341,749	-	-	-
Alexandria Dr (Planning & Design)	200,000	200,000	-	-	-
Segal Park Drainage	200,000	200,000	-	-	-
NW 133 St & 43 rd Ave	100,000	100,000	-	-	-
NW Residential Drainage	250,000	250,000	-	-	-
Total	4,819,542	3,876,075	500,000	368,467	75,000



American Rescue Plan Act (ARPA) Fund





ARPA FUND

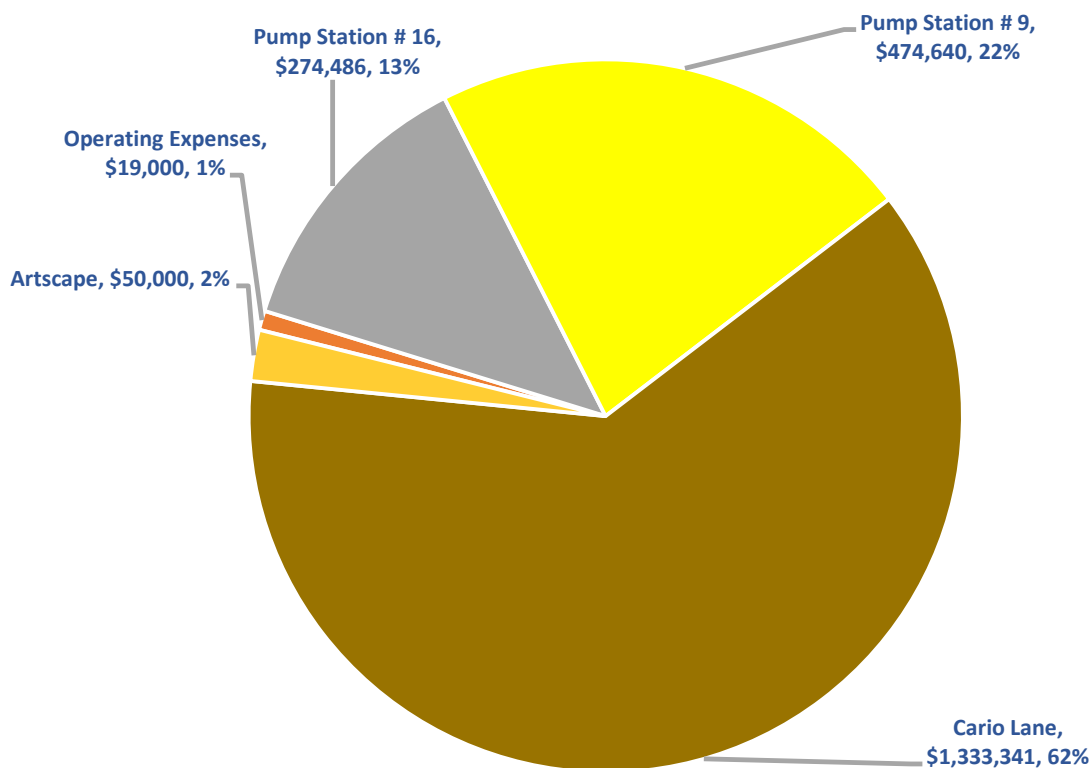
Mission – This fund serves as a repository for funds received under the American Rescue Plan Act (ARPA) until the funds are allocated to projects, normally for water-sewer and stormwater projects.

Goal – Ensure that all ARPA funds are allocated to projects by December 2024 to be following program requirements that all ARPA funds must be encumbered to projects by December 31, 2024.

FY 26 Objectives

- Ensure all ARPA-funded projects are complete by December to ensure no loss of funding.

ARPA Fund Expenditures - \$2.1M





ARPA Fund - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
105	Grants						
361100	Interest Income	23,044	50,070	190,000	139,930	40,000	(150,000)
	Total Grants	23,044	50,070	190,000	139,930	40,000	(150,000)
	Total Revenue	23,044	50,070	190,000	139,930	40,000	(150,000)
	Total Funding	23,044	50,070	190,000	139,930	40,000	(150,000)
	Expense						
	Operating Expense	1,785	20,500	6,500	(14,000)	19,000	12,500
	Other Uses	190,970	15,000	6,859	(8,141)	-	(6,859)
	Total Expense Ex Trans Out	192,755	35,500	13,359	(22,141)	19,000	5,641
	Transfer Out						
	To Safe Neighborhood CIP Fund	65,543	2,542,840	1,524,173	(1,018,667)	1,014,874	(509,299)
	To Water-Sewer CIP Fund	155,193	3,408,177	2,637,514	(770,663)	749,126	(1,888,388)
	To Stormwater CIP Fund	-	1,568,467	1,200,000	(368,467)	368,467	(831,533)
	To General Fund	-	157,508	157,508	-	-	(157,508)
	Total Transfer Out	220,736	7,676,992	5,519,195	(2,157,797)	2,132,467	(3,386,728)
	Total Expense	413,491	7,712,492	5,532,554	(2,179,938)	2,151,467	(3,381,087)
	(Use of)/Add To Working Capital	(390,447)	(7,662,422)	(5,342,554)	2,319,868	(2,111,467)	3,231,087
	Fund Balance						
	Beginning	8,041,799	7,651,352	8,016,444	-	2,673,890	(5,342,554)
	Prior Period Adjustment	-	-	-	-	-	-
	Beginning - Adjusted	8,041,799	7,651,352	8,016,444	-	2,673,890	(5,342,554)
	(Use Of)/Add To Fund Balance	(390,447)	(7,662,422)	(5,342,554)	2,319,868	(2,111,467)	3,231,087
	Ending	7,651,352	(11,070)	2,673,890	2,319,868	562,423	(2,111,467)



ARPA Fund Expenditure

15		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fc\$U
	<u>Operating Expense</u>						
538312	Other Professional Services	1,785	20,000	6,000	(14,000)	14,000	8,000
538493	General Expense	-	500	500	-	5,000	4,500
	Total Operating Expense	1,785	20,500	6,500	(14,000)	19,000	12,500
	<u>Other Uses</u>						
515545	Homeownership/Rental Assist	190,970	15,000	6,859	(8,141)	-	(6,859)
	Total Other Uses	190,970	15,000	6,859	(8,141)	-	(6,859)
	Total Expense Ex Transfer Out	192,755	35,500	13,359	(22,141)	19,000	5,641
	<u>Transfer Out</u>						
538902	<u>To Water-Sewer CIP Fund</u>						
	Pump Station #16	-	974,486	700,000	(274,486)	274,486	(425,514)
	Pump Station #9	-	1,174,640	700,000	(474,640)	474,640	(225,360)
	Smart Covers	155,193	105,364	105,364	-	-	(105,364)
	NW 133rd Street	-	261,487	239,970	(21,517)	-	(239,970)
	Cairo Lane	-	670,000	670,000	-	-	(670,000)
	Sewer System Modeling	-	124,000	124,000	-	-	(124,000)
	Lead Pipe Study	-	98,200	98,180	(20)	-	(98,180)
	Total - Water-Sewer CIP Fund	155,193	3,408,177	2,637,514	(770,663)	749,126	(1,888,388)
538903	<u>To Stormwater CIP Fund</u>						
	Cairo Lane	-	1,568,467	1,200,000	(368,467)	368,467	(831,533)
	Total - Stormwater CIP Fund	-	1,568,467	1,200,000	(368,467)	368,467	(831,533)
538909	<u>To General Fund</u>						
	Commercial Grants	-	125,001	125,001	-	-	(125,001)
	Offset Millage Rate	-	32,507	32,507	-	-	(32,507)
	Total - To General Fund	-	157,508	157,508	-	-	(157,508)
581320	<u>To Safe Neighborhood CIP Fund</u>						
	Helen Miller / Ingram Park Renov	65,543	122,966	119,173	(3,793)	-	(119,173)
	Artscape	-	125,000	75,000	(50,000)	50,000	(25,000)
	Cairo Lane	-	2,294,874	1,330,000	(964,874)	964,874	(365,126)
	Total - Safe Neighborhood CIP Fund	65,543	2,542,840	1,524,173	(1,018,667)	1,014,874	(509,299)
	Total Transfer Out	220,736	7,676,992	5,519,195	(2,157,797)	2,132,467	(3,386,728)
	Total Expense	413,491	7,712,492	5,532,554	(2,179,938)	2,151,467	(3,381,087)



ARPA Fund - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Professional Services	Consultants	14,000
General Expense	Bank Charges	5,000
Pump Station #16	See Water Sewer CIP	274,486
Pump Station #9	See Water Sewer CIP	474,640
Cairo Lane	See Water Sewer CIP	368,467
Artscape	See Safe Neighborhood CIP	50,000
Cairo Lane	See Safe Neighborhood CIP	964,874



Risk Management Internal Services Fund

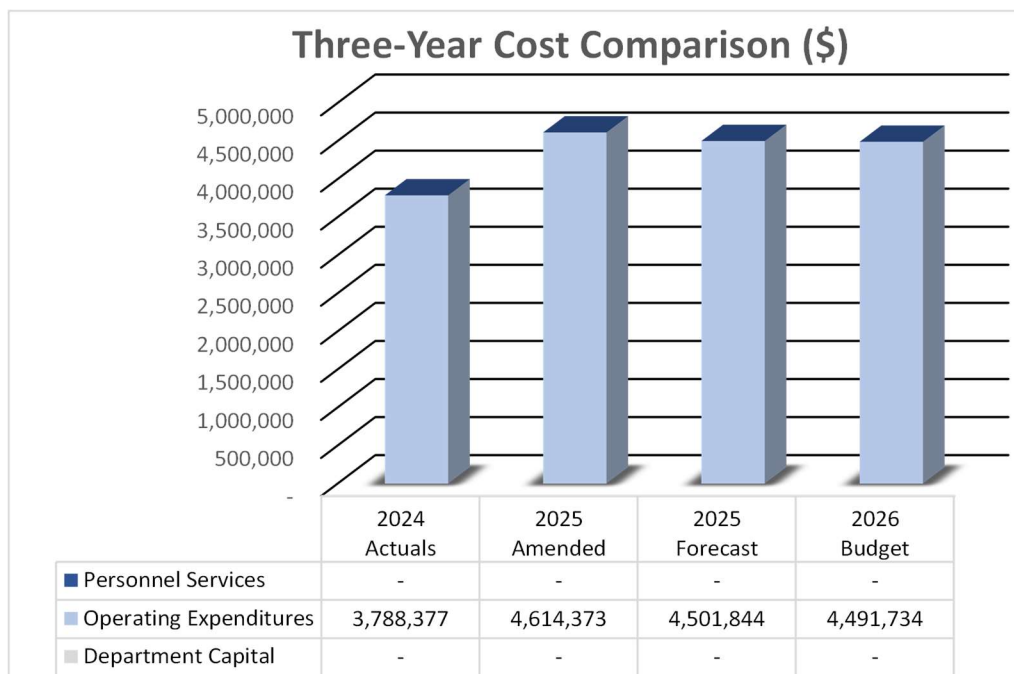




RISK MANAGEMENT

Mission – Conduct programs to (1) protect City assets from loss and/or damage, (2) maximize employee safety and (3) minimize third party claims against the City and ensure proper insurance coverage in place to limit the City’s financial exposure upon occurrence of any of these events.

Goal – An environment where safety, preservation of City assets and the elimination of causes of third-party claims is emphasized with cost-effective insurance in place when loss does occur.



FY 26 Objectives:

- Ensure all City assets are properly insured
- Research root causes of City losses and develop recommendations for corrective action
- Increase City safety training and education to reduce injury and losses
- Obtain services from a new insurance provider if recommended from the Agent of Record evaluation and approved by the City Commission
- Establish Accident Review Board



FY 26 Measurements:

- Less than 12 vehicle accidents determined to be City operator issue
- Less than 15 new workers compensation cases

Current Year Accomplishments

- Engaged an Insurance Agent of Record
- Resolved long-standing issues associated with payments to former employee when City was self-insured.
- Updated City asset status with City insurance provider

FY 25 Objectives Results

- Ensure all City assets properly insured – **Done, see above**
- Research root causes of City losses and develop recommendations for corrective action – **Requested City insurance provider to work with divisions to improve safety with limited success**
- Put insurance service out to bid – **By time Agent of Record engaged, insufficient time remained for this fiscal year. To be done in FY 26.**
- Increase City safety training and education to reduce injuries and losses – **Department Heads were introduced to insurance provider safety manager, but they failed to use him on a regular basis. Program to be strengthened in FY 26.**



Risk Management - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	Funding						
	Transfer In	3,788,377	4,614,373	4,501,844	(112,529)	4,491,734	(10,110)
	Total Funding	3,788,377	4,614,373	4,501,844	(112,529)	4,491,734	(10,110)
	Expense						
	Salary	-	-	-	-	-	-
	Benefits	958	-	-	-	-	-
	Total Compensation	958	-	-	-	-	-
	Operating Expense	3,787,419	4,599,373	4,501,844	(97,529)	4,491,734	(10,110)
	Other Uses	-	15,000	-	(15,000)	-	-
	Total Expense	3,788,377	4,614,373	4,501,844	(112,529)	4,491,734	(10,110)
	Over / (Under)	-	-	-	-	-	-



Risk Management - Expense

84		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Benefits</u>						
513245	Accidental Death	958	-	-	-	-	-
	Total Benefits	958	-	-	-	-	-
	Total Compensation	958	-	-	-	-	-
	<u>Operating Expense</u>						
513240	Worker's Compensation	-	60,000	58,150	(1,850)	30,500	(27,650)
513245	Accidental Death	-	2,000	1,000	(1,000)	1,500	500
513312	Other Professional Services	4,880	120,000	116,000	(4,000)	107,000	(9,000)
513392	Motor Vehicle Claims	38,494	55,000	55,000	-	55,000	-
513420	Postage	14	50	50	-	50	-
513452	General Liability - Deductible	3,723,085	4,302,023	4,231,544	(70,479)	4,247,384	15,840
513493	General Expense	20,945	60,000	40,000	(20,000)	50,000	10,000
513541	Educational Costs	-	300	100	(200)	300	200
	Total Operating Expense	3,788,377	4,599,373	4,501,844	(97,529)	4,491,734	(10,110)



Risk Management - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Workers Compensation	Prior ongoing claims from when City was self-insured	30,500
Accidental Death	Insurance associated with police officers	1,500
Other Professional Services	Legal and medical services required for evaluation of prior Workers comp claims	107,000
Motor Vehicle Claims	Motor vehicle claims	55,000
Postage	Miscellaneous	50
General liability - Deductible	Deductible portion of general liability insurance paid by the City	4,247,384
General Expense	Miscellaneous small unanticipated expenditures	50,000
Educational Coss	Education Expenses	300



Information Tech. Internal Services Fund



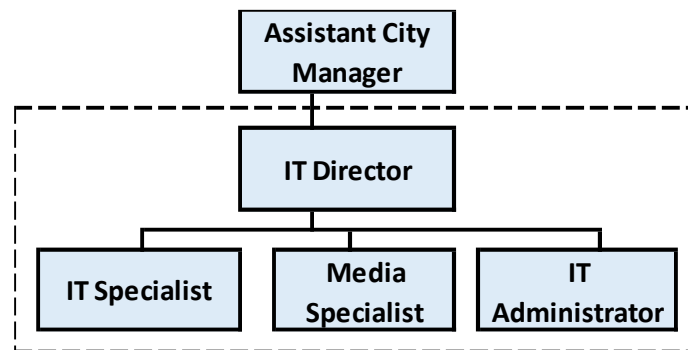


INFORMATION TECHNOLOGY

Mission – Delivering cost-effective technological solutions to provide citizens, businesses, and City employees with convenient access to information and services.

The I.T. Department contributes to an efficient and productive City government using modern information technologies to improve citizen access to government information and services. Emphasis is also on deployment of advanced technology throughout the organization to enhance productivity and enable the organization to accomplish more with less. This is accomplished through continually identifying and sponsoring new technological applications that will benefit the city.

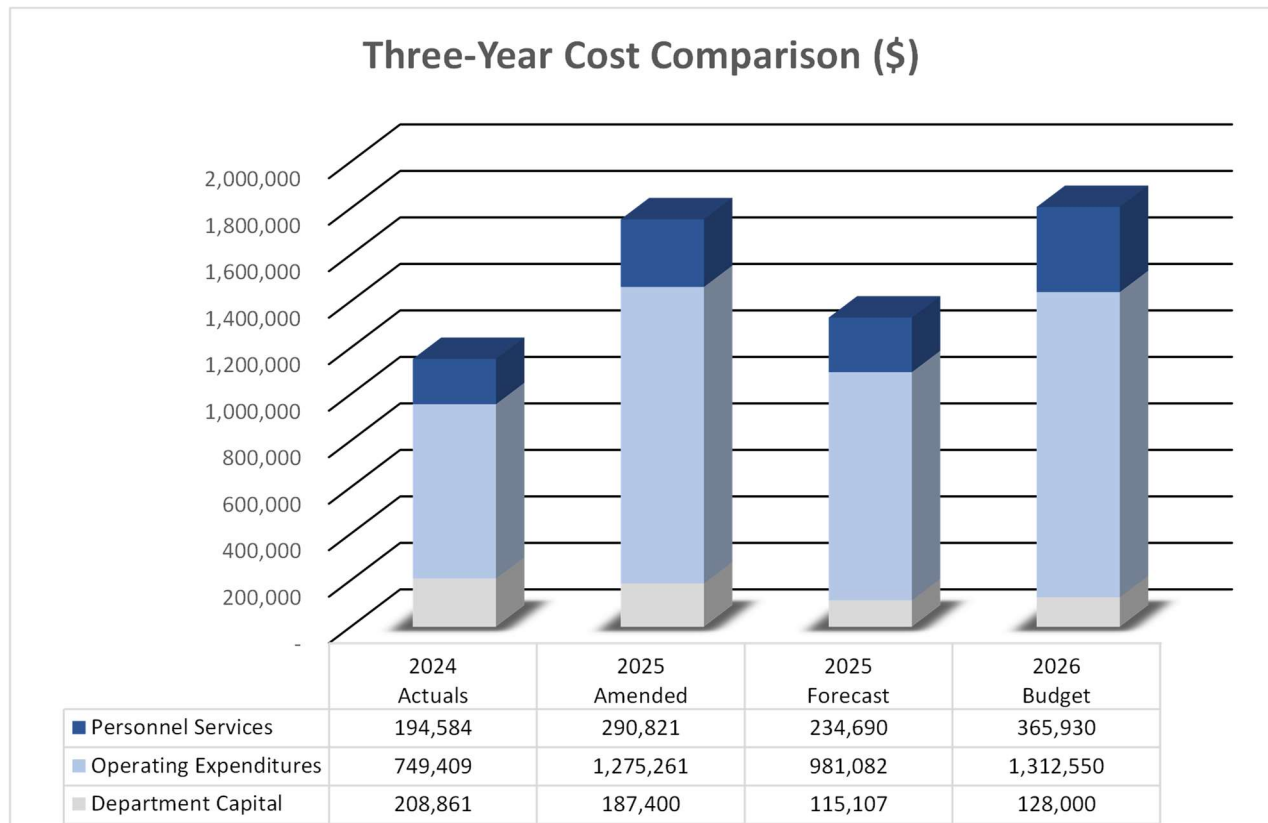
This is an Internal Service Fund. It recovers its cost each year from payments from the General Fund, Water-Sewer and Stormwater Operating Funds.



Goal – Serve as an agent for change through continual streamlining and improving of City processes and services by implementation of evolving innovations of hardware and software technologies to maximize the benefits of automation while maintaining an extremely high level of information technology security.

Budget Summary

Position Summary - IT								
	FY 24 BGT		FY 25 Prop		FY 26 Prop		Inc/ Decr FY 25 Budget	
Full Time (FT) / Part Time (PT)	FT	PT	FT	PT	FT	PT	FT	PT
IT Director	1	-	1	-	1	-	-	-
IT Specialist	1	-	1	-	1	-	-	-
IT Adminstrator	1	-	1	-	1	-	-	-
Media Specialist	-	-	-	-	1	-	1	-
Total	3	-	3	-	4	-	-	-



FY 26 Objectives

- Provide full IT support in implementation of new Enterprise Resource Planning (ERP) system
- Install online payment system for Building and Licenses and possibly other departments
- Significant increase in IT security with creation of an additional alternate back-up facility
- Installation of additional street cameras with license plate readers to deter illegal dumpers
- Increase Park security with installation of additional cameras
- Equip and support an IT lab in Sherbondy for community use
- Create new IT position to provide full support for the City's social media and website programs
- Upgrade antiquated servers and increase IT storage capability
- Upgrade City Hall security cameras to provide enhanced clarity

FY 26 Measurements

- Conduct quarterly audits to ensure 100% of sensitive data is encrypted.
- Ensure 100% encryption for internal and external communications by the end of FY 26, verified through network penetration testing.
- Install DLP technology to prevent data breaches, with a target of reducing unauthorized data transfers by 90% by the end of FY 26.
- Citywide system availability percentage – Target 98% of typical work week



Current Year Accomplishments

None Provided

FY 25 Objectives Results

None Provided

FY 25 Measurements Results

None Provided



IT Services - Summary

	FY 24	FY 25			FY 26	
Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
Funding						
Transfer In	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601
Total Funding	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601
	-	-	-	-	-	-
Expense	-	-	-	-	-	-
Salary	162,354	220,015	181,674	(38,341)	275,337	93,663
Benefits	32,230	70,806	53,016	(17,790)	90,593	37,577
Total Compensation	194,584	290,821	234,690	(56,131)	365,930	131,240
Operating Expense	749,409	1,275,261	981,082	(294,179)	1,312,550	331,468
Capital	208,861	187,400	115,107	(72,293)	128,000	12,893
Total Expense Ex Transfer Out	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601
Transfer Out	-	-	-	-	-	-
Total Expense	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601
	-	-	-	-	-	-
Over / (Under)	-	-	-	-	-	-



IT - Expense

85		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
	<u>Salaries</u>						
512110	Salaries - Executive	1,400	-	-	-	-	-
512120	Salaries - Regular	160,954	220,015	181,674	(38,341)	275,337	93,663
	Total Salaries	162,354	220,015	181,674	(38,341)	275,337	93,663
	<u>Benefits</u>						
512210	FICA	12,420	16,995	13,898	(3,097)	21,064	7,166
512220	Retirement	12,702	30,217	24,762	(5,455)	37,528	12,766
512230	Life And Health Insurance	7,108	23,594	14,356	(9,238)	32,001	17,645
	Total Benefits	32,230	70,806	53,016	(17,790)	90,593	37,577
	Total Compensation	194,584	290,821	234,690	(56,131)	365,930	131,240
	<u>Operating Expense</u>						
512340	Other Contracted Services	7,108	30,000	29,801	(199)	98,500	68,699
512400	Travel	-	-	-	-	2,000	2,000
512411	Telephone	223,874	249,000	246,500	(2,500)	236,500	(10,000)
512413	Internet	36,772	103,200	87,000	(16,200)	91,100	4,100
512420	Postage	56	200	100	(100)	200	100
512493	General Expenses	714	2,500	1,000	(1,500)	2,000	1,000
512510	Office Supplies	609	600	300	(300)	600	300
512523	Special Supplies	4,129	7,500	7,500	-	7,500	-
512528	Software Licensing	476,147	880,061	608,681	(271,380)	873,450	264,769
512540	Memberships	-	200	200	-	200	-
515547	Conferences and Meetings	-	2,000	-	(2,000)	500	500
	Total Operating Expense	749,409	1,275,261	981,082	(294,179)	1,312,550	331,468
	<u>Capital</u>						
512646	Computer Equipment	208,861	187,400	115,107	(72,293)	128,000	12,893
	Total Capital	208,861	187,400	115,107	(72,293)	128,000	12,893
	Total Expense	1,152,854	1,753,482	1,330,879	(422,603)	1,806,480	475,601



Information Technology - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contracted Services	Elevator Monitorng	2,500
	Misc Hardware/Software Support (Micro Sec)	16,000
	ERP Support Services	50,000
	Street Cameras – 15 @1,000 – Install (Smart Tech)	15,000
	Server Rehabilitation	10,000
	Security Cameras	5,000
	Total	98,500
Travel	Conferences	2,000
Telephone	Mobile Phone (AT&T Mobility/FirstNet)	176,000
	VOIP (Interactive Svcs /iPhone)	37,000
	Elevator – 780 & Sherbondy (AT&T)	6,500
	Cell Service – Illegal Dumping (T-Mobile)	4,000
	SunCom (State) Service	13,000
	Total	236,500
Internet	Internet expense	91,100
Postage	Mailing Costs	200
General Expenses	General Supplies	2,000
Office Supplies	Office Stationery	600
Special Supplies	Special supplies	7,500
Software	Access Card Software (Micro Security)	2,500
	Agenda Management (CivicPlus)	17,000
	Archiving Software (Archive social)	3,100
	Archiving Software (Civic Plus)	4,300
	Back-Up Cloud Storage	24,000
	Broadcast System (Controls Two Cameras)	900
	Cisco FDM	3,000
	Community Outreach – Code Red (Onsolve)	13,000
	Cybersecurity (LUMU)	13,000
	Design Software (Autodesk)	9,000
	DocuSign (Carahsoft Technology)	21,000
	Domain License (Go Daddy)	400
	Dynamic Doc (Laserfiche)	12,000
	Election Reporting (Easy Vote EV Solutions)	1,700
	ERP (Central Square)	80,000
	ERP Annual License (Tyler)	170,000
	ERP Installation (Tyler)	350,000
	Geographic Info System (ESRI)	3,300
	Help Desk	1,800
	Internet Explorer Convertor (Blackfish)	1,700
	Music Licenses (ASCAP)	700
	Network Security – (Barracuda)	17,300
	Office 365 Migration (City part)	37,500
	Online Payment System (Bldg. & License)	TBD
	Photo Management (SmugMug)	150
	Problem Reporting (See Click Fix – CivicPlus)	15,700



**FISCAL YEAR 2026
ANNUAL OPERATING BUDGET**

	Records Request (Justfoia)	7,000
	Remote Monitoring (Argsoft)	8,000
	Security Camera – 780 FM – License	500
	SSL Renewal	800
	Text to /Text From City (TextMyGov)	12,000
	VMWare Workspace One	16,800
	Work Order System – PW (Iworq Systems)	25,300
	Total	873,450
Memberships	Memberships	200
Conferences & Meetings	Conference Expense	500
Computer Equipment	Computer Equipment	128,000



Special Law Enforcement Fund





SPECIAL LAW ENFORCEMENT FUND

Mission – Police Department can receive funds from participation in joint-agency investigations where assets associated with criminal activities are seized and subsequently liquidated with a share of the proceeds going to the Police Department. The uses to which these funds can be applied is greatly restricted, resulting in limited categories of allowable expenditures.

Goal – Make available supplemental funding to assist Police Department in fulfilling its duties.

FY 26 Objectives

- Leasing Police vehicles, including an additional eleven vehicles and acquisition of bullet proof vests.
- Fund ShotSpotter services to identify location of gun fire to facilitate rapid response

FY 26 Measurements

Current Year Accomplishments

FY 25 Objectives Results

FY 25 Measurement Results



Special Law Enforcement Fund - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
165	Revenue						
338100	Court Forfeiture	-	331,000	350,000	19,000	250,000	(100,000)
361100	Interest	20,938	15,000	10,000	(5,000)	5,000	(5,000)
	Total Revenue	20,938	346,000	360,000	14,000	255,000	(105,000)
65	Expense						
	Operating Expense						
521312	Other Professional Services	-	12,000	11,000	(1,000)	-	(11,000)
521340	Other Contract Services	12,400	128,900	156,000	27,100	99,000	(57,000)
521466	Repair & Maint - Vehicle Equipment	-	5,000	-	(5,000)	-	-
521547	Special Supplies	20,000	65,000	65,000	-	60,000	(5,000)
521648	Vehicle Lease	200,614	251,141	215,963	(35,178)	217,963	2,000
	Total Operating Expense	233,014	462,041	447,963	(14,078)	376,963	(71,000)
	Capital						
521642	Office Furniture & Equipment	-	70,000	70,000	-	-	(70,000)
521644	Public Safety Equipment	10,044	7,500	-	(7,500)	-	-
	Total Capital	10,044	77,500	70,000	(7,500)	-	(70,000)
	Total Expense	243,058	539,541	517,963	(21,578)	376,963	(141,000)
	(Use Of)/Add To Fund Balance	(222,120)	(193,541)	(157,963)	35,578	(121,963)	36,000
	Fund Balance - Unassigned						
	Beginning	521,255	299,136	299,136	-	141,172	(157,963)
	Prior Period Adjustment	-	-				
	Beginning - Adjusted	521,255	299,136	299,136	-	141,172	(157,963)
	(Use Of)/Add To Fund Balance	(222,120)	(193,541)	(157,963)	35,578	(121,963)	(157,963)
	Ending	299,136	105,594	141,172	35,578	19,209	(315,926)



Special Law Enforcement - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Other Contract Services	To obtain ShotSpotter & Safepoint Services	99,000
Special Supplies	Bulletproof Vests	60,000
Vehicle Leases	Patrol Vehicle Lease & Rental of Detective Vehicles	217,963



Law Enforcement Training Trust Fund





LAW ENFORCEMENT TRAINING TRUST FUND

Mission – This fund receives funding from Miami-Dade County court fees to be used exclusively for Police training purposes.

Goal – Fund recruit training costs while attending the Miami-Dade Police Academy and for other department training purposes.

FY 26 Objectives:

- Support Police Department training and sponsor trainees at the County Police Academy.
- Maximize Police department training





Law Enforcement Training Trust Fund - Summary

		FY 24	FY 25			FY 26	
ACCT	Account Title	Actual	Amended Budget	Fcst	Over / (Under) Amend Bgt	Proposed	Over / (Under) Fcst
179	<u>Revenue</u>						
335210	Law Enforcement Training	3,481	2,500	2,500	-	2,500	-
	Total Revenue	3,481	2,500	2,500	-	2,500	-
66	<u>Expense</u>						
	<u>Operating Expense</u>						
521541	Education Costs	5,017	30,000	9,000	(21,000)	33,000	24,000
521547	Special Supplies	-	20,000	15,000	(5,000)	20,000	5,000
	Total Operating Expense	5,017	50,000	24,000	(26,000)	53,000	29,000
	(Use Of)/Add To Fund Balance	(1,536)	(47,500)	(21,500)	26,000	(50,500)	(29,000)
	<u>Fund Balance - Unassigned</u>						
	Beginning	122,270	120,734	120,734	-	99,234	(21,500)
	(Use Of)/Add To Fund Balance	(1,536)	(47,500)	(21,500)	26,000	(50,500)	(29,000)
	Ending	120,734	73,234	99,234	26,000	48,734	(50,500)



Special Law Enforcement - Footnote Detail

Account Name	Footnote Detail	Proposed Budget (\$)
Education	Schools, Police Academy Recruits	33,000
Special Supplies	Ammunition, Training material	20,000



GLOSSARY

Accrual Basis - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when the cash is received or spent.

Adopted Budget - The original budget as approved by the City Commission at the beginning of the fiscal year.

Ad Valorem Taxes - Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.

Amended Budget - The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line-item transfer of funds.

Annualize - Taking changes that occurred mid-year and calculating their costs for a full year, for the purpose of preparing an annual budget.

Appropriation - A legal authorization to incur obligations and make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

Asset - Resources owned or held by a government which has monetary value.

Authorized Positions - Employee positions, which are authorized in the adopted budget, to be filled during the year.

Available (Undesignated) Fund Balance - This refers to funds remaining from prior years, which are available for appropriation and expenditure in the current year.

Balanced Budget - A budget is considered balanced when the revenues of all funds equal the expenditures of all funds.

Base Budget - Projected cost of continuing the existing levels of service in the current budget year.

Bond - A long-term I.O.U. or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

General Obligation (G.O.) Bond - This type of bond is backed by the full faith, credit and taxing power of the government.

Revenue Bond - This type of bond is backed only by revenues, which come from a specified enterprise project, such as a hospital or toll road.

Bond Refinancing - The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget - A plan of financial activity for a specified period (fiscal year) indicating all planned revenues and expenses for the budget period.

Budgetary Basis - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of the three forms: GAAP, cash, or modified accrual.

Budget Calendar - The schedule of key dates, which a government follows in the preparation and adoption of the budget.

Budgetary Control - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget - The appropriation of bonds or operating revenue for improvements to facilities, and (other infrastructure.

Capital Expenditures - Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government - sometime referred to as infrastructure.



Capital Improvement Program (C.I.P.) - An expenditure plan incurred each year over a fixed number of years to meet capital needs arising from the long term needs of the government.

Capital Outlay - Fixed assets which have a value of \$750 or more and have a useful economic lifetime of more than one year; or assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project - Major construction, acquisition, or renovation activities which add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.

Cash Basis - A basis of accounting which recognizes transactions only when cash is increased or decreased.

Collective Bargaining Agreement - A legal contract between the employer and a verified representative of a recognized bargaining unit for specific terms and conditions of employment (e.g. hours, working conditions, salary, fringe benefits, and matters affecting health and safety of all employees).

Constant or Real Dollars - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.

Consumer Price Index (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (i.e. economic inflation).

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services - Services rendered to a government by private firms, individuals, or other government agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA) - An increase in salaries to offset the adverse effect of inflation on compensation.

Debt Service - The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit - The excess liability of an entity over its assets; or the excess of expenditure or expenses over Revenues during a single accounting period.

Department - The basic organizational unit of a government which is functionally unique in its delivery of services.

Depreciation - A noncash expense that reduces the value of an asset because of wear and tear, age, or obsolescence.

Employee (or Fringe) Benefits - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of the costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

Expenditure - The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For the City of Opa-locka, this twelve (12) month period is October 1 to September 30.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture and other equipment.



Franchise Fee - Fees assessed on public utility corporations in return for granting a privilege to operate inside the City limits, e.g. water, electricity, cable television.

Full Faith and Credit - A pledge of a government's taxing power to repay debt obligations.

Fund - A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.

Find Balance - The excess of the assets of a fund over its liabilities, reserves, and carry-over.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

Goal - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Intergovernmental Revenue - Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Levy - To impose taxes in support of government activities.

Line-item Budget - A budget prepared along departmental lines that focuses on what is to be bought.

Long-term Debt - Debt with a maturity date of more than one year after the date of issuance.

Mill - The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

Infrastructure - The physical assets of a government (e.g. streets, water, sewers, public buildings and parks).

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Object of Expenditures - An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Obligations - Amounts which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Expenses - The cost for personnel, materials and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Pay-as-you-go Basis - A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Prior-year Encumbrances - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.



Purpose - A broad statement of the goals, in terms of meeting public service needs, that a department is organized to meet.

Reserve - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

Resolution - A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

Resources - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue - Sources of income financing the operations of government.

Rolled-back Rate - The tax rate when applied to the current year's adjusted taxable value, generates the same ad valorem tax revenue as the prior year.

Source of Revenue - Revenues are classified according to their source or point of origin.

Taxes - Compulsory charges levied by government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Temporary Positions - An employee who fills a temporary or short-term position. provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are paid on a per-hour basis, and do not receive benefits.

Transfers In/Out - Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

TRIM -Truth in millage (Section 200.065, Florida Statute)

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved Fund Balance - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

User Charges - The payment of a fee for direct receipt of public service by the party who benefits from the service.

Utility Taxes - Municipal charges on consumers or various utilities such as electricity, gas, water, and telecommunications.



ACRONYMS

ADA - Americans with Disabilities Act
ARRA - American Recovery & Reinvestment Act of 2009
CAD - Computer Aided Dispatch
CAFR - Comprehensive Annual Financial Report
CDBG - Community Development Block Grant
CET - Community Empowerment Team
CIP - Capital Improvement Plan COLA - Cost of Living Adjustment CPI - Consumer Price Index
CRA - Community Redevelopment Agency
DARE - Drug Awareness Resistance Education
DEP - Department of Environmental Protection
DJJ - Department of Juvenile Justice (Opa-locka Police Youth Academy)
EEOC - Equal Employment Opportunity Commission
ERU - Environmental Resource Unit
FDEP - Florida Department of Environmental Protection
FDLE - Florida Department of Law Enforcement
FOOT - Florida Department of Transportation
FEMA - Federal Emergency Management Association
FMLA - Family Medical Leave Act
FPL - Florida Power & Light
RDAP - Florida Recreation Development Assistance Program
FTE - Full Time Equivalent
FY - Fiscal Year
GAAP - Generally Accepted Accounting Principles
GASB - Government Accounting Standards Board
GFOA - Government Finance Officers Association
GIS - Geographic Information System
GOB - General Obligation Bond
GIU - General Investigative Unit
HUD - Housing and Urban Development
ICMA - International City/County Management Association
IT - Information Technology
JARC - Job Access Reverse Commute
LCIR - Legislative Committee on Intergovernmental Relations
LEED - Leadership in Energy and Environmental Design
LLEBG - Local Law Enforcement Block Grant
MLK - Martin Luther King
MOU - Memorandum of Understanding
M/WBE - Minority and Women Business Enterprise
NACSLB - National Advisory Council on State and Local Budgeting
NAPOT - Nominal Average Pump Operating Time
NPDES - National Pollution Discharge Elimination System
OCED - Office of Community and Economic Development
PTP - People's Transportation Plan
R & R - Repair and Replacement



RFQ/RFP - Request for Qualifications/Request for Proposal

ROW- Right of Way

SEA - Service Efforts and Accomplishments

SFWMD - South Florida Water Management District

SFRTA - South Florida Regional Transit Authority

SLE - Special Law Enforcement

SNP - Safe Neighborhood Parks (Miami Dade County)

RF - State Revolving loan Fund

TIF - Tax Increment Financing

TRIM - Truth in millage

VAWA- Violence Against Women Act

VOCA - Victims of Crime Act



CITY OF OPA-LOCKA
FLORIDA

PROPOSED
FY 2026
BUDGET

