City of Opa-locka

Commission Chambers
215 Perviz Avenue
Opa-locka, FL 33054

REGULAR COMMISSION MEETING
Agenda

Wednesday, November 10, 2021
7:00 PM

City Commission

Mayor Matthew A. Pigatt
Vice Mayor Veronica J. Williams
Commissioner Sherelean Bass
Commissioner Chris Davis
Commissioner John H. Taylor Jr.

Appointed Officials

City Manager John E. Pate
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC

SPEAKING BEFORE THE CITY COMMISSION

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. *City of Opa-locka Code of Ordinances Section 2-57*

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. *City of Opa-locka Code of Ordinances Section 2-58*

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105:

"If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

Procedures for Public Participation

How to watch the meeting
Members of the public can watch public meetings and public hearings at https://www.youtube.com/user/CityofOpaLocka

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by 7:00 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA

"The Great City"

AGENDA
REGULAR COMMISSION MEETING
November 10, 2021
7:00 P.M.

1. CALL TO ORDER:

2. ROLL CALL:

3. INVOCATION:

4. PLEDGE OF ALLEGIANCE:

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

National Adoption Month
Presentation by the Mayor & Commission honoring adoptive families in Opa-locka

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

7. APPROVAL OF AGENDA:

8. APPROVAL OF MINUTES:

Regular Commission Meeting – September 22, 2021
Regular Commission Meeting – October 13, 2021

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

10. PUBLIC PRESENTATIONS:

11. CITIZENS' FORUM:
(Opportunity for discussion of any concerns – please limit to 3 minutes)

12. ACTION ITEMS (items from consent agenda pull list):

13. ADMINISTRATION:

CONSENT AGENDA:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF CALVIN, GIORDANO & ASSOCIATES, INC. FOR THE COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR) PURSUANT TO RFQ NO. 21-0727100 AND FURTHER

AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH 300 ENGINEERING GROUP, P.A. FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES FOR ENGINEERING AND DESIGN SERVICES FOR THE CITY'S SANITARY SEWER GRAVITY MAIN RELOCATION ALONG 133RD STREET; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDING FROM THE MIAMI-DADE COUNTY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT, IN THE AMOUNT OF FIVE HUNDRED SIXTY THOUSAND DOLLARS ($560,000), FOR ROADWAY AND DRAINAGE IMPROVEMENTS RELATED TO NW 131ST STREET (BETWEEN NW 31ST AND NW 32ND AVENUES); FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE THE COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF OPA-LOCKA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING THE CITY OF OPA-LOCKA'S 2022 LEGISLATIVE PRIORITY LIST, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT FUNDS, IN AN AMOUNT OF ONE HUNDRED THOUSAND, EIGHT HUNDRED THREE DOLLARS AND SEVENTY-FIVE CENTS ($100,803.75), FROM BIDERA LLC, ON BEHALF OF THE CITY, AS A RESULT OF THE CITY SURPLUS AUCTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER REQUEST FOR EAC CONSULTING, INC. TO CONDUCT ADDITIONAL FLOW MEASUREMENTS AT LIFT STATIONS 4, 5 AND 7 AND CONDUCT AN ADDITIONAL SMOKE TEST OF THE CITY'S EXISTING GRAVITY SEWER MAINS, IN AN

AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND TWENTY-FIVE DOLLARS ($26,025.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

14. NEW ITEMS:

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

2. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DESIGNATING CURTISS DRIVE FROM SULTAN AVENUE TO HAREM AVENUE AS COMMISSIONER ALVIN BURKE DRIVE; PROVIDING FOR A REPEALER, SEVERABILITY AND EFFECTIVE DATE. *Sponsored by Commissioner Bass*

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002- 0020, 08-2128-002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128-

004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing on September 22, 2021). *Sponsored by City Manager*

2. AN ORDINANCE OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERMS, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 13, 2021). *Sponsored by City Commission*

3. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 27, 2021). *Sponsored by City Manager*

C. RESOLUTION(S)/PUBLIC HEARING:

17. CITY MANAGER'S REPORT:

18. OFFICIAL BOARD REPORTS:

19. FUTURE AGENDA ITEMS:

20. MAYOR/COMMISSION REPORTS:

21. OFFICIAL BOARD APPOINTMENTS:

Civil Service Board
1 individual appointment (Commissioner Taylor)
1 individual appointment (Vice Mayor Williams)
1 individual appointment (Mayor Pigatt)

Historic Environmental Preservation Board
2 at-large appointments

Fair Housing and Nuisance Abatement Board
1 individual appointment (Commissioner Taylor)

1 individual appointment (Vice Mayor Williams)

Community Relations, Recreation and Activities Board
1 individual appointment (Commissioner Taylor)
1 individual appointment (Commissioner Davis)
1 individual appointment (Vice Mayor Williams)
1 individual appointment (Mayor Pigatt)

Planning & Zoning Board
1 at-large appointment

22. ADJOURNMENT:

SCHEDULE OF FUTURE WORKSHOPS/OFFICIAL ACTIVITIES

A. City of Opa-locka and Feeding South Florida Drive-Thru Food Distribution, every 4th Tuesday from 9:00 a.m. – 11:00 a.m., Sherbondy Village Park, 215 Perviz Avenue, Opa-locka, Florida.

B. City of Opa-locka Special Commission Meeting, Wednesday, November 17, 2021 at 5:30 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.

C. City of Opa-locka Workshop, Wednesday, November 17, 2021 @ 6:00 p.m. or shortly thereafter, Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.

D. City of Opa-locka Audit Committee Meeting, Thursday, November 18, 2021 at 5:30 p.m., Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida.

E. City of Opa-locka After School Program, August 23, 2021 – June 8, 2022, Monday – Friday from 1:00 p.m. – 6:00 p.m., Helen Miller Center, 2331 NW 143rd Street, Opa-locka, Florida. We offer homework assistance, tutoring, healthy snacks, school pick-up and recreational activities. Program price: resident $20.00 weekly – non-resident $25.00 weekly.

F. City of Opa-locka Human Resources Department presents "Who wants to work Wednesdays" Open House, every Wednesday from 10:00 a.m. – 11:30 a.m., Opa-locka City Hall, 780 Fisherman Street, 1st Floor lounge, Opa-locka, Florida. Offering on the spot interviews.

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.

APPROVAL OF MINUTES

CITY OF OPA-LOCKA

"The Great City"

CLERK'S ACTION SUMMARY MINUTES
REGULAR COMMISSION MEETING
September 22, 2021
7:00 P.M.

1. CALL TO ORDER:

Mayor Pigatt called the meeting to order at 7:49 p.m. on Wednesday, September 22, 2021 at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida.

2. ROLL CALL:

The following members of the City Commission were present: Commissioner Sherelean Bass, Commissioner Chris Davis, Commissioner John H. Taylor Jr., Vice Mayor Veronica J. Williams and Mayor Matthew A. Pigatt. Also, in attendance were City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, Assistant City Attorney Candice Cobb and City Clerk Joanna Flores.

3. INVOCATION:

The Invocation was delivered by Commissioner Bass.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

Mayor Pigatt presented certificates from the Florida League of Cities to Vice Mayor Williams, Commissioner Davis and Commissioner Taylor.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

Commissioner Davis pulled Agenda Items 13-1, 13-5 and 13-6.

City Clerk Joanna Flores noted for the record, that a replacement resolution had been proposed for Agenda Item 13-1.

It was moved by Commissioner Taylor, seconded by Commissioner Bass to approve the Consent Agenda (13-2, 13-3, and 13-4).

The motion to approve the Consent Agenda passed by a 5-0 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	Yes

7. APPROVAL OF AGENDA:

Mayor Pigatt stated that it came to his attention that Agenda Item 16-A-1 must pass for the relevant public hearing items to be moved forward.

Commissioner Davis moved to amend the Agenda to bring up Item 16-A-1 before Planning & Zoning First Reading Ordinances, and the motion was seconded by Commissioner Taylor.

There being no discussion, the motion to amend the Agenda passed by a 5-0 vote.

Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Mayor Pigatt	Yes

It was moved by Commissioner Bass, seconded by Vice Mayor Williams to approve the Agenda.

There being no discussion, the motion to approve the Agenda passed by a 5-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Mayor Pigatt	Yes

8. APPROVAL OF MINUTES:

Regular Commission Meeting Minutes – 09/08/2021

It was moved by Commissioner Taylor, seconded by Commissioner Davis to approve the minutes of the Regular Commission Meeting on September 8, 2021.

There being no discussion, the motion to approve the minutes passed by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

There were none.

10. PUBLIC PRESENTATIONS:

There were none.

11. CITIZENS' FORUM:
(Opportunity for discussion of any concerns – please limit to 3 minutes)

City Clerk Joanna Flores announced the protocol for public participation at City Commission meetings.

Mayor Pigatt opened the Citizens' Forum.

Retired Police Chief Cheryl Cason of 781 Curtiss Drive stated that the Florida Department of Law Enforcement investigates criminal activity when they suspect that something is going on, and she said that they are investigating the City of Opa-locka' s Police Department. She expressed her respect for Police Chief Barreira, urged the Mayor and members of the Commission to take care of the City and offered her help.

Ms. Chris Roberts of 540 Sharar Avenue informed the Commission that she had a meeting with Parks & Recreation Director Delven Patterson and Assistant City Manager George Ellis, about the homecoming for the kids of Opa-locka, and she said that she felt disrespected during the meeting. She added that transparency and respect is needed.

Mayor Pigatt asked the members of the public to refrain from mentioning specific names in their comments, and to address their statements to the Commission as a whole.

Ms. Dorothy Johnson of 13724 NW 22nd Place urged the Commission to move forward with the City Charter Committee, because she said that if there is going to be a referendum next year, she reminded them that it takes time. Ms. Johnson urged the Commission to review the Citizens Bill of Rights because some of the things in there are not being done by the Commission, and she said that among them is passing most legislation with what

she characterized as limits on citizen input. She also said that she found the City Ordinance that was approved by the Commission on April 8, 2020 concerning the City's procurement code which included the City Manager's authorization, and Ms. Johnson said that the only way to change that is to change the City's Charter. Noting that the Commission has deferred agenda items numerous times, she said that when the conversations on deferred items continue, it is not good especially for legal sufficiency. Ms. Johnson also suggested that the Commission specify how many days trash needs to be picked up, in the bus bench contract. She also recommended that all the advisory boards should have goals and objectives, which she does not see.

Sergeant Lawrence Holborow of the Opa-locka Police Department said that he hasn't addressed the Commission in about 11 ½ years and has been a Police Officer in Opa-locka for 13 ½ years in addition to being a union representative for years. Officer Holborow assured the Commission that if he ever has anything to say, he will put it in writing and sign it. He noted that someone sent an anonymous email in which his name was spelled wrong, and the email also said that there were some issues. Officer Holborow stated that there was no issue and that his rebuttal email was self-explanatory, and he just wanted to put it on record.

Ms. Aisha Gonzalez who identified herself as an 18-year-old owner of the business at 709 Opa-locka Boulevard, said that she is the daughter of Ms. Maribel Gonzalez who she read a written statement for because she does not speak English. Ms. Gonzalez shared that she is part of a group of residents that are concerned about the Opa-locka Police Department, stating that she doesn't understand how the City Manager can promote to the rank of Captain, somebody who she said was fired from 3 Police Agencies, was responsible for 4 deaths, was televised on TV dragging a mentally ill man down the stairs with his head hitting every step, tased and injured a Sergeant that has worked in the community for 15 years, in addition to having complaints filed against him for reckless driving, mistreatment and bullying, and not coming quickly enough when emergencies happen. She stated that it is time the City takes action to address these problems with the Opa-locka Police Department that have become a very serious issue to everyone living in the community, and she added that more Officers are needed that will care about the community, urging the Commission to hear her and the community on this issue.

There being no additional persons to address the Commission, the public input portion of Citizen's Forum was closed.

Mayor Pigatt opened the floor for any comments from the Commission about the items addressed by the members of the public.

Commissioner Taylor assured Ms. Dorothy Johnson as the sponsor of the Charter Review Committee, that it is being worked on and she will see it shortly.

Commissioner Davis addressed the concerns that were expressed about the Police Department, and he said conversations about policy are part of the collective bargaining process. The Commissioner offered assurances that those conversations are looking at ways to improve the Police Department's interaction with the community. He acknowledged that there have been challenges over the years, and he said that it is a continual work in progress. Expressing appreciation for the feedback, Commissioner Davis said that it helps the Commission craft what the community would like to see from the Police.

Commissioner Bass thanked all who stood in front of the Commission to voice their concerns, and she let them know that they have been heard. The Commissioner said that while the Commission may not be able to rectify what those who speak before them are dealing with at that moment, she assured them that they are doing their part to make sure that everyone in Opa-locka is doing well. She also thanked Ms. Dottie Johnson for always stepping up and reminding the Commission to go back to the past to see what they have missed or where they don't want to go again.

Mayor Pigatt echoed the words of Commissioner Bass and his colleagues and thanked those who took advantage of the time during the Citizens Forum to bring their concerns to the Commission. The Mayor shouted out Ms. Maribel Gonzalez for standing up and addressing the Commission, remembering his first time doing it. He urged her to continue speaking out on things that she cares for and said that the Commission looks forward to her leadership in the community.

12. ACTION ITEMS (items from consent agenda pull list):

1. [13-1] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, REJECTING ALL BIDS RECEIVED IN CONNECTION WITH RFP NO. 21- 0824100 AND FURTHER AUTHORIZING THE CITY MANAGER TO RE-ADVERTISE AND ISSUE A REQUEST FOR PROPOSALS FOR QUALIFIED FIRMS FOR BUS BENCHES / SHELTERS AND TRASH RECEPTACLE ADVERTISING AND MAINTENANCE SERVICES OR IN THE ALTERNATIVE AUTHORIZE THE CITY MANAGER TO RECOMMEND SELECTION OF A QUALIFIED COMPANY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

It was moved by Commissioner Davis, seconded by Commissioner Taylor for discussion.

Mayor Pigatt asked City Manager Pate to introduce Agenda Item 12-1.

City Manager Pate informed the Commission that the resolution proposed in Agenda Item 12-1, would reject the only bid that was received for the request for proposals for the City's bus benches. The Manager reminded the Commission that they had asked that a request for proposals process be used despite Florida State Statutes specifically exempting bus benches from the request for proposals process. He reported that over $5,000 was spent on advertisement and recommended that the only bid that was submitted be rejected. Additionally, he proposed that a committee bring a recommendation to the Commission after they interview the individuals who provide bus bench services to nearby communities.

Commissioner Davis stated that he pulled Agenda Item 12-1 because it is a substitute item, and he said that because it is not a complicated procurement issue, he would be in favor of having City Manager Pate select a group that would come before the Commission for approval.

Commissioner Taylor said that he agrees with his colleagues and added that he doesn't think another request for proposals process is necessary for the City's bus benches, pointing out that the City didn't get a lot from the request for proposals process that was already done. The Commissioner stated that he is in favor of having City Manager Pate pick the service that would provide the City's bus benches, and then having the Commission go from there.

Vice Mayor Williams also indicated her support for not having another request for proposals process for the City's bus benches.

Mayor Pigatt said that the City's bus benches are something that the Commission has been talking about for over a year, and he recalled that the last time they talked about it, a company was presented to them that couldn't perform the duties based upon legal issues in addition to the advertising dollars being substantially lower than other cities. The Mayor asked why the requests for proposals continue to not get the level of engagement that requests for proposals have had in the past. He asserted his support for the City's bus benches going through a request for proposals process, so that Opa-locka can get the best service at the best price.

City Manager Pate stated that typically multiple individuals show up at pre-bid meetings to obtain information about a request for proposals, at which time they are provided a deadline. The Manager said that he thinks Opa-locka' s financial reputation and being in a financial emergency, is a discouraging factor. He also informed the Commission that he has received feedback from vendors asking why the City is going through a request for proposals process when it's not required. Mr. Pate offered to take ownership of the situation, noting that it has been an ongoing issue since he began serving as City Manager,

and he said he would go see who nearby communities use for their bus benches and solicit them to put in a bid offer. He also suggested that the appropriate recommendations could be presented to the Commission, or the bus bench companies could present directly to the Commission, to make the process transparent. Manager Pate said that while various factors affect the request for proposals process, there have been situations where they have been very successful.

There being no additional discussion, the resolution proposed by Agenda Item 12-1 passed by a 4-1 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	No

2. [13-5] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING FMLA LEAVE FOR JOHN PATE, CITY MANAGER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Attorney*

The above resolution was read by Assistant City Attorney Candice Cobb.

It was moved by Commissioner Taylor to discuss the resolution proposed by Agenda Item 12-2, and the motion was seconded by Commissioner Davis.

Mayor Pigatt asked City Attorney Burnadette Norris-Weeks to introduce Agenda Item 12-2.

City Attorney Norris-Weeks reminded the Commission that Agenda Item 12-2 was brought before them at their last meeting and that they wanted to see it come back before them with more detail and backup documentation. The City Attorney said that she was requesting the Commission's approval of the resolution, which proposes the ratification of the leave taken under the Family Medical Leave Act by City Manager Pate, which was approved in January by Human Resource Department Director Kierra Ward. She informed the Commission that her recommendation has nothing to do with whether the hours are accurate, and simply approves the leave taken under the Family Medical Leave Act that was previously approved pursuant to the City's current policy. Ms. Norris-Weeks said that Mr. Pate can answer any questions that the Commission has, but she asked that they not discuss his specific medical conditions and that they stick to the issues that are outlined in the resolution.

City Manager Pate stated that for the next 2 Agenda Items, his legal counsel was there to speak on his behalf if there are any questions of the Manager regarding the items.

City Attorney Norris-Weeks stated that she has been going back and forth with City Manager Pate's Attorney, and that if the Mayor approves, it is fine to have Mr. Pate's attorney speak, but if the Mayor doesn't feel it's appropriate, that's fine too.

Mayor Pigatt stated that he would like to hear from City Manager Pate's attorney.

Mr. Richard Tuschman introduced himself as a labor and employment attorney, practicing law in South Florida since 1991, who is representing City Manager Pate. Mr. Tuschman stated that he is available to answer any questions the Commission might have about Mr. Pate's request for leave under the Family Medical Leave Act in addition to his request for reasonable accommodations under the Americans with Disabilities Act.

City Attorney Norris-Weeks pointed out that the Commission is currently just considering the resolution proposing the ratification of City Manager Pate's leave taken under the Family Medical Leave Act.

Commissioner Bass asked City Attorney Norris-Weeks to direct her if she went out of line. She said that before the Commission votes on the resolution proposed by Agenda Item 12-2, that she doesn't want to know any of City Manager Pate's personal health business, but she asked if there is any documentation from his physician saying this is necessary.

Mr. Richard Tuschman informed the Commission that he believed the request was made back in January and when it was made, pursuant to the City's policy and in accordance with the Family Medical Leave Act, the City obtained medical certification from City Manager Pate's physician, outlining the recommendation for intermittent leave on an as needed basis when Mr. Pate's condition flared-up.

Mayor Pigatt asked when the request for leave under the Family Medical Leave Act was brought to the attention of City Manager Pate's supervisors.

City Manager Pate stated that his medical information was submitted to the Human Resources Department for processing and approval pursuant to the City's policy, adding that he notified the Commission in a correspondence, having assumed that they had knowledge of it, which he said he found out they did not.

Mr. Richard Tuschman informed the Commission that he thinks since about May, he has been going back and forth with City Attorney Norris-Weeks to provide the information that she believed was necessary to substantiate the need for the leave taken under the Family Medical Leave Act, based on the fact that it was brought to City Manager Pate's attention that the Commission felt the issue needed attention.

Mayor Pigatt asked if it is within Family Medical Leave Act policy that supervisors are not made aware of an employee taking leave.

Mr. Richard Tuschman said that he doesn't think the Family Medical Leave Act regulations mandates any particular policy in the context of a City Commission, and he added that he thinks it's really a matter of whatever the City's policy is.

City Attorney Norris-Weeks informed the Commission that the City's Family Medical Leave Act policies don't address the City Manager. The Attorney also corrected City Manager Pate's council, stating that he wasn't giving her information for her to decide, and that she simply suggested that this would come to the Commission and that some of the members of the board had concerns. She explained that the idea was to give them as much information that they were requesting so that they have what she has, including how the leave hours were kept and how much leave had been taken to date. Asserting that the granting of leave under the Family Medical Leave Act is standard, and because there is no specific policy with respect to the City Manager, she urged the Commission to air on the side of being very cautious and make sure they are not violating his rights.

Mayor Pigatt asked if Human Resource Department Director Kierra Ward was available to speak about approval of City Manager Pate's leave under the Family Medical Leave Act.

City Manager Pate stated that Ms. Ward was not available to speak before the Commission.

Mayor Pigatt said that he found the fact that Human Resource Department Director Kierra Ward was not available to speak before the Commission, interesting. The Mayor asked City Manager Pate how the letter from Human Resource Director Kierra Ward approving his leave under the Family Medical Leave Act, was transmitted to him on January 28th.

City Manager Pate stated that the letter from Human Resource Department Director Kierra Ward, approving his leave under the Family Medical Leave Act, was handed to him in person despite his request for it to be emailed, which he said was sent with his medical information and is dated with a timestamp.

Mayor Pigatt asked for help understanding the laws around the Family Medical Leave Act, inquiring about whether it is paid leave.

Mr. Richard Tuschman stated that the Family Medical Leave Act does not mandate that when leave is taken, it must be paid, but he said it can be.

Mayor Pigatt asked what the City's policy was about paying for leave taken under the Family Medical Leave Act.

City Attorney Norris-Weeks informed the Commission that City Manager Pate's Family Medical Leave Act leave is taken as needed, and thus he may not be out for an entire day and may utilize only half a day. The City Attorney stated that generally speaking for the City, Family Medical Leave Act leave is unpaid.

City Manager Pate stated that the statement from City Attorney Norris-Weeks regarding the City's policy on Family Medical Leave Act leave being unpaid, is untrue.

City Attorney Norris-Weeks said she didn't want to split hairs, but she clarified that the City of Opa-locka requires the usage of sick leave first and then vacation leave is used.

Mr. Richard Tuschman stated that the Family Medical Leave Act is explicit that an employer can allow an employee to use accrued vacation or sick time concurrently with the leave taken under the Family Medical Leave Act, so that at least initially, the leave is paid and once the employee exhausts the paid time off, the leave can be unpaid.

Vice Mayor Williams asked who approved the supporting documents that were included in the Commission's Agenda Packet, because she noted that the documents did not include the email, she sent on June 16th making a public records request for information on the Family Medical Leave Act.

City Attorney Norris-Weeks reviewed the supporting documents that were provided to the Commission.

Vice Mayor Williams said the response she received to her email requesting documentation on the Family Medical Leave Act, came from Human Resource Director Kierra Ward and stated that due to the Health Insurance Portability and Accountability Act, she was unable to provide medical documentation for employees and deferred to the office of City Attorney Norris-Weeks. The Vice Mayor asked if the Family Medical Leave Act leave had already been approved when her email was sent, why the Human Resource Director didn't just reply that it was approved.

City Manager Pate stated that a series of emails were sent today to the Commission with all the emails that Mayor Pigatt had requested regarding the terms of the leave taken under the Family Medical Leave Act. The Manager assured the Commission that there was no intentional omission of any item that is not in the Agenda Packet. Mr. Pate informed the Commission that he and Assistant City Manager Ellis had a private meeting with Vice Mayor Williams regarding her concerns about the Family Medical Leave Act situation, and he said that he told her that he didn't have a problem with her seeing his medical certification if things were whited out. He assured the Vice Mayor that there was no conspiracy theory, and he pointed out that due to the pandemic, he was working from home from January until June. Mr. Pate asserted that he didn't think the theatrics over this

sensitive item were necessary, considering that this week he had conversations regarding the Family Medical Leave Act with each of the members of the Commission except Mayor Pigatt.

Commissioner Taylor called the question because he said that questioning the City Manager about his sick leave is not right. The Commissioner asserted that all the members of the Commission have jobs and wouldn't like it if their boss questioned them if they asked for sick leave. He added that they are there to support the citizens of Opa-locka. Commissioner Taylor made a motion to end the discussion and vote on the item, and the motion was seconded by Commissioner Davis.

There being no discussion, the resolution failed to receive support of ⅔ of the Commission, with a 3-2 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	No
Mayor Pigatt	No

Mayor Pigatt noted that the motion to end the discussion on Agenda Item 12-2 had failed to receive the support of ⅔ of the Commission.

City Attorney Norris-Weeks confirmed that a motion to end debate on an agenda item, requires a vote of ⅔ of the Commission.

Mayor Pigatt stated that the Commission has a duty to be transparent and accountable, and he thinks that they also deserve transparency and accountability from City Manager Pate, because without accountability things can become a liability. The Mayor said that the Commission was first made aware of the leave taken under the Family Medical Leave Act through an April 23rd email, which was sent after he called for City Manager Pate's termination. Mayor Pigatt said that he had to do a public records request for an accounting of the Manager's time, to find out why the Manager was not showing up. He said that while he is going to vote in support of ratifying Mr. Pate's leave taken under the Family Medical Leave Act, he thinks that this has not been transparent and has limited the Commission's ability to hold people accountable. The Mayor lamented that the Commission received very little guidance about how to deal with the situation until it became a problem and attorneys got involved, and he added that he wants to make sure that the Human Resources Department is doing their duty of keeping the records as stated in the Family Medical Leave Act. He concluded by stating that as Mayor, he is going to make sure that the City's government is transparent and accountable.

Commissioner Davis stated that the Family Medical Leave Act and the Americans with Disabilities Act are not the laws you want to attack, based on his experience having taken classes on employment law. The Commissioner said that nobody has been as loud about policies and procedures as he and Mayor Pigatt have been for the time period they have been elected, but he thinks that residents would much rather them debate more pressing issues within the City. Acknowledging the concerns about transparency, Commissioner Davis suggested that there needs to be a transparent process going forward, but he asserted that the recommendation put forth by City Attorney Norris-Weeks can't get any clearer.

Vice Mayor Williams stated that she wanted to put on the record that her email which she mentioned last meeting was not placed in the Agenda Packet provided to the Commission, and she assured City Manager Pate that she would not have gotten to her level if she didn't know the laws pertaining to the Family Medical Leave Act and the Americans with Disabilities Act. The Vice Mayor said that she understands some are campaigning, but her point was that she asked a question at the last meeting and the email was not placed in the packet. She concluded by making a motion to call the vote.

City Attorney Norris-Weeks stated she wanted to reiterate what she said at the last meeting, and she urged the Commission to make sure they are in compliance with the recordkeeping requirements of 29 CFR 825.500, which she said she doesn't know is happening right now. Attorney Norris-Weeks added that the City needs a process to deal with these issues, so that they are compliant with the law.

Mayor Pigatt thanked City Attorney Norris-Weeks for letting the Commission know they must do this instead of just sweeping it under the rug.

There being no additional discussion, the resolution passed by a 5-0 vote.

Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Mayor Pigatt	Yes

3. [13-6] A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING/DENYING AN ADA REASONABLE ACCOMMODATION REQUEST FROM JOHN PATE, CITY MANAGER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Attorney*

The above resolution was read by Assistant City Attorney Candice Cobb.

It was moved by Commissioner Davis, seconded by Commissioner Taylor for discussion.

Mayor Pigatt asked City Attorney Burnadette Norris-Weeks to introduce Agenda Item 12-3.

City Attorney Norris-Weeks explained that the approval of Family Medical Leave Act allows City Manager Pate to not work at all while on that leave, whereas the Americans with Disabilities Act would allow him to work from home when he is able and not take the leave under the Family Medical Leave Act which is limited to 12 weeks per year. The City Attorney stated that Mr. Pate emailed a request to them on August 3rd, requesting reasonable accommodation related to an upcoming medical procedure that had been scheduled for August and has been rescheduled to December. She said that the City Manager is requesting to work from home for approximately 14 days to recover after that anticipated procedure, adding that he can tell them the exact dates. Additionally, the City Attorney informed the Commission that Mr. Pate's attorney, also sent an email asking that he be permitted to work from home on an indefinite basis when he is unable to work in the office due to flare-ups of his condition. City Attorney Norris-Weeks informed the Commission that they can either approve or deny the accommodation and that a denial can be based on the accommodation imposing an undue hardship on operations or finances. The City Attorney reviewed the provisions of the Americans with Disabilities Act and encouraged the Commission to have some discussion about the resolution proposed in Agenda Item 12-3, before they decide.

Commissioner Davis asked if the Americans with Disabilities Act leave includes paid compensation.

City Attorney Norris-Weeks stated that the Americans with Disabilities Act does not require that an employer provide paid leave beyond whatever other leave policy is in place, and she informed the Commission that they can consider it as a reason they may not approve the Americans with Disabilities Act accommodation.

Mr. Richard Tuschman stated that the request for an Americans with Disabilities Act accommodation is not a request for leave. He said that it is a request for City Manager Pate to be able to work from home when he would otherwise be on leave because of a flare-up of his medical condition. Mr. Tuschman said that Mr. Pate wants the ability to work remotely as he's been doing during the pandemic, and he added that he thought Mr. Pate was doing so effectively.

Commissioner Davis stated that he is fully aware of the accommodations process as a special education teacher, and he said that he couldn't imagine any qualified person requesting an accommodation, not being afforded that opportunity.

Mr. Richard Tuschman stated that City Manager Pate is not asking for his request for reasonable accommodation to extend indefinitely into the future, and that the request would be for the period of time that he's eligible for intermittent leave under the Family Medical Leave Act. Mr. Tuschman added that the City has the right to ask Mr. Pate to recertify his need for leave under the Family Medical Leave Act, at appropriate intervals and if his physician determines he's no longer qualified, the City could deny the leave and accommodation.

Mayor Pigatt asked what the period was for City Manager Pate's leave under the Family Medical Leave Act.

City Manager Pate explained that his intermittent leave under the Family Medical Leave Act was approved in January and that typically recertification is done every calendar year unless the employer requests recertification sooner. The Manager said he hopes the City will have a policy in place by January, in time for the recertification. He also said that he has worked on days when he has been sick as well as when he has been on vacation but told the Commission that if his requested accommodation under the Americans with Disabilities Act is not approved and he is on leave under the Family Medical Leave Act, he can't work. Mr. Pate asserted that he just wants to still be a productive employee of the City.

City Attorney Norris-Weeks clarified for the record that her office has been asking for information, having talked to City Manager Pate and his attorney, and she assured the Commission that nothing has been held back.

Mayor Pigatt thanked City Attorney Norris-Weeks, and he stated that the biggest issue has been being transparent about what is going on. The Mayor said that the City Manager is the CEO of the City and the leader of all the City's employees, and thus it is very important for the Manager to be present. He said that he is all for approving the accommodations after City Manager Pate's medical procedure and he said he has always told Mr. Pate that he is also completely in support of not working when on personal time, no matter whether it is sick leave or vacation. Mayor Pigatt asked if the Commission will be notified each time City Manager Pate will work from home during a flare-up.

City Manager Pate stated that as demonstrated by the emails that the Commission received, 90% of the time he worked from home, if not all the time, he sent an email saying he would be working from home.

Mayor Pigatt stated that it was not true.

City Manager Pate encouraged the Commission to let him know if they have any information on the emails about him working from home. The City Manager also said that

somebody on the dais told him to stop sending emails saying he was working from home, because he is the executive of the City and as long as he is working and being productive, that should be all that matters. He stated that there needs to be policy, because there is no clear way for him to take time off work. Mr. Pate offered assurances that there is no trickery tied to this, and he stated that if the Commission wants him to send emails stating every day that he is working from home, or provide a calendar, he can give them that but needs a consensus from them.

Commissioner Bass asked City Attorney Norris-Weeks to correct her if she's going the wrong way, and she asked City Manager Pate, based on past experiences of his situation, how many days a week he thinks that it is a possibility that he will be able to be in the office.

City Manager Pate stated that based on experience, he thinks he will be able to be in the office 2 to 3 days a week, but mostly 3 days a week. The City Manager also said in other cities, attendance with city managers is a complicated issue because they work for multiple people. He added that the policy in some cities has leave requests sent to a specific Commissioner, while others leave it to the Human Resources Department to monitor. Mr. Pate expressed his feeling that it is very stressful when people make allegations about you and say you're doing things wrong, and you don't know whose guidance to take.

Mayor Pigatt asked if City Manager Pate was stating that he may have a flare-up of his medical condition 2 to 3 days a week. The Mayor also asked for clarification on whether the City Manager had been out of the office 2 to 3 days a week for the whole year. Additionally, he asked Mr. Pate what times defined a full day of work for him on the days he was in the office.

City Manager Pate clarified that he may be in the office 2 to 3 days a week, but he added that there may be weeks when he has a perfect week, and he is in the office the whole week. The City Manager reminded the Commission that the City was in pandemic mode until June, and that since then he has been in the office at least 2 days each week. He added that there is no definition in his contract for a full day of executive work, but he offered assurances that he works a significant amount of time and has meetings outside of the office, which are shown on his calendar.

Mayor Pigatt asked what the will of the Commission was, stating that he recommends the approval of City Manager Pate's request for reasonable accommodation after his medical procedure, but that he thinks it is important that the Manager takes time off during the flare-ups of his medical condition.

City Manager Pate stated that if he takes leave based on the Family Medical Leave Act, he won't be available on his phone and will not be checking emails for 2 - 3 days a week,

which he warned will lead to inefficiencies in the City. The City Manager asserted that he doesn't want to put the City in the position where he is not available.

Mayor Pigatt stated that he would much rather that the City Manager take his time to get healthy and noted that's what the Assistant City Manager and all the Directors are for. The Mayor said that there have been a lot of inefficiencies including reports that have not been provided, items being all over the place at Commission meetings, and things have not been operating as optimally as in other cities. He stressed the importance, noting that the Commission must go through the City Manager's Office for everything because he is responsible for everything.

Mr. Richard Tuschman stated that he envisions the problems laid out by Mayor Pigatt are going to be exacerbated, because if they deny City Manager Pate's request to work from home and force him to take leave based on the Family Medical Leave Act, it means he's not working and the lack of responsiveness that the Mayor alluded to is just going to get worse. Mr. Tuschman shared his concern that he fears that the Commission will grow increasingly frustrated with Mr. Pate and will hold his being on leave based on the Family Medical Leave Act against Mr. Pate, and he said that they're not allowed to.

City Attorney Norris-Weeks reminded Mr. Richard Tushman that he is there to speak for City Manager Pate, and has done that, but that at this point he is crossing a line and asked him to refrain from giving her client legal advice.

Mayor Pigatt pointed out to his colleagues on the Commission that they must vote on Agenda Item 12-3.

Commissioner Taylor indicated his support for voting on Agenda Item 12-3.

Mayor Pigatt also pointed out that Agenda Item 12-3 includes two different items, including City Manager Pate's request for reasonable accommodation for the 14 days after his medical procedure in addition to the request to take time whenever there is a flare-up of the Manager's medical condition, which he said would be completely in the Manager's decision-making authority. The Mayor asked City Attorney Norris-Weeks if he was correct.

City Attorney Norris-Weeks confirmed that Mayor Pigatt's representation of the resolution proposed by Agenda Item 12-3, is correct.

Commissioner Davis agreed with Mayor Pigatt and stated that he believes the Commission should grant City Manager Pate's reasonable accommodation for the 14 days after his medical procedure in December, provided that it's supported by a physician's opinion, but he said that having the option to work from home long term is a bit too open-ended. The

Commissioner suggested that he and his colleagues could create legislation that speaks to when the City Manager requests discretion or longer periods of time to work from home.

City Attorney Norris-Weeks stated that City Manager Pate already has a doctor's note that was attached to the leave request under the Family Medical Leave Act, which she believes could be used for his request for reasonable accommodation under the Americans with Disabilities Act, but she said that the Commission could ask for additional information. The City Attorney said that she's not sure what Commissioner Davis was referring to when he suggested that additional legislation could be proposed, and she stated that the resolution proposed by Agenda Item 12-3 is the Commission's opportunity. She added that she does think that something is necessary for the leave based on the Family Medical Leave Act and offered to do research and get back to the Commission.

Commissioner Davis acknowledged the concern of his colleagues regarding being aware when the City Manager is taking his time. The Commissioner said that nobody's supervisor approves leave under the Family Medical Leave Act, and that it is always done independently by the Human Resources Department. The Commissioner stated that he doesn't think that a resolution that addresses specifically City Manager Pate's situation, is sustainable long term and he recommended that policy be defined in the City's leave policy, Family Medical Leave Act policy or the City Charter review.

Mayor Pigatt offered assurances that during the Future Agenda Items portion of the meeting, he is going to propose that policies be developed for leave under the Americans with Disabilities Act and the Family Medical Leave Act.

Vice Mayor Williams asked if it was possible to include an addendum in Agenda Item 12-3 to include an end date for City Manager Pate's request for reasonable accommodation leave, because she said that to her it is so open-ended that it could go on for years.

Mr. Richard Tuschman stated that the request for City Manager Pate to work from home, is coupled with his right to take leave under the Family Medical Leave Act. Mr. Tuschman said that he imagines the Commission can set up a process whereby Mr. Pate notifies the Commission that he is working from home or taking leave under the Family Medical Leave Act. He added that the request would only be in effect so long as Manager Pate is eligible for leave under the Family Medical Leave Act, as long as he has the medical condition, which can be evaluated periodically by the Commission, and they can request recertification.

City Manager Pate pointed out that the City's policy requires that leave under the Family Medical Leave Act must be recertified every year, and because he applied for it in January, it would have to be recertified in January as well.

City Attorney Norris-Weeks informed the Commission that this will be before them again in January when City Manager Pate's time will start all over again for a year, up to the 12 weeks of leave. The City Attorney stated that the Commission is not going to be able to require that Mr. Pate provide a specific number of months for his leave after a certain date.

Mayor Pigatt stated his understanding that if the Commission approves the resolution proposed in Agenda Item 12-3, that leave can be taken indefinitely.

Commissioner Bass stated that the Commission must do what's right and what's right to some of them is not right to the others. The Commissioner asked City Manager Pate, if it would be possible to put in writing that he will be in the office 2 to 3 days a week.

City Manager Pate stated that he can't guarantee that he will be in the office 2 to 3 days a week, based on the flare-ups of his medical condition, but he said that he didn't have a problem stating that he can attempt to the be in the office 2 to 3 days a week in addition to drafting a process and giving it to the City Attorney.

City Attorney Norris-Weeks stated that City Manager Pate is not going to be able to give the Commission the assurance that he will be in the office 2 to 3 days a week, pointing out that the whole point of this leave is that he will be in the office when he can.

City Manager Pate informed the Commission that the paperwork for his leave under the Family Medical Leave Act already addresses the flare-ups of his medical condition 2 to 3 times a week. Because the Americans with Disabilities Act reasonable accommodation runs concurrently with the leave under the Family Medical Leave Act, he assured the Commission that he can't say he is working from home 5 days a week or for 2 weeks in a row, and if he did, he would have to go on leave under the Family Medical Leave Act. Recalling having spoken with Commissioner Davis, the City Manager suggested putting in language about the concurrence with the leave under the Family Medical Leave Act, the date of approval and the January recertification by a doctor which would have to come before the Commission. City Manager Pate said that he didn't know how his attorney feels, but his position is that he wants to be as detailed and transparent as possible.

Mayor Pigatt noted that he and Commissioner Davis have said they support approving City Manager Pate's reasonable accommodation request for the 15 days in December after his medical procedure, but not his request for a reasonable accommodation for him to work from home.

Commissioner Taylor stated that he is good with approving the resolution in Agenda Item 12-3 because he would never deny anybody an Americans with Disabilities Act accommodation or leave under the Family Medical Leave Act or question their sickness. Noting that it restarts in January, he said that the Commission will revisit it at that time.

Commissioner Davis stated that it is partly true that he is not in favor of approving City Manager Pate's request for reasonable accommodation under the Americans with Disabilities Act to work from home, clarifying that he is just opposed to the open-ended nature of the proposal.

Commissioner Taylor said that he does not understand why Mayor Pigatt is not just asking for the vote on Agenda Item 12-3 or offering a friendly amendment if he doesn't agree with the verbiage.

Mayor Pigatt explained that the Commission cannot just approve Agenda Item 12-3 because the proposed resolution states that the Commission approves / denies the request for reasonable accommodation under the Americans with Disabilities Act.

Vice Mayor Williams stated that she will vote to approve City Manager Pate's request for reasonable accommodation under the Americans with Disabilities Act, for the 15 days in December after his medical procedure, but she will not vote to approve Mr. Pate's request for reasonable accommodation to work from home.

Commissioner Davis put a motion on the floor to amend the resolution proposed by Agenda Item 12-3, to strike out where it says to generally work from home so that he is not always required to use leave under the Family Medical Leave Act.

Mayor Pigatt stated that Commissioner Davis can't strike out a portion of the resolution proposed by Agenda Item 12-3 and say he's okay with it, because the Mayor said it was doublespeak. He said that the Commissioner must decide to approve or deny it.

Commissioner Davis said that he would vote to deny City Manager Pate's request for reasonable accommodation to work from home under the Americans with Disabilities Act.

Mayor Pigatt noted that 3 members of the Commission had indicated their support for approving City Manager Pate's request for reasonable accommodation under the Americans with Disabilities Act for the 15 days after his medical procedure in December, but not approving Mr. Pate's request for reasonable accommodation to work from home and not use his leave under the Family Medical Leave Act. The Mayor asked for a motion to be put on the floor.

Vice Mayor Williams acknowledged that 3 members of the Commission had indicated their positions on the resolution proposed by Agenda Item 12-3 but recommended that Mayor Pigatt should allow the entire Commission to give their vote.

Mayor Pigatt pointed out that he has been asking for the rest of the Commission to provide their thoughts.

Commissioner Davis raised a point of order, inquiring whether the Commission was voting on Agenda Item 12-3 or discussing it.

Mayor Pigatt stated that Vice Mayor Williams asked to hear from two other members of the Commission.

Commissioner Davis said that Vice Mayor Williams took the floor and was not recognized, but Mayor Pigatt checked every other Commissioner.

Commissioner Taylor said that Mayor Pigatt cut him off while he was talking.

Commissioner Bass urged for the Commission to vote, so as not to embarrass the City of Opa-locka any further.

Mr. Richard Tuschman asked to address Commissioner Davis' concern.

Mayor Pigatt said that Mr. Richard Tuschman could not address Commissioner Davis' concern at the moment.

Mayor Pigatt asked City Attorney Norris-Weeks if the Commission had to make a motion to approve or deny the requests from City Manager Pate included in Agenda Item 12-3, and then call for a vote.

City Attorney Norris-Weeks informed the Commission that they can approve one request from City Manager Pate as included in Agenda Item 12-3 and they can deny the other request or approve both.

Commissioner Bass made a motion to approve the Americans with Disabilities Act reasonable accommodation request for City Manager John Pate for a period of 14 days during the month of December 2021 during which his medical procedure will take place, and the motion was seconded by Commissioner Davis.

There being no additional discussion, the motion passed by a 5-0 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	Yes

Commissioner Taylor made a motion to approve the Americans with Disabilities Act reasonable accommodation request for City Manager John Pate, to generally work from home so that he is not always required to use leave under the Family Medical Leave Act

when he is unable to work in the office due to flare-ups of his medical condition, and the motion was seconded by Commissioner Bass.

There being no additional discussion, the motion failed by a 4-1 vote.

Vice Mayor Williams	No
Commissioner Bass	No
Commissioner Davis	No
Commissioner Taylor	Yes
Mayor Pigatt	No

There being no additional discussion, the resolution passed by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

13. ADMINISTRATION:

CONSENT AGENDA:

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND AUTHORIZING THE CITY MANAGER TO SERVE AS THE CITY'S AUTHORIZED REPRESENTATIVE FOR THE AMERICAN RESCUE PLAN ACT CORONAVIRUS LOCAL FISCAL RECOVERY FUND AGREEMENT AND ANY RELATED AGREEMENTS AND PERMITTING THE EXECUTION OF DOCUMENTS NECESSARY TO RECEIVE AND ADMINISTER FUNDS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIAL TO ENTER INTO AN AGREEMENT FOR A ONE-YEAR RENEWAL OF THE RMPK FUNDING CONTRACT FOR GRANT WRITING SERVICES WITH THE OPTION OF AN ADDITIONAL ONE-YEAR RENEWAL PERIOD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE SUBMISSION OF A GRANT APPLICATION TO THE REBUILD FLORIDA MITIGATION GENERAL INFRASTRUCTURE PROGRAM FOR THIRTEEN MILLION DOLLARS ($13,000,000) TO BE USED TO RENOVATE A PORTION OF THE CITY'S WATER DISTRIBUTION SYSTEM; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

Vote taken on Consent Agenda items can be viewed under Agenda Item 6 – Approval of the Consent Agenda.

14. NEW ITEMS:

15. PLANNING & ZONING:

Agenda amendment to vote on Agenda Item 16A1 – First Reading Ordinance before Agenda Item 15 - Planning & Zoning, approved under Agenda Item 7 - Approval of Agenda.

16A1: AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002- 0020, 08-2128-002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128- 004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt opened the Public Hearing for Agenda Item 16-A-1.

Ms. Hope Calhoun introduced herself as the land use attorney speaking before the Commission on behalf of AMDI USA, Inc. regarding the vacation application. Ms. Calhoun reminded the Commission that when they were before the Commission a few months ago, they did not have the property appraised and are back now with

the appraisal. She informed the Commission that the engineer and property owner were available to answer any questions.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 16-A-1.

It was moved by Commissioner Bass, seconded by Commissioner Taylor to discuss Agenda Item 16-A-1.

Mayor Pigatt asked City Manager Pate to introduce Agenda Item 16-A-1.

City Manager Pate asked Planning & Community Development Director Gregory Gay to introduce Agenda Item 16-A-1.

Planning & Community Development Director Gregory Gay informed the Commission that the property to be vacated as proposed in the ordinance included in Agenda Item 16-A-1, has been in operation with some type of industrial activity since 1988 and was acquired by the applicant in 2008. Mr. Gay stated that the right-of-way issue on the property had not been addressed under the previous zoning code. He reported that based on the appraisal, the right-of-way is being acquired for approximately $24 a square foot, which is $275,000. Mr. Gay added that the applicant is also proffering that they need to do a dedication of right-of-way and would like to seek a reduction of $180,000. He stated that the applicant would pay approximately $95,000. Mr. Gay explained that his Department's Staff doesn't want to have both actions occur at the same time, but that it is the Commission's discretion to decide if they wish to entertain it.

Mayor Pigatt asked why the presentation made to the Commission for the ordinance proposed in Agenda Item 16-A-1, made no mention of the fact that the property is worth $341,000.

Mr. Glenn Hanks introduced himself as the civil engineer for the property applying for the vacation as included in the ordinance proposed by Agenda Item 16-A-1, and he stated that his address is 11060 SW 1st Street, Coral Springs. Mr. Hanks said that per the City's vacation ordinance, the $24 per square foot value is the average value as prepared by a certified private appraiser and the value listed on the Miami-Dade County Property Appraiser's website. He informed the Commission that the County's Property Appraiser does not list values for rights of way, so he computed the values of the lands surrounding the right-of-way and took a weighted average of the value for a square foot of the property.

Mayor Pigatt asserted that while he is clear about how the math was done to determine the value that is being proposed to be paid for the vacated land, as included in Agenda Item 16-A-1, but he said it doesn't make sense for the City to give away the land for only $94,000. The Mayor also asked if the business owner who is applying to have the land vacated as proposed in Agenda Item 16-A-1, has been utilizing the land and if he can drive his car through there.

Mr. Glenn Hanks stated that the portion of the right of way that is being requested to be vacated is only 25 feet and is on the interior of the property on unimproved land, with no facilities on it. Mr. Hanks informed the Commission that the business owner requesting the vacation that is being proposed in Agenda Item 16-A-1, runs vehicles across the property, uses it for bulk storage and has material silos that have existed there since the 1970s. He also said that a car could not be driven through the property being proposed to be vacated, unless it was a Range Rover or Hummer because it's not improved in any manner, is not open to the public and is a partial right-of-way. Mr. Hanks also pointed out that the City had initiated an objective to construct a road from NW 30th Avenue to NW 32nd Avenue along 131st Street, and that part of it is presently owned by his client and the City does not have the full width of right-of-way. He explained that in exchange for the formal vacation, a portion of NW 131st Street will be dedicated to fulfill the City's right-of-way requirements. Mr. Glenn Hanks concluded by stating that the property being requested to be vacated is not being used by the City and is not going to serve any purpose, but the vacation would allow his client to create a single parcel where 7 parcels presently exist and thus will simplify permitting, in addition to making the parcel more attractive for future development.

City Manager Pate asked whether the City was put on notice when the construction of the road intruded on the property that includes the land that is being requested to be vacated by Agenda Item 16-A-1.

Mr. Glenn Hanks informed the Commission that there is correspondence between the preceding City Manager and the preceding owner of the property, where it is indicated that the City was desirous of obtaining rights to acquire the right-of-way.

City Manager Pate pointed out that the City Manager does not have the authority to give up the City's right-of-way without the Commission's approval.

Mr. Glenn Hanks said that his client was directed to come before the City Commission for site plan approval as well as for the approval of the vacation.

Mayor Pigatt pointed out that it is a very basic right in America that when someone wants to build upon land that is not theirs, they must go in front of the people whose

land they are encroaching upon. The Mayor expressed his concern that the company requesting the vacation proposed by Agenda Item 16-A-1, has been utilizing the City's land illegally for many years and is now coming before the Commission to offer $94,000 for it. He also said that for months, he has been asking for the documentation on the occupational licensing and building approvals for the property but has not received that information.

Planning & Community Development Director Gregory Gay explained that because he is now part of the Building & Licensing Department, he was just able to get the occupational license information for the property requesting vacation as proposed by Agenda Item 16-A-1, despite numerous requests that had previously been made. Mr. Gay added that his Department did not have the documentation in time to include it as part of the application. He also reminded the Commission that he has previously stated that the property has had licensure since 1988 under other industrial uses, that the concrete plant operation came into operation in 2008, and the property owner who acquired the property from the previous owner had received licensure from Opa-locka to run a concrete operational plant for several years.

Mayor Pigatt stated that he is not supporting Agenda Item 16-A-1 because he has been asking for the occupational licensing and building approvals for the property being requested to be vacated as proposed by Agenda Item 16-A-1, and he still doesn't have it in front of him before he votes on the item. The Mayor said he is also not supporting the item because they are not giving value to the community for the land, have been using the land illegally, have blocked off streets, and have been tearing up the roads in the surrounding community.

Ms. Hope Calhoun said that she and her client were not aware that the Commission did not have the information requested and would have gladly provided it. Ms. Calhoun also expressed her opinion that she felt it was a little harsh to say that the property has been used illegally for quite some time, understanding the Commission's position, but pointing out that the land is not able to be used because it is not improved and doesn't have the proper width to be a right-of-way. She also informed the Commission that the current and prior property owners have tried to work with the City for several years so that the property can operate properly and not hinder the residential areas around it. Ms. Calhoun requested that the Commission pass the ordinance proposed by Agenda Item 16-A-1 through its first reading, and between now and the second reading, a reasonable amount for the value of the property could be agreed upon. She also asked that the Commission approve the items that go along with Agenda Item 16-A-1 so that the property can be improved and operate in a manner that everyone would appreciate.

Mayor Pigatt asked if Miami-Dade County's Department of Environmental Resources Management had approved the operation of the business requesting the vacation as proposed by Agenda Item 16-A-1.

Planning & Community Development Director Gregory Gay informed the Commission that the business requesting the vacation as proposed by Agenda Item 16-A-1, had not been granted total approval by the Miami-Dade County Department of Environmental Resources Management. He added that the business had been approved to operate but is awaiting approval for the business to operate on the property being requested to be vacated, based on the final decision of the Commission.

Commissioner Davis recalled that as he sat on the Zoning Board, he saw these situations end up in litigation, with the City not always setting the best precedent and urged his colleagues to consider that. The Commissioner also expressed his concern with the amount offered to be paid for the land that is being requested to be vacated as proposed in Agenda Item 16-A-1, asserting that he will vote in support of the item under the circumstance that the Commission has in-depth conversations about the amount when it comes up for second reading.

Commissioner Taylor stated that as long as the Commission can explore the amount offered to be paid for the land that is being requested to be vacated as proposed in Agenda Item 16-A-1 during its second reading, he is okay with the ordinance.

There being no additional discussion, the ordinance proposed in Agenda Item 16-A-1 passed first reading by a 4-1 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Mayor Pigatt	No

A. PUBLIC HEARINGS:

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A TENTATIVE PLAT REVIEW REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020, 08-2128-002-0030, 08- 2128-002-0040, 08-2128-002-0050, 08-

2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt asked Planning & Community Development Director Gregory Gay to introduce Agenda Item 15-A-1.

Planning & Community Development Director Gregory Gay informed the Commission that the resolution proposed in Agenda Item 15-A-1 would approve a tentative plat that would unify the 7 parcels that currently exist on the property. Mr. Gay explained that a property that is being replatted, must be brought before the Commission and upon receiving their approval, goes back to Miami-Dade County to be approved as a tentative plat, and then goes through the same process all over again to approve the final plat. He reported that the Planning & Zoning Board and the Staff from his Department recommended approval.

Mayor Pigatt opened the Public Hearing for Agenda Item 15-A-1.

Ms. Hope Calhoun introduced herself as the attorney speaking on behalf of the landowner of the property that is being replatted. Ms. Calhoun asked that the Commission approve the resolution proposed in Agenda Item 15-A-1.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 15-A-1.

It was moved by Commissioner Taylor, seconded by Vice Mayor Williams to open the floor for discussion on the resolution proposed by Agenda Item 15-A-1.

There being no discussion, the resolution proposed in Agenda Item 15-A-1 passed by a 4-1 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Mayor Pigatt	No

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A VARIANCE REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY

FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020, 08-2128-002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128- 004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt asked Planning & Community Development Director Gregory Gay to introduce Agenda Item 15-A-2.

Planning & Community Development Director Gregory Gay stated that the resolution proposed in Agenda Item 15-A-2 would approve a variance request for the concrete facility, which he said is required to relax the City's current code requirements, because there is a residential development just to the east of the property. Mr. Gay reminded the Commission that the operation on the property was in place in 2008 and the property had other industrial uses that predate that to approximately 1988. He reported that both the Planning & Zoning Board and the Staff of his Department, recommend approval of the variance request.

Mayor Pigatt opened the Public Hearing for Agenda Item 15-A-2.

Ms. Hope Calhoun introduced herself as the attorney speaking on behalf of the applicant for the requested variance, and she asked that the Commission approve the resolution proposed in Agenda Item 15-A-2, as consistent with the Staff report from the Planning & Community Development Department.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 15-A-2.

It was moved by Commissioner Taylor, seconded by Commissioner Davis to open the floor for discussion on the resolution proposed by Agenda Item 15-A-2.

There being no discussion, the resolution proposed in Agenda Item 15-A-2 passed by a 4-1 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	No

3. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING THE SPECIAL EXCEPTION SITE PLAN REVIEW REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020, 08-2128- 002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08- 2128-004-0380, AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt asked Planning & Community Development Director Gregory Gay to introduce Agenda Item 15-A-3.

Planning & Community Development Director Gregory Gay informed the Commission that because of all the approvals from the Commission being required of the concrete batching plant, it is being treated as a project that is coming before the Commission for the first time, despite it having been done prior to 2008 under the City's previous Code. Due to the City's current code requiring a special exception for all concrete batching plants, Mr. Gay explained that it required the Commission's approval of that special exception. He reported that both the Planning & Zoning Board and his Department's Staff recommend approval of the requested special exception.

Mayor Pigatt opened the public hearing for Agenda Item 15-A-3.

Ms. Hope Calhoun introduced herself as the attorney speaking on behalf of the applicant for the requested special exception, and she asked that the Commission approve the resolution proposed in Agenda Item 15-A-3, in consideration of the fact that it is an existing business, and no new construction is being proposed.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 15-A-3.

It was moved by Commissioner Taylor, seconded by Commissioner Bass to open the floor for discussion on the resolution proposed by Agenda Item 15-A-3.

There being no discussion, the resolution proposed in Agenda Item 15-A-3 passed by a 4-1 vote.

Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Mayor Pigatt	No

4. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA APPROVING A DEVELOPMENT AGREEMENT FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020, 08-2128- 002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt asked Planning & Community Development Director Gregory Gay to introduce Agenda Item 15-A-4.

Planning & Community Development Director Gregory Gay stated that Agenda Item 15-A-4 included the development agreement for the concrete batching facility. Mr. Gay explained that because it is being treated as an application that is coming before the Commission for the first time, a development agreement would normally accompany this type of development. He also informed the Commission that the company operating the facility submitted a site plan which included site improvements such as landscaping, and thus his Department wanted to make sure that it was included as part of the overall updating of the property. Mr. Gay reported that the Planning & Zoning Board and the Staff from his Department recommended approval of the proposed development agreement.

Mayor Pigatt opened the public hearing for Agenda Item 15-A-4.

Ms. Hope Calhoun introduced herself as the attorney speaking on behalf of the applicant for the proposed development agreement, and she asked that the Commission approve the resolution proposed in Agenda Item 15-A-4, so that they can move forward.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 15-A-4.

It was moved by Commissioner Bass, seconded by Commissioner Davis to open the floor for discussion on the resolution proposed by Agenda Item 15-A-4.

Vice Mayor Williams urged the developer to ensure that all the requests made by the Commission be addressed before the item comes before them again during second reading.

City Attorney Norris-Weeks pointed out that Agenda Item 15-A-4 is a resolution and thus there will be no second reading of the item.

Mayor Pigatt shared his opinion that the property looks horrendous with a stone wall, dirt road and gate that looks crazy, and he urged his fellow members of the Commission to consider whether they want to make sure that the property looks somewhat respectable in the City, as they vote on this item.

Commissioner Davis agreed with Mayor Pigatt's statements and asked the applicant to include beautification in the development agreement proposed in Agenda Item 15-A-4, to make it more appealing and less of a nuisance to the residential community nearby.

Ms. Hope Calhoun reminded the Commission that Planning & Community Development Director Gregory Gay had informed them that a site plan was submitted, and she asked Mr. Glenn Hanks to speak on some of the beautification and landscaping improvements that are being added to the property included in the development agreement proposed in Agenda Item 15-A-4.

Mr. Glenn Hanks introduced himself as the engineer for the applicant for the development agreement proposed in Agenda Item 15-A-4. Mr. Hanks informed the Commission that the site plan which was presented to the Staff of the Planning & Community Development Department, includes a 30-foot landscape buffer adjacent to the residential property along 30th Avenue, in addition to the City Code required landscape buffers on NW 131st and NW 31st Avenue, as well as street trees and shrubbery. He also said that the ugly concrete wall on 131st that Mayor Pigatt mentioned, is going to be removed and replaced with fencing to balance out aesthetics and security needs.

Commissioner Davis stated that the beautification plans for the property included in the development agreement proposed in Agenda Item 15-A-4, sound pretty to him.

There being no additional discussion, the resolution proposed in Agenda Item 15-A-4 passed by a 4-1 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Mayor Pigatt	No

B. APPEALS:

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

Agenda amendment to vote on Agenda Item 16A1 – First Reading Ordinance before Agenda Item 15 - Planning & Zoning, approved under Agenda Item 7 - Approval of Agenda.

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

C. RESOLUTION(S)/PUBLIC HEARING:

17. CITY MANAGER'S REPORT:

Mayor Pigatt asked City Manager Pate to deliver a report to the Commission.

City Manager Pate offered to defer his report on financial oversight until the next meeting due to the late hour, if it was the will of the Commission.

Commissioner Bass stated that she would love to hear City Manager Pate's full report and acknowledged that the Commission is there to serve the people, but suggested that when they get this tired, she thinks it's time to stop because judgements are made that are not always conducive to a healthy environment.

Mayor Pigatt asked what the status of the Charter Review Committee was.

City Manager Pate stated that the City Clerk's Office is working on the Charter Review Committee.

City Clerk Joanna Flores stated that legislation has been drafted for an ordinance establishing the Charter Review Committee and that it is being reviewed by the City Attorney's Office, with the intent to have it before the Commission during the first meeting in October.

City Attorney Norris-Weeks confirmed that the legislation establishing the Charter Review Committee would be before the Commission during their first meeting in October.

18. OFFICIAL BOARD REPORTS:

Mayor Pigatt noted as Chair of the Audit Committee, that one of the advisors to that Committee was removed by the City Manager's Office and the vacancy needs to be filled by appointment. The Mayor expressed his hope that the appointment can be made before the next meeting, to be in alignment with the request for proposals for the next audit.

City Manager Pate stated that the advisor to the Audit Committee that was removed, was an appointee of the City Manager, which is why he had the authority to remove him.

Mayor Pigatt asked City Attorney Norris-Weeks to review the policy and let the Commission know who has the authority to appoint people to the City's Boards.

City Attorney Norris-Weeks stated that the information she pulled up from an emailed letter that has some of the administrative policy, says that the Audit Committee has 5 members appointed by resolution of the City Commission, but she said that she doesn't see where it says the City Manager has a specific appointment to the Committee.

Mayor Pigatt stated that someone must be appointed to the Audit Committee so that it has 5 members. The Mayor said that he doesn't know whether City Manager Pate even had the authority to remove the advisor he did, but recommended Mr. Ash Hepburn to be appointed to the Board.

City Manager Pate objected to the appointment of Mr. Ash Hepburn to the Audit Committee, stating that he is not a resident of the City of Opa-locka.

Mayor Pigatt stated that because the vacancy on the Audit Committee is an advisory position, the person appointed does not have to be a resident of the City of Opa-locka. The Mayor Explained that the Audit Committee has 3 voting members and that either the City Manager or Finance Director serve as advisors to the Committee in addition to one other advisor which is missing and is needed to have a legitimate Audit Committee.

Commissioner Davis asked if any other members of the Commission have a nomination for the Audit Committee because he did not, and he asked if it is the Commission's appointment to make, stating that he didn't hear a clear answer from City Attorney Norris-Weeks.

City Attorney Norris-Weeks clarified that all 5 members of the Audit Committee are appointees of the City Commission and serve at their pleasure.

Vice Mayor Williams asked if the board application process was necessary or if it was fine to have Mayor Pigatt proffer the name, as he did.

Mayor Pigatt recalled that the City Manager was asked to recommend someone to serve on the Audit Committee, and at the time, Mr. Pate recommended Mr. Ash Hepburn.

City Manager Pate stated that City Attorney Norris-Weeks read the policy stating that the individuals serving on the Audit Committee are required to be residents, and he said that it's proven that the individual that Mayor Pigatt is proffering, owns property in the City but does not live in the City.

Mayor Pigatt said that what City Manager Pate is saying is not correct, and he told his colleagues on the Commission that City Attorney Norris-Weeks just told them the Commission can appoint someone to the Audit Committee. The Mayor pointed out that the Commission can move the appointment to another meeting's agenda if they want to spend some time to think about somebody else. He shared that he served on the Audit Committee with Mr. Ash Hepburn, and the Mayor said that Mr. Hepburn had some very good questions that helped the Committee to really understand the City's finances, what is needed and how to move forward. Mayor Pigatt suggested that since Mr. Hepburn was already on the Audit Committee, to just move forward with it.

Commissioner Bass asked City Attorney Norris-Weeks if the person appointed to the Audit Committee has to be a resident of the City of Opa-locka.

City Attorney Norris-Weeks explained that the City's legislation establishing the Audit Committee says that the Commission should consider guidelines, including appointing members living within the City limits. Because the legislation doesn't specifically say the members of the Committee shall appoint residents, but rather establishes it as a guideline to be considered, the City Attorney stated that if an appointee meets the other guidelines in the legislation, that they could be considered.

It was moved by Commissioner Bass, seconded by Commissioner Taylor to appoint Ms. Audrey Dominguez to the City of Opa-locka' s Audit Committee in an advisory capacity.

Commissioner Davis stated that he always supported Ms. Audrey Dominguez, and he said that the Commission already appointed her to one of the City's other boards. The Commissioner also expressed that he thinks the vacant Audit Committee position is calling for someone with expertise and he doesn't think Ms. Audrey Dominguez is the correct fit.

There being no additional discussion, the motion to appoint Ms. Audrey Dominguez to the City of Opa-locka' s Audit Committee failed by a 3-2 vote.

Commissioner Davis	No
Commissioner Taylor	Yes
Vice Mayor Williams	No

Commissioner Bass	Yes
Mayor Pigatt	No

Vice Mayor Williams asked why Mr. Ash Hepburn was removed from the Audit Committee.

City Manager Pate stated that research was done which determined that Mr. Ash Hepburn is not a resident of the City of Opa-locka and did not meet the requirements to be a member of the Audit Committee.

Vice Mayor Williams pointed out that City Attorney Norris-Weeks just stated that being a resident of the City of Opa-locka is not a requirement to be a member of the Audit Committee.

City Manager Pate said that he guesses it is fine that guidelines are not followed.

Mayor Pigatt stated that there was a big debate in the Audit Committee about whether a member of the Committee has the authority to ask for financial reports.

City Manager Pate said that what Mayor Pigatt stated is not true.

Commissioner Taylor asked if it was possible to appoint one of the members of the Commission as a placeholder until the perfect fit for the Audit Committee becomes available.

City Attorney Norris-Weeks stated that she believes the Commission can appoint an additional member of the Commission to the Audit Committee.

Mayor Pigatt pointed out that if a member of the Commission is appointed to the Audit Committee, they will have to be removed and then someone else will have to be appointed. The Mayor said that the other option was to think about it and make the appointment at the next Commission Meeting.

Vice Mayor Williams recommended that the Commission think about the appointment to the Audit Committee until the next Commission Meeting.

Commissioner Taylor said that he wouldn't mind moving the appointment to the Audit Committee to the next Commission Meeting, but that it seemed like the issue was being driven with a sense of urgency.

Mayor Pigatt stated that he did his duty as Chairman of the Audit Committee, to notify the Commission of the vacancy during the Official Board Reports, and that they must appoint someone either now or later.

With no member of the Commission indicating that they are not in favor of waiting until their next meeting to appoint someone to fill the vacancy on the Audit Committee, Mayor Pigatt stated that it will be handled during that time.

19. FUTURE AGENDA ITEMS:

Commissioner Bass proposed a motion to direct the City Manager's staff to research public facilities, land or streets that can be named in honor of the late Commissioner Burke, and the motion was seconded by Vice Mayor Williams.

Mayor Pigatt asked which facility Commissioner Bass was proposing to have named in honor of the late Commissioner Burke.

Commissioner Bass explained that she would like for the Commission to make the decision on which public space, facility or street would be named in honor of the late Commissioner Burke.

Mayor Pigatt said that the Commission needs to give the City Manager a clear directive whether a street or facility is going to be named in the honor of the late Commissioner Burke.

Commissioner Taylor stated that he liked the idea of naming the street that the late Commissioner Burke lived on, in his honor.

City Manager Pate offered to have his Staff do research and provide options for streets or buildings that could be named in honor of the late Commissioner Burke.

There being no further discussion, the motion passed by a 5-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Mayor Pigatt	Yes

Commissioner Davis proposed a motion for a future agenda item, asking City Attorney Norris-Weeks to do research on neighboring communities, to determine the best practices for developing a policy on paid time off and leave time for appointed City officials, and the motion was seconded by Commissioner Taylor.

City Attorney Norris-Weeks pointed out that City Manager Pate is proposing to hire a human resources company that may address the concern raised by Commissioner Davis. Ms. Norris-Weeks also reminded the Commission that the City already has a policy on leave taken under the Family Medical Leave Act and pointed out that the issue was maintaining the records and not having a policy in place that applied specifically to the City Manager. She offered to look at other similarly sized cities to show the Commission what they are doing, stating that it may be the same.

Commissioner Davis noted that this was a proposed future agenda item and asserted that he doesn't understand why it is being debated because selective opinions are being provided.

City Attorney Norris-Weeks stated that it is not a debate and took exception to Commissioner Davis' statement.

There being no additional discussion, the motion to propose a future agenda item, passed by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

Mayor Pigatt made a motion to propose an ordinance on a future Commission Meeting Agenda, to provide all City employees a living wage, and the motion was seconded by Commissioner Bass.

City Manager Pate stated that a wage study that the City paid a significant amount of money for, is almost complete. The City Manager suggested that the Commission should wait to see the results of the wage study, because he is sure it will develop a living wage for everybody.

Mayor Pigatt pointed out that what City Manager Pate was describing was the pay plan, but he was proposing a motion for a living wage to be ingrained in the City's laws so that anyone that is paid to do work for the City, can feed and clothe themselves, no matter what they do for the City.

There being no additional discussion, the motion to propose the future agenda item, passed by a 5-0 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	Yes

Mayor Pigatt proposed a motion to prepare a resolution for a future Commission Meeting Agenda, to have the City of Opa-locka support the Southern Poverty Law Center's litigation against the State of Florida for H.B. 1., and the motion was seconded by Vice Mayor Williams.

Commissioner Davis asked Mayor Pigatt to repeat what he was proposing to include in the future agenda item.

The Mayor asked City Attorney Norris-Weeks to provide insight into the language to support the litigation against HB 1.

City Attorney Norris-Weeks stated that the resolution would approve support for litigation activities in defense of the City of Opa-locka' s home rule authority, working with other cities. Ms. Norris-Weeks said that she has a resolution that she can bring back to the Commission.

Commissioner Taylor asked if Mayor Pigatt was proposing a resolution to support the litigation against HB 1.

Mayor Pigatt explained that the State of Florida has put in place HB 1 which could have a gathering of four people be deemed a felony offense at the discretion of Police Officers, makes it possible for people to be run over with a car if the driver feels they are escaping a protest, as well as restricting cities from making modifications decreasing the Police budget and allowing the Governor's office to supersede the city's authority and amend the budget. The Mayor stated that he is asking the City of Opa-locka to join the cities across the state who are joining the Southern Poverty Law Center's pro bono fight on behalf of the cities.

Commissioner Taylor recalled that the legal representatives who spoke before the Commission, offered to do a workshop to explain HB 1 more in depth, and the Commissioner asked if that can be done instead of automatically supporting it.

Mayor Pigatt pointed out that he is proposing a future agenda item, and not an approval of the City joining the litigation now. The Mayor offered to have a workshop before the agenda item comes before the Commission and can have the legal representatives who are leading on the litigation against HB 1, lay out their case at that time.

There being no additional discussion, the motion passed by a 5-0 vote

Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Mayor Pigatt	Yes

20. MAYOR/COMMISSION REPORTS:

There were none.

21. OFFICIAL BOARD APPOINTMENTS:

City Clerk Joanna Flores informed the Commission that they had before them the application for Angelina Roberts to be appointed to the Community Relations, Recreation & Activities Advisory Board. Clerk Flores reminded the Commission that each of them has an individual appointment to the board.

Hearing no appointment, Mayor Pigatt stated that the appointment to the Community Relations, Recreation & Activities Advisory Board can be saved for another day.

22. ADJOURNMENT:

There being no further business to come before the City Commission, it was moved by Vice Mayor Williams, seconded by Commissioner Taylor to adjourn the meeting at 11:29 p.m.

_____

Matthew A. Pigatt
Mayor

Attest:

_____

Joanna Flores, CMC
City Clerk

CITY OF OPA-LOCKA

"The Great City"

CLERK'S ACTION SUMMARY MINUTES
REGULAR COMMISSION MEETING
October 13, 2021
7:00 P.M.

1. CALL TO ORDER:

Mayor Pigatt called the meeting to order at 7:04 p.m. on Wednesday, October 13, 2021 at Sherbondy Village, 215 Perviz Avenue, Opa-locka, Florida.

2. ROLL CALL:

The following members of the City Commission were present: Commissioner Sherelean Bass, Commissioner John H. Taylor Jr., and Mayor Matthew A. Pigatt. Commissioner Chris Davis arrived at 7:08 p.m. Vice Mayor Veronica J. Williams arrived at 7:16 p.m. Also, in attendance were City Manager John E. Pate, City Attorney Burnadette Norris-Weeks, Assistant City Attorney Candice Cobb and City Clerk Joanna Flores.

3. INVOCATION:

The Invocation was delivered by Commissioner Taylor.

4. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited in unison.

5. AWARDS/PROCLAMATIONS/ACKNOWLEDGMENTS:

Mayor Pigatt acknowledged those wearing pink in honor of October being Breast Cancer Awareness Month and said that Commissioner Bass made sure the Commission had some pink on, inviting her to say a few words.

Commissioner Bass acknowledged that October is Breast Cancer Awareness Month, stating that each one of us knows someone who was affected by breast cancer. The Commissioner shared that men also have breast cancer sometimes, so it's about us as a people. She urged everyone to continue to pray for those that are going through breast cancer and those who have not yet experienced it. Commissioner Bass also stressed the importance of supporting all the agencies that help with breast cancer awareness.

Mayor Pigatt announced that Dr. Robert B. Ingram Elementary presented an award of appreciation to the City of Opa-locka, in recognition of the kindness shown during the past unprecedented year, as a community partner. The Mayor recognized that Commissioner Bass is a community liaison for the school and stated that she is dedicated to the cause.

6. APPROVAL OF CONSENT AGENDA AND PULL LIST (deferrals and deletions):

It was moved by Commissioner Taylor, seconded by Commissioner Davis to approve the consent agenda.

The motion to approve the Consent Agenda passed by a 4-0 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Not Present
Commissioner Bass	Yes
Mayor Pigatt	Yes

7. APPROVAL OF AGENDA:

It was moved by Commissioner Bass, seconded by Commissioner Taylor to approve the Agenda.

There being no discussion, the motion to approve the Agenda passed by a 4-0 vote.

Commissioner Taylor	Yes
Vice Mayor Williams	Not Present
Commissioner Bass	Yes
Commissioner Davis	Yes
Mayor Pigatt	Yes

8. APPROVAL OF MINUTES:

First Budget Hearing Minutes – September 15, 2021

It was moved by Commissioner Taylor, seconded by Commissioner Bass to approve the minutes of the First Budget Hearing on September 15, 2021.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Vice Mayor Williams	Not Present
Commissioner Bass	Yes
Commissioner Davis	Yes

Commissioner Taylor	Yes
Mayor Pigatt	Yes

Second Budget Hearing Minutes – September 22, 2021

It was moved by Commissioner Taylor, seconded by Commissioner Bass to approve the minutes of the Second Budget Hearing on September 22, 2021.

There being no discussion, the motion to approve the minutes passed by a 4-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Not Present
Mayor Pigatt	Yes

9. DISTRICT ONE / DISTRICT TWO - COUNTY COMMISSIONER REPORT:

There were none.

10. PUBLIC PRESENTATIONS:

The Integrity Group presented their proposal to the Commission for their grant program management consulting services.

Commissioner Davis thanked the Integrity Group for their presentation, and he said that he thinks they do awesome work with the localities they work with throughout the state of Florida. The Commissioner said that they caught his ear when they explained the immediate drawing down of the American Rescue Plan Act funds, with the ability to gain interest which are considered unrestricted funds.

Mr. Mark Glover, President and Chief Executive Officer of Aligned Strategies & Partnerships, confirmed that the funds from the interest earned on the American Rescue Plan Act funds do not fall under the same guidelines or restrictions that the American Rescue Plan Act funds fall under. Mr. Glover assured the Commission that the team at the Integrity Group are experts in compliance.

Commissioner Davis pointed out that ultimately a grant is a contract, and it is very important that the City stay in compliance with its obligations. The Commissioner expressed that he is looking forward to working with the Integrity Group on the management of the grant from the American Rescue Plan Act.

Commissioner Bass thanked the Integrity Group for presenting to the Commission and said that she is looking forward to having further conversations with them to see what else they have to offer.

Commissioner Taylor asked what the timeline was for the immediate drawdown of the American Rescue Plan Act funds.

Mr. Jeremy Tidwell, Chief Information Officer of the Integrity Group stated that as he understands it, the funds from the American Rescue Plan Act are available now to be drawn down, but the City must make a request to get it. Mr. Tidwell said that the Integrity Group would also help the City set up a bank account that would be interest-bearing.

Commissioner Taylor asked if the City was losing out on interest because the request for the drawdown of the American Rescue Plan Act funds has not already been done.

City Manager Pate reported to the Commission that the City has already requested the drawdown of the American Rescue Plan Act funds, and that $3.7 million has already been received in the City's accounts. The Manager added that the funds have not been placed in an interest-bearing account because the monies were just recently received.

Commissioner Taylor asked how the City would move forward, if the Commission chose to go with the Integrity Group for the management of the grant funds from the American Rescue Plan Act.

City Manager Pate informed the Commission that he will have individual conversations with each of them to see if they want to have further dialogue with the Integrity Group, and he will then review the documents they provide him with City Attorney Norris-Weeks.

Mayor Pigatt thanked the Integrity Group for doing their public presentation, recognizing that the funds from the American Rescue Plan Act can really change the face of the City. The Mayor noted that this is the first time since being on the dais that a company has come before the Commission to advocate for a contract, and he asked City Manager Pate how this would get around the competitive bidding process.

City Manager Pate explained that the Integrity Group had done business with other municipalities within the State of Florida, which he said qualifies them to potentially be awarded the contract without a formal request for proposals process.

Mr. Jeremy Tidwell explained that the State of Florida does a competitive bid process he believes every 4 years and chooses a handful to be on the State's term contract with the price being pre-established. Mr. Tidewell said that municipalities like Opa-locka can just put out a quote to some of those that have been given the State's term contract and choose from those based on whatever criteria the Commission puts forth.

Mayor Pigatt asked City Manager Pate to state for the record why the Integrity Group was chosen to present to the Commission and if there were going to be other companies that are going to present before them.

City Manager Pate informed the Commission that the Integrity Group contacted him to meet with him and do a public presentation, and the Manager said that he can't deny an organization that requests to do a public presentation.

Mayor Pigatt thanked the Integrity Group for their presentation and stated that the Commission wants to make sure that the process is fully transparent for the significant amount of funds that will be received from the American Rescue Plan Act, to ensure that they have a realistic impact and transform the community.

11. CITIZENS' FORUM:
(Opportunity for discussion of any concerns – please limit to 3 minutes)

City Clerk Joanna Flores announced the protocol for public participation at City Commission meetings and informed the Commission that there were no registrations for virtual comments.

Mayor Pigatt opened the Citizens' Forum, reminding those in the auditorium of the decorum policy.

Ms. Ivy Cromer of 920 Curtiss Drive yielded her 3 minutes to Retired Police Chief Cheryl Cason.

Ms. Patsy Williams of 2479 NW 60th Street yielded her 3 minutes to Retired Police Chief Cheryl Cason.

Retired Police Chief Cheryl Cason of 781 Curtiss Drive stated that she received several phone calls on her way to the meeting about the young lady who spoke at the last Commission Meeting, and she said that she was very afraid of the police. She asserted that freedom of speech is a constitutional right and offered to have the young lady speak before her, to help her feel comfortable.

Mayor Pigatt asked the young lady to state her name.

Ms. Francesca Gonzalez approached the podium and introduced herself to the Commission.

Mayor Pigatt stated that he wanted to let Ms. Francesca Gonzales know that she is completely safe and able to state whatever she needs to state. The Mayor said he was in her position 6 years ago, having felt threatened and he asserted that he will never let that happen as long as he is Mayor of the City.

Ms. Francesca Gonzalez stated that she is speaking on behalf of her mother Maribel Gonzalez whose business is located at 709 Opa-locka Boulevard. Francesca added that her mother did not want to attend because she's in fear after receiving a letter from Mr. Richard J. Diaz who is the attorney for Police Captain Sergio Perez. In the letter, Ms. Maribel Gonzalez stated that the letter she received was very intimidating, threatening to file suit against her for defamation. She also said in the letter that she was completely blindsided by the letter because she never even mentioned Captain Perez's name. By means of the letter, Ms. Maribel Gonzalez asked if citizens should expect retaliation from the City of Opa-locka and the Police Department when they speak up at the Commission's Citizen Forum. Expressing fear for her own safety and the safety of her family, in her letter Ms. Maribel Gonzalez requested that an internal affairs investigation be opened by the Opa-locka Police Department. She also informed the Commission that she would be seeking the advice of an attorney to file suit against the City of Opa-locka and Captain Sergio Perez, for violating her rights and safety. After reading the letter, Ms. Francesca Gonzalez shared that it is heartbreaking for her to see her mother at home crying and depressed because she doesn't know how to handle the situation, despite her having been in the City for 15 years and always supporting the Police Department.

Mayor Pigatt thanked Ms. Francesca Gonzalez, her mother and all those who have come before the Commission. The Mayor offered assurances that this will be taken care of and stressed that he has no tolerance whatsoever for any representative of Opa-locka' s government threatening or intimidating people for doing their duty to come before the Commission. He recalled that 6 years ago, he was that young lady surrounded by the Police and threatened twice with going to jail and he lamented seeing this happening after he ran for office to bring a new generation of leadership to the Commission. The Mayor stated that he will personally call on the Florida Department of Law Enforcement to investigate whether the allegations are true. He asserted that as Mayor, he is going to fight to make sure that Opa-locka' s government does not infringe upon any rights. Mayor Pigatt asked City Manager Pate if he was loud and clear.

City Manager Pate stated that Mayor Pigatt's statement is on record.

Commissioner Bass stated that she is dumbfounded, angry, embarrassed, hurt and some of every negative emotion that anyone can think of. The Commissioner asserted that this should not be happening in the City of Opa-locka, saying that she is about to fall on the floor hurting for the intimidation that Ms. Francesca Gonzalez and her family felt which left her in tears. Commissioner Bass added that it is ridiculous for Ms. Gonzalez's family to be intimidated by a Police Officer who's already all over the news for negativity. She strongly suggested that the City Manager handle it. The Commissioner lamented that this is nothing new in Opa-locka and asked when the new day that some voted for is going to start. She acknowledged that the Commission can't do it alone and they need the heads of

the City's Departments to help make this right, adding that it takes Opa-locka' s citizens and residents to stand up and let their voices be heard despite some things offending the members of the Commission. Reminding everyone that this is the land of the free and the home of the brave, Commissioner Bass urged them to be brave and say what they have to say. The Commissioner acknowledged that she is angry and boisterous because the feelings of the residents of Opa-locka matter to her.

Police Chief Steven Barreira assured the Commission that prior to the announcement of the investigation, he had already been in contact with the Florida Department of Law Enforcement, and he said that the Opa-locka Police Department is cooperating fully with federal, state and local officials to ensure that all misconduct and inappropriate activities by members of his agency, are appropriately investigated and handled. Chief Barreira stated that outside entities were brought in to ensure impartial and thorough investigations.

Mayor Pigatt thanked Police Chief Barreira for going on record and making his statement. The Mayor also asked that Ms. Francesca Gonzalez is taken care of.

Vice Mayor Williams thanked Commissioner Bass and noted that she is sitting on the dais in tears on the inside and outside. The Vice Mayor shared that she knows how it feels to be bullied. She asked City Attorney Norris-Weeks if it is possible that the Commission can get a copy of the letter that was referenced by Ms. Francesca Gonzalez.

City Attorney Norris-Weeks stated that if Ms. Francesca Gonzalez shares the letter, the Commission is more than welcome to get a copy.

Commissioner Davis stated that he is very sad to see Ms. Francesca Gonzalez's emotions resulting from all the troubles that she and her mother have experienced through no fault of their own, but through the actions of the City. The Commissioner pointed out that the City is in the service delivery business, and it hasn't been on par for some time. Recalling having said it many times on the dais, Commissioner Davis reaffirmed his opinion that the Police Department needs change that is top-down. He lamented that looking at the situation, it seems that things haven't changed as much as they thought it had. The Commissioner asked City Manager Pate when they are going to see change. He expressed his hope that the Officers who aren't putting their best behavior forward, are held accountable because he said it is unacceptable. Commissioner Davis concluded by pointing out that the residents pay the Police Officer's salary and deserve respect.

Commissioner Taylor stated that his heart goes out to Ms. Francesca Gonzalez, for pouring her heart out. The Commissioner joined his colleagues in acknowledging that it doesn't feel good to be bullied and intimidated. He assured the residents of the City that the Commission has their back. Speaking for himself, Commissioner Taylor said they were elected to do a job and are on the dais to support residents and be their voice. He concluded

by offering assurances that he has an open-door policy, and the Commission will support residents and speak for them.

Retired Police Chief Cheryl Cason of 781 Curtiss Drive recalled that she has been a Police Officer in this great City since she was 23 years old. She said that City Manager Pate appointed a Police Captain, and that Captain was allegedly playing with a taser in the office structure of the professional Police Department. Asserting that there must be some truth to it because the Florida Department of Law Enforcement is investigating, she recalled that City Manager Pate had said at the September 8th Commission Meeting, that there was no truth to the anonymous letter that was sent about the matter, and he said that if it was untrue, he would resign. She told the Commission that they were elected to protect residents and they are going to protect them because they must protect each other. Reminding everyone that this is not a dictatorship, she lamented that a lot of Officers have come to her scared for their jobs because they are being intimidated in the workplace, and she said that it seems that they need their vests and guns for the inside and not to protect the community on the outside. She shared that despite a lot of people knowing about Ms. Francesca Gonzalez, and that the only reason the auditorium is not filled up is because of respect for the pandemic. Reminding the Commission that they must live in the City because they all share the same concerns, and they are on the dais to legislate to fix the issues of concern. She reported that she has paperwork from the Florida Department of Law Enforcement that doesn't list Police Chief Barreira but does list City Manager Pate as Public Safety Director. Acknowledging that Mr. Pate is the Public Safety Director but said that the playing with people needs to stop. She warned that more is coming that is deep, and that some officials are also playing with lives and dealing with the officers. Lamenting that according to the October 7th newspaper, the Deputy Chief was getting money from the Paycheck Protection Program, she pointed out that the program was for people who needed help to pay their workers because of their pandemic when people were out of their jobs and had to feed their families. She pointed out that Police and Medical Personnel always had jobs because they had to protect and serve and asserted that a liar is a thief. Retired Police Chief Cason said she is here and is going to be here because people can't keep looking at Opa-locka and laughing. Urging the City's leaders to be trustworthy, she stated that the Police Department is one of the most valuable departments that run the City. She also shared that she is glad that Mayor Pigatt chose to run for the Commission and said that she has had to defend him and didn't even know him that well. Confessing that she didn't like police at one point, as she said all don't at some point, she informed the Commission that she was born in the Triangle and became very good friends with the Chief of Police and then she joined the Police Department herself. She also urged Commissioner Taylor to hold his head up high regardless of what anybody says because he has the great legacy his mother left behind as a great lady that was the Mayor of Opa-locka for many years. Retired Police Chief Cason concluded by urging the Commission to do something to stop it.

Mayor Pigatt acknowledged that other citizens had yielded their time to Retired Police Chief Cason but reminded everyone that there is a 3-minute time limit for the comments addressed to the Commission during the Citizens Forum.

Mr. Brian Dennis of 2140 York Street stated that while everybody was pointing the finger at City Manager Pate, he is going to point it where he believes it needs to be pointed, at the middle seat where he said it started. Mr. Dennis purported that the City Manager was told to fire former Police Chief James Dobson, and that this would never have happened if the Chief had not been touched. He said that there's no reason why Ms. Francesca Gonzalez should have been crying because in his opinion, Officer Perez is no good. Mr. Dennis added that he has been looking at the Commission Meetings, and that the same attorneys that wouldn't use the City Charter are now advising the Commission on how to use the Charter. He accused Mayor Pigatt of envying former Mayor Taylor, suggesting that he wants to be like her which is why he said that he parks in the middle of the street. Recalling that he had said Mayor Pigatt will never get that type of respect from him, he called him arrogant and blamed everything that is wrong with the City on him, asserting that his statements are not slander.

Mayor Pigatt reminded everyone that there is a decorum policy at City of Opa-locka Commission Meetings, including not to be boisterous and to address the Commission as a body. He pointed out that any member of the public can speak to anybody on the dais one-on-one, and do not need the mic to make a scene.

Ms. Natasha Ervin of 670 Dunad Avenue said she was coming before the Commission on behalf of the Booster Club and the kids to thank the members of the Commission who came out to support the homecoming. Ms. Ervin stated that it was the first time she can remember that just about everybody was there. She also thanked City Manager Pate for the great donation he gave them, which she said was really appreciated.

Ms. Audrey Dominguez of 1147 Jann Avenue thanked Commissioners Bass and Taylor for recommending her to be on the advisory board for the Audit Committee. Ms. Dominguez informed the Commission that she was watching the meeting when the approval of her appointment did not pass because one Commissioner stated that someone with expertise is needed and that she is not the right fit. She shared that she has been working for a college for the past 23 years, and before that worked with credit and collections, doing end-of-month reports, internal audits, accounts payable and receivable in her roles as a credit manager assistant as well as a teller. Ms. Dominguez also said that she worked with Currency Transaction Reports of suspicious transactions which were sent to the Internal Revenue Service. Assuring the Commission that she knows how to work with numbers, Ms. Dominguez urged the Commission to do research and ask her for her qualifications and resume. Ms. Dominguez pointed out that there are 3 Civil Service Board

openings, 4 Community Relations Board openings, 2 Fair Housing & Nuisance Abatement Board openings, and 1 Planning & Zoning Board opening. She also recalled that she had put in her request to be on one of the boards on 3 occasions, and every time she was turned down by Mayor Pigatt. Ms. Dominguez stated that had it not been for the late Commissioner Burke and Commissioner Taylor, she would not have been approved to be on the Planning & Zoning Board. She urged the State of Florida to review why all the boards are open, and qualified residents interested in being on the boards are being rejected. Ms. Dominguez also noted that there's a lot of news regarding the Police Department incident, and she asserted that the City can't go based on hearsay because she said the media gets paid to say all these negative things and urged the Commission to allow the Police Chief to do his job, with his 30 years of experience.

Ms. Dorothy Johnson of 13724 NW 22nd Place stated that she is totally speechless and is embarrassed again. Ms. Johnson said that tonight everybody loves public safety, but in the budget meeting, she said that 3 of the members of the Commission voted to reduce the Police Department. She warned the Commission not to play with her because she is very experienced and intelligent with an IQ of 162. Ms. Johnson asserted that she will never vote for them again and if she has her way, she will tell others to check their voting record. Acknowledging that Code Enforcement is needed at night and on the weekend, but before the City does that, she recommended that the Commission see what has not been given to Miami-Dade County. Ms. Johnson suggested that Miami Shores Village is a good model to follow. Recalling that the Commission went back and forth about the proposed vehicle replacements, she said that you can hear the raggedy cars before you see them, adding that she feels they are filthy, and the seats have holes in them. She pointed out that she has been asking for over a year why the City Clerk does not have a contract, despite her being 1 of 3 of the Commission's employees, urging them to take initiative and do the right thing. Ms. Johnson also reported that there are 4 trees that have been down for at least 6 months on 37th avenue in the median. She said that she can call but is not going to do it anymore because she said that if they don't care, she is going to care in a different way. Ms. Johnson concluded by asking God to richly bless the Commission on their decision, stating that they must get it together because she feels there is not a good representation of leadership.

There being no additional persons to address the Commission, Mayor Pigatt closed the public input portion of Citizen's Forum and opened the floor for any comments from the Commission about the items addressed by the members of the public.

Commissioner Davis addressed the comments made by Ms. Audrey Dominguez, recalling that he was the Commissioner that made the comments about having expertise to serve in a consulting capacity on the Audit Committee. The Commissioner stated that he is familiar with her background, remembering from the campaign trail that she worked at Miami-Dade College. He stated that the qualifications for the board were changed a few years back,

and the Commission was looking for an auditor with auditing experience, which is why he said he made those comments.

Commissioner Taylor stated that the meeting has been very rough, but he thanked God for the good news from the Booster Club, recalling that he was able to attend the homecoming and said it was good to see the community rally behind our children. The Commissioner commended the Booster Club and the Parks & Recreation Director who put together the homecoming event.

Mayor Pigatt stated that the Citizen's Forum is the sacred duty of the Commission, and he expressed his appreciation for all those who came before the board, especially Retired Police Chief Cheryl Cason and Ms. Francesca Gonzalez, urging them to continue to come to share their insights. The Mayor also addressed Ms. Dorothy Johnson's statement about the reduction of the Police Department, pointing out that the Commission increased the Police Department Staff by 2 Sworn Officers and 5 Non-sworn Officers. He clarified that the edit made to the proposed budget was to put more people out on the streets to pick up the trash and trees, to make sure there was an investment so that the City is also clean and beautified. The Mayor also shared that the Commission put funding into the approved budget to replace a significant number of vehicles throughout the Police force, Public Works Department and Code Enforcement Department. Addressing the appointments to the City's boards, Mayor Pigatt continued to encourage people to apply, reminding his colleagues on the Commission that they all have individual appointments and can appoint whoever they deem necessary, in addition to the few at large board positions that take a vote of the whole Commission. The Mayor also addressed the comments about the hiring and firing of Police, noting that no one on the Commission dais can make any decision alone because those decisions must be made as a Commission body, and that the City Manager is the Chief Executive Officer and makes all the hiring, firing and promotion decisions in the City. He asserted that as individuals, it is illegal for the Commission to do that, and they are not going to do anything improper as elected officials. The Mayor thanked those who participated in Citizens Forum, and urged them to continue observing decorum, stressing that the nature and face of Opa-locka' s government are changed by the individual actions of employees doing better, citizens being engaged and the elected officials making good decisions on behalf of the people. He concluded by reminding his colleagues that they all came to the dais and fought to bring a new day and expressed his confidence that they will see that through.

12. ACTION ITEMS (items from consent agenda pull list):

There were none.

13. ADMINISTRATION:

CONSENT AGENDA:

1. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING THE SUBMISSION OF A GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES BUREAU OF FINANCE AND ACCOUNTING FOR TWELVE THOUSAND DOLLARS ($12,000.00) TO BE USED TO DEVELOP COMMUNITY GARDENS AT SEGAL PARK AND SHERBONDY VILLAGE PARK, WITHIN THE CITY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager*

2. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, RATIFYING EXECUTION OF A SETTLEMENT AGREEMENT IN THE CASE OF GEORGE SUAREZ, ET AL. V. CITY OF OPA-LOCKA, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY ACTION; PROVIDING FOR AN EFFECTIVE DATE.** *Sponsored by City Manager and City Attorney*

Vote taken on Consent Agenda items can be viewed under Agenda Item 6 – Approval of the Consent Agenda.

14. NEW ITEMS:

There were none.

15. PLANNING & ZONING:

A. PUBLIC HEARINGS:

There were none.

B. APPEALS:

There were none.

16. ORDINANCES/RESOLUTIONS/PUBLIC HEARINGS:

A. FIRST READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF**

APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERMS, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE. *Sponsored by Commissioner Taylor, Mayor Pigatt, Vice Mayor Williams and Commissioner Davis*

The above resolution was read by Assistant City Attorney Candice Cobb.

Mayor Pigatt opened the Public Hearing for Agenda Item 16-A-1.

Ms. Dorothy Johnson of 13724 NW 22nd Place commended the Commission for sponsoring the proposed ordinance to establish a Charter Review Board and offered several suggestions, pointing out that they want to have it on the ballot in 2022, and stressing that it does take time to make that progress.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 16-A-1.

It was moved by Commissioner Taylor, seconded by Vice Mayor Williams to discuss Agenda Item 16-A-1.

Mayor Pigatt asked Commissioner Taylor to introduce Agenda Item 16-A-1.

Commissioner Taylor stated that he is happy to sponsor the legislation proposed in Agenda Item 16-A-1 so that the citizens of Opa-locka can be heard like Ms. Dorothy Johnson said, acknowledging that there are a lot of things that the citizens would like to see updated in the Charter.

Vice Mayor Williams thanked Commissioner Taylor for sponsoring the legislation to establish the Charter Review Board, and she also thanked Mayor Pigatt and Commissioner Davis for co-sponsoring it, recalling that it was a discussion many days on the campaign trail. The Vice Mayor asked if Commissioner Bass would also like to co-sponsor the legislation, pointing out that it would be great to have all the members of the Commission sponsoring it.

Commissioner Bass acknowledged that the Charter Review Board is needed.

Vice Mayor Williams asked City Clerk Joanna Flores to add Commissioner Bass as a co-sponsor of the legislation proposed in Agenda Item 16-A-1.

Mayor Pigatt proposed that the proposed legislation be amended to add 2 advisory seats to the Charter Review Board, similar to what the City has in the Audit Committee. The Mayor shared that he would like to rely on some experts and that he spoke to the President of St. Thomas University.

Commissioner Taylor stated that he did not mind that Mayor Pigatt's proposed amendment be added to his sponsored legislation.

Mayor Pigatt recognized that the legislation to establish the Charter Review Board, states that the 5 members shall serve without compensation, but sufficient funds will be provided by the City Commission, and he asked what funds are available to provide a reasonable and necessary budget.

City Manager Pate stated that he will have to consult with the Budget Department because he doesn't know where the funds for the Charter Review Board have come from historically.

Mayor Pigatt pointed out that the Charter is the City's founding and main governing document. The Mayor recalled that through many of the City's audits, there has been a lot of talk about updating the Charter, so that Opa-locka operates at the highest standards of a municipal government. He offered to contribute any funds that are allotted to him as Mayor, so that if the Charter Review Board needs to conduct a study or produce reports, that it has the people to guide the board with the best advice and is properly funded.

City Manager Pate assured the Commission that his Office has no problem ensuring that the Charter Review process is funded appropriately without taking from other funds. The City Manager said that if can get a cost estimate of what was spent last time during the process, it would be a dollar amount to start from and can be expanded from there as the Board looks at the scope of the changes that are going to be made.

Mayor Pigatt said that he thinks it's important to look at what other cities that are thriving have spent on their charter review and compare that to what was done in the past in the City of Opa-locka. The Mayor asked if it was necessary to make a motion to direct City Manager Pate to present before the Commission a report comparing the charter review budgets of other cities to what Opa-locka spent last time.

City Manager Pate stated that he will work jointly with City Clerk Flores to poll cities and determine the dollar amount for the Charter Review Board's budget, assuring the Commission that their direction is not needed.

Mayor Pigatt asked City Clerk Flores when the recommendations for the next election ballot in November of 2022, need to be done by.

City Clerk Flores stated that the deadline for ballot recommendations is normally in July, and she committed to getting the information to the Commission.

Mayor Pigatt noted that there are less than 9 months to get the Charter Review Board appointed, supported and funded to put something on the ballot. The Mayor asked Commissioner Taylor when he wants to make those appointments so the board can be determined and a timeline for City Manager Pate to submit the budget can be provided.

Commissioner Taylor asked Mayor Pigatt to let the process work, stating that once the Commission gets the information from the City Manager and City Clerk based on the questions that were asked, they can go ahead and start appointing people. The Commissioner also pointed out that the ordinance proposed in Agenda Item 16-A-1 still needs to come before the Commission for second reading, and he suggested that it probably won't be until November when the Commission makes the appointments to the Charter Review Board.

City Attorney Norris-Weeks asked if the 2 people that will be appointed to the Charter Review Board from the university, would be voting or non-voting members.

Commissioner Taylor stated that the advisors to the Charter Review Board should be non-voting because they shouldn't be able to tell us what to do in our community and should just advise.

City Clerk Flores clarified that second reading for the proposed legislation to establish the Charter Review Board, would not be until the first meeting in November because the deadline for advertising of the next meeting was at noon.

There being no additional discussion, the ordinance proposed in Agenda Item 16-A-1 passed first reading by a 5-0 vote.

Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Commissioner Bass	Yes
Mayor Pigatt	Yes

B. SECOND READING ORDINANCE(S)/PUBLIC HEARING(S):

1. **AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020, 08-2128-002-0030, 08-2128-002-0040, 08-2128-002-0050, 08-2128-002-0060, 08-2128-002-0090, 08-2128-004-0380, AND 08-2128- 004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on September 22, 2021).** *Sponsored by City Manager*

The above resolution was read by Assistant City Attorney Candice Cobb.

City Attorney Norris-Weeks recommended that City Staff deliver their report before the Commission before the Public Hearing.

Planning & Community Development Director Gregory Gay stated that the ordinance included in Agenda Item 16-B-1, proposes the approval of a vacation request. Mr. Gay pointed out that the property is in the southern portion of the City in an industrial area. He recalled that during the first reading of the item, the main concern that was expressed was the amount that was offered to be paid for the property. Mr. Gay reminded the Commission that the right of way is approximately 11,360 square feet with the initial offer being a little less than $95,000. He reported that the appraisal provided gave variables from $8 up to $30 per square foot and said that the highest appraisal raised the price to the $300,000 range. Mr. Gay informed the Commission that his Department reviewed the information from the appraisal, and he said that it took into consideration properties that had buildings on them, pointing out that the property being requested to be vacated is unimproved. Mr. Gay told the Commission that the amount offered for the property was increased to $200,000 which is approximately $18 per square foot. He stated that the benefit of vacating the property would be the increase of square footage of the property through the replatting process and unification of 8 parcels, which he noted would increase the property tax revenue for the City. Based on that information, Mr. Gay reported that the Staff from his Department recommends approval of the vacation of the right-of-way. Mr. Gay added that once the vacation is done, it will

be required to declare the property as being considered surplus and to accept the offer amount if the Commission so chooses.

Mayor Pigatt asked Planning & Community Development Director Gregory Gay what he meant by his statement that the land is unimproved on the property being requested to be vacated, as proposed in Agenda Item 16-B-1.

Planning & Community Development Director Gregory Gay explained that even through the property being requested to be vacated is a right-of-way, there is no roadway on the 30th Court side and is basically raw land with no curb, gutters or infrastructure improvements. Mr. Gay did note that the section that's on 130th Street is an improved section, but that the primary area is unimproved which he said means that there are no improvements that would increase the value of the property.

Mayor Pigatt opened the Public Hearing for Agenda Item 16-B-1.

Mr. Marc Cooper of 25th Avenue Warehouse LLC, located at 15060 NW 22nd Avenue stated that he has been in the City of Opa-locka for 11 years, and recognized this as a high point and thanked all the members of the Commission for taking a lot of time and dealing with the public, stating that he is sure it's not easy. Mr. Cooper accused Planning & Community Development Director Gregory Gay of misinforming the Commission, presenting them with a package and picture of unimproved raw land and stating his opinion that the property being proposed to be vacated in Agenda Item 16-B-1 is not raw land and has a much higher value. He said that he is not against the land being sold, but that he does not want to go back to 2010 when he got here, and he said the City was being fleeced. Mr. Cooper shared his view that the business requesting the vacation has been using the street for the last 20 years, hasn't paid taxes, is trespassing, basically foisted an improvement on the street and now wants to take it. He expressed that he doesn't know why Mr. Gay did not explain that there is a structure on there when Mayor Pigatt asked if he could drive through the street and the engineer said he could if he had a Land Rover because of the rocks. He urged the Commission to not approve the request to vacate the property and recommended that the Commission be given not just the boundary survey, but also a topographical survey which would tell them exactly what's on the street so they can make an educated decision.

Mr. Dwayne Dickerson introduced himself as an attorney with the Dunay, Miskel, Backman law firm with their offices located at 14 SE 4th Street in Boca Raton, speaking on behalf of the applicant for the proposed vacation and his law partner Ms. Hope Calhoun. He stated that he is not privy to the information that Mr. Marc Cooper shared with the Commission but expressed his confidence that they've

worked very closely with City Manager Pate, Planning & Community Development Director Gregory Gay and City Staff on the survey of the property being proposed to be vacated. Presenting an aerial image of the property which he said had been provided to City Staff, Mr. Dickerson pointed out that the 2 rights of way that are being proposed to be vacated include NW 130th Street and NW 30th Court. He addressed Mayor Pigatt's question about the meaning of unimproved and stated that it means there's no asphalt or gutter and is not what would be considered a traditional right-of-way or road that you would drive a vehicle on, even though it has a street name. Mr. Dickerson assured the Commission that City Staff knows exactly what's there on the property and stated that they believe the vacation is the safe way to move forward because they do not believe it's appropriate to have it as a street for general public use considering it is an industrial property with industrial uses. He said that initially $95,000 was offered because a portion of the property is for the right-of-way that the City will use, but that after working with City Staff and making sure that they did what's in the best interest of the City, they increased the offer to $200,000. Mr. Dickerson assured the Commission that they believe that is a fair market value and that the correspondence was provided to Mr. Gay and was now a part of the Commission's record. He concluded that as part of the process, there were several other applications and site plans to make sure the property was brought into compliance and met the City's land development regulations, which he stated they are confident it does now with the vacation being part of the final piece.

There being no additional members of the public to address the Commission, Mayor Pigatt closed the Public Hearing for Agenda Item 16-B-1.

It was moved by Commissioner Davis, seconded by Commissioner Taylor to discuss Agenda Item 16-B-1.

Mayor Pigatt asked if any members of the Commission had any conflicts of interest with Agenda Item 16-B-1, but hearing none, he opened the floor for discussion of the proposed ordinance.

Commissioner Taylor asked who conducted the survey of the property being proposed to be vacated and came up with the value of $200,000 or $18 per square foot.

Planning & Community Development Director Gregory Gay informed the Commission that the amount of $200,000 or $18 per square foot was based on the information that the applicant for the vacation of the property, provided when they purchased the business operation. Mr. Gay recalled that the purchase price for the property was about $24 per square foot with all the buildings and silos included.

He added that the initial offer of $95,000 was also considered, and that the vacation applicant said they were making an offer that is the highest and best allocation. Based on his Department's evaluation, his Staff concurs with the amount of $200,000 as offered.

Commissioner Taylor asked if the property that they were being shown by Mr. Marc Cooper, which has cement on it, is not considered improved. The Commissioner expressed he is uneasy about it and asked if Planning & Community Development Director Gregory Gay has pictures to prove that the land is unimproved.

Planning & Community Development Director Gregory Gay stated that the photograph that Mr. Marc Cooper showed the Commission is a little skewed because it is showing the property's entry point and is not exactly where the roadway vacation is proposed to take place, which he said is a little bit further to the west. Mr. Gay added that the building is not on the right-of-way. He also acknowledged that it is not bare land, and said that with it being a concrete operation, the spill off of concrete has lasted over the years since the business has been in operation. Mr. Gay said that the Staff from his Department has been out to the site, but he doesn't know if they have pictures to show where the right-of-way would be.

Commissioner Davis followed up on Commissioner Taylor's points and noted that Mr. Marc Cooper said a survey should have been done to identify the physical features of the existing land. The Commissioner asked if a survey had been provided by the applicant for the vacation.

Planning & Community Development Director Gregory Gay reminded the Commission that a survey was provided by the applicant for the vacation, and it was included in the items that were previously approved. Mr. Gay added that he is not aware if the type of survey that Mr. Marc Cooper spoke about, was provided.

Commissioner Davis said that based on his knowledge, he doesn't think the Commission had any indication that there's something impeding the roadway on the property that is being proposed to be vacated. Noting that the original estimate for the value of the property was between $8 and $30 per square foot and that the offer of $18 per square foot for a total of $200,000 is still a little over half of the highest original estimate, the Commissioner asked if the applicant for the vacation is open to negotiate the dollar amount.

Planning & Community Development Director Gregory Gay informed the Commission that there was an attempt to be negotiable during the discussion he had

with the legal counsel for the applicant for the vacation. Mr. Gay reported that he recommended a value higher than $200,000 but the attorneys for the applicant came back and said that it was the highest offer they were willing to make. He stated that he doesn't know if their position has changed and said that the Commission can ask them that question.

Commissioner Davis stated that during its first reading, he voted to approve the request to vacate the property as proposed in Agenda Item 16-B-1 with the hope that the applicant would return with an offer to pay a higher amount for the property. The Commissioner expressed his opinion that the applicant could and should pay a little more than the $200,000 that was offered, and he shared his concern about the uncertainty over what has been inhabited on the land for this long period of time.

Commissioner Bass stated that she is feeling the same way as Commissioner Davis, also acknowledging that during first reading, she supported the request to vacate the property as proposed in Agenda Item 16-B-1. The Commissioner expressed that she is very uncomfortable because there are conflicting reports and said she would like to see the space. Commissioner Bass added that she was hoping that the price offered for the property would be better.

City Manager Pate requested to defer Agenda Item 16-B-1.

Mayor Pigatt stated that the Commission would consider City Manager Pate's request to defer Agenda Item 16-B-1 after he speaks and asked Vice Mayor Williams if she had anything to say.

Vice Mayor Williams stated that sometimes she is conflicted because she is not sure if City Staff is working for the business that wants to come into the City or are doing what's best for the City. The Vice Mayor said that in the future, she would like to hear the good, the bad and the indifferent on a project, adding that sometimes she gets uncomfortable because it feels like a sales pitch. She also thanked Mr. Marc Cooper for bringing the information he presented to the Commission.

Mayor Pigatt thanked Mr. Marc Cooper for presenting the information he shared with the Commission, to affirm many of the things he pointed out during the last Commission meeting. The Mayor recalled that one of the very first questions he asked Management on the item was how it benefits the community and why he hadn't received the permits and occupational licenses that he has requested for months as a public records request during the public meetings. He recalled that at the last meeting, he was told that they were readily available and asked City Manager Pate why he has yet to receive them.

City Manager Pate stated that he thinks the information Mayor Pigatt requested was pulled and apologized if the Mayor didn't receive it. The City Manager offered assurances that there is no reason to withhold the information and that he will have it investigated by Planning & Community Development Director Gregory Gay.

Mayor Pigatt pointed out that the request to vacate the property as proposed in Agenda Item 16-B-1 came before them months ago, asserting that he has a problem with Management and Administration misinforming the Commission and not providing them the information they need to make proper decisions. The Mayor pointed out that if you go to the aerial view on Google Maps, you will see that the property has developed on the land years ago. Additionally, he pointed out that they have blocked off 131st and made it inaccessible the way they park their cars and trucks. He expressed his hope that the Commission can get the information to find out whether there was a permit for what was done on the property. The Mayor said that the conditions of the site are deplorable, including the fence and roads around it which have been messed up because of the heavy trucks. Asserting that he does not support the item because it is unacceptable in his vision for Opa-locka, he added that he wishes that his words are not completely overlooked and that he is not the sole no vote. The Mayor also said that if anyone ever goes around and asks the people that live around the area, they will tell you some stories about the company requesting the vacation.

City Manager Pate restated that he is requesting a deferral of Agenda Item 16-B-1 and that he will make sure the Commission gets the information that was requested in the morning. The City Manager asked if there is any other specific information that the Commission needs regarding the property requesting the vacation.

Mayor Pigatt stated that he thinks it would be very helpful to decide on the item proposed in Agenda Item 16-B-1, if the Commission is provided with pictures of the land that is being proposed to be vacated, as Commissioner Taylor suggested, in addition to a topographical survey and the building permits. The Mayor also noted that Commissioner Bass requested a tour of the area. Mayor Pigatt concluded by acknowledging the deferment of Agenda Item 16-B-1.

C. RESOLUTION(S)/PUBLIC HEARING:

17. CITY MANAGER'S REPORT:

Mayor Pigatt asked City Manager Pate to deliver a report to the Commission.

City Manager Pate stated that he was under the weather and has no report to provide the Commission. The City Manager asked to be excused upon the movement of this section of the meeting.

Mayor Pigatt asked if the Commission had any questions for City Manager Pate.

Commissioner Bass asked why she has not been notified when something happens in the City, as she was in the past. The Commissioner stated that she is being notified by hearing it or reading about it from others and said she is lost. She asserted that the members of the Commission represent the City and would like to know when something happens in the City.

City Manager Pate assured Commissioner Bass that he will check with the Information Technology Department to see if she is in the flash traffic system. The City Manager said that every elected official gets a group email, and he expressed his apologies in advance because it may have been a glitch where she was not reincorporated into the system. He offered to call Commissioner Bass if something happens, to make sure she received the email.

Mayor Pigatt asked if her concern was just about the flash traffic system updates or if she was also not being notified about investigations and things that are hitting the newspaper.

Commissioner Bass stated that she is not receiving any of it and that the only information she gets is from the City Clerk.

Mayor Pigatt echoed the sentiments expressed by Commissioner Bass, recalling that since January he has been speaking about getting information from Management. The Mayor asserted that he thinks it is very important that the elected officials are made aware of investigations, major incidents and updates, and that they shouldn't be finding out about them when they hit the newspaper. He stated that the Commission should be thoroughly briefed on these things so that they are clear about the City's position, so that when they are asked a question, they know how to respond. The Mayor lamented that it is very difficult not having information supplied to them as elected officials. He also recalled that since January, the Commission has been talking about doing an evaluation of the challenges within the Human Resources Department and that City Manager Pate informed them last month that he was going to do an assessment. The Mayor said that after the last Commission Meeting, they were sent an email stating that Mr. Pate had selected a company to complete the assessment, and he asked what the process was for vetting the company, what the amount of the contract was and why it didn't go through a competitive bidding process.

City Manager Pate informed the Commission that the contract for the company that will complete the assessment of the Human Resources Department is under $12,000 and thus competitive bidding is not required. The City Manager stated that the contract has been executed based on his authority, and that the Human Resources Department is gathering the documentation needed for the assessment, with the on-site visits beginning in November.

Mayor Pigatt asked how the company that will complete the assessment of the Human Resources Department was selected.

City Manager Pate stated that the company that will complete the assessment of the Human Resources Department was selected based on his research which led him to make a determination on the best company to do the job.

Mayor Pigatt said that he sees the company that City Manager Pate selected to complete the assessment of the Human Resources Department, is from the Midwest and has done a lot of work in Connecticut. The Mayor asked if they have done any work with the laws in the state of Florida.

City Manager Pate informed the Commission that the company that he selected to complete the assessment of the Human Resources Department has completed multiple executive searches in the State of Florida and within the region. While he said that this is the first time they complete an assessment of a Human Resources Department in the region, the City Manager assured the Commission that the members of the team coming down for the assessment are Human Resource professionals with over 30 years of experience. Mr. Pate also pointed out that Human Resource work is nationally standardized based on national accreditation. He said that he has answered all of Mayor Pigatt's questions to the best of his ability and has no problem taking further inquiry offline.

Mayor Pigatt stated that he is a transparent elected official. The Mayor asserted that the assessment of the Human Resources Department is important to the development of the City, pointing out that the department had one of the highest levels of findings as determined by the operational audit, in addition to Staff positions having been open for months with some for almost a year, plus the challenges with staff increases and the evaluation of all employees. Mayor Pigatt asked City Manager Pate to clarify if the company that will complete the assessment of the Human Resources Department, is going to bring a whole team down to address all the audit findings including the evaluation system, in addition to updating the department's policies and procedures, for just $12,000.

City Manager Pate stated that the company that will complete the assessment of the Human Resources Department will evaluate the department to provide recommendations, and he said that at that point, he will investigate what further engagement is needed. The City Manager offered to halt the process and move forward in a different direction if it is the will of the Mayor or of the entire Commission.

Mayor Pigatt stated that he is not going to be set up to direct City Manager Pate, but he said he is going to do his duty as an elected official to ask questions and bring to light things that are happening within the City. The Mayor said he asked his questions to make sure it is on record. He said he got a few pages of documents but would love to see documentation including the

contract and the scope of services, to make clear that the company that will assess the Human Resources Department will address the issues.

18. OFFICIAL BOARD REPORTS:

There were none.

19. FUTURE AGENDA ITEMS:

Vice Mayor Williams recalled that at a recent meeting, the Commission discussed HB 1 and she wanted to consider joining the litigation against the law, at no cost to the City.

Mayor Pigatt recalled that the Commission voted during a previous meeting, to have the item supporting the litigation against HB 1, come before them. The Mayor asked what the status was on the item.

Assistant City Manager George Ellis stated that he didn't have an update on the status of the item supporting the litigation against HB 1. The Assistant City Manager said that he didn't remember the Manager's Office being given any directive in relation to that.

City Clerk Flores stated that she would go back into the record and listen to the audio and would report back to the Commission on the item supporting the litigation against HB 1.

Mayor Pigatt recalled that at the last Commission meeting, they had a very long discussion about accommodations for City Manager Pate to work from home. The Mayor shared that the next morning, the Commission received an email from the City Manager stating that he was requesting to work from home for non-medical reasons, and that because there is no policy related to time and attendance for appointed officials, he assumed that he can approve the request himself. Mayor Pigatt made a motion to direct City Attorney Norris-Weeks to put together a work from home policy for appointed officials, and the motion was seconded by Commissioner Bass.

City Attorney Norris-Weeks recalled that the request to put together a work from home policy for appointed officials had previously come up through Commissioner Davis, and she explained that she had spoken with him about the issue and recommended that the Commission schedule a workshop to discuss it. The City Attorney reported that she had done some research in addition to research done by City Clerk Flores, and she stated that the Commission must align the policy with how other employees are being treated in the ADT system and how leave is conducted. She also pointed out that it may call into question what the Manager's contract states, and she said that it will require input from the Commission. Ms. Norris-Weeks also suggested that the review of the Human Resources Department might provide an opportunity to get some answers.

Mayor Pigatt asked if the item proposed by Commissioner Davis that had already been passed by the Commission as a future agenda item, could address the work from home policy and specifically

the instance where City Manager Pate stated that because there was no policy, he could take it upon himself to approve his request to work from home without any medical necessity.

City Attorney Norris-Weeks stated that the work from home policy addressing the instance with City Manager Pate approving his request to work from home without any medical necessity, could be included in the future agenda item proposed by Commissioner Davis, which was already approved by the Commission.

Mayor Pigatt withdrew his motion to direct City Attorney Norris-Weeks to put together a work from home policy for appointed officials. Mayor Pigatt made a motion to have the meeting to discuss the item proposed by Commissioner Davis within the next 30 days, with the Human Resources Director and City Attorney having all the documentation and legislation with proposed language before the Commission, and the motion was seconded by Commissioner Davis.

City Attorney Norris-Weeks stated that the Commission is going to have to decide what they want the language to look like. The City Attorney said that most cities don't have this issue, with the municipal professionals coming to work and those who have leave, put it in the system without any issues.

Mayor Pigatt stated that he does not want to go into a workshop without proposed language and options from other cities which the Commission can review, adding that he would hate to go to another meeting just to talk. The Mayor noted that the members of the Commission are not experts and he asserted that the only thing they want is for the City Manager to show up to work or let the Commission know. Lamenting that the process is unfortunate, the Mayor pointed out that Mr. Pate has attorneys coming to meetings regarding this. He asserted that he does not want to have to try and figure out the proper legal language to make sure that the City is protected.

There being no further discussion, the motion passed by a 5-0 vote.

Vice Mayor Williams	Yes
Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Mayor Pigatt	Yes

Mayor Pigatt stated that he would like for the Commission to discuss the City Manager's evaluation. The Mayor noted that the Commission had a discussion in the past year but did not complete the evaluation with the legislation to address it failing. He pointed out that the next evaluation period is about 6 months out, and he would like to hear especially from those that dissented last time, about how the Commission can go about making sure that they are doing their due diligence in this area.

Commissioner Davis recalled that the Commission had a point of concern with the tool that would be used to evaluate the City Manager. The Commissioner stated that he didn't have a problem with the tool initially, but he said that when it was brought up by his colleagues, he acknowledged that it is a little bit antiquated and could go through an update. He suggested that if the Commission can come to some sort of consensus, he stated that he still has the same position.

Vice Mayor Williams reminded the Commission that she created an evaluation tool for the City Manager because it was more than 10 years old, and several meetings had gone by without one. The Vice Mayor stated that the evaluation tool does not belong to one person and suggested that the Commission needs to revisit the evaluation tool to make sure they all agree on it. She asked City Clerk Flores to go back and send it to the Commission again, noting that they are again at a crossroads and need to decide on what they're going to do.

Commissioner Taylor acknowledged that the evaluation of the City Manager is needed but said that he doesn't want it to look like the Commission is targeting a person. The Commissioner asked if there is legislation that addresses evaluations for all appointed officials.

Mayor Pigatt read the provisions in City Manager Pate's contract pertaining to his evaluation, noting that it was provided to the Commission during the many discussions about the evaluation. The Mayor stated that he is at a loss with the narrative about targeting that continues to be promoted. He reminded the Commission that they have a duty to evaluate the performance of the City Manager at least once every fiscal year, and he pointed out that when it came time to do it during the last period, some people on the dais didn't want to go through with the evaluation and it failed. As Mayor, he said that he wants to make sure the Commission does its duty and offered to print out the language in the Manager's contract again if needed.

Commissioner Taylor stated that he was in the middle of his sentence when Mayor Pigatt cut him off. The Commissioner also said that every meeting the Commission has had, they spend more time talking about City Manager Pate than they spend talking about the business of the City, which is why he said it seems targeted. He acknowledged that Mayor Pigatt was right when he stated that the Commission dropped the ball on the City Manager's evaluation, but he pointed out that no one stopped anyone on the board from conducting their own evaluation and submitting it to City Clerk Flores to put their opinion of the Manager on the record. Commissioner Taylor noted that the meeting had been over for almost an hour and the Commission has just been talking about the Manager. He concluded by asserting that it's getting old and seems personal, reminding his colleagues that they ran for office to support Opa-locka' s residents but he said that fighting with the Manager doesn't do that.

Mayor Pigatt informed the Commission that he has a signed evaluation of City Manager Pate that he completed, adding that the only reason it was not submitted was because the Commission was in the process of extending the evaluation period and bringing in a new evaluation tool, and he said he did that out of respect for making sure the evaluation protocol is put in place. The Mayor

said that Commissioner Taylor is right that it is sad that the Commission had to talk about this, but that if they could just do the evaluation, they wouldn't have the discussion.

Vice Mayor Williams asked to halt the speeches and said that the Commission must talk about the evaluations for all Charter Members, which she suggested would make the board feel more comfortable that no one is being targeted. The Vice Mayor asked Mayor Pigatt why he never brings up anyone else's evaluation and only brings up City Manager Pate's evaluation.

Mayor Pigatt pointed out that as Ms. Dorothy Johnson said, the City does not have a contract with the City Clerk and he said that there is not a detailed evaluation period for the City Attorney, but that under the City Manager's contract there is a time stipulated for the evaluation. The Mayor assured the Commission that he is completely in agreement that everyone needs to be evaluated and thinks that it is something they need to do as a Commission. He concluded by urging his colleagues to do their duty.

Commissioner Davis recalled that he has said several times before that the Commission shouldn't just evaluate 1 Appointed Employee when they have 3. The Commissioner pointed out that he has been in support of having City Manager Pate go through the evaluation process, holding him accountable and ultimately having that translate down to the Department level and to the day-to-day Employees. He also said that the Commission was on track to evaluate the Manager, but the discussion about the evaluation tool delayed the process.

Mayor Pigatt made a motion to schedule a workshop to establish evaluation protocols for all the City's Appointed Officials, and the motion was seconded by Commissioner Bass.

There being no additional discussion, the motion passed by a 5-0 vote.

Commissioner Bass	Yes
Commissioner Davis	Yes
Commissioner Taylor	Yes
Vice Mayor Williams	Yes
Mayor Pigatt	Yes

City Clerk Flores stated for the record that the future agenda item for HB 1 passed unanimously at the Commission Meeting on September 22nd.

Mayor Pigatt asked if the Commission wanted to schedule a workshop to discuss joining the litigation against HB 1 or if they wanted the proposed legislation to come before them as a future agenda item, pointing out that the Commission had already passed it and when they pass legislation it goes to the City Manager's office, assuring his colleagues that he is not targeting anyone.

Commissioner Taylor asked Mayor Pigatt to not be immature or condescending, stating that he doesn't like it when it's done to him, and he shouldn't do it to anybody else either.

Mayor Pigatt pointed out that because he did not hear consensus from the Commission on scheduling a workshop to discuss the litigation against HB 1, there won't be a workshop and it will be on the next Commission Meeting Agenda.

20. MAYOR/COMMISSION REPORTS:

Commissioner Davis reported that last week he had the opportunity to visit some of the local participants within the newly established home rehabilitation program. The Commissioner shared that he's always been an advocate of housing concerns including improvements and beautification. He pointed out that much of Opa-locka' s housing is outdated because it was built in the 40s and 50s. Expressing his excitement to see the partnership with the Greater Miami Service Corps, making possible the rehabilitation of 7 homes, he said that the residents were also excited and grateful. The Commissioner shared that most of the improvements were basic beautification efforts, including painting and landscaping, but many of the residents provided extra rehabilitation such as adding high impact windows to their property, and he noted that development and beautification creates a domino effect. Commissioner Davis offered assurances that the program will have his future support and he thanked Miami-Dade County Mayor Daniella Levine Cava for being instrumental in bringing the Cares Act dollars to the City.

Commissioner Taylor thanked Commissioner Davis for helping to bring Cares Act funds to the City. The Commissioner also invited everyone to CONGA-LOCA, the first annual Hispanic street festival that will bring the Latin community together to celebrate their heritage. He said that the event will be in front of the City Hall municipal complex and starts at 12 PM, encouraging everyone to come out and enjoy the festivities.

Vice Mayor Williams thanked the Parks & Recreation Department for partnering with her and the Miami Alumni Chapter of Delta Sigma Theta Sorority Incorporated, for the breast cancer awareness forum at Sherbondy Park which was live streamed on Facebook and YouTube. The Vice Mayor said that despite the event not really being marketed, many people watched it and she said it was great to hear from breast cancer survivors as well as those that take care of breast cancer patients. She also thanked Commissioner Bass for asking the Commission to wear pink in recognition of breast cancer awareness. Additionally, the Vice Mayor invited everyone to join her along with Miami-Dade Board of County Commissioners Vice Chair Oliver Gilbert, for another community cleanup on October 23rd with more information forthcoming. She also said to be on the lookout for Delta Days in the great City of Opa-locka on October 27th, which she shared would be the first time it is done in a municipality, and she is excited to see that.

Mayor Pigatt stated that the elected officials have a hard job, and he shared his appreciation for all that are working to move the people's agenda forward as well as for the citizens who take the time

to be part of the process. The Mayor said that he heard the concerns expressed during Citizens Forum and shared that he has gotten many more emails and calls about challenges and issues, urging those to continue being provided. He committed to making sure that those things are brought to light so that they can make sure to move the City forward, to bring the change that all the members of the Commission ran for.

21. OFFICIAL BOARD APPOINTMENTS:

There were none.

22. ADJOURNMENT:

There being no further business to come before the City Commission, it was moved by Commissioner Davis, seconded by Vice Mayor Williams to adjourn the meeting at 10:00 p.m.

_____

Matthew A. Pigatt
Mayor

Attest:

_____

Joanna Flores, CMC
City Clerk

CONSENT AGENDA

RESOLUTION NO. 21-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF CALVIN, GIORDANO & ASSOCIATES, INC. FOR THE COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR) PURSUANT TO RFQ NO. 21-0727100 AND FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR THE SAME, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on July 7, 2021, the City of Opa-Locka ("City") published a Request for Qualifications (RFQ) 21-0727100 for a the Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR); and

WHEREAS, four (4) sealed proposals were received by the City Clerk's Office and certified by the City Clerk on August 3, 2021; and

WHEREAS, the Evaluation Committee reviewed the proposals and subsequently selected Calvin, Giordano & Associates, Inc. as the most responsive responsible bidder; and

WHEREAS, the City Commission finds that acceptance of Calvin, Giordano & Associates, Inc.'s proposal for a Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) is in the best interest of the City of Opa-Locka and its residents.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

SECTION 2. The City Commission of the City of Opa-Locka, Florida hereby accepts the proposal of Calvin, Giordano & Associates, Inc. relating to Request for Qualifications (RFQ) 21-0727100, to provide a Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR), and authorizes the City Manager to enter into an agreement in a form acceptable to the City Attorney.

SECTION 3. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of the same with the City Clerk.

SECTION 3. This Resolution shall take effect upon adoption and is subject to the approval of the Governor or Governor's Designee.

PASSED and **ADOPTED** this 10th day of November, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____
Commissioner Davis	_____
Commissioner Taylor	_____
Vice-Mayor Williams	_____
Mayor Pigatt	_____

City of Opa-locka
Agenda Cover Memo

City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*11.10.2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**
				X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes** / **No**
						X	**X**
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* Ex: See Financial Impact Section		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
							X
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**				
	X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ■ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
	X						
Sponsor Name	City Manager		**Department:**		City Manager		

Short Title:

A resolution authorizing the City Manager to accept the proposal of Calvin, Giordano & Associates, Inc. for the Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) pursuant to RFQ No. 21-0727100 and further authorizing the City Manager to enter into an agreement with Calvin, Giordano & Associates, Inc.

Staff Summary:

Request for Qualifications (RFQ) was published on July 7, 2021 for the Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR). Four (4) sealed proposals were received by the City Clerk's Office and certified by the City Clerk on August 3, 2021.

The Evaluation Committee reviewed the proposals and subsequently selected Calvin, Giordano & Associates, Inc. as the most responsive responsible bidder.

Financial Impact

This service falls under the Florida Consultants Competitive Negotiation Act (CCNA) which requires that a selection be based on qualifications without immediate consideration as to price. If this consultant is approved by the Commission, the City will then enter into negotiations with the consultant to establish a cost for this service. The adopted FY 22 Budget includes $100,000 for this service.

Proposed Action:

Staff recommends the City Commission approve the recommendation for selection of Calvin, Giordano & Associates, Inc. based on the Selection Committee review, scoring and ranking, and authorize the City Manager to enter into an agreement with Calvin, Giordano & Associates, Inc. for the development of the Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) after the completion of negotiations as to the price to be charged for this service.

Attachments:

RFP No. 21-0727100
Advertisements
Bid Certification
Committee Evaluation Forms
Bid Proposals

Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054

John E. Pate, MS, CM
City Manager

Telephone (786) 338-6598
Email: jpate@opalockafl.gov

To: **Mayor Matthew Pigatt**
Vice Mayor Veronica Williams
Commissioner Sherelean Bass
Commissioner Chris Davis
Commissioner John H. Taylor, Jr.

From: **John E. Pate, City Manager**

Date: **October 29, 2021**

Re: **Resolution: Committee Selection for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)**

Request: **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING THE PROPOSAL OF CALVIN, GIARDINO & ASSOCIATES, INC. FOR THECOMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR) PURSUANT TO RFQ NO. 21-0727100; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LOWEST RESPONSIVE RESPONSIBLE BIDDER; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

Description: Prepare a Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR).

Analysis: Bid proposals were received by the Office of the City Clerk on August 3, 2021 at 1:15 p.m. The City Clerk's Office opened sealed proposals and certified the bids under the provisions of Sec. 2-320.1 of the City's Code of Ordinance. The following four (4) companies submitted proposals:

Calvin, Giardino & Associates, Inc.
Keith and Associates, Inc. dba Keith
The Corradino Group
EL Waters and Company, LLC

The evaluation committee met on October 12, 2021 to review proposals. Members of the evaluation committee included:

Corion DeLaine, Planner and Interim CRA Manager
Carlos Gonzalez, CIP Project Manager
King Leonard, Public Works Superintendent
Delven Patterson, Parks & Recreation Director
Nelson Rodriguez, Information Technology Director

Each committee member's review evaluation and scoring of proposals were based on the following criterion and weight system:

Criterion	**Weight**
Experience and Qualifications	30%
Past Performance	25%
Quality of Service	25%
Scope Response	20%

Below you will find the selection committee evaluations that include scoring of the four (4) proposals submitted / received. The proposals are listed in order from highest to lowest in ranking:

Calvin, Giardino & Associates, Inc.

Name	Rating
Corion DeLaine	3.10
Carlos Gonzalez	4.55
King Leonard	5.00
Delven Patterson	5.00
Nelson Rodriguez	5.00
TOTAL	4.53

Keith and Associates, Inc. dba Keith

Name	Rating
Corion DeLaine	4.55
Carlos Gonzalez	4.30
King Leonard	4.30
Delven Patterson	4.00
Nelson Rodriguez	4.70
TOTAL	4.37

The Corradino Group

Name	Rating
Corion DeLaine	3.05
Carlos Gonzalez	4.30
King Leonard	4.10
Delven Patterson	5.00
Nelson Rodriguez	4.70
TOTAL	4.23

EL Waters and Company, LLC

Name	Rating
Corion DeLaine	4.55
Carlos Gonzalez	3.45
King Leonard	3.75
Delven Patterson	4.00
Nelson Rodriguez	3.65
TOTAL	3.88

Recommendation(s):

Staff recommends approval based upon the committee's review, evaluation, scoring and ranking of the proposals submitted. Therefore, it is the recommendation of the Selection Committee that the City negotiates and enters into an agreement with Calvin, Giardino & Associates, Inc.

Attachments:

Request for Proposal (RFQ) #21-0727100
Advertisements
Bid Certification
Committee Evaluation Forms
Bid Proposals

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Firm Name: Keith and Associates, Inc. dba Keith

Evaluation

Criterion	Weight	Corion DeLaine		Carlos Gonzalez		King Leonard		Delven Patterson		Nelson Rodriguez	
Reviewer Name:		Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score
Experience and Qualifications	30%	5	1.50	5	1.50	5	1.50	4	1.20	4	1.20
Past Performance	25%	4	1.00	4	1.00	4	1.00	4	1.00	5	1.25
Quality of Services	25%	5	1.25	4	1.00	4	1.00	4	1.00	5	1.25
Scope Response	20%	4	0.80	4	0.80	4	0.80	4	0.80	5	1.00
Total	**100%**		**4.55**		**4.30**		**4.30**		**4.00**		**4.70**

Firm Name: The Corradino Group

Evaluation

Criterion	Weight	Corion DeLaine		Carlos Gonzalez		King Leonard		Delven Patterson		Nelson Rodriguez	
Reviewer Name:		Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score
Experiemce ana Qualifications	30%	4	1.20	5	1.50	5	1.50	5	1.50	4	1.20
Past Performance	25%	2	0.50	4	1.00	4	1.00	5	1.25	5	1.25
Quality of Services	25%	3	0.75	4	1.00	4	1.00	5	1.25	5	1.25
Scope Response	20%	3	0.60	4	0.80	3	0.60	5	1.00	5	1.00
Total	**100%**		**3.05**		**4.30**		**4.10**		**5.00**		**4.70**

EVALUATION MATRIX

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Firm Name: EL Waters and Company, LLC

Evaluation

Criterion	Weight	Reviewer Name: Corion DeLaine		Carlos Gonzalez		King Leonard		Delven Patterson		Nelson Rodriguez	
		Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score
Experience and Qualifications	30%	5	1.50	3	0.90	4	1.20	4	1.20	3	0.90
Past Performance	25%	5	1.25	3	0.75	3	0.75	4	1.00	3	0.75
Quality of Services	25%	4	1.00	4	1.00	4	1.00	4	1.00	4	1.00
Scope Response	20%	4	0.80	4	0.80	4	0.80	4	0.80	5	1.00
Total	**100%**		**4.55**		**3.45**		**3.75**		**4.00**		**3.65**

Firm Name: Calvin, Giardino & Associates, Inc.

Evaluation

Criterion	Weight	Reviewer Name: Corion DeLaine		Carlos Gonzalez		King Leonard		Delven Patterson		Nelson Rodriguez	
		Rating	Score	Rating	Score	Rating	Score	Rating	Score	Rating	Score
Experience and Qualifications	30%	4	1.20	5	1.50	5	1.50	5	1.50	5	1.50
Past Performance	25%	3	0.75	4	1.00	5	1.25	5	1.25	5	1.25
Quality of Services	25%	3	0.75	5	1.25	5	1.25	5	1.25	5	1.25
Scope Response	20%	2	0.40	4	0.80	5	1.00	5	1.00	5	1.00
Total	**100%**		**3.10**		**4.55**		**5.00**		**5.00**		**5.00**

FIRM SELECTED

Reviewer:

	Keith and Associates, Inc. dba Keith	The Corradino Group	EL Waters and Company, LLC	Calvin, Giardino & Associates, Inc.
Corion DeLaine	4.55	3.05	4.55	3.10
Carlos Gonzalez	4.30	4.30	3.45	4.55
King Leonard	4.30	4.10	3.75	5.00
Delven Patterson	4.00	5.00	4.00	5.00
Nelson Rodriguez	4.70	4.70	3.65	5.00
AVERAGE RATING	**4.37**	**4.23**	**3.88**	**4.53**

City of Opa-locka

RFQ NO: 21-0727100

REQUEST FOR QUALIFICATIONS (RFQ)

COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

CITY OF OPA-LOCKA

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

RFQ NO. 21-0727100

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CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS
RFQ NO: 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Sealed Proposals for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, July 27, 2021 by 1:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR).**

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 21-0727100** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A pre-bid meeting will be held on Wednesday, **July 7, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

City Clerk
Joanna Flores, CMC

CITY OF OPA-LOCKA
RFQ NO. 21-0727100

COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

PART I

PROPOSAL GUIDELINES

1-1. Introduction: The City of Opa-locka has issued this Request for Qualifications (hereinafter, "**RFQ**") with the sole purpose and intent of obtaining proposals from interested and qualified firms offering to provide a COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR), in accordance with the specifications stated and/or attached herein/hereto. The successful proposer will hereinafter be referred to as the "Consultant".

1-2. Proposal Submission and Withdrawal: The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The City must receive all proposals by 1:00pm on Tuesday, July 27, 2021. The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

To facilitate processing, please clearly mark the outside of the proposal package as follows: **RFQ NO. 21-0727100 – Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR).** This package shall also include the Proposer's return address.

Proposers may withdraw their proposals by notifying the City in writing at any time prior to the deadline for proposal submittal. After the deadline, the proposal will constitute an irrevocable offer, for a period of 90 days. Once opened, proposals become a record of the CITY and will not be returned to the Proposer.

The City cautions proposers to assure actual delivery of mailed or hand-delivered proposals directly to the City Clerk's Office at 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054 prior to the deadline set for receiving proposals. Telephone confirmation of timely receipt of the proposal may be made by calling (305) 688-4611 before proposal closing time. Any proposal received after the established deadline **will not** be considered and will be returned unopened to the Proposer(s).

1-3. Number of Copies: Proposers shall submit an **original and six (6) copies (a total of 7) plus one copy on CD in PDF format** of the proposal in a sealed, opaque package marked as noted above. The Proposer will be responsible for timely delivery, whether by personal delivery, US Mail or any other delivery medium.

1-4. Development Costs: Neither the City nor its representatives shall be liable for any expenses incurred in connection with preparation of a response to this Request for Proposal. Proposers should prepare their proposals simply and economically, providing a straightforward and concise description

of the Proposer's ability to meet the requirements of the RFQ.

1-5. Inquiries: The City Clerk will receive written requests for clarification concerning the meaning or interpretations of the RFQ, until eight (8) days prior to the submittal date. City personnel are authorized only to direct the attention of prospective Proposers to various portions of the RFQ so that they may read and interpret such for themselves. No employee of the City is authorized to interpret any portion of this RFQ or give information as to the requirements of the RFQ in addition to what is contained in the written RFQ document.

1-6. Addendum: The City may record its response to inquiries and any supplemental instructions in the form of written addenda. The CITY may mail written addenda up to three (3) calendar days before the date fixed for receiving the proposals. Proposers shall contact the City to ascertain whether any addenda have been issued. Failure to do so could result in an unresponsive proposal. Any oral explanation given before the RFQ opening will not be binding.

All Proposers are expected to carefully examine the proposal documents. Any ambiguities or inconsistencies should be brought to the attention of the City's Purchasing Agent through written communication prior to the opening of the proposals.

1-7. Contract Awards: The City anticipates entering into an Agreement with the Proposer who submits the proposal judged by the City to be most advantageous.

The Proposer understands that this RFQ does not constitute an offer or an Agreement with the Proposer. An offer or Agreement shall not be deemed to exist and is not binding until proposals are reviewed, accepted by appointed staff, the best proposal has been identified, approved by the appropriate level of authority within the City and executed by all parties. The City anticipates that the final Agreement will be in substantial conformance with this sample Agreement; nevertheless, Proposers are advised that any Agreement may result from the RFQ may deviate from the Sample Agreement.

The City reserves the right to reject all proposals, to abandon the project and/or to solicit and re-advertise for other proposals.

1-8. Contractual Agreement: This RFQ and Consultant/Contractor proposal shall be included and incorporated in the final award. The order of contractual precedence will be the Contract or Agreement document, original Terms and Conditions, and Proposer response. Any and all legal action necessary to enforce the award will be held in Miami-Dade County and the contractual obligations will be interpreted according to the laws of Florida. **Any additional contract or agreement requested for consideration by the Proposer must be attached and enclosed as part of the proposal.**

1-9. Method of Source Selection: The City is using the Competitive Sealed Proposals methodology of source section for this procurement. Each proposal will be reviewed to determine if the proposal is responsive to the RFQ. Proposals deemed to be non-responsive may be rejected without being evaluated by the Selection Committee. A responsive proposal is one which has been signed and submitted by the specified proposal deadline, and has provided the information required to be submitted with the proposal. Poor formatting, poor documentation, incomplete or unclear information may be considered substandard submissions and may adversely impact the evaluation of a proposal. Respondents who fail to comply with the required and/or desired elements of this RFQ do so at their own risk.

The proposals will be evaluated and assigned points. The firm with the highest number of points will be ranked first; however, nothing herein will prevent the City from assigning work to any firm deemed

responsive and responsible.

The City reserves the right to further negotiate any proposal, including price, with the highest rated Proposer. If an agreement cannot be reached with the highest rated Proposer, the City reserves the right to negotiate and recommend award to the next highest Proposer or subsequent Proposers until an agreement is reached.

1-10. Public Records: Upon award recommendation or ten (10) days after opening, whichever occurs first, proposals become "public records" and shall be subject to public disclosure consistent with Chapter 119 Florida Statutes. Proposers must invoke the exemptions to disclosure provided by law in the response to the RFQ, and must identify the data or other materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary. Document files may be examined, during normal working hours.

1-11. News Releases: The Proposer shall obtain the prior approval of the City Manager's Office of all news releases or other publicity pertaining to this RFQ or the service, study or project to which it relates.

1-12. Insurance: The awarded Proposer(s) shall maintain insurance coverage reflecting at least the minimum amounts and conditions specified herein. In the event the Proposer is a governmental entity or a self-insured organization, different insurance requirements may apply. Misrepresentation of any material fact, whether intentional or not, regarding the Proposers' insurance coverage, policies or capabilities may be grounds for rejection of the proposal and rescission of any ensuing Agreement.

1. Evidence of General Liability coverage with limits not less than $1,000,000 per Occurrence/ $2,000,000 Aggregate (Including Policy Number and Policy Period);

2. Evidence of Auto Liability coverage with limits not less than $1,000,000 per Occurrence/$1,000,000 Aggregate (Including Policy Number and Policy Period);

3. Evidence of Workers' Compensation coverage with statutory limits and Employer's Liability coverage with limits not less than $100,000 (Including Policy Number and Policy Period);

4. The City listed as an additional insured (this may be specifically limited to the specific job(s) the contractor will be performing);

5. Minimum 30-day written notice of cancellation.

1-13. Licenses: Proposers, both corporate and individual, must be fully licensed and certified in the State of Florida at the time of RFQ submittal. The proposal of any Proposer who is not fully licensed and certified shall be rejected. If required and/or requested, copies of the required licenses must be submitted with the proposal response indicating that the entity proposing, as well as the team assigned to the City account, are properly licensed to perform the activities or work included in the contract documents. A Consultant, with an office within the City is also required to have a business tax receipt.

1-14. Public Entity Crimes: Award will not be made to any person or affiliate identified on the Department of Management Services' "Convicted Vendor List". This list is defined as consisting of persons and affiliates who are disqualified from public contracting and purchasing process because they have been found guilty of a public entity crime. No public entity shall award any contract to, or

transact any business in excess of the threshold amount provided in Section 287.017 Florida Statutes for Category Two (currently $25,000) with any person or affiliated on the "Convicted Vendor List" for a period of thirty-six (36) months from the date that person or affiliate was placed on the "Convicted Vendor List" unless that person or affiliate has been removed from the list. By signing and submitting the RFQ proposal forms, Proposer attests that they have not been placed on the "Convicted Vendor List".

1-15. Code Of Ethics: If any Proposer violates or is a party to a violation of the code of ethics of the City of Opa-locka or the State of Florida with respect to this proposal, such Proposer may be disqualified from performing the work described in this proposal or from furnishing the goods or services for which the proposal is submitted and shall be further disqualified from submitting any future proposals for work, goods or services for the City of Opa-locka.

1-16. Drug-Free Workplace: Preference shall be given to businesses with Drug-Free Work Place (DFW) programs. Whenever two or more proposals which are equal with respect to price, quality, and service are received by the City for the procurement of commodities or contractual services, a proposal received from a business that completes the attached DFW form certifying that it is a DFW shall be given preference in the award process.

1-17. Permits and Taxes: The Proposer shall procure all permits, pay all charges, fees, and taxes, and give all notices necessary and incidental to the due and lawful prosecution of the work.

1-18. Protests: Protests of the plans, specifications, and other requirements of the request for proposal and bids must be received in writing by the City Clerk's Office at least ten (10) working days prior to the scheduled bid opening. A detailed explanation of the reason for the protest must be included. Protests of the award or intended award of the bid or contract must be in writing and received in the City Clerk's Office within seven (7) working days of the notice of award. A detailed explanation of the protest must be included.

1-19. Termination for Convenience: A contract may be terminated in whole or in part by the City at any time and for any reason in accordance with this clause whenever the City shall determine that such termination is in the best interest of the City. Any such termination shall be effected by the delivery to the contractor at least five (5) working days before the effective date of a Notice of Termination specifying the extent to which performance shall be terminated and the date upon which termination becomes effective. An equitable adjustment in the contract price shall be made for the completed service, but no amount shall be allowed for anticipated profit on unperformed services.

1-20. Bonding Requirements:

By signing its bid, and if applicable, Proposer acknowledges that it has read and understands the bonding requirements for this bid. Requirements for this solicitation are checked.

☒ Not Applicable

☐ Bid Bond: Shall be submitted with bid response in the most recent form of an AIA document 310.

The Bid Bond shall be retained by the City as liquidated damages if the successful Proposer fails to execute and deliver to the City the unaltered contract, or fails to deliver any required Performance and Payment Bonds or Certificates of Insurance, all within twenty-one (21) calendar days after receipt of the Notice of Selection for Award. Bid Bonds shall be executed by a

corporate surety licensed under the laws of the State of Florida to execute such bonds, with conditions that the surety will, upon demand, forthwith make payment to the City upon said bond. The Bid Bonds of the three (3) highest ranked Proposers shall be held until the contract has been executed by the successful Proposer and same has been delivered to the City together with the required bonds and insurance. No bids including alternates shall be withdrawn within one hundred and eighty (180) days after the bid closing date thereof. If a bid is not accepted within said time period it shall be deemed rejected. In the event that the City awards the contract prior to the expiration of the one hundred and eighty (180) day period without selecting any or all alternates, the City shall retain the right to subsequently award to the successful Proposer said alternates at a later time and approved by the Planning and Community Development Director or designee, and the successful Proposer.

☐ Performance and Payment Bonds: For projects in excess of $200,000, bonds shall be submitted with the executed contract by Proposers receiving award, and written for 100% of the Contract award amount, the cost borne by the Proposer receiving an award. The Performance and Payment Bonds shall be underwritten by a surety authorized to do business in the State of Florida and otherwise acceptable to Owner; provided, however, the surety shall be rated as "A-" or better as to general policy holders rating and Class V or higher rating as to financial size category and the amount required shall not exceed 5% of the reported policy holders' surplus, all as reported in the most current Best Key Rating Guide, published by A.M. Best Company, Inc. of 75 Fulton Street, New York, New York 10038.

Should the contract amount be less than $500,000, the requirements of Section 287.0935, F.S. shall govern the rating and classification of the surety.

All performance security under the subsequent contract shall be in force throughout the final completion and acceptance of the project awarded.

If the surety for any bond furnished by Consultant is declared bankrupt, becomes insolvent, its right to do business is terminated in the State of Florida, or it ceases to meet the requirements imposed by the Contract Documents, the Consultant shall, within five (5) calendar days thereafter, substitute another bond and surety, both of which shall be subject to the Owner's approval.

PART II

NATURE OF SERVICES REQUIRED

2-1 PURPOSE AND SCOPE OF WORK

The City of Opa-locka is requesting proposals from qualified Planning Consultants to conduct necessary research for the development of appropriate documentation for the COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR) to be accepted and adopted by the City.

The State of Florida's growth policy and planning law, Chapter 163, Part II, Florida Statutes, requires that all counties and municipalities maintain long-range Comprehensive Planning programs. The purpose of Comprehensive Planning is to monitor and evaluate community characteristics related to development, provisions of services, environmental protection, and other governmental activities.

Planning is a continuous and ongoing process. The City of Opa-locka periodically reviews their Comprehensive Plan to ensure that it appropriately reflects current and anticipated conditions, embodies a community vision, targets major issues that the City must address in both the short- and long-term, complies with state statutes and rules, and is consistent with state and regional policy plans.

Citywide Visioning Study: A Citywide Visioning Study is to review and develop a single unified vision for the City of Opa-locka that provides a framework to guide growth and enable the measurement of progress on key priorities that preserve the City's sense of character and scale while supporting sustained economic prosperity. It does so with several key elements:

- Outlining the project drivers and process ("Overview of the process") including a capacity analysis.
- Summarizing the context for the Vision, such as socio-economic characteristics and trends, prior and ongoing plans, infill and redevelopment opportunities, market, and economic context.
- Connecting the community outreach to future desired outcomes through core community themes and values.
- Detailing the Vision elements such as an overall vision map that includes key elements of transportation, development, neighborhoods, and complete streets; projects are included for each element.
- Confirming key implementation strategies covering land use, mobility, open space and recreation.
- Monitoring implementation, including indicators and benchmarks.

Qualified firms must demonstrate competence and experience in all areas of expertise required by the scope of services.

2-2 SERVICES TO BE PROVIDED

The successful proposer shall be responsible for creating a complete EAR document by conducting, at a minimum, the following work tasks:

1. Citywide assessment that addresses changes in local conditions including the following areas:

- Population growth
- Changes in land area
- Vacant and developable land analysis
- Location of development in relation to that anticipated in the plan
- Designation of an Innovation District
- Demands of growth on public infrastructure
- Utility Service Areas
- Joint Planning areas Interlocal Agreements
- Residential Subdivision Designs and Policies
- Updates to the City's Transportation Mobility Element
- Incorporate updates from the recent Downtown Master Plan (being developed 2021)

2. Evaluation of major local issues, identified through a public participation process involving residents, interested parties, adjacent local governments, state and regional agencies, City Commissioners and staff. Each identified issue should be addressed separately and shall include analysis and recommendations to address the issue.

3. Assessment of successes and shortcomings of key objectives and policies in the Comprehensive Plan Elements and how they relate to the issues identified in Task 2. Each assessment should include a statement as to whether the objective or policy has been implemented, its effectiveness, and whether it should be kept unchanged, revised, or should be removed from the plan.

   Note: this task should not be a comprehensive assessment of all objectives and policies in the Plan, only those having a direct impact on one or more of the identified major local issues. All Elements of the Comprehensive Plan should be assessed:

   - Future Land Use Element
   - Transportation Mobility Element
   - Housing Element
   - Infrastructure Element
   - Conservation Element
   - Recreation and Open Space Element
   - Intergovernmental Coordination Element
   - Capital Improvements Element

2-3 SPECIAL TOPICS

The City of Opa-locka seeks to create a Citywide Visioning Study to develop a unified vision and provide a framework to guide growth. The Study will be to measure progress to be made and tackle new challenges and opportunities that will emerge. As part of the EAR, a Vision Plan should be undertaken to document progress to be achieved by the City.
The following efforts, at a minimum, should be included in the update:

- Confirm progress, update context and re-assess the vision from previous studies and assessments
- Engage and conduct stakeholders and steering committee meetings
- Provide community outreach to gather data and perspectives
- Assess future opportunities and implementation strategies
- Draft the vision document

The purpose of a Vision Plan is to document progress achieved by the City through revisions to the context data and analysis, mapping, projects, and implementation strategies from all previous studies. The core elements of the Vision Plan are to serve as a strong foundation for guiding the City's future. Therefore, this document is oriented around celebrating and communicating successes, identifying new trends or challenges, and updating the implementation strategies accordingly. This can create an inspirational story about the future which in turn can support economic development efforts.

The following tasks describes the key technical, communication, and engagement efforts to support the Vision Plan update:

A. Confirm Progress, Reassess Context and Vision:

The goal of this task is to provide a roadmap for development and progress made by the City. It would involve a combination of online research, review of City documents as available and/or provided, and one-on-one interviews with key City staff and stakeholders and re-establish the steering committee. To the extent practicable, we will rely on other analysis conducted for the City, such as more recent economic assessments, forecasting, and/or branding, and synthesize accordingly. As part of this process, applicants would also start to assess the vision from the communication standpoint – what worked and what didn't? What messages still resonate? This will help identify the different ways to improve the social impact of the Vision Plan. At this point, the applicant would also identify which key pieces of the vision need to be re-assessed from the technical standpoint – essentially what is out of date.

Deliverables including updates of the Vision Map along with demographic and growth information will be needed. Updates to Activity Center nodes may be needed to better reflect current economic conditions and development trends, as well as recent building projects. It will also be useful to document the newer communication mediums and resources available in the City, notably those of the social media bent, but also new community organizations, events, or other key outlets for information gathering and dissemination.

B. Outreach

A key step in reassessing the context is to check in with local community members for their perspectives on key issues and opportunities within the community. Therefore, the outreach task would involve the creation of a project website, community survey and two public meetings. The first meeting would occur early in the process concurrent with a website launch and survey; and the second would occur after the development of draft updates to the implementation strategies.

C. Assess Future Opportunities

From these technical updates and inventory work, the applicant can then conduct a strengths, weaknesses, opportunities, and threats analysis. Through a brief technical memo, the applicant can outline this analysis as well as discuss some potential future scenarios for the City in terms of implementation strategies. It would also explore these types of high impact/return on investment implementation strategies and set the stage for the 2021 Comprehensive Plan updates.

D. Draft the Vision Plan Document

Because of these activities, the applicant would develop a Vision Plan, taking the 2015 Comprehensive Plan document's structure and content and pivoting off of it to represent progress.

This would include the fuller update summarizing work, but then also a short executive summary and another short implementation strategy summary for different contexts.

- The EAR updates are to include replacement and/or updates to the Comprehensive Plan Element maps and graphics.
- Evaluation and assessment of changes to Florida Statutes, Administrative Rules, and State and Regional plans and their effect on the Comprehensive Plan.

Recommendations for updating the Comprehensive Plan, including:

- Changes in timeframes, data and analysis, definitions, format and style to be applied on a universal basis throughout the Plan
- Changes to the Goals, Objectives and Policies
- Summary of recommended supplemental plans or studies to address the major local issues or future growth

2-4 OTHER REQUIREMENTS

To complete the work tasks and create the EAR document and Vision Plan Update, the successful proposer will:

- Be responsible for the professional quality and technical accuracy of all documents and data used or produced and correct or revise any errors or deficiencies as appropriate
- Coordinate with staff through regular communication for the duration of the project
- Revise the draft EAR with input from staff
- Attend applicable Planning and Zoning Commission workshops, present the EAR to the City's Local Planning Agency and City Commission, and prepare any revisions to the draft that may result from these meetings
- Attend adoption hearing(s) as may be held by the City
- Provide a final deliverable in both reproducible electronic copy and paper copies

2-5 TERM OF CONTRACT

The term of the contract is anticipated to be one fiscal year upon award to the successful proposer.

2-6 QUALIFICATIONS, PRESENTATION, AND PROTEST COSTS

The City will not be liable in any way for any costs incurred by any proposer in the preparation of its Qualifications in response to this RFQ, nor for the presentation of its proposal and/or participation in any discussions, negotiations, or, if applicable, any protest procedures.

2-7 ACCEPTANCE OR REJECTION OF QUALIFICATIONS

The right is reserved by the City to waive any irregularities in any Qualification, to reject any or all Qualifications, to re-solicit for Qualifications, if desired, and upon recommendation and justification by the City to accept the Qualifications which in the judgment of the City is deemed the most advantageous for the public and the City.

Any proposal which is incomplete, conditional, obscured or which contains irregularities of any kind, may be cause for rejection. In the event of default of the successful proposer, or their refusal to enter into the City contract, the City reserves the right to accept the proposal of any other proposer or to re-advertise using the same or revised documentation, at its sole discretion.

PART III

PROPOSAL REQUIREMENTS

3-1 RULES FOR PROPOSALS

In order to maintain comparability and enhance the review process, proposals shall be organized in the manner specified below and include all information required herein. The proposal must name all persons or entities interested in the proposal as principals. The proposal must declare that it is made without collusion with any other person or entity submitting a proposal pursuant to this RFQ.

3-2 SUBMISSION OF PROPOSALS

The proposal shall be submitted on 8 ½ "x 11" paper, portrait orientation, with headings and sections numbered appropriately. Ensure that all information is written legibly or typed. The following should be submitted for a proposing firm to be considered:

3.2.1 Cover Page - Show the name of Proposer's agency/firm, address, telephone number, name of contact person, date, and the proposal number and description.

3.2.2 Tab 1 - Table of Contents
Include a clear identification of the material by section and by page number.

3.2.3 Tab 2 - Letter of Transmittal

3.2.3.1 Limit to one or two pages.
3.2.3.2 Briefly state the Proposers understanding of the work to be done and make a positive commitment to perform the work.
3.2.3.3 Give the names of the persons who will be authorized to make representations for the Proposer, their titles, addresses and telephone numbers.
3.2.3.4 Provide an official signature of a Corporate Officer certifying the contents of the Proposer's responses to the City's Request for Proposal.

3.2.4 Tab 3 - General Information

3.2.4.1 Name of Business.
3.2.4.2 Mailing Address and Phone Number.
3.2.4.3 Names and contact information of persons to be contacted for information or services if different from name of person in charge.
3.2.4.4 Normal business hours.
3.2.4.5 State if business is local, national, or international and indicate the business legal status (corporation, partnership, etc.).
3.2.4.6 Give the date business was organized and/or incorporated, and where.
3.2.4.7 Give the location of the office from which the work is to be done and the number of professional staff employees at that office.

3.2.4.8 Indicate whether the business is a parent or subsidiary in a group of firms/agencies. If it is, please state the name of the parent company.
3.2.4.9 State if the business is licensed, permitted and/or certified to do business in the State of Florida and attach copies of all such licenses issued to the business entity.

3.2.5 Tab 4 – Project Approach
Describe in detail your proposal to fulfill the requirements of the scope of services listed in section 2.2 of this RFQ.

3.2.6 Tab 5 – Experience and Qualifications
3.2.6.1 Specify the number of years the Proposer has been in business.
3.2.6.2 Identify the Proposer's qualifications to perform the services identified in this RFQ as listed in section 2-2 of the Scope of Services.

Include resumes, not exceeding one page each, of all key personnel who will be assigned to the City.

3.2.7 Tab 6 – Schedule
3.2.7.1 Include a timetable that identifies the amount of time required to complete each component of the Program.
3.2.7.2 Indicate the earliest available start date for your project team.
3.2.7.3 Indicate the project completion date based on the date provided in 3.2.7.1.

3.2.8 Tab 7 – Pricing of Services
3.2.8.1 Fee basis should be an all-inclusive, hourly fee.

3.2.9 Tab 8 – References
3.2.9.1 List a minimum of three (3) references in Florida for which the proposer has provided Agent of Record services. Include the name of the organization, brief description of the project, name of contact person telephone number and email address.

3.2.10 Tab 9 – Additional Forms
Proposers must compete and submit as part of its Proposal all of the following forms and/or documents
- Proposer Qualifications
- Certification regarding debarment and suspension
- Drug Free workplace certification

FAILURE TO SUBMIT ALL OF THE ABOVE REQUIRED DOCUMENTATION MAY DISQUALIFY PROPOSER.

PART IV

EVALUATION OF PROPOSALS

4-1 SELECTION COMMITTEE

A Selection Committee, consisting of City personnel, will convene, review and discuss all proposals submitted.

The Selection Committee will use a point formula during the review process to score proposals and assign points in the evaluation process in accordance with the evaluation criteria. The Proposer shall satisfy and explicitly respond to all the requirements of the RFQ including a detailed explanation of how the services shall be performed.

Each proposal will be reviewed to determine if the Proposal is responsive to the submission requirements outlines in the Solicitation. A responsive Proposal is one which follows the requirements of this Solicitation that includes all documents are submitted in the format outlined in this Solicitation, is of timely submission, and has the appropriate signatures as required on each document. Failure to comply with these requirements may result in the Proposal being deemed non-responsive. The Contract (s) will be awarded to the most responsive proposer whose Proposal best serves the interest of and represents the best values to the City of Opa-locka.

4-2 EVALUATION CRITERIA

The Committee may select and choose to invite any and/or or all firms to make a presentation and be interviewed by the Committee as part of the evaluation process for this Solicitation. The Committee's decision will be communicated by staff to all Respondents. The Respondent's presentation may clarify but may not modify their submitted proposal. Any discussion between the presenter (s) and Evaluation Committee during presentations are intended only for purposes of providing clarification in response to questions from the Committee.

Category	**Points**
Experience and Qualifications Qualifications and experience of assigned staff 1. Expertise of planning services and experience with maintenance of comprehensive plans. 2. Qualifications & experience of the firm and its subcontractors/suppliers relevant to the Scope of Work. 3. Availability of qualified personnel. 4. Ability to meet set standards. 5. Evidence of insurance and/or bonding capacity.	30

6. Location of local office.	
Past Performance 1. Previous contracting experience. 2. Prior experience in municipal government. 3. Examples of previous work product.	25
Quality of Services / Technical Approach to the Scope of Work 1. High-quality level of services to be provided to the City. 2. Understanding of City needs. 3. Ability to convey a depth of understanding of the Scope of Work and the firm's capacity to accomplish it successfully. 4. Conveyance of a willingness to work with City staff to maximize resources. 5. Approach to the Project and Methodology. 6. Technical Soundness of the proposal. 7. Applicability of the service offered.	25
Scope Response 1. Accuracy of proposal in relation to scope of work.	20
TOTAL	100

4-3 ORAL PRESENTATIONS

Proposers may be required to make individual presentations to the City Selection Committee in order to clarify their proposals. Only those firms with the highest rated scores in accordance with the stated criteria and their weights will be invited to give oral presentations. However, the City has the right to accept the best proposal as submitted, without discussion or negotiation.

If the City determines that such presentations are needed, a time and place will be scheduled for oral presentations. Each Proposer shall be prepared to discuss and substantiate any of the areas of the proposal submitted, and its qualifications to perform the specified services. During the oral presentations, the Proposers should relate their discussion to the evaluation criteria, which will include (but not be limited to) their approach to the project. The proposed Project Manager must be in attendance.

The Evaluation Criteria may be changed for the oral presentations evaluation phase. References and site visits (if completed) shall be included in the final evaluation criteria, along with other criteria and weights as determined by the Selection Committee. Finalists will be informed as to the revised criteria, if any, prior to their oral presentation.

Additionally, prior to award of an Agreement pursuant to this RFQ, the City may require Proposers to submit such additional information bearing upon the Proposer's ability to perform the services in the Agreement as the City deems appropriate.

4-4 FINAL SELECTION

The City of Opa-locka will select the firm that meets the best interests of the City. The City shall be the sole judge of its own best interests, the proposals, and the resulting negotiated agreement. The City's decisions will be final. Following the notification of the selected firm, it is expected that an Agreement will be executed between both parties. City staff will recommend award to the responsible Proposer whose Proposal is determined to provide overall best value to the City, considering the evaluation factors in this RFQ.

4-5 AWARD AND CONTRACT EXECUTION

After review by the Selection Committee of the proposals and oral presentations a recommendation will be made to the City Manager for submission to the City Commission for final approval. Upon Commission authorization, contract negotiations will be initiated with the first ranked firm. If those negotiations are unsuccessful, the City will formally terminate negotiations with the first ranked firm and will commence contract negotiations with the next ranked firm, etc. Upon successful contract negotiations with the prevailing firm, the remaining firms will be notified that the process has been completed and that they were not selected.

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
PROPOSER QUALIFICATIONS

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

   Name: _____

   Address: _____

   City, State, Zip: _____ Phone/Fax: _____

2. Check One: Corporation ( ) Partnership ( ) Individual ( )

3. If Corporation, state:
   Date of Incorporation: _____ State in which Incorporated: _____

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization:_____

5. **Name and Title of Principal Officers** **Date Elected:**

   _____ _____

   _____ _____

   _____ _____

   _____ _____

6. The length of time in business: _____years

7. The length of time (continuous) in business as a service organization in Florida: _____years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months.

9. A copy of County and/or Municipal Occupational License(s)

Note: *Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.*

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm, (employees, officers and/or agents) certifies, and hereby discloses that to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest of activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

_____	_____
Company	Address
_____	_____
Authorized Signature	City, State, Zip Code
_____	_____
Printed Name & Title	Telephone No.
_____	_____
Email	Fax No.

State of _____)
City of _____)

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2021. _____, who is personally known to me to be the _____ of the Firm, OR who produced the following identification.

STAMP OR SEAL:

_____
Notary Public, State of _____
My Commission Expires _____

CITY OF OPA-LOCKA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connect

ion with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature _____

Printed Name _____

RFQ NO: 21-0727100
PROPOSER QUALIFICATION FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

PROPOSER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
		$
		$
		$

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

OTHER INFORMATION ABOUT PROJECTS:

Have you, at any time, failed to complete a contract ☐ Yes ☐ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☐ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

FEES:
List total of fees for work done on all City projects in the past five (5) years, whether as an individual firm or as part of a joint venture. Fees must be listed individually, by contract, or project then summarized as a total dollar amount. Attach additional page if necessary.

$_____ Total Fees for work done on all PAST City projects

REFERENCES:
Bank (s) Maintaining Account (s):

_____

_____

Surety / Underwriter: (if required)

_____

_____

Other References: (Use additional sheets if necessary)

_____

_____

TYPE OF FIRM:
☐ Corporation / Years in Business:
If firm is a corporation, please list State in which it is incorporated: _____. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership / Years in Business: _____

☐ Sole Proprietorship / Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

_____	_____
Company	Address
_____	_____
Authorized Signature	City, State, Zip Code
_____	_____
Printed Name & Title	Telephone No.
_____	_____
Email	Fax No.

CITY OF OPA-LOCKA
RFQ NO. 21-0727100
DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).

4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by_____ the
(Name)
_____ of _____
(Title/Position) (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

_____ _____

CITY OF OPA-LOCKA
NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA - COUNTY OF MIAMI DADE

_____ being first duly sworn, deposes and says that:

(1) He/She/They is/are the _____
(Owner, Partner, Officer, Representative or Agent) of
_____ the PROPONENT that has submitted the attached proposal;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

_____ By: _____
Witness Signature

_____ _____
Witness Print Name and Title

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Opa-locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By:_____

Title:_____

Sworn and subscribed before this

____day of_____, 20___

_____
Notary Public, State of Florida

_____
(Printed Name)

My commission expires:_____

REFERENCES

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposal for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: _____

   Address: _____

   Point of Contact: _____

   Phone #: _____ Email Address: _____

   Service Provided: _____

   _____

   Dates of Service: _____

2. Name of Company: _____

   Address: _____

   Point of Contact: _____

   Phone #: _____ Email Address: _____

   Service Provided: _____

   _____

   Dates of Service: _____

3. Name of Company: _____

   Address: _____

   Point of Contact: _____

   Phone #: _____ Email Address: _____

   Service Provided: _____

   _____

   Dates of Service: _____

4. Name of Company: _____

   Address: _____

   Point of Contact: _____

   Phone #: _____ Email Address: _____

   Service Provided: _____

   _____

   Dates of Service: _____

E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/sub-consultants/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: _____

Authorized Signature: _____

Print Name: _____

Title: _____

Date: _____

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-01

Please be advised that an additional Pre-Bid Meeting for RFQ No. 21-0727100 Comprehensive Plan Amendment Evaluation and Appraisal (EAR) has been scheduled for Wednesday, July 14, 2021 at 10:00 a.m. at 780 Fisherman Street, Ste. 220, Opa-locka, FL 33054.

In addition the deadline to submit proposals have changed from July 27, 2021 at 1:00 p.m. to August 3, 2021 at 1:00 p.m.

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-02

Please see responses to all questions asked to date:

1. On page 15, Section 3.2.8 of the RFQ document, pertaining to Tab 8 – References, a minimum of three (3) references is required. However, on page 28, the intro to the References form asks for four (4) references. Could you clarify the discrepancy?

   This was a typographical error. It should be 3 references for both.

2. On pages 10 and 11 of the RFQ document, a steering committee is mentioned, including a reference to re-establishment on page 11. Could you elaborate on this?

   Should read as "and one-on-one interviews with key city staff, stakeholders and the steering committee."

3. Pages 9 (Sec. 2-1), 10 and 11 (Sec. 2-3) of the RFQ document, great emphasis is placed on the Citywide Visioning Study and Vision Plan. Could you elaborate on the distinction, in your view, between the Visioning Study, the Vision Plan, and the actual EAR process? Are separate deliverables envisioned? Are there different expectations for engaging the public in the visioning effort versus the EAR process?

   The Visioning study (Process) will be the basis of the Visioning plan (Document) which will be the companion to the EAR, giving thorough directives to carry out initiatives indicated in the revised Comp Plan. Staffs' goal is to not just provide a document, but to create a discussion as to what has been done, what has yet to be completed, and how do we tangibly accomplish tasks listed out in the Comp Plan.

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-03

Please see responses to all questions asked to date:

1. Could the City please provide a copy of the Evaluation and Appraisal of the Comprehensive Plan letter that was sent to DEO outlining any issues that are to be addressed by the EAR?

   Please see attachment

" THE GREAT CITY "

City of OPA-LOCKA Florida

Gregory D. Gay, Director **305-953-2868**
Planning and Community Development **Fax: 305-953-2870**

July 2nd, 2021

Melissa Coleman Corbett
Community Resilience Planner
Florida Department of Economic Opportunity
Bureau of Community Planning and Growth
107 E. Madison Street
Caldwell Building, MSC 160
Tallahassee, FL 32399

SUBJECT: Evaluation and Appraisal Report (EAR) 2021-2022 Notification Letter

Mrs. Corbett.

The City of Opa-locka is please to submit the Notification Letter for the Evaluation and Appraisal Report of the Opa-locka 2030 Comprehensive Plan.

BACKGROUND:
The Evaluation and Appraisal Report (EAR) is a State-mandated review of the Comprehensive Plan (Comp Plan) to include legislative changes/updates. At least every seven years, pursuant to Rule Chapter 73C-49, Florida Administrative Code, local governments determine whether the need exists to amend their Comprehensive Plan to reflect changes in state requirements and changing conditions in the County since the last Comp Plan update. The City of Opa-locka Comp Plan was updated in 2015

The EAR consists of a letter to the Florida Department of Economic Opportunity (DEO) advising them whether the City intends to amend its Comp Plan based on the reviews. Following the submittal of the EAR letter to the DEO, the City of Opa-locka then revises the current Comprehensive Plan by adopting the appropriate amendments within one year of notification.

In the City of Opa-locka's case the Evaluation and Appraisal Notification Letter is required to be submitted to the DEO by July 1, 2021. Once the EAR is complete and submitted by June 30th, 2022, amendments are to be complete within one year; June 30, 2023. The City last EAR submittal was January 2011. It identified several items that needed to be addressed based on statutory changes. The City of Opa-locka adopted those EAR-based amendments in 2014. Subsequently (and as noted above), the City of Opa-locka initiated and completed a full update of the Comp Plan in 2015.

Each chapter in the Comp Plan was reviewed by the department(s) having responsibility for that chapter. As part of their review, they were asked to address whether there have been any recent statutory changes that needed to be addressed. They were also asked to review their goals, objectives, and policies to determine whether any of them needed to be "cleaned up" or deleted ("cleaning up" could mean the policy referred to a statute or ordinance that is referenced has changed, or a date needed to be changed. Deletion could mean that that policy has been addressed and is no longer needed, at least in its original form).

The State of Florida's growth policy and planning law, Chapter 163, Part II, Florida Statutes, requires that all counties and municipalities maintain long-range Comprehensive Planning programs. The purpose of Comprehensive Planning is to monitor and evaluate community characteristics related to development, provisions of services, environmental protection, and other governmental activities. Planning is a continuous and ongoing process. The City of Opa-locka periodically reviews their Comprehensive Plan to ensure that it appropriately reflects current and anticipated conditions, embodies a community vision, targets major issues that the City must address in both the short- and long-term, complies with state statutes and rules, and is consistent with state and regional policy plans. Citywide Visioning Study: A Citywide Visioning Study is to review and develop a single unified vision for the City of Opa-locka that provides a framework to guide growth and enable the measurement of progress on key priorities that preserve the City's sense of character and scale while supporting sustained economic prosperity. It does so with several key elements: • Outlining the project drivers and process ("Overview of the process") including a capacity analysis. • Summarizing the context for the Vision, such as socio-economic characteristics and trends, prior and ongoing plans, infill and redevelopment opportunities, market, and economic context. • Connecting the community outreach to future desired outcomes through core community themes and values. • Detailing the Vision elements such as an overall vision map that includes key elements of transportation, development, neighborhoods, and complete streets; projects are included for each element. • Confirming key implementation strategies covering land use, mobility, open space and recreation. • Monitoring implementation, including indicators and benchmarks.

SERVICES TO BE PROVIDED

The successful proposer shall be responsible for creating a complete EAR document by conducting, at a minimum, the following work tasks:

1. Citywide assessment that addresses changes in local conditions including the following areas:
    - Population growth
    - Changes in land area
    - Vacant and developable land analysis
    - Location of development in relation to that anticipated in the plan
    - Designation of an Innovation District
    - Demands of growth on public infrastructure
    - Utility Service Areas
    - Joint Planning areas Interlocal Agreements
    - Residential Subdivision Designs and Policies
    - Updates to the City's Transportation Mobility Element
    - Incorporate updates from the recent Downtown Master Plan (being developed 2021)
2. Evaluation of major local issues, identified through a public participation process involving residents, interested parties, adjacent local governments, state and regional agencies, City

Commissioners and staff. Each identified issue should be addressed separately and shall include analysis and recommendations to address the issue. 3. Assessment of successes and shortcomings of key objectives and policies in the Comprehensive Plan Elements and how they relate to the issues identified in Task 2. Each assessment should include a statement as to whether the objective or policy has been implemented, its effectiveness, and whether it should be kept unchanged, revised, or should be removed from the plan. Note: this task should not be a comprehensive assessment of all objectives and policies in the Plan, only those having a direct impact on one or more of the identified major local issues. All Elements of the Comprehensive Plan should be assessed:

- Future Land Use Element
- Transportation Mobility Element
- Housing Element
- Infrastructure Element
- Conservation Element
- Recreation and Open Space Element
- Intergovernmental Coordination Element
- Capital Improvements Element

SPECIAL TOPICS

The City of Opa-locka seeks to create a Citywide Visioning Study to develop a unified vision and provide a framework to guide growth. The Study will be to measure progress to be made and tackle new challenges and opportunities that will emerge. As part of the EAR, a Vision Plan should be undertaken to document progress to be achieved by the City. The following efforts, at a minimum, should be included in the update:

- Confirm progress, update context and re-assess the vision from previous studies and assessments
- Engage and conduct stakeholders and steering committee meetings
- Provide community outreach to gather data and perspectives
- Assess future opportunities and implementation strategies
- Draft the vision document

The purpose of a Vision Plan is to document progress achieved by the City through revisions to the context data and analysis, mapping, projects, and implementation strategies from all previous studies. The core elements of the Vision Plan are to serve as a strong foundation for guiding the City's future. Therefore, this document is oriented around celebrating and communicating successes, identifying new trends or challenges, and updating the implementation strategies accordingly. This can create an inspirational story about the future which in turn can support economic development efforts. The following tasks describes the key technical, communication, and engagement efforts to support the Vision Plan update:

A. Confirm Progress, Reassess Context and Vision - The goal of this task is to provide a roadmap for development and progress made by the City. It would involve a combination of online research, review of City documents as available and/or provided, and one-on-one interviews with key City staff and stakeholders and re-establish the steering committee. To the extent practicable, we will rely on other analysis conducted for the City, such as more recent economic assessments, forecasting, and/or branding, and synthesize accordingly. As part of this process, applicants would also start to assess the vision from the communication standpoint – what worked and what didn't? What

messages still resonate? This will help identify the different ways to improve the social impact of the Vision Plan. At this point, the applicant would also identify which key pieces of the vision need to be re-assessed from the technical standpoint – essentially what is out of date. Deliverables including updates of the Vision Map along with demographic and growth information will be needed. Updates to Activity Center nodes may be needed to better reflect current economic conditions and development trends, as well as recent building projects. It will also be useful to document the newer communication mediums and resources available in the City, notably those of the social media bent, but also new community organizations, events, or other key outlets for information gathering and dissemination.

B. Outreach - A key step in reassessing the context is to check in with local community members for their perspectives on key issues and opportunities within the community. Therefore, the outreach task would involve the creation of a project website, community survey and two public meetings. The first meeting would occur early in the process concurrent with a website launch and survey; and the second would occur after the development of draft updates to the implementation strategies.

C. Assess Future Opportunities - From these technical updates and inventory work, the applicant can then conduct a strengths, weaknesses, opportunities, and threats analysis. Through a brief technical memo, the applicant can outline this analysis as well as discuss some potential future scenarios for the City in terms of implementation strategies. It would also explore these types of high impact/return on investment implementation strategies and set the stage for the 2021 Comprehensive Plan updates.

D. Draft the Vision Plan Document - Because of these activities, the applicant would develop a Vision Plan, taking the 2015 Comprehensive Plan document's structure and content and pivoting off of it to represent progress. This would include the fuller update summarizing work, but then also a short executive summary and another short implementation strategy summary for different contexts.

- The EAR updates are to include replacement and/or updates to the Comprehensive Plan Element maps and graphics.
- Evaluation and assessment of changes to Florida Statutes, Administrative Rules, and State and Regional plans and their effect on the Comprehensive Plan. Recommendations for updating the Comprehensive Plan, including:
    - Changes in timeframes, data and analysis, definitions, format and style to be applied on a universal basis throughout the Plan
    - Changes to the Goals, Objectives and Policies
    - Summary of recommended supplemental plans or studies to address the major local issues or future growth

OTHER REQUIREMENTS

To complete the work tasks and create the EAR document and Vision Plan Update, the successful proposer will:

- Be responsible for the professional quality and technical accuracy of all documents and data used or produced and correct or revise any errors or deficiencies as appropriate
- Coordinate with staff through regular communication for the duration of the project
- Revise the draft EAR with input from staff
- Attend applicable Planning and Zoning Commission workshops, present the EAR to the City's

Local Planning Agency and City Commission, and prepare any revisions to the draft that may result from these meetings
- Attend adoption hearing(s) as may be held by the City
- Provide a final deliverable in both reproducible electronic copy and paper copies

Due to the recent efforts to update the Comp Plan, only four departments expressed potential policy topics and/or topic areas under consideration; Future Land Use, Transportation, Infrastructure and Sustainability. The list of policy topics and/or topic areas can be found in the next section of this report.

TOPIC LIST

FUTURE LAND USE:

Topic: Future Land Use Map Update – Future Urban Service Area
During the Comprehensive Plan Update in 2015, additional time was needed to examine staff-proposed Future Land Use Map (FLUM) changes including, investigating the Future Urban Service Area Boundary locations on the FLUM, as well as Future Land Use policies relating to the Future Urban Service Area Boundary. The majority of land within the designation have been entitled and/or developed. Staff intends on reviewing the designation and determining the potential re-designation of the Future Urban Service Area into the Urban Service Area.

Topic: Define remaining "Undefined" Commercial Centers
A Citywide assessment conducted through the Evaluation and Appraisal Report will address changes in local conditions in which will assist in defining and designating three of the remaining four "Undefined" Commercial Centers on the FLUM and determine if any of the sites should be eliminated or modified. The existing circumstances at each location will be fully evaluated as to whether they can be defined by specific property lines for the Commercial Center Functional Classification as designated by policy, or allow the areas to develop over time. For example, staff has been working to expand the uses of the Opa-Locka Commerce Area (OCA) in which can be a pillar of new job creation and residential retention in our city.

Topic: Evaluate potential policies for high density residential near Commercial Centers
Utilizing the findings through the Evaluation and Appraisal Report, Staff is slated to evaluate the potential to gain residential density increases along with transportation planning elements to meet infill and redevelopment objectives in certain areas. The analysis is slated for completion in December 2020, and the findings will be presented to the BCC upon completion. Policy updates may be developed as a result of the analysis.

Topic: Align Comprehensive Plan policies to support Accessory Dwelling Units allowed under the Unified Development Code
The Evaluation and Appraisal Report will identify current Comprehensive Plan policies which are to be revised to reflect the approved BCC direction on Accessory Dwelling Units. Additionally, new policies may have to be created to support and further Accessory Dwelling units allowed under the Land Development Regulations.

Topic: Commercial FLU Designations Capacity Analysis
Staff is currently reviewing capacity within commercial land use designations (commercial center, commercial corridor). The analysis is slated for completion in Summer 2022, and the findings will be presented to the BCC upon completion. Policy updates may be developed as a result of the analysis.

TRANSPORTATION:

Topic: Develop and integrate Complete Streets policies
Develop regulations to implement the City of Opa-locka's Complete Streets policies. Complete streets policies will be completed when the update to the Bicycle and Pedestrian Plan is completed. Staff will hold meetings to expand this Bicycle and Pedestrian Plan in which policy updates may be developed as a result in implementing a Bicycle and Pedestrian Plan for Opa-locka.

Topic: Develop and integrate Vision Zero policies
Vision Zero is a multi-national road traffic safety project that aims to achieve a highway system with no fatalities or serious injuries involving road traffic. A Vision Zero policy establishes a goal of reducing traffic fatalities and serious injuries to zero, typically by a target date. To sync policy found in the MPO's Long Range Transportation Plan (LRTP), the County will include policies consistent with the LRTPs Vision Zero policy.

Topic: Develop regulations and/or policies to support Micromobility, Connected and Autonomous Vehicles
Connected and Autonomous Vehicles (CAVs) incorporate many different technologies to enable driver less, safe, and efficient transportation. Connection mechanisms support communication between vehicles and infrastructure, sharing of data such as position, and speed of movement, etc. Each of these connectivity functions supports subsequent automation, which transforms the driver's role from actor to monitor by reassigning functions previously performed by humans to technology. Staff requests to include research, analysis to lay the foundation for transportation policies to support Micromobility and CAVs. To sync policy found in the MPO's Long Range Transportation Plan (LRTP), the County will include policies consistent with the LRTPs policies on Micromobility and CAVs.

Topic: Develop Transportation System Management Operation policies
Adding roadway capacity to address deficient roadway levels of service may not be feasible due to environmental or financial constraints (e.g. wetlands, right-of-way). To address congestion on these roadways, new policies that look toward traffic related to trucks and tracker trailers, heavy machinery, logistic, operational and system improvements will be discussed through the Evaluation and Appraisal Report.

INFRASTRUCURE

Topic: Level of Service
Include the Infrastructure Level of Service in Comprehensive Plan policy.

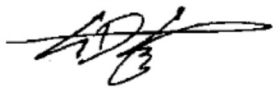
SUSTAINABLITY:

Topic: Update policies based on the Sea Level Rise Vulnerability Assessment
Staff has been working on an internal sea level rise vulnerability assessment, which looks at County assets and how they may be impacted by sea level rise based on available scientific data. A report will be completed with findings and GIS maps showing different scenarios in various time periods. 4 The report, with recommendations, will be presented to administration to determine a way forward. This report may result in policy updates.

RECOMMENDATION(S):
Staff recommends that the City of Opa-locka City Commission, authorize staff to forward the Evaluation and Appraisal Notification Letter to the Department of Economic Opportunity (DEO) advising them that City of Opa-locka will be amending its Comp Plan to address identified changes and a minor clean-up of some existing goals, objectives, and policies.

Thank you for helping us make our City Great!

Sincerely,



Gregory D. Gay, Director

cc. John E. Pate, City Manager
Burnadette Norris-Week, Esq., City Attorney
Joanna Flores, City Clerk
George Ellis, Assistant City Manager
Gerald Lee, Zoning Official/Planner
Corion Delaine, City Planner
Kinshannta Hall, Secretary/Administrative Assistant

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-04

Please see responses to all questions asked to date:

1. Does the City contemplate completing the Property Rights Element prior to or during this project? Or, will it be part of the EAR amendments?
   The Property Right Element will be part of the EAR amendments.

2. Has the City completed its Water Supply Plan (due 2020) or will this be incorporated into the EAR amendments?
   The Opa-locka Water Supply Plan was addressed in CompPlan amendments submitted in 2016. Any required updates will be addressed within the EAR amendments.

" THE GREAT CITY "

City of OPA-LOCKA Florida

Gregory D. Gay, Director
Planning and Community Development

305-953-2868
Fax: 305-953-2870

July 22nd, 2021

Melissa Coleman Corbett
Community Resilience Planner
Florida Department of Economic Opportunity
Bureau of Community Planning and Growth
107 E. Madison Street
Caldwell Building, MSC 160
Tallahassee, FL 32399

RECEIVED
JUL 22 2021
Div. of Community Development
Dept. Economic Opportunity

SUBJECT: Evaluation and Appraisal Report (EAR) 2021-2022 Notification Letter-Update

Mrs. Corbett.

In accordance with the requirements of F.S. Chapter 163.3191, F.S. Chapter 163.3184 and Chapter 73C-49 of the Florida Administrative Code, the City of Opa-locka has evaluated its Comprehensive Plan and has determined that amendments shall be necessary in order to be consistent with and reflect changes in the state requirements since the last time the comprehensive plan was address. The City of Opa-locka understands that the necessary amendments must be prepared and transmitted to the State land Planning Agency, via the State Coordinated Review Process.

In the City of Opa-locka's case the Evaluation and Appraisal Notification Letter is being submitted to the DEO in July 2021. Once the EAR is complete and submitted by June 30th, 2022, amendments are to be complete within one year; June 30, 2023.

Thank you for helping us make our City Great!

Sincerely,

Gregory D. Gay, Director

cc. John E. Pate, City Manager
Burnadette Norris-Week, Esq., City Attorney
Joanna Flores, City Clerk
George Ellis, Assistant City Manager
Gerald Lee, Zoning Official/Planner
Corion Delaine, City Planner
Kinshannta Hall, Secretary/Administrative Assistant

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-05

Please see responses to all questions asked to date:

1. Section 2-5 Term of Contract anticipates a completion time of one fiscal year while the Notification Letter anticipates a two-year process based on State Statutes. Please clarify if the Term of Contract could be amended to two years to better match the time allowed under Statute.
   Per the acknowledgement letter from DEO, the due date for the EAR and the transmittal of the amendments from the EAR should be done by July 1, 2022.

Ron DeSantis
GOVERNOR

FLORIDA DEPARTMENT of ECONOMIC OPPORTUNITY

Dane Eagle
SECRETARY

July 23, 2021

Mr. Gregory D. Gay, Director
City of Opa-Locka
780 Fisherman Street, 4th Floor
Opa-Locka, Florida 33054

RE: Opa-Locka Evaluation and Appraisal Notification Letter

Dear Mr. Gay:

This is to acknowledge receipt of your Evaluation and Appraisal Notification Letter which was due on February 1, 2019 and received by the Department on July 22, 2021.

Please note that your proposed comprehensive plan amendments based on your Evaluation and Appraisal should be transmitted to the Department by **July 1, 2022**, within one year of your notification, pursuant to Section 163.3191(2), Florida Statutes. The amendments are subject to the State Coordinated Review Process as outlined in Section 163.3184(4), Florida Statutes.

Ms. Kelly Corvin of the Department's staff is available to assist and provide technical guidance to your questions concerning the contents of the Evaluation and Appraisal based comprehensive plan amendments and may be reached at (850) 717-8503.

If you have any questions concerning the processing of the Evaluation and Appraisal based amendments, please contact Mr. Ray Eubanks, Plan Processing Administrator, at (850) 717-8483.

Sincerely,

D. Ray Eubanks
Plan Processing Administrator

DRE/me

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-06

Please see responses to all questions asked to date:

1. If we submit our proposal by e-bid, do we also need to submit an original and six (6) copies (a total of 7) plus one copy on CD in PDF format?
   No

2. What is the projected budget?
   $100K

3. What is the projected timeline?
   EAR is due to be submitted to DEO by June 30th, 2022

4. Can the City provide a copy of the last Economic Development Study?
   We have to check to see if there is or was an Opa-locka Economic Development Study and if it's accessible.

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Under Evaluation

27	2427	0	1	1
Planholders	Broadcast to	Supplemental Suppliers	Watchers	Post Bid Viewers

Bid Details

Agency Name	City of Opa-locka
Bid Writer	Sha'mecca Lawson
Bid ID	RFQ-RFQ No. 21-0727100-0-2021/SL
Bid Type	RFQ - Request for Qualifications
Broadcast Date	Jul 7, 2021 1:00pm (EDT)
Fiscal Year	2021
Due	Aug 3, 2021 1:00pm (EDT)
Bid Status Text	None

Scope of Work

None

Documents

Download all documents

Filename	Type	Date Modified	Status
Addendum-06	Addendum	Jul 29, 2021	Complete
Addendum-05	Addendum	Jul 23, 2021	Complete
Addendum-04	Addendum	Jul 20, 2021	Complete
Addendum-03	Addendum	Jul 20, 2021	Complete
Addendum-02	Addendum	Jul 8, 2021	Complete
Addendum-01	Attachment	Jul 7, 2021	Complete
RFQ No. 21-0727100	Bid Document / Specifications	Jul 7, 2021	Complete

eBidding Info

View Supplier Info on Tabulation Sheet	Fully Sealed - no information is visible to you until the due date and time.

CITY OF OPA-LOCKA
REQUEST FOR QUALIFICATIONS
RFQ NO: 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Sealed Proposals for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, July 27, 2021 by 1:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR).**

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 21-0727100** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A pre-bid meeting will be held on **Wednesday, July 7, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

Joanna Flores, CMC
City Clerk

CITY OF OPA-LOCKA
REQUEST FOR PROPOSALS
RFP NO: 21-0726100
Financial Accounting Services

Sealed Proposals for Financial Accounting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Monday, July 26, 2021 by 1:00 p.m.** Any RFP Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFP for Financial Accounting Services.**

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFP NO: 21-0726100** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A Mandatory pre-bid meeting will be held on **Tuesday, July 6, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

Joanna Flores, CMC
City Clerk

CITY OF MIAMI BEACH
MEETING NOTICES
June 28 – July 2, 2021

MONDAY, June 28

9:30 a.m.	Senior Affairs Committee Zoom Meeting	https://miamibeachfl-gov.zoom.us/j/89996245365 1.301.715.8592 or 1.877.853.5257 **Access ID 89996245365#**

TUESDAY, June 29

10:00 a.m.	Visitor & Convention Authority (MBVCA)	1130 Washington Avenue LGBT Visitor Center

WEDNESDAY, June 30

8:30 a.m.	Neighborhood and Quality Of Life Committee** Hybrid Meeting	https://miamibeachfl-gov.zoom.us/j/87833352956 1.312.626.6799 or 1.888.475.4499 **Access ID 87833352956#** City Hall Commission Chamber 1700 Convention Center Drive, 3rd FL.

THURSDAY, July 01

6:00 p.m.	Hispanic Affairs Committee Microsoft Team Meeting	1.786.636.1480 **Access ID 474273095#**

FRIDAY, July 02

11:00 a.m.	Mayor's Art Deco Cultural District Panel Zoom Meeting	https://zoom.us/j/94324503916?pwd=WWI2QkpIN-0F5RUc5cHdiY0hzTnNWUT09 1.646.558 8656 or 1.301.715.8592 **Access ID 94324503916#** **Passcode 929350#**

For any and/or all of the above meetings, one or more members of the Miami Beach City Commission, and or City board/committee members may be in attendance and participate in discussions.

* Aired live on MBTV: Atlantic Broadband 660, AT&T U-verse 99, Hotwire Communications 396 & ROKU device on PEG.TV
** Commission Committee Aired Live on MBTV

AD No. 06202021-01M

A listing of all formal competitive solicitations issued by the City of Miami Beach, Florida is available at https://www.miamibeachfl.gov/city-hall/procurement/rfps-and-bids/. To access any formal competitive solicitation issued by the City, or to receive any addendum issued to a formal competitive solicitation, you may also visit: https://www.bidsync.com/MiamiBeach. Public meeting notices can be found on the Procurement Calendar at https://www.miamibeachfl.gov/city-hall/procurement/calendar/.

MIAMIBEACH

We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historical community.

Members of the public may present audio/visual (AV) materials relating to Agenda items at City Commission Meetings by utilizing the City's AV equipment, provided that materials are submitted to the Department of Marketing and Communications by 8:30 a.m., one (1) business day prior to the meeting. Advance submittal of a presentation will allow the Communications Department to plan for the use of the appropriate AV equipment. AV materials must be submitted via email at communications@miamibeachfl.gov. The body of the email must include a notation listing the name or group, contact person, daytime telephone number, email address, description/title of the presentation, and Agenda Item Title as well as the Agenda Item Number. Please reference "Audio/Visual Material" in the email subject line. Acceptable formats for electronic submission are .pdf, .ppt, .pptx, .pps, .ppsx, .wmv, .avi, and .mov. (Note that .pdf is the preferred format for PowerPoint presentations.)

City Hall is located at 1700 Convention Center Drive; and the Miami Beach Convention Center is located at 1901 Convention Center Drive. Any meeting may be opened and continued, and under such circumstances, additional legal notice will not be provided. To request this material in alternate format, sign language interpreter (five-day notice required), information on access for persons with disabilities, and/or any accommodation to review any document or participate in any City-sponsored proceedings call 305.604.2489 and select 1 for English, then option 6; TTY users may call via 711 (Florida Relay Service). A meeting not noticed in the Weekly Meeting Notice ad and determined to be an emergency meeting will be posted on the bulletin boards throughout City Hall and will be available on the City's website at: http://web.miamibeachfl.gov/cityclerk/default.aspx?id=1778
Pursuant to Section 286.0105, Fla. Stat., the City hereby advises the public that if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CITY OF OPA-LOCKA
REQUEST FOR QUALIFICATIONS
RFQ NO: 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Sealed Proposals for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, July 27, 2021 by 1:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

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Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 21-0727100** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A pre-bid meeting will be held on Wednesday, **July 7, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

Joanna Flores, CMC
City Clerk

FDOT
Corridor Workshops Notice
State Road (SR) 948 / NW 36 Street Multimodal Study Project
Identification Number 436428-1-12-01

The Florida Department of Transportation (FDOT) will host two Corridor Workshops, both in person and virtually, for the SR 948/NW 36 Street from SR 826/Palmetto Expressway to SR 5/US 1 Multimodal Study, in Miami-Dade County. Both workshops will be held from 6 p.m. to 7:30 p.m. and the same information will be shared during both events.

Tuesday, June 22, 2021
Attend In-Person:
FDOT District Six Auditorium
1000 NW 111 Ave
Miami, FL 33172

Attend Virtually:
https://attendee.gotowebinar.com/register/8517234198823834126

Participants can also call in by dialing
+1 (914) 614-3426; Access code: 811-903-539

Thursday, June 24, 2021
Attend In-Person:
Holiday Inn Miami-International Airport
1111 S Royal Poinciana Blvd Miami Springs, FL 33166

Attend Virtually:
https://attendee.gotowebinar.com/register/7484422245024957712

Participants can also call in by dialing
+1 (951) 384-3421; Access code: 958-531-540

To RSVP, visit: www.fdotmiamidade.com/nw36stplanning
or scan the QR Code:

The in-person workshops will be in compliance with all current Centers for Disease Control and Prevention (CDC) guidelines and social distancing will be followed.

The workshops will consist of a formal presentation followed by an open discussion. Staff will be available to answer questions as time permits, in the order received. If your question is not responded to during the event, a response will be provided in writing following the workshop.

Project contact: Community Outreach Specialist Maria Alzate at 305-560-8218 or maria@fscprgroup.com

Public participation at this meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in the workshop is asked to advise the agency at least seven days before the workshop by contacting: Nicholas Danu, P.E. at 305-470-5219 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Nicholas.Danu@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

PUBLIC NOTICE

OPA-LOCKA HISTORIC ENVIRONMENTAL PRESERVATION MEETING
June 24, 2021 @ 5:30 p.m.
SHERBONDY VILLAGE (Auditorium)
215 Barack Obama (Perviz) Avenue
Opa-locka, FL 33054

NOTICE IS HEREBY GIVEN that the Opa-locka Historic Environmental Preservation Board will meet on Thursday, June 24, 2021 at 5:30 p.m. at Sherbondy Village (Auditorium), 215 Barack Obama (Perviz) Avenue, Opa-locka, Florida 33054

All interested persons are invited to attend this meeting. For additional information, please contact the Opa-locka Planning & Community Development Department @ 305.953.2868 ext. 1504.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in this proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance no later than seven (72) hours prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877)955-8707 (Creole).

PURSUANT TO FS 286.0105: Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.

Kinshannta Hall
HEP Board Clerk

Joanna Flores, CMC
City Clerk

Public Notice

The Environmental Quality Control Board is Seeking Volunteer Members

Environmental Quality Control Board members help their Community by making decisions on applications requesting variances and extensions of time from the environmental regulations of Miami-Dade County (http://www.miamidade.gov/environment/boards/environmental.asp). The board also reviews appeals of decisions of the Director of the Division of Environmental Resources Management (DERM). Miami-Dade County is currently seeking interested candidates to be considered for appointment by the Miami-Dade Board of County Commissioners (BCC):

- Candidates must be a permanent resident of Miami-Dade County
- Candidates cannot hold political office or be a candidate for political office
- Candidates must be a licensed professional in the field of chemical, civil or environmental engineering; or have a Ph.D. degree in chemical, civil or environmental engineering; or be a licensed geologist
- EQCB members are prohibited from serving on more than one decision making board
- Candidates must have a Ph.D. in biology or marine biology
- EQCB meetings are held monthly on the second Thursday of every month at 1:30 p.m. at 701 NW 1st Court

Interested candidates can submit their resume by July 30, 2021 at **EQCB@miamidade.gov.** For more information please call 305-372-6764 or email **EQCB@miamidade.gov.**

For legal ads online, go to http://legalads.miamidade.gov

Public Notice

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For legal ads online, go to http://legalads.miamidade.gov

VILLAGE OF PINECREST
Public Notice

Notice is hereby given that the following ordinances will be considered on Second Reading by the Pinecrest Village Council at a meeting to be held on Tuesday, July 13, 2021, 6:00 p.m., at the Pinecrest Municipal Center/Council Chamber, 12645 Pinecrest Parkway, Pinecrest, Florida.

AN ORDINANCE OF THE VILLAGE OF PINECREST, FLORIDA, AMENDING CHAPTER 30, LAND DEVELOPMENT REGULATIONS, BY AMENDING ARTICLE 6, ENVIRONMENTAL REGULATIONS, DIVISION 6.3 FLOODPLAIN MANAGEMENT TO PROVIDE CRITERIA FOR ACCESSORY STRUCTURES IN FLOOD HAZARD AREAS; TO SPECIFY ELEVATION OF MANUFACTURED HOMES IN FLOOD HAZARD AREAS; PROVIDING FOR INCLUSION, CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

Interested parties are invited to appear and be heard – visit www.pinecrest-fl.gov/live for details. Copies of the proposed ordinance may be obtained at the Pinecrest Municipal Center, 12645 Pinecrest Parkway, Pinecrest, Florida 33156 or via e-mail by sending a request to clerk@pinecrest-fl.gov.

In accordance with the Americans with Disabilities Act of 1990, all persons who are disabled and who need special accommodations to participate in this meeting because of that disability should contact the Village Clerk at 305-234-2121 not later than two business days prior to such proceeding.

Should any person decide to appeal any decision of the Village Council with respect to any matter to be considered at this meeting, that person shall insure that a verbatim record of the proceedings is made including all testimony and evidence upon which any appeal may be based (F.S. 286.0105).

Guido H. Inguanzo, Jr., CMC
Village Clerk

www.pinecrest-fl.gov

CITY OF OPA-LOCKA
REQUEST FOR PROPOSALS
RFP NO: 21-0726100
Financial Accounting Services

Sealed Proposals for Financial Accounting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Monday, July 26, 2021 by 1:00 p.m.** Any RFP Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFP for Financial Accounting Services.**

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFP NO: 21-0726100** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A Mandatory pre-bid meeting will be held on **Tuesday, July 6, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

Joanna Flores, CMC
City Clerk

CITY OF OPA-LOCKA
REQUEST FOR QUALIFICATIONS
RFQ NO: 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Sealed Proposals for Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, July 27, 2021 by 1:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

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A pre-bid meeting will be held on Wednesday, **July 7, 2021 at 10:00 a.m.** at Sherbondy Village, 215 Perviz Avenue, Opa-locka, FL 33054.

Joanna Flores, CMC
City Clerk

ALL ELITE WRESTLING | JAMES L. KNIGHT CENTER

It will be a welcome homecoming for AEW wrestler Red Velvet in Miami

BY JIM VARSALLONE
jvarsallone@miamiherald.com

When All Elite Wrestling touring returns in July (The Welcome Back Tour), it will mean so much to AEW wrestler Red Velvet, especially that first show back on television.

"AEW Dynamite" on TNT will drop kickoff its return to touring (with fans in attendance) in Miami on Wednesday, July 7, at the James L. Knight Center for Road Rager.

Velvet (Stephanie Cardona), who signed with AEW in late March, was born (in Jackson Memorial Hospital) and raised in Miami, a place where she began her pro wrestling journey. She is ready to hit the road with some controlled rage.

Velvet, 29, is a graduate of South Miami High School. Before that, she attended Henry M. Flagler Elementary School and Kinloch Middle School. She is also a certified dancer 10-plus years. She studied/trained in dance at New World School of the Arts at Miami Dade College — Wolfson Campus. She became the youngest member of the New Century Dance Company at age 18 and then was a dancer for Rollying With The Finest Entertainment.

With Colombian roots, Velvet was tough, too, something she learned from her father, Prudencio, a boxer.

Living in Miami, her mom, Olga, and older sister, Roxsana, are her biggest fans.

A longtime pro wrestling fan herself (Lita, Trish Stratus, Victoria, Ivory, Jacqueline), this tough competitor has come a long way since her pro wrestling debut in 2016 for Fighting Evolution Wrestling as Red Velvett (two t's) in Miami. She learned from standout indie wrestler JB Cool, who was recommended to her by women's wrestling talent La Rosa Negra.

The 5-foot-1 Velvet wrestled throughout Florida, improving with each match. A fan favorite, she started to build a following.

During the pandemic, Velvet (with one t) turned lemons into lemonade, making the most of it with a banner 2020-21. She debuted for AEW on AEW Dark, a new show on AEW YouTube to showcase indie talent. AEW, which debuted in October 2019, is under the direction of Tony Khan, who also helps run the Jacksonville Jaguars of the NFL and Fulham F.C. of the English Premier League.

Velvet progressed well, earning an AEW Dynamite on TNT debut. She later wrestled in a huge tag match which included NBA legend Shaq on AEW Dynamite on TNT. Proving her worth, she signed with AEW. There's more. She wrestled for the NWA title on AEW Dynamite on TNT. She also got engaged to pro wrestler Wes Brisco from the famous Brisco wrestling family.

Her wrestling highlights in AEW include competing in a tag match against Allie and Brandi Rhodes in her AEW debut on AEW Dark. Having Brandi Rhodes take her under her wing as Velvet reminded Brandi of her action figure Lil Bran Bran. Making her AEW Dynamite debut against Hikaru Shida. Battling Serena Deeb for the NWA title on AEW Dynamite. Taking Brandi's spot in a high profile tag match as she and Cody Rhodes battled Jade Cargill and NBA legend Shaquille O'Neal, who helped Velvet's favorite basketball team the Miami Heat win its first NBA title.

Velvet wanted to become a Miami Heat dancer and hopes to be a contestant on ABC's "Dancing With the Stars." AEW star and WWE alum Chris Jericho, a man of many hats, competed on that show. Layla El, another WWE alum, is a former Miami Heat dancer.

If you go

AEW Dynamite on TNT is July 7 at the James L. Knight Center, 101 SE 2nd Ave, Miami, 33131. Bell time is 7 p.m. Live TV starts at 8 p.m. Tickets available at the James L. Knight Center box office and via TicketMaster. Call 305-416-5970.

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CITY OF OPA-LOCKA
REQUEST FOR QUALIFICATIONS
RFQ NO: 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

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Joanna Flores, CMC
City Clerk

CITY OF OPA-LOCKA
CERTIFICATION

REQUEST FOR QUALIFICATIONS
RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

I, Joanna Flores, City Clerk of the City of Opa-locka, Florida, do hereby certify that proposal(s) were received and opened at the Opa-locka Municipal Complex, 780 Fisherman Street, 4th Floor, Opa-locka, Florida, at 1:15 p.m. this 3rd day of August, 2021.

PROPOSAL(S) RECEIVED

NAME/ADDRESS

1. **Keith and Associates, Inc. DBA Keith**
   5805 Blue Lagoon Drive, Suite 218
   Miami, FL 33126
   Contact: Paul Weinberg, PLA, ASLA
   Executive Vice President
   Tele: (305) 667-5474
   Email: PWeinberg@KEITHteam.com

2. **The Corradino Group**
   4055 NW 97th Avenue, Suite 200
   Doral, FL 33178
   Contact: Joseph M. Corradino, AICP – President
   Tele: (305) 594-0735
   Email: jmcorradino@corradino.com

3. **EL Waters and Company, LLC**
   6625 Miami Lakes Drive, Suite 238
   Miami Lakes, FL 33014
   Contact: Elbert J. Waters, J.D., President
   Tele: (305) 785-9757
   Email: elwatersandcompanyllc@gmail.com

4. **Calvin, Giardino & Associates, Inc.**
   10800 Biscayne Boulevard, Suite 950
   Miami, FL 33161
   Contact: Alex A. David, AICP, Project Manager
   Tele: (786) 485-5192
   Email: ADavid@cgasolutions.com

** Please note that all proposals were submitted electronically via Demand Star.*

I further certify that proposal(s) were submitted and properly opened in the presence of the following:

Sha'mecca Lawson
Executive Assistant to the City Manager
City of Opa-locka

Gregory Gay, Director
Planning & Community Development
City of Opa-locka

Joanna Flores, CMC
City Clerk

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Corion J. DeLaine **Date:** 10/17/22

Signature:

Firm Name: Keith and Associates Inc. DBA Keith

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	5
Scope Response	4

Notes:

Firm Name: The Corradino Group

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	2
Quality of Service	3
Scope Response	3

Notes:

Firm Name: E. L. Waters and Company, LLC

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	5
Quality of Service	4
Scope Response	4

Notes:

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Corrine J. DeLaine **Date:** 10/12/21

Signature:

Firm Name: Calvin, Giordano & Associates, Inc

Evaluation Criterion	Rating
Experience and Qualifications	4
Past Performance	3
Quality of Service	3
Scope Response	2

Notes:

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: CARLOS GONZALEZ **Date:** 10-12-21

Signature: CG

Firm Name: KEITH & ASSOC.

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	4
Scope Response	4

Notes:
- 60 yrs.
- Very experienced and knowledgable personnel.
- Good references
- Schedule provided (1yr.)

Firm Name: THE CORRADINO GROUP

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	4
Scope Response	4

Notes:
- 50 yrs.
- Experienced personnel available.
- Municipalities references
- Good understanding and approach.

Firm Name: EC WATERS

Evaluation

Criterion	Rating
Experience and Qualifications	3
Past Performance	3
Quality of Service	4
Scope Response	4

Notes:
- 16 yrs
- 1 Employee & subconsultants
- Municipal references
- Good team.

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: CARLOS GONZALEZ **Date:** 10-12-21

Signature:

Firm Name: CALVIN, GIORDANO

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	5
Scope Response	4

Notes:

- 84 yrs.
- Very professional and knowledge staff personnel.
- Good project approach
- Municipality references
- Personnel available.

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: King Leonard **Date:** 10/12/21

Signature: [signature]

Firm Name: Keith and Associates, Inc. DBA Keith

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	4
Scope Response	4

Notes:

Firm Name: The Corradino Group

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	4
Quality of Service	4
Scope Response	3

Notes:

Firm Name: EL Waters and Company LLC

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	3
Quality of Service	4
Scope Response	4

Notes:

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: King Leonard **Date:** 10/12/21

Signature:

Firm Name: Calvin Giardino and Associates Inc.

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Delven Patterson **Date:** 10/12/21

Signature: Delven Patterson

Firm Name: Keith and Associates, INC. DBA Keith

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	4
Quality of Service	4
Scope Response	4

Notes:

D.P

Firm Name: The Corradino Group

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:

Did an EAR Assessment Before

Firm Name: E.L. Wates and Company, LLC

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	4
Quality of Service	4
Scope Response	4

Notes:

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Delven Patterson **Date:** 10/12/21

Signature: Delven Patterson

Firm Name: Calvin, Giordano and Associates Inc.

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:

Completed an EAR Assessment in the past

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Nelson Rodriguez **Date:** 10-12-2021

Signature:

Firm Name: Keith and Associates, dba KEITH

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:
Very complete response, detailed approach w/ use of a website for public input.

Firm Name: The Corradino Group

Evaluation

Criterion	Rating
Experience and Qualifications	4
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:
Single unified vision, guide future marketing efforts. Community outreach. Project website.

Firm Name: E.L. Waters and Company LLC

Evaluation

Criterion	Rating
Experience and Qualifications	3
Past Performance	3
Quality of Service	4
Scope Response	5

Notes:
Community workshops

EVALUATION FORM

RFQ No. 21-0727100
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Nelson Rodriguez **Date:** 10-12-2021

Signature:

Firm Name: Calvin, Giordano and Associates, INC

Evaluation

Criterion	Rating
Experience and Qualifications	5
Past Performance	5
Quality of Service	5
Scope Response	5

Notes:

Community engagement foundation, dedicated website, social media

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Solicitation No.
2021-0727100

Prime Firm:
Calvin, Giordano & Associates, Inc.

Due Date and Time:
August 3rd 2021 at 1:00 PM

Primary Contact
Alex A. David, AICP
Project Manager
ADavid@cgasolutions.com

Address:
10800 Biscayne Blvd., Suite 950
Miami, FL 33161

Telephone No.:
786.485.5192

TAB 1

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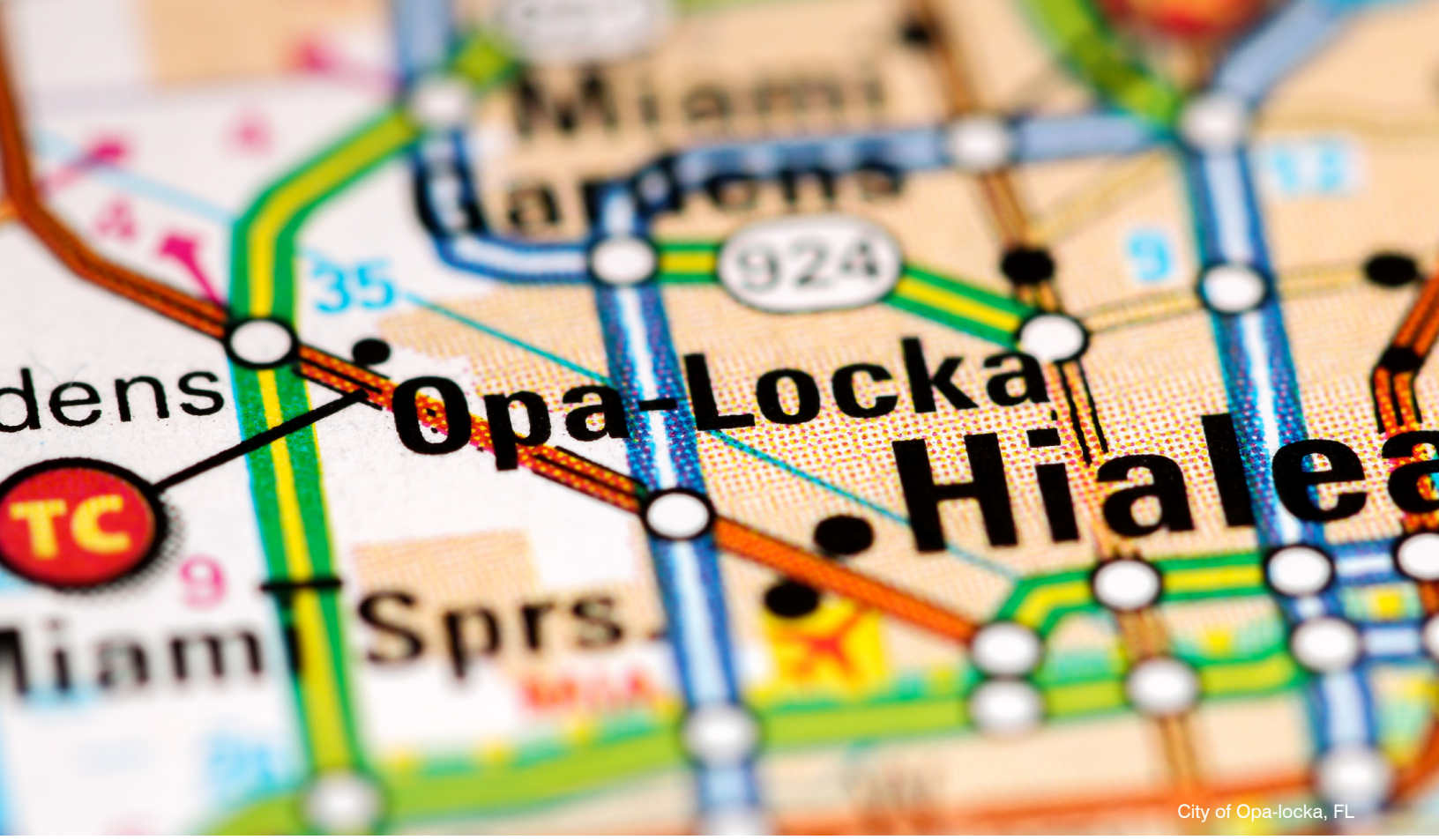

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TAB 2

City of Opa-locka - Street Mural

Letter of Transmittal

Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

July 26, 2021

City of Opa-Locka
780 Fisherman Street, 4th Floor
Opa-Locka, FL 33054

Attn: Office of the City Clerk

RE: Request for Qualifications for Comprehensive Plan Amendment Evaluation and Appraisal Report Services (RFQ 21-0727100)

Dear Selection Committee,

Calvin, Giordano & Associates, Inc. (CGA) is pleased to submit our proposal for your consideration. For over 84 years, CGA has provided consulting services to a wide range of government clients. With over 370 employees, including a Planning Department consisting of nine (9) AICP Certified Planners and current contracts with over 60 governmental entities, our firm provides a broad range of services typical of a much larger firm, but with the personalized attention of a smaller firm.

CGA offers a complete suite of services including planning and public involvement expertise which allows us to address the multiple interrelationships between land use, transportation, urban design, environmental, economic and community development, with consideration for factors related to equity, diversity, and inclusion. Our multi-disciplinary capability and approach will ensure that all aspects of this planning project are consistent with the stated community vision, implementable and statutorily compliant. We also have the in-house resources in other disciplines to support additional work that may be needed under this contract.

Community participation is the foundation of the planning process. Community engagement needs to happen early, often, and throughout the process. Our design of the outreach and engagement process for this project comes from our years of experience with community visioning and writing and amending Comprehensive Plans for cities both large and small. The public participation and visioning process for this project starts at the issues identification stage and involves stakeholder identification, stakeholder interviews, launch of a Steering Committee, and vision-and-issues-driven, interactive public engagement meetings. CGA has the capability to provide a dedicated project website and to manage social media to raise awareness and interest in the project. Our team has extensive experience with both project-based and municipal websites, as well as GIS solutions for all mapping needs.

CGA has updated dozens of Comprehensive Plans as required by Florida Statutes. Updates are unique to each municipality and will be focused to the specific needs of the City to address its challenges and opportunities, balancing growth with community character protection and preparing the City for its future needs (i.e., new development or climate change).

CGA has a firm understanding and extensive experience with Comprehensive Planning and Amendments under Florida Statutes. As such we are proposing a reasonable and realistic alternative to the timeline proposed by the City and have adjusted the Pricing of Services to reflect this alternative, which reflects the sequence and elements included with the RFQ and Notification Letter.

(Cont.)

Building Code Services
Civil Engineering / Roadway & Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering & Inspection (CEI)
Construction Services
Data Technologies & Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Geographic Information Systems (GIS)
Governmental Services
Indoor Air Quality
Landscape Architecture
Planning
Project Management
Redevelopment & Urban Design
Surveying & Mapping
Traffic Engineering
Transportation Planning
Water / Utilities Engineering
Website Development

10800 Biscayne Blvd.
Suite 950
Miami, FL 33161
786.485.5192 phone
786.485.1520 fax

www.cgasolutions.com

(Cont.)

As always, we will adjust our proposal and pricing to match our client's desires. Should CGA be selected to provide services under this contract, I, Chris Giordano will serve as the Principal-in-Charge, and I am authorized to make representations for the company. Alex A. David, AICP will serve as the Project Manager and will be the primary contact during the term of the contract.

Our Miami office located at 10800 Biscayne Boulevard, Suite 950 will serve as the office responsible for this contract

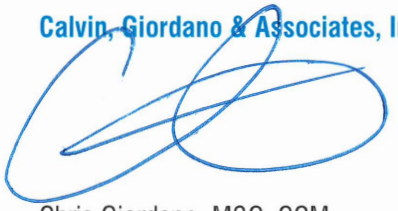
Principal-in-Charge	**Project Manager**
Chris Giordano, MSC, CCM President 1800 Eller Drive, Suite 600 Ft. Lauderdale, FL 33316 CGiordano@cgasolutions.com Tel: 954.921.7781	Alex A. David, AICP Director Miami - Dade Office 10800 Biscayne Blvd., Suite 950 Miami, FL 33161 ADavid@cgasolutions.com Tel: 786.485.5192

CGA is a wholly owned subsidiary of SAFEbuilt, LLC. SAFEbuilt specializes in providing comprehensive community development services for local governments. The subject area experts at SAFEbuilt are available to support us with this project as needed.

We appreciate the opportunity to respond to this request for qualifications and know that given the opportunity, the City of Opa-Locka will benefit from our team's extensive experience in the industry. Client satisfaction remains our top priority and is the most important aspect of our continuing work with our clients.

Sincerely,

Calvin, Giordano & Associates, Inc.



Chris Giordano, MSC, CCM
President

TAB 3

General Information

Tab 3 - General Information

As instructed on your RFQ, please find below our firm's responses to your general information items:

3.2.4.1 Name of Business

Calvin, Giordano & Associates, Inc.

3.2.4.2 Mailing Address and Phone Number

1800 Eller Drive, Suite 600, Fort Lauderdale, FL 33316

Phone: 954.921.7781 - Fax: 954.921.8807

3.2.4.3 Names and contact information of persons to be contacted for information or services if different from name of person in charge.

Alex A. David, AICP - Director of Miami-Dade Office | Planning

10800 Biscayne Boulevard, Suite 950

Miami, FL 33161

Phone: 786.485.5192 - Fax: 786.485.1520

3.2.4.4 Normal business hours.

Monday through Friday - 8:00 am - 5.00 pm

3.2.4.5 State if business is local, national, or international and indicate the business legal status (corporation, partnership, etc.).

CGA has been doing business locally since 1937 and it is registered as a C-Corporation.

3.2.4.6 Give the date business was organized and/or incorporated, and where.

Our business was originally organized in 1937 under the name M.E. Berry & Associates, Inc. in the State of Florida.

3.2.4.7 Give the location of the office from which the work is to be done and the number of professional staff employees at that office.

Business will be conducted from our Miami-Dade office at 10800 Biscayne Boulevard, Suite 950, Miami, FL 33161. Currently, we have two (2) planning staff employees in that location.

3.2.4.8 Indicate whether the business is a parent or subsidiary in a group of firms/agencies. If it is, please state the name of the parent company.

We became a wholly owned subsidiary of SAFEbuilt, LLC in February 2018, a national company which specializes in providing comprehensive community development services for local governments.

3.2.4.9 State if the business is licensed, permitted and/or certified to do business in the State of Florida and attach copies of all such licenses issued to the business entity.

Yes, CGA is fully licensed, permitted and certified to do business in the State of Florida.

TAB 4

Project Approach

Tab 4 - Project Approach

Calvin, Giordano & Associates, Inc has elaborated an approach and methodology for the City of Opa-locka Comprehensive Plan Amendment Evaluation and Appraisal Report based on the overall project needs and requirements found in Sections 2-1, 2-2, 2-3 and 2-4 of the Request for Qualifications.

GENERAL PARAMETERS

All Project Outcomes will be implementable and compliant with Florida Statute.

CGA has extensive experience with and understanding of Comprehensive Planning and Amendments under Florida Statutes. As such we are proposing a reasonable and realistic alternative to the timeline proposed by the City to include additional services and have adjusted the Pricing of Services to reflect this alternative, which reflects the sequence and elements included with the RFQ and Notification Letter.

As always, we will adjust our proposal and pricing to match client desires.

Throughout the life of the project for all Tasks, services are needed to administer the project and deliver it to the client. These include general project management services, Quality Assurance and Quality Control processes, coordinating (including progress meetings) with both the City, and other governmental agencies, etc.

CGA offers planning and public involvement expertise which allows us to address the multiple interrelationships between land use, transportation, urban design, environmental, economic and community development, with consideration for factors related to equity, diversity, and inclusion. This multi-disciplinary capability and approach will ensure that all aspects of this planning project are consistent with the stated community vision, implementable and statutorily compliant.

PROJECT APPROACH BREAKDOWN BY TASK

Project Understanding and Approach

Overview

The City of Opa-locka is seeking assistance in creating a new citywide Vision Plan, updating the data and analysis, and goals, objectives, and policies of its Comprehensive Plan to be consistent with Chapter 163 Florida Statutes, to address changes in local conditions, and to reflect current priorities of the City. These tasks will be coordinated in a seamless strategic visioning and planning process.

A comprehensive plan is both a framework to accommodate change, and a tool to help the community identify key challenges and opportunities, while enabling public and private sector stakeholders to strategically focus resources to address those challenges and seize those opportunities. The City's update process will focus on addressing changes in local conditions since the last Comprehensive Plan update; reviewing existing plans and initiatives within the City; and analyzing data and trends in the community including population, economic and housing data.

CGA offers a balanced, multidisciplinary approach that unites our best Planning, Environmental Planning, Traffic Engineering, Civil Engineering, and Urban Design expertise. This balanced approach, grounded in public participation, will represent the community's consensus and collective vision for its future and will result in an updated Plan that enhances quality of life, resiliency, and the overall image of the City.

CGA routinely works with communities to frame and address complex and sometimes divisive issues related to growth, quality of life, design character/placemaking, economic well-being, historic preservation, infrastructure capacity, and resource preservation. We are used to coordinating workshops to present, discuss and obtain feedback on such issues and to build the foundation for the Plan's goals, objectives, and policies. We have the capability to engage the community in the development of alternative futures and design resolutions that are either shared by the community at large or which need to integrate varied visions.

Our multi-pronged approach will help the City focus on generating creative physical planning solutions and action-oriented economic development strategies; implementable capital improvement projects; and meaningful community dialogue based on a strong foundation of understanding, trust, and communication. Throughout the process, we will make sure that we offer engagement tools and platforms tailored to the City, helping us reach as many people in the community as possible. We will facilitate innovative public input opportunities to help the community identify the City's Vision, key issues, and concerns, and to make choices about the future that can be translated into implementable goals, objectives and policies. As part of this process, a steering committee will be established that will allow us to receive input from community stakeholders and thought leaders on the future vision and direction of the City.

TASK ONE – Citywide Visioning Study and Plan, Data Inventory and Analysis

a. A project Kick-off meeting will be scheduled with Planning and Community Development Staff to begin data collection, discusses the overall goals, processes, the public engagement process and timeframes. After this meeting it is recommended that a separate meeting be held for other City staff from other departments for an information gathering meeting – expectations and outcomes.

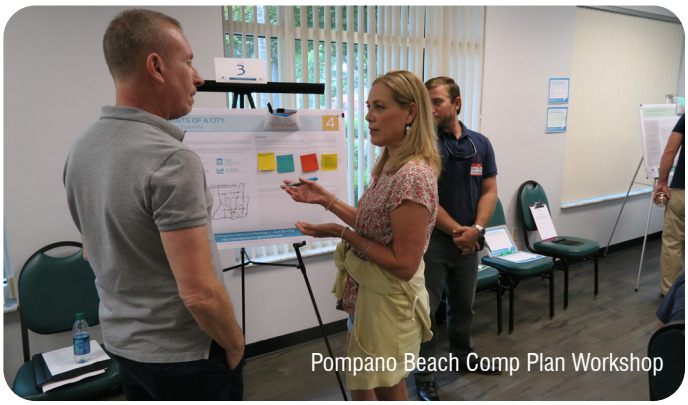
This initial phase of the project will be crucial in establishing good benchmarks for the rest of the process. Gaining a full understanding of the successes and failures will be the primary focus of the Study. CGA has the expertise needed to analyze and identify its previous priorities, challenges and opportunities. We will coordinate and work with City Staff, tapping into their knowledge and understanding of the community and the various planning documents.

To ensure the ongoing success of any project, it is important to establish clear lines of communication and management responsibilities for the project. At the onset, CGA will designate a project manager who will function as the primary point of contact and will be responsible for directing and coordinating the preparation of work products, final review of deliverables, and managing the project scope, schedule, and budget. CGA will also request that the City designate a project manager from staff who will be the City's primary point of contact, as well as responsible for providing base information to CGA, disseminating the consultant's work product to the appropriate City staff, communicating official direction of the City to the consultant, and providing any necessary updates and communications with City staff, boards, and the City Commission.

Pop-Up Outreach at Sunny Isles Beach

Stakeholders Meeting

Open Forum Meeting - South Miami


Pompano Beach Comp Plan Workshop

b. Community engagement is key to the creation of a Vision for the City. Whereas a comprehensive plan provides a policy road map for the City, the overarching Vision provides the destination. The vision establishes the framework for opportunities for growth, economic development and improvements to quality of life. Community participation is the foundation of planning. Community engagement needs to happen early, often, and throughout the process. The public participation and visioning process for this project starts at the issues identification stage and involves stakeholder identification, stakeholder interviews, creation of a Steering Committee, and vision-and-issues-driven, interactive public engagement meetings. CGA has the capability to provide a dedicated project website and to manage social media to raise awareness and interest in the project. For this Task, CGA recommends holding up to three public workshops or visioning sessions to gather information from residents, business owners and other community stakeholders. The key outcomes are to gain and

maintain acceptance from the community by:

Identifying preliminary issues and opportunities, as well as shared community values and aspirations within the community.

Getting members of the City's dynamic and diverse population actively invested in the process to develop a collective community vision of the future.

Generating constructive feedback from community members that can be used by the City and CGA to form city- wide, goals, and objectives.

Gaining early and sustained support from community members for both the Vision and Comprehensive Plans; and

Identifying and integrating stakeholders who could become champions and potential partners in implementation.

c. Parallel with visioning, CGA will undertake the collection and analysis of existing conditions data available from the City, Miami-Dade County, regional and state agencies (Date Inventory & Analysis or DIA). While part of this Task the DIA will be utilized during the amendment process and update to the City's Sustainable Opa-locka Comprehensive Plan. The DIA process will provide a citywide assessment of local conditions such as population changes, any changes in land area, vacant and developed lands by land use category, infrastructure analyses, utility service areas, JPA's, etc. necessary to review the City's Goals, Objectives and Policies within the Comprehensive Plan.

d. An Issues and Opportunities Analysis will also be performed to evaluate all gathered and collected data to determine opportunities for improvements within the City.

e. A Final Vision Plan will be developed with findings, stakeholder outcomes, analyses, concepts and recommendations that will guide the City into the future. This Vision Plan will also serve as part of the basis for potential amendments to the Sustainable Opa-locka 20/30 Comprehensive Plan. The Plan will be presented to the Planning and Zoning Commission,

CGA Team - SMART Plan Event

Local Planning Agency and City Commission for review and adoption.

TASK TWO – Evaluation and Appraisal Report (EAR), Future EAR Based Amendments and Update to Comprehensive Plan

a. Building upon the City's Vision Plan and the Data Inventory and Analysis and review of the existing Sustainable Opa-locka 20/30 Comprehensive Plan Goals, Objectives and Policies and the topics outlined in the City's EAR Notification Letter the proposed EAR will be developed. Included in this exercise will be a review of the statutory changes affecting Comprehensive Planning and changes by other agencies such as Miami-Dade County that might impact the City's Plan.

b. Once the draft EAR is completed to the satisfaction of staff the proposed EAR package will be scheduled for public hearing. Hearings will include Planning and Zoning Commission, the City's Local Planning Agency and the City Commission.

c. After City Commission the proposed EAR will be transmitted to the required review agencies pursuant to Chapter 163.3184 State Coordinated Review Process for review and comment. After agency review and comments and proposed revisions are complete the EAR will be scheduled for adoption hearing.

Optional Services - if authorized by the City, CGA would be able to provide the following additional services:

d. Based on EAR recommendations draft amendments would be completed to the satisfaction of staff and the proposed amendments package would be scheduled for public hearing. Hearings will include Planning and Zoning Commission, the City's Local Planning Agency and the City Commission.

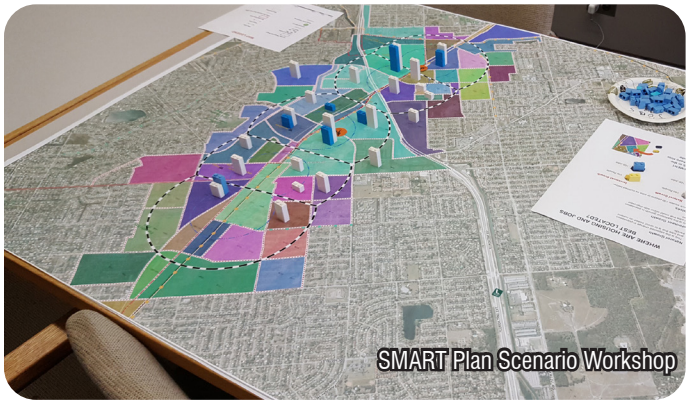
e. After City Commission the proposed amendments would be transmitted to the required review agencies. After agency review and comments and proposed revisions are complete the amendments will be scheduled for adoption hearing

f. Post adoption CGA would begin to prepare the updated Comprehensive Plan that incorporates all adopted amendments and will provide the completed document in both electronic and hard copies.

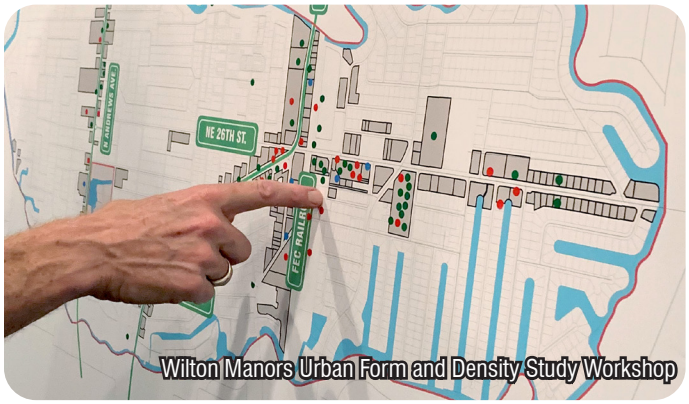
OTHER TASKS – Property Rights Element and Water Supply Plan Update

a. Property Rights Element (due at the time of any proposed amendment or during EAR submittal, whichever comes first). HB 59 – Growth Management requires that all Comprehensive Plans add a Property Rights Element. This will follow the amendment process found under Chapter 163, F.S.

b. Water Supply Plan (currently due) updates are required every five years. The City's Water Supply Plan will be updated according to procedures outlined under Chapter 163, F.S. CGA staff have completed or update several dozen Water Supply Plans since becoming a requirement in the mid-2000's. Data gathering, and coordination will take place with Miami-Dade County RER and WASD and South Florida Water Management District. This Task will update the City Water Supply Plan and produce the necessary amendments for the Comprehensive Plan.


SMART Plan Scenario Workshop

SMART Plan Event



Wilton Manors Urban Form and Density Study Workshop

Virtual Public Outreach - Wilton Manors

TAB 5

City of Opa-locka

Experience and Qualifications

Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

Tab 5 - Firm History

COMPANY'S HISTORY AND QUALIFICATIONS

Calvin, Giordano & Associates, Inc. (CGA) is a well established multi-disciplinary firm with offices located in Fort Lauderdale, Miami-Dade, West Palm Beach, Port St. Lucie, Estero, and Clearwater. For 84 years, our firm has been providing consulting services to both public and private sector clients.

From the beginning, much of our reputation was built on repeat business with clients from the public and private sectors. Our success is reflected in the quality of work we consistently provide and also in the personal approach we take with each client. The winning combination is affirmed by our large number of repeat/long term municipal clients. Because of our diversity, CGA can control the entire process, offering a host of professional services as a one-source partner, or efficiently tackle time-sensitive individual projects, providing customized solutions with handpicked teams of highly experienced professionals. Custom building Exceptional Solutions is the core of our business.

CGA strategically provides a broad range of services to meet our clients' needs. Our professional services include:

- Building Code Services
- Civil Engineering/Roadway and Highway Design
- Coastal Engineering
- Code Compliance
- Construction Engineering and Inspection (CEI)
- Construction Services
- Data Technologies and Development
- Electrical Engineering
- Civil Engineering
- Environmental Services
- Facilities Management
- Geographic Information Systems (GIS)
- Governmental Services
- Landscape Architecture
- Planning
- Project Management
- Redevelopment and Urban Design
- Surveying and Mapping
- Transportation & Mobility
- Transportation Planning
- Water/Utilities Engineering
- Website Development

Taking advantage of our diversified staff's experience and knowledge is what distinguishes CGA as a professional consultant and what allows our team to repeatedly complete projects on-time,under budget and exceeding expectations while doing so.

FOUNDED IN HOLLYWOOD

1937

370+
EMPLOYEES

Serving

60+
Municipalities Throughout Florida

LOCATIONS

Clearwater
Estero
Fort Lauderdale
Miami-Dade
Port St. Lucie
West Palm Beach

Tab 5 - General Information and Proposer Qualifications

Item 3.2.6.1 - Specify the number of the Proposer has been in business:

Calvin, Giordano and Associates, Inc. has been in business since 1937. During these 84 years, our firm has been providing consulting services to both public and private sector clients.

Item 3.2.6.2 - Identify the Proposer's qualifications to perform the services identified in this RFQ as listed in section 2-2 of the Scope of Services:

	Key Personnel					
	Alex A. David, AICP	Silvia Vargas, FAICP	Vickki Placide-Pickard	Gianno Feoli, ASLA	Xavier Falconi, PE	David Stambaugh, PE DBIA
Population growth	✓	✓	✓			✓
Changes in land area	✓	✓		✓		✓
Vacant and developable land analysis	✓	✓		✓		✓
Location of development in relation to that anticipated in the plan	✓	✓			✓	✓
Designation of an Innovation District		✓				
Demands of growth on public infrastructure	✓				✓	✓
Utility Services Areas	✓					✓
Joint Planning areas Interlocal Agreements	✓	✓			✓	
Residential Subdivision Designs and Policies	✓	✓		✓		✓
Updates to the City's Transportation Mobility Element	✓	✓			✓	
Incorporate updates from the recent Downtown Master Plan (Being developed 2021)	✓	✓		✓	✓	✓
Evaluation of major local issues, identified through a public participation process involving residents and interest parties (...).	✓	✓	✓		✓	✓
Assessment of success and shortcomings of key objectives and policies in the Comprehensive Plan Elements (...).	✓	✓		✓		✓
Future Land Use Element	✓	✓	✓	✓		
Transportation Mobility Element	✓	✓			✓	
Housing Element	✓	✓	✓			
Infrastructure Element	✓	✓			✓	✓
Conservation Element	✓	✓				✓
Recreation and Open Space Element	✓	✓				
Intergovernmental Coordination Element	✓	✓	✓		✓	✓
Capital Improvement Element	✓	✓	✓		✓	✓

Alex David, AICP

Director of Miami-Dade Office

SUMMARY OF QUALIFICATIONS

Mr. David brings expertise acquired over many years with both private and public planning organizations. Having formerly worked with the Miami-Dade County Planning Department and Office of the County Manager and Miami-Dade Public Schools he specializes in both current and long-range planning and development issues. He has extensive experience working with local, regional, and state agencies and is committed to providing government clients with the expertise and assistance needed to achieve local planning and development goals while meeting regional and state planning requirements. During his tenure as a consultant Alex has had the privilege of assisting Miami-Dade County and 22 of the County's 35 municipal governments in planning and zoning matters, development projects and specials projects. Alex also has a reputation for building intergovernmental partnerships. He has also served as the Interim Community Development Director for the Town of Cutler Bay and as Interim Zoning Administrator for the City of North Miami where he was staff to the Board of Adjustment..

PROJECT EXPERIENCE

Miami-Dade County SMART Plan - Miami Dade County TPO, Project Manager: Led the Project Team that completed the Land Use Scenario and Visioning Planning Study for the South Dade Transitway Corridor.

Miami-Dade County Attorney's Office - Miami-Dade County, Land Use Planner / Expert Witness: Services being performed include preparation for depositions and court appearances.

Florida Department of Transportation - District Six, Land Use Planner / Expert Witness: Services being performed include expert witness and litigation support services.

Florida Power & Light, Planning, Zoning and Expert Witness Services: Currently assisting FPL in acquiring the necessary approvals for a proposed LNG facility in Homestead.

Comprehensive Plans and Updates: Assisted in authoring Plans and/or subsequent Amendments and Updates pursuant to state statutes.

Zoning, Land Development and Reviews: Assisted in authoring Codes and Amendments, reviewing large- and small-scale development projects and completing special projects.

City of Opa-Locka, Senior Project Manager: Led the Project Team that completed the Opa-Locka 2015 Downtown Concept Plan, the 2015 Sustainable Opa-Locka 2030 Comprehensive Plan and the 2015 Land Development Regulations

Indian Creek Village, Village Planner: Mr. David rewrote the Village Comprehensive Plan and Land Development Regulations; prepares memos relating to planning, zoning, and site plan issues; and has completed other tasks assigned by the Village Manager.

COMPREHENSIVE PLANNING

Comprehensive Plans and Updates: Assisted in authoring Plans and/or subsequent Amendments and Updates pursuant to state statutes. Plans, Amendments and Updates have been prepared for: Miami, Homestead, Cutler Bay, Pinecrest, South Miami, Hialeah, Hialeah Gardens, Doral, Miami Springs, Opa-Locka, Biscayne Park, North Miami, North Miami Beach, North Bay Village, Indian Creek Village, Sunny Isles Beach, Aventura, Manalapan, Highland Beach, Lake Park, Tequesta and Royal Palm Beach.

YEARS OF EXPERIENCE

35

YEARS WITH THE FIRM

>4

EDUCATION

MBA, Barry University

BS Geography (Urban Planning), Pennsylvania State University

CERTIFICATIONS & LICENSES

American Institute of Certified Planners No. 015953

American Planning Association No. 116051

PROFESSIONAL AFFILIATIONS

Current:

Miami-Dade County Transportation Aesthetics Review Committee (Chair)

Miami-Dade County Planners Technical Committee (Former Chair)

Citizens' Oversight Committee for Public School Facility Planning in Miami-Dade County (Member)

Staff Working Group for Public School Facility Planning in Miami-Dade County Member, Citizens (Member)

American Planning Association - Florida Chapter (FAPA) Legislative Policy Committee (Member) and Gold Coast Section Board Member)

Past

City of Miami Beach Design Review Board (Former Vice Chair)

Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

Silvia E. Vargas, FAICP, LEED AP

Principal Planner

SUMMARY OF QUALIFICATIONS

Silvia is a professional planner who has worked throughout the U.S. and abroad. She is a skilled Project Manager with vast experience in a variety of project types. After starting as a public sector planner in the Florida Keys, Silvia's subsequent private practice has spanned planning projects in urban, suburban, and rural contexts. She has directed scores of region-wide, county, and municipal planning processes, many of which have received national or state awards for planning excellence from APA and other professional organizations. Silvia has also led community visioning and strategic planning processes, parks and open space plans, regulatory codes and design standards, university campus master plans, community revitalization processes, and placemaking initiatives. She is an imaginative and dynamic facilitator, who specializes in designing and executing creative public engagement processes. Her background and experience give her great competence and sensitivity toward the challenges of collaborating with diverse stakeholders in the planning process.

COMMUNITY PLANNING EXPERIENCE

General Planning Services, North Bay Village, FL. As Village Planner, Silvia reviews all development-related applications and maintains and updates the Village Comprehensive Plan and Unified Land Development Code. Silvia also undertakes special assignments, such as leading a recent consensus-building process to determine necessary amendments to single-family residential zoning regulations. (Role: Project Manager at CGA)

Town Center North Overlay Re-Visioning, City of Sunny Isles Beach, FL. After discovering an inconsistency between the Zoning Code and Comprehensive Plan that led to highly contentious public discourse, the City asked Silvia to design a public engagement process focused on listening to the community. Silvia conceptualized a program of engagement activities designed to promote constructive dialogue and to identify consensus solutions. (Role: Project Manager at CGA)

Indiantown Land Development Code, Village of Indiantown, FL. Silvia led a bilingual public outreach and information program for a CGA-led Land Development Code process – the Village's first, providing content for the Village's website and social media, working with local partners, and preparing all outreach collateral for all public engagement activities, which Silvia facilitated. (Role: Public Engagement Manager at CGA)

2030 Comprehensive Plan, Concord, NC. As a Principal in her own firm working with a consultant team, Silvia provided process design guidance, public engagement support, and key elements of this update for the burgeoning City of Concord, located in the Charlotte Metro area. Silvia brought to this process her insight of a regional planning effort called CONNECT Our Future, for which she previously developed a toolbox to assist local municipalities with implementation a regional vision. (Role: Principal in Charge while at SEVCP)

Land Use Plan, Major Street Plan and Ordinance Update, City of Mobile, AL. Silvia assisted the City of Mobile in updating the City's key policy documents, which had not been replaced in almost 50 years and had only be amended in piece-meal fashion. The update process ascertained the alignment of current plans and policies, identified investment and capital priorities; and established a new, linked land use/transportation interface. (Role: Facilitator/Professional in Charge while at SEVPC)

Parramore Comprehensive Neighborhood Plan, Orlando, FL. Silvia helped develop a plan for a neglected historic African-American neighborhood in the heart of Orlando. Using Principles of Healthy Community Design, Silvia analyzed, prioritized and recommended actions to increase housing opportunities, while conceptualizing catalyst project sites for new housing. (As a sub-consultant, while working at WRT Planning and Design.)

YEARS OF EXPERIENCE

28+

YEARS WITH THE FIRM

3.5

EDUCATION

Master of Urban Planning, University of Kansas (1993)

Bachelor of Arts, Architectural Studies, University of Kansas (1991)

CERTIFICATIONS AND LICENSES

American Institute of Certified Planners (AICP) No. 087875

LEED Accredited Professional (Legacy)

PROFESSIONAL AFFILIATIONS

American Planning Associates (APA)

Urban Land Institute (ULI)

ULI Women's Leadership Initiative (WLI)

U.S. Green Building Council (USGBC)

HONORS

Fellow of the American Institute of Certified Planners (AICP), Class of 2020

Distinguished Alumna, University of Kansas School of Architecture and Design, Class of 2017

Additional Relevant Projects (EARs, Visioning): Winter Park (FL), Southwest Ranches (FL), Palmetto (FL), Key Biscayne (FL Fort Lauderdale (FL), St. Lucie County (FL), Lauderhill (FL)

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Vickki Placide-Pickard

Planning Administrator

SUMMARY OF QUALIFICATIONS

Vickki has over 15 years of public sector experience in Community Development. She specializes in Affordable and Workforce Housing Development programs, Economic Development Strategies, Neighborhood Planning, Public Engagement and Grant Administration.

With her experience, she brings to the CGA team a true and tested insight of what cities across the US need to envision for their community.

PROJECT EXPERIENCE

Lighthouse Point, FL - Planning Administrator Water Supply Update – Ms. Placide-Pickard is currently working with the City to update its Water Supply Plan pursuant to state statutes in order to strengthen the links between regional water supply plans and comprehensive plans prepared by local governments.

St. Lucie County, FL - Planning Administrator: Ms. Placide-Pickard completed the County's Emergency Management Local Mitigation Strategy which identifies the natural hazards that may affect the county and assesses risks and vulnerabilities of the natural hazards.

City of Margate, FL - Planning Administrator: Ms. Placide-Pickard is currently working with the City on an update to substantial portions of the City's Code. The City has not completed a thorough review of the Code in over 30 years and the proposed changes will provide a modern unified land development code which is clear, concise and easily understood by city residents.

Various Municipalities throughout Florida - Grant Management: Successfully applied for and awarded numerous competitive and formula grants from federal, state and local government. Manage various facets of grant programs including strategic planning, budgeting, financial analysis, compliance and performance assessments. Interpret federal and state regulations and develop standard policies and procedures. Managed over $50 million in grant funds.

EXPERIENCE

City of Deerfield Beach, FL – Legislative and Community Affairs Director: Ms. Placide-Pickard developed and implemented the City's intergovernmental relations efforts at the local, state and federal levels and provided delegation updates. Also partnered with South Florida Community Land Trust to develop single-family affordable homes in the City. Acted as the City's liaison between civic and nonprofit groups to address housing and community outreach initiatives. Served on the City's Strategic Planning Committee and led the project management team for the development of the Branhilda Richardson Knowles African American Memorial Park and Historic Cemetery. She oversaw all facets of federal, state and local grant programs including Strategic Planning, Budgeting, Financial Analysis, Compliance and Performance Assessments.

City of Coral Springs, FL – Community Development and Housing Administrator: Ms. Placide-Pickard developed and managed community development and affordable housing programs; co-authored the City's Affordable Housing Ordinance; prepared the housing, intergovernmental and capital improvement elements of the Comprehensive Plan and Evaluation Appraisal Report. Also maintained the division's operational and capital improvement budget. As the Administrator, she also provided operational management for several federal, state and local grant programs for Affordable Housing, Community and Economic Development projects.

YEARS OF EXPERIENCE

+15 Years

YEARS WITH THE FIRM

<1

EDUCATION

Master of Public Administration, Florida Atlantic University, Boca Raton, FL

B.S., Health Administration, Minor in Business Administration, Florida Atlantic University, Boca Raton, FL

CERTIFICATIONS & LICENSES

Certified Housing Development Professional #0812-03

PROFESSIONAL AFFILIATIONS

American Planning Association (APA)- Florida Planning Association

Board Member for the Florida Atlantic University School of Public Administration since 2019

Member of the Florida Community Development Association Board since 2014

Member of National Forum for Black Public Administrators - South Florida Chapter

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Gianno Feoli

Landscape Architecture & Urban Design, Public Outreach

SUMMARY OF QUALIFICATIONS

Mr. Feoli leads the Landscape Department in creative design strategies for urban environments with specialties including urban design, contextual analysis and branding. He has contributed his experience in organizing, coordinating and moderating public outreach events related to several different types of projects, including master plans, transit-oriented designs, and site-specific design interventions. His experience has encompassed a wide array of project-types and of different scales.

EXPERIENCE

Urban Forestry Master Plan, Miami Beach, FL: Mr. Feoli was responsible for the planning, coordination and moderating several public outreach meetings related to the creation of an urban forestry strategy for the City. This included community outreach meetings with diverse communities, presentations at topic-specific workshops, and conducting meetings with key stakeholders.

Sunny Isles Beach Town Center, Sunny Isles Beach, FL: Mr. Feoli was an integral team member responsible for a critical outreach component to determine community-desired direction for the future of the City's Town Center District. The scope of work included one-on-one stakeholder interviews, organizing an open-house informational event, and preparing and conducting online surveys.

Urban Density Study, Wilton Manors, FL: Mr. Feoli was responsible for organizing and hosting several public outreach elements, including open-house outreach meetings, stakeholder interviews, preparation of online surveys, and the development of informational videos on the impacts of future development and future projects on the character of the City.

Middle Beach Recreational Corridor, Miami Beach, FL: Mr. Feoli was responsible for all public outreach components related to this transportation and recreational component to the City's bicycle infrastructure. This included conducting one-on-one meetings with over 39 HOAs, holding public community outreach meetings, conducting meetings with key stakeholders, and preparing and delivering presentations to committees, boards and community interest groups.

Doral Boulevard Beautification Master Plan, Doral, FL: Mr. Feoli was responsible for the organization and presentation at required public outreach meetings in the development of the master plan and the guiding document that was being prepared.

Overtown Park, Miami, FL: Mr. Feoli was responsible for organizing and conducting a community design charrette with residents and stakeholders to arrive at a neighborhood park design. This included providing amenities, such as bounce-houses and other attractions for children so parents could participate in the design charrette event.

Palms Spring North Visioning Charrette, Miami-Dade County, FL: Mr. Feoli coordinated and participated in a community visioning charrette for the Palms Spring North neighborhood of Miami-Dade County. The result was community consensus and design alternatives to improve traffic and transit, connectivity, walkability and better use of open space with recreational and passive activities.

Miami Gardens Town Center, Miami Gardens, FL: Mr. Feoli was responsible for all the public outreach related to the creation of a transit-oriented development and town center master plan and overlay district for more than 100 acres of derelict and underutilized urban contiguous areas in preparation for the mass-transit MetroRail expansion and its new station scheduled for the site.

South Dade Greenways Charrette, South Miami-Dade, FL: Mr. Feoli moderated and participated in the organization of a design charrette on behalf of the AIA150, which included public agency employees, private sector investment and business stakeholders, as well as community participants. The charrette outcomes were integrated into the County's open space master plan.

YEARS OF EXPERIENCE
25

YEARS WITH THE FIRM
19

EDUCATION

Master of Landscape Architecture - Florida International University (FIU) School of Architecture Miami, Florida

B.A., Architectural Studies - Florida International University (FIU) School of Architecture Miami, Florida

PROFESSIONAL AFFILIATIONS

American Society of Landscape Architects

Underline - Design Advisory Committee

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Xavier R. Falconi, PE

Director, Transportation and Mobility Department

SUMMARY OF QUALIFICATIONS

Mr. Falconi has more than 30 years of experience in providing transportation planning and traffic engineering services. As a former Transportation Program Manager for both the City of Delray Beach and the City of Miami Beach, Mr. Falconi is an expert in managing the planning, design and construction of multimodal transportation projects, including micro-mobility. He is passionate about bicycle and pedestrian safety. Recently, he led the effort to implement the City of Delray Beach Complete Streets Policy, including providing a training program for all city departments. Mr. Falconi has worked extensively with the Florida Department of Transportation (FDOT) as well as multiple counties and municipalities on various types of transportation projects. He has also conducted many public meetings for the development and execution of transportation projects. In addition, Mr. Falconi served as the State Access Management Engineer for the Oregon Department of Transportation (ODOT), where he managed the Access Management Program.

EXPERIENCE

Palmetto Bay Downtown Redevelopment - Traffic Impact Analysis, Village of Palmetto Bay, Florida. QA/QC/Client Manager: Mr. Falconi performed a Traffic Impact Analysis for the Downtown Redevelopment of the Village in Palmetto Bay, FL. The proposed project consists of multi-family residential uses, as well as potential retail and office land uses. The objective of this study is to assess the project's impact on the surrounding transportation network and to determine if adequate capacity is available to support future demand. Also, the study will summarize the data collection, project trip generation, and capacity analysis. Mr. Falconi was responsible for providing QA/QC review for this project.

Traffic Study Along SW 84th Street (SW 57th Avenue to 62nd Avenue), City of South Miami, Florida: The residents along SW 84th Street from SW 57th Avenue to SW 62nd Avenue expressed safety concerns with the traffic pattern and speeding vehicles in the streets. The residents requested the installation of traffic calming devices in the area to prevent hazardous high speeding vehicles, accidents, and injuries from occurring in the neighborhood. To improve these conditions, the City requested the team to provide professional engineering services to develop a traffic study along SW 84th Street from SW 57th Avenue to SW 62nd Avenue.

Transportation and Mobility Plan, City of Delray Beach, Florida. Principal Transportation Planner: As the City of Delray Beach Principal Transportation Planner, assisted the Planning Department on the development of the Transportation and Mobility Element as part of the update of the City's Comprehensive Plan. This included developing policies to address the need to include bicycle, pedestrian and transit need as part of the goals and objectives of the Transportation and Mobility Element.

Trolley System, City of Delray Beach, Florida. Project Manager: Served as Project Manager for the day-to-day operation of the Trolley System for the City of Delray Beach. Mr. Falconi managed several grants provided by the Palm Beach TPA and worked with businesses, community partners, and other City Departments to address the needs of the Trolley riders. Developing an app for use on the route allowed Trolley passengers to determine wait times at designated stops and locate the Trolley transporting passengers from the Delray Beach Tri-Rail Station to the beach along A1A and back.

Bicycle and Pedestrian Master Plan, City of Miami Beach, Florida: Developed the City of Miami Beach Bicycle and Pedestrian Master Plan. This master plan included establishing a comprehensive set of guidelines to address the connectivity of a safe and efficient network of pedestrian and bicycle facilities throughout the City. The Plan also included a bicycle parking plan to address the needs of residents that used the bicycle as recreation and mode of transportation.

YEARS OF EXPERIENCE
30+

YEARS WITH THE FIRM
1

EDUCATION
Bachelor of Science in Civil Engineering, Portland State University

Executive Certificate, Project Management, Florida Atlantic University

Post Graduate Courses, Transportation Engineering/ Transportation Planning

CERTIFICATIONS & LICENSES
Florida PE No. 46054, 1992

PROFESSIONAL AFFILIATIONS
Institute of Transportation Engineers (ITE): Past President, ITE Oregon Section; Current ITE Member

ITE Advocacy Committee Member

National Access Management Committee, Transportation Research Board (TRB): Past Member

Palm Beach TPA, Technical Advisory Committee, Vice Chair, 2017 - 2018

Palm Beach TPA, Complete Streets Committee, 2017

Miami-Dade TPO Bicycle Pedestrian Advisory Committee, Vice Chair, 2015

CNU of the Palm Beaches, Founding Member, 2019

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Diana (Rivas) White, PE

Traffic Engineer

SUMMARY OF QUALIFICATIONS

Ms. White has over 14 years of experience in Florida as a Traffic Engineer. Her experience includes analysis and design in traffic signals, traffic operations, Intelligent Transportation Systems, and development of traffic studies. She is knowledgeable of MUTCD, FDOT design standards and specifications, FDOT Design Manual, Highway Capacity Manual, ITE's Traffic Engineering Handbook. She has worked on transportation projects and traffic studies for FDOT District 2 and 4, Palm Beach, Broward, Miami-Dade, St. Lucie, Duval, St. Johns, and Alachua Counties as well as various Florida municipalities.

EXPERIENCE

Lead Traffic Engineer, City-Wide Signal Retiming, Weston, FL, 2015: Performed signal retiming for all signalized intersections within the City of Weston to improve signal coordination and improve overall efficiency along major corridors of the City's roadway network. Part of the analysis involved the identification of all major signalized intersections, summary and analysis of traffic volumes, speeds, classification data, turning movement counts, intersection delays, gaps, and travel times.

Lead Traffic Engineer, City Traffic Engineering Services, Pembroke Pines, Florida, Ongoing: Traffic Engineer on this Continuing Services Contract for traffic engineering task work orders. Provided a variety of traffic and transportation engineering services including intersection analysis, signalization analysis and design, roundabout analysis and design, roadway level of service analysis, public school traffic operational analysis, city-wide traffic modeling, city-wide traffic count database maintenance, corridor signal timing progression analysis, traffic calming and neighborhood traffic mitigation, responded to citizen inquiries and coordinated the interests of the City with Broward County Traffic Engineering Division, FDOT District IV, Broward MPO, and other key stakeholder government agencies.

Lead Traffic Engineer ,Town Traffic Engineer Services, Town of Surfside, Florida, Ongoing: Traffic Engineer on this Continuing Services Contract for traffic engineering task work orders. Provided comprehensive traffic engineering services including intersection analysis, signalization analysis and design, roundabout analysis and design, roadway level of service analysis, public school traffic operational analysis, Town-wide traffic modeling, Town-wide traffic count database maintenance, corridor signal timing progression analysis, traffic calming and neighborhood traffic mitigation, reviewed site plan applications with respect to traffic engineering impacts, responded to citizen inquiries and coordinated the interests of the Town with Miami Dade County Public Works Department Traffic Engineering Division, FDOT District VI and other key stakeholder government agencies

Transportation Planning, City of Key West ULDR Update and Complete Streets Manual, Key West, FL. 2016: Complete rewrite of the City's Land Development Regulations. The key areas included new standards related to Complete Streets, Parking, Transportation Demand Management, Green Building and Adaptation Planning.

Project Engineer, Miami-Dade County SMART Plan Land Use Scenario and Visioning Planning Study for the South Dade Transit-way Corridor, Miami-Dade County, FL. 2018: This corridor extends from the Dadeland South Metrorail Station south to Florida City, a distance of 20 miles. The study tested the effect of different land use scenarios on future transit ridership in the corridor. The final result will recommended land use policy and regulation changes for the corridor that address the different communities' overall visions, goals, and objectives while supporting transit in the South Corridor. Developed techniques for distributing potential intensification targets around transit stations to conform to FTA grant eligibility guidelines, parcel redevelopment potential, the effect of the chosen mode for the corridor (BRT), and other constraints such as the impending 2045 land use forecasts being developed for the next Long Range Transportation Plan (LRTP) Update.

YEARS OF EXPERIENCE

14

YEARS WITH THE FIRM

7

EDUCATION

BS, Civil Engineering, Florida Atlantic University, 2006

Tau Betta Pi

AA, Engineering, Broward Community College, 2002

CERTIFICATIONS & LICENSES

Professional Engineer - FL #74568 (2012)

PROFESSIONAL AFFILIATIONS

Institute of Transportation Engineers (ITE)

American Society of Civil Engineers (ASCE)

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Norwing Hernandez
GIS Technician

SUMMARY OF QUALIFICATIONS

Mr. Hernandez is a recent graduate of Florida International University and has two years' experience in Geographic Information System (GIS) technologies as an intern and technician. His experience ranges from various public works projects done for the City of Weston, which included asset location inspections, area calculation of city sidewalks, and digitizing assets (mast arms, street lights, sewer lines, etc.). He also previously tutored GIS students at FIU, assisting them with data extraction and mapmaking (symbology, choropleth, kernel density, etc.).

EXPERIENCE

Public Works and Utilities Department - City of Weston; GIS Intern: Work involves creation and management of the City GIS data; Hybrid setting, work at own pace (data collection and field work); Log information and update datasets using City's GIS software (plotting, editing, adjusting light posts, roads, signs, etc.); and Inspect Weston's assets on ArcGIS to ensure their real-life counterparts still exist/are up to date.

PROJECTS

Area Calculation of City Sidewalks: Tasked with measuring total area of Weston City sidewalks in order for the City to have a financial estimate for pressure cleaning costs.

Inspection of Pole Locations and Number Plates: Inspected Weston street light poles in order to ensure accurate location and number IDs; wrote down observations regarding conditions of poles' number plates.

Asset Tag Replacement: Tasked with manually replacing asset tags of Weston's roadsigns and updating them on Weston's database.

Area Calculations of Curbs and Medians: Assisted GIS Analyst with calculating areas of Weston's street curbs and medians using ArcGIS Pro.

Digitizing Water and Sewer Lines: Helped modify existing water and sewer lines in Weston's database by repositioning endpoints so that lines would connect.

Attaching PDF Documents to Assets: Attached PDF documents (tax parcels, as-builts, etc.) to corresponding assets and edited attribute table information (pipe material, installation date, etc.)

Digitizing Mast Arms and Street Lights: Tasked with driving to locations and digitizing Weston's intersection mast arms as well as repositioning traffic control and pedestrian signals on Arc Collector in order to accurately reflect real-world locations.

Updating and Matching of Weston' Database's Meters: Inspected meters throughout Weston, ensuring their locations and numbers were accurately represented in the City's GIS database.

Updating Water Line Installation Dates: Used as-builts and Weston documents to identify installation dates of the City water lines and input them into the asset's attribute table.

YEARS OF EXPERIENCE
2

YEARS WITH THE FIRM
2

EDUCATION

Bachelor of Geography, Florida International University, May 2020

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David Stambaugh, PE, DBIA

Director of West Palm Beach Office

SUMMARY OF QUALIFICATIONS

With more than seven years of construction experience followed by sixteen years of engineering design and project management, Mr. Stambaugh has developed a strong understanding of the engineering profession and necessary skills to successfully complete a variety of projects with varying degrees of complexity. He is experienced in the design of both public and private engineering projects, including the design of water and wastewater treatment plant expansion and rehabilitation, the design of sanitary sewer collection and transmission systems, replacement and improvements design for drinking water distribution systems and booster stations, and the design of storm water management systems, roadways, and parking lots.

WATER AND WASTEWATER DESIGN EXPERIENCE

Water Treatment Plant #8 Fluoride System Improvements, Palm Beach County, FL: Managed a team of design consultants to rehabilitate the existing fluoride system that were approaching the end of their useful life. The rehabilitation included complete replacement of all wetted components including bulk storage tanks, day tanks, pump skids, valves, primary and secondary containment piping to the injection location, and recoating of the concrete structure. Additional safety features were incorporated that included new elevated walkways, handrails, kick plates, signage for restricted entry confined spaces, eyewash stations, and instrumentation and controls to allow remote operation and maintenance. Contact: Pollop Phonopornwithoon, PBC Manager Plant Design (561) 463-6000; Project Cost: $797,646.00

STORMWATER PROJECT EXPERIENCE

Lloyd Estates Drainage Improvements, Oakland Park, FL: Administered all professional consulting scope of services for the design and construction of an improved stormwater manager system to aid in the reduction of flood duration and elevation during storm events within the Lloyd Estates neighborhood. The improvements include the addition of emergency flood gates to prevent the elevated water level in the SFWMD C-13 canal from flowing into the Sleep River that provides water storage for the existing drainage system. In addition, a stormwater pump station will be provided to regain the permitted discharge capacity of the system. Grant services were provided for this project that resulted in approximately $4 million of funding from the FEMA Hazard Mitigation Grant Program. Contact: Albert Carbon, PE, Director of Public Works (954) 630-4458; Project Cost: $5,432,550; Project Completed: 2017

SITE DESIGN PROJECT EXPERIENCE

Porsche of West Broward, Davie, FL: Project Administrator for the design and construction services for the development of a 66,000 square feet Porsche Dealership that is located on a 9 acre site in Davie, Florida. The project responsibilities included coordination of the civil site work with the architectural design and landscape architectural design services to meet the requirements of the regulatory agencies as well as the requirements of the Porsche brand. Contact: Allen Dresselhouse, Penske Regional Project Manager (248) 648-2577; Firm Cost: $371,977.75; Project Completion: 2016

Andrews Avenue Roadway Improvements, Oakland Park, FL: Project Administrator responsible for preparing/negotiating the Work Authorization with the City of Oakland Park for design and post design consulting services for the Andrews Avenue Roadway Improvements project. Responsibilities also included communicating project updates to the City and coordinating the efforts of the design team to prepare construction documents for the removal of exiting two-way turn lanes in the middle of the roadway and replace with landscape medians and dedicated turn lanes, reconstruction of existing sidewalks to meet current ADA standards, addition of bike lanes, mid-block crossings for pedestrians, pavement markings and signage for a four lane divided road, and lighting.

YEARS OF EXPERIENCE

23

YEARS WITH THE FIRM

13

EDUCATION

Bachelor of Science in Civil Engineer, University of Central Florida, 2000

CERTIFICATIONS & LICENSES

Professional Engineer State of Florida No. 70757

Design-Build Institute of America (DBIA) Design-Build Professional

Florida Stormwater, Erosion, and Sedimentation Control Inspector

FEMA Introduction to the Incidental Command System, ICS 100

OSHA – 10 Hour Occupational Safety and Health Training Course in Construction Safety and Health

National Safety Compliance – Training Certificate for Confined Space Entry

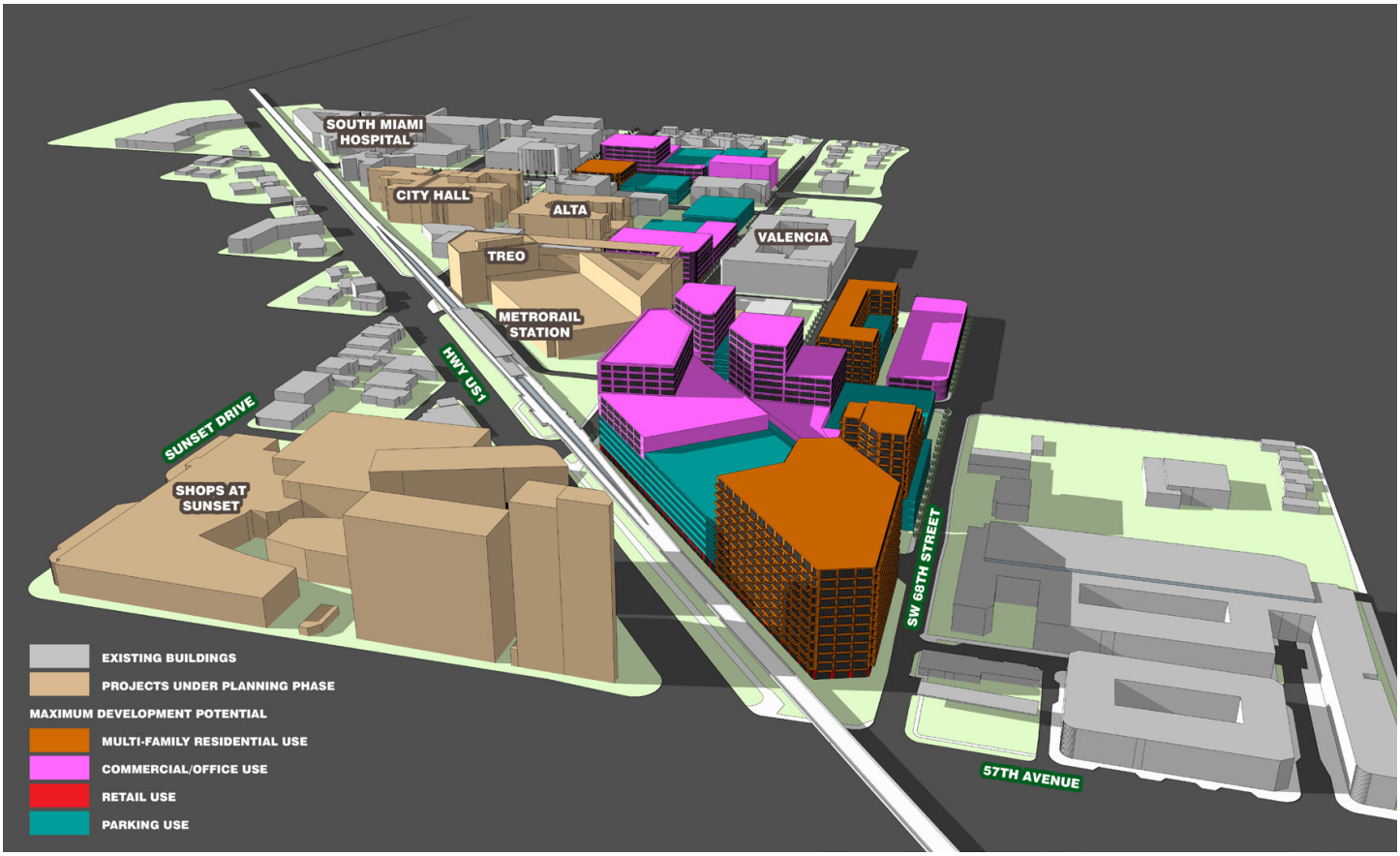
PROFESSIONAL AFFILIATIONS

Design Build Institute of America (DBIA)

Florida Engineering Society (FES) of Broward County, Florida

American Society of Civil Engineers (ASCE)

COMPREHENSIVE PLAN AND LAND DEVELOPMENT CODE REVISIONS



Client
City of South Miami
6130 Sunset Drive
South Miami, FL 33143

Contact Information at Time of Project
Jane Tompkins
Planning Director
Tel: 305.663.6326
JTompkins@southmiamifl.gov

Project Date
2016 - Ongoing

Services Provided
General Planning
Traffic Engineering
Transportation Planning

Firm Fee's
$ N/A

Construction Cost
$ N/A

COMPREHENSIVE PLAN AND LAND DEVELOPMENT CODE REVISIONS

South Miami, FL

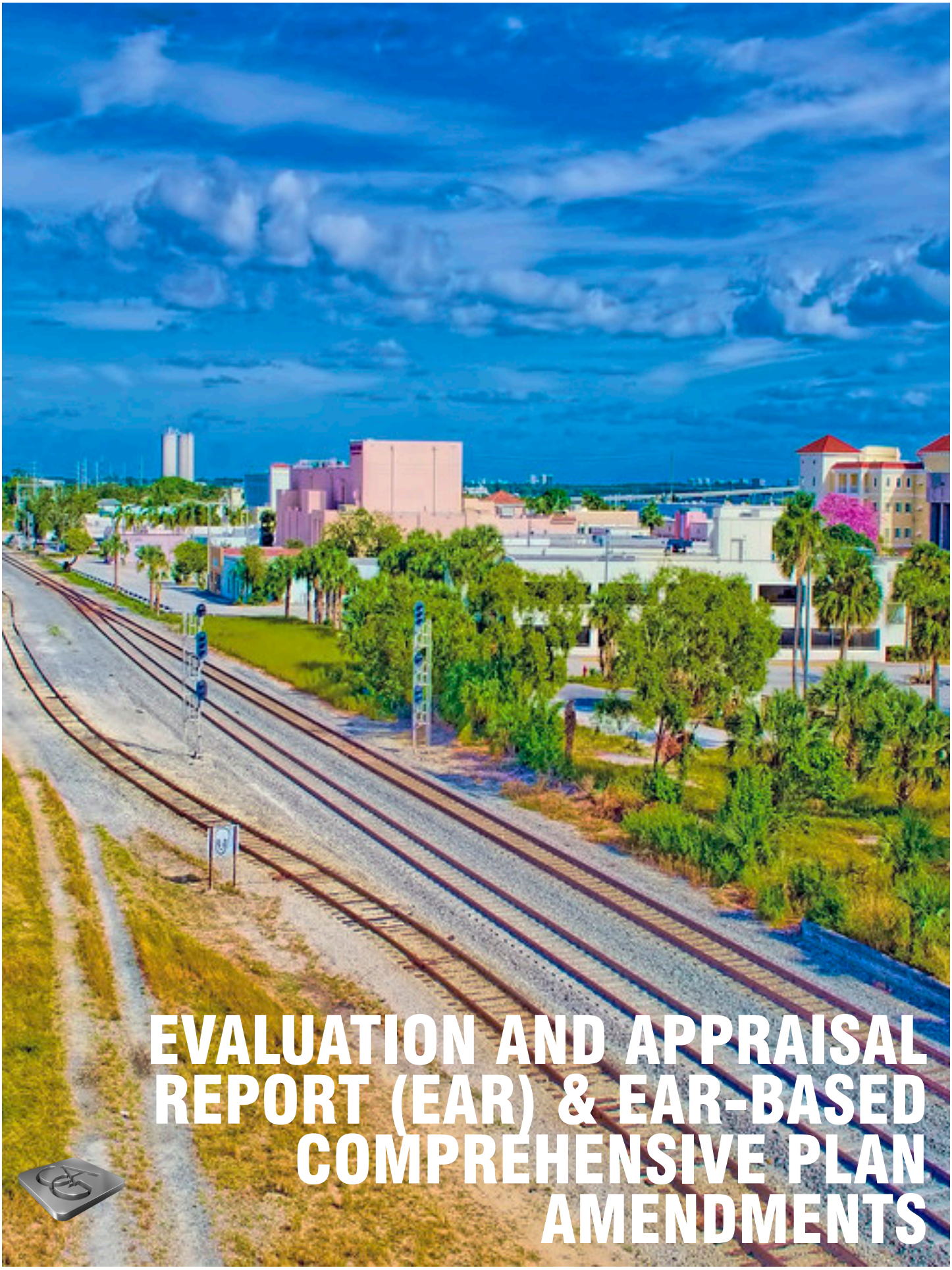
CGA led the City of South Miami's effort to update both the City's Comprehensive Plan and Land Development Code. The City's Comprehensive Plan and Land Development Code are out of date relative to current best practices and laws. The City's Comprehensive Plan had not received a full review and update in over 20 years, while the City's Land Development Code has been amended in a piecemeal manner numerous times in recent years.

The new Comprehensive Plan incorporates sustainability throughout all elements, promotes environmentally-aware and strong adaptive approaches that consider the impacts of potential sea level rise on land use, transportation, infrastructure, housing (including affordable housing and infill development) conservation, recreation and open space, capital improvements and intergovernmental coordination.

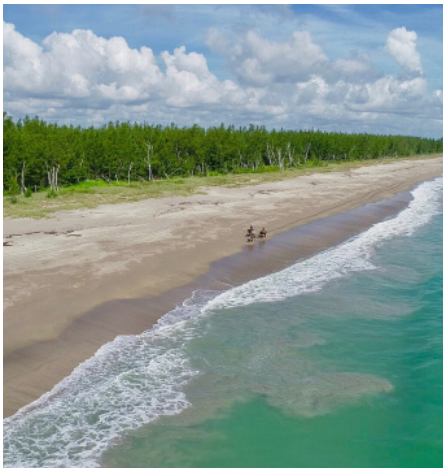
The focus of the Land Development Code rewrite is to protect the character and integrity of single family neighborhoods, create a quality urban environment, and streamline the development permitting process. The new code will provide tools that promote the creation of high-quality public spaces, defined by a variety of building types and mixed- uses including housing, retail, office, and industrial space.

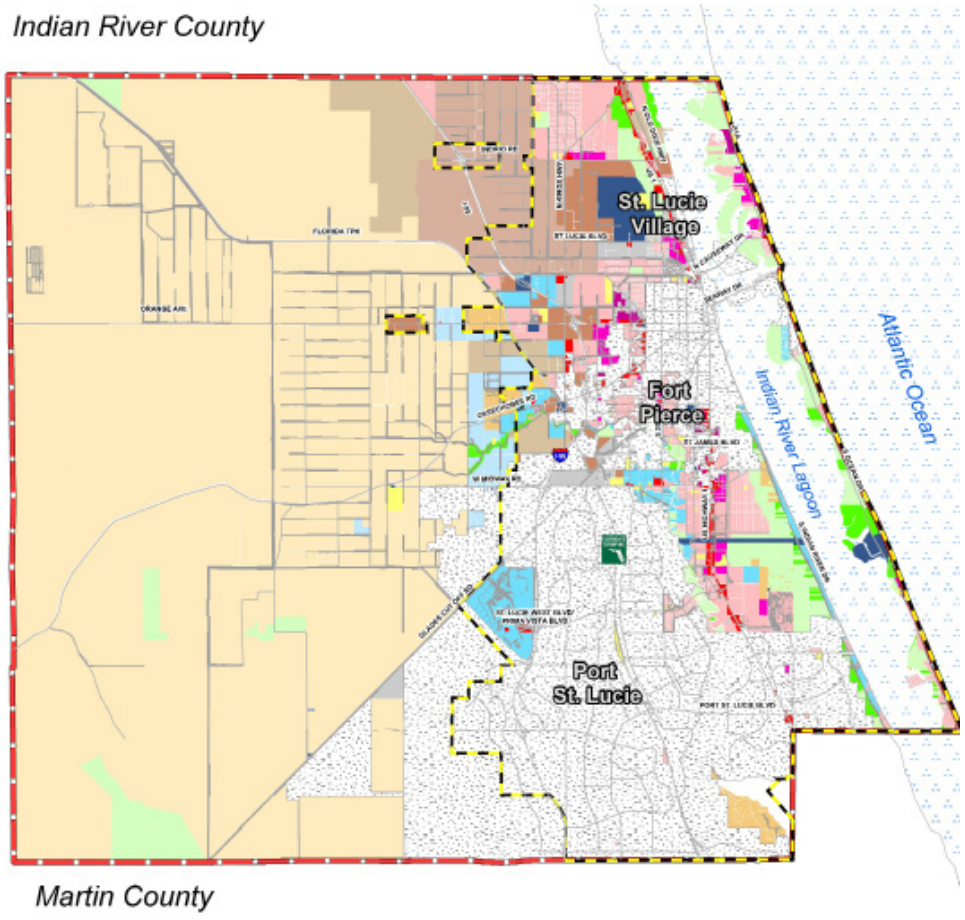
The new code which is in progress, will incorporate a regulating plan, building form standards, street standards (plan and section), use regulations, descriptive building or lot types, and other elements needed to implement the principles of functional and vital urbanism and practical management of growth.

In addition to these efforts, CGA has been working with the City on special regulatory projects, such as the update of its Transit-Oriented Development District and the creation of a new housing land use category to promote "missing middle" housing.



EVALUATION AND APPRAISAL REPORT (EAR) & EAR-BASED COMPREHENSIVE PLAN AMENDMENTS





Client
St. Lucie County
2300 Virginia Avenue
Fort Pierce, FL 34982

Contact Information at Time of Project:
Leslie Olson, AICP
Planning and Development Services Director
772.462.1960
OlsonL@stlucieco.org

Project Date
2008 - 2010

Firm Fee's
$ N/A

Construction Cost
$ N/A

EVALUATION AND APPRAISAL REPORT (EAR) AND EAR-BASED COMP PLAN AMENDMENTS

St. Lucie County, FL

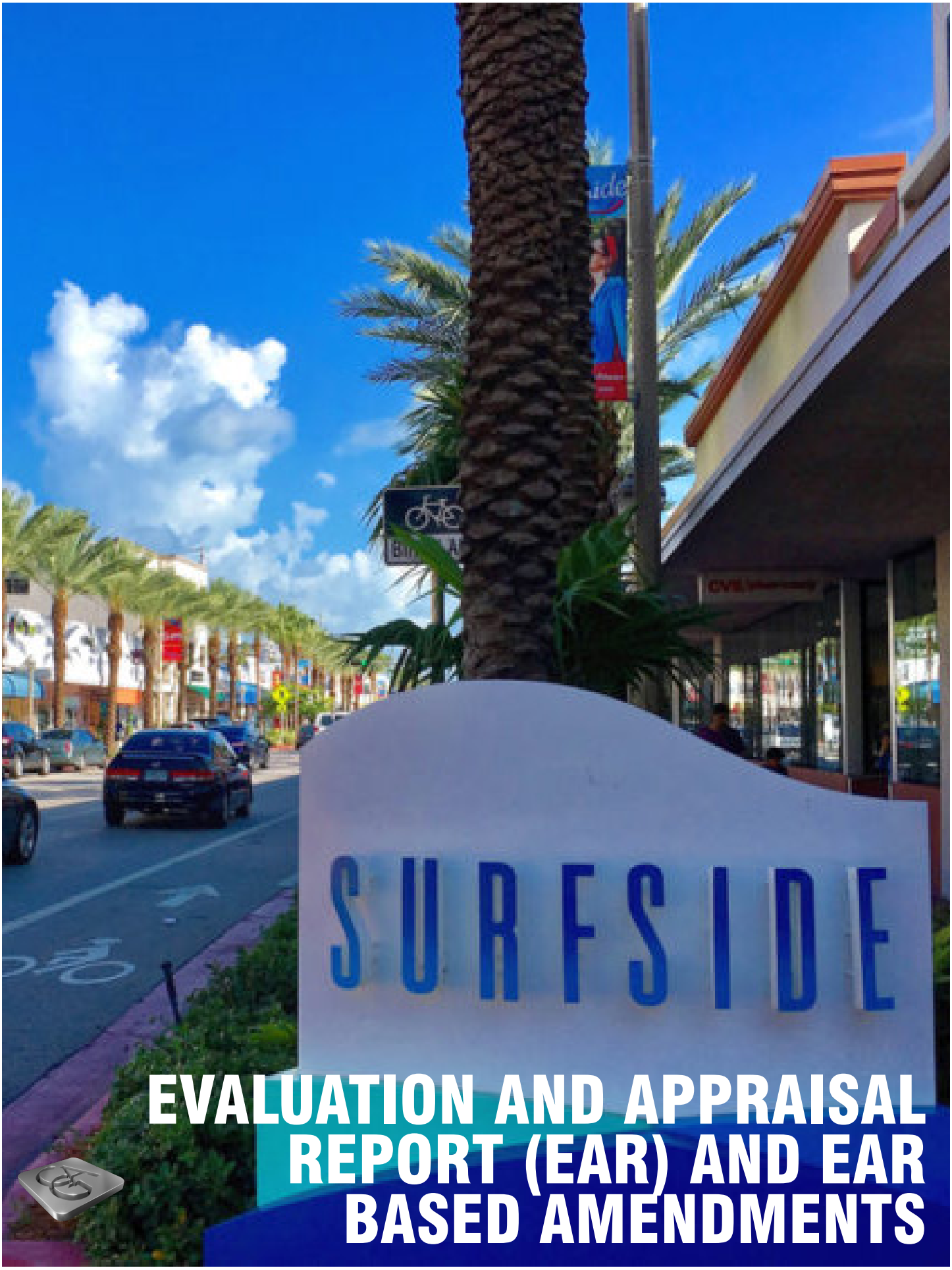
After having prepared the 2008 EAR and necessary amendments, CGA was once again retained by St. Lucie County to update the comprehensive plan. Major issues in this update include the community's desire to embrace a smart growth approach; adopt and greenhouse reduction standards; preserve historic sites around the county; ensure compatibility in infill and redevelopment in the urbanizing sectors of the county; incorporate affordable housing strategies; and expand multimodality.

CGA engaged the public in visioning, topical discussions and document reviews. CGA used project brochures, newsletter articles, press releases, stakeholder interviews, focus groups and community events to do outreach. The EAR-based amendments included HB697 greenhouse reduction strategies including provisions for a mobility fee, minimum densities, and transfer of development rights programs.

Website: https://bit.ly/31aCRC5

Relevance

- Countywide plan
- Suburban, exurban and rural character areas
- Bedroom communities
- Comprehensive Plan update (according to State statutory requirements).
- Focus on incorporation of smart growth approaches, climate resilience, economic development, housing affordability and multimodality.



EVALUATION AND APPRAISAL REPORT (EAR) AND EAR BASED AMENDMENTS

Client
Town of Surfside
9293 Harding Avenue
Surfside, FL 33154

Contact Information at Time of Project
Guillermo Olmedillo
Town Manager
Tel: 305.861.4863
GOlmedillo@townofsurfsidefl.gov

Project Date
2008 - 2010

Services Provided
Planning
Environmental Planning
Traffic Engineering
Civil Engineering
GIS

Firm Fee's
$ N/A

Construction Cost
$ N/A

EVALUATION AND APPRAISAL REPORT (EAR) AND EAR-BASED AMENDMENTS

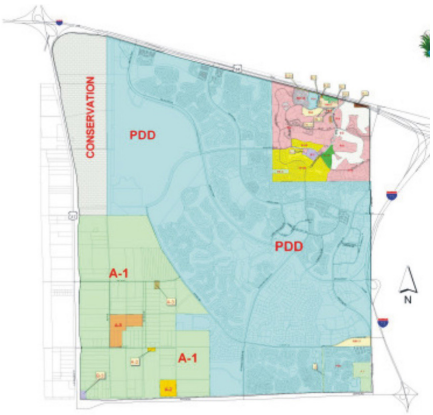
Surfside, FL

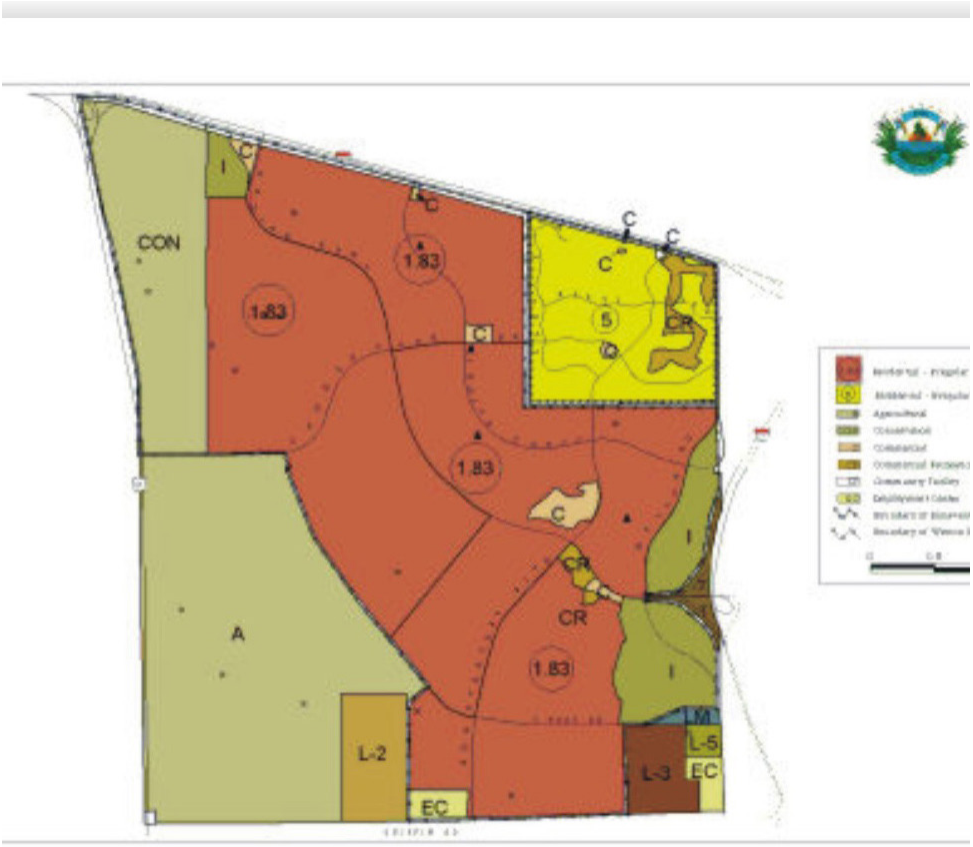
CGA prepared Surfside's state-required Evaluation and Appraisal Report (EAR) reviewing the Comprehensive Plan for needed statutory updates and prepared recommendations for inclusion of current community goals.

As a follow-up, CGA also prepared the Town's EAR-based Amendments. The project included revised Comprehensive Plan Data Inventory and Analysis including current transportation data, population projections, and housing analysis. The revised Goals, Objectives, and Policies reflected Surfside's interest in incorporating many of the concepts advanced in the November 2006 Townwide Charrette. Additionally, consideration was made to assure the Comprehensive Plan addressed improved transportation along Collins and Harding Avenue.

The EAR-based Amendments project included the annual update to the Capital Improvement Element and was found in compliance in January 2010.

COMPREHENSIVE PLANNING





Client
City of Weston
17200 Royal Palm Boulevard
Weston, FL 33326

Contact Information at Time of Project:
Denise Barrett-Miller
Director of Communications
Tel: 954.385.2000
DBarrett@westonfl.org

Project Date
1996 - Ongoing

Services Provided
Planning
Traffic Engineering
Civil Engineering
Environmental Services
GIS
Landscape Architecture

Firm Fee's
$ 101,632.00 (First Comprehensive Plan)
$ 79,170.00 (Amendments)

Construction Cost
$ N/A

COMPREHENSIVE PLANNING

Weston, FL

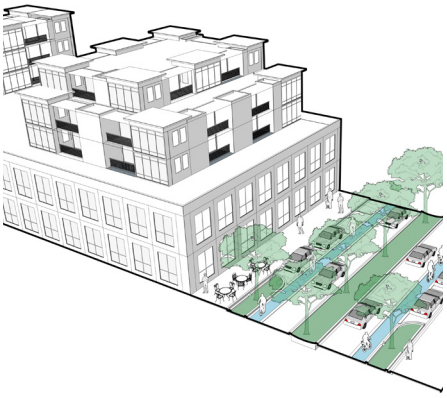
First Comprehensive Plan
The City of Weston, which was incorporated in 1996, called upon CGA to provide professional planning services in connection with the development and adoption of the first local comprehensive plan and all required elements.

The comprehensive plan and its elements consisted of goals, objectives, and policies; procedures for monitoring; evaluations of the local plan required for capital improvement implementation and required maps.
Two public workshop meetings were held to receive public input regarding the comprehensive plan. CGA transmitted all of the required elements of the Comprehensive Plan to the State of Florida and received approval. All required maps for the Comprehensive Plan were created by CGA's in-house GIS Coordinator.

Comprehensive Plan Amendments
In 2007, CGA prepared the City's Comprehensive Plan Update Report and completed the follow-up Comprehensive Plan Amendments in 2009. The amendments brought the Comprehensive Plan up to date with SB360 (2005) and HB697 (2008) requirements for Comprehensive Plans.

Additional Comprehensive Planning for the City of Weston includes preparation of the Water Supply Facilities Work Plan, Public School Facilities Element and annual updates to the Capital Improvements.

COMPREHENSIVE PLAN
UPDATE



Client
City of Wilton Manors
2020 Wilton Drive
Wilton Manors, FL 33305

Contact Information at Time of Project
Leigh Ann Henderson
City Manager
954.390.2120
lhenderson@wiltonmanors.com

Project Date
2017-2019

Services Provided
Planning and Zoning
Transportation Engineering
Landscape Architecture
Data Technologies

Firm Fee's
$ 72,850.00

Construction Cost
$ N/A

COMPREHENSIVE PLAN UPDATE

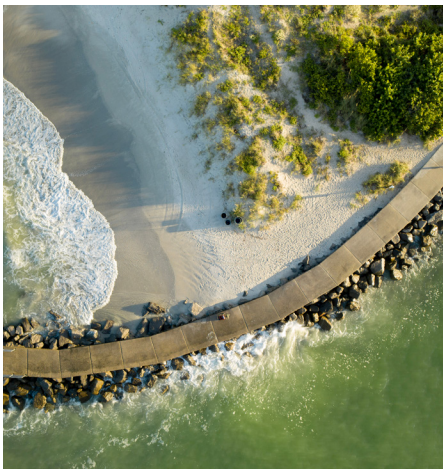
City of Wilton Manors, FL

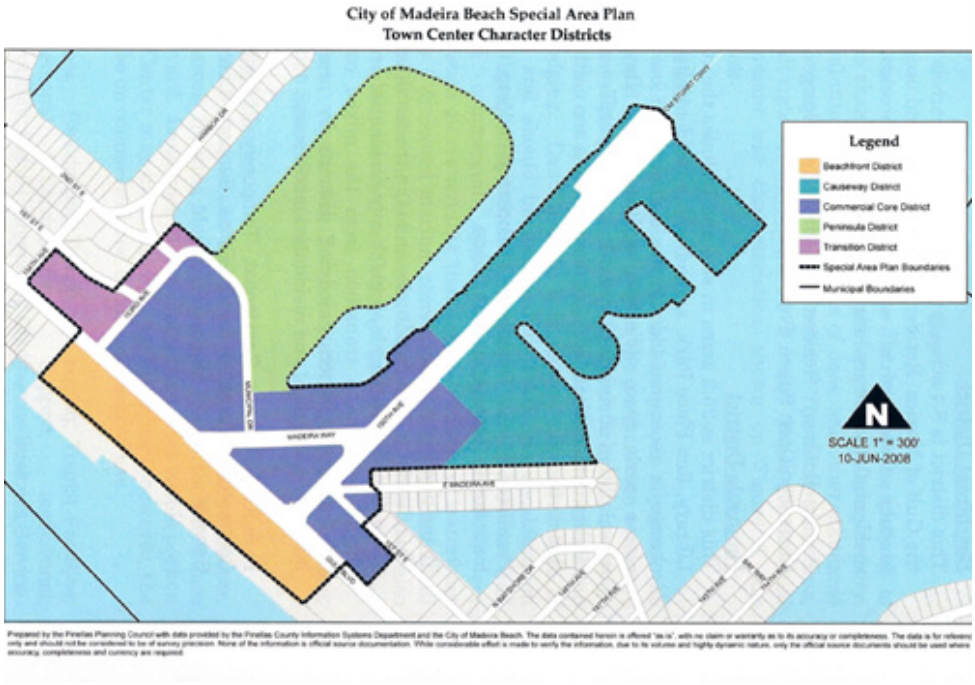
In 2018, The City of Wilton Manors contracted with CGA to prepare the City's Evaluation and Appraisal Review (EAR) and associated EAR-based amendments to the City's Comprehensive Plan. A major focus of the Comprehensive Plan update was to incorporate Florida Statute Peril of Flood requirements into the Coastal Management Element and other elements as required. CGA worked closely with the City and DEO staff to complete the update. The Plan was found to be in compliance by DEO in early 2019.

The City also wanted sustainability and resiliency strategies related to potential impacts from sea level rise and climate change to be addressed during the Comprehensive Plan update. Numerous resiliency goals, objectives and policies were added to each element of the Plan rather than concentrated in one particular element.

CGA has continued to work with the City to ensure that the Unified Land Development Code is consistent with and supports the goals, objectives, and policies identified in the Comprehensive Plan update. Recently, CGA completed the Wilton Manors Urban Form and Density study, which examined the potential to accommodate additional density in select parts of the City, with appropriate form recommendations to maintain compatibility and protect existing single-family residential neighborhoods. CGA facilitated a public engagement process to address and inform the delicate topic of density, including a series of educational videos. As a corollary of this process, CGA has been assisting the City in expanding the designation of higher density Transit-Oriented Corridors in accordance with the Urban Form and Density study recommendations.

COMPREHENSIVE PLAN TOWN CENTER PLAN AND CODE UPDATES





Client
City of Madeira Beach
300 Municipal Drive
Madeira Beach, FL 33708

Contact Information at Time of Project:
Linda Portal
Community Development Director
Tel: 727.391.9951 x 255
LPortal@madeirabeachfl.gov

Project Date
2011 - 2019

Services Provided
Comprehensive Planning
Landscape Architecture
Code Updates
Redevelopment & Urban Design

Firm Fee's
$ 288,246.75

Construction Cost
$ N/A

COMPREHENSIVE PLAN TOWN CENTER PLAN AND CODE UPDATES

Madeira Beach, FL

Calvin, Giordano & Associates, Inc. (CGA) prepared a series of four ordinances to update and revise the City's Comprehensive Plan, including its Town Center Redevelopment Plan and corresponding Land Development Regulations to address a series of needs including:

- A new plan category designed to accommodate and incent hotel/tourist lodging development
- Administrative mechanisms to encourage redevelopment and better provide for city governance of that redevelopment, including density averaging, transfer of development rights and development agreements.

In addition, CGA has provided assistance with the Capital Improvement Element and Five-Year Schedule of Improvements requirements of the Comprehensive Plan.

CGA continues to serve Madeira Beach on an on-going basis to assist with Plan and Code administration and project review, as well as City-initiated projects.

TAB 6

Schedule

Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

Tab 6 - Schedule

City of Opa-locka Comprehensive Plan Evaluation and Appraisal Report

Start Date: October 1, 2021
Evaluation and Appraisal Date: June 30, 2022
Amendment Completion Date: May 31, 2023 *

Month / Year

	2021			2022												2023				
SCOPE OF SERVICES	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
TASK ONE - Citywide Visioning Study and Plan, Data Inventory and Analysis																				
Project Kick-off Meetings	■																			
Stakeholder Interviews		■																		
Steering Committee			■	■	■	■	■	■												
Community Participation - Public outreach/stakeholder process			●	■	●	■	●	■												
Issues and Opportunities Analysis			■	■	■															
Citywide Visioning Study		■	■	■	■	■	■	■												
Data Inventory & Analysis – Data Collection/Existing Conditions	■	■	■	■	■	■	■													
Final Vision Plan and Approval Process							■	■	■											
Quality Assurance/Quality Control (QA/QC)	■	■	■	■	■	■	■	■	■											
TASK TWO - Evaluation and Appraisal Report (EAR), Future EAR Based Amendments and Update to Comprehensive Plan																				
Review Comprehensive Plan GOPs and Topics EAR Notification Letter				■	■	■														
Development of Proposed EAR					■	■	■	■												
Schedule for Public Hearings								■												
Transmittal after First Reading								■												
Adoption of EAR										■										
Preparation of EAR based Amendments and the updated Comprehensive Plan (Optional Services)												■	■	■	■	■	■	■	■	■
Quality Assurance/Quality Control (QA/QC)				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
OTHER TASKS – Property Rights Element and Water Supply Plan Update																				
Property Rights Element and Adoption										■	■				■		■			
Water Supply Plan Update and Adoption							■	■	■	■	■				■		■			
Quality Assurance/Qualuty Control (QA/QC)							■	■	■	■	■				■		■			

* *Based on CGA's understanding of the sequence and elements included in the RFQ and Notification Letter*

● *Timing of Public Workshops*

TAB 7

City of Opa-locka - Tri-Rail Station

Pricing of Services

Tab 7 - Pricing of Services

Pricing will be based on the City of Opa-locka providing all previously approved or adopted relevant documents or studies (Comprehensive Plan, Concept Plans, Water Supply Plan, Neighborhood Studies, Transportation Studies, etc.).

CGA has extensive experience with and understanding of Comprehensive Planning and Amendments under Florida Statutes. As such we are proposing a reasonable and realistic alternative to the timeline proposed by the City to include optional services and have adjusted the Pricing of Services to reflect this alternative, which reflects the sequence and elements included with the RFQ and Notification Letter.

As always, we will adjust our proposal and pricing to match client desires.

Proposal Pricing Organization

Included are the essential and necessary general Tasks to complete the desired work. Tasks are broken down and organized into three categories, organized and sequenced to illustrate the workflow upon which they will be executed.

Project Breakdown

Task One

Citywide Visioning Study which includes the Data Inventory & Analysis component to be utilized during the Evaluation and Appraisal Task. More specifically, this Task includes reassessing the City's Vision based on a robust public outreach/stakeholder process with up to three workshops with visualizations, stakeholder interviews, creating and managing a steering committee, providing a dedicated project website, updating city inventory, and assessing opportunities and investments to create the Vision Plan.

Total for Task - $72,500* (NOT TO EXCEED)

** Based on three public workshops. If fewer are required, the cost for this Task would decrease by approximately $2,000.00.*

Task Two

a. Based on outcomes of Task One preparation of the proposed EAR.
b. In addition, this Task will review and address in the EAR, as necessary, all Topics by Element found within the City's DEO Notification Letter.
c. Adoption process for the EAR will be completed.

Total for Task - $15,000 (NOT TO EXCEED)

*Optional Additional Services - if authorized by the City, CGA would be able to provide the following additional services *:*

d. Completion of all amendments and the adoption process for the EAR Based amendments to be completed by May 2023.
e. Final Update (Clean Version) to the City's Sustainable Opa-locka 20/30 Comprehensive Plan to include all adopted amendments and data.

Other Tasks

a. Property Rights Element (due at the time of any proposed amendment or during EAR submittal, whichever comes first).
b. Water Supply Plan (currently due)

Total for Task - $12,500 (NOT TO EXCEED)

TOTAL PROJECT FEE: NOT TO EXCEED $ 100,000

TOTAL OPTIONAL ADDITIONAL SERVICES FEE: $ 70,000

TOTAL PROJECT FEE WITH OPTIONAL ADDITIONAL SERVICES: $ 170,000 *

(Includes completion and adoption of EAR based amendments and final clean version of Comprehensive Plan)

See attached CGA Fee Schedule for hourly rates by discipline

Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™

PROFESSIONAL FEE SCHEDULE

Principal	215.00
Contract Administrator	190.00
Project Administrator	165.00
Executive Assistant / Clerical	75.00
ENGINEERING	
Associate, Engineering (VI)	190.00
Director, Engineering (V)	175.00
Project Manager (IV)	150.00
Project Engineer (III)	130.00
Engineer (II)	110.00
Jr. Engineer (I)	100.00
Senior CADD Tech Manager	115.00
CADD Technician	95.00
Permit Administrator	90.00
DATA TECH DEVELOPMENT	
Associate, Data Tech Dev.	165.00
GIS Coordinator	145.00
GIS Specialist	125.00
Multi-Media 3D Developer	115.00
GIS Technician	100.00
Sr. Applications Developer	165.00
Applications Developer	135.00
Network Administrator	155.00
System Support Specialist	115.00
IT Support Specialist	85.00
GOVERNMENTAL SERVICES	
Associate, VP	190.00
Director of Code Enforcement	145.00
Director of Building Code	145.00
Project Manager	145.00
Grants Administrator	125.00
Code Enforcement Field Supervisor	110.00
Code Enforcement Field Inspector	90.00
Building Official	115.00
Building Plans Reviewer	90.00
Building Inspector	90.00
Permit Processor	75.00
SURVEYING	
Associate, Surveying	165.00
Senior Registered Surveyor	145.00
Survey Crew	135.00
Registered Surveyor	130.00
Survey Coordinator	105.00
CADD Technician	95.00
3D Laser Scanner	355.00
Hydrographic Survey Crew	330.00
G.P.S. Survey Crew	155.00
Sub-meter G.P.S	75.00
Soft Dig (per hole)	480.00
Utility Locates (per hour)	205.00

LANDSCAPE ARCHITECT	
Associate, Landscape Architect	165.00
Senior Landscape Architect	135.00
Environmental Administrator	125.00
Landscape Architect	120.00
Environmental Specialist	105.00
Landscape CADD Technician	95.00
Environmental Assistant	90.00
Landscape Inspector/Arborist	105.00
Landscape Designer	120.00
Landscape Site Plan Reviewer	135.00
INDOOR AIR QUALITY SERVICES	
Sr. Environmental Scientist	125.00
Environmental Scientist	100.00
CONSTRUCTION	
Associate, Construction	165.00
Construction Management Director	135.00
Construction Manager	125.00
Senior Inspector	100.00
Inspector	90.00
Construction Coordinator	90.00
EMERGENCY MANAGEMENT	
Director	145.00
Planner	105.00
Assistant Planner	90.00
PLANNING	
Associate, Planning	175.00
Director of Planning	150.00
Planning Administrator	150.00
Planning Manager	145.00
Senior Planner	125.00
Planner	105.00
Assistant Planner	90.00
EXPERT WITNESS	
Principal/Associate	330.00
Registered Engineer/Surveyor	280.00
Project Engineer	230.00

Building Code Services
Civil Engineering / Roadway & Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering & Inspection (CEI)
Construction Services
Data Technologies & Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Geographic Information Systems (GIS)
Governmental Services
Landscape Architecture
Planning
Project Management
Redevelopment & Urban Design
Surveying & Mapping
Traffic Engineering
Transportation Planning
Water / Utilities Engineering
Website Development

1800 Eller Drive
Suite 600
Fort Lauderdale, FL
33316
954.921.7781 phone
954.921.8807 fax

www.cgasolutions.com

In addition to the hourly rates listed above, charges will include direct out-of-pocket expenses such as reproduction, overnight mail, and other reimbursables billed at a multiplier of 1.25.

Effective October 1, 2014

FORT LAUDERDALE MIAMI-DADE WEST PALM BEACH CLEARWATER/TAMPA ESTERO PORT ST. LUCIE

TAB 8

City of Opa-locka

References

Tab 8 - References

Municipality	**City of South Miami**
Contact Name	Jane Tompkins
Title	City Development Manager
Address	6130 Sunset Drive
	South Miami, Florida 33143
Email	jtompkins@southmiamifl.gov
Telephone Number	305.663.6327
Services Provided	Comprehensive Plan and Land Development Code Revisions
Dates of Service	November 2016 - On-Going

Municipality	**Village of Indiantown**
Contact Name	Howard Broward, Jr.
Title	Village Manager
Address	15516 SW Osceola St, Suite B
	Indiantown, Florida 34956
Email	hbrown@indiantownfl.gov
Telephone Number	772.597.9900
Services Provided	Land Development Code
Dates of Service	February 2019 - On-Going

Municipality	**City of Lauderhill**
Contact Name	Zach Davis-Walker
Title	Operations Administrator
Address	5581 West Oakland Park Blvd
	Lauderhill, FL 33313
Email	zdavis-walker@lauderhill-fl.gov
Telephone Number	954.730.4247
Services Provided	Comprehensive Plan
Dates of Service	March 2018 - On-Going

Municipality	**City of Wilton Manors**
Contact Name	Leigh Ann Henderson, City Manager
Title	2020 Wilton Drive
	Wilton Manors, Florida 33305
Email	lhenderson@wiltonmanors.com
Telephone Number	954.390.2120
Services Provided	Planning and Zoning, Transportation, Engineering, Landscape Architecture and Urban Design
Dates of Service	November 2017 - On-Going

TAB 9

City of Opa-locka - City Hall

Required Forms

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
PROPOSER QUALIFICATIONS

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

   Name: Calvin, Giordano & Associates, Inc.

   Address: 1800 Eller Drive, Suite 600

   City, State, Zip: Fort Lauderdale, FL Phone/Fax: 954.921.7781 / 954.921.8807

2. Check One: Corporation (x) Partnership ( ) Individual ( )

3. If Corporation, state:
   Date of Incorporation: 06/27/1985 State in which Incorporated: Florida

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization: N/A

5. **Name and Title of Principal Officers** — **Date Elected:**

Chris J. Giordano - President / Treasurer	Originally elected: 10/30/2014 Title change: 02/09/2021
Matthew Causley - Vice President / Secretary	04/27/2021
Tammy Cook-Weeden - Vice President	02/24/1999
Steve Watts - Vice President	12/22/2014
Jenna Martinetti - Vice President	02/09/2021
Dawn Hopkins - Secretary	02/25/2009

6. The length of time in business: 84 * years

7. The length of time (continuous) in business as a service organization in Florida: 84 years years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months.

9. A copy of County and/or Municipal Occupational License(s)

Note: *Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.*

* M.E. Berry & Associates - 1937 - 1985
Berry & Calvin, Inc. - 1985 - 1999
Calvin, Giordano & Associates, Inc. - 1999 -2020

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm, (employees, officers and/or agents) certifies, and hereby discloses that to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest of activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Calvin, Giordano & Associates, Inc.
Company

Authorized Signature

Chris Giordano, MSC, CCM - President
Printed Name & Title

marketing@cgasolutions.com
Email

1800 Eller Drive, Suite 600
Address

Fort Lauderdale, FL 33316
City, State, Zip Code

954.921.7781
Telephone No.

954.921.8807
Fax No.

State of FLORIDA)
City of FT. LAUDERDALE)

SUBSCRIBED AND SWORN to before me this 23RD day of JULY, 2021. CHRIS GIORDANO, PRESIDENT, who is personally known to me to be the of the Firm, OR who produced the following identification.

STAMP OR SEAL:

DAWN HOPKINS
MY COMMISSION # HH 054613
EXPIRES: February 18, 2025
Bonded Thru Notary Public Underwriters

Notary Public, State of FLORIDA
My Commission Expires 02/18/25

CITY OF OPA-LOCKA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connect

ion with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature

Printed Name Chris Giordano, MSC, CCM - President

RFQ NO: 21-0727100
PROPOSER QUALIFICATION FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

PROPOSER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
65% for the year -	City of Weston - Consultant City Planner	$ 300,000
70% for the year -	Town of Medley - Consultant City Planner Services	$ 180,000
70% for the year -	City of North Bay Village - Consultant City Planner Services	$ 120,000

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

City of Safety Harbor - Sidewalk and Bicycle Facility Master Plan

City of Tarpon Springs - Comprehensive Plan

City of Seminole - Professional Architectural and Engineering Services

OTHER INFORMATION ABOUT PROJECTS:

Calvin, Giordano & Associates will be glad to provide a comprehensive list of all our project upon further request from the City of Opa-Locka.

Have you, at any time, failed to complete a contract ☐ Yes ☒ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☒ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

Please refer to attached page for detailed explanation.:

1. Vue Condominium Association Inc vs Vue Fort Lauderdale, 2. CGA vs Franklin County, 3. Edward B Wallace Plaintiff vs CGA, 4. Armando and Robin Silva vs South Broward Hospital, 5. Kevin Young vs CGA, 6. Hummer vs CTS1, Russell Engineering, Inc, CGA, AE Engineering, 7. Sage Beach Condo Association vs PMG Driftwood, LLC

FEES:

List total of fees for work done on all City projects in the past five (5) years, whether as an individual firm or as part of a joint venture. Fees must be listed individually, by contract, or project then summarized as a total dollar amount. Attach additional page if necessary.

$ n/a Total Fees for work done on all PAST City projects

REFERENCES:

Bank (s) Maintaining Account (s):

Suntrust Bank in Fort Lauderdale, FL. Account holders since 2010.

Kim Cagiano, Senior Vice President - Phone 954.765.7512 - Email: kim.cagiano@suntrust.com

Surety / Underwriter: (if required)

N/A

Other References: (Use additional sheets if necessary)

N/A

TYPE OF FIRM:

☒ Corporation / Years in Business: 84 Years

If firm is a corporation, please list State in which it is incorporated: Florida. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership / Years in Business: _____

☐ Sole Proprietorship / Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Calvin, Giordano & Associates, Inc.	1800 Eller Drive, Suite 600
Company	Address
	Fort Lauderdale, FL 33316
Authorized Signature	City, State, Zip Code
Chris Giordano, MSC, CCM	954.921.7781
Printed Name & Title	Telephone No.
marketing@cgasolutions.com	954.921.8807
Email	Fax No.

CITY OF OPA-LOCKA
RFQ NO. 21-0727100
DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).

4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by Chris Giordano, MSC, CCM (Name) the President (Title/Position) of Calvin, Giordano & Associates, Inc. (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

07/23/2021
Date

Signature

CITY OF OPA-LOCKA
NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA - COUNTY OF MIAMI DADE

Chris Giordano, MSC, CCM **being first duly sworn, deposes and says that:**

(1) He/She/They is/are the President
(Owner, Partner, Officer, Representative or Agent) of
Calvin, Giordano & Associates, Inc. the PROPONENT that has submitted the attached proposal;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness

Witness

By: _____
Signature

Chris Giordano, MSC, CCM - President
Print Name and Title

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Opa-locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: Chris Giordano, MSC, CCM

Title: President

Sworn and subscribed before this

23rd day of July, 2021

Notary Public, State of Florida

Dawn Hopkins

(Printed Name)

My commission expires: 02/18/25

DAWN HOPKINS
MY COMMISSION # HH 054613
EXPIRES: February 18, 2025
Bonded Thru Notary Public Underwriters

REFERENCES

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposal for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: City of South Miami

   Address: 6130 Sunset Drive, South Miami, FL 33143

   Point of Contact: Jane Tompkins

   Phone #: 305.663.6327 Email Address: jtompkins@southmiamifl.gov

   Service Provided: Comprehensive Plan, Land Development Code Revisions and Construction Engineering Inspections

   Dates of Service: November 2016 - On-Going

2. Name of Company: Village of Indiantown

   Address: 15516 SW Osceola Street, Suite B, Indiantown, FL 34956

   Point of Contact: Howard Broward, Jr.

   Phone #: 772.597.9900 Email Address: hbrown@indiantownfl.gov

   Service Provided: Planning and Zoning, Code Enforcement, Building Department Management, Building Inspection Services and Plan Review

   Dates of Service: February 2019 - On-Going

3. Name of Company: City of Lauderhill

   Address: 5581 West Oakland Park Blvd, Lauderhill, FL 33313

   Point of Contact: Zach Davis-Walker

   Phone #: 954.730.4247 Email Address: zdavis-walker@lauderhill-fl.gov

   Service Provided: Comprehensive Plan, Landscape Architecture, Engineering Services, Planning and Zoning and Traffic Engineering

   Dates of Service: March 2018 - On-Going

4. Name of Company: City of Wilton Manors

   Address: 2020 Wilton Drive, Wilton Manors, FL 33305

   Point of Contact: Leigh Ann Henderson

   Phone #: 954.390.2120 Email Address: lhenderson@wiltonmanors.com

   Service Provided: Planning and Zoning, Transportation, Construction Management, Engineering Services, Surveying and Mapping (completed), Landscape Architecture and Urban Design

   Dates of Service: November 2017 - On-Going

E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/sub-consultants/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: Calvin, Giordano & Associates, Inc.

Authorized Signature: _____

Print Name: Chris Giordano, MSC, CCM

Title: President

Date: 07/23/2021

TAB 10

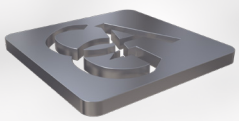
City of Opa-locka

Appendix | Contract Exceptions

Tab 10 - Acceptance to the City's Contract and Agreement Terms

The Calvin, Giordano & Associates, Inc Contract and Legal team have carefully reviewed the RFQ presented by the City of Opa-locka. Terms and Conditions were not present in RFQ, acceptance of such terms pending legal review from our Legal team.

Building Custom Solutions



KEITH

Engineering Inspired Design.

CITY OF OPA–LOCKA

RFQ NO. 21-0727100
REQUEST FOR QUALIFICATIONS
COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)
AUGUST 3, 2021

CITY OF OPA-LOCKA
REQUEST FOR QUALIFICATIONS NO: 21–0727100

COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

August 3, 2021

KEITH AND ASSOCIATES, INC. DBA KEITH
Paul Weinberg, PLA, ASLA
Executive Vice President
5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126
305.667.5474
PWeinberg@KEITHteam.com

Additional contact
Stephanie Rodriguez
Marketing Coordinator
5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126
305.667.5474
SRodriguez@KEITHteam.com

KEITH
Engineering Inspired Design.

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TAB TWO

LETTER OF TRANSMITTAL

City of Opa-Locka
RFQ No. 21-0727100
Request for Qualifications for
Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

August 3, 2021

Dear Selection Committee Members,

It is with great pleasure that Keith and Associates Inc., dba KEITH, provides our response to the Request for Qualifications (RFQ) for a Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR) and Citywide Visioning Plan Update issued by the City of Opa-locka. We applaud the Opa-locka for its ongoing investment into proactively shaping its future!

More than 60 years ago, Mr. William "Bill" Keith, founded KEITH on the principles of his personal commitment to the improvement and well-planned development of Florida communities. He professionally expanded his interests to meet the demands of growth in Florida and personally became a well-known and respected member of the Florida business community. Ms. Dodie Keith-Lazowick, PSM, has succeeded her father as the CEO of the firm. In turn, KEITH has grown in leadership talent adding its third-generation executive, President, Alex Lazowick, PE, PMP. KEITH is headquartered in Pompano Beach with offices in Miami, Fort Lauderdale, West Palm Beach, Tallahassee, and Orlando. Michael Vonder Meulen, AICP, Director of Planning, will serve as the primary point of contact and Project Manager for this contract.

The growth patterns of any city or region may profoundly impact people, health, the economy, the built and natural environments, and many other factors amid rapidly changing markets, climate conditions, and social standards. If honored with the award of this contract, KEITH looks forward to a journey of discovery with the City of Opa-locka, its residents, and stakeholders to produce living and inspired documents that will help effect best outcomes for improving the quality of life of all who share in its future.

KEITH understands the scope of the Request for Qualifications and its importance to the community. KEITH will prepare a citywide assessment that identifies and addresses changes in local conditions including but not limited to demographics, land inventories, public infrastructure, the Innovation District, and the Downtown Master Plan. KEITH through the public outreach process identify and evaluate major issues identified by the numerous stakeholders. KEITH will also review and assess key goals, objectives and policies in the Comprehensie Plan, and how they relate to the City of Opa-locka's Visioning Plan. KEITH will process the revised elements and new property rights element of the Comprehensive Plan through the legislative review and public hearing process consistent with Florida Statutes, Administrative Rules, and State and Regional plans.

KEITH through the same public outreach process with stakeholders will review and prepare revisions to the City of Opa-locka's Citywide Visioning Plan which is a framework for guiding future growth and enables the measurement of key priorities to preserve the City's sense of character and scale while expanding economic opportunity. The Citywide Visioning Plan will outline project drivers, summarize current and potential future trends, confirm implementation strategies and implement monitoring for future benchmark. The plan will also include a Visioning Map identifying areas including transportation, development, neighborhoods, and complete streets. KEITH will maintain a keen focus on delivering a quality product, it also places emphasis on scheduling and cost effectiveness through team-oriented management and its quality control systems.

As one of Florida's esteemed multidisciplinary firms, KEITH is well-qualified to help the City of Opa-locka imagine its future by defining and/or refining each planning initiative, step by step, as tasked. We believe our portfolio of seamless services will help advance the City of Opa-locaka to achieve its goals. The KEITH Team would be honored to share in this adventure of paving the way through to a wholesome and sustainable future.

By signing, I declare that I have the authority to bind the principal Consultant, and that this proposal is fair and in good faith without collusion or fraud that responds to the City's request for proposal.

Best Regards,

Paul Weinberg, PLA
Executive Vice President
5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126
305.667.5474
PWeinberg@keithteam.com

Micahel Vonder Meulen, AICP
Director of Planning
5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126
305.667.5474
MVonderMeulen@keithteam.com

TAB THREE

GENERAL INFORMATION

GENERAL INFORMATION

NAME OF BUSINESS
Keith and Associates, Inc., dba KEITH

MAILING ADDRESS AND PHONE NUMBER
5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126
954.788.3400

BUSINESS HOURS
KEITH's normal business hours are from 8:00 AM to 5:00 PM

STATE IF BUSINESS IS LOCAL, NATIONAL, OR INTERNATIONAL AND INDICATE THE BUSINESS LEGAL STATUS
KEITH is a local corporation with more than 60 years of experience. The KEITH Team has performed a wide variety of work for local municipalities, counties, and state agencies. Our experience has resulted in thorough knowledge, practice of standards, and how to apply them with a practical and logical approach to problem solving. It has also allowed our team to "get connected" to municipality staff. KEITH believes that building these relationships is what it takes to understand issues and concerns, and to address these constraints in a professional manner that is unique to each client. We take pride in building long-lasting relationships and acting as an extension to our client's staff.

DATE BUSINESS WAS ORGANIZED AND/OR INCORPORATED, AND WHERE
KEITH was incorporated as a Florida corporation in 1998. As a mid-size close-knit firm of over 180 professionals, we provide surveying and mapping, subsurface utility engineering, planning, civil engineering, traffic and transportation engineering, landscape architecture, construction management, and virtual design and construction services. The firm was founded on the principle of achieving success by combining the latest technology with client-oriented business practices, and a staff of experienced and talented professionals.

LOCATION OF OFFICE WHEE THE WORK IS TO BE PERFORMED NUMBER OF PROFESSIONAL STAFF EMPLOYEES AT THAT OFFICE

KEITH is proud to call Florida our home for more than six decades. It is our honor and commitment to improve the communities in which we live, work, and play. Through this commitment, KEITH has expanded its locations to continue to serve our clients. KEITH is proud to utilize our Miami office, where we have 15 teammates eager to work for this contract. Our Team is geographically accustomed to working locally or remotely without skipping a beat, and during these unprecedented times, that is more important than ever. KEITH has six offices across Florida:

HEADQUARTERS
301 E. Atlantic Boulevard
Pompano Beach, FL 33060

BROWARD COUNTY
2312 S. Andrews Avenue
Fort Lauderdale, FL 33316

ORANGE COUNTY
2948 E. Livingston Street
Suite 100
Orlando, FL 32803

PALM BEACH COUNTY
701 Northpoint Parkway
Suite 218
West Palm Beach, FL 33460

MIAMI-DADE COUNTY
5805 Blue Lagoon Drive
Suite 218
Miami, FL 33126

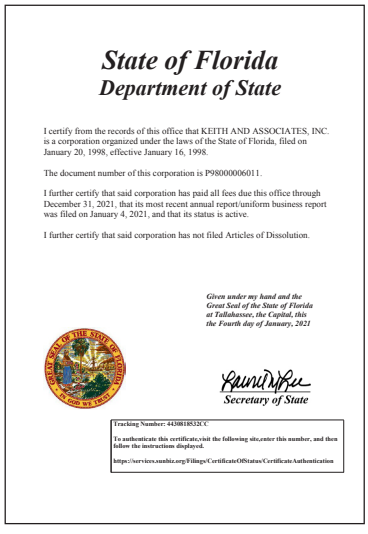
LEON COUNTY
210 S. Monroe Street
Suite 150
Tallahassee, FL 32301

INDICATE WHETHER THE BUSINESS IS A PARENT OR SUBSIDIARY IN A GROUP OF FIRMS/AGENCIES. IF IT IS, PLEASE STATE THE NAME OF THE PARENT COMPANY.

N/A

STATE IF THE BUSINESS IS LICENSED, PERMITTED AND/OR CERTIFIED TO DO BUSINESS IN THE STATE OF FLORIDA.

KEITH is licensed to do business in the State of Florida and below are the copies of the firm licenses.



State of Florida
Department of State

I certify from the records of this office that KEITH AND ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on January 20, 1998, effective January 16, 1998.

The document number of this corporation is P98000006011.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 4, 2021, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fourth day of January, 2021

Secretary of State

Tracking Number: 4438818832CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

Ron DeSantis, Governor — Halsey Beshears, Secretary — dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT BUSINESS HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

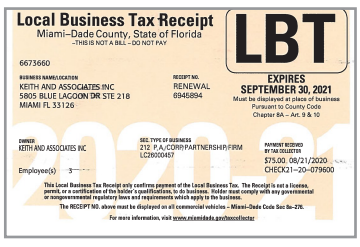
KEITH AND ASSOCIATES, INC.
301 EAST ATLANTIC BOULEVARD
POMPANO BEACH FL 33060

LICENSE NUMBER: LC26000457
EXPIRATION DATE: NOVEMBER 30, 2021

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



Local Business Tax Receipt
Miami–Dade County, State of Florida
–THIS IS NOT A BILL – DO NOT PAY

LBT

6673660

BUSINESS NAME/LOCATION
KEITH AND ASSOCIATES INC
5805 BLUE LAGOON DR STE 218
MIAMI FL 33126

RECEIPT NO.
RENEWAL
6946894

EXPIRES
SEPTEMBER 30, 2021
Must be displayed at place of business
Pursuant to County Code
Chapter 8A – Art. 9 & 10

OWNER
KEITH AND ASSOCIATES INC

SEC. TYPE OF BUSINESS
212: P.A./CORP/PARTNERSHIP/FIRM
LC26000457

PAYMENT RECEIVED BY TAX COLLECTOR
$75.00 08/21/2020
CHECK21–20–079600

Employee(s) 3

2021-01

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles – Miami–Dade Code Sec 8a–276.

For more information, visit www.miamidade.gov/taxcollector

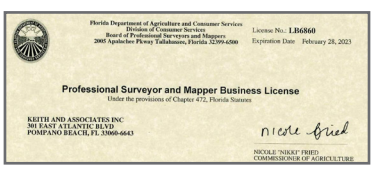
3/11/2021 — Related License Information — Print

Licensee

Name: KEITH & ASSOCIATES, INC. — License Number: 7928
Rank: Registry — License Expiration Date:
Primary Status: Current — Original License Date: 04/03/1998

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
32090	Current, Active	WILLIAMS, STEPHEN DONALD	Registry		Professional Engineer	02/28/2023



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkwy Tallahassee, Florida 32399-6500

License No.: LB6860
Expiration Date February 28, 2023

Professional Surveyor and Mapper Business License
Under the provisions of Chapter 472, Florida Statutes

KEITH AND ASSOCIATES INC
301 EAST ATLANTIC BLVD
POMPANO BEACH, FL 33060-6643

nicole fried

NICOLE "NIKKI" FRIED
COMMISSIONER OF AGRICULTURE

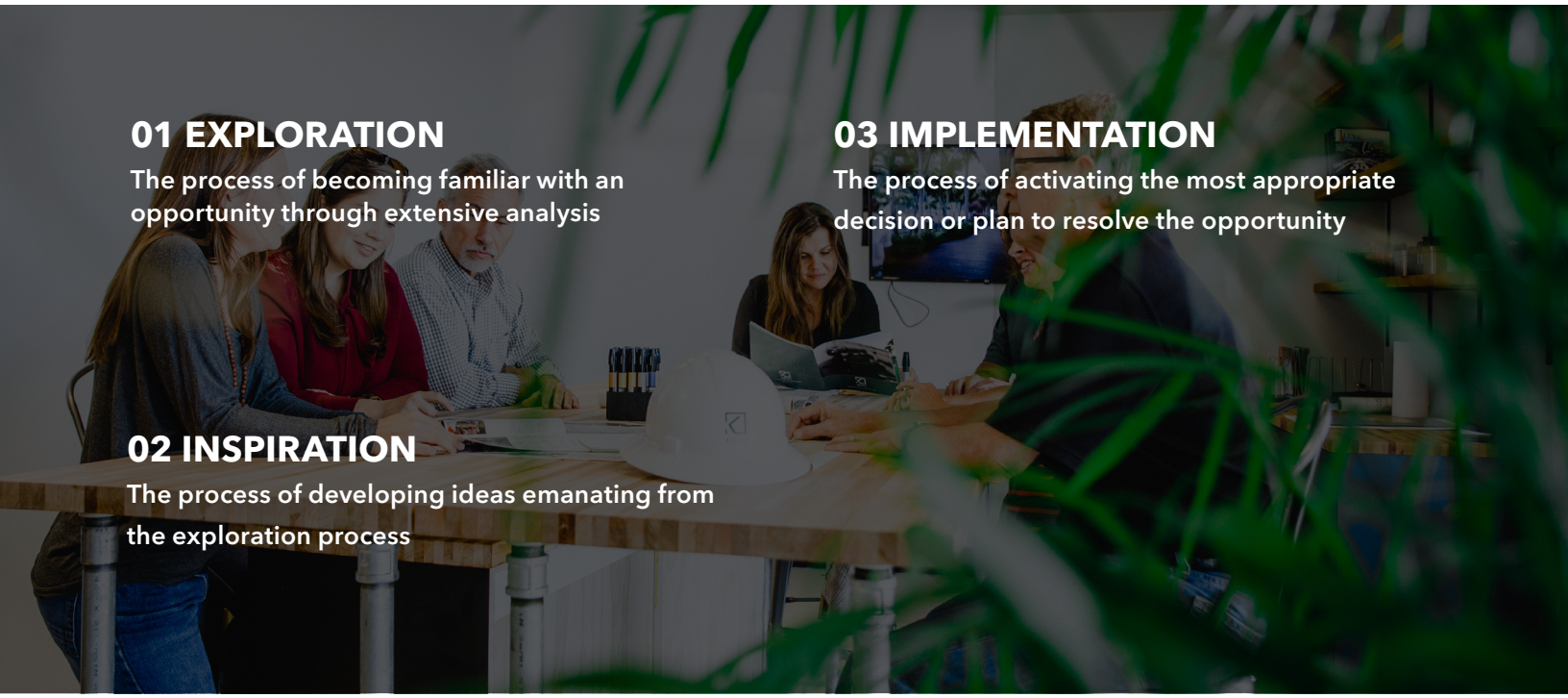
TAB FOUR

PROJECT APPROACH

PROJECT APPROACH

Our approach is categorized into the following three general phases – Exploration Phase, Inspiration Phase, and Implementation Phase.

This paradigm highlights the individual parts, ultimately drawing attention to the interconnected nature of the whole. As we understand the whole, we consider each aspect that may ultimately affect the final product. Through this all-encompassing approach, KEITH provides a complete deliverable that is not only functional, but practical as well as pleasing, beautiful, and resilient.



Each phase builds on the previous and seeks to combine a triple bottom line perspective, with an emphasis on social, ecological and economic influences. This context-based design approach considers multiple facets of the development process to result in a resilient solution that is cultivated for each project and task.

EXPLORATION PHASE

Data Gathering and Analysis - The purpose of this phase is to work collaboratively with the City staff and stakeholders to understand the context and influences on the plan and to communicate these for review and discussion. The team will review population growth, changes in land area, vacant and developable land analysis, location of developments, designation of an Innovation District, demands of growth on public infrastructure, utility service areas, joint planning areas with interlocal agreements, residential subdivision design regulations and policies, updates to the Transportation Mobility Element, and incorporate updates from the Downtown Master Plan. The development of the website and online survey will also be part of this initial phase. The exploration phase will include setting the parameters of the Citywide Vision Plan including establishing the context and re-assess the vision from previous studies and gather data and perspectives from various stakeholders and assess future opportunities and develop implementation strategies. The end goal is to develop an overview of the opportunity and other influences to highlight strengths and weaknesses. These findings will then be developed into a series of presentations for review/input of the City and stakeholders.

INSPIRATION PHASE

Based on the completed and approved Exploration Phase, the KEITH Team will develop initial EAR based amendments and Citywide Vision Plan for review by city staff and stakeholders. The intent of this phase is to develop and refine responses and determine which of the ideas provide the best overall solution for the City's goals. This phase will evaluate major local issues, identified through a public participation process involving city commissioners, city staff, residents, the business community, adjacent local governments and regional agencies. Each identified issue will be addressed separately and shall include analysis and recommendations to address the issue, an assessment of successes and shortcomings of key objectives and policies in the Comprehensive Plan Each assessment will include a statement as to whether the objective or policy has been implemented, its effectiveness and whether it should be kept unchanged, revised, or should be removed from the plan.

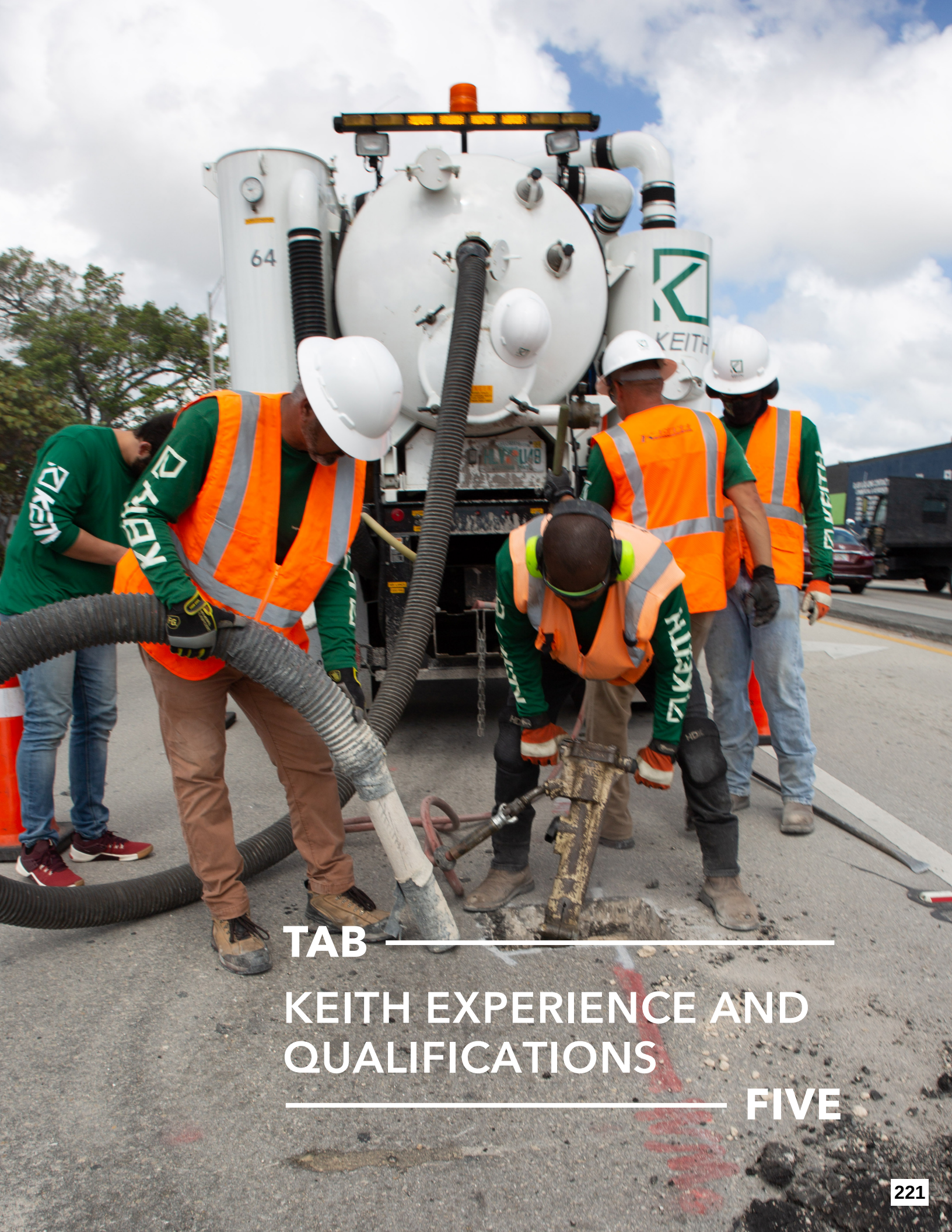
The Citywide Vision plan will be developed to include an outline of project including a capacity analysis, a summary of the context for the Vision including socio-economic characteristics and trends, prior and ongoing plans, infill and redevelopment opportunities, market, and economic context. Through community outreach, the Vision Plan will identify future desired outcomes through core community themes and values. The Vision Plan will develop an overall vision map that includes key elements of transportation, development, neighborhoods, and complete streets. Lastly the Vision Plan will create key implementation strategies covering land use, mobility, open space and recreation and establish monitoring of the Vision Plan implementation, including indicators and benchmarks.

Presentations, documents, and graphics produced in this phase may include Illustrative plans, diagrams, before and after photo visualizations, and other related graphic presentations to convey the overall intent of plan. These documents will be reviewed and coordinated with City, staff, community and all identified stakeholders. If determined appropriate by the Team, this phase may also include a series of public workshops or community input sessions.

IMPLEMENTATION PHASE

Based on the completed and approved Inspiration Phase, the KEITH Team will develop detailed graphics and documents that aim to progress with a singular, identified direction of the comprehensive plan and Citywide Vision Plan. In this phase the plan will address all of the items as noted in the previous phases; however, this work will be at a more detailed level. Documents and graphics will be developed in accordance to regulatory agencies requirements. Technical reports will be developed in a preliminary and final format either as a supplement to the drawing package or as stand-alone documents for permitting where requires, potential grant applications, or other submittal purposes.

As a part of any detailed planning process, there are changes that evolve from the initial "big ideas" generated in earlier phases. At each step of the way, the KEITH Team will provide appropriate documents and where applicable graphics to update the City with a realistic view of what is depicted in the more detailed documents. We have found this to be helpful to ensure expectations are met when the project eventually comes out of the ground. In addition to the development of detailed documents and drawings, KEITH shall attend all required meetings and public hearings with jurisdictional agencies, and prepare and submit the documents required.



TAB FIVE

KEITH EXPERIENCE AND QUALIFICATIONS

KEITH EXPERIENCE AND QUALIFICATIONS

More than 60 years ago, the KEITH story began when we first started serving Florida communities. KEITH has collaborated with more than 75 municipalities throughout Florida. Through our work and our partnerships in the area, we create the stage for everyday moments; expected and unexpected. Our projects are interconnected, touching lives and contributing to the resilience of our community.

KEITH takes what might be considered mundane and transforms it by considering it through our unique lens. With the task at hand in focus, our work becomes more than simply goals, objective and policies in a comprehensive plan. Each task becomes an exceptional space where we work, live and play. KEITH employs its more than six decades of experience to reshape each element so that it more than works, it works into the future, positively affecting our communities, and all achieved within the parameters provided by our clients.

The team at KEITH combines the technical experience of a diverse pool of professionals possessing an encyclopedic working knowledge of local and regional projects, emphasizing municipal land development and re-purposing activities. This synergy results in the development of important relationships with key agencies. This tremendous database of knowledge, information and skill is an invaluable asset for our clients.

KEITH understands the importance of community involvement and the necessity of working with local, state, and federal agencies in a hands-on cooperative manner to build consensus and receive subsequent approval of highly sensitive projects. This approach represents an underlying philosophy of the firm which results in a quality product, with emphasis on scheduling and cost effectiveness through team-oriented management and quality control.

KEITH understands the scope of the Request for Qualifications and its importance to the community. KEITH will prepare a citywide assessment that identifies and addresses changes in local conditions including but not limited to demographics, land inventories, public infrastructure, the Innovation District and the Downtown Master Plan. KEITH through the public outreach process identify and evaluate major issues identified by the numerous stakeholders. KEITH will also review and assess key goals, objectives and policies in the Comprehensive Plan and how they relate to the City of Opa-locka's Visioning Plan. KEITH will process the revised elements including Future Land Use, Transportation Mobility, Housing, Infrastructure, Conservation, Recreation and Open Space, Intergovernmental Coordination and Capital Improvements Elements and the new Property Rights Element of the Comprehensive Plan through the legislative review and public hearing process consistent with Florida Statutes, Administrative Rules, and State and Regional plan requirements.

KEITH, through the same public outreach process with staff and stakeholders, will review and prepare the City of Opa-locka's Citywide Visioning Plan. The Citywide Visioning Plan will be a guide for future growth and enable the measuring of key priorities to preserve the City's sense of scale and character while expanding economic growth and opportunity. The Citywide Visioning Plan will outline project drivers, summarize current and potential future trends, confirm implementation strategies and monitor for future benchmarks. The vision plan will also include a Visioning Map identifying areas including transportation, development, neighborhoods, and complete streets. KEITH will deliver a quality product, through team-oriented management and quality control systems.

The professionals of KEITH continue to take great pride in the success of their undertakings. We look forward to the opportunity to provide the City of Opa-locka with professional services.

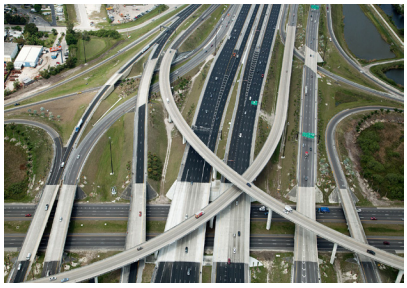
KEITH PRACTICES LINES

KEITH

At the core of what we do are the people who live, work, and play in the environments we create with our clients. Our projects are interconnected, touching lives, and contributing to the resilience of our community. The unfolding of this concept is revealed in our Practice Lines.

KEITH FACILITY

Infrastructure: Providing safety and support to create the essential backbone of our community. Examples: Police Stations, Fire Stations, Emergency Operation Centers, Treatment Plants.



KEITH ACCESS

Connecting: People with people; Goods with people; Industries with people Examples: Roadways, Airports, Ports/Water Ways, Railways, Digital Connection.

KEITH LIFE

Stories: We create the stage for everyday moments; Expected and Unexpected. Examples: Residential, Commercial, Mixed Use, Hospitality.

KEITH CAMPUS

Gathering: Creating environments to learn, to worship, to debate, and to heal. Examples: Education, Office, Medical, Worship, Municipal.

KEITH PLAY

Activity: Creating dynamic experiences to engage all ages in exploration, interaction, learning, and movement. Examples: Parks, Playgrounds, Natural Preserves, Amenity Areas.

ORGANIZATIONAL CHART

PAUL WEINBERG, PLA, ASLA
Principal In Charge

MICHAEL VONDER MEULEN , AICP
Director of Planning / Project Manager

JAME KAHN, AICP
Senior Planner

ANDREA HARPER
Senior Planner

FLORENTINA HUTT, AICP
Senior Planner

JOHN RINALDI
Planner

MICHAEL AMODIO, AICP
Planner

MARTHA REYNOLDS
Planner

ANN DEVEAUX
Planner

JOAN GOLDBERG
Resource Development / Grant Funding

We bring a fusion of creativity, sensibility and vision to guide and assist with smart, long-term decisions that result in preserved or enhanced value for all our projects.

KEITH
Engineering Inspired Design.

Paul Weinberg, PLA, ASLA
Principal In Charge

Mr. Paul Weinberg is a multi-talented designer and team leader who has been based in South Florida since 2000. During this time, he has worked with a variety of significant public and private sector projects including urban parks, hotels, campuses, plazas, mixed-use development, entertainment districts, streetscapes, waterfront and residential projects that provide meaning and purpose to the community. He has a unique understanding of how to create immersive, authentic and memorable spaces that create place identity to bring vitality to each district. He is committed to a team-based approach that delivers creative, thought-provoking solutions tailored to the distinct character of each project. This collaboration starts with the multi-disciplinary approach at KEITH and builds to include other partners, consultants, and co-collaborators.

RELEVANT PROJECT EXPERIENCE

Fast Forward Fort Lauderdale Design & Construction, Fort Lauderdale, FL: KEITH collaborated with Brooks + Scarpa in developing a manual to set the tone for future development with an emphasis on resilient planning and design. Key elements include assessment of sea level rise, mobility planning, landscape architecture elements, CPTED principles and over development patterns. KEITH was responsible for planning, landscape architecture and assistance with community/stakeholder input and research.

DC Alexander Park, Fort Lauderdale, FL: DC Alexander Park is over 1 acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, surveying, and traffic engineering services.

Fort Lauderdale Cemetery Master Plan, Fort Lauderdale, FL: KEITH assisted the City of Fort Lauderdale to develop a master plan for its four (4) cemeteries that range in size from 5 to 50 acres. The charge for the plan was to develop an inventory of the existing facilities, create a strategy to develop additional components and analyze the existing care fund that is in place for preservation. Through working with the cemetery advisory board our team created the master plan and it was unanimously approved. The pilot projects have been identified in the master plan and next steps to implementation are under way.

Isle Casino, Pompano Beach, FL: KEITH is currently working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/public engagement. The plan will be transformative to the campus as well as the overall neighborhood.

John Knox Village Stormwater Management Plan, Pompano Beach, FL: KEITH is providing professional services associated with the preparation of a Topographic and Boundary Survey, a Tree Survey, an Existing Utility Map, and the conceptual development of an overall Stormwater Master Plan for the John Knox Village property. Additionally the proposed services will include the Estimated Engineering Design Services for Phase 1 Projects. Scope of services consisted of engineering services for coordination and deliverable review, subsurface utility services, utility coordination, surveying services, stormwater modeling, permitting, and water distribution and wastewater collection plan.

YEARS OF EXPERIENCE
21 years

YEARS WITH KEITH
4 years

EDUCATION
B.S. Landscape Architecture, Michigan State University 2000

PROFESSIONAL REGISTRATIONS
LA6666804, Professional Landscape Architect, Florida

Council of Landscape Architecture Registration Boards (CLARB Certified)

PROFESSIONAL AFFILIATIONS *Urban Land Institute Member*

American Society of Landscape Architects (ASLA) Member

American Resort Development Association (ARDA) Member

Riverwalk Trust (Board Member) Member

MSU Landscape Architecture Advisory Board Member

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE
WEINBERG, PAUL HARVEY

KEITH
Engineering Inspired Design.

Michael J. Vonder Meulen, AICP
Director of Planning / Project Manager

Mr. Michael Vonder Meulen has over 30 years of local, national and international experience in urban planning, zoning and project management systems. Since 1986, Mr. Vonder Meulen's experience has included many phases of Public Sector and Private Sector Land Planning, Site Planning and Permitting services. He has directed project services, from planning, design and construction management throughout the United States, Caribbean and Brazil. He has drafted numerous zoning text amendments for many cities throughout South Florida including new and revised residential, commercial, educational, mixed use and transit oriented districts, density monitoring systems (DMS) and transfer of development rights (TDRs). Mr. Vonder Meulen also has extensive comprehensive planning experience preparing many Comprehensive Plans, Evaluation and Appraisal Reports (EARs) and Comprehensive Plan updates and amendments. He also has experience with grant writing in which he was awarded grants for more than $9 million including Florida Recreation Development Assistance Program (FRDAP), Land and Water Conservation Fund (LWCF), and Intermodel Surface Transportation Efficiency Act (ISTEA).

YEARS OF EXPERIENCE
35 years

YEARS WITH KEITH
14 years

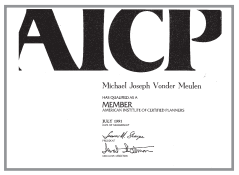
EDUCATION
B.S. Urban Planning,
University of Cincinnati
1986

PROFESSIONAL REGISTRATIONS
9153 American Institute of Certified Planners - Washington

PROFESSIONAL AFFILIATIONS
Urban Planner Representative for the City of Fort Lauderdale CRA Board Affiliation

Urban Land Institute Member

American Planning Association Member



RELEVANT PROJECT EXPERIENCE

City of Parkland Plans Review, Parkland, FL: KEITH has served as the plans review consultant for the City of Parkland and the City of Deerfield Beach. Typical responsibilities included review Civil Engineering plans, Site Plans and Plats submitted and resubmitted to the City's Planning and Zoning Department and the City's Engineering Department, issuance of comments as necessary and discussions and/or meetings with applicant to discuss such comments at their request, coordination with the City's Planning and Zoning Department, Utilities Department, Fire Department and Inspectors.

City of Parkland Comprehensive Master Plan for "The Wedge", Parkland, FL: Mr. Vonder Meulen served as the Senior Planner responsible for this master planning endeavor. The Master plan area consists of 1,949-acre wedge shaped property located between County Line Road and Loxahatchee Road from Palm Beach County to Broward County. It was imperative to identify the future development characteristics and the impacts to the City of Parkland and North Springs Improvement District (NSID) whom will be providing services to these future developments in these annexation areas. The plan was developed through an analysis of existing conditions, an analysis of Level of Service Standards, Meetings Property Stakeholders, and Agencies having jurisdiction.

Fast Forward Fort Lauderdale Design & Construction, Fort Lauderdale, FL: KEITH collaborated with Brooks + Scarpa in developing a manual to set the tone for future development with an emphasis on resilient planning and design. Key elements include assessment of sea level rise, mobility planning, landscape architecture elements, CPTED principles and over development patterns. KEITH was responsible for planning, landscape architecture and assistance with community/stakeholder input and research.

Broward County Convention Center Master Plan Study, Fort Lauderdale, FL: KEITH provided planning, civil, survey and landscape architecture to help develop the master plan for the Broward County Convention Center, during a process that included developing an understanding and doing critical analysis in a number of key areas. This process was continued throughout the course of the master planning process to regularly inform the decisions which resulted in the vision ultimately presented.

KEITH
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James Kahn, AICP
Senior Planner

Over the last 48 years, Mr. James Kahn has gained a broad range of experience with planning, permitting, land development regulations, transportation, project management and construction projects. He has worked with government agencies, developers and consultants to provide master planning, site plan design, rezoning and land use plan amendments. His extensive experience also includes feasibility studies, developments of regional impact (DRIs), project coordination and the administration of development review process. He has worked with capital improvement plans and the administration of zoning codes, including preparation of land development regulations, as well as eminent domain cases.

YEARS OF EXPERIENCE
48 years

YEARS WITH KEITH
4 years

EDUCATION
M.S. Management and Public Service, Nova University 1978

B.S. Technology in Urban Systems, Florida International University 1976

B.A. Geography, University of South Florida 1973

PROFESSIONAL REGISTRATIONS
012251 AICP - Florida

RELEVANT PROJECT EXPERIENCE

Broward County Housing Authority Oakland Park Home Sites, Oakland Park, FL: Broward County Housing Authority identified approximately 1.05 acres of underutilized land to be rezoned to six (6) affordable housing units. The KEITH team first provided boundary, topographic and tree surveys to start the review of the land. From there, the team laid out the six (6) desired houses and began with replating the site to allow for this development. Along with replating, KEITH provided traffic engineering studies and preliminary engineer to accompany the plat and held public presentations required for this project.

City of Sunrise City Hall Municipal Campus Master Plan, Sunrise, FL: As a sub-consultant to Song + Associates, Mr. Kahn served as the senior planner for the development of the new City of Sunrise - City Hall Municipal Campus Master Plan. The City's intent is to construct a new City Hall, construction of several other municipal buildings (including two new parking garages, new Theatre and new Gym) and existing building expansions, including expansion of Senior Center and Water Park, on its main Municipal Campus located at 10770 W. Oakland Park Boulevard.

Fort Lauderdale Cemetery Master Plan, Fort Lauderdale, FL: KEITH assisted the City of Fort Lauderdale to develop a master plan for its four (4) cemeteries that range in size from 5 to 50 acres. The charge for the plan was to develop an inventory of the existing facilities, create a strategy to develop additional components and analyze the existing care fund that is in place for preservation. Through working with the cemetery advisory board our team created the master plan and it was unanimously approved. The pilot projects have been identified in the master plan and next steps to implementation are under way.

Isle Casino, Pompano Beach, FL: KEITH is currently working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/ public engagement. The plan will be transformative to the campus as well as the overall neighborhood.

Fire Stations Number 49, 29 and 3, Fort Lauderdale, FL: The City of Fort Lauderdale, through its bond issue, replaced these stations which were complex due to the requirement that the existing fire station facilities had to remaining in operation while new facilities were constructed. Mr. Kahn coordinated with the city design team to permit and plat the stations in an expedited manor.

KEITH
Engineering Inspired Design.

Andrea Harper
Senior Planner

YEARS OF EXPERIENCE
30 years

EDUCATION
B.A. Urban and Regional Planning, University of Louisiana 1988

Ms. Harper brings more than 30 years of experience reviewing and processing land development applications for municipalities ensuring compliance with land development codes. Andrea was previously employed as a Principal Planner for the City of Riviera Beach. In this capacity, she performed a multitude of planning assignments customarily associated with a municipality having beachfront properties, a thriving port, and a diverse population. Ms. Harper was an independent project manager for new developments including industrial sites, commercial sites, residential sites and a waterfront condominium. She reviewed all building permits for compliance with the applicable codes. I prepared zoning verification letters and conducted zoning inspections. Independently researching various topics and drafting new ordinances and policies/procedures to address changing needs, she prepared staff reports and presentations for board meetings to convey project information to City officials. Ms. Harper has also served Palm Beach County Government for sixteen (16) years as Site Planner II/Permanent On-Call Planner.

RELEVANT PROJECT EXPERIENCE

Berkeley Landing Riviera Beach, Riviera Beach, FL: KEITH is providing survey, subsurface engineering services, utility coordination, planning, civil engineering, and landscape architecture services for the Berkeley Landing project located in Riviera Beach, Florida. The site encompasses approximately 3 acres and includes two (2) three-story apartment buildings with total of 112 units along with leasing space, live/work loft units, community amenities and surface parking. Civil engineering services include paving, grading and drainage, water distribution and sanitary sewer design, stormwater pollution prevention and engineering permitting. KEITH is also providing a traffic impact study for this effort.

City of Riviera Beach Principal Planner, Riviera Beach, FL: Andrea acted as the Principal Planner for the City of Riviera beach. Responsibilities included management of task assignment and coordination of all activities of division personnel, reviewed all Planning and Zoning Board cases, presented cases to the Planning and Zoning and City Commission to provide assistance and ensure compliance with zoning ordinances and regulations including the City's Land Development Regulations and Comprehensive Plan, prepared and managed the division budget and processing of administrative requests, assisted developers, the general public, other public agencies and other city departments in the proper application of ordinances and regulations, supervised updates of the City of Riviera Beach Comprehensive Plan, Future Land Use Map, Land Development Regulations, Current Zoning Map and neighborhood plans, coordinated annexations into the City and the Inter Local Service Area Boundary Agreement and Enslave Agreements with Palm Beach County, coordinated the day to day operations of the Planning and Zoning Division, streamline process and implement new policies and procedures as it relates to Florida Statutes/Land Development Code.

Isle Casino, Pompano Beach, FL: KEITH is currently working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/public engagement. The plan will be transformative to the campus as well as the overall neighborhood.

Azure Stonybrook Apartments, West Palm Beach, FL: Andrea acted as the Urban Planner for the Azure Stonybrook Apartments in West Palm Beach. Azure is a low-income housing tax credit apartment complex with 216 residential units. Andrea was responsible for developing plans for land use, preparation of site approval documents and coordination with local agencies.

KEITH
Engineering Inspired Design.

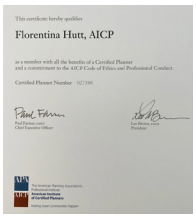
Florentina Hutt, AICP
Senior Planner

Ms. Florentina Hutt has 10 years of experience of local and national experience in urban design, planning, landscape architecture and long history of working in the government administration industry. Ms. Hutt's experience has included many phases of Public Sector and Private Sector in Master Planning, Site Planning and Permitting services. Ms. Hutt has worked for various municipalities as an Urban Planner reviewing land development submittals, right-of-way vacations, site plans for compliance with zoning regulations and comprehensive plan requirements. She has drafted numerous design guidelines and zoning text amendments for many cities throughout South Florida including special district master plans, historic preservation design guidelines, signage and drive-thru facilities code amendments. Ms. Hutt also has extensive comprehensive planning experience preparing many Comprehensive Plans, Evaluation and Appraisal Reports (EARs) and Comprehensive Plan updates and amendments.

YEARS OF EXPERIENCE
10 years

EDUCATION
M.S. Regional Planning, I. Mincu University of Architecture and Urban Planning 2011

PROFESSIONAL REGISTRATIONS
027338 American Institute of Certified Planners (AICP) - Florida


This certificate hereby qualifies
Florentina Hutt, AICP
as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.
Certified Planner Number 027388

RELEVANT PROJECT EXPERIENCE

City of Fort Lauderdale Police Station, Fort Lauderdale FL: As subconcultant to AECOM, KEITH provides survey, sub-surface utility locating, planning, civil engineering and landscape architecture services for the Fort Lauderdale Police Headquarters. The Police Headquarters shall be built in phases.1) Parking Garage (including Firing Range) and perimeter landscape buffers to residential neighborhoods2) Initial Site Development: SW 13th Avenue extending up to existing Fleet Maintenance Facility; Restriping of existing surface parking; and Replacement of Radio Tower3) Demolition of outparcel residential buildings and Construction of new Police Headquarters (including Central Plant)4) Demolition of existing Police Headquarters and portion of Fleet Maintenance Facility (if not able to demolish entire facility)5) Final Site Development: Extension of SW 13th Avenue to Broward Boulevard; Create Linear Park along Broward Boulevard; and Remove all surface parking and outparcel buildings as possible.

The Adderly Sistrunk Redevelopment Avenue of the Arts, Fort Lauderdale, FL: The Adderley seeks to create a transformative project in a the burgeoning submarket of Fort Lauderdale known as Sistrunk. Resilient planning requires many facets be considered to ensure a project can stand the test of time and measures a number of social, ecological and economic factors. Overall, the attention to these elements and other within the overall Adderly development have it poised to be resilient in addition to adding to the charm and character of the community. KEITH is providing a full scope of services to include for this condominium project consisting of 455 rental units, 13,800 sf of retail and a 4,000 sf restaurant. KEITH is providing geospatial engineering, planning, civil engineering, traffic engineering, landscape architecture and construction management services.

ALOFT Fort Lauderdale, Fort Lauderdale, FL: KEITH is providing professional services associated with Subsurface Utility Exploration (SUE), Planning, Civil Engineering, and Landscape Architecture for the ALOFT Hotel. The Landscape treatment and design approach for each development zone includes refinement of design concepts for all outdoor courtyards, gardens and water amenities spaces. In addition to the planning and Civil Engineering, the team will assist in the final construction document of the Landscape and Irrigation plans.

KEITH
Engineering Inspired Design.

John Rinaldi
Planner

Mr. John Rinaldi joined KEITH in 2019 and is an emerging planning professional who has coordinated with various Municipal and County departments in obtaining development approvals for many types of projects, including residential, commercial, industrial and institutional uses. John has advanced knowledge of the Adobe Creative Suite, AutoCAD and AutoCAD Civil 3D, Revit Rhino, SketchUP, V-Ray/Lumion and Microsoft Office suite programs. Mr. Rinaldi is a highly creative, analytical, solution-oriented, organized, and an enthusiastic urban planner, providing project/client management, land entitlement, assisting in code research and compliance, development of graphics, illustrative and support diagrams, as well as preparing regulatory permitting applications.

YEARS OF EXPERIENCE
2 years

EDUCATION
B.A. Architect and Design, Forida Atlantic University 2019

RELEVANT PROJECT EXPERIENCE

Jackson Health System West Campus, Doral, FL: Jackson Health System is developing the West Campus to increase access to healthcare to the residents of West Miami-Dade County. The 27-acre campus is located in the City of Doral. The initial phase included a 100-bed hospital totaling 250,000+/- gross square feet; a 60,000+/- square-foot ambulatory clinic (MBO); a support building, which includes a central utility plant and a 700-900 car parking garage. The project was constructed to achieve LEED Silver designation, and the 8+ acres of retention with wetlands on the site were preserved and enhanced. KEITH provided design through construction completion services, surveying, planning, landscape architecture and site civil engineering using BIM for design and coordination, permitting, construction inspections and construction administration services. Survey responsibilities included services on and off site including boundary, topographic, and tree surveys. Site/Civil engineering included site development, drainage design peer reviews, potable water/sanitary sewer systems Planning services entailed rezoning portions of the property, site plan preparation and processing through the City of Doral and Miami-Dade County. Landscape Architecture design services provided for multiple phases of the project. BIM/CIM Model depicting the Site Civil Water and Sewer.

DC Alexander Park, Fort Lauderdale, FL: DC Alexander Park is over 1 acre in area prominently located on Fort Lauderdale Beach and across from the Fort Lauderdale Aquatic Center and International Swimming Hall of Fame. The proposed improvements are meant to establish the park as an iconic memorable place. The improvements include a signature, family oriented artistic interactive element, restroom facility with attached concession stand, shaded seating areas, inviting greenspace and landscape areas, turtle-compliant lighting, security cameras and the removal of the existing parking lot. Additionally, SE 5th Street is envisioned as becoming a closed two-way street.KEITH, as prime consultant, is managing a multi-disciplinary team. In-house services include planning, landscape architecture, civil engineering, surveying, and traffic engineering services**.**

Washington Street & 72nd Avenue Mobility Improvements, FDOT D4, Hollywood, FL: KEITH was selected by the Florida Department of Transportation for this design project which adds bicycle lanes and pedestrian improvements to each corridor, FM#431770-1-32-02. The KEITH Team provided ADA compliance improvements, roadway, drainage, signing and pavement marking, landscaping, survey, subsurface utility engineering, utility coordination, geotech, and public involvement services to the Department for the project. This is a Broward County Metropolitan Planning Organization (MPO) funded project and FDOT District 4 is the client and project facilitator. Our team's extensive experience coordinating with multiple agencies and stakeholders are key factors in the successful completion of this project.

KEITH
Engineering Inspired Design.

Michael Amodio, AICP
Planner

Mr. Michael Amodio is an emerging planning professional who has coordinated with various Municipal and County departments in obtaining development approvals for many types of projects, including residential, commercial, industrial and institutional uses. His specialty is site planning and municipal code research. He possesses the team coordination skills necessary to meet strict deadlines for various size projects. He also has experience in the Public Sector as a planning assistant for the City of Boynton Beach, where he performed research tasks of various land development regulations within South Florida's many municipalities. Mr. Amodio has extensive experience with many computer aided drafting programs to produce 2D and 3D products, as well as GIS applications. Specifically, his 3D design capabilities allow KEITH to help clients visually conceptualize how their project will take shape along every step of the planning process. He is affiliated with planning groups such as the American Planning Association, Florida Atlantic Planning Society and the U.S. Green Building Council.

YEARS OF EXPERIENCE
10 years

EDUCATION
M.S. Public Administration, FAU 2015
B.A. Urban and Regional Planning, FAU 2011

PROFESSIONAL REGISTRATIONS
#31355, American Institute of Certified Planners Certificate, Florida

PROFESSIONAL AFFILIATIONS
BIM Smart Foundation Member

Building SMART Member

Florida Chapter American Planning Association Member

Florida Atlantic Planning Society Member

South Florida Chapter US Green Building Council Member

Palm Beach County Environmental Resource Management Volunteer Member

RELEVANT PROJECT EXPERIENCE

City of Deerfield Beach Highlands Park Community Center, Deerfield Beach, FL: The Highlands Park Community Center is an addition to an existing City of Deerfield Beach park located on the northeast corner of NE 44th Street and NE 6th Avenue on a 2 acre site. The new Community Center includes 3,000-SF. KEITH provided Surveying, Utility Coordination/ Investigation, Civil Engineering, Permitting and Construction Inspection of the project. Our professional services included community and municipal outreach participation, complete topographic and boundary surveying, utility investigation of all public and private utilities within and adjacent to the project limits, complete civil design to adequately provide water/fire/ sanitary sewer service and stormwater management design/grading of the overall site to ensure compliance with the most recent/current federal/state and local criteria, permitting through all jurisdictional agencies and construction inspection and certification service.

Centennial Park, Pompano Beach, FL: The Centennial Park project entails the addition of an outdoor open-air event pavilion incorporating contextually sensitive architecture that honors the historic Sample-McDougald House currently located on the property. The proposed improvements are a part of the City of Pompano Beach GO Bond initiative and include redevelopment of the walkways and garden areas adjacent to the future pavilion. KEITH has worked closely with stakeholders to ensure the new garden spaces and pavilion suit the event needs of users and staff**.**

John Knox Village Stormwater Management Plan, Pompano Beach, FL: KEITH is providing professional services associated with the preparation of a Topographic and Boundary Survey, a Tree Survey, an Existing Utility Map, and the conceptual development of an overall Stormwater Master Plan for the John Knox Village property. Additionally the proposed services will include the Estimated Engineering Design Services for Phase 1 Projects. Scope of services consisted of engineering services for coordination and deliverable review, subsurface utility services, utility coordination, surveying services, stormwater modeling, permitting, and water distribution and wastewater collection plan.

Isle Casino, Pompano Beach, FL: KEITH is currently working with the Cordish and El Dorado Resort companies to develop a campus wide master plan for the nearly 250 acre campus. Partnering with Elkus Manfredi architects KEITH is responsible for comprehensive planning documents, rezoning, traffic analysis, agency coordination, civil engineering and stakeholder/public engagement. The plan will be transformative to the campus as well as the overall neighborhood.

AICP
Michael Amodio, AICP

KEITH
Engineering Inspired Design.

Martha Reynolds
Planner

YEARS OF EXPERIENCE
13 years

EDUCATION
B.A. English, University of Georgia 1995

B.A. History, University of Georgia 1995

M.L.A. Landscape Architecture Course Completion, University of Georgia 2006

PROFESSIONAL AFFILIATIONS
American Planning Association Member

Ms. Reynolds has 13 years of experience in City planning, sustainability consulting, landscape architecture, and construction management. Martha is a diligent and resourceful planner with vast experience in community housing, streetscape improvement, public charrettes, sustainable design practices, and design and construction project processes. She has worked with government agencies, developers, and consultants to provide master planning, site plan design, rezoning, and land use plan amendments. Her extensive experience also includes experience with direct client involvement, consultant coordination, and planning to achieve project sustainability objectives.

RELEVANT PROJECT EXPERIENCE

Florida Department of Transportation, District 4 Landscape Architect/Design Continuing Services, FL: As a Prime consultant, KEITH is providing design services for standalone landscape transportation projects associated with the District on a continuing services basis. Each set of design plans include landscape, hardscape, and irrigation design as a standalone landscape project described and authorized by a TWO basis.

Downtown Sopchoppy Overlay and Highway Commercial Overlay, Sopchoppy, FL: KEITH is a subconsultant on this project providing the City of Sopchoppy with an Overlay District for their Historic Downtown and Commercial Corridor Districts. The project inception began in 2021 and involves close community involvement, a unique understanding of the context and history of the Community, and will result in an Overlay District that respects the character of the community and the heritage of the place.

SR A1A Improvements Pompano Beach, Pompano Beach, FL: This project consists of streetscape improvements along SR A1A from Sunset Lane the Hillsboro Inlet. The streetscape improvements include the addition of landscaped medians, widened sidewalks where right-of-way is available, street lighting, and landscape improvements. These services consist of survey, subsurface utility engineering, civil engineering, traffic engineering, transportation engineering, landscape design, and construction engineering inspection for the proposed improvements. During early project coordination, it was determined that FDOT had an overlapping resurfacing project with the City of Pompano Beach's planned project. We were able to coordinate to have the FDOT funds transferred to the City of Pompano Beach to increase the construction budget on the City's project.

Thomasville Comprehensive Plan, Thomasville, GA: The comprehensive plan encompassed an 18-month community engagement process involving more than 6,000 citizens. The plan was created through an inclusive, participatory public process that presents both a grand vision and a practical plan to accomplish goals to diversify the city's economy, increase employment opportunities, celebrate its history and culture, improve the health of its residents, improve affordability, and upgrade its quality of life.

Paradise Park Master Plan, Thomasville, GA: Ms. Reynolds managed consultants who produced final deliverables, concept plans and urban design concepts to link the park with the downtown to encourage activation and neighborhood redevelopment.

Historic Preservation Commission, Thomasville, GA: Ms. Reynolds provided technical support and staff recommendations for the community board responsible for reviewing projects within designated historic neighborhoods.

KEITH
Engineering Inspired Design.

Ann DeVeaux
Planner

Ann is a site planner with 15 years of experience in processing land development applications. She has served as a planner for municipalities in West Palm Beach and Palm Beach County. Her areas of expertise include site planning, land development code research, and plat and building permit review.

YEARS OF EXPERIENCE
15 years

EDUCATION
M.S. Education, Boston University 1980

B.S. BUSINESS
Administration, Benedict College 1976

RELEVANT PROJECT EXPERIENCE

Aviara East Pompano, Pompano Beach, FL: Aviara East Pompano will consist of 3 buildings including a 6-floor Mixed-Use building composed of 8,962 SF of commercial space and 60 apartments (studio, 1BR, and 2BR). Adjacent is an 8-story residential tower with 168 1BR and 2BR apartments for a total of 228 apartments. The leasing and recreation center includes a fitness room, lounge, game room, and a sundeck with pool and cabanas. Completion is expected by the end of 2021.

Berkeley Landing Riviera Beach, Riviera Beach, FL: KEITH is providing survey, subsurface engineering services, utility coordination, planning, civil engineering, and landscape architecture services for the Berkeley Landing project located in Riviera Beach, Florida. The site encompasses approximately 3 acres and includes two (2) three-story apartment buildings with total of 112 units along with leasing space, live/work loft units, community amenities and surface parking. Civil engineering services include paving, grading and drainage, water distribution and sanitary sewer design, stormwater pollution prevention and engineering permitting. KEITH is also providing a traffic impact study for this effort.

First Industrial 20 Acre Site, Pompano Beach, FL: KEITH is providing full Due Diligence, Survey, Land Platting, Civil Engineering, Traffic Engineering and Landscape Architecture services of existing 19.6 acre site. The site is comprised of two parcels bound by an FDOT riight-of-way and FEC Railway. The scope included analysis of existing site conditions, Analysis of availability of new utilities to site, analysis of surrounding road infrastructure, analysis of impact of rail line adjacent to site.

Pompano Beach Fire Station #52 D/B, Pompano Beach, FL: KEITH provided professional services including geospatial engineering, civil engineering, and landscape architecture for the Pompano Beach Fire Station #52 design/build project located at 10 SW 27th Avenue in Pompano Beach, FL. As a subconsultant to Currie Sowards Architects, KEITH provided topographic, boundary and tree surveying, site plan processing and coordination, paving, grading and drainage, water distribution and sanitary sewer design, pavement marking and signage, storm water prevention, and civil permitting. In addition, KEITH also provided traffic signalization, landscape design, irrigation design, and arborist services as well as construction observation.

Fort Lauderdale Police Station, Fort Lauderdale, FL: As subconsultant to AECOM, KEITH provides survey, sub-surface utility locating, planning, civil engineering and landscape architecture services for the Fort Lauderdale Police Headquarters. The Police Headquarters shall be built in phases. 1) Parking Garage (including Firing Range) and perimeter landscape buffers to residential neighborhoods 2) Initial Site Development: SW 13th Avenue extending up to existing Fleet Maintenance Facility; Restriping of existing surface parking; and Replacement of Radio Tower 3) Demolition of outparcel residential buildings and Construction of new Police Headquarters (including Central Plant) 4) Demolition of existing Police Headquarters and portion of Fleet Maintenance Facility (if not able to demolish entire facility) 5) Final Site Development: Extension of SW 13th Avenue to Broward Boulevard; Create Linear Park along Broward Boulevard; and Remove all surface parking and outparcel buildings as possible.

KEITH
Engineering Inspired Design.

Joan Goldberg
Resource Development / Grant Funding

YEARS OF EXPERIENCE
30 years

EDUCATION
B.F.A Experimental Studios, Syracuse University, College of Visual and Performing Arts, 1975

PROFESSIONAL REGISTRATIONS
Florida Real Estate License #3343319

Ms. Goldberg has more than thirty years of experience as a cultural affairs and resource development expert. Applying her unique talents, she leverages resources – cultural, economic, natural, educational, governmental, and even brand – to successfully extend the capacity of private, governmental, and nonprofit entities, as well as to expand planning initiatives and program design with transformative effect. As well, Ms. Goldberg has served as the Project Manager for several large-scale, public realm projects. Notably, she was the West Palm Beach, Project Manager for its $35-Million, Waterfront Redevelopment Project. Her resource development skills of weaving history and art into the fabric of the built and natural environment throughout the mile-long, project site attracted significant community buy-in, $12 Million in grants, and numerous prestigious awards. The result was the rapid revitalization of the City's historical downtown district and its transformation into a vibrant community core.

RELEVANT PROJECT EXPERIENCE

Economic Development Master Plan, Hollywood, FL: After lengthy analysis, Ms. Goldberg successfully developed, in concert with Wilesmith Advertising and Design, a master plan for the City of Hollywood focusing primarily on incorporating large numbers of public art pieces and spawning forward-looking cultural initiatives in the community.

Home Valuation Improvement Conceptual Plan Development, Temple Terrace, FL: As a subconsultant to prime, Wilesmith Advertising and Design (WAD), Ms. Goldberg was tasked with developing a conceptual plan to foster an increase in home valuations throughout the municipality. The plan was based on the integration of planning, economic, environmental, educational, and socio-cultural strategies with an end goal of transforming Temple Terrace into Florida's first, wholly sustainable city.

Waterfront Redevelopment, West Palm Beach, FL: Ms. Goldberg was the City's Project Manager for the design and construction of the $35 Million Waterfront Redevelopment Project, key component to the City's successful revitalization of the downtown historical district. Following its opening, Ms. Goldberg was responsible for the integration of budgets, programming, and general operations of the Waterfront District across the City's CRA, DDA, and Parks and Rec departments. Ms. Goldberg also managed $12 Million in grant writing and administrative services for the project.

City Center Complex, West Palm Beach, FL: Ms. Goldberg developed the funding strategy and campaign to garner Citywide support and approval for the expenditure of the $11 Million required to construct the 26,000 sf facility in which to relocate the Palm Beach Photographic Centre, a nationally recognized, nonprofit photography school and museum.

Comprehensive Plan, West Palm Beach, FL: As Cultural Affairs Liaison to the Mayor's Office, City of West Palm Beach, Ms. Goldberg led the effort to successfully draft, adopt, and add cultural goals and policies to the City's Comprehensive Plan.

Arts and Parks Bond, Palm Beach, FL: Ms. Goldberg was a key team leader in the marketing and promotion of the $50-million Arts and Parks Bond, successfully approved by county voters.

AVAILABILITY OF QUALIFIED PERSONNEL

Given our current and projected workloads for the staff proposed herein, KEITH can and will provide the personnel and resources required to service this contract. KEITH manages its long and short-term workload fluctuations through a policy of proactive management and resource/personnel sharing. Our diverse staff has made the commitment of their time and energy to meet the schedule requirements of similar contracts in the past and is committed in providing unparalleled service to this contract. Delays are contained and minimized through routine weekly department/project meetings aimed at maximizing project scheduling effectiveness.

Our staff routinely operates on extended and modified work schedules allowing for expedited project executions and absorption of unforeseen schedule challenges. We carefully monitor our staff's hours which allows us to properly plan for additional staffing requirements. In some circumstances, we have actually passed on contracts if we felt they would unduly burden our staff to perform in a timely efficient manner. This senior management oversight and weekly interaction ensures that the delivery and project communication remain with the utmost priority within the firm.

ABILITY TO MEET STANDARDS

Every member of our design team has a proven history of successfully completing projects of this size and nature, and this Contract has our full attention and commitment. Each member of our team is wholly committed to the success of work authorizations to be issued under this contract. At KEITH we carefully monitor, measure and push to fruition each and every activity on the work authorization. We measure its progress to ensure we remain on track and on schedule. This is true through planning, design, permitting, bidding, administration of the construction contract and project close-out.

Understanding the proposed scope and schedule of the City on each work authorization is fundamental to the success of each project and the KEITH Team knows what it takes to meet the expected goals and objectives of the City and all the associated stakeholders.

EVIDENCE OF INSURANCE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/11/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME:	Josette Toussaint	
Frank H. Furman, Inc. 1314 East Atlantic Blvd. P. O. Box 1927 Pompano Beach FL 33061		PHONE (A/C, No, Ext):	(954) 943-5050	FAX (A/C, No): (954) 942-6310
		E-MAIL ADDRESS:	josette@furmaninsurance.com	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A :	Charter Oak Fire Ins Co (tl)	25615
INSURED		INSURER B :	Phoenix Insurance Co (tl)	25623
Keith & Associates Inc 301 E Atlantic Boulevard Pompano Beach FL 33060		INSURER C :	Travelers Property Casualty Co of America	25674
		INSURER D :	Arch Insurance Company	11150
		INSURER E :		
		INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** 21-22 W/ENDTS **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			6601J215564	02/19/2021	02/19/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG Employee Benefits	$ 1,000,000 $ 300,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $ 1,000,000
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY			8103L462444	02/19/2021	02/19/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) PIP-Basic	$ 1,000,000 $ $ $ $
C	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			CUP0J961409	02/19/2021	02/19/2022	EACH OCCURRENCE AGGREGATE 	$ 4,000,000 $ 4,000,000 $
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		UB0K053961	02/19/2021	02/19/2022	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
D	PROFESSIONAL LIABILITY			CPP006493601	02/19/2021	02/19/2022	Aggregate Each Claim	$6,000,000 $2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SAMPLE

CERTIFICATE HOLDER

SAMPLE
SAMPLE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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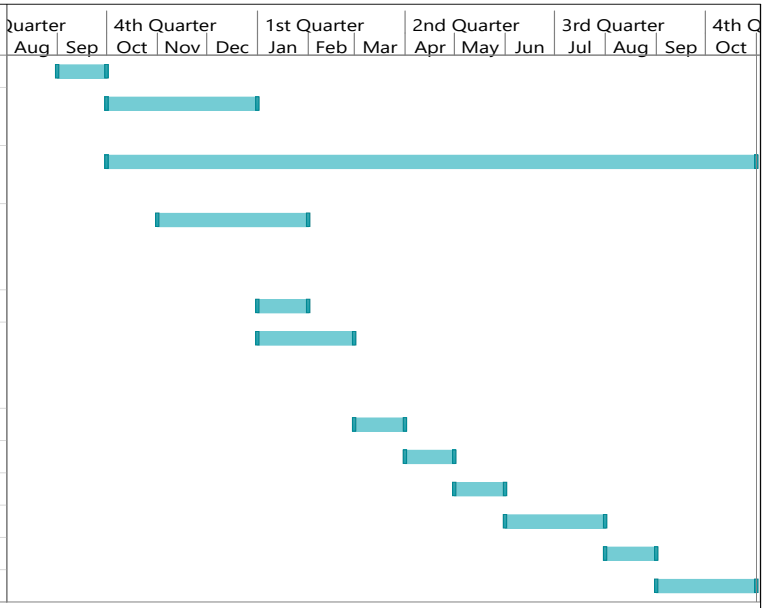
TAB SCHEDULE SIX

SCHEDULE

ID	Task Mode	Task Name	Duration	Start	Finish
1		Contract Negotiation/Award	22 days	Wed 9/1/21	Thu 9/30/21
2		Data Collection and First Draft	66 days	Fri 10/1/21	Fri 12/31/21
3		Project Website/Online Survey	282 days	Fri 10/1/21	Mon 10/31/22
4		Community Outreach/Stakeholders Public Meeting #1	66 days	Mon 11/1/21	Mon 1/31/22
5		Staff Review of Initial Draft	22 days	Sat 1/1/22	Mon 1/31/22
6		Community Outreach/Stakeholders Public Meeting #2	42 days	Sat 1/1/22	Mon 2/28/22
7		Final Draft Provided to Staff	23 days	Tue 3/1/22	Thu 3/31/22
8		Local Planning Agency	22 days	Fri 4/1/22	Sat 4/30/22
9		Transmittal Hearing	23 days	Sun 5/1/22	Tue 5/31/22
10		DEO Review	44 days	Wed 6/1/22	Sun 7/31/22
11		Adoption Hearing	23 days	Mon 8/1/22	Wed 8/31/22
12		DEO Effective Date	43 days	Thu 9/1/22	Mon 10/31/22



Project: 12370.M0 Opa-Locka B
Date: Thu 7/29/21

Task	Inactive Summary	External Tasks
Split	Manual Task	External Milestone
Milestone	Duration-only	Deadline
Summary	Manual Summary Rollup	Progress
Project Summary	Manual Summary	Manual Progress
Inactive Task	Start-only	
Inactive Milestone	Finish-only	

TAB SEVEN

PRICING OF SERVICES

PROFESSIONAL SERVICE HOURLY RATES

	Hourly Rate
Project Executive	$350.00
Expert Witness	$500.00
Government Liaison	$400.00
Senior Project Manager	$225.00
Project Manager III	$175.00
Project Manager II	$140.00
Project Manager I	$120.00
Assistant Project Manager	$100.00
Senior Traffic Engineer	$175.00
Traffic Engineer	$125.00
Engineer III	$110.00
Engineer II	$100.00
Engineer I	$90.00
Senior Construction Manager	$180.00
Construction Manager	$150.00
Engineering Inspector III	$125.00
Engineering Inspector II	$100.00
Engineering Inspector I	$90.00
Chief Surveyor	$175.00
Senior Surveyor & Mapper	$150.00
Project Surveyor II	$125.00
Project Surveyor I	$110.00
Technician III	$100.00
Technician II	$90.00
Technician I	$80.00
Senior Planner	$140.00
Planner II	$120.00
Planner I	$100.00
Senior Landscape Architect	$150.00
Landscape Architect	$135.00
Arborist	$140.00
Landscape Designer III	$125.00
Landscape Designer II	$100.00
Landscape Designer I	$90.00
Chief Utility Coordinator	$160.00
Senior Utility Coordinator	$140.00
Utility Coordinator	$100.00
Subsurface Utility Location Manager	$140.00
Subsurface Utility Field Supervisor	$90.00
Utility Designating/GPR	$200.00
Survey Crew IV	$160.00
Survey Crew III	$130.00
Survey Crew II	$110.00
Survey Crew I.	$90.00
Survey Static Laser Scanning	$250.00
Survey Terrestrial Mobile LiDAR	Per Project
Survey Drone Photos	$200.00
Impervious Coring >8”	$150.00/Each
Vacuum Excavation Test Hole (Pervious Surface)	$350.00/Each
Vacuum Excavation Test Hole (Impervious Surface)	$450.00/Each
Administrative Assistant II	$80.00
Administrative Assistant I	$60.00

TAB EIGHT

REFERENCES

REFERENCES

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposal for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: City of Parkland
   Address: 6600 University Drive, Parkland, FL 33067
   Point of Contact: Sowande Johnson
   Phone #: 954.346.2160 Email Address: sjohnson@cityofparkland.org
   Service Provided: KEITH is currently providing general engineering, planning and surveying services to the municipality on an as-needed basis as part of our Continuing Contract: Some projects provided under these contracts include : Master Plan for "The Wedge" Parcel, Citywide Traffic Study, Liberty Park.
   Dates of Service: 2007 - Ongoing

2. Name of Company: City of Fort Lauderdale
   Address: 100 North Andrews Avenue, Room 619, Fort Lauderdale, FL 33301
   Point of Contact: Thomas Green, PE
   Phone #: 954.828.5772 Email Address: tgreen@fortlauderdale.gov
   Service Provided: KEITH is currently providing general engineering services to the municipality on an as needed basis as part of our continuing contract. Some projects provided under these contracts include: Fort Lauderdale Cemetery Mater Plan, Fast Forward Fort Lauderdale Design and Construction, DC Alexander Park.
   Dates of Service: 2007 - Ongoing

3. Name of Company: City of Pompano Beach
   Address: 100 West Atlantic Boulevard, Room 276, Pompano Beach, FL 33060
   Point of Contact: Horacio Danovich
   Phone #: 954.786.4683 Email Address: horacio.danovich@copbfl.com
   Service Provided: KEITH is currently providing general engineering services to the municipality on an as needed basis on this ongoing continuing services contracts. Some projects provided under this contract include: Municipal Reclaimed Water Main Design, Pompano Beach Sidewalk Construction Program, Municipal Chiller Plant.
   Dates of Service: 2002 - Ongoing

4. Name of Company: **N/A per addendum # 02**
   Address:
   Point of Contact:
   Phone #: Email Address:
   Service Provided:
   Dates of Service:

IN-HOUSE PLANNING GENERAL SERVICES

We have a keen understanding of the many challenges that may be encountered for projects within municipalities such as the City of Opa-locka. Accordingly, we have assembled our most qualified professionals, led by KEITH's Director of Planning, Michael Vonder Meulen, AICP, as Project Manager for this contract. Each KEITH Team member possesses broad capabilities and depth of experience to help assure delivery of superior documents and other services coordinated under the highest level of efficient and responsive management. Our relationships with local, as well as statewide agencies, governmental entities, and utility companies give us valuable insights into project needs and requirements.

The KEITH Team brings an exceptional amount of first hand experience and knowledge in municipal planning and support. Spanning over several years, our planners have worked for, or on behalf of, various municipalities and agencies developing plans, reports, and providing support services. This invaluable expertise includes servicing as a Principal Planner for the City of Riviera Beach, Site Planner for Palm Beach County, Urban Planner for the City of Fort Lauderdale, City of Hollywood, Town of Lake Park, and as the Planning Director for the City of Tamarac.

THE WEDGE - PARKLAND MASTER PLAN

Parkland, FL

CLIENT CONTACT

City of Parkland
Sowande Johnson
954.346.2160
Sjohnson@cityofparkland.org

BRIEF DESCRIPTION

The City of Parkland intended to provide sufficient parks, recreation facilities, and open space to meet the needs and interests of the residents of Parkland. The map amendment included approximately 502 acres of land which had been annexed into the City of Parkland. KEITH was contracted to process a Map Amendment and Text Amendment to the City of Parkland's Comprehensive Plan. To keep the costs down on the processing of the applications, it was assumed that both application would be processed simultaneously. Additional services were rendered to correct the City's official Future Land Use Map (FLUM). KEITH reviewed necessary documents and prepare Future Land Use Map and text amendment, attended and presented at all hearings to transmit the map and text amendment, transmitted the required documents for expedited review pursuant to Chapter 163 of Florida State Statutes to appropriate state departments, attended and presented to appropriate boards for adoption of the map and text amendment, prepared and processed a recertification application for the Future Land Use Element through the Broward County Planning Council, and attended and presented at all necessary hearings for recertification of the Future Land Use Element.

FORT LAUDERDALE CEMETERY MASTER PLAN

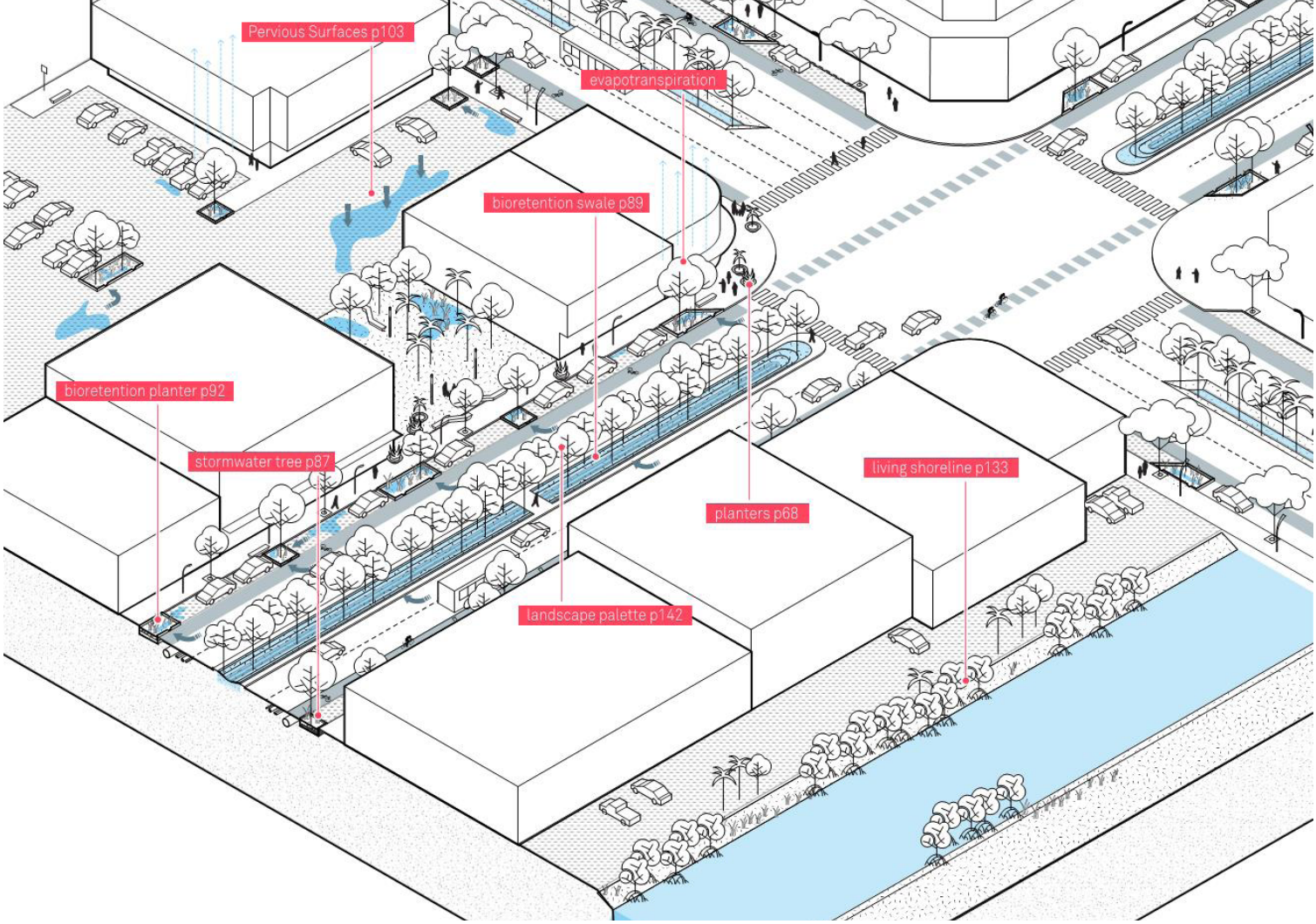
Fort Lauderdale, FL

CLIENT CONTACT

City of Fort Lauderdale
Stacey Spates
954.524.2947
Sspates@fortlauderdale.gov

BRIEF DESCRIPTION

KEITH assisted the City of Fort Lauderdale to develop a master plan for its four (4) cemeteries that range in size from 5 to 50 acres. The charge for the plan was to develop an inventory of the existing facilities, create a strategy to develop additional components and analyze the existing care fund that is in place for preservation. Through working with the cemetery advisory board our team created the master plan and it was unanimously approved. The pilot projects have been identified in the master plan and next steps to implementation are under way.



FAST FORWARD FORT LAUDERDALE DESIGN & CONSTRUCTION

Fort Lauderdale, FL

CLIENT CONTACT

Brooks + Scarpa Architects
Jeff Huber
(904) 540-9135
Huber@brooksscarpa.com

BRIEF DESCRIPTION

KEITH is in collaboration with Brooks + Scarpa and is developing a manual to set the tone for future development with an emphasis on resilient planning and design. Key elements include assessment of sea level rise, mobility planning, landscape architecture elements, CPTED principles and over development patterns. KEITH is responsible for planning, landscape architecture and assistance with Community/Stakeholder input and research.

TAB

ADDITIONAL FORMS

NINE

RFQ NO: 21-0727100
PROPOSER QUALIFICATION FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

PROPOSER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
	None, KEITH Looks forward for our first project with the City.	$ 0
		$
		$

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

See Appendix A

OTHER INFORMATION ABOUT PROJECTS:

None

Have you, at any time, failed to complete a contract ☐ Yes ☒ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☒ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

In 2016, KEITH was involved in a material case (No. 14-14525(12)) as a third-party defendant in a dispute between a client of ours and a neighboring property owner. The case was settled, and all parties involved have received resolution. In 2020, KEITH was named as a third-party defendant in a case (No. CACE-18-026597) between a client of ours and a local resident. KEITH was found at no fault with no errors of omissions. The case was settled.

FEES:
List total of fees for work done on all City projects in the past five (5) years, whether as an individual firm or as part of a joint venture. Fees must be listed individually, by contract, or project then summarized as a total dollar amount. Attach additional page if necessary.

$ O - (none) Total Fees for work done on all PAST City projects

REFERENCES:
Bank (s) Maintaining Account (s):
Truist Bank (formerly Suntrust)
Lillian Majure 561.362.3552

Surety / Underwriter: (if required)

N/A

Other References: (Use additional sheets if necessary)

See page 36 for references

TYPE OF FIRM:
☒ Corporation / Years in Business: 23 Years
If firm is a corporation, please list State in which it is incorporated: 1998 / Florida. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership / Years in Business: _____

☐ Sole Proprietorship / Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

Keith and Associates, Inc., dba KEITH	5805 Blue Lagoon Drive, Suite 218
Company	Address
	Miami, FL 33126
Authorized Signature	City, State, Zip Code
Paul Weinberg, PLA, ASLA / Executive Vice President	305.667.5474
Printed Name & Title	Telephone No.
pweinberg@keithteam.com	N/A
Email	Fax No.

APPENDIX A

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR THE AWARD

Municipality	Project Name
City of Hollywood	City of Hollywood Keating Park
City of Hollywood	City of Hollywood Harry Berry Park
City of Hollywood	Hollywood Dowdy Park and Armory Building
City of Hollywood	Hollywood Golf Course and Clubhouse
Miami-Dade County	Miami Dade College P3 Infrastructure Real Estate Advisory
City of Fort Lauderdale	Fort Lauderdale Disaster Response and Recovery
Collier County	Collier County Airport General Engineering
Broward County	Broward Co CEI Design for Roadway and Traffic
City of Palm Beach	Palm Beach Housing Authority Development Consultant
City of Key Biscayne	Key Biscayne GEC
City of Palm Bay	Palm Bay City Hall Building
Indian River County	Sandridge Clubhouse Design
City of Delray Beach	Delray Beach NW Neighborhood Improvements
Manatee Co School District	Lakewood Ranch High School Engineering
Broward County	Joint Government Center
City of Sandford	Sanford GEC
Beaches Int. Airport	Beaches Intl Airport GEC
LYNX	LYNX Orlando GEC
Monroe Count School Dist.	Tommy Roberts Design Build Stadium
State of Florida	State of Florida Cont Architectural Contracts
City of Jacksonville	Jacksonville Beach Urban Trails
Bryan Co.	Bryan Co. Bicycle and Pedestrian Path
Broward County	Hillsboro Bike Lanes and Lighting
Lake County	Lake County Villa City Road
Housing Authority of Key West	Housing Authority of Key West Arch Services
Memorial Health	Memorial Healthcare GEC
Franklin County	Franklin Co St. George Stormwater
City of Orlando	City of Orlando Edgewater Drive Complete Streets
SFRTA	Northern Layover CEI
Pasco County	Orangebelt Trail
Palm Beach County	Healthcare District of Palm Beach CO A/E Services
Broward College	Broward College Arch Cont Services
Broward County	Architectural Continuing Services
Collier County	Collier County Tiger Grant CEI
City of Miami	City of Miami GEC
City of Boca Raton	Engineering for Infrastructure Improvements
City of Miami	Continuing Traffic and Transportation
City of Orlando	Continuing Transportation Engineering
Broward County	Broward County AE Services for Copans Transit Operations Facility
City of West Palm Beach	Gaines Community Center
Pompano Beach	Floridians Sports Park
Tallahassee	Stormwater Management Consulting
City of Miami	City of Miami Architectural Continuing Services
City of Pembroke Pines	Parks and Rec Master Plan
City of Opa Locka	Comprehensive Plan Ammendment
SFWMD	Continuing Surveying and Mapping Services
City of Port St Lucie	Continuing Engineering Services for Utilities
Broward County	BCAD Civil On Call

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
PROPOSER QUALIFICATIONS

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

   Name: Keith and Associates, Inc., dba KEITH

   Address: 5805 Blue Lagoon Drive, Suite 218

   City, State, Zip: Miami, FL 33126 Phone/Fax: 305.667.5474 / N/A

2. Check One: Corporation [X] Partnership ( ) Individual ( )

3. If Corporation, state:
   Date of Incorporation: 01/20/1998 State in which Incorporated: Florida

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization: N/A

5. **Name and Title of Principal Officers** — **Date Elected:**

Dodie Marie Keith-Lazowick / CEO	12 / 25 / 2006
Alexander Scott Lazowick / President	08 / 02 / 2010
Paul Weinberg / Executive Vice President	08 /07 / 2017
Stephen Williams / Vice President of Civil Engineering	03 /17 / 2014

6. The length of time in business: 23 years

7. The length of time (continuous) in business as a service organization in Florida: 23 years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months. See page 36 for References

9. A copy of County and/or Municipal Occupational License(s) See page 10 for Firm Licenses

Note: *Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.*

CITY OF OPA-LOCKA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connect

ion with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature

Printed Name Paul Weinberg, PLA, ASLA / Executive Vice President

CITY OF OPA-LOCKA
RFQ NO. 21-0727100
DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).

4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by Paul Weinberg, PLA, ASLA (Name) the Executive Vice President (Title/Position) of Keith and Associates, Inc., dba KEITH (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

_____ _____

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm, (employees, officers and/or agents) certifies, and hereby discloses that to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest of activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

Keith and Associates, Inc., dba KEITH	5805 Blue Lagoon Drive, Suite 218
Company	Address
[signature]	Miami, FL 33126
Authorized Signature	City, State, Zip Code
Paul Weinberg, PLA / Executive Vice President	305.667.5474
Printed Name & Title	Telephone No.
pweinberg@keithteam.com	N/A
Email	Fax No.

State of Florida)
City of Miami)

SUBSCRIBED AND SWORN to before me this 30 day of July, 2021. Paul Weinberg, PLA, ASLA, who is personally known to me to be the Executive Vice President of the Firm, OR who produced the following identification.

STAMP OR SEAL:

Notary Public State of Florida
Kristen D Lawlor
My Commission GG 217549
Expires 09/09/2022

[signature]
Notary Public, State of Florida
My Commission Expires 09/09/2022

E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/sub-consultants/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: Keith and Associates,Inc., dba KEITH

Authorized Signature:

Print Name: Paul Weinberg, PLA, ASLA

Title: Executive Vice President

Date: July 30, 2021

CITY OF OPA-LOCKA
NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA - COUNTY OF MIAMI DADE

Paul Weinberg, PLA, ASLA **being first duly sworn, deposes and says that:**

(1) He/She/They is/are the Executive Vice President (Owner, Partner, Officer, Representative or Agent) of Keith and Associates, Inc., dba KEITH the PROPONENT that has submitted the attached proposal;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Stephanie Rodirguez
Witness

By: _____
Signature

Yazmin Ongtengco
Witness

Paul Weinberg, PLA, ASLA / Executive Vice President
Print Name and Title

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Opa-locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: Paul Weinberg, PLA, ASLA

Title: Executive Vice President

Sworn and subscribed before this

30 day of July, 2021

Notary Public, State of Florida

Notary Public State of Florida
Kristen D Lawlor
My Commission GG 217549
Expires 09/09/2022

Kristen Lawlor

(Printed Name)

My commission expires: 09/09/2022

Public Entity Crimes: Award will not be made to any person or affiliate identified on the Department of Management Services' "Convicted Vendor List". This list is defined as consisting of persons and affiliates who are disqualified from public contracting and purchasing process because they have been found guilty of a public entity crime. No public entity shall award any contract to, or transact any business in excess of the threshold amount provided in Section 287.017 Florida Statutes for Category Two (currently $25,000) with any person or affiliated on the "Convicted Vendor List" for a period of thirty-six (36) months from the date that person or affiliate was placed on the "Convicted Vendor List" unless that person or affiliate has been removed from the list.

By signing and submitting the RFP proposal forms, Proposer attests that they have not been placed on the "Convicted Vendor List".

Paul Weinberg, PLA, ASLA
Executive Vice President
5805 Blue Lagoon Drive
Suite 218
Miami, FL 33126
305.667.5474

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-01

Please be advised that an additional Pre-Bid Meeting for RFQ No. 21-0727100 Comprehensive Plan Amendment Evaluation and Appraisal (EAR) has been scheduled for Wednesday, July 14, 2021 at 10:00 a.m. at 780 Fisherman Street, Ste. 220, Opa-locka, FL 33054.

In addition the deadline to submit proposals have changed from July 27, 2021 at 1:00 p.m. to August 3, 2021 at 1:00 p.m.

Note: We acknowledge of receipt addendum 1

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-02

Please see responses to all questions asked to date:

1. On page 15, Section 3.2.8 of the RFQ document, pertaining to Tab 8 – References, a minimum of three (3) references is required. However, on page 28, the intro to the References form asks for four (4) references. Could you clarify the discrepancy?
   This was a typographical error. It should be 3 references for both.

2. On pages 10 and 11 of the RFQ document, a steering committee is mentioned, including a reference to re-establishment on page 11. Could you elaborate on this?
   Should read as "and one-on-one interviews with key city staff, stakeholders and the steering committee."

3. Pages 9 (Sec. 2-1), 10 and 11 (Sec. 2-3) of the RFQ document, great emphasis is placed on the Citywide Visioning Study and Vision Plan. Could you elaborate on the distinction, in your view, between the Visioning Study, the Vision Plan, and the actual EAR process? Are separate deliverables envisioned? Are there different expectations for engaging the public in the visioning effort versus the EAR process?
   The Visioning study (Process) will be the basis of the Visioning plan (Document) which will be the companion to the EAR, giving thorough directives to carry out initiatives indicated in the revised Comp Plan. Staffs' goal is to not just provide a document, but to create a discussion as to what has been done, what has yet to be completed, and how do we tangibly accomplish tasks listed out in the Comp Plan.

Note: We acknowledge of receipt addendum 2

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-03

Please see responses to all questions asked to date:

1. Could the City please provide a copy of the Evaluation and Appraisal of the Comprehensive Plan letter that was sent to DEO outlining any issues that are to be addressed by the EAR?

   Please see attachment

Note: We acknowledge of receipt addendum 3

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-04

Please see responses to all questions asked to date:

1. Does the City contemplate completing the Property Rights Element prior to or during this project? Or, will it be part of the EAR amendments?
   The Property Right Element will be part of the EAR amendments.

2. Has the City completed its Water Supply Plan (due 2020) or will this be incorporated into the EAR amendments?
   The Opa-locka Water Supply Plan was addressed in CompPlan amendments submitted in 2016. Any required updates will be addressed within the EAR amendments.

Note: We acknowledge of receipt addendum 4

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-05

Please see responses to all questions asked to date:

1. Section 2-5 Term of Contract anticipates a completion time of one fiscal year while the Notification Letter anticipates a two-year process based on State Statutes. Please clarify if the Term of Contract could be amended to two years to better match the time allowed under Statute.
   Per the acknowledgement letter from DEO, the due date for the EAR and the transmittal of the amendments from the EAR should be done by July 1, 2022.

Note: We acknowledge of receipt addendum 5

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

RFQ#21-0727100

ADDENDUM-06

Please see responses to all questions asked to date:

1. If we submit our proposal by e-bid, do we also need to submit an original and six (6) copies (a total of 7) plus one copy on CD in PDF format?
   No

2. What is the projected budget?
   $100K

3. What is the projected timeline?
   EAR is due to be submitted to DEO by June 30th, 2022

4. Can the City provide a copy of the last Economic Development Study?
   We have to check to see if there is or was an Opa-locka Economic Development Study and if it's accessible.

Note: We acknowledge of receipt addendum 6

KEITH

PAUL WEINBERG, PLA, ASLA

5805 Blue Lagoon Drive, Suite 218
Miami, FL 33126

PWeinberg@KEITHteam.com
305.667.5474

KEITHteam.com

RFQ NO: 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

THE CORRADINO GROUP

3.2.1 Cover Page

CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS

RFQ NO: 21-0727100

Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

THE CORRADINO GROUP

4055 NW 97th Avenue, Suite 200
Doral, FL 33178
Tel: 305.594.0735

Contact Person: Joseph M. Corradino, AICP - President
Email: jmcorradino@corradino.com
Tel: 305.594.0735

August 3, 2021

3.2.2
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3.2.3
TAB 2 - Letter of Transmittal

We look forward to delivering excellence to the City of Opa-Locka on this Contract!

August 3, 2021

City Of Opa-locka
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

RE: RFQ No. 21-0727100 - Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR)

Dear Selection Committee:

Municipal planning over the past decade has been challenging, particularly in one of Florida's fastest growing and forward-thinking urban environments – Miami-Dade County. However, since our 2015 update of the Comprehensive Plan, Corradino is proud to have seen the growth of the City of Opa-locka, including the development of new jobs brought by Amazon. Strategically situated within Miami-Dade County at key transportation nexuses, with connections to the Opa-locka Executive Airport, Golden Glades, and with planned County efforts along NW 27th Avenue, the City's future planning currently include a future Metrorail station at Ali Baba Avenue, as part of the SMART Plan North Corridor, that can connect to the existing Tri-Rail Station within the City. We understand that the current effort to update the plan is largely prompted by the need to meet Florida state statutory requirements, but appreciate that this also affords the City an opportunity to critically assess the direction it wants to move towards over the next 10 to 20 years.

While the City has made strides in recent years, we must also consider the various challenges Opa-locka has encountered. A realistic approach to future planning, inclusive of the City's resources and desires, is needed to create momentum based on the City's assets, including the human capital of its residents and businesses, to drive enhancements in quality of life.

The Corradino Group, Inc. (Corradino) submits this proposal to assist Opa-locka in refining its vision for the future and providing the necessary updates to its Comprehensive Plan to meet its intended vision as well as updates to Florida state statutory requirements. The firm and individuals assigned to this project have won multiple awards for their work on similar assignments, including for cities like Miami Beach, Hialeah, Sarasota, Clearwater, and Palmetto Bay, where they have reviewed development applications, written comprehensive plan amendments and land development codes, as well as prepared transportation master plans and traffic calming studies. Corradino has worked on Comprehensive Plans for similar cities that are trying to redevelop various areas of their neighborhoods, including those with regional airports within or adjacent to the City, such as Fort Lauderdale and Homestead, and has provided vision, approaches, and policies in long-range and transit-oriented development planning for rapid-transit adjacent communities in South Florida such as Oakland Park, North Miami Beach, and Cutler Bay.

Corradino is well suited to assist with complicated projects such as Visioning and Comprehensive Plans, particularly in this time of significant uncertainty. We are experienced and diverse planners, who have practiced remote operations in cities for years. To assist our public outreach efforts, we have engaged MHCP COLAB as a partner in the development of the Citywide Vision Plan.

The Project Manager for this effort, Ms. Kathryn Lyon, AICP, CFM, is a veteran when it comes to all aspects of planning. Ms. Lyon was selected as our project manager for this effort because of her ability to provide for realistic outcomes in planning, drawing upon her numerous years working as a Director for Community Development. Being experienced at applying plans in the "real world" is critical to understanding what works and what does not and is necessary here as we lay out the strategic steps for Opa-locka' s future growth and economic development.

Ms. Lyon will be assisted by Ms. Scarlet Hammons, AICP CTP. Ms. Hammons has led a project team on every aspect of comprehensive planning and code writing, including the following: writing a comprehensive plan from scratch (Town of Cutler Bay); completely overhauling and updating entire out-of-date codes (Village of Virginia Gardens and Village of El Portal); drafting targeted amendments to certain sections (City of Doral, City of Homestead, City of Oakland Park, Village of Islamorada); and updating a comprehensive plan to incorporate two separate rounds of EAR Amendments (Key West). To provide additional support to the project team, Mr. Edward Ng, AICP, who has served as planning consultant to the City on the last Comprehensive Plan and Land Development code update, as well as the Assistant Project Manager for the SMART Plan North Corridor, will serve as the Senior QA/QC Officer.

Corradino has specifically tailored its planning staff for these types of contracts. Over a decade ago, the firm structured its business plan to provide local municipalities with the same quality of service that the private sector or large state and federal agencies receive. Corradino thrives in difficult times on difficult projects. The firm's core philosophy is to produce its work on-time and within budget at the highest quality. We understand the demands of the municipal operations of the future. Corradino's approach assures an understanding of each assignment and providing options to achieve the goal(s) while analyzing alternatives objectively so City leaders can make the best decisions.

This is more than just a job to us – we view this effort as a continuation of our prior efforts to help the City of Opa-locka achieve success. Corradino understands the challenges communities face going forward and know we can add value to the City on this contract. We look forward to further presenting our qualifications.

Sincerely,

Joseph M. Corradino, AICP
President
The Corradino Group, Inc.

3.2.4
TAB 3 - General Information

3.2.4.1 Name of Business
The Corradino Group, Inc. (Corradino)

3.2.4.2 Mailing Address and Phone Number
4055 NW 97th Avenue, Suite 200, Doral, FL 33178 | Tel: 305.594.0735

3.2.4.3 Names and contact information of persons to be contacted for information or services if different from name of person in charge
Joseph M. Corradino, AICP – President | tel: 305.594.0735 | email: jmcorradino@corradino.com

3.2.4.4 Business Hours: M-F, 8AM – 5PM

3.2.4.5 State if business is local, national, or international and indicate the businesslegal status (corporation, partnership, etc.)
Corradino, a C Corporation, is headquartered in Doral with offices in Fort Lauderdale, Miramar, Orlando, Jupiter, Tampa, Louisville, Nashville, Indianapolis, and Detroit.

3.2.4.6 Give the date business was organized and/or incorporated, and where
Corradino was incorporated on 12/29/1970 in Louisville, Kentucky.

3.2.4.7 Give the location of the office from which the work is to be done and the number of professional staff employees at that office
The work will be performed from Corradino's Doral headquarters (4055 NW 97th Avenue, Suite 200, Doral, FL 33178) which has a staff of 56 employees.

3.2.4.8 Indicate whether the business is a parent or subsidiary in a group of firms/agencies. If it is, please state the name of the parent company
Corradino is a parent business.

3.2.4.9 State if the business is licensed, permitted and/or certified to do business in the State of Florida and attach copies of all such licenses issued to the business entity.
Corradino is a Kentucky corporation authorized to transact business in the State of Florida, qualified on January 13, 1997. See attached Certificate of Status (Sunbiz).

Licensee

Name:	**THE CORRADINO GROUP, INC.**	License Number:	**7665**
Rank:	**Registry**	License Expiration Date:	
Primary Status:	**Current**	Original License Date:	**03/07/1997**

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
36146	Current, Active	PEREZ DE MORALES, EDUARDO	Registry		Professional Engineer	02/28/2023

State of Florida
Department of State

I certify from the records of this office that THE CORRADINO GROUP, INC. is a Kentucky corporation authorized to transact business in the State of Florida, qualified on January 13, 1997.

The document number of this corporation is F97000000207.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 15, 2021, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifteenth day of January, 2021

Secretary of State

Tracking Number: 4943962981CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

3.2.5
TAB 4 - Project Approach

UNDERSTANDING AND APPROACH

Founded in 1926, Opa-locka is one of the oldest incorporated communities in Miami-Dade County, with 16,149 (Est. 2019) people. The City is strategically situated within Miami-Dade County at key transportation nexuses, with connectivity to the Opa-locka Executive Airport, Golden Glades, and with planned County efforts along NW 27th Avenue, including a future Metrorail station at Ali Baba that can connect to the existing Tri-Rail Station within the City. From our 2015 update of the Comprehensive Plan, Corradino is proud to have seen the growth of the City over time, including the development of new jobs brought by Amazon. We understand that this effort to update the plan is largely triggered by the need to meet Florida state statutory requirements but appreciate that this also affords the City an opportunity to critically assess the direction it wants to move in for the next 10 to 20 years.

While the City has made strides in recent years, that is not to say that Opa-locka has not had its share of challenges. A realistic approach to future planning, inclusive of the City's resources and desires, is needed at this time to create momentum based on the assets of the City, including the human capital of its residents and businesses, to drive enhancements in quality of life. It is always cliché to note that each City has opportunities – all opportunities abound, but it is the actions taken in recognition of the incremental steps needed towards progress that will create a sustainable future rooted in an understanding of current realities. For Opa-locka, the development of community value and the drawing of investment, potentially made possible by the new Amazon center and the potential regional market restructuring posed by the SMART plan, are vital to the continued stabilization of community finances that will offer future opportunities in investment. Planned properly with a guided strategy, Opa-locka should look towards meaningful ways to trigger cycles of continued reinvestment through policies that capture initial investment opportunities and guide that progress towards reinvestment of capital value capture, in money, infrastructure, and human potential, to ensure directed growth for the community.

To guide this process, the following scope of services will include as the initial effort a citywide visioning study. The purpose of this Citywide Visioning Study is to review and develop a single unified vision for the City of Opa-locka that provides a framework to guide growth and enable the measurement of progress on key priorities that preserve the City's sense of character and scale while supporting sustained economic prosperity. It does so with several key elements and objectives:

- Outlining the project drivers and process ("Overview of the process") including a capacity analysis.
- Conduct assessment of existing conditions, challenges and opportunities.
- Summarizing the context for the Vision, such as socio-economic characteristics and trends, prior and ongoing plans, infill and redevelopment opportunities, market, and economic context.
- Connecting the community outreach to future desired outcomes through core community themes and values.
- Detailing the Vision elements such as an overall vision map that includes key elements of transportation, development, neighborhoods, and complete streets; projects are included for each element.
- Confirming key implementation strategies covering land use, mobility, open space, and recreation.
- Monitoring implementation, including indicators and benchmarks.

Here, selling the story of Opa-locka is important. It will guide future marketing efforts, as well as provide the framework for future progress.

SCOPE OF SERVICES

VISIONING AND ASSESSMENT OF MAJOR ISSUES

The Corradino Group shall begin the initial visioning and issue identification process upon receipt of the Notice to Proceed from the City. All efforts associated with this task will be performed in support of the identification of critical and major issues facing the City. The following details the approach for the Visioning Study as well as the Evaluation and Appraisal report. Deliverables will be provided in both reproducible electronic copy and paper copies as needed.

TASK 1. CITYWIDE VISIONING STUDY

The Corradino Group will, upon notice to proceed, coordinate an internal kickoff meeting with key City staff. This meeting will include discussion on stakeholder identification, including discussion with officials to gather input on major issues affecting the City. This will provide a preliminary basis for Corradino's efforts to assist the City in the creation of a Citywide Visioning Study, which will develop a unified vision and provide a framework to guide future growth. The Study will be to measure progress to be made and tackle new challenges and opportunities that will emerge. As part of the EAR, a Vision Plan will be undertaken to document progress to be achieved by the City and will form a core basis for the issue scoping of the EAR.

The following efforts will be included in the update:

- Confirm City's progress in meeting its existing plans and vision, update context and re-assess the vision from previous studies and assessments.
- Engage and conduct stakeholders and steering committee meetings
- Provide community outreach to gather data and perspectives
- Assess future opportunities and implementation strategies
- Draft the vision document

The purpose of the Vision Plan is to provide an overall direction for growth and development that is consistent with potential opportunities and community desires. Through the Vision Plan, we will document progress achieved by the City through revisions to the context data and analysis, mapping, projects, and implementation strategies from all previous studies. We will evaluate conditions that may have changed, new needs and opportunities. The core elements of the Vision Plan are to serve as a strong foundation for guiding the City's future. Critical to understanding the long-term vision that will set strategic action items in motion. This plan will be oriented around building on past successes, identifying new trends or challenges, including for future Transit-Oriented development, and updating implementation strategies accordingly. This can create an inspirational story about the future which in turn can support economic development efforts.

The following subtasks describes the key technical, communication, and engagement efforts to support the Vision Plan update:

Task 1A. Existing Conditions Analysis, Confirm Progress, Reassess Context and Vision

This subtask will provide a roadmap for development and progress made by the City. This will involve a combination of online research, review of City documents as available and/or provided, and one-on-one interviews with key City staff and stakeholders and re-establish the steering committee. Prior studies include visions for redevelopment, station area planning, and economic analyses. The steering committee will be nominated based on City staff recommendation and with a request to meet monthly, given the nature of the City's timeline for completion July 1, 2021 for the EAR based amendments. An understanding of how public outreach should be finalized, with City staff input, at this nascent stage of the study.

To the extent practicable, we will rely on other analysis conducted for the City, such as more recent economic assessments, forecasting, and/or branding, and synthesize accordingly. This will include the market study conducted by the Corradino Team for the Miami-Dade TPO as part of the SMART Plan North Corridor analysis. As part of this process, we will work with stakeholders to assess the vision from a communications and expectations standpoint – What worked and what didn't? What messages still resonate? This will help identify the different ways to improve the social impact of the Vision Plan. This will result in key pieces of the vision. In providing the topical basis for the issue scoping needed for an EAR, the combined Visioning and EAR process will let the team know what will need to be re-assessed from the technical standpoint – to ensure that the City evolves with its needs based on its strengths, weaknesses, and an understanding of opportunities and threats.

Schedule: ***Month one***
Deliverable:

- Vision Map along with demographic and growth information, including Activity nodes.
- Public Engagement Action Plan

Task 1B. Public Engagement
Corradino will ensure that the creation of a project website, community survey and two public meetings. The first meeting would occur early in the process concurrent with a website launch and survey; and the second would occur after the development of draft updates to the implementation strategies.

At these meetings, guided discussions regarding the future of the City will be conducted. Corradino staff envisions the first half of the first workshop to involve a discussion of perceptions of successes and/or failures. Depending on the size of the attendance, we would then create small, guided breakout groups based on the topics discussed during the first half. With the small roundtable discussions, the facilitators will shift the focus to actionable steps. The end of the first workshop will include reporting to the entire attendees. Attendees will be encouraged to provide additional comments after the meeting. The second meeting will include a recap of the findings of the first meeting, as well as technical details for public consumption on potential actions to gauge appropriateness. This meeting will also serve as an opportunity to refine the understanding of the issues raised as well as the overall vision of the City as desired by the community. As needed, options based on realistically actionable items will be discussed.
Schedule: ***Months two to three***
Deliverable:

- Project Website

- Community Survey
- Two public workshops
- Workshop meetings memorandum of findings

Task 1C. Assessment of Future Opportunities
From these technical updates and inventory work, will conduct a strengths, weaknesses, opportunities, and threats analysis (SWOT Analysis). Through a brief technical memo, the applicant can outline this analysis as well as discuss some potential future scenarios for the City in terms of implementation strategies. It would also explore these types of high impact/return on investment implementation strategies and set the stage for the 2021 Comprehensive Plan updates.

Schedule: ***Months one through three***
Deliverable:

- SWOT Analysis Technical memo
- Draft discussion implementation strategies - Memorandum

Task 1D. Draft the Vision Plan Document
Corradino will take the public input and technical analysis to create a draft Vision Plan, taking the 2015 Comprehensive Plan document's structure and content and pivoting off it to represent progress. This effort will include the fuller update summarizing work, as well as also a short executive summary and another short implementation strategy summary for different contexts.

Schedule: ***Months three through four***
Deliverable:

- Draft Vision Plan
- Final Vision Plan (after comments)

TASK 2. EVALUATION AND APPRAISAL REPORT (EAR) ISSUE SCOPING

After the public workshops have been held, the Corradino Team will, at the direction of staff, conduct an interagency scoping meeting with adjacent local jurisdictions and State, regional and county agencies. The purpose of this scoping meeting is to receive local agency input on the key issues that have been identified through the two public workshops occurring as part of the Visioning study, identify additional issues that should be addressed, and collect local agency data to assist in the EAR development process. Though each identified issue will be grouped to gain a better idea of the "big picture," the issues will be addressed separately, and in subsequent tasks, shall include analysis and recommendations to address.

This assessment will include an understanding of socioeconomic and land development analyses since the last comprehensive update, including an understanding of the effect of recent local development such as Amazon and opportunities presented by potential SMART Plan North Corridor development. Corradino staff assigned to this contract worked on the Transit Oriented Development assessments for the North Corridor project for the Miami-Dade TPO and are intimately aware of needs and potential avenues of approach for future development for the City of Opa-locka.

Citywide assessment that addresses changes in local conditions including the following areas:

- Population growth
- Changes in land area
- Vacant and developable land analysis
- Location of development in relation to that anticipated in the plan
- Designation of an Innovation District
- Demands of growth on public infrastructure
- Utility Service Areas
- Joint Planning Areas and Interlocal Agreements
- Residential Subdivision Designs and Policies
- Updates to the City's Transportation Mobility Element
- Incorporate updates from the recent Downtown Master Plan
- Review of Economic Development initiatives
- Transit Oriented Development potential and needs

Schedule: ***Months three to four***
Deliverable:

- Draft Issues Diagnostic Memorandum

TASK 3. MAJOR ISSUES MEMORANDUM

The Corradino Group will develop a preliminary list of the major issues that the EAR amendments will address. This list will be compiled in a Memorandum, and the way the issues will be addressed in the EAR will be documented in a detailed Scope of Work. The Memorandum and Scope of Work will be presented to City staff for review and refinement.

The Major Issues Memorandum will include an assessment of successes and shortcomings of key

objectives and policies in the Comprehensive Plan Elements and how they relate to the issues identified during the issue scoping and public outreach process. Each assessment will include a statement as to whether the objective or policy has been implemented, its effectiveness, and whether it should be kept unchanged, revised, or should be removed from the plan.

All Elements of the Comprehensive Plan will be assessed:

- Future Land Use Element
- Transportation Mobility Element
- Housing Element
- Infrastructure Element
- Conservation Element
- Recreation and Open Space Element
- Intergovernmental Coordination Element
- Capital Improvements Element

Corradino understands that this task should not be a comprehensive assessment of all objectives and policies in the Plan, only those having a direct impact on one or more of the identified major local issues and will target the review accordingly in identification of the goals, objectives, and policies in each element related to the key issues identified in Task 1.

As part of the memorandum, Corradino will note:

- EAR updates, to include replacement and/or updates to the Comprehensive Plan Element maps and graphics.
- Evaluation and assessment of changes to Florida Statutes, Administrative Rules, and State and Regional plans and their effect on the Comprehensive Plan, inclusive of recent legislation such as the Property Rights Element.

Recommendations for updating the Comprehensive Plan, including:

- Changes in timeframes, data and analysis, definitions, format, and style to be applied on a universal basis throughout the Plan.
- Changes to the Goals, Objectives, and Policies
- Summary of recommended supplemental plans or studies to address the major local issues or future growth

Schedule: ***Months four to five***
Deliverable:

- Final Major Issues Memorandum

TASK 4. DRAFT EVALUATION AND APPRAISAL REPORT AMENDMENTS, REVIEW AND ADOPTION

Task 4A. Draft Evaluation and Appraisal Report

The Corradino Group will prepare the draft EAR in coordination with and under the direction of City staff. The issues identified in Task A will be described, analyzed, and evaluated for potential social, economic, and environmental impacts. In addition, other relevant City planning efforts will be utilized to inform the EAR as appropriate. As directed, the EAR document will be concise and user-friendly. The EAR will include the following components:

- An executive summary including public participation activities, the purpose of the EAR, and a general summary of recommended amendments.
- An analysis of each major issue and City activities to address the issues. Major issues might include but are not limited to: economic development and jobs training, affordable housing, food security, education, climate change, sea level rise, urban design and place-making, complete streets, and multi-modal transportation. Goals, objectives (including evaluation measures) and policies related to each major issue shall be identified. Recommendations for Comprehensive Plan amendments to address the major issues shall be provided.
- A comprehensive review, on an element-by-element basis, of the adopted Comprehensive Plan to identify successes or shortcomings in achieving the City's goals, objectives, and policies. This analysis, and associated recommendations, will be summarized in a table analyzing implementation, results, and recommendations for amendments.

- The identification and recommendation of Comprehensive Plan amendments required to address and comply with changes in state law, regional plans and/or administrative rules.
- Appropriate coordination with the County in their efforts to update their Comprehensive Plan.
- A summary of recommended amendments.

Schedule: ***Months four to six***
Deliverables: Draft EAR for City staff review.

Task 4B. Draft EAR Amendments
Upon completion of the draft EAR, the Corradino Group, under the direction of City staff, will:

- Revise the draft EAR based on City and staff input.
- Provide for draft recommendations for text amendments for staff review, should be in strikethrough format and should be in underline format.
- Provide the draft final EAR Report and Evaluation and Appraisal Report and Amendment to staff.
- Present the draft EAR and Evaluation and Appraisal Amendments to the Planning and Zoning Board.
- Prepare a Memorandum summarizing Planning and Zoning Board meeting comments for review by the City Commission.
- Present the draft Evaluation and Appraisal Amendmentsand EAR to the City Commission.
- Prepare a memorandum summarizing City Commission meeting comments.
- Prepare a draft Evaluation and Appraisal Report based plan amendment package to the Florida Department of Economic Opportunity.

Schedule: ***Months seven to twelve.*** Assumes NTP that will allow for First Public Hearing in June 2022, to allow for transmission of amendments to DEO by July 1, 2022, with Second Hearing to occur within 180 days of DEO's review response as provided for under state statutes.
Deliverables:

- Final EAR (updated to address staff and other comments)
- Final Evaluation and Appraisal Report Amendment package (updated to address staff and other comments)
- Memorandum regarding Planning and Zoning Board meeting comments
- Memorandum regarding City Commission meeting comments

3.2.6

TAB 5 - Experience and Qualifications

The Corradino Group, Inc. (Corradino) has provided engineering design, planning, environmental and construction management services to government and the private sector for 50 years. Corradino maintains a staff of 200+ employees with extensive experience in successfully completing both small- and large-scale projects, many of which are complex. Our staff has accreditations such as: PE, AICP, AICP CTP, CIP, PTOE, RA, NCARB, and LEED AP-O&M. Our project experience has encompassed a wide range of services such as:

- Civil Engineering;
- Transportation Planning;
- Travel Demand Modeling;
- Urban Planning and Community Development;
- Transit Planning and Engineering;
- Traffic Engineering;
- Bicycle and Pedestrian Planning;
- Design/Build Services;
- Construction Engineering and Inspection;
- Rail and Freight Planning;
- Public Involvement/Community Outreach;
- Environmental Assessment and Mitigation;
- Highway and Bridge Design;
- Project Fee Analysis;
- Aviation Planning and Engineering; and
- Property Acquisition and Relocation.

The essence of our message is: We have worked for five decades on project after project, for repeat clients. Our success is built on delivering a quality product developed through an inclusive planning process and effective communications.

COMPANY INFORMATION

Name of Business: The Corradino Group, Inc.

Address and Phone Number:

4055 NW 97th Avenue, Suite 200
Doral, FL 33178
P: (305) 594-0735 • F: (305) 594-0755
www.corradino.com

Officers and Directors:

President: Joseph M. Corradino, AICP
Officers: Joseph C. Corradino, PE; Fred P'Pool; Burt Deutsch; Ed Perez De Morales, PE; Mike Ciscar, PE

Contact Person:

Joseph M. Corradino, AICP - President
T: 305.594.0735
E: jmcorradino@Corradino.com

Business Hours: M-F, 8AM - 5PM

Legal Status: Corradino is a C Corporation

Date and Location Incorporated:

1970 - Louisville, Kentucky

Parent or Subsidiary Business: Parent

Corradino is headquartered in Doral and licensed to do business in the State of Florida.

THE CORRADINO LOCATIONS

The Corradino Group, Inc. has ten offices throughout the nation

Miami (Headquarters)
4055 NW 97th Avenue, Suite 200
Miami, Florida 33178

Fort Lauderdale
5200 NW 33rd Avenue, Suite 203
Fort Lauderdale, Florida 33309

Palm Beach
860 Jupiter Park Drive, Suite 2
Jupiter, FL 33458

Fort Pierce
2781 Peters Road
Fort Pierce, Florida 34945

Orlando
1551 Sandspur Road, Suite 120
Maitland, Florida

Tampa
Tampa Rivergate Tower
400 N. Ashley Drive, Suite 1100
Tampa, FL 33602

Nashville
7000 Executive Center Drive, Suite 2-250
Brentwood, Tennessee 37027

Louisville
320 Whittington Parkway, Suite 210
Louisville, Kentucky 40222

Indianapolis
200 South Meridian Street, Suite 330
Indianapolis, Indiana 46225

Detroit
20027 Boardwalk Boulevard
Southfield, Michigan 48075

AWARDS

Corradino has received numerous awards and many of its efforts have been groundbreaking.

Some of Corradino's notable awards include:

2020 - P3 2020 Awards: Environmental Social & Government Performance of the Year. Winner: Windsor Detroit Bridge Authority and the Gordie Howe Int. Bridge.
2020 - P3 2020 Awards: Best Operational Transport Project. Winner: 1-595 Corridor Improvements Project, USA.
2020 - P3 2020 Awards: Best Road Project. Finalist: I-95 Express Lanes Extension, USA.
2019 - ACEC-FL | FDOT Outstanding Project Award, Design-Build Project I-75 Express Lanes
2014 - Outstanding Design Award of Excellence North Miami Downtown Concept Plan (APA Gold Coast Section)
2012 - INDOT's Business Practices Major Engineering Awards, I-69 Table Kitchen Meetings
2011 - Constructech 2011 Vision Awards Engineering Silver Awarded to The Corradino Group
2009 - American Association of State Highway and Transportation Officials (AASHTO)'s People Choice Award for I-95 Express Lanes
2009 - Outstanding Smart Growth Project Award of Excellence for the City of Hialeah Automated Concurrency Management System (APA, Gold Coast Section)
2009 - Outstanding Transportation Study Award of Excellence Palmetto Bay Bicycle and Pedestrian Master Plan (APA Gold Coast Section)
2009 - TEAMFL Chairman's Award (most innovative and creative transportation project in the state of Florida) for I-95 Express Lanes Project
2006 - Florida Transportation Monthly (magazine),"Top 20 Consulting Firms in Florida". Corradino ranked 3rd in PD&E Contracts, and 1st in CEI Contracts
2004 - Florida's Best in Construction Bridge Project, Krome Avenue andTamiamiTrail in Miami-Dade County
2004 - Roy Kenzie Award Management Programs & Creative Partnerships Hialeah Concurrency Management Plan (Florida Redevelopment Association)
2004 - Outstanding Transportation Study First Place Village of Palmetto Bay (APA Gold Coast Section)
2002 - Phoenix Award, Recognition of Excellence in Brownfield Development,A Riverfront Reclaimed
2001 - Award for Outstanding Mobility Planning Project, Alton Road Traffic Calming Study for the City of Miami Beach (APA Gold Coast Section)
2001 - Planning Award for Outstanding Strategic Planning Project for the Miami Beach, Transportation Concurrency Management Areas to the City of Miami Beach (APA, Gold Coast Section)
2000 - Award of Excellence for Clearwater, "One City One Future" (APA, Florida Chapter)
2000 - Award of Excellence for Miami Beach, Municipal Mobility Plan to City of Miami Beach (APA, Florida Chapter)

ORGANIZATIONAL CHART

PRINCIPAL-IN-CHARGE
Joseph M. Corradino, AICP [1]

PROJECT MANAGER
Kathryn Lyon, AICP, CFM [1]

QA/QC
Edward Ng, AICP [1]

ASSISTANT PROJECT MANAGER
Scarlet Hammons, AICP CTP [1]

VISION STUDY
Kathryn Lyon, AICP, CFM [1]
Edward Ng, AICP [1]
Scarlet Hammons, AICP CTP [1]
Melissa Hege, AICP, LEED AP [2]
Matthew Hege [2]

EVALUATION AND APPRAISAL REPORT
Kathryn Lyon, AICP, CFM [1]
Edward Ng, AICP [1]
Scarlet Hammons, AICP CTP [1]
Vanessa Spatafora, PE [1]

PUBLIC ENGAGEMENT
Joseph M. Corradino, AICP [1]
Caridad Mesa [1]
Melissa Hege, AICP, LEED AP [2]
Matthew Hege [2]

EVALUATION AND APPRAISAL REPORT AMENDMENTS
Edward Ng, AICP [1]
Scarlet Hammons, AICP CTP [1]

LEGEND
[1] The Corradino Group, Inc.
[2] MHCP Colab

THE CORRADINO GROUP

MHCP COLAB
CITY PLANNING, TRANSPORTATION, OUTREACH & PUBLIC RELATIONS

JOSEPH M. CORRADINO, AICP

Principal-in-Charge

Mr. Corradino is President of The Corradino Group, Inc. and heads the company's land use and transportation planning operations. Over his 27-year career, he has been an advocate of planning transportation and land use in concert with one another. In doing so, he has focused on working with local governments to create and improve their comprehensive plans, zoning codes and transportation master plans. His work in the field has been successful as he has performed these services for nearly every city in Miami-Dade County, and has developed a unique credibility within the individual communities from the very local perspective. Joe Corradino knows well what it takes to be successful in this arena, where local municipalities oversee land use decisions, and larger governments are in charge of transportation, because he has been in government, as an appointed and elected official for over 15 years, most currently as Mayor of Pinecrest. Few consultants possess this perspective.

Mr. Corradino has won six awards from the American Planning Association. He previously served as Chairman of the Village of Pinecrest Planning Board and currently serves as Mayor. He also served on the Miami-Dade County MPO, Citizens Transportation Advisory Committee, (CTAC), the Development Permitting Advisory Committee, (DPAC). He was the Chairman of the Gold Coast Chapter of the American Planning Association and has served as planning consultant for municipalities such as Homestead, Cutler Bay, Palmetto Bay, South Miami, Miami, Miami Beach, Aventura, Sunny Isles Beach, Doral, Miami Gardens, Hialeah, and many others.

YEARS OF EXPERIENCE
27

EDUCATION
1992, MA (Community Planning), University of Cincinnati
1990, BA (Geography), Villanova University

PROFESSIONAL REGISTRATIONS
American Institute of Certified Planners No. 012032
Mayor, Village of Pinecrest, FL (2016 – Present)
Vice Mayor, Council Member Village of Pinecrest, FL (2006-2014)
Miami-Dade MPO, Transportation Planning Council – (2009-2016)
Miami-Dade MPO, Citizens Transportation Advisory Committee, (2004-2006)
Miami-Dade County, Development Permitting Advisory Committee, (2005-2007)
Chairman of the Board, American Planning Association; Gold Coast Section Executive Board (2005-2007)
Chairman of the Board, Board of Dir. Chamber South (2006 - 2016)
Chairman of the Board, Doral Business Council (2005-2007)
Chairman, Planning Board, Pinecrest (2004-2006)

AWARDS
American Planning Association Award for Outstanding Achievement: Transportation Concurrency Management Areas
APA Award for Outstanding Mobility Project: Palmetto Bay Transportation Master Plan
Florida Redevelopment Association Award: Hialeah Transportation

EXPERIENCE

Miami-Dade County TPO SMART Plan/North Corridor. *Project Manager.* On April 21, 2016, the Miami-Dade TPO Governing Board passed the Strategic Miami Area Rapid Transit (SMART) Plan recognizing the community's long-standing desire to advance a program of rapid transit and supporting projects to address the mobility needs throughout Miami-Dade County. The six SMART Corridors are: North Corridor (NW 27th Avenue); South Dade TransitWay; Tri-Rail Coastal Link (Northeast/FEC Corridor); East-West Corridor (SR-836); Kendall Corridor; and Beach Corridor.

Development Services Department, City of Homestead, FL. *Project Manager.* Corradino provides professional planning services on an ongoing basis to the City of Homestead. Mr. Corradino oversees the Building Department and Planning/Zoning Department on a consulting basis. He was in charge of administering the City's Comprehensive Plan and Land Development Code. Homestead has been one of the fastest growing cities in America, and Mr. Corradino leads the processing of all their applications for development each year. Homestead is the southern terminus of the US-1 Bus lanes, and critical terminal node in the SMART Plan system.

Homestead General Planning Services, Homestead, FL. The Corradino Group, Inc. was tasked with completing Comprehensive Plan Future Land Use Plan Map amendments, the rezoning of city-owned properties in downtown Homestead and amending the zoning code to allow for public and retail/entertainment facilities.

Rockford Comprehensive Transit Study & Analysis, Rockford, IL. *Project Manager*. The Rockford, IL Comprehensive Transit Analysis was a data-intensive study. Within a few weeks of the notice to proceed, Corradino mobilized a survey effort to collect boarding and alighting data for weekday, evening, Saturday and Sunday routes. In addition, passenger intercept surveys were conducted on all routes.

YEARS OF EXPERIENCE
20

EDUCATION

BA (Geography), University of Florida, June 2000
MBA (Environmental Management), Florida Atlantic University, August 2004

PROFESSIONAL REGISTRATIONS

American Institute of Certified Planners No. 026921
Certified Floodplain Manager
Florida Licensed Real Estate Agent License No. SL3265451
American Planning Association- Member
Florida Planning and Zoning Association- Member

KATHRYN R. LYON, MBA, AICP, CFM
Project Manager

With 20 years of zoning, land-use and development planning experience in Miami-Dade and Broward Counties, in both the private and public sectors, Kathryn provides invaluable expertise to navigate the land development process, from site evaluation and due diligence through project completion. As a Planner (AICP), GIS Analyst, Zoning Coordinator, Certified Floodplain Manager (CFM), Project Manager, and Realtor, Kathryn offers government, commercial and residential property owners, and developers a full range of services, at all phases of construction, from planning to completion. She also currently serves as an adjunct faculty member at Florida International University.

EXPERIENCE

Village of Key Biscayne, Evaluation and Appraisal Report (EAR), Key Biscayne, FL. ***Senior Planner.*** Evaluation and Appraisal Report, periodic analysis of goals, objectives and policies of municipality comprehensive plan required by state law.

Pedestrian and Bicycle Enhancement Study, Lauderdale-by-the-Sea, FL. *Project Manager.* Ms. Lyon prepared the study that reviewed existing bicycle and pedestrian needs in the Town of Lauderdale-by-the-Sea, as well as provided recommendations.

North Miami Beach Parking Study, North Miami Beach, FL. *Project Manager*. This project is an analysis of the existing parking conditions in the City and provides recommendations to implement a paid parking system.

North Miami Beach Affordable Housing Study, North Miami Beach, FL. *Project Manager*. This project is an Affordable Housing needs assessment to propose recommendations and justifications for amendments to the City's Comprehensive Plan and Land Development Regulations (LDR's).

Islamorada, Village of Islands, Evaluation and Appraisal Report EAR), Islamorada, FL. *Senior Planner*. Evaluation and Appraisal Report, periodic analysis of goals, objectives and policies of municipality comprehensive plan required by state law.

Water Supply Facilities Plan Update (South Miami, Virginia Gardens, Islamorada, North Miami Beach, Homestead, Key Biscayne, Miami Gardens, Palmetto Bay, Miami Shores). *Project Manager.* This project addresses the water supply needs of the municipalities and preparing recommendations for level of service standards and edits to Comprehensive Plan Goals, Objectives, and Policies.

General Planning Services (Homestead, Cutler Bay, Palmetto Bay, North Miami Beach, Islamorada, Key Biscayne, West Park, Hallandale Beach), *Senior Planner.* Kathryn serves as an in-house planner and handles special projects including Evaluation and Appraisal Reports, zoning code chapter revisions, comprehensive plan amendments, and zoning and land use map changes, site plan reviews, variance, plat, and development application reviews, and GIS Services.

Transportation Master Plan Update, Cutler Bay, FL. *Project Manager*. Development of the update to the transportation master plan to provide appropriate recommendations for adequate provisions to transportation facilities. Identify and multi-modal transportation enhancements.

YEARS OF EXPERIENCE
23

EDUCATION
University of California, San Diego,
BA Urban Studies and Planning (June 1995)

PROFESSIONAL AFFILIATIONS
Chair, Technical Coordinating Committee, Broward Metropolitan Planning Organization (2014 to 2016)
Chair, Planning and Zoning Board, Surfside, Florida (2010 to 2011)
Airport Leadership Development (class of 2014)
Member, American Association of Airport Executives (2013 to Present)
Member, American Planning Association (1995 to Present)
Chair, Gold Coast Section, APA Florida (2008 to 2011)
Gold Coast Representative, APA Florida Legislative Policy Committee (2010 to 2011)
Member, Urban Land Institute, Miami Young Leaders Steering Committee (2011 to 2013)
Chair, APA Florida Annual Conference Committee, Miami (2008)

PROFESSIONAL CERTIFICATIONS
American Institute of Certified Planners
Certificate in Community Real Estate Development, University of South Florida
Supervisor Apprenticeshipcourse, Broward County

SCARLET R. HAMMONS, AICP CTP

Assistant Project Manager

Ms. Hammons specializes in the analyses of land use issues related to comprehensive plans, zoning, and all aspects of the site planning process. She has recently completed AICP Advanced Certification in Transportation Planning. Her experience also includes preparing zoning regulations, writing comprehensive plans, drafting ordinances, assisting with transportation master plans and preparing graphics, exhibits and maps. She has managed numerous planning projects for Corradino's municipal and agency clients. She served for three years in the Florida Department of Transportation, District 6 planning division where she was the in-house growth management analyst.

EXPERIENCE

Comprehensive Plan Update, City of Ft. Lauderdale, FL. *Assistant Project Manager*. The City of Ft. Lauderdale is revising the existing Comprehensive Plan under 6 platforms: Infrastructure, Public Places, Neighborhood Enhancement, Business Development, Public Safety and Internal Support Platform. The Comprehensive Plan will be written with conciseness in mind, and will be a visual document where applicable, with the end of creating a highly accessible document that can be easily read by citizens, businesses, policymakers and staff.

Virginia Gardens EAR, Virginia Gardens, FL. *Planner.* Corradino evaluated the Village's comprehensive plans and goals to provide a determination of sufficiency in meeting state statutory requirements. The evaluation and Appraisal Report determined the need to amend the local Comprehensive Plan to fulfill state law mandates and update the planning horizon to 10 years.

EAR Based Amendments to the Comprehensive Plan, Village of Virginia Gardens, FL. *Project Manager.* Corradino is reviewing major issues as part of the EAR update by conducting analysis of future development, transportation, land use, and urban design.

City of Homestead General Planning Services, Miami-Dade County, FL. Senior Planner. In 2014, Corradino was tasked with completing the Comprehensive Plan Future Land Use Plan Map amendments, rezoning of City-owned properties in Downtown Homestead, and amending the zoning code to allow for certain public and retail/entertainment facilities. Corradino's planners review all applications, including site plans, variances, certificates of use, special exceptions, planned unit developments and traffic impact analyses. In addition, Corradino handles special projects including annexation analyses, zoning code chapter revisions, a public art master plan, comprehensive plan amendments, and zoning and zoning.

EAR Based Amendments to the Comprehensive Plan, City of Key West, FL. Project Manager. Corradino created comprehensive plan amendments incorporated in the comprehensive plan.

Comprehensive Plan, Town of Cutler Bay, FL. Project Manager. Corradino led the effort to write the Towns Comprehensive Plan, which led to a significant intensification and diversification of the land uses in the Southland Mall area.

Unified Bicycle and Pedestrian Master Plan, City of Aventura, FL. *Project Manager.* The Northeastern part of the county is one of its most-congested areas. The regional roads carry heavy traffic, which is often not highly directional.

YEARS OF EXPERIENCE
10

EDUCATION
Master of Public Policy, University of Southern California, Los Angeles, CA, 2012
Master of Planning- (Concentration in Economic Development), University of Southern California, Los Angeles, CA, 2012
BA (Planning and Public Policy, Minor in Economics), Rutgers University, New Brunswick, NJ, 2008 (High Honors)

GRADUATE CERTIFICATES:
Housing and Community Development (Rutgers, 2008)
Real Estate Development (Rutgers, 2011)
Homeland Security and Public Policy (USC, 2012),
Public Management (USC, 2012)
Professional Registrations
American Institute of Certified Planners No. 28927
American Planning Association (APA) No. 248674
APA Florida Executive Committee Member – November 2017 - Present
APA Gold Coast Section – Chair (Current); Vice-Chair, Professional Development Officer, Young Planners Group Ambassador (Previous)

AWARDS
Robert Biller Award for Best Performance in the MPP Practicum (05/11)
Outstanding Graduate Student Leader Award (04/12)
SPPD Academic Capstone Achievement Award (05/11)
LGBT Service Award, USC (04/11)

EDWARD NG, MPP, MPL, AICP
QA/QC

Mr. Edward Ng, AICP is the Technical Vice President for Corradino's Planning Department, with experience in transportation, economic development, transit-oriented development, and land use planning. His work involves demographic analyses, preparation of and updates to comprehensive plans, grant writing, land use code revisions, geospatial planning analyses, GIS mapping, public outreach, and analyses of traffic facilities and operational data. He specializes in interdisciplinary aspects of planning, including transit-oriented development and complete streets. His recent projects involve land use, transportation, and comprehensive planning services with the Miami-Dade Transportation Planning Organization and the municipalities of Doral, Cutler Bay, Key Biscayne, North Miami, North Miami Beach, Hallandale Beach, and many others. Eddie is currently the Immediate Chair of the American Planning Association, Gold Coast Section Executive Board, and teaches the AICP exam preparation course for planners in Miami-Dade, Broward, Monroe, and Collier Counties.

EXPERIENCE

Gainesville 2045 Long Range Transportation Plan. *Project Manager*. Update to the Gainesville Metropolitan Transportation Planning Organization's 2045 Long-Range Transportation Plan. This plan will take a Complete Network/Complete Streets approach, with modeling and financial analysis to provide a prioritized list of transportation infrastructure projects for Gainesville

City of Hallandale Beach Transit Mobility Plan. *Project Manager.* This project evaluated the City's prior Transportation Master Plan, with updates to local LOS determinations, intersection analyses, and planning for transit, pedestrian, and bicycle facilities. The analysis particularly focused on creating a new primary and secondary bicycle infrastructure grid, incorporated basis of design reports and local district planning, and included recommendations for new roadways transit system development.

Transportation Master Plan Update, City of Doral, FL. *Project Manager*. This project evaluated the City's 2010 Transportation Master Plan, with updates to local LOS determinations, intersection analyses, truck routing, and planning for transit, pedestrian, and bicycle facilities. The analysis also included reviewing the City's impact fees and a finalized project list that was incorporated into the City's Capital Improvements Program.

Evaluation and Appraisal Report (EAR) update, City of Fort Lauderdale, FL. *Project Manager/Lead Planner*. Lead planner for review of major issues as part of EAR update. Conducted analysis of economic conditions and development, transportation, land use, and urban design. Provided support in provision of all statutorily required maps for the EAR. Current project manager for the updates to the Data and Analysis (Volume II) of the report.

City of Fort Lauderdale Comprehensive Plan. *Project Manager.* This project will completely revise and replace the existing comprehensive plan, and introduce new elements such as Climate Change, Urban Design, and Economic Development, and build upon public school facilities by expanding the scope of policies in an Education Element geared for all ages. Conducting analysis of economic conditions and development, transportation, land use, and urban design.

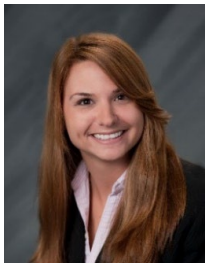
YEARS OF EXPERIENCE
11

EDUCATION
BS (Civil Engineering),
University of Florida, 2009

REGISTRATION
Professional Engineer:
Florida, No. 77741, 2014

VANESSA SPATAFORA, PE

Evaluation and Appraisal Report/Traffic Engineering



Mrs. Spatafora has 11 years of engineering experience. She has performed all facets of roadway design and has extensive experience with Florida Department of Transportation (FDOT) procedures, including plans production, preparation of specifications, maintenance of traffic, and cost estimates. In addition, Mrs. Spatafora has considerable highway, intelligent transportation system, crash data analysis and safety evaluation experience.

EXPERIENCE

- Perform Project Development and Environment Studies (PD&E)
- Analyze and develop alignment alternatives for complex highway improvements projects including typical sections, conceptual plan layouts, maps, drawings, right of way maps and other graphical material.
- Analyze various typical section alternates for proposed facilities.
- Generate project cost estimates including engineering cost, construction cost, right of way cost and maintenance cost.
- Make field inspection trips to collect and accumulate information and/or assist in field studies necessary for the preparation of project development studies, preliminary design, cost estimating and other efforts.
- Assist with the preparation of material to be incorporated in project development reports, traffic analysis reports, justification reports, special reports and handout materials. Duties also include assisting in the assemblage of reports, documents and other materials.
- Assist with the development of design presentations for public meetings, elected officials and citizens providing the necessary information to assure the public is sufficiently informed on the proposed projects and improvements.
- Assist with the preparation of material to be submitted to area planning boards, cities, counties, governmental or other agencies for comments and approval.
- Attend and assist with the preparation of public workshops, meetings and hearings.

Fort Lauderdale General Traffic and Transportation Engineering and Transportation Planning Services - *Project Engineer.* Serving as in-house support staff as Transportation and Mobility liaison to the Department of Sustainable Development for traffic reviews for development projects.

Biscayne Everglades Greenway Traffic Study, City of Homestead, FL - *Project Engineer.* Corradino conducted a Traffic and pedestrian Study for the Homestead Biscayne Everglades Greenway. The study focus was on the three proposed pedestrian crossings just to the south of Canal C-103 bridges/structures located at SW 162nd Avenue, SW 152nd Avenue and SW 147th Avenue. The three pedestrian crossings were analyzed for speed data, projected vehicle, pedestrian and bicycle volumes, operational analysis of roadway segments, sight distance and crash data.

City of Aventura Traffic Engineering Services - *Project Engineer*. Providing traffic consulting services, acting as Engineer of Record for traffic engineering task work orders. Provided a variety of traffic and transportation engineering services including DRC traffic engineering review, intersection analysis, signalization analysis and design, roundabout analysis and design, roadway level of service analysis, public school traffic operational analysis, city-wide traffic modeling, city-wide traffic count database maintenance, corridor signal timing progression analysis, traffic calming and neighborhood traffic mitigation, responded to citizen inquiries and coordinated the interests of the City with the Miami-Dade County Department of Transportation and Public Works, FDOT District VI and other key stakeholder government agencies.

YEARS OF EXPERIENCE
11

EDUCATION
BS (Journalism & Communication), Florida International University, Miami, FL, 2010

CERTIFICATIONS
MOT Intermediate
FEMA Basic Public Information Course
Project Management Professional Certification Prep Course I & II, Broward College, 2018

CARIDAD MESA
Public Engagement

Ms. Mesa has served as a Public Information Specialist for The Corradino Group for eight years, with five of those years as a Project Manager as well. Ms. Mesa is highly involved in all aspects of project management, including but not limited to contract staffing, budgeting, QA/QC revisions, task reviews, and project status reporting. Ms. Mesa also has extensive experience in public outreach, event planning, crisis management and crisis communication, and in media relations. She also has in-depth knowledge of developing and managing various communication strategies. Ms. Mesa is fluent in Spanish, both written and verbal. She has used this skill as an additional asset in working first-hand with clients, the media and the public. Other areas of expertise for Ms. Mesa include marketing, graphic support, public affairs, customer service, social media management and sponsorship fulfillments.

EXPERIENCE

Public Information Specialist, Water Main/Force Main Upgrade Along N.W. 74th Street, Town of Medley, Medley, FL - Serves as *the lead point of contact* for all project related information, including public outreach, as well as general inquiries and updates. Identifies potential community impacts and coordinates with the Town to address concerns. Creates and disseminates project documents to local Town of Medley constituents. Works with Town staff to respond to inquiries and help handle crisis communication incidents. Provides translation services on project collateral documents. Performs other duties as needed and as required by the Town.

Community Outreach Specialist, SR 836/I-395 Interchange Reconstruction Design-Build Project, FDOT District Six, Miami, FL - Supports the activities of the *Senior Community Outreach Specialist*. Develops and coordinates social media content for meetings/events. Assists with lane closure information. Serves as the primary point of contact if/when the Senior Community Outreach Specialist is not available. Works with the Senior Community Outreach Specialist to create and maintain a project issues log and a project contact log. Helps prepares information for updating website. Distributes weekly project e-blast updates to stakeholders. Supports formal and informal public meetings.

Community Outreach Specialist, District-wide Communication Programs and Special Projects, FDOT District Six, Miami, FL - Performs outreach for multiple traffic safety campaigns. Assists with outreach and education for the *Drive Safe*, *Put it Down* and *Alert Today, Alive Tomorrow* Campaigns. Performs outreach efforts by attending/conducting presentations, assisting with safety and community events, and organizing public hearings and partnership meetings.

Project Manager, **District-wide Public Communications Services for Miscellaneous Construction Projects, FDOT District Six and District Four, Miami-Dade and Broward, FL** - Serves as the primary point of contact with the Department for all contract activities. Oversees the outreach efforts performed by Community Outreach Specialists in the Miami-Dade and Broward regions to ensure contract compliance. Manages staff for both the FDOT District Six Construction Office and the FDOT District Four Broward Operations Center. Meets with FDOT Project Managers to discuss community outreach initiatives and procedures, project statuses, as well as billing and invoicing inquiries. Performs QA/QC revisions on outreach collateral documents. Manages budget and helps develop cost-saving initiatives. Helps coordinate website development and maintenance. Performs crisis management on prominent contract issues. Assists the Community Outreach Specialists with the planning and execution for events and public meetings and guides them as-needed on various general tasks.

Public Information Specialist, Public Communications Services for Miscellaneous Construction Projects, FDOT District Six, Miami, FL - Acted as the lead point of contact for all project related information, including public outreach, general inquiries and updates pertaining to various district-wide miscellaneous construction projects in Dade County. Identified potential community impacts due to construction.

MELISSA HEGE, AICP, LEED AP
Founding Principal MHCP COLAB

MHCP COLAB
CITY PLANNING, COMMUNICATIONS, PUBLIC RELATIONS + OUTREACH

CERTIFICATIONS
American Institute of Certified Planners #016841
LEED Accredited Professional

EDUCATION
1998, University of Pennsylvania
MA City Planning

1995, Brandeis University
BA European Literature

1994, Harvard University
Career Discovery Program

PROFESSIONAL EXPERIENCE
2009-Present, MHCP COLAB, Founding Principal

2014-2015, Miami Downtown Development Authority, Transportation and Planning Manager

2013-2014, Redevelopment Management Associates (RMA), Director of Planning

2003-2013, Zyscovich Architects, Senior Planner

1998-2003, Corradino Group, Planner

Founder and Principal Melissa Hege is a certified planner with 22 years of experience practicing planning in South Florida and nationally. Melissa leads the firm's business development and all planning work including community outreach, online engagement, alternative transportation, land use and zoning policy, master plan and redevelopment, partnerships, funding solutions and contract negotiations.

Her portfolio includes award winning plans which translate policies into practical applications. She has lectured and taught college courses on this subject and is a regular guest lecturer for Miami Dade College's Idea Center Reimagining Cities course on measuring successes of plans and implementation. Melissa is the station area planner for the Broward Commuter Rail project. She recently led the urban analysis, public engagement and implementation strategy for the Wynwood Street Tree Master Plan for the City of Miami and Wynwood Business Improvement District. She completed a four-month on-line engagement campaign for the 23-acre Intracoastal Mall redevelopment plan. She created a policy plan, including a public relations strategy a on-line microsite, to make it safer for children to walk to school in Little Havana and is currently working with the West Palm Beach Downtown Development Authority on a policy strategy to permit temporary pop-up uses which the City is using for their outdoor dining and retail program in response to the pandemic.

She hosts a photographic blog featuring different cities and neighborhoods describing how various design elements make great places. She was nominated to the Miami Transportation Planning Organization's Bicycle Pedestrian Committee and is a recent graduate of the ULI Leadership Institute's class of 2020 and developed a Leadership Project for the Hollywood Industrial Park.

RECENT PROJECTS
- Broward Commuter Rail Station Area Planning, Broward County, FL
- Little Havana Pedestrian Priority Zones Infrastructure, Miami, FL
- Wynwood Street Tree Master Plan Engagement Plan, Miami, FL
- Tactical Urbanism Policy Initiative, West Palm Beach, FL
- Intracoastal Master Plan Public Outreach Campaign, North Miami Beach, FL
- Hollywood Industrial Park Master Plan, Hollywood, FL
- Illuminate Coral Gables Art Installation, Social media + Flickr, Coral Gables, FL
- Nuvo Suites "Safe and Secure in the Time of Corona virus" microsite development, Doral, FL
- MiMo Biscayne Association Best Practices + Funding Strategies, Miami, FL

HONORS + RECENT PUBLICATIONS
- 2020, Urban Land Institute Leadership Institute
- 2020, "Dining on the Spot + Temporary Use Permits: How Covid-19 Changed the Way We Dine Outside and How WPB was Ahead of the Game" Florida Planning Magazine
- 2019, The Idea Center at Miami Dade College Guest Speaker, "Reimagining Cities"
- 2016, Miami Foundation Public Space Challenge Winner, Baywalk Pop-up
- 2018, "A River Runs Through It: NYC's Hudson River Park" Modern Cities
- 2017, " DIY 101: How to Make Your City Waterfront Fabulous" Florida Planning Magazine

Matthew Hege

Director of Communications + Media Relations, MHCP COLAB

CERTIFICATIONS
Florida Public Relations Association
Public Relations Society of America

EDUCATION
1993, East Carolina University, BS Communications

East Carolina University, MBA

PROFESSIONAL EXPERIENCE
Present, MHCP COLAB, Director of Public Relations + Communications

2014- 2019, John Gore Organization, Key Brands, Vice President

1998-2015, Broadway Multimedia/ Miami Inc, Vice President, Founder and Creator of the Broadway Channel

2016-Present, Board Member Zoetic Stage

Director of Communications and Public Relations, Matthew Hege has 22 years of experience in communications strategy, business development, corporate strategy, media relations and public relations. In addition Matt has long term career experience in market research, financial forecasting and business relations for both organizational strategy and community relations. Matt develops a comprehensive approach for clients, by focusing on his core strengths of business analysis and public relations to foster a clear and transparent action oriented process as a strategy and to the community as awareness and support.

Matt has recently developed a public awareness and public relations strategy for the Little Havana pedestrian priority zones for traffic calming around schools. In partnership with City of Miami District 3, Health Foundation of SF and Healthy Little Havana. He is currently developing a community asset map for Laurens County, SC with the Community Planning Advisory Team from SC American Planning Association. He is also providing public relations and communications expertise for the Broward Commuter Rail station area planning including talking points and responses to press inquiries. Matt also created "Safe and Secure" PR campaign for Miami hotel, Nuvo Suites as a initiative with local hospitals. As a result of the success, MHCP COLAB developed a strategic partnership with Nicklaus Children's Hospital for offering a "Family Suite" for patients families at the hotel. Extensive media coverage was a direct result of the public recent relations campaign.

RECENT PROJECTS
- Little Havana Pedestrian Priority Zones, Miami, FL
- Laurens County Community Asset Mapping, SC
- Illuminate Coral Gables Art Installation, Press materials and video coverage and media relations
- Nuvo Now for Nuvo Suites Extended Stay Hotel partnership with Nicklaus Childrens' Hospital, Doral, FL
- Nuvo Suites Extended Stay Hotel "Safe and Secure in the Time of Coronavirus", Doral, FL
- Media Production for Greater Miami Convention and Visitors Bureau, City of Coral Gables and Coral Gables Chamber of Commerce
- Promotional and Advertising Services for Miami Dade County Parks and Recreation and Coral Gables Business Improvement District
- Miami Beach Parking and Transit Media Production and Advertising Services

HONORS + RECENT PUBLICATIONS
- 2021 Miami Herald Article on Carlos Estevez, Artist Profile for ICG
- 2021 NBC 6, Miami 5:30 coverage for Little Havana Pedestrian Priority Zones
- 2021 CBS 4, Miami 6pm coverage for Nicklaus and Nuvo Suites "Family Suite"
- 2016-2020 Seven Emmy nominations for Broadway Profiles
- 2018, New York Emmy Award Winner for Broadway Profiles
- 2021, City of Coral Gables Magazine, Illuminate Coral Gables quote

Licensee

Name:	**THE CORRADINO GROUP, INC.**	License Number:	**7665**
Rank:	**Registry**	License Expiration Date:	
Primary Status:	**Current**	Original License Date:	**03/07/1997**

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
36146	Current, Active	PEREZ DE MORALES, EDUARDO	Registry		Professional Engineer	02/28/2023

State of Florida
Department of State

I certify from the records of this office that THE CORRADINO GROUP, INC. is a Kentucky corporation authorized to transact business in the State of Florida, qualified on January 13, 1997.

The document number of this corporation is F97000000207.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 15, 2021, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifteenth day of January, 2021

Secretary of State

Tracking Number: 4943962981CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

005827

Local Business Tax Receipt

Miami–Dade County, State of Florida

–THIS IS NOT A BILL – DO NOT PAY

LBT

7207971

BUSINESS NAME/LOCATION
THE CORRADINO GROUP INC
4055 NW 97TH AVE 200
DORAL FL 33178

RECEIPT NO.
RENEWAL
7491282

EXPIRES
SEPTEMBER 30, 2021
Must be displayed at place of business
Pursuant to County Code
Chapter 8A – Art. 9 & 10

OWNER
THE CORRADINO GROUP INC
C/O JOSEPH C CORRADINO PRES

Employee(s) 142

SEC. TYPE OF BUSINESS
212 P.A./CORP/PARTNERSHIP/FIRM
LB6841

PAYMENT RECEIVED BY TAX COLLECTOR
$639.00 07/23/2020
FPPU11–20–011179

2020-21

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles – Miami–Dade Code Sec 8a–276.

For more information, visit www.miamidade.gov/taxcollector

2020 - 2021

BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT

115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000

VALID OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021

DBA:
Business Name: CARR SMITH CORRADINO

Receipt #: 315-598
Business Type: ENGINEER (CONSULTING ENGINEERS)

Owner Name: THE CORRADINO GROUP INC
Business Location: 5200 NW 33 AVE 203
FT LAUDERDALE
Business Phone: 954-777-0044

Business Opened: 06/06/1994
State/County/Cert/Reg: EB-48264
Exemption Code:

Rooms	Seats	Employees	Machines	Professionals
		8		

Signature

For Vending Business Only
Number of Machines: **Vending Type:**

Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	Total Paid
37.50	0.00	0.00	0.00	0.00	0.00	37.50

Receipt #WWW-19-00196960
Paid 07/16/2020 37.50

Florida Department of Transportation

RON DESANTIS
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

KEVIN J. THIBAULT, P.E.
SECRETARY

June 24, 2021

Frederick P'Pool, Chief Operating Officer
THE CORRADINO GROUP, INC.
4055 NW 97th Avenue, Suite 200
Miami, Florida 33178

Dear Mr. P'Pool:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 2 - Project Development and Environmental (PD&E) Studies

Group 3 - Highway Design - Roadway

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

Group 6 - Traffic Engineering and Operations Studies

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.3 - Intelligent Transportation Traffic Engineering Systems Communications

Group 7 - Traffic Operations Design

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

Group 10 - Construction Engineering Inspection

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection
- 10.4 - Minor Bridge & Miscellaneous Structures CEI
- 10.5.1 - Major Bridge CEI - Concrete
- 10.5.2 - Major Bridge CEI - Steel
- 10.5.3 - Major Bridge CEI - Segmental

Safety, Mobility, Innovation
www.fdot.gov

Group 13 - Planning

13.4 - Systems Planning
13.5 - Subarea/Corridor Planning
13.6 - Land Planning/Engineering

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2022, for contracting purposes.

Approved Rates

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense
162.13%	112.28%	0.069%	Reimbursed	No	0.65%	9.13%*

*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.

Should you have any questions, please feel free to contact me by email at carliayn.kell@dot.state.fl.us or by phone at 850-414-4597.

Sincerely,

Carliayn Kell
Professional Services
Qualification Administrator

Safety, Mobility, Innovation
www.fdot.gov

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY) 07/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

Holder Identifier :

PRODUCER	CONTACT NAME:	
Aon Risk Services, Inc of Florida 1001 Brickell Bay Drive Suite 1100 Miami FL 33131 USA	PHONE (A/C. No. Ext): (866) 283-7122	FAX (A/C. No.): (800) 363-0105
	E-MAIL ADDRESS:	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
The Corradino Group, Inc. 4055 NW 97th Avenue Suite 200 Miami FL 33178 USA	INSURER A: Property & Casualty Ins Co of Hartford	34690
	INSURER B: Hartford Fire Insurance Co.	19682
	INSURER C: Hartford Insurance Co Of The Southeast	38261
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 570088536680 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY / PRO-JECT / LOC OTHER:			21UUNOL5648	05/01/2021	05/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $300,000 $10,000 $1,000,000 $2,000,000 $2,000,000
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY			21UEN OL5649	05/01/2021	05/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION						EACH OCCURRENCE AGGREGATE	
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N: N / N/A		21WBOL6H6N See Attached	05/01/2021	05/01/2022	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT	$1,000,000 $1,000,000 $1,000,000

Certificate No : 570088536680

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: RFQ NO. 21-0727100. Comprehensive Plan Amendment Evaluation and Appraisal Report (EAR). City of Opa-Locka is included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER

City of Opa-Locka
780 Fisherman Street, 4th Floor
Opa-locka FL 33054 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Aon Risk Services Inc. of Florida

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AGENCY CUSTOMER ID: 570000075512
LOC #:

ACORD

ADDITIONAL REMARKS SCHEDULE

Page _ of _

AGENCY	NAMED INSURED
Aon Risk Services, Inc of Florida	The Corradino Group, Inc.
POLICY NUMBER	
See Certificate Numbe 570088536680	
CARRIER / NAIC CODE	EFFECTIVE DATE:
See Certificate Numbe 570088536680	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 **FORM TITLE:** Certificate of Liability Insurance

Underwriting Companies

Twin City Fire Insurance Company - Colorado

Hartford Insurance Company of the Southeast - Florida

Property & Casualty Insurance Company of Hartford - Illinois

Hartford Casualty Insurance Company - Indiana

Hartford Underwriters Insurance Company - Kentucky

Property & Casualty Insurance Company of Hartford - Michigan

Twin City Fire Insurance Company - New Jersey

Hartford Underwriters Insurance Company - Tennessee

ACORD 101 (2008/01)

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The ACORD name and logo are registered marks of ACORD

This certificate hereby qualifies

Joseph Michael Corradino, AICP

as a member with all the benefits of a Certified Planner
and a commitment to the AICP Code of Ethics and Professional Conduct.

Certified Planner Number 012032

Paul Farmer, FAICP
Chief Executive Officer

Lee Brown, FAICP
President

APA AICP
The American Planning Association's Professional Institute
American Institute of Certified Planners
Making Great Communities Happen

This certificate hereby qualifies

Kathryn Lyon, AICP

as a member with all the benefits of a Certified Planner
and a commitment to the AICP Code of Ethics and Professional Conduct.

Certified Planner Number 026921

Paul Farmer, FAICP
Chief Executive Officer

Lee Brown, FAICP
President

APA AICP
The American Planning Association's Professional Institute
American Institute of Certified Planners
Making Great Communities Happen

ASSOCIATION OF STATE FLOODPLAIN MANAGERS, INC.

CERTIFICATION BOARD OF REGENTS

HEREBY CERTIFIES THAT PURSUANT TO THE PROVISIONS OF THE CHARTER FOR THE CERTIFIED FLOODPLAIN MANAGER PROGRAM

Kathryn R. Lyon, CFM

IS DULY REGISTERED AS AN

ASFPM CERTIFIED FLOODPLAIN MANAGER

IN TESTIMONY WHEREOF THIS CERTIFICATE HAS BEEN ISSUED BY THE AUTHORITY OF THE CERTIFICATION BOARD OF REGENTS, CERTIFICATE NO. US-14-08118, ISSUED 11/21/2014. THIS CERTIFICATE SHALL EXPIRE 1/31/2021, UNLESS RENEWED ACCORDING TO THE RULES OF THIS BOARD.

CERTIFICATION BOARD OF REGENTS
PRESIDENT, LOUIS T. GREENWELL, CFM

ASSOCIATION OF STATE FLOODPLAIN MANAGERS
EXECUTIVE DIRECTOR, CHAD M. BERGINNIS, CFM

ASFPM CFM CERTIFIED

This certificate acknowledges

Scarlet R. Hammons, AICP CTP

having complied with all requirements of the American Institute of Certified Planners, the American Planning Association's professional institute, providing recognized leadership nationwide in the certification of professional planners and the ethics, professional development, planning education and standards of planning practice, is hereby provided this certificate as evidence of certification of expertise in the field of transportation planning and is hereby declared to be a

Certified Transportation Planner

James M. Drinan, JD
Executive Director

Glenn E. Larson, AICP
President

APA AICP CTP Certified Transportation Planner

This certificate hereby qualifies

Edward Wing Keung Ng, AICP

as a member with all the benefits of a Certified Planner and a commitment to the AICP Code of Ethics and Professional Conduct.

Certified Planner Number: 028927

James M. Drinan, JD
Executive Director

Valerie J. Hubbard, FAICP
President

APA The American Planning Association's Professional Institute AICP American Institute of Certified Planners
Making Great Communities Happen

Ron DeSantis, Governor

FBPE FLORIDA BOARD OF PROFESSIONAL ENGINEERS

STATE OF FLORIDA

BOARD OF PROFESSIONAL ENGINEERS

THE PROFESSIONAL ENGINEER HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 471, FLORIDA STATUTES

SPATAFORA, VANESSA
13885 SW 42ND STREET
DAVIE FL 33330

LICENSE NUMBER: PE77741
EXPIRATION DATE: FEBRUARY 28, 2023
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

MHCP COLAB
CITY PLANNING, TRANSPORTATION, OUTREACH & PUBLIC RELATIONS

State of Florida

Woman Business Certification

MHCP COLAB

Is certified under the provisions of
287 and 295.187, Florida Statutes, for a period from:
03/16/2021 to 03/16/2023

Jonathan R. Satter, Secretary
Florida Department of Management Services

Department of MANAGEMENT SERVICES
Office of Supplier Diversity

Office of Supplier Diversity
4050 Esplanade Way, Suite 380
Tallahassee, FL 32399
850-487-0915
www.dms.myflorida.com/osd

2021 FLORIDA LIMITED LIABILITY COMPANY ANNUAL REPORT

DOCUMENT# L09000051327

Entity Name: MELISSA HEGE CITY PLANNING LLC

Current Principal Place of Business:

611 N.E. 55TH STREET
MIAMI, FL 33137

Current Mailing Address:

611 N.E. 55TH STREET
MIAMI, FL 33137

FEI Number: 27-1286171

FILED
Apr 17, 2021
Secretary of State
1149565512CC

Certificate of Status Desired: Yes

Name and Address of Current Registered Agent:

HEGE, MELISSA
611 N.E. 55TH STREET
MIAMI, FL 33137 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE: MELISSA J HEGE 04/17/2021
Electronic Signature of Registered Agent — Date

Authorized Person(s) Detail :

Title	MGR
Name	HEGE, MELISSA J
Address	611 N.E. 55TH STREET
City-State-Zip:	MIAMI FL 33137

MIAMI-DADE COUNTY
miamidade.gov

Internal Services Department
Small Business Development
111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111
F 305-375-3160

June 2, 2020

Melissa Hege
Melissa Hege City Planning LLC DBA MHCP COLAB
611 NE 55th Street
Miami, FL 33137

Approval Date: May 14, 2020 - Local Developing Business (LDB)
Anniversary Date: May 14, 2021

Dear Melissa Hege,

Miami-Dade County Small Business Development (SBD), a division of the Internal Services Department (ISD) has completed the review of your application and attachments submitted for certification. Your firm is officially certified as a Miami-Dade County Local Developing Business (LDB) in accordance with section of the code of Miami-Dade County.

LDB certification is continuous with no expiration date; however, firms are required to attest that there are no changes via the No Change Declaration form on or before the firm's anniversary date to remain certified. You will be notified of your annual responsibilities in advance of the Anniversary Date listed above. You must submit the annual No Change Declaration form no later than the Anniversary Date to maintain your eligibility. You will be notified of this responsibility in advance of the Anniversary Date. Failure to comply with the said responsibilities may result in immediate action to decertify the firm.

If at any time there is a material change in the firm including, but not limited to, ownership, officers, director, scope of work being performed, daily operations, affiliation(s) with other businesses or the physical location of the firm, you must notify this office in writing within (30) days. Notification should include supporting documentation. You will receive timely instructions from this office as to how you should proceed, if necessary. Your company is certified in the categories as listed below affording you the opportunity to bid and participate on contracts with Small Business Enterprise measures.

Please note that the categories listed are very general and are used only to assist our customers in searching the directory for certified firms to meet contract goals. You can find the firm's up-to-date certification profile as well as all other certified firms on the Miami-Dade County Internal Services Department, Small Business Development Certified Firms' Directory at the website http://www.miamidade.gov/smallbusiness/certification-programs.asp.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: http://www.miamidade.gov/procurement/vendor-registration.asp. Thank you for your interest in doing business with Miami-Dade County. If you have any questions or concerns, you may contact our office at 305-375-3111 or sbdcert@miamidade.gov.

Sincerely,

Claudious Thompson, Section Chief
Small Business Development

CATEGORIES: (Your firm may bid or participate on contracts only under these categories)

NAICS 541320: LANDSCAPE ARCHITECTURAL SERVICES
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES
NAICS 541820: PUBLIC RELATIONS AGENCIES

MIAMI-DADE COUNTY
miamidade.gov

Internal Services Department
Small Business Development
111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111
F 305-375-3160

June 2, 2020

Melissa Hege
Melissa Hege City Planning DBA MHCP COLAB
611 NE 55th Street
Miami, FL 33137

Approval Date: May 14, 2020 - Disadvantaged Business Enterprise (DBE)
Anniversary Date: May 14, 2021

Dear Melissa Hege,

Miami-Dade County Small Business Development (SBD), a division of the Internal Services Department (ISD), is pleased to notify you that your firm is certified under the Florida Unified Certification Program (UCP). Your firm meets the eligibility requirements for certification as a Disadvantaged Business Enterprise (DBE) in accordance with 49 CFR Part 26.

DBE certification is continuous with no expiration date; however, firms are required to attest that there are no changes via the No Change Declaration form on or before the firm's anniversary date to remain certified. You will be notified of your annual responsibilities in advance of the Anniversary Date listed above. You must submit the annual No Change Declaration form no later than the Anniversary Date to maintain your eligibility. Your firm will be listed in the UCP DBE Directory which can be accessed through the Florida Department of Transportation's website: http://www3b.dot.state.fl.us/EqualOpportunityOfficeBusinessDirectory/.

DBE certification is NOT a guarantee of work, but it enables the firm to compete for and perform contract work on all USDOT Federal Aid (FAA, FTA and FHWA) projects in Florida as a DBE contractor, sub-contractor, consultant, sub-consultant or material supplier.

If at any time there is a material change in your firm, you must advise this office by sworn affidavit and supporting documentation within thirty (30) days. Changes include, but are not limited to ownership, officers, directors, management, key personnel, scope of work performed, daily operations, on-going business relationships with other firms, individuals or the physical location of your firm. After our review, you will receive instructions as to how you should proceed, if necessary. Failure to comply will result in action to remove your firm's DBE certification.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: http://www.miamidade.gov/procurement/vendor-registration.asp. Thank you for your interest in doing business with Miami-Dade County. If you have any questions or concerns, you may contact our office at 305-375-3111 or sbdcert@miamidade.gov.

Sincerely,

Claudious Thompson, Section Chief
Small Business Development

NAICS & Industry Title: (Your firm is eligible to compete for and perform work on all USDOT Federal Aid projects throughout Florida and may earn DBE or ACDBE credit for work performed in the following areas.)

NAICS 541320: LANDSCAPE ARCHITECTURAL SERVICES
NAICS 541611: ADMINISTRATIVE MANAGEMENT AND GENERAL MANAGEMENT CONSULTING SERVICES
NAICS 541820: PUBLIC RELATIONS AGENCIES

MIAMI-DADE COUNTY
miamidade.gov

Internal Services Department
Small Business Development
111 NW 1 Street, 19th Floor
Miami, Florida 33128
T 305-375-3111
F 305-375-3160

June 2, 2020

Melissa Hege
Melissa Hege City Planning LLC DBA MHCP COLAB
611 NE 55th Street
Miami, FL 33137

Approval Date: May 14, 2020 - Small Business Enterprise - Goods & Services (SBE-G&S)
Expiration Date: May 31, 2023

Dear Melissa Hege,

Miami-Dade County Small Business Development (SBD), a division of the Internal Services Department (ISD) has completed the review of your application and attachments submitted for certification. Your firm is officially certified as a Miami-Dade County Small Business Enterprise - Goods & Services (SBE-G&S). The Small Business Enterprise (SBE) programs are governed by sections 2-8.1.1.1.1; 2-8.1.1.1.2; 2-10.4.01; 10-33.02 of Miami-Dade County's Codes.

This Small Business Enterprise - Goods & Services (SBE-G&S) certification is valid for three years provided that you submit a "Continuing Eligibility Affidavit" on or before your anniversary date, May 14, 2021. The affidavit must indicate any changes or no changes in your firm pertinent to your certification eligibility. The submittal of a "Continuing Eligibility Affidavit" annually with specific supporting documents on or before your Anniversary Date is required to maintain the three-year certification. You will be notified of this responsibility in advance of the Anniversary Date. Failure to comply with the said responsibilities may result in immediate action to decertify the firm.

If at any time there is a material change in the firm including, but not limited to, ownership, officers, director, scope of work being performed, daily operations, affiliation(s) with other businesses or the physical location of the firm, you must notify this office in writing within (30) days. Notification should include supporting documentation. You will receive timely instructions from this office as to how you should proceed, if necessary. This letter will be the only approval notification issued for the duration of your firm's three years' certification. If the firm attains graduation or becomes ineligible during the three-year certification period, you will be properly notified following an administrative process that your firm's certification has been removed pursuant to the code.

Your firm's name and tier level will be listed in the directory for all SBE certified firms, which can be accessed through Miami-Dade County's SBD website: http://www.miamidade.gov/smallbusiness/certification-lists.asp. The categories as listed below affords you the opportunity to bid and participate on contracts with Small Business Enterprise measures.

It is strongly recommended that you register your firm as a vendor with Miami-Dade County. To register, you may visit: http://www.miamidade.gov/procurement/vendor-registration.asp. Thank you for your interest in doing business with Miami-Dade County. If you have any questions or concerns, you may contact our office at 305-375-3111 or via email at sbdcert@miamidade.gov.

Sincerely,

Claudious Thompson, Section Chief
Small Business Development

CATEGORIES: (Your firm may bid or participate on contracts only under these categories)

NIGP 91826: PUBLIC RELATIONS CONSULTING
NIGP 91890: STRATEGIC PLANNING AND CONSULTING
NIGP 91892: URBAN PLANNING CONSULTING

Florida Department of Transportation

Construction, Maintenance, & Other Contractual Services

Small Business Detail for: MHCP COLAB

MHCP COLAB
611 NE 55 STREET

305-801-4729
MELISSA@MHCPCOLAB.COM

MIAMI, FL 33137
MELISSA HEGE

***DBE**

Activities or Specialty Areas: Economic Consultant Services , Public Relations Agencies/Services

Counties of Interest: Brevard , Broward , Dade , Flagler , Indian River , Lake , Martin , Monroe , Orange , OSCEOLA , Palm Beach , Seminole , St. Lucie , Sumter , Volusia

Note: Listing on this report does not constitute Contractor Prequalification with FDOT. Contractors who wish to become qualified with FDOT in construction work classes should go to http://www.fdot.gov/contracts/PreQual_Info/prequalified.shtm. To verify Contractor Prequalification, please visit https://fdotwp1.dot.state.fl.us/contractorprequalification/public/PrequalifiedVendorSearch.aspx.

Print Report Previous Page

This request took 0.42 seconds of real time (v9.4 build 1509).

The American Institute of Certified Planners

The Professional Institute of the American Planning Association

hereby qualifies

Melissa Hege

as a member
with all the benefits
of a Certified Planner and
responsibility to the
AICP Code of Ethics
and Professional Conduct.

Certified Planner Number: **016841**

July 1, 2001

PRESIDENT

EXECUTIVE DIRECTOR

GBCI

October 10th, 2014

Melissa Hege
100 N. Biscayne Blvd. 27th floor
Miami, FL 33132
United States

Melissa:

The Green Building Certification Institute's records indicate that you passed the LEED® Professional Exam™. The following are the details for your exam appointment:

Exam Track	Exam Date	Result
LEED AP (New Construction)	08/16/2004	Pass

By passing the LEED AP exam, you are now recognized as a LEED AP by GBCI. Your GBCI # is **#0000035890**.

Thank you for your participation in the LEED® Professional Credentialing program, and we wish you luck in your endeavors towards a sustainable built environment.

Sincerely,

Credentialing Staff
Green Building Certification Institute

3.2.7
TAB 6 - Schedule

VISIONING AND ASSESSMENT OF MAJOR ISSUES SCHEDULE

Project Team Earliest Available Start Date:
September 7, 2021

Project Completion Date:
September 2022

TASK		SEPTEMBER 2021	OCTOBER 2021	NOVEMBER 2021	DECEMBER 2021	JANUARY 2022	FEBRUARY 2022	MARCH 2022	APRIL 2022	MAY 2022	JUNE 2022	JULY 2022	AUGUST 2022	SEPTEMBER 2022
TASK 1. CITYWIDE VISIONING STUDY	Task 1A. Confirm Progress, Reassess Context and Vision													
	Task 1B. Public Engagement													
	Task 1C. Assessment of Future Opportunities													
	Task 1D. Draft the Vision Plan Document													
TASK 2. EVALUATION AND APPRAISAL REPORT (EAR) ISSUE SCOPING														
TASK 3. MAJOR ISSUES MEMORANDUM														
TASK 4. DRAFT EVALUATION AND APPRAISAL REPORT AMENDMENTS, REVIEW AND ADOPTION	Task 4A. Draft Evaluation and Appraisal Report													
	Task 4B. Draft EAR Amendments									1	2	3		4

[1] Planning and Zoning Board Meeting
[2] City Commission First Reading
[3] DEO and Peer Agency Transmittal of Draft EAR Amendments
[4] City Commission Second Reading

Note: Project Schedule subject to change based on Notice to Proceed; however, substantive task completion for any revised schedule will need to be based on an understanding of hard deadlines of May 2022 for Planning and Zoning Board and June 2022 for First Reading at City Commission.

3.2.8
TAB 7 - Pricing of Services

PRICING OF SERVICES

TASK		COST	PRINCIPAL-IN-CHARGE $225.00	HOURS	PROJECT MANAGER $195.00	HOURS	SENIOR PLANNER $190.00	HOURS	ASSOCIATE PLANNER $150.00	HOURS
TASK 1. CITYWIDE VISIONING STUDY	Task 1A. Confirm Progress, Reassess Context and Vision	$5,790.00	$450.00	2	$1,560.00	8	$2,280.00	12	$1,500.00	10
	Task 1B. Public Engagement	$20,420.00	$2,250.00	10	$2,340.00	12	$6,080.00	32	$9,750.00	65
	Task 1C. Assessment of Future Opportunities	$13,340.00	$450.00	2	$2,340.00	12	$3,800.00	20	$6,750.00	45
	Task 1D. Draft the Vision Plan Document	$10,000.00	$900.00	4	$1,560.00	8	$3,040.00	16	$4,500.00	30
TASK 2. EVALUATION AND APPRAISAL REPORT (EAR) ISSUE SCOPING		$6,900.00	$450.00	2	$1,170.00	6	$2,280.00	12	$3,000.00	20
TASK 3. MAJOR ISSUES MEMORANDUM		$13,100.00	$1,350.00	6	$1,950.00	10	$3,800.00	20	$6,000.00	40
TASK 4. DRAFT EVALUATION AND APPRAISAL REPORT AMENDMENTS, REVIEW AND ADOPTION	Task 4A. Draft Evaluation and Appraisal Report	$9,980.00	$900.00	4	$780.00	4	$3,800.00	20	$4,500.00	30
	Task 4B. Draft EAR Amendments	$20,470.00	$2250.00	10	$3,900.00	20	$5,320.00	28	$9,000.00	60
TOTAL COST		$100,000.00	$9,000.00	40	$15,600.00	80	$30,400.00	160	$45,000.00	300

3.2.9
TAB 8 - References

REFERENCES

Provide the business names, contact persons and telephone numbers of four (4) references for which the firm has provided services described in this Proposal for three (3) years or more within the last five (5) years. Include relationships with governmental agencies. It is our intent to contact these references during the evaluation process.

1. Name of Company: City of Fort Lauderdale
   Address: 100 N. Andrews Avenue, Fort Lauderdale, FL 33301
   Point of Contact: Ella Parker, AICP - Urban Design & Planning Manager
   Phone #: 954-828-3729 Email Address: EParker@fortlauderdale.gov
   Service Provided: Evaluation and Appraisal Report and Comprehensive Plan Update
   Dates of Service: 2014 - 2016, Evaluation and Appraisal Report. 2017 - 2020, Comprehensive Plan Updates

2. Name of Company: Town of Cutler Bay
   Address: 10720 Caribbean Boulevard, Suite 105, Cutler Bay, FL 33189
   Point of Contact: Rafael G. Casals, Town Manager
   Phone #: 305.234.4262 Email Address: townmanager@cutlerbay-fl.gov
   Service Provided: General Planning Services, including Comprehensive Plan updates and Evaluation and Appraisal Reports.
   Dates of Service: 2007 - Ongoing

3. Name of Company: Village of Virginia Gardens
   Address: 6498 NW 38th Terrace, Virginia Gardens, FL 33166
   Point of Contact: Mayor Fred S. Deno, IV
   Phone #: 305.871.6104 Email Address: mayor@virginiagardens-fl.gov
   Service Provided: General Planning Services, including Comprehensive Plan updates and Evaluation and Appraisal Reports.
   Dates of Service: 2009 - Ongoing

4. Name of Company:
   Address:
   Point of Contact:
   Phone #: Email Address:
   Service Provided:
   Dates of Service:

3.2.10
TAB 9 - Additional Forms

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
PROPOSER QUALIFICATIONS

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

   Name: The Corradino Group, Inc.

   Address: 4055 NW 97th Avenue, Suite 200

   City, State, Zip: Doral, FL 33178 Phone/Fax: Tel: 305.594.0735 / Fax: 305.594.0755

2. Check One: Corporation (X) Partnership ( ) Individual ( )

3. If Corporation, state:
   Date of Incorporation: 12/29/1970 State in which Incorporated: Kentucky

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization: January 13, 1997.

5. **Name and Title of Principal Officers** — **Date Elected:**

Joseph C. Corradino, PE - CEO	1/1/1971
Frederick C. P'Pool - COO	11/21/1994
Joseph M. Corradino, AICP - President	1/28/1997
Eduardo Perez De Morales, PE - Senior Vice President of Engineering & Construction	1/3/2000

6. The length of time in business: 50 years

7. The length of time (continuous) in business as a service organization in Florida: 24 years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months. **See 3.2.9 Tab 8 – References**

9. A copy of County and/or Municipal Occupational License(s)

Note: *Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.*

Licensee

Name:	**THE CORRADINO GROUP, INC.**	License Number:	**7665**
Rank:	**Registry**	License Expiration Date:	
Primary Status:	**Current**	Original License Date:	**03/07/1997**

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
36146	Current, Active	PEREZ DE MORALES, EDUARDO	Registry		Professional Engineer	02/28/2023

State of Florida
Department of State

I certify from the records of this office that THE CORRADINO GROUP, INC. is a Kentucky corporation authorized to transact business in the State of Florida, qualified on January 13, 1997.

The document number of this corporation is F97000000207.

I further certify that said corporation has paid all fees due this office through December 31, 2021, that its most recent annual report/uniform business report was filed on January 15, 2021, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Fifteenth day of January, 2021

Secretary of State

Tracking Number: 4943962981CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

CITY OF OPA-LOCKA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

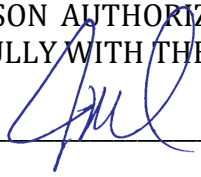
C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connect

ion with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature 

Printed Name Joseph M. Corradino, AICP - President

CITY OF OPA-LOCKA
RFQ NO. 21-0727100
DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).

4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by Joseph M. Corradino, AICP (Name) the President (Title/Position) of The Corradino Group. Inc. (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

_____ _____

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm, (employees, officers and/or agents) certifies, and hereby discloses that to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest of activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

The Corradino Group, Inc.	4055 NW 97th Avenue, Suite 200
Company	Address
Authorized Signature	Doral, FL 33178
	City, State, Zip Code
Joseph M. Corradino, AICP - President	305.594.0735
Printed Name & Title	Telephone No.
jmcorradino@corradino.com	305.594.0755
Email	Fax No.

State of Florida)
City of Doral)

SUBSCRIBED AND SWORN to before me this 23rd day of July, 2021. Joseph M. Corradino, AICP, who is personally known to me to be the President of the Firm, OR who produced the following identification.

STAMP OR SEAL:

Maria Elena Shepherd
Comm. # HH 054516
Expires: Oct. 18, 2024
Bonded Thru Aaron Notary

Maria Elena Shepherd
Notary Public, State of Florida
My Commission Expires 10/18/2024

E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/sub-consultants/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: The Corradino Group, Inc.

Authorized Signature: _____

Print Name: Joseph M. Corradino, AICP

Title: President

Date: 7/23/2021

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: Mulissa Hege City Planning dba MHCP CULAB

Authorized Signature: [signature]

Print Name: Mulissa Hege

Title: Principal and Owner

Date: 7/29/2021

CITY OF OPA-LOCKA
NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA - COUNTY OF MIAMI DADE

Joseph M. Corradino, AICP **being first duly sworn, deposes and says that:**

(1) He/She/They is/are the President (Owner, Partner, Officer, Representative or Agent) of The Corradino Group, Inc. the PROPONENT that has submitted the attached proposal;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness Larry Johnson

Witness Asela Rodriguez

By: _____
Signature

Joseph M. Corradino, AICP - President
Print Name and Title

THE CORRADINO GROUP INC. CORPORATE SEAL TIN 61-0715042

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Opa-locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: Joseph M. Corradino, AICP

Title: President

Sworn and subscribed before this

23rd day of July, 20 21

Maria Elena Shepherd
Comm.#HH054516
Expires: Oct. 18, 2024
Bonded Thru Aaron Notary

Notary Public, State of Florida

Maria Elena Shepherd
(Printed Name)

My commission expires: 10/18/2024

RFQ NO: 21-0727100
PROPOSER QUALIFICATION FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

PROPOSER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
80% Completed	Cutler Bay Transportation Master Plan	$ 125,000
Ongoing	General Planning Services City of Hallandale Beach	$ 75,000
10%	City of Miami West Grove CRA Housing Affordability Study	$ 224,833

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

OTHER INFORMATION ABOUT PROJECTS:
- City of Miami Project is on accelerated schedule, expected 85% completion by October 2021 and full completion by December 2021
- Cutler Bay Transportatin Master Plan, expected Completion September 2021
- Hallandale Beach assignment expected completion, October 2021

Have you, at any time, failed to complete a contract ☐ Yes ☒ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☒ Yes ☐ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

See attached Statement of Litigation

FEES:
List total of fees for work done on all City projects in the past five (5) years, whether as an individual firm or as part of a joint venture. Fees must be listed individually, by contract, or project then summarized as a total dollar amount. Attach additional page if necessary.

$0 in the past 5 years Total Fees for work done on all PAST City projects

REFERENCES:
Bank (s) Maintaining Account (s):
Stock Yards Bank, P.O. Box 32890, Louisville, KY

Surety / Underwriter: (if required)

Other References: (Use additional sheets if necessary)

TYPE OF FIRM:
☒ Corporation / Years in Business: 50
If firm is a corporation, please list State in which it is incorporated: Kentucky. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership / Years in Business: _____

☐ Sole Proprietorship / Years in Business: _____

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

The Corradino Group, Inc. Company	4055 NW 97th Avenue, Suite 200 Address
 Authorized Signature	Doral, FL 33178 City, State, Zip Code
Joseph M. Corradino, AICP Printed Name & Title	305.594.0735 Telephone No.
jmcorradino@corradino.com Email	305.594.0755 Fax No.

City of Opa-locka, Florida
Comprehensive Plan Amendment
Evaluation and Appraisal Report (EAR)
(RFQ #21-0727100)

PROPOSER QUALIFICATION FORM

Are there any judgments, claims or suits pending or outstanding by or against you? ***YES***

If the answer … is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years.

Any questions on judgments, claims or suits filed by or against our firm in the last five (5) years or other legal matters should be referred to Corradino's in-house General Counsel, Burt J. Deutsch, Esq. (800.880.8241; 502.587.7221; bdeutsch@corradino.com).

PENDING LITIGATION:

- Jorge Garcia, Plaintiff, v. The Corradino Group, Inc., et al. (four in all), Defendants; Case #2017-020265-CA-01; in the 11th Judicial Circuit Court, Miami-Dade, FL; Second Amended Complaint, adding The Corradino Group to the Complaint, deemed filed 11/20/20, copy delivered to Corradino's office 12/03/20; Count IV against Corradino for negligence in roadway design [in 2004] causing water to pool in roadway and resulting in injury accident in October 2016. A confidential settlement agreement and release as to Corradino and others was signed on June 22, 2021.

- Diane M. Lybarger, as Personal Representative for the Estate of the decedent, Marissa Lybarger, Plaintiff, v. The Corradino Group, Inc., et al. (27 in all), Defendants; Case #2019-CA-010699-0; in the Ninth Judicial Circuit, Orange County, FL; Second Amended Complaint deemed filed on 04/21/20: copy left at Corradino's office 5/18/20; Counts XLV and XLVI against Corradino for negligence in maintaining highway in a safe condition resulting in the death of Marissa Lybarger; Corradino challenged the claim, filing an Answer and Affirmative Defenses on 06/12/20.

PREVIOUS LITIGATION:

- Fishel Company, Plaintiff, v. The Corradino Group, Inc., et al. (two in all), Defendants; Case #CACE-18-028093; in the 17th Judicial Circuit Court, Broward County, FL; filed 12/05/2018; difference of opinion between contractor, Fishel, and consultant, Corradino, working on a project as to responsibility for damage to work materials. Client not involved. On 01/05/2021, the Court ordered Fishel's complaint dismissed with prejudice.

- Twelve related cases filed against Corradino and others, all relate to claims filed by representatives of six deceased and at least 11 injured people resulting from Florida International University's (FIU) Pedestrian Bridge collapse (03/15/18), against numerous defendants (25) involved on the job which were consolidated for the purpose of global mediation into Case #2018-008144-CA-03, filed 03/19/18 in the 11th Judicial Circuit Court, Miami-Dade County, FL. Corradino's role on the FIU pedestrian bridge project was very limited, to one person of hundreds

on the job. Despite the lack of liability and strong defenses to the lawsuits, Corradino, on advice of counsel and with backing/financial support of its insurers, made a decision to participate in global settlement discussions between the Plaintiffs and Defendants, which resulted in a confidential settlement and dismissal of all claims on 01/24/20.

- Two related cases: (1) Certain Underwriters at Lloyd's, London, et al., Plaintiff, v. The Corradino Group, Inc., et al., Defendants; Case #2017-025914 CA 01; in the 11th Judicial Circuit Court, Miami-Dade County, FL; e-filed 11/07/17; Count I against Corradino for negligence in performing installation of concrete pipes near a Pet Supermarket property in the area of an overhead powerline; Corradino challenged the claim because it was not the contractor on the job and performed NO installation or other construction work; no monetary amounts stated in complaint; Corradino filed Answer (03/19/18), affirmative defenses and Crossclaim; seeking statutory sovereign immunity; see also 2018 case below. Plaintiff voluntarily dismissed this action as to Corradino only, without prejudice; filed in Court, 07/19/18; and, (2) Certain Underwriters at Lloyd's, et al., Plaintiffs, v. The Corradino Group, Inc., et al., Defendants; Case #2018-00403-CA-01; in the 11th Judicial Circuit Court, Miami-Dade County, FL; e-filed 02/12/18; served on 02/23/18. Same claim as (1); additional damaged parties; same defenses. Plaintiffs voluntarily dismissed this action as to Corradino only, without prejudice; filed in Court, 07/19/18.

There are no other judgments, claims or suits filed by or against our firm in the last five (5) years.

The Corradino Group

4055 NW 97th Avenue, Suite 200, Doral, FL 33178
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www.corradino.com

CITY OF OPA-LOCKA
COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)
REQUEST FOR QUALIFICATIONS (RFQ) NUMBER: 21-0727100

E.L. WATERS AND COMPANY, LLC
PLANNING & DEVELOPMENT CONSULTANTS

(305) 785-9757

WWW.ELWATERSANDCOMPANYLLC.COM

6625 MIAMI LAKES DRIVE, SUITE 238
MIAMI, LAKES FL 33014

ELWATERSANDCOMPANYLLC@GMAIL.COM

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E.L. WATERS AND COMPANY, LLC
PLANNING & DEVELOPMENT CONSULTANTS

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LETTER OF TRANSMITTAL

E.L. WATERS and Company, LLC

PLANNING and DEVELOPMENT CONSULTANTS

August 3rd, 2021

City of Opa-Locka
Office of the City Clerk
780 Fisherman Street, 4th Floor
Opa-Locka, Florida 33054

Re: ***RFP No. 21-0727100- COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)***

Dear City of Opa-Locka:

E.L. Waters and Company, LLC submits this response to ***RFP No. 21-0727100*** to prepare a Comprehensive Plan Amendment Evaluation Appraisal Report for the City of Opa-Locka. This submission is a collaboration of ***CMA Enterprise, Inc., and Stuart Architecture.***

The Consultant Team has several years of experience working in the City of Opa-Locka. The Consultant Team has experience in comprehensive master planning, urban planning, and development, specifically in the areas of planning and management of complex urban development projects, Community Redevelopment Planning; Comprehensive Land Use Planning; Land Use and Zoning; Architecture/Urban Design; Engineering Design and Construction; Community Engagements; Housing and Economic Development Planning for both the private sector and public sector organizations.

Pursuant to our review of the solicitation and requested Proposal as noted above, please find our response to provide consulting services for the ***COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR) AND "VISION PLAN".*** The ***E. L. Waters and Company, LLC Team*** understands the work that is to be done under this engagement and has assembled an experienced team of outstanding professionals to perform the work within the period specified by the City of Opa-Locka.

On behalf of the E.L. Waters and Company, LLC Team, we believe that we are the best qualified for this engagement because we bring professionals formally trained and experienced in Comprehensive Planning/ Master Planning sector as well as community engagement and cost analysis professions for this endeavor. Our collective experience is more than 100 years in corporate, government and independent consulting. We have also been involved in several signature comprehensive master planning engagements throughout this region and are remarkably familiar with the City of Opa-Locka, as well as others in this region. Such as the City of Miami Gardens, City of Ft. Lauderdale, City of West Park and the City of Miami Southeast Overtown Park West CRA. We also have extensive experience in managing such projects as well as the public meeting events that are an integral part of this type of engagement. If you have any questions or desire additional information, please feel free to contact me at 305-785-9757.

Respectfully Submitted,

Elbert L. Waters, MCP, J.D., President

6625 Miami Lakes Dr.-Suite 238 • Miami Lakes, Florida • Cell (305) 785-9757
Phone (305) 777-3800; ext.11152
elwatersandcompanyllc@gmail.com

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GENERAL INFORMATION

Name of Business:	E.L. Waters and Company, LLC
Mailing Address and Phone Number:	6625 Miami Lakes Drive, Suite 238 Miami Lakes, Florida 33014 (305) 785-9757
Point of Contact:	Elbert L. Waters, J.D. President
Normal Business Hours:	Monday through Friday 9:00 a.m. to 5:00 p.m. (EST)
Business Status:	Florida Limited Liability Company
Date of Organization:	February 14, 2005
Business Headquarters:	6625 Miami Lakes Drive, Suite 238 Miami Lakes, Florida 33014
Numbers of Employees:	One (1) Employee; Six (6) Subconsultants
Parent or Subsidiary:	Parent
State License:	State of Florida License No. L05000015297

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PROJECT APPROACH

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Propose Scope of Work

The Florida Department of Economic Opportunity, Bureau of Community Planning has stated:

"Effective June 2, 2011, local governments have more discretion in determining whether they need to update their local comprehensive plan. As such, local governments no longer need to submit evaluation and appraisal reports to the department for a sufficiency determination. Instead, local governments must follow these new provisions:

1. At least every seven years, pursuant to Rule Chapter 73C-49, Florida Administrative Code, determine whether the need exists to amend the comprehensive plan to reflect changes in state requirements since the last time the comprehensive plan was updated.
2. Notify the state land planning agency by letter of this determination.
3. If the local government determines amendments to the comprehensive plan are necessary, the local government shall prepare and transmit the proposed amendments to the State Land Planning Agency within one year of such determination. For guidance and more information about these processes, see Amendments that Must Follow the State Coordinated Review Process; Procedures and Timeframes.
4. Any local government failing to timely submit a notification letter or proposed amendments within one year of notification may not amend its comprehensive plan until it complies with the requirements.
5. The evaluation and appraisal should address changes in state requirements since the last update of the comprehensive plan and update the plan based on changes to local conditions."

The City of Opa-Locka's Comp Plan was adopted, February 1st, 2012, and its second round EAR due date is February 1st, 2019.

Scope of Work

The E.L. Waters and Company, LLC Consulting Team will conduct a review and provide a report based its' findings to the City of Opa-locka that Comprehensive Plan amendments are necessary to reflect changes in State requirements since the adoption of the last update of its comprehensive plan. In addition, there will be policy changes that the City may evaluate to align the Comprehensive Plan with its Vision Plan. The review will be as follows to determine whether the change is applicable for review or not applicable.

Legislative Change	Description	City Determination
2015		
Section 163.3178 Coastal Management Element (Chapter 2015-69, Section 1, Laws of Florida)	Adds a requirement that the redevelopment component of the Coastal Management Element must: • Reduce the flood risk in coastal areas that result from high tide events, storm surge, flash floods, stormwater runoff, and the related impacts of sea level rise. • Encourage removal of coastal real property from FEMA flood zone designations.	

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
	• Be consistent with or more stringent than the flood resistant construction requirements in the Florida Building Code and federal flood plain management regulations. • Require construction seaward of the coastal construction control line to be consistent with chapter 161, Florida Statutes. • Encourage local governments to participate in the National Flood Insurance Program Community Rating System to achieve flood insurance premium discounts for their residents.	
Section 163.3175(9) Compatibility of Development with Military Installations (Chapter 2015- 30, Section 1, Laws of Florida)	Deletes obsolete provisions establishing 2012 deadlines for a local government to adopt plan amendments related to military base compatibility.	
Section 163.3177(6)(c)4. Sanitary Sewer, Solid Waste, Drainage, Potable Water, and Natural Groundwater Aquifer Recharge Element (Chapter 2015-30, Section 2, Laws of Florida)	Provides that a local government that does not own, operate, or maintain its own water supply facilities and is served by a public water utility with a permitted allocation of greater than 300 million gallons per day is not required to amend its comprehensive plan in response to an updated regional water supply plan or maintain a work plan if the local government's usage of water is less than 1 percent of the public water utility's total permitted allocation.	
Section 163.3184(2), Comprehensive Plan/Plan Amendment Procedures (Chapter 2015-30, Section 3, Laws of Florida)	The list of plan amendments subject to the coordinated state review process is expanded to include plan amendments that propose an amendment to an adopted sector plan and plan amendments that propose a development that qualifies as a development of regional impact pursuant to section 380.06, Florida Statutes.	
Section 163.3245 Sector Plans (Chapter 2015-30, Section 4, Laws of Florida)	Amends the section as follows: • For both the long-term master plan and detailed specific area plans, provisions in the Community Planning Act that are inconsistent with or are superseded by the planning standards in sections 163.3245(3)(a) and (b) do not apply. • Conservation easements may be based on digital orthophotography that meets certain criteria.	

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
	• A conservation easement may include a provision for the grantor to substitute other land that meets certain criteria by recording an amendment to the conservation easement; substitution requires the consent of the grantee, which consent shall not be unreasonably withheld (sections 163.3245(3)(b)7. and 9.). • An applicant for a detailed specific area plan must transmit a copy of the application to reviewing agencies, which must provide written comments to the local government within 30 days after the applicant transmits the application (section 163.3245(3)(f)). • Authorizes the Department of Environmental Protection, the Fish and Wildlife Conservation Commission, or the water management district to accept a conservation easement provided for a detailed specific area plan as mitigation under chapters 373 and 379 and section 373.414, Florida Statutes (section 163.3245(3)(h)). • Clarifies that adoption of a long-term master plan or a detailed specific area plan does not limit the right to establish new agricultural or silvicultural uses in the sector plan or detailed specific area plan area (section 163.3245(9)). • Provides that an applicant with an approved master development order may request that the water management district issue a consumptive use permit for the same time as the approved master development order (section 163.3245(13)). • The more specific provisions of this section supersede the generally applicable provisions of this chapter which otherwise would apply. • This section does not preclude a local government from requiring data and analysis beyond the minimum criteria established by this section (section 163.3245(15)).	
Section 163.3246(11) and (14) Local Government Comprehensive Planning Certification Program – Connected-City Corridor Pilot Program [New] (Chapter 2015-30,	• Deletes requirements for notice to and coordination by regional planning councils in connection with developments of regional impact within a certified local government. • Creates a connected-city corridor plan amendment pilot program. • Expresses legislative intent to encourage growth of high-technology industry and innovation through a locally controlled comprehensive plan amendment process. • Establishes Pasco County as a pilot community for	

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elwatersandcompanyllc@gmail.com

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
Section 5, Laws of Florida)	connected-city corridor plan amendments for a period of 10 years. • Requires the state land planning agency to issue a written notice of certification to Pasco County by July 15, 2015, that includes the geographic boundary of the connected- city corridor and a requirement for annual or biennial monitoring reports. • Provides that the notice of certification is subject to challenge under section 120.569. • Establishes criteria for connected-city corridor plan amendments. • Provides that except for site-specific access management requirements, development in the certification area is deemed to satisfy concurrency if the County adopts a long-term transportation network plan and financial feasibility plan. • Provides an exemption from development of regional impact review. • Requires that the Office of Program Policy Analysis and Government Accountability provide a report and recommendations for implementing a statewide program to the Governor, President of the Senate, and Speaker of the House by December 1, 2024.	
Section 163.3248(4) Rural Land Stewardships (Chapter 2015-30, Section 6, Laws of Florida)	Deletes regional planning councils as entities that provide assistance and participate in developing a plan for the rural land stewardship area.	
2016		
Section 163.3177(6)(a)11 Amendments to Future Land Use Element to Address Military Base Compatibility (Chapter 2016-10, Section 13, Laws of Florida)	Deletes this obsolete subsection which required local governments to transmit comprehensive plan updates or amendments to address compatibility of lands adjacent or closely proximate to existing military installations or lands adjacent to an airport to the state land planning agency by June 30, 2012.	
Section 163.3175(7) Financial Reporting for Ex Officio Military Representatives on Local Boards	Modifies this section to state that a representative of a military installation is not required to file a statement of financial interest pursuant to section 112.3145, F.S., solely due to his or her service on the local government's land planning or zoning board.	

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
(Chapter 2016-148, Section 2, Laws of Florida)		
Section 163.3184 Process for Adoption of Comprehensive Plans or Plan Amendments (Chapter 2016-148, Section 3, Laws of Florida)	• Amends section 163.3184(2)(c) to modify the language pursuant to changes in section 380.06, F.S., to require state coordinated review of plan amendments that approve DRI-sized proposed developments, no substantive change. • Adds subsection 163.3184(5)(e)3 to provide that when an administrative law judge issues an order recommending that a plan amendment be found in compliance, the recommended order becomes the final order 90 days after issuance unless the state land planning agency issues a final order finding the amendment in compliance, refers the recommended order to the Administration Commission, or all parties consent in writing to an extension of the 90-day period. • Amends section 163.3184(7)(d), for plan amendment challenges that are subject to mediation or expeditious resolution, to provide that when an administrative law judge issues a recommended order finding an amendment in compliance, except where the parties agree or there are exceptional circumstances, the state land planning agency must issue a final order within 45 days after issuance of a recommended order; and if the final order is not issued in 45 days, the recommended order finding the amendment in compliance becomes the final order.	
Sections 163.3221(4)(b)(2) and (4)(b)(8) Florida Local Government Development Agreement Act; definitions	Modifies this section to reduce the minimum amount of total land area required for a sector plan from 15,000 acres to 5,000 acres.	

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E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
(Chapter 2018-34, Section 1, Laws of Florida)		
2017 *(none)*		
2018		
Sections 163.3221(4)(b)(2) and (4)(b)(8) Florida Local Government Development Agreement Act; definitions (Chapter 2018-34, Section 1, Laws of Florida)	Amends the definition of "development" to exclude work by electric utility providers on utility infrastructure on certain rights-of-way or corridors and the creation or termination of distribution and transmission corridors.	
Sections 163.3245(3)(e), (3)(e)6., and (3)(e)12. Sector Plans (Chapter 2018-158, Section 7, Laws of Florida)	Sector Plans, updated statutory cross references.	
Sections 163.3246(11), (12), and (14) Local Government Comprehensive Planning Certification Program (Chapter 2018-158, Section 8, Laws of Florida)	Local Government Comprehensive Planning Certification Program updated to delete references to Development of Regional Impact Review.	
Section 163.3164 Master Development Plan (Chapter 2018-158, Section 21, Laws of Florida)	Definitions added a new definition of "master development plan" or "master plan" as subsection (31) and renumbered subsequent sections. (2018)	
2019		
Section 163.3177(6)(f)	Updates statutory reference related to affordable workforce housing.	

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Legislative Change	Description	City Determination
Required and Optional Elements of Comprehensive Plan; Studies and Surveys (Chapter 2019-3, Section 31, Laws of Florida)		
Section 163.31801 Impact Fees (Chapter 2019-106, Section 1, Laws of Florida)	• Revises the title and subsection 163.31801(3) and adds subsections 163.31801(3)(e) through (i) to amend the minimum requirements for the adoption of impact fees by specified local governments and notes restrictions to the allowable uses of those impact fees. • Adds subsection 163.31801(6), which exempts water and sewer connection fees from the Florida Impact Fee Act.	
Section 163.3175(2) Legislative Findings on Compatibility of Development with Military Installations; Exchange of Information Between Local Governments and Military Installations (Chapter 2019-144, Section 1, Laws of Florida)	• Relocates existing paragraphs (i) through (n) of subsection 163.3175(2) to be redesignated as paragraphs (j) through (o). • Adds new paragraphs (i) and (p) to subsection 163.3175(2) to specify additional local governments that must coordinate with certain military installations regarding the compatibility of land development.	
Section 163.3209 Electric Transmission and Distribution Line Right-of-way Maintenance (Chapter 2019-155, Section 2, Laws of Florida)	Deletes a provision that authorizes electric utilities to perform certain right-of-way tree maintenance only if a property owner has received local government approval.	
Section 163.3187(1)(b) Process for Adoption of Small-Scale Comprehensive Plan Amendments	Removes subsection 163.3187(1)(b), which specified the cumulative annual acreage maximum of adopted small-scale comprehensive plan amendments.	

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Legislative Change	Description	City Determination
(Chapter 2019-157, Section 1, Laws of Florida)		
Section 163.3167(3), Scope of Act (Chapter 2019-165, Section 3, Laws of Florida)	This subsection is amended to require the incorporation of development orders, existing prior to the comprehensive plan, into comprehensive plans adopted after January 1, 2019.	
Section 163.3180, Concurrency (Chapter 2019-165, Section 4, Laws of Florida)	• Amends subsection 163.3180(5)(i) to clarify compliance requirements for a mobility fee-based funding system. • Revises subsection 163.3180(6)(h)2. b. to require a local government to credit certain contributions, constructions, expansions, or payments toward any other impact fee or exaction imposed by local ordinance for public educational facilities and provides the requirements for the basis of that credit.	
Section 163.31801 Impact Fees (Chapter 2019-165, Section 5, Laws of Florida)	• Amends subsection 163.31801(3) to add minimum conditions that certain impact fees must satisfy. • Adds subsection 163.31801(4) to require local governments to credit against the collection of an impact fee any contribution related to public education facilities. • Adds subsection 163.31801(5) so that if a local government increases its impact fee rates then the holder of impact fee credits is entitled to the full benefit of the intensity or density of the credit balance as of the date it was established and renumbers subsequent subsections. • Amends renumbered subsection 163.31801(7) to provide that in certain actions, the government has the burden of proving by a preponderance of the evidence that the imposition or amount of certain required dollar-for-dollar credits for the payment of impact fees meets certain requirements and prohibits the court from using a deferential standard for the benefit of the government.	

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Legislative Change	Description	City Determination
	• Adds subsection 163.31801(8) to authorize a local government to provide an exception or waiver for an impact fee for the development or construction of affordable housing and in doing such is not required to use any revenues to offset the impact. • Adds subsection 163.31801(9) to clarify that this section does not apply to water and sewer connection fees.	
Section 163.3215(8) Standing to Enforce Local Comprehensive Plans Through Development Orders (Chapter 2019-165, Section 7, Laws of Florida)	• Amends subsection 163.3215(8)(a) to provide that either party is entitled to a certain summary procedure in certain court proceedings. • Adds subsection 163.3215(8)(b) clarifying how a court may find a summary procedure does not apply. • Adds subsection 163.3215(8)(c) which provides that a prevailing party in a challenge to certain development orders can be entitled to recover certain fees and costs.	
2020		
Section 163.3178 Coastal Management (Chapter 2020-2, Section 27, Laws of Florida)	• Amends subsection 163.3178(2)(k) to update statutory references. • Revises subsection 163.3178(8)(b) and (c) to remove outdated deadlines.	
Section 163.31771 Accessory Dwelling Units (Chapter 2020-27, Section 4, Laws of Florida)	Amends subsections 163.31771(3) and (4) to remove the requirement that a local government must adopt an ordinance finding a shortage of affordable rentals in the jurisdiction before allowing accessory dwelling units to be in any area zoned for single family residential use.	
Section 163.31801 Impact Fees (Chapter 2020-27, Section 5, Laws of Florida)	Adds subsection 163.31801(10) and supporting paragraphs (a) through (e) to address the data on impact fee charges that must be reported in an annual financial report by a county, municipality, or special district.	
Section 163.31801 Impact Fees	• Amends subsection 163.31801(3)(d) to specify that a new or increased impact fee may not be charged to current or pending permit	

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Legislative Change	Description	City Determination
(Chapter 2020-58, Section 1, Laws of Florida)	applications submitted before the effective date of an ordinance or resolution imposing such an impact fee. • Amends subsection 163.31801(4) to clarify that a local government must provide credit against the collection of an impact fee of any contribution related to public education facilities regardless of any charter provision, comprehensive plan policy, ordinance, or resolution. • Adds subsection 163.31801(8) that sets forth the provisions by which impact fee credits are assignable and transferable and renumbers subsequent subsections.	
Section 163.3168, Planning Innovations and Technical Assistance (Chapter 2020-122, Section 2, Laws of Florida)	Adds subsection 163.3168(4) providing guidance to the state land planning agency when selecting applications for technical assistance funding to give preference to counties with a population of 200,000 or less, and to municipalities located within such counties, in determining whether the area in and around a proposed multiuse corridor interchange as described in Section 338.2278 contains appropriate land uses and protections and aiding in amending a comprehensive plan to provide such appropriate land uses and protections.	
Section 163.3180 Concurrency (Chapter 2020-150, Section 28, Laws of Florida)	Amends subsection 163.3180(2) to alter the governmental entity that approves onsite sewage treatment and disposal systems from the Department of Health to the Department of Environmental Protection.	
Section 163.31801 Impact Fees (Chapter 2019-165, Section 5, Laws of Florida)		

Task 1. Issue Scoping

- The Planning Team will meet with City staff and officials to gather input on major issues including growth management, resiliency, transportation and traffic, environmental conditions, utilities, etc.
- In addition, the Project Team will gain input, through an interagency scoping meeting with adjacent local jurisdictions and State, regional and county agencies.
- Provide insight to the critical issues in the eyes of the public.

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- The purpose of this scoping meeting is to receive local agency input on the key issues that have been identified, identify additional issues that should be addressed, and collect local agency data to assist in the EAR development process.
- Identify areas where it is not in compliance with current State law.

Task 2. Mapping

The Planning Team will update all required Comprehensive Development Master Plan (CDMP) map series including Future Land Use map series and the Transportation map series, including addressing the next 5- and 10-year planning periods. The maps will be updated utilizing GIS mapping software.

Task 3. Future Land Use Element

- The Land Use Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region.

Task 4. Transportation Element

- The Transportation Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region. New policies will be added to address transportation issues.

Task 5. Housing Element

The Housing Element will be revised to amend outdated Objectives and Policies that address current local conditions, particularly affordable housing, that are of importance to the City and the region.

Task 6. Infrastructure Element

The Infrastructure Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region. Level of Service (LOS) standards will be amended for services including sewer, potable water, drainage, and solid waste. An amendment to Stormwater Management will include updates adopted in the most recent Stormwater Management Plan for consistency between regulating documents, in addition to setting timeline horizons for assessments and updates. The Infrastructure Element will be further amended by adding language and/or policies on Sustainability, Resiliency Planning, and Water Supply Planning.

Task 7. Conservation Element

The Conservation and Coastal Management Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region. Based on review of City documents, new Objectives and Policies will be prepared for Hurricane Preparedness, as it relates to the maintenance of tree canopy and pre/post storm debris cleanup, including Perils of Flood, Climate Change, and Sea Level Rise.

Task 8. Recreation and Open Space Element

The Recreational and Open Space Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region. The Plan will update the Level of Service (LOS) as needed and establish new policies within the Parks Master Plan and the creation of a GIS based inventory for all private and semi-public recreational facilities. A review of the Recreational Impact Fee will be conducted for need.

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Task 9. Intergovernmental Coordination Element

The Intergovernmental Coordination Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region.

Task 10. Capital Improvement Element

The Capital Improvement Element will be revised to include current year capital improvement projects within the city, including City sponsored projects and other regional agency projects. The projects will be presented in table format and will reflect the current fiscal year and the capital expenditures and revenue sources for the next five (5) years (if known). The table will also include unfunded future projects.

Task 11. Public Educational Facilities Element

The Public Schools and Facilities Element will be revised to amend outdated Objectives and Policies that address current local conditions that are of importance to the City and the region. New policies will be added to initiate intergovernmental coordination for the school safety, security, and monitoring needs call for more robust policies to ensure student and community protection.

Task 12. Water Supply Plan Element

Section 163.3177(6)(d)3, Florida Statutes, establishes requirements for analyzing current and projected water sources for a 10-year period to include consideration of demands for industrial, agricultural, and potable water use and the quality and quantity of water available to meet these demands and the existing levels of conservation, use and protection policies of the Regional Water Management District.

Task 13. Data and Analysis Updates

In addition to revising the CDMP based on updated State Statues, the EAR Amendments are an opportunity to update any outdated Goals, Objectives, and Policies. The report will propose new language as needed to assure the community concerns and issues are addressed, obsolete tables and statistics are revised, Levels of Service are still appropriate to the City's needs and demands, the latest technology and updated regional policies are included, the population growth rate and vacant land analysis will be updated. All supporting data and analysis will be reviewed on an element-by-element basis to ensure all information is up to date and any obsolete analysis is revised reflect today's data.
Statutory changes to the requirements for Comprehensive Plans will be reviewed, and the changes affecting growth management legislation will be identified.

Task 14. Prepare Draft Report

Based on the work from Tasks 2 through 13, the report will be prepared in a draft format and will include an introduction which summarizes the revisions per element.

Task 15. Transmittal for State Review

The Planning Team will present the documents at the first public hearing for the city to authorize and approve transmittal of the amendments to the Department of Economic Opportunity (DEO) as well as the State coordinated review agencies listed below.

- Department of Economic Opportunity, Bureau of Comprehensive Planning
- Florida Department of Environmental Protection
- Florida Department of State
- Florida Department of Transportation

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- South Florida Regional Planning Council
- South Florida Water Management District
- Neighboring Communities
- Miami-Dade County

Task 16. Adoption

- After agency review, The Planning Team will revise the proposed amendments to address the objections, recommendations, and comments (ORC), if any, and will present the amendments to the City Commission for adoption in an advertised public hearing. Adopted copies will then be transmitted to DEO and review agencies for their records.

Task 17. Final Report (EAR)

Once the technical work has been completed, the final report will be undertaken. The final product will be a graphically modern, easy to read updated CDMP. The adopted version is required by the State to show the changes (deleted text, added text, revisions) utilizing the "strike-through and underline" format to easily track the changes.

Citywide Vising Study

In conjunction with the Comprehensive Plan EAR, E.L. Waters and Company, LLC Consultant Team will prepare a Citywide Vision Study to unify the VISION for the City of Opa-locka. The Consultant Team will review at a minimum the following approved City of Opa-Locka Plans:

- Opa-Locka Comprehensive Master Plan 2012
- Sustainable Opa-Locka 20/30 City of Opa-Locka Comprehensive Plan
- U.S. Department of Housing and Urban Development (HUD), The Opa-locka CDC Choice Neighborhoods Planning Study

The Consultant Team will prepare the New Consolidated Vision for the future development of the City of Opa-Locka.

PROJECT APPROACH

Our Proposed Work Plan

The CMA Team proposes three core tasks for this type of engagement. The CMA Team estimates that the engagementcan be completed within the timeframe noted by the City. Additionally, the proposed plan below is a sample based on our experience of similar engagements. The final engagement plan will be confirmed upon confirmation of the engagement.

Phase One

Mobilization and Scheduling

Client and Team Mobilization, Logistical determination, Planning of SessionFormat, Contingency Issues identified

Phase Two

Planning Stakeholder Workshops

- Facilitate up to three (3) community workshops,
- Facilitate up to two (2) workshops with City Commission

Prepare final update meetings of two (2) Workshop on project Findingsand Present to Client

Internal and External Assessments

- Meetings with City Manager's Office and Core Staff
- Roundtable sessions with Department Leadership and/or Designees
- Prepare findings and present to Client

Phase Two Continued

Goals Session with City Leadership

- Coordination with City Leadership on the Performance Expectations

Creation of Performance Measurements

- Identification of Key Performance Indicators
- Review and organize collected data and summarize findings with submissionto Client

Phase Three

Publication of the Final Strategic Plan report to City of OpaLocka and Stakeholders

5

EXPERIENCE AND QUALIFICATIONS

CITY OF MIAMI GARDENS PLANNING AND ZONING ACTIVITIES 2015-2018

SCOPE OF SERVICES:

Plat Reviews (Tentative and Final); Sign Plan Reviews; Development Reviews-Site Plans; Zoning Inquiries; Zoning Inspections

PROJECT DESCRIPTION: In April 2015, the City of Miami Gardens engaged the Professional Consulting Services of E.L. Waters and Company, LLC to perform its planning and zoning activities city-wide. Since that time the E.L. Waters and Company, LLC Planning Team has provided a variety of land development services to residents, businesses and the development community such as, site plan reviews, plat reviews Tentative/Final, and rezoning. Administrative Variances provide a procedure for property owners to obtain minor administrative variances or waivers of regulations pertaining to setbacks, height, lot coverage, building spacing requirements, sidewalk width, and sign regulations, provided that the specified standards of this section are met. These standards provide for substantially the same patterns of site development as the underlying regulations. (b) Authorized administrative variances and waivers. Notwithstanding any other provisions of this chapter to the contrary, the administrative official shall have the authority to, by administrative decision, approve, approve with conditions, or deny applications.

E.L. Waters and Company, LLC has approved a total of fifteen (15) Administrative Variances since 2015. KEY PERSONNEL: Elbert L. Waters, J.D., Principal-In-Charge; Karen Coplin-Cooper; John H. Jackson, P.E.; Harold Ruck, GIS; Raphael Cabrera, P.S.M.

REFERENCE: CAMERON BENSON, CITY MANAGER

18605 NW 27TH AVENUE, MIAMI GARDENS, FL 33056

PHONE: 305.622.8001

EMAIL: CBENSON@MIAMIGARDENS-FL.GOV

TYPE OF CONTRACT PLANNING AND ZONING SERVICES PROJECT COST: COST RECOVERY-$240,000.00 START/COMPLETION 04-2015/01-2019

E.L. WATERS and Company, LLC

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CITY OF WEST PARK PLANNING AND ZONING SERVICES

SCOPE OF SERVICES: Consulting Planning and Zoning Department (pop. 15,000)

PROJECT DESCRIPTION: Provides zoning review support to the building department and certificates of use. Review complex planning applications for new development and redevelopment, prepare staff reports, and present staff recommendations at the Planning & Zoning Advisory Board and City Commission meetings. Prepare special studies as requested by the City Commission or Administration.

KEY PERSONNEL: Elbert L. Waters, J.D., Principal-In-Charge; The Corradino Group, Inc., Stuart Architecture; Karen Coplin-Cooper; John H. Jackson, P.E.; and Harold Ruck, GIS.

REFERENCE: W. Ajibola Balogun, REM, CFEA, City Manager

3501 SW 56TH AVENUE,
City of West, FL 33023 PHONE: 954.989.2688
EMAIL: ABALOGUN@CITYOFWESTPARK.ORG

TYPE OF CONTRACT CONTINUING GENERAL PLANNING, ZONING AND ENGINEERING SERVICES
PROJECT COST: VARIES START/COMPLETION 2018/ONGOING

SEOPW COMMUNITY REDEVELOPMENT AGENCY — SOUTHEAST OVERTOWN PARK WEST CRA-FINDING OF NECESSITY AND 2018 REDEVELOPMENT PLAN UPDATE, CITY OF MIAMI COMMUNITY REDEVELOPMENT AGENCY

SCOPE OF SERVICES: Preparation of A Finding of Necessity Study and Update of the SEOPW Redevelopment Plan PROJECT DESCRIPTION: In February 2017, the SEOPW CRA engaged the Professional Consulting Services of E.L. Waters and Company, LLC to prepare its' Finding of Necessity Study and Update of its Redevelopment Area for approval by the SEOPW CRA Board, City of Miami Commission and Miami-Dade County Commission.

The SEOPW CRA is the largest Redevelopment area in the State of Florida.

KEY PERSONNEL: Elbert L. Waters, J.D., Principal-In-Charge; Jeffrey Watson; Carmen Watson; Stuart Architecture; Karen Coplin-Cooper; John H. Jackson, P.E.; Harold Ruck, GIS; Miami Economics Associates; and Reines-Straz Architects.

REFERENCE:

Cornelius Shiver, Executive Director

819 NW 2ND AVENUE-3RD FLOOR;

MIAMI, FLORIDA 33136 PHONE: 305.679.6807

EMAIL: CSHIVER@MIAMIGOV.COM

TYPE OF CONTRACT PREPARATION OF A FINDING OF NECESSITY STUDY AND UPDATE OF THE SEOPW REDEVELOPMENT PLAN PROJECT COST: COST -$335,000.00 START/COMPLETION.

E.L. WATERS and Company, LLC

PLANNING and DEVELOPMENT CONSULTANTS

City of North Miami, Florida- Highest and Best Use Market-Based Assessment and Development Strategy for City -Owned 9 Acre Parcel

Scope of Services: Assess specific Land-Use/Development Policy and Change Affecting Marketing and Feasibility; Comparative Local Entertainment/Service/Retail Analysis; Development Recommendations; and Site Development Concepts.

KEY PERSONNEL: Elbert L. Waters, J.D., Principal-In-Charge; Dr. Raymond White; Stuart Architecture; Karen Coplin-Cooper; John H. Jackson, P.E.; Harold Ruck, GIS.

REFERENCE: Larry Spring, CPA, City Manager

Attention: Tanya Sojourn-Wilson, AICP, Director Community/Planning and Development

12400 NE 8th Avenue

City of North Miami, Florida 33161 PHONE: 305-893-6511

EMAIL: Twilson@northmiamifl.gov

TYPE OF CONTRACT CONTINUING GENERAL PLANNING, ZONING AND ENGINEERING SERVICES
PROJECT COST: $19,500; Current 2019

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

City of Miramar, Florida- Subconsultant, CMA Enterprise, Inc. Master Services Agreement- Planning and Development Services Consulting-Community and Development

Scope of Services: General Planning and Development Services which includes land planning, comprehensive planning and zoning, community and economic development services.

KEY PERSONNEL: Elbert L. Waters, J.D., Principal-In-Charge; Dr. Raymond White; Stuart Architecture; Karen Coplin-Cooper; John H. Jackson, P.E.; Harold Ruck, GIS.

REFERENCE: Gail Birks, CEO

CMA Enterprises, Inc.

207 Laurel Oak Lane, Ste. B

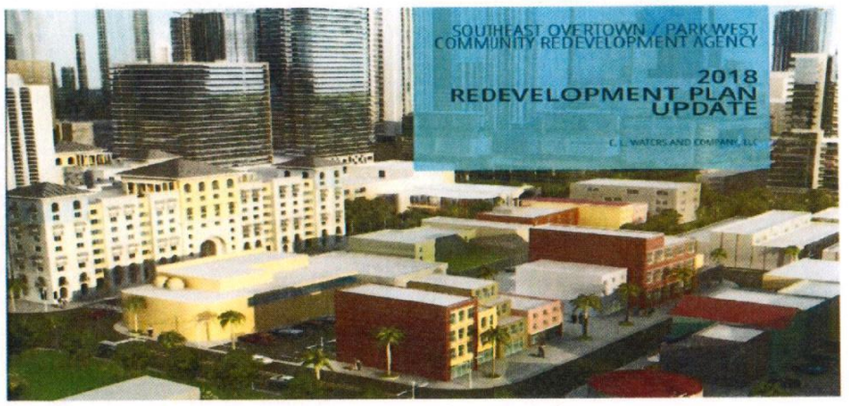
Davie, Florida 33325

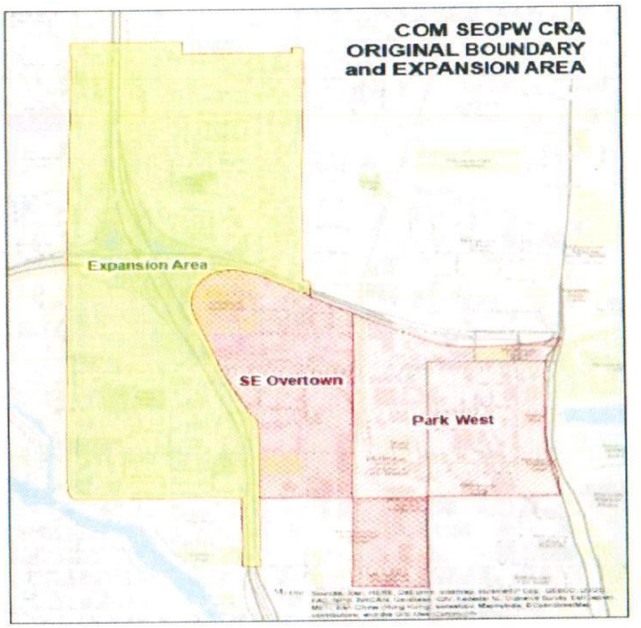
954-476-3525

cma@cma-ent.com

TYPE OF CONTRACT CONTINUING GENERAL PLANNING, ZONING AND ENGINEERING SERVICES
PROJECT COST: $10,000 -$200,000; Current 2019-2023

Medical Marijuana Land Development Amendment





Southeast Overtown Parkwest Community Redevelopment Area Finding of Necessity/Assessment of Need Study

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Current Engagements

- **City of West Park, Florida (Current)**
  - ***General Planning and Zoning Services***
- **City of Miami Gardens, Florida (2016-2019)**
  - ***General Planning and Zoning Services***
- **City of Miami, Florida- Southeast Overtown Park West Community Redevelopment Agency (2017-2019)**
  - ***Prepared Finding of Necessity/Assessment of Need Through 2047***
  - ***Prepared the 2018 Redevelopment Plan Update Through 2047***
- ***City of Miramar, Florida***
  - ***Peer Review of the Miramar Town Center Block 2 (3.742 acres) -Related Development, LLC***
- ***City of North Miami, Florida***
  - ***Highest and Best Use & Feasibility Study for a City Owned 9-Acre Site***

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Other Relative Experience

Elbert L. Waters is an accomplished senior executive and planning consultant with over twenty years of local government experience; and ten years of state, federal and private sector experience with expertise in the following areas:

- *Planning and Economic Development*
- *Community and Economic Development*
- *Budget and Financial Operations*
- *Strategic Planning*
- *Urban Redevelopment Planning*
- *Real Estate Finance*
- *Capital Budget Management*
- *Affordable Housing Development and Finance*
- *Development of local land-use and zoning regulations*
- *Media Relations/Public Affairs*
- *Policy Development/Consensus Builder*
- *Emergency Operations Management*

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REVELANT LOCAL GOVERNMENT EXPERIENCE

Selected Achievements

- *Directed the Downtown West Palm Beach City Center Redevelopment Initiatives. Managed* the City's $6.0 million Community Development Action Plan, which included CDBG, HOME and HOPWA programs. Managed a staff of 120 employees. Directed the restructuring of the department which improved service delivery to a population of 82,000 residents.
- Directed the North Miami Community Planning & Development's Strategic Management Plan; Obtained a $ 2.0 Million commitment from Miami-Dade County to support North Miami's First-; Time Homebuyers Program
- Implemented the 700 Block Downtown Commercial Revitalization Project $360,000 CDBG Funding
- Managed the City of North Miami's $2.5 million CDBG and Housing Programs. Rehabilitated approximately 600 affordable housing units.

Formerly, Elbert L. Waters directed the management, administration and implementation of the City of Miami's Community Development Block Grant Program ($13.1 million); HOME Investment Partnership Program ($4.2 million); Housing Opportunities for People With AIDS ($8.8 million); Emergency Shelter Grant ($346,000), Neighborhood Jobs Program ($1.8 million), and the Neighborhood Enhancement Team. Managed programs totaling approximately $29 million and a staff of 140. In addition, monitored and implemented fiscal and programmatic control over 190 projects and programs.

Selected Achievements

- Directed the North Miami Community Planning & Development's Strategic Management Plan; Obtained a $ 2.0 Million commitment from Miami-Dade County to support North Miami's First-; Time Homebuyers Program
- Implemented the 700 Block Downtown Commercial Revitalization Project $360,000 CDBG Funding
- Managed the City's $2.5 million CDBG and Housing Programs. Rehabilitated approximately 600 affordable housing units.

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Formerly, E.L. Waters was appointed as a Community Builder Fellow U.S. Department of Housing and Urban Development, Miami, Florida

Responsible for federal coordination of the Miami-Dade Empowerment Zone, affordable housing initiatives and partnerships in Miami -Dade and Monroe Counties. Project Team Leader of the first Access Control Area Pilot Program in the country. The ACA program allows USHUD to sell its portfolio of single-family foreclosed properties at a 50% discount to Miami-Dade County. The program is now the national policy of U.S.HUD.

. Selected Achievements

- Directed the Federal Coordination of the $10.0 Million Miami-Dade Empowerment Zone.

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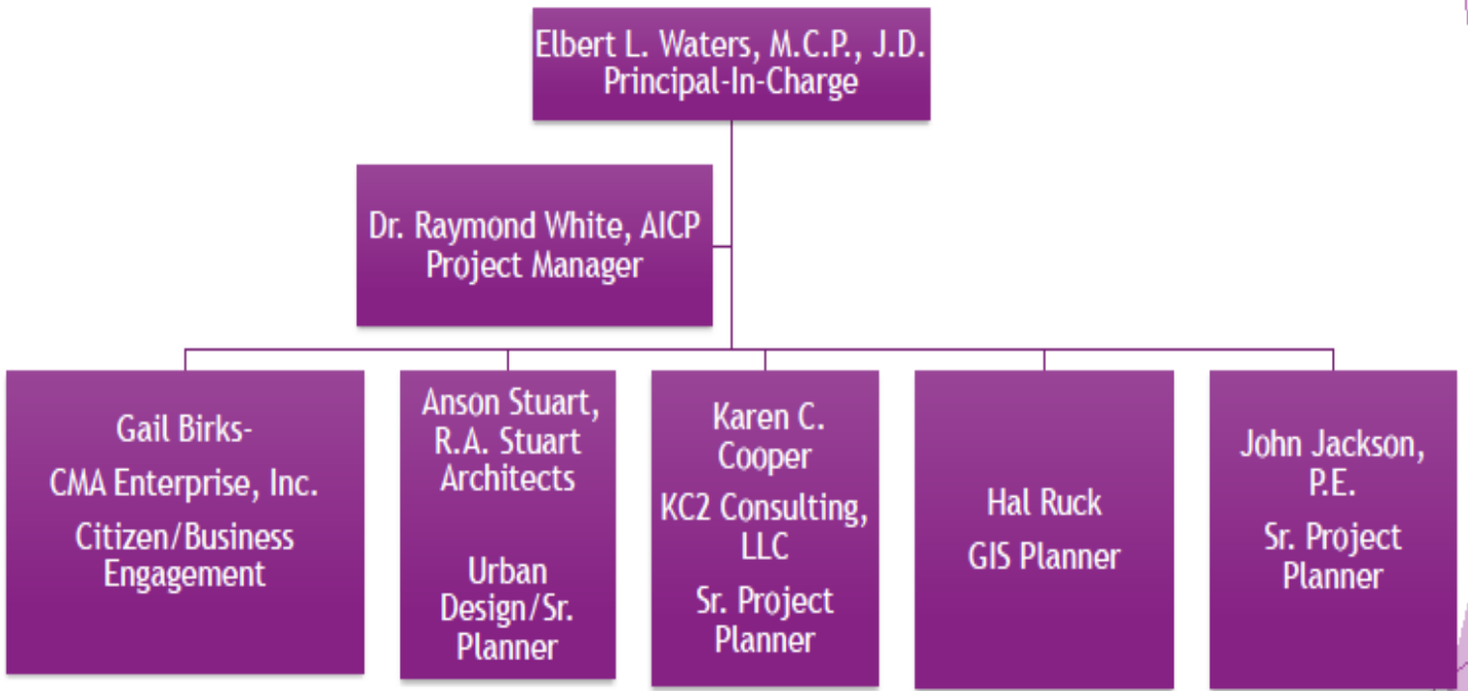
CMP (EAR) Project Team



ELBERT L. WATERS, M.C.P., J.D.

Elbert L. Waters is Principal of ***E.L. Waters and Company, LLC*** a Planning and Development Consulting firm. Bert has over thirty years of successful planning and management of complex urban development projects, private sector planning and land development consulting with specific emphasis in the areas of: Urban Development; Community Services Management; Land Use and Zoning; Community and Economic Development; Urban Real Estate/Finance Development; Neighborhood Redevelopment; Affordable Housing Development/Finance; Urban Design; Neighborhood Job/Training; Neighborhood Commercial Revitalization. In addition, he has extensive financial, operating programs, capital budget/managerial, Municipal and federal administration. Bert served as Broward Service Center Director, South Florida Water Management District, responsible for water resources and development for the Broward County and its thirty-one (31) cities (pop. 1.7 million).

E.L. Waters and Company, LLC, established in 2005 provides consulting planning, zoning, and development services for public and private clients in Miami-Dade, Broward, and Palm Beach Counties. Currently, the Firm is the Planning and Zoning Consultants for the City of West Park, Florida; City of Miami Gardens, Florida (pop. 110,000); and the City of Miramar, Florida. Also, the Firm served as Planning and Development Consultants for the City of Opa-Locka, Florida and prepared a FINDING OF NECESSITY for the Southeast Overtown Park West Redevelopment Agency of the City of Miami, Florida.

Bert is a Life Member of Omega Psi Phi Fraternity, Inc., former board member of the Urban League of Greater Miami, Inc., and former Board Member of the Urban League of Broward County, and former member of One Hundred Black Men of South Florida, Inc. Bert was the Executive Director and Cofounder of the Community Design Center of Columbia, Inc., and a neighborhood planning/design nonprofit organization in Columbia, South Carolina. Also, he served as a member of the Planning Accreditation Board (an Affiliate of the American Planning Association), Site Visit Team. Bert received a Bachelor of Technology in Architectural Engineering from Florida A&M University; Master's in City Planning/Urban Design from Georgia Institute of Technology; and a Juris Doctor degree from the University of Miami School of Law. Mr. Waters is a John L. Loeb Fellow in Advanced Environmental Design, Harvard University Graduate School of Design.

In addition, Mr. Waters completed the U. S. Department of Housing & Urban Development, Community Builder Fellows, Executive Program in Public Management, Harvard University John F. Kennedy School of Government. Also, he is an ELI Fellow, Executive Leadership Institute, National Forum for Black Public Administrators. Bert is an avid Jazz Trumpet/Flugelhorn player.

Contact: Elbert Waters, J.D.
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305-777-3800, ext. 11152 or 11125
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Dr. Raymond White , MCP, AICP

Mr. White earned a PhD in City and Regional Planning-Economic Development (2015), and a Master of City Planning-Housing/Economic Development (1977), conferred by the Georgia Institute of Technology and a BA degree from Rutgers University in Community Development-City Planning (1975). In addition, Mr. White holds a certificate of public management from the Carl Vinson Institute of Government, the University of Georgia. He received a professional designation from the American Institute of Certified Planners in 1990. Mr. White wrote a dissertation entitled "The Rise of Economic Development Overlay Districts in Response to Industrial Land Loss: Insights from Survey and Case Study Research." He was appointed as a graduate research assistant (2005) and graduate teaching assistant (2011) at Georgia Institute of Technology School of City and Regional Planning.

Mr. White has lectured at Georgia State University and Georgia Tech. He co-taught 16 graduate students in aspects of sustainable project development He has worked for private consulting firms and a statewide utility corporation.

- Twelve years as Director of Planning, hands-on administration of a large county agency, 665,800+ population, on 271 mi.² (2004), with 50+ employees and $2 million + annual departmental budget.
- Formulated policy, goals and objectives for development and growth in comprehensive plan development, transportation system planning, and Intergraph Tax mapping/Geographical Information System (GIS) mapping.
- Negotiating, reviewing and approving development plans of developers, realtors, investors on a parcel and site plan basis.
- Interacted with, supported, advised and represented elected officials including chief executive officers (CEOs), mayors, councilmembers, and boards of commissioners.
- Managed project infrastructure impact assessment including (development impact fee programs), monitoring, reviewing and approving consultant project submissions and budget payment authorizations.
- Hands-on review, revision and creation of development regulation, zoning ordinance, signage ordinance, tree ordinance, drainage ordinance and noise ordinance as lead or member of inter-agency project teams.
- Represented County government on economic development trade missions and meetings in the United States and abroad.
- Researched, wrote and delivered conference paper at the Sun Yat-Sen University in Guangzhou, China (2010), entitled: "Economic Development Districts: Increasing Domestic, International Roles and Applications."
- Conducted and supported numerous presentations, public hearings and meetings with agencies, nonprofits and non-governmental organizations (NGOs).
- Lectured in college classes (Georgia State University) and co-taught master's level college class (Georgia Institute of Technology).

Gail Birks

Gail Birks is the founding Principal with CMA Enterprise Incorporated. Professionally, Ms. Birks has served the South Florida Business community for nearly nine years as a Middle Market Assistant Vice President with Southeast Bank, NA and SunTrust/Miami, NA respectively. She holds a Bachelor Degree in Economics and Finance from Tennessee State University in Nashville, Tennessee where she was also enrolled in the University's Honors Program. She is a graduate of the Executive MBA Program at Florida International University and has completed post-graduate work in the area of Industrial Psychology and Personnel Staffing and Administration. She was also voted "Best Presenter" by her 1999 graduating class.

Ms. Birks is also a Certified Mediator and Arbitrator for the Florida State Supreme Court. Her Certifications encompass Circuit/Civil, County and Residential Mortgage Foreclosure. She has extensive experience in mediating conflicts in the workplace, customer service grievances, contract disputes, insurance claims, employee relations (and supervisor/employee matters.).

Ms. Birks has served as an ***Independent Corporate Director since 1994.*** During her tenure as Chairperson of the CRA Committee, the Bank has received numerous Community Awards and recommendations of "Outstanding" and "High Satisfactory" ratings from regulatory agencies (OTS and OCC).

She has been a part of the governing body of a financial institution that began as a privately held organization before merging in 2005 with a publically traded financial holding company and repurchased by private investors in 2009. Ms. Birks also has over 30 years of experience in board leadership and an expertise in board development and governance having served on and consulted numerous non-profit and civic boards in South Florida. In 2012, Ms. Birks received an invitation from the NYSE to attend a conference of Diverse Independent Corporate Board of Directors in NYC

And in June, 2013, she was a featured panelist for a workshop on "Enterprise Risk Management. A Director's Perspective" and the American Leader's Conference. Ms. Birks was also named as a "Director to Watch in 2014" by **Directors and Boards Magazine** (September Issue).

Ms. Birks, a published author of four books, holds an advanced ***Certification in Lean Six Sigma***. She is a ***Lean Master Black Belt through her matriculation at*** Florida Atlantic University (September, 2013). Her other professional certifications include but are not limited to the following: Certified Total Quality Management Training, Certified Self-Directed Workgroup Training, Advanced Sales Training and Management Credit Training. In 2006 Ms. Birks was selected to be a Protégée with Accenture, LLC at the national level in their Inaugural Mentor/Protégée Program.

Her consulting and business concepts have been featured in numerous cover stories in the Miami Herald and other South Florida Circulars. She has raised the awareness of grassroots and corporate clients through her consulting and training exercises, resulting in heightened awareness in the areas of organization and cultural diversity, self-directed workgroups and high performance teams, and process improvement. She has designed and facilitated sessions as well as consulted on a local, regional and national levels for public, corporate and nonprofit organizations.

Ms. Birks' honors include: 2012 Top 100 Most Influential Black Professionals in South Florida – ICABA; Top 50 Most Powerful Black Professionals in South Florida -2011; Alpha Kappa Alpha Sorority, Inc., Top Hat Award in Business and Entrepreneurship - 2008; Greater Fort Lauderdale Chamber of Commerce Women's Council of Commerce Circle of Excellence Award in Business – 2007; "In The Company of Women", Miami Dade County – 2001; National Association of Business and Professional Women Business Champion – 2001; FIU- Executive MBA Class of 1999, "Best Presenter"; JM Family Enterprises African American Achiever

STUART ARCHITECTURE

Anson M. Stuart, AIA, NOMA, NCARB, PMP®, ICC (B-2)
President / Principal Architect

PROFESSIONAL REGISTRATIONS / DESIGNATIONS

Registered Architect, FL AR97866
Registered Architect, GA RA016145
Registered Architect, IL 001.025368
PMP® - Project Management Professional
Commercial Building Inspector ICC (B-2)

EDUCATION

Master of Architecture
Florida A&M University, 1996

BS, Architectural Studies
Florida A&M University, 1994 (Cum Laude)

PROFESSIONAL AFFILIATIONS

American Institute of Architects Ft. Lauderdale Chapter (Secretary)

NOMA - National Organization of Minority Architects, South Florida Chapter (Parliamentarian)

NCARB - National Council of Architectural Registration Boards

Project Management Institute

USGBC - United States Green Building Council

Alpha Rho Chi National Professional Architecture Fraternity Inc., Seshait Alumni Association

Omega Psi Phi Fraternity, Inc., Sigma Alpha Chapter (Keeper of Finance)

PROFESSIONAL EXPERIENCE

Stuart Architecture, LLC
Owner/Principal (September 2016 - Present)

D. Stephenson Construction, Inc.
Project Manager (May 2015 – September 2016)

Cayman Islands Government Public Works Dept.
Project Manager/Acting Senior P.M.
(April 2011- May 2015)

Judson Architecture, Inc. -
Project Manager/Associate
(October 2003 – February 2011)

NAC Construction - Project Supervisor
(April 2001 – October 2003)

Forbes Architects – Project Manager/Team Leader
(June 1996 – December 2000)

ROLE IN THIS CONTRACT: Project Manager
YEARS OF EXERIENCE: 27

SUMMARY OF QUALIFICATIONS

Anson M. Stuart founded his full-service architectural design firm located in Sunrise, Florida in 2016. He is a licensed Architect, Certified Project Management Professional and Certified Commercial Building Inspector ICC (B-2) with extensive experience in Planning, Architectural Design, and Construction Management.

Manager of Architectural Design and Construction projects who can direct manage projects up to US$25 million from initial client contact through occupancy, with experience in the Commercial, Community, Educational, Historic Preservation, Health Care, Hospitality, Industrial, Institutional, Multi-Family, Recreational, Religious and Retail industries. An accomplished Project Executive experienced in architectural office financial and operations management.

RELEVANT EXPERIENCE

School District of Palm Beach County Single Point of Entry Buildings Omni Middle School, Bear Lakes Middle School, Watson B. Duncan Middle School
These projects consisted of the construction of a brand new 300 SF Single Point of Entry building at the existing front entrance to the school campus. The building contains a reception and waiting area. A. Stuart managed the Construction Manager at Risk with a guaranteed maximum price (GMP) project delivery method.

School District of Palm Beach County
Jupiter Farms Elementary School, Lighthouse Elementary School,
Renovation of existing restrooms, replacement of all existing flooring, replacement of all ceiling tiles and new interior painting throughout entire school. In the capacity as the Project Manager for the Construction Manager at Risk on the Project, Stuart Architecture managed the entire GMP process and was responsible for managing the project from pre-construction through project closeout.

MODCO (Mount Olive Development Corporation) Senior Center | Ft. Laud., FL
This project consists of the conversion of an existing religious facility into a full-service two-story 16,000 SF Senior Center. Scope of services include the full gut rehabilitation of the existing building while preserving the exterior envelope. Spaces include: 2300sf Multi-Purpose Room for community events, Computer/Library, Salon, Medical Screening Room, Kitchen, Fitness Center, Clothing Boutique, (5) 1 Br/1 Bath Units, (1) Efficiency Unit

Broward Health Corporate Office | Ft. Lauderdale, FL
This project consisted of the interior buildout of approximately 14,554 SF of office space inside the Class "A" office building located in the Spectrum Business Park.

Rock Fitness Center | West Palm Beach, FL
This project consisted of the interior buildout and renovation of approximately 12,000 SF of an existing fitness facility. The design incorporates energy efficient LED light fixtures, low0flow plumbing fixtures and sustainable building finishes.

1560 Sawgrass Corporate Parkway , Suite 493, Sunrise, FL 33323 • O: 954.451.6268 • www.samiami.net • anson@samiami.net

Karen C. Cooper, M.S.M.

Karen Coplin-Cooper is the Founder of KC^2 Consulting, LLC, established in 2015. KC^2 Consulting is a Governmental Management Resource Consulting firm specializing in Community Planning and Engagement, Planning and Development. Karen has thirty plus years of experience in planning, special projects oversight, quality concepts and practices.

Karen is a native Miamian and a retired City of Miami Executive. During her 26-year tenure with the City of Miami, she held the following positions: Public Management Intern - the Department of Management and Budget; City of Miami Planning Department Planning Technician – providing informational services, Neighborhood/Urban and Land Use/Development Planner.

Karen served as Neighborhood Enhancement Team Administrator – N.E.T. (Model City), the primary Liaison between the community and the City Administration. She was responsible for coordinating the delivery of municipal services. Including Zoning, Code Enforcement, Solid Waste, Public Works, Police Protection, Job Referral, and other services, which were needed or identified as high priority needs by the citizens in the service area. As Neighborhood Administrator for the (SW Coconut Grove) neighborhood she developed partnerships between public and private concerns.

Karen also served as Senior Assistant to the Chief Administrator/City Manager as Liaison to members of the community, various departments, boards and agencies under the Chief Administrators Office. She assisted with special community projects and coordinated special City events.

Karen is a graduate of The Florida State University with a Bachelor of Science in Finance. She also earned a Master of Science in Management (Public Management Specialization) from St. Thomas University. Additionally, she completed the Executive Development and Leadership Program of the Florida Institute of Government, Florida International University College of Urban and Public Affairs.

Karen is a current board member of the Dade Deltas Foundation, Inc. where she serves as the Fundraising and Scholarship Chair. A former board member of the Overtown Youth Center; former Board of Director/Chairperson of Miami/Miami Dade Weed and Seed, an agency that worked to alleviate the ills associated with crime, drugs, environmental and health related issues in Liberty City and Little Haiti in the late 90's and early 2000's; former First and Second Vice president of the South Florida Chapter, National Forum for Black Public Administrators. She is the former Vice President, Chaplain, Protocol Chair, Age Group Chair and Associates Liaison of the Miami Chapter of Jack and Jill of America, Inc. A current Miami Chapter Associate Life Member and Executive Board Secretary, and a Member of Mt. Tabor Missionary Baptist Church. She is a Golden Life Member of Delta Sigma Theta Sorority, Inc., where she served as Chair of the 2011 Dade County Alumnae Chapter Committee of the Year and is the 2011 Dade County Alumnae Chapter Soror of the Year.

Karen is the recipient of various awards and honors for leadership and service, which include numerous City of Miami Commendations, Salutes and Certificates of Appreciation. She received the National Association of Business and Professional Women's Club, South Florida Club Exemplary Leadership Honors. Other notable award recognitions: Martin Luther King Economic Development Corporation (Reclaim the Dream), the Urban League of Greater Miami (Distinguished Award), Liberty Square Optimist Club (Contributions), Model City Crime Prevention Council (Service) and Monsignor Pace High School 2018 Track and Field Team (Dedication and Support).

Harold A. Ruck

Harold.ruck@email.com
(305) 898-7559 (CELL)

EXPERIENCE:

Planning Consultant, Part Time
February 2016 - Present
E.L. Waters and Company, LLC, Planning and Development Consultants
City of North Miami, Florida
- Created Demographic tables and GIS mapping for a Highest and Best Use Feasibility Study.

City of West Park, Florida
- Evaluated Zoning Use Reviews, Building Plans, GIS Mapping.

City of Miami Gardens, Florida
- Evaluated Community Residential Home, (CRH), Produced illustrated GIS mapping.

Southeast Overtown Park West (SEOPW), CRA, City of Miami, Florida
- Assisted in updating section on demographics and income data, GIS graphics, for updated SEOPW Community Redevelopment Plan.

Subject Matter Expert, Part Time **October 2014 - November 2016**
City of Miami, Planning and Zoning Department
- Provided training to new departmental staff regarding Comprehensive Planning, Amendments, EAR and concurrency procedures, CRH applications, Zoning Atlas and Zoning Web Applications, 2020 Water Supply Work Plan.

Chief of Community Planning **March 2004 – November 2016**
City of Miami, Planning Department, Miami, FL.
- Provided direction, coordination, supervision within the Section and Department in areas of Neighborhood Planning, Comprehensive Planning, Research, Studies, and GIS Mapping.

Planner II **February 1990 – March 2004**
City of Miami, Planning Department, Miami, FL.
- Prepared GIS base layers and maps based on statistical & data analysis/social, economic, and demographic census data/land use/ zoning for the city and public.

Planner I **August 1988 – February 1990**
City of Miami, Planning Department, Miami, FL.
- Drafted staff recommendations, transmittal packages to state agencies on Comprehensive Plan amendments.
- Coordinated production of City's response to State comments on the City's Comprehensive Plan.

Assistant Planner **November 1987 – August 1988**
City of Hollywood, Hollywood, FL.
- Approved building plans, Occ Lic. for compliance with Zoning and Land Development regulations.
- Prepared, presented departmental zoning variance recommendations at public hearings.

Regional Housing Officer
US Agency for International Development, Kingston, Jamaica **September 1985 – July 1987**
- Managed multi-million dollar "Housing Guaranty" Project emphasizing implementation, certification, & completion; Including loan debt service payment monitoring system;
- Managed $725,000 grant to a private sector client for physical rehabilitation/ leasing of a derelict property for light manufacturing/ commercial use.

Housing Officer/International Development Intern (IDI)
US Agency for International Development, Washington DC **March 1984 – September 1985**
- Supported overseas operations of regional offices in Jamaica, Thailand, Panama. Including tech support services, program budgets, Development Project reviews.

Architect/Planner
Vice Ministry of Urban Planning, Managua, Nicaragua **June 1975 – July 1978**
- Assisted in Analysis of post 1972 earthquake status of community facilities and infrastructure in the city.

EDUCATION:

Massachusetts Institute of Technology, MIT (MCP) **September 1979 - June 1983**
Massachusetts Institute of Technology, MIT (M Arch AS) **September 1978 - June 1980**
University of Tennessee, (B. Architecture) **September 1969 - March 1975**

John H. Jackson, P.E.

Profile: Provides professional services in Engineering, Planning, Zoning and Building areas for City and County governments. Mr. Jackson possesses extensive experience in various activities of administrative and organizational functions in Management, Supervision, Budgeting for adherence to Codes and Policies. He has occupied positions of Assistant Director and Director for the City of Miami, FL supervising over 120 employees and has been responsible for capital Improvement projects and line project detail duties relative to City Codes and Ordinances. He also has thorough knowledge of FEMA, National Flood Insurance Program (NFIP) as related to the construction and inspection of residential, commercial and industrial buildings. Additionally, Jackson has considerable experience in the private sector with Dow Chemical Company Engineering Services.

Education: B.S. Civil Engineering, University of Missouri-Rolla; MBA-Finance University of Houston.

Professional Activity Areas: Design Civil-Structural Engineer, Project Engineer for Dow Chemical Company; Director City of Miami Public Works Department, City Construction Manager; City of North Miami Building Official and Manager.

Licensees: Professional Engineer State of Florida and State of Texas; Plans Examiner State of Florida and Certified Floodplain Manager (Formerly).

Experience: Self-Employed Consultant for Zoning Land Development Code reviews with E.L. Waters and Company (+4 yrs.); Building Official for City of North Miami, Fl (12 yrs.); Director and Assistant Director Public Works Department City of Miami, Fl (17 Yrs.); Self-Employed Consultant Engineering (2 yrs.) Design- Project Engineer for Dow Chemical Company for projects relative to chemical plants and facilities (13 yrs.)

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SCHEDULE

PROPOSED SCOPE OF WORK/SCHEDULE FOR THE COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)
REQUEST FOR QUALIFICATIONS (RFQ) NO. 21-0727100

Proposed Scope of Work	Team	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10
Task 1 - Issue Scoping	ELW Team	X									
Task 2 - Mapping	ELW Team	X	X								
Task 3 - Future and Land Use Element	ELW Team			X							
Task 4 - Transportation Element	ELW Team			X							
Task 5 - Housing Element	ELW Team			X							
Task 6 - Infrastructure Element	ELW Team				X						
Task 7 - Conservation Element	ELW Team				X	X					
Task 8 - Recreation and Open Space Element	ELW Team					X					
Task 9 - Intergovernmental Coordination Element	ELW Team					X	X				
Task 10 - Capital Improvement Element	ELW Team						X	X			
Task 11 - Public Educational Facilities Element	ELW Team										
Task 12 - Water Supply Plan Element	ELW Team			X	X	X	X				
Task 13 - Data and Analysis Updates	ELW Team			X	X				X	X	X
Task 14 - Prepare Draft Report	ELW Team								X	X	X
Task 15 - Transmittal for State Review	ELW Team								X	X	X
Task 16 - Adoption	ELW Team									X	X
Task 17 - Final Report (EAR)	ELW Team									X	X

PRICING OF SERVICES

E.L. WATERS and Company, LLC
PLANNING and DEVELOPMENT CONSULTANTS

Proposed Hourly Rates

- Principal-in-Charge $250.00
- Project Manager $150.00
- Citizen/Business Engagement Consultant..... $145.00
- Facilities Assessment Consultant/Architect..... $135.00
- Sr. Project Planner (1) $135.00
- GIS Project Planner (1) $135.00
- Sr. Project Planner (1) $135.00
- Site Investigation Consultant/Engineer $135.00
- Project Clerical Assistance $75.00

Note: For this engagement, a fixed rate fee is proposed. ELW reserves the right to renegotiate the fee structure should the scope of the engagement change.

6625 Miami Lakes Dr.-Suite 238 • Miami Lakes, Florida • Phone (305) 777-3800; ext.11152
elwatersandcompanyllc@email.com

RFP NO: 21-0727100

PRICE PROPOSAL FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION AND APPRAISAL REPORT (EAR)

PROPONENT understands and agrees that the Contract Price is the lump sum to furnish and install all of the Work complete in place. Vendor's price will not be adjusted unless the CITY changes the scope of the Project after the Contract Date.

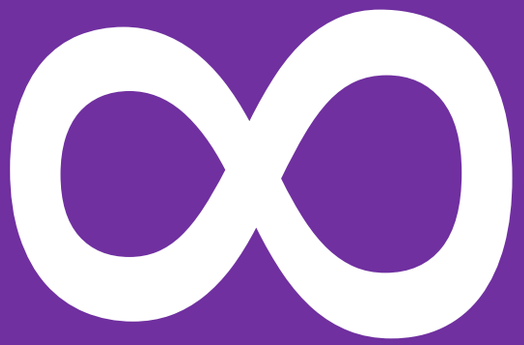
As such, the Vendor shall furnish all labor, materials, equipment, tools, superintendence and services necessary to provide a complete, in place Project for the Proposed Price of:

LUMP SUM PRICE: $ 100,000 (#85K - EAR and #15K - Vision Plan)

SUBMITTED THIS 03 DAY OF August 2021.

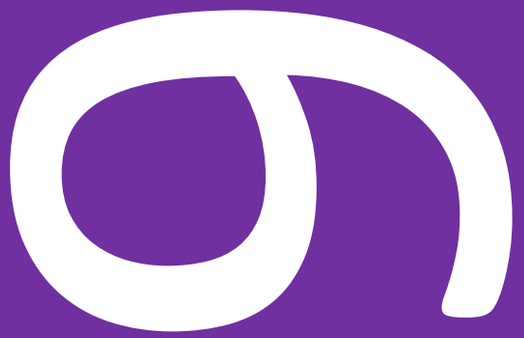
BID SUBMITTED BY:

E.L. Waters and Company, LLC	305-785-9757
Company	Telephone Number
Elbert L. Waters, J.D.	NA
Name of Person Authorized to Submit Bid	Fax Number
Elbert L. Waters	elwatersandcompanyllc@gmail.com
Signature	Email Address
President	
Title	



REFERENCES

Description of Work – i.e. Length of Contract Period (Start and End Dates), and Type of Work Performed.	Contact name, title, phone number, address and email address
CITY OF MIAMI GARDENS PLANNING AND ZONING ACTIVITIES 2015-2018 SCOPE OF SERVICES: Plat Reviews (Tentative and Final); Sign Plan Reviews; Development Reviews-	CAMERON BENSON, CITY MANAGER 18605 NW 27TH AVENUE, MIAMI GARDENS, FL 33056 PHONE: 305.622.8001 EMAIL: CBENSON@MIAMIGARDENS-FL.GOV
CITY OF WEST PARK PLANNING AND ZONING SERVICES SCOPE OF SERVICES: Consulting Planning and Zoning Department (pop. 15,000) PROJECT DESCRIPTION: Provides zoning	W. Ajibola Balogun,REM, CFEA, City Manager 3501 SW 56TH AVENUE, City of West, FL 33023 PHONE: 954.989.2688
SEOPW COMMUNITY REDEVELOPMENT AGENCY – SOUTHEAST OVERTOWN PARK WEST CRA-FINDING OF NECESSITY AND 2018 REDEVELOPMENT PLAN UPDATE, CITY OF MIAMI COMMUNITY REDEVELOPMENT AGENCY	Cornelius Shiver, Executive Director 819 NW 2ND AVENUE-3RD FLOOR; MIAMI, FLORIDA 33136 PHONE: 305.679.6807 EMAIL: CSHIVER@MIAMIGOV.COM
City of North Miami, Florida- Highest and Best Use Market-Based Assessment and Development Strategy for City - Owned 9 Acre Parcel	Larry Spring, CPA, City Manager Attention: Tanya Sojourn-Wilson,AICP Director Community/Planning and Development 12400 NE 8th Avenue
City of Miramar, Florida- Subconsultant, CMA Enterprise, Inc. Master Services Agreement- Planning and Development Services Consulting-Community and Economic Development	Gail Birks, CEO CMA Enterprises, Inc. 207 Laurel Oak Lane, Ste. B Davie, Florida 33325 954-476-3525



ADDITIONAL FORMS

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
PROPOSER QUALIFICATIONS

The Proposer, as a result of this proposal, MUST hold a County and/or Municipal Contractor's Occupational License in the area of their fixed business location. The following information MUST be completed and submitted with the proposal to be considered:

1. Legal Name and Address:

   Name: E.L. Waters and Company, LLC

   Address: 6625 Miami Lakes Drive, Suite 238

   City, State, Zip: 33014 Phone/Fax: 305-785-9757

2. Check One: Corporation ( ) Partnership ( ) Individual ( )

3. If Corporation, state:
   Date of Incorporation: 02/14/05 State in which Incorporated: FL

4. If an out-of-state Corporation, currently authorized to do business in Florida, give date of such authorization:_____

5. **Name and Title of Principal Officers** — **Date Elected:**

   Elbert L. Waters, President — 02/14/05

6. The length of time in business: 16 years

7. The length of time (continuous) in business as a service organization in Florida: 16 years

8. Provide a list of at least three commercial or government references that the bidder has supplied service/commodities meeting the requirements of the City of Opa-locka specification, during the last twenty-four months.

9. A copy of County and/or Municipal Occupational License(s)

Note: *Information requested herein and submitted by the proposers will be analyzed by the City of Opa-locka and will be a factor considered in awarding any resulting contract. The purpose is to insure that the Contractors, in the sole opinion of the City of Opa-locka, can sufficiently and efficiently perform all the required services in a timely and satisfactory manner as will be required by the subject contract. If there are any terms and/or conditions that are in conflict, the most stringent requirement shall apply.*

RFQ NO. 21-0727100
COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)
CONFLICT OF INTEREST AFFIDAVIT

By the signature below, the firm, (employees, officers and/or agents) certifies, and hereby discloses that to the best of their knowledge and belief, all relevant facts concerning past, present, or currently planned interest of activity (financial, contractual, organizational, or otherwise) which relates to the proposed work; and bear on whether the firm (employees, officers and/or agents) has a possible conflict have been fully disclosed.

Additionally, the firm (employees, officers and/or agents) agrees to immediately notify in writing the Finance Director, or designee, if any actual or potential conflict of interest arises during the contract and/or project duration.

E.L. Waters and Company, LLC	6625 Miami Lakes Drive-Suite 238
Company	Address
Elbert L. Waters	Miami Lakes, Florida 33014
Authorized Signature	City, State, Zip Code
Elbert L. Waters, J.D., President	305-785-9757
Printed Name & Title	Telephone No.
elwatersandcompanyllc@gmail.com	N/A
Email	Fax No.

State of Florida)
City of Miami-Dade)

SUBSCRIBED AND SWORN to before me this 29 day of July, 2021. Elbert Lee Waters, who is personally known to me to be the President of the Firm, OR who produced the following identification. FL Driver License

STAMP OR SEAL:

Sarai Hernandez
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG229306
Expires 4/16/2022

Notary Public, State of Florida
My Commission Expires 4/16/2022

CITY OF OPA-LOCKA

CERTIFICATION REGARDING DEBARMENT, SUSPENSION PROPOSED DEBARMENT AND OTHER MATTERS OF RESPONSIBILITY

1. The Proposer certifies, to the best of its knowledge and belief, that the Proposer and/or any of its Principals:

A. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.

B. Have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and

C. Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in paragraph 1-B of this provision.

2. The Proposer has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any City, State or Federal agency.

A. "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions). This Certification Concerns a Matter Within the Jurisdiction of an Agency of the United States and the Making of a False, Fictitious, or Fraudulent Certification May Render the Maker Subject to Prosecution Under Section 1001, Title 18, United States Code.

B. The Proposer shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Proposer learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

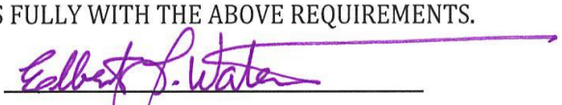
C. A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connect

ion with a determination of the Proposer's responsibility. Failure of the Proposer to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Proposer non-responsive.

D. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of a Proposer is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

E. The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Proposer knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature 

Printed Name Elbert L. Waters

RFQ NO: 21-0727100
PROPOSER QUALIFICATION FORM

COMPREHENSIVE PLAN AMENDMENT EVALUATION
AND
APPRAISAL REPORT (EAR)

PROPOSER QUALIFICATION FORM

LIST MAJOR WORK PRESENTLY UNDER CONTRACT:

% Completed	Project	Contract Amount
TERM 2023	CITY OF WEST PARK PLANNING & ZONING SERVICES	$ 431,452
TERM 2023	CITY OF MIAMI GARDENS PLANNING & ZONING - TASK ORDERS	$ 50,000 TO $100,000
COMPLETED	CITY OF NORTH MIAMI FEASIBILITY STUDY	$ 25,000
TERM 2024	CITY OF MIRAMAR - PLANNING SERVICES SUB-CONSULTANT	$ 25,000

LIST CURRENT PROJECTS IN WHICH YOU ARE THE CANDIDATE FOR AWARD:

CITY OF BUSHNELL, FL. EAR/COMP PLAN UPDATE/ANNEXATION - DE ANNEXATION

HILLSBOROUGH COUNTY - SUB-CONSULTANT; PLANNING & ZONING SERVICES

CITY OF PORTLAND, OREGON - SUB CONSULTANT; PLANNING & ZONING SERVICES

OTHER INFORMATION ABOUT PROJECTS:

Have you, at any time, failed to complete a contract ☐ Yes ☑ No

STATEMENT OF LITIGATION:

Are there any judgments, claims or suits pending or outstanding by or against you?
☐ Yes ☑ No

If the answer to either question is yes, submit details on separate sheet. List all lawsuits that have been filed by or against your firm in the last five (5) years:

FEES:
List total of fees for work done on all City projects in the past five (5) years, whether as an individual firm or as part of a joint venture. Fees must be listed individually, by contract, or project then summarized as a total dollar amount. Attach additional page if necessary.

$ 586,452.00 Total Fees for work done on all PAST City projects

REFERENCES:
Bank (s) Maintaining Account (s):
Wells Fargo
City National Bank

Surety / Underwriter: (if required) N/A

Other References: (Use additional sheets if necessary)

TYPE OF FIRM:
☑ Corporation / Years in Business:
If firm is a corporation, please list State in which it is incorporated: Florida. If firm is a corporation, by signing this form, Proposer certifies that the firm is authorized to do business in the State of Florida.

☐ Partnership / Years in Business: _____

☑ Sole Proprietorship / Years in Business: 16 years

☐ Other: Please list: _____

Pursuant to information for prospective Proposers for the above mentioned proposed project, the undersigned is submitting the information as required with the understanding that it is only to assist in determining the Proposals of the organization to perform the type and magnitude of work intended, and further, guarantee the truth and accuracy of all statements herein made. We will accept your determination of Proposals without prejudice.

E.L. Waters and Company, LLC Company	6625 Miami Lakes Drive-Suite 238 Address
Elbert L. Waters Authorized Signature	Miami Lakes, Florida 33014 City, State, Zip Code
ELBERT L. WATERS - PRESIDENT Printed Name & Title	305-785-9757 Telephone No.
elwatersandcompanyLLC@gmail.com Email	N/A Fax No.

CITY OF OPA-LOCKA
RFQ NO. 21-0727100
DRUG-FREE WORKPLACE CERTIFICATION FORM

Whenever two (2) or more bids/proposals, which are equal with respect to price, quality, and service, are received by the CITY OF OPA-LOCKA for the procurement of commodities or contractual services, a bid/proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of controlled substances is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in number (1).

4. In the statement specified in number (1), notify the employees that as a condition for working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction on or plea of guilty or no contest to any violation of Chapter 893, Florida Statutes or of any controlled substance law of the United States or any singular state, for a violation occurring in the workplace no later than five (5) days after such conviction.

5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is so convicted.

6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of Section 287.087, Florida Statutes.

This Certification is submitted by Elbert L. Waters (Name) the President (Title/Position) of E.L. Waters and Company, LLC (Company)

who does hereby certify that said Company has implemented a drug-free workplace program, which meets the requirements of Section 287.087, Florida Statutes, which are identified in numbers (1) through (6) above.

7/29/2021 Elbert L. Waters

CITY OF OPA-LOCKA
NON-COLLUSION AFFIDAVIT

STATE OF FLORIDA - COUNTY OF MIAMI DADE

Elbert L. Waters **being first duly sworn, deposes and says that:**

(1) He/She/They is/are the President (Owner, Partner, Officer, Representative or Agent) of E.L. Waters and Company, LLC the PROPONENT that has submitted the attached proposal;

(2) He/She/They is/are fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or sham Proposal;

(4) Neither the said PROPONENT nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other PROPONENT, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from Proposing in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any PROPONENT, firm, or person to fix any overhead, profit, or cost elements of the Proposal or of any other PROPONENT, or to fix any overhead, profit, or cost elements of the Proposed Price or the Proposed Price of any other PROPONENT, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

(5) The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the PROPONENT or any other of its agents, representatives, owners, employees or parties of interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness

Witness

By: Signature

Elbert L. Waters, J.D., President
Print Name and Title

NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of services under any agreement it enters into with the City of Opa-locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery.

By: Elbert J. Lutz

Title: President

Sworn and subscribed before this

29 day of July, 2021

Notary Public, State of Florida

Sarai Hernandez

(Printed Name)

My commission expires: 4/16/2022

Sarai Hernandez
NOTARY PUBLIC
STATE OF FLORIDA
Comm# GG229306
Expires 4/16/2022

E-VERIFY

Effective January 1, 2021, public and private employers, contractors and subcontractors will be required to register with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/sub-consultants/sub-contractors) assigned by Vendor /Consultant/ Contractor to perform work pursuant to the contract with the Department. The Vendor /Consultant/ Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City; and

By entering into a Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If t contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination. The Contractor acknowledges it is liable to the City for any additional costs as a result of termination of the contract due to Contractor's failure to comply with the provisions herein.

E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees, and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

Company Name: E.L. Waters and Company, LLC

Authorized Signature: Elbert L. Waters

Print Name: Elbert L. Waters, J.D.

Title: President

Date: 07/29/2021

10

ADDITIONAL SUBMITTALS

State of Florida
Department of State

I certify from the records of this office that E. L. WATERS & COMPANY, LLC is a limited liability company organized under the laws of the State of Florida, filed on February 14, 2005, effective February 11, 2005.

The document number of this limited liability company is L05000015297.

I further certify that said limited liability company has paid all fees due this office through December 31, 2021, that its most recent annual report was filed on January 9, 2021, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Ninth day of January, 2021

Secretary of State

Tracking Number: 1736232970CC

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

E.L. WATERS and Company, LLC

PLANNING and DEVELOPMENT CONSULTANTS

Local Business Tax Receipt

Miami-Dade County, State of Florida

-THIS IS NOT A BILL - DO NOT PAY

LBT

6906276

BUSINESS NAME/LOCATION
E L WATERS & COMPANY LLC
8264 NW 155TH TER
MIAMI FL 33015

RECEIPT NO.
RENEWAL
7182140

EXPIRES
SEPTEMBER 30, 2021
Must be displayed at place of business
Pursuant to County Code
Chapter 8A – Art. 9 & 10

OWNER
E L WATERS & COMPANY LLC

SEC. TYPE OF BUSINESS
212 CONSULTANT

PAYMENT RECEIVED BY TAX COLLECTOR
$100.00 07/20/2020
CHECK21-20-054227

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles – Miami-Dade Code Sec 8A-395.

For more information, visit www.miamidade.gov/taxcollector

6625 Miami Lakes Dr.-Suite 238 • Miami Lakes, Florida • Phone (305) 777-3800; ext.11152

elwatersandcompanyllc@email.com

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/09/21

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
BENDELL INSURANCE GROUP INC
PO Box 164235
Miami, FL 33116-4235
License#:A195277

CONTACT NAME: ANDREW OGHINAN
PHONE (A/C, No, Ext): (305)249-5055 FAX (A/C, No): (305)249-5057
E-MAIL ADDRESS: BIG@BENDELLINSURANCE.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: CERTAIN UNDERWRITERS AT LLOYDS	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
E.L. WATERS & COMPANY,LLC
8264 NW 195 TERRACE
MIAMI,FLORIDA 33015

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR DED $1,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER	X		TBA	09/7/20	09/07/21	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 250,000 $ 5,000 $ 1,000,000 $ 2,000,000 $ 1,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS			NA			COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB EXCESS LIAB DED OCCUR CLAIMS-MADE RETENTION $			NA			EACH OCCURRENCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A		NA			PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	PROFESSIONAL LIABILITY "CLAIM MADE"			TBA	09/07/20	09/07/21	$1,000,000 RETRO DATE:09/07/12	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD

Florida Unified Certification Program

Disadvantaged Business Enterprise (DBE) Certificate of Eligibility

E L WATERS AND COMPANY LLC

MEETS THE REQUIREMENTS OF 49 CFR, PART 26
APPROVED NAICS CODES:
925120

Victoria V. Smith
DBE & Small Business Development Manager
Florida Department of Transportation

Sponsored by: City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH 300 ENGINEERING GROUP, P.A. FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES FOR ENGINEERING AND DESIGN SERVICES FOR THE CITY'S SANITARY SEWER GRAVITY MAIN RELOCATION ALONG 133RD STREET; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Opa-Locka ("City") provides sanitary sewer collection services to several commercial properties along 133rd Street, between 43rd and 42nd Avenues. This service is provided through approximately 300 Linear Feet (LF) of 8-inch PVC pipe (from manhole MH 16-13 to manhole MH 16-12) that directs the flow west and south towards pump station PS-16, within the City. The existing sanitary sewer line is located within a swale on the north side of 133rd street and has one active 6-inch private lateral connection (approximately 250 LF) to manhole MH 16-13; and

WHEREAS, on June 10, 2020, the City Commission of the City of Opa-Locka ("Commission") accepted bid proposals from several firms for continuing professional architectural and engineering consulting services pursuant to RFQ No. 20-0324200. The Commission further authorized the City Manager to enter into multiple agreements for architectural and engineering consulting services as provided therein; and

WHEREAS, more specifically, the City Commission approved entering into an agreement with 300 Engineering Group, P.A. for Civil Engineering, landscape architectural, structural engineering and traffic engineering services; and

WHEREAS, the City seeks to relocate the sanitary sewer main to the centerline of the right of way (ROW) and reconnect the lateral services to the new sewer main. It is anticipated that the new gravity main will have a total length of approximately 600 LF. The extension from 300 L.F. to 600 L.F. will provide access to sewer services for additional commercial properties currently on septic systems; and

WHEREAS, the City desires to enter into an agreement with 300 Engineering Group, P.A., attached hereto as Exhibit "A", pursuant to the proposal attached hereto as Exhibit "B", to provide engineering and design services for the City's Sanitary Sewer Gravity Main relocation along 133rd Street within the City, in an amount not exceed Sixty Four Thousand, Seven Hundred Seventy Five Dollars ($64,775.00); and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to enter into an agreement with 300 Engineering Group, P.A. for continuing professional architectural and engineering consulting services as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.
The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION
The City Commission of the City of Opa-Locka hereby authorizes the City Manager to enter into an agreement with 300 Engineering Group, P.A., attached hereto as Exhibit "A" and pursuant to the proposal attached hereto as Exhibit "B", for continuing professional architectural and engineering consulting services to provide engineering and design services for the City's Sanitary Sewer Gravity Main relocation along 133rd Street within the City, in an amount not exceed Sixty Four Thousand, Seven Hundred Seventy Five Dollars ($64,775.00).

SECTION 3. SCRIVENER'S ERRORS.
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager following review by the City Attorney and without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.
This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and **ADOPTED** this 10th day of November 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Taylor	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

City of Opa-locka
Agenda Cover Memo

Department Director:	Airia Austin			**Department Director Signature:**			
City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*11/10/2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**
				X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		X
Funding Source: *Account#* **:**	*(Enter Fund & Dept.)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
							x
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**				
	X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ■ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
	X						
Sponsor Name	City Manager		**Department:**		City Manager		

Short Title:

Sanitary Sewer Gravity Main Relocation along 133rd Street – Engineering & Design Service

Staff Summary:

Approval is requested from the City Commission to authorize the City Manager to enter into an agreement with 300 Engineering Group, P.A. to provide engineering and design services for the City's Sanitary Sewer Gravity Main Relocation along 133rd Street.

The City provides sanitary sewer collection services to several commercial properties along 133rd Street, between 43rd and 42nd Avenues. This service is provided through approximately 300 LF of 8-inch PVC pipe (from manhole MH 16-13 to manhole MH 16-12) that directs the flow west and south towards pump station PS-16. The existing sanitary sewer line is located within a swale on the north side of 133rd street and has one active 6-inch private lateral connection (approximately 250 LF) to manhole MH 16-13. The project seeks to relocate the sanitary sewer main to the centerline of the right of way (ROW) and reconnect the lateral services to the new sewer main. It is anticipated that the new gravity main will have a total length of approximately 600 LF. The extension from 300 L.F. to 600 L.F. will provide access to sewer services for additional commercial properties currently on septic systems.

300 Engineering Group P.A. was one of the engineering consulting firms that were selected through the RFQ 20-0324200 and approved by the City Commission to be part of the City's library of licensed Architects and Engineers to provide to provide professional architectural and engineering services.

Financial Impact

The proposal submitted by 300 Engineering Group P.A. is for $64,775. This project is one of the projects to be funded by American Rescue Plan Act (ARPA) funds preliminarily approved by the Commission at the recent ARPA workshop. This project is estimated to cost $400,000 in total. It is unbudgeted and will be addressed in FY 22 Budget Amendment #1 to be submitted in December.

Proposed Action:

Staff recommends the installation of a new gravity sewer main of 10-inch diameter to be placed in the roadway instead of the temporary 8-inch pipe that is now in place.

Attachment:

1. Agenda
2. Proposal provided by 300 Engineering Group P.A.
3. Resolution # 20-9767, accepting BID proposal for continuing professional architectural and engineering consulting services pursuant to RFQ 20-0324200
4. Contract Agreement between the City and 300 Engineering Group P.A.

300 ENGINEERING GROUP, P.A.
Efficient. Responsive. Innovative.

October 1, 2021

Airia Austin
Public Works and CIP Director
City of Opa-Locka
780 Fisherman Street
Opa-Locka, FL 33054

Re: RFQ-20-0324200 Architectural and Engineering Consulting Services – Sanitary Sewer Gravity Main Relocation along 133rd Street – Engineering and Design Services

Mr. Austin

As requested, 300 Engineering Group P.A (300 Engineering) is pleased to submit this proposal to the City of Opa-Locka (City) to provide engineering, design, permitting, bid & award services, engineering services during construction and inspection services for the referenced project.

Our proposal includes the following sections: Introduction, Description of Services, Schedule, Invoicing, Compensation, and Assumptions.

We appreciate the opportunity to provide our proposal for these services and look forward to supporting the City on this important project. If there are any questions, please do not hesitate to contact us at fatorrealba@300engineering.com.

Regards

Franklin A Torrealba, PE
Director

Cc: Rodolfo Remon/300 Engineering
Ana Dvorak/300 Engineering

City of Opa-Locka

RFQ 20-0324200

Sanitary Sewer Gravity Main Relocation along 133rd Street– Engineering and Design Services

SCOPE OF WORK

October 1, 2021

Prepared for:

City of Opa-Locka Public Works Department
Attn: Airia Austin
Public Works and CIP Director
City of Opa Locka
780 Fisherman Street
Opa-locka, FL 33054

Prepared by:

300 Engineering Group, P.A.
2222 Ponce de Leon Blvd, Suite 300
Coral Gables, Florida 33134

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COMPENSATION 8

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City of Opa-Locka

RFQ 20-0324200

Sanitary Sewer Gravity Main Relocation along 133rd Street – Engineering and Design Services

SCOPE OF WORK

INTRODUCTION

The City of Opa-Locka (City) owns, operates, and maintains a water distribution system, a wastewater collection & transmission system and a stormwater management system within its service area. The wastewater collection & transmission system consist of approximately 192,694 LF gravity mains; 738 manholes, 19 pump stations and 59,690 LF of force mains. The wastewater is collected within the City's service area (approximately 3.41 sq miles) and directed to the Miami Dade County Water and Sewer Department (WASD) system through a flow meter located at 42nd Ave and force main connection to WASD's PS 300 located at NW 30th Ave and NW 128th St. The system's gravity mains vary in diameter from 6 to 18-inch and are constructed in diverse materials such as C-900, Clay, PVC, and HDPE. The system's force mains vary in diameter from 3 to 16-inch and are constructed in diverse materials such as ACP, C-900, DIP, PVC, and HDPE.

The City provides sanitary sewer collection services to several commercial properties along 133rd Street, between 43rd and 42nd Avenues. This service is provided through approximately 300 LF of 8-inch PVC pipe (from manhole MH 16-13 to manhole MH 16-12) that directs the flows west and south towards PS-16, refer to Figure 1 below. The existing sanitary sewer line is located within a swale on the north side of 133rd street and has one active 6-inch private lateral connection (approximately 250 LF) to manhole MH 16-13. The project seeks to relocate the sanitary sewer main to the centerline of the right of way (ROW) and reconnect the lateral services to the new sewer main. It is anticipated that the new gravity main will have a total length of approximately 600 LF.

Figure 1. Project Location – Existing Gravity Main

The City has selected 300 Engineering Group, P.A. (300 Engineering) as a professional firm to provide engineering and design services for the relocation of sanitary sewer gravity main along 133rd Street, between 43rd and 42nd Avenues.

DESCRIPTION OF SERVICES

300 Engineering is hereby presenting a scope of services to provide the City Sanitary Sewer Gravity Main Relocation along 133rd Street – Engineering and Design Services. 300 Engineering intends to undertake this project on a Lump Sum fee basis.

This project has been divided into the following tasks:

Task	Description
100	Project Management
200	Site Investigation
300	30% Design Phase
400	90% Design Phase
500	100 % Design and Bid Set Submittals
600	Permitting Support
700	Bid and Award Services
800	Engineering Services during Construction and Inspection Services

100 Project Management

300 Engineering will provide project management services for the duration of the project. These services will include the following:

a. Kick-off Meeting

- Prepare for and attend to the project kickoff meeting to be held at the City's offices or via teleconference with representatives from the City. The purpose of this meeting is to confirm project objectives, review project timeline, define roles & responsibilities, and discuss communication plan
- 300 Engineering will prepare an agenda and meeting minutes for the kick-off meeeting

b. Project Progress Reports

300 Engineering will prepare monthly progress reports that will be issued to the City along with the monthly invoices. Monthly progress reports will include: overall status of the project, work performed during the work period, estimated completion of tasks and major sub-tasks, and current challenges/issues.

Deliverables

The following deliverables will be submitted to the City as part of Task 100:

- Meeting agendas and minutes (One (1) kick-off meeting)

- Monthly progress reports (Twelve (12) monthly progress reports)

200 Site Investigation

300 Engineering will identify utilities through coordination with Sunshine 811 for the extent of the project. Based on the information provided in this design ticket, 300 Engineering will request as-built data from utilities identified in the area, if needed. 300 Engineering will conduct one (1) site visit to the project site along with the topographic survey.

300 Engineering will also include topographic survey and geotechnical investigations under Task 200.

210 Topographic Survey

300 Engineering shall contract the services of a licensed State of Florida Surveyor to conduct a topographic survey of the project site (133rd Street, between 43rd and 42nd Avenues). The topographic survey will indicate elevations, easements, right of way limits, edges of pavement, visible utilities, and other surface features.

The topographic survey will include the location of the existing aboveground improvements and occupational evidence within the right of way, such as: valves, catch basins, grate inlets, fire hydrants, manholes. The survey will establish vertical control run level loop from official benchmarks and set project TBM's, to include take spot elevations at high and low points, take cross-sections at every 100 feet, as well as elevations on top of utilities and determine invert elevations for any existing drainage and gravity sewer system, determine pipe size, flow directions and materials to the extent possible. The survey will also include approximate height above grade for overhead cables and wires.

220 Geotechnical Investigation

300 Engineering shall contract the services of a Professional Geotechnical Engineer to perform Standard Penetration Test (SPT) borings at the project site in accordance with the American Society of Testing Materials (ASTM) D-1586. A total of two (2) soil borings to a depth of 20 feet are estimated, which shall be spaced at maximum of 400 feet. Excavation clearances shall also be provided under this task. The geotechnical investigation will provide information on the quality of the soils in the project area for trenching and pipeline installation.

Deliverables

The following deliverables will be submitted to the City as part of Task 200:

- Existing Utilities Log. One (1) electronic copy
- Topographic Survey. One (1) signed and sealed electronic copy
- Geotechnical Report. One (1) signed and sealed electronic copy

300 30% Design Phase

300 Engineering will develop the 30% design submittal for the replacement of the gravity main along 133rd Street. A draft Engineering Report will be prepared as part of this task. This technical memorandum will include a description of the project scope and basis of design and will be used as part of the documentation required for the sewer extension permit with Miami-Dade County Regulatory and Economic Resources. The 30% design phase will include the following activities:

- Identification and review of existing utilities in the area
- Verification of active and abandoned lateral connections
- Selection of proposed location of gravity sewer main within 133rd Street
- Preparation of draft Engineering Report
- Preparation of 30% design drawings
- Preparation of table of contents for the technical specifications

It is anticipated that the City will complete its review of the 30% Design within ten (10) working days of receipt of the 30% design submittal.

Deliverables

The following deliverables will be submitted to the City as part of Task 300:

- Draft Engineering Report. One (1) electronic copy
- 30% Design Drawings including: location map, pipeline horizontal alignment showing existing utilities, easement, row limits, edge of pavement and limits of pavement restoration. One (1) electronic set of drawings (24x36-inch at 1:20 scale)

400 90% Design Phase

Upon approval of the 30% Design submittal, 300 Engineering shall prepare 90% drawings and specifications for the project. The 90% drawings will include updated general & civil sheets, Maintenance of Traffic (MOT) and design details. The drawings and specifications shall include the necessary information to accommodate the proposed improvements. The specifications will be prepared based on City's and/or Miami-Dade Water and Serwer Department's (WASD) standard specifications.

The preliminary list of drawing is included in Appendix A.

The 90% design submittal will be submitted to the City for review and comments. The City shall provide the comments to 300 Engineering in electronic format. It is anticipated that the City will complete its review of the 90% drawings and specifications within ten (10) working days of receipt of the submittal package.

300 Engineering will update the draft Engineering Report based on the comments received from the City and will prepare a Final Engineering Report.

Deliverables

The following deliverables will be submitted to the City as part of Task 400:

- Final Engineering Report. One (1) electronic copy
- 90% Submittal. One (1) electronic set of drawings (24x36-inch, scale 1:20) and one (1) electronic set of specifications

500 100 % Design and Bid Set Submittals

Upon receipt of the 90% comments from the City, 300 Engineering shall proceed with the preparation of the 100% design drawings. The 100% documents will be submitted to the City for final review and will be used to submit permit application to the permitting agencies.

300 Engineering will prepare the Bid Set of construction documents to be utilized for bidding purposes after receipt of comments from the permitting agencies and comments from the City on the 100% design submittal.

The preliminary list of drawing is included in Appendix A.

300 Engineering will also prepare a Class 1 level estimate of probable construction.

It is anticipated that the City will complete its review of the 100% complete plans and specifications within ten (10) working days of receipt of the submittal package.

Deliverables

The following deliverables will be submitted to the City as part of Task 500:

- 100% Submittal (to be used for permitting). One (1) electronic Signed and Sealed set of drawings (24x36-inch, scale 1:20)
- Bid Set Submittal (to be used for bidding purposes). One (1) electronic Signed and Sealed set of drawings (24x36-inch, scale 1:20) and one (1) set of specifications
- Class 1 Estimate of Probable Construction Cost. One (1) electronic copy

600 Permitting Support

300 Engineering will perform the following activities:

- Prepare one (1) permit application, per agency identified below
- Provide design data as required for permit approval from the various regulatory agencies
- Prepare signed and sealed contract documents for regulatory agency/City review, as described in task 500
- Respond to requests for information (RFIs) issued by the regulatory agencies within ten (10) working days of receipt of comments

Anticipated regulatory reviews are as follows:

Miami Dade RER/DERM

It is anticipated that a sewer extension permit will be required for the installation of the sanitary sewer main.

Miami Dade Water and Sewer Department

It is anticipated that coordination with WASD will be required for the plans review and approval of the Intermediate Downstream Collection and Transmission System (IDC&TS) Certification of Adequate Reserve Capacity (Utility Form).

City of Opa-Locka Public Works/Building Department (Dry Run Permit for Underground Utilities)

It is anticipated that the installation of the new portions of pipeline will require coordination with the City of Opa-Locka Public Works and Building Departments.

300 Engineering will respond to RFIs issued by the regulatory agencies as required. It is anticipated that up to two (2) RFIs per agency will be responded to during the permitting process.

Anticipated permitting fees are included in this proposal. If the permit fees exceed the values listed or additional permits are required, 300 Engineering will seek additional funding based on the cost difference between the anticipated permit fee and the actual fee.

Deliverables

The following deliverables will be submitted to the City as part of Task 600:

- One (1) permit application per agency (as outlined above)
- Responses to RFIs

700 Bid and Award Services

300 Engineering shall attend one (1) pre-bid conference for the project described herein. 300 Engineering shall prepare and distribute written meeting minutes to the bidders and attendees within three (3) calendar days after the pre-bid conferences.

300 Engineering shall receive, keep track, and provide timely responses to RFIs from contractors during the bid process. 300 Engineering shall prepare written addenda with RFIs and responses and the final version of each addenda shall be transmitted to the City's designee for review and issuance.

Within five (5) calendar days of receipt of bids, 300 Engineering shall evaluate the bids for completeness, responsiveness, and price, including alternative prices and unit prices, and shall make a recommendation to the City regarding award of the contract for the project.

Deliverables

The following deliverables will be submitted to the City as part of Task 700:

- Pre-bid conference meeting minutes. One (1) electronic copy emailed to all bidders and attendees
- Formal Recommendation to the City regarding award of contract. One (1) electronic copy emailed to the City designee

800 Engineering Services during Construction and Inspection Services

300 Engineering shall provide the following engineering services during construction:

- Preparation of Responses to RFIs. The number of responses to RFIs from the contractor shall be limited to five (5) under this scope of work
- Review of shop drawings submittals. The number of responses to RFIs from the contractor shall be limited to five (5) under this scope of work
- Daily Construction Inspections during the duration of the construction phase. For the purpose of estimating the level of effort associated with this activity, thirty (30) days of construction have been budgeted.
- Review and approval of contractor as-builts drawings, including verification of regulatory compliance and project certification

Deliverables

The following deliverables will be submitted to the City as part of Task 800:

- RFI Response Memorandum. One (1) electronic copy emailed to the City designee per RFI
- Shop Drawing Submittal Review comments. One (1) electronic copy emailed to the City's designee per Shop Drawing review
- Daily Inspection Reports. One (1) electronic copy per report emailed to the City's designee

- As-built Review Memorandum. One (1) electronic copy emailed to the City's designee

SCHEDULE

The Project Schedule is approximately twelve (12) months from NTP.

INVOICING

Invoicing will be monthly as per the Contract between 300 Engineering and the City of Opa-Locka. Invoices shall be paid within thirty (30) days of invoice receipt.

COMPENSATION

The services described herein will be performed on a fixed lump sum fee basis, as per the Contract between 300 Engineering and the City of Opa-Locka, in the amount shown in Appendix B as CONTRACT GRAND TOTAL. Miles, reproduction, and other reimbursable expenses are to be paid as presented and approved.

ASSUMPTIONS

This Scope of Services is based on the following assumptions:

- All requested information will be made available to 300 Engineering by the City
- When available, the City will provide 300 Engineering with any requested AutoCAD information in electronic format
- The City's staff will be available to attend meetings and assist 300 Engineering with site visits
- The City will provide front-end documents. 300 Engineering will prepare the technical specifications based on the City's Specifications, and/or Miami Dade Water and Sewer Department's (WASD)
- The City shall clear the project area of debris and garbage and uncover buried structures before the execution of field investigation activities. This will be necessary to locate and assess existing infrastructure. All the deliverables described in this scope of work are contingent upon the City removing debris and clearing the project site
- 300 Engineering shall not be responsible for any delays in the project caused by response times from the City and/or utility owners
- Subsurface Utility Exploration (SUE) is not included in this scope of work
- Environmental assessment is not included in this scope of work
- Performance durations provided assume timely permit processing by Regulatory Agencies having jurisdiction over the project. Delays in obtaining permits beyond the control of 300 Engineering and our subconsultants may result in delays to the performance schedule for which 300 Engineering cannot be held liable
- For the purpose of estimating the level of effort associated with daily inspections and engineering services during construction, thirty (30) days of construction have been budgeted. If the construction duration exceeds thirty (30) days, 300 Engineering will seek additional funding for inspection and engineering services during construction. No overtime is estimated for daily inspection services
- Anticipated permitting fees are included in this proposal. If the permit fees exceed the values listed or additional permits are required, 300 Engineering will seek additional

funding based on the cost difference between the anticipated permit fee and the actual fee

- MOT and by-pass plans shall be developed by the Contractor and are not included in this scope of work
- 300 Engineering will not perform hydraulic modeling services under this scope of work
- No Public Outreach services are included as part of this scope of work
- Utilities relocation is not included in the scope of service
- In consideration of this Project, unrestricted access to data and information sources is made available to 300 Engineering. 300 Engineering shall comply fully with all security procedures and shall not divulge to third parties all confidential Data Information obtained from the City of Opa-Locka while performing consulting services, including, but not limited to, security procedures, business operations information or proprietary information in the possession of the City of Opa-Locka. 300 Engineering shall not be required to keep confidential information or material that is publicly available through no fault of 300 Engineering, material that 300 Engineering developed independently without relying on the State's or Customer's confidential information, or material that is otherwise obtainable under State Law as a public record

APPENDIX A

Preliminary List of Drawings

- G1: Title Sheet, Location and List of Drawings
- G2: Abbreviation, Symbols, General Notes and Legend
- G3: General Notes
- G4: Key Plan
- C1: Gravity Main Relocation Plan and Profile

City of Opa-Locka
RFQ No. 20-0324200
Task # 2
"Sanitary Sewer Gravity Main Relocation along 133rd Street – Engineering and Design Services"
Appendix B - Fee Schedule

Subtask		Principal	Project Manager	Operations Support	Senior Engineer	Project Engineer	CAD Drafter/ Assistant Engineer	Inspector	Total Hours	Labor	Subtotal
	Rate, $/Hr	$215.00	$190.00	$160.00	$160.00	$140.00	$75.00	$90.00			
100	**Project Management**	2	6	0	0	0	8	0	16	$2,170.00	$2,170.00
200	**Site Investigation**	0	8	3	0	6	10	0	27	$3,590.00	$3,590.00
300	**30% Design Phase**	0	8	3	10	12	36	0	69	$7,980.00	$7,980.00
400	**90% Design Phase**	0	10	2	10	14	33	0	69	$8,255.00	$8,255.00
500	**100 % Design and Bid Set Submittals**	2	6	4	11	6	20	0	49	$6,310.00	$6,310.00
600	**Permitting Support**	0	5	0	4	10	12	0	31	$3,890.00	$3,890.00
700	**Bid and Award Services**	2	5	0	6	4	0	0	17	$2,900.00	$2,900.00
800	**Engineering Services during Construction and Inspection Services**		7		22	14	8	120	171	$18,210.00	$18,210.00
	Total (Hours)	**6**	**55**	**12**	**63**	**66**	**127**	**120**	**0**		
	Sub-Total Labor Fee										**$53,305.00**
	ODC's (Mileage, Reproduction & Reimbursable)										
	Topographic Survey										$5,600.00
	Geotechnical Investigation										$4,870.00
	Permit Fees										$1,000.00
	Sub Total ODC's (Mileage, Reproduction & Reimbursable)										**$11,470.00**
	Sub-Total Labor Fee/ODC										**$64,775.00**
	% Utilization	**1.34%**	**12.25%**	**2.67%**	**14.03%**	**14.70%**	**28.29%**	**26.73%**	**100.00%**		
	Total ($)	**$1,290.00**	**$10,450.00**	**$1,920.00**	**$10,080.00**	**$9,240.00**	**$9,525.00**	**$10,800.00**			**$64,775.00**

Sponsored by: City Manager

RESOLUTION NO. 20-9767

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING BID PROPOSALS FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES PURSUANT TO RFQ NO. 20-0324200; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AS PROVIDED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 23, 2020, the City of Opa-Locka (the "City") duly issued Request for Qualifications ("RFQ") 20-0324200 for the purpose of establishing a library of Licensed Architects and Engineers to provide Architectural and Engineering Consulting Services for the City, attached hereto as Exhibit "A"; and

WHEREAS, a total of 35 firms responded to the RFQ by May 15, 2020, the submittal deadline; and

WHEREAS, bid proposals were received by the Office of the City Clerk on May 15, 2020 at 2:00 p.m. The City Clerk's Office opened sealed proposals at 2:05 pm and certified the bids under the provisions of Section 2-320.1 of the City's Code of Ordinance; and

WHEREAS, the City Manager assembled an Evaluation Committee to assess the bid proposals. The Evaluation Committee met on June 2, 2020 to review the proposals and rate them; and

WHEREAS, based on its review of the Evaluation Committee, the City Manager proposes that the City negotiate and enter into several agreements for Continuing Professional Architectural and Engineering Services; and

WHEREAS, the City Manager recommends award of continuing contracts to: ***300 Engineering Group, P.A.*** for Civil Engineering, landscape architectural, structural engineering and traffic engineering services; ***EAC Consulting, Inc.*** for Civil Engineering, landscape architectural, structural engineering, traffic engineering, land surveying, construction testing and inspections, utilities engineering services and general consulting engineering services; ***H.W. Lochner, Inc.*** for architectural, construction testing and inspections and general consulting engineering services; ***Civica***

LLC for mechanical/electrical/plumbing service; ***BEA Architects, Inc.*** for architectural services; ***SSN Engineering, LLC*** for utilities engineering services and ***2 Plus Architects, Inc.*** for mechanical/electrical/plumbing service, as provided in Composite Exhibit "B" showing the scoring for responses to the RFQ; and

WHEREAS, the City Commission supports approval based upon the Evaluation Committee's review, evaluation, scoring and ranking of the proposals submitted; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to award various Continuing Professional Architectural and Engineering Consulting Services as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.
The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION
The City Commission of the City of Opa-Locka hereby accepts the bid proposals, as provided herein, for Continuing Professional Architectural and Engineering Consulting Services, pursuant to RFQ No. 20-0324200, and as set forth in Composite Exhibit "B" attached hereto. The City Commission further authorizes the City Manager to enter into multiple agreements for Architectural and Engineering Consulting Services in a contract form acceptable to the City Attorney, and as otherwise described in this resolution.

SECTION 3. SCRIVENER'S ERRORS.
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.
This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and **ADOPTED** this 10th day of June, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: COMMISSIONER BASS

Seconded by: COMMISSIONER BURKE

VOTE:	**5-0**
Commissioner Bass	YES
Commissioner Burke	YES
Commissioner Kelley	YES
Vice-Mayor Davis	YES
Mayor Pigatt	YES

City of Opa-Locka
Agenda Cover Memo

Department Director:	Airia Austin			**Department Director Signature:**			
Acting City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*06.10.2020*	**Item Type:** *(Enter X in box)*		**Resolution**	**Ordinance**		**Other**
				X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
		X	**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		X
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
							X
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#: 20-0324200**				
	X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ■ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
		X					
Sponsor Name	City Manager		**Department:**		City Manager		

Short Title:

A resolution of the City Commissions of the City of Opa-locka, Florida authorizing the City Manager to accept continuing contracts for Professional Engineering Services Pursuant to RFQ No. 20-0324200.

Staff Summary:

On May 15, 2020 the City of Opa-locka received thrity-five (35) responses to its Request for Qualification (RFQ) No. 20-0324200 for Architectural & Engineering Consulting Services. In accordance with the RFQ , the City of Opa-locka intents to award a contract to the most qualified Proposer (s) who agrees to provide the requisite professional services at a compensation which the City of Opa-locka determines fair, reasonable and competive. After reviewing the bids submitted, the Selection Committee found 300 Engineering, EAC Consulting, H.W. Lochner, BEA Architects, Inc., 2+ Architects, Inc., Civica Architecture, and SSN Engineering, LLC as the most qualified offerors.

Proposed Action:

Staff is recommending the award to 7 vendors to insure adequate coverage for the City of Opa-locka engineering consulting needs.

Financial Impact

There is no financial impact associated with the awarding of contract to the seven recommended firms providing professional engineering services. At such time that a future project is to be assigned to one of these firms, staff will return to the Commission to obtain approval, including identifying the financial impact and funding sources.

Attachment:

1. Agenda
2. Evaluation Matrix
3. Selection Matrix

Office of the City Manager
780 Fisherman Street, 4th Floor
Opa-locka, FL 33054

John E. Pate, MS, CM
City Manager

Telephone (786) 338-6598
Email: jpate@opalockafl.gov

To: **Mayor Matthew Pigatt**
Vice Mayor Chris Davis
Commissioner Sherelean Bass
Commissioner Alvin Burke
Commissioner Joseph L. Kelley

From: **John E. Pate, City Manager**

Date: **June 4, 2020**

Re: **Resolution: Committee Selection for Architectural & Engineering Consulting Services**

Request:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING CONTINUING CONTRACTS FOR PROFESSIONAL ENGINEERING SERVICES PURSUANT TO RFQ NO. 20-0324200; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR CIVIL ENGINEERING, ARCHITECTURAL SERVICES, LANDSCAPE ARCHITECTURAL SERVICES, STRUCTURAL ENGINEERING SERVICES, MECHANICAL/ELECTRICAL/PLUMBING SERVICES, UTILITIES ENGINEERING, TRAFFIC ENGINEERING, LAND SURVEYING, CONSTRUCTION TESTING AND INSPECTIONS, AND GENERAL CONSULTING ENGINEERING AS OUTLINED; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

Categories:

CIVIL ENGINEERING	
300 Engineering Group **90.2**	EAC Consulting **86.0**

ARCHITECTURAL SERVICE	
H.W. Lochner **85.8**	BEA Architects, Inc. **85.6**

LANDSCAPE ARCHITECTURAL SERVICES	
300 Engineering Group **90.2**	EAC Consulting **86.0**

STRUCTURAL ENGINEERING SERVICES	
300 Engineering Group **90.2**	EAC Consulting **86.0**

MECHANICAL / ELECTRICAL / PLUMBING SERVICE	
2+ Architects, Inc. **84.6**	Civica Architecture **82.2**

UTILITIES ENGINEERING	
EAC Consulting **86.0**	SSN Engineering, LLC **77.2**

TRAFFIC ENGINEERING	
300 Engineering Group **90.2**	EAC Consulting **86.0**

LAND SURVEYING	
300 Engineering Group **90.2**	EAC Consulting **86.0**

CONSTRUCTION TESTING AND INSPECTIONS	
EAC Consulting **86.0**	H.W. Lochner **85.8**

GENERAL CONSULTING ENGINEERING	
EAC Consulting **86.0**	H.W. Lochner **85.8**

Analysis:

Bid proposals were received by the Office of the City Clerk on May 15, 2020 at 2:05 p.m. The City Clerk's Office opened sealed proposals and certified the bids under the provisions of Sec. 2-320.1 of the City's Code of Ordinance. The following thirty-five (35) companies submitted proposals:

2Plus Architects, Inc.	Caltran Engineering Group, Inc.
Michael Flaugh Landscape Architect	Perrin International Services, Inc.
SSN Engineering, LLC	The Beta Jones Group, Inc.
300 Engineering Group, P.A.	305 Consulting Engineers, LLC
BEA Architects, Inc.	Biscayne Engineering Company, Inc.
C&I Constructions and Design, Inc.	Civica Architecture
Craven Thompson & Associates, Inc.	D.L. Fields Consultants, LLC
David Plummer & Associates	EA3 Civil Engineering, Inc.
EAC Consulting, Inc.	Eastern Engineering Group
EBS Engineering, Inc.	Eco Tech Consulting, LLC
H.W. Lochner, Inc.	Kimley-Horn and Associates, Inc.
Landshore Enterprises, LLC	McMahon Associates, Inc.
ME Engineering, Inc.	Nova Engineering and Environmental, LLC
Nyarko Architectural Group, Inc.	Pistorino & Alam Consulting Engineers, Inc.
Premiere Design Solutions, Inc.	R.E. Chisholm Architects, Inc.
Radise International, LC	SGM Engineering, Inc.
Synalovski Romanik Saye, LLC	Tierra South Florida, Inc.

Universal Engineering Sciences, LLC	

The evaluation committee met on June 2, 2020 to review proposals. Members of the evaluation committee included:

Corion DeLaine, City Planner
Carlos Gonzalez, CIP Project Manager
Gerald Lee, Zoning Official
Rich Oddman, Sr. Accountant
Arshad Viqar, City Engineer

Each committee member's review evaluation and scoring of proposals were based on the following criterion and weight system:

Criterion	**Weight**
Consultant's background, qualification, credentials and in-house expertise, factoring in the proposed Proposer teams' current workload and experience working together on similar category.	35%
Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration services.	35%
Previous experience working with local regulatory, permitting agencies and governmental clients.	5%
Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15%
Local Business Preference.	5%
CBE or SBE Preference.	5%

Attached you will find the selection committee evaluations that include scoring of the thirty-five (35) proposals submitted / received.

Recommendation(s):
Staff recommends approval based upon the committee's review, evaluation, scoring and ranking of the proposals submitted. Therefore, it is the recommendation of the Selection Committee that the City negotiate and enter into several agreements for Continuing Professional Engineering Services.

Attachments:

Request for Qualifications (RFQ) #20-0324200
Advertisement
Bid Certification
Committee Evaluation Forms
Bid Proposals

RFQ - 20-0324200

I	Civil Engineering	Score
4	Perrin International Services	78.2
5	SSN Engineering, LLC	77.2
6	The Beta Jones Group, Inc.	74.6
7	300 Engineering Group	**90.2**
8	305 Consulting Engineers, LLC	75.4
10	Biscayne Engineering	80.4
11	C&I Construction	75.4
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
16	EA3 Civil Engineering	66.4
17	EAC Consulting	**86.0**
19	EBS Engineering	80.0
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
29	Premiere Design Solutions	84.0
32	SGM Engineering	84.6

II	Architectural Services	Score
1	2+ Architects, Inc	84.6
9	BEA Architects, Inc.	**85.6**
12	Civica Architecture	82.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
21	H.W. Lochner	**85.8**
25	ME Engineering	74.4
27	Nyarko Architectural Group	76.6
28	Pistorino & Alam Consulting	77.8
30	R.E. Chisholm Architects	84.2
32	SGM Engineering	84.6
33	Synalovski Romanik Saye	84.0

III	Landscape Architectural Services	Score
1	2+ Architects, Inc	84.6
3	Micheal Faugh Landscape	62.6
6	The Beta Jones Group, Inc.	74.6
7	300 Engineering Group	**90.2**
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
17	EAC Consulting	**86.0**
21	H.W. Lochner	85.8
22	Kimley Horn	85.2

IV	Structural Engineering Services	Score
5	SSN Engineering, LLC	77.2
7	300 Engineering Group	**90.2**
8	305 Consulting Engineers, LLC	75.4
12	Civica Architecture	82.2
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
17	EAC Consulting	**86.0**
18	Eastern Engineering Group	70.2
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
32	SGM Engineering	84.6

V	Mechanical \ Electrical \ Plumbing Services	Score
1	2+ Architects, Inc	**84.6**
6	The Beta Jones Group, Inc.	74.6
12	Civica Architecture	**82.2**
14	D.L. Fields Consultants	82.0
15	David Plummer	79.4
25	ME Engineering	74.4
27	Nyarko Architectural Group	76.6

VI	Utilities Engineering	Score
5	SSN Engineering, LLC	**77.2**
11	C&I Construction	75.4
17	EAC Consulting	**86.0**

VII	Traffic Engineering	Score
2	Caltran Engineering Group	73.8
5	SSN Engineering, LLC	77.2
7	300 Engineering Group	**90.2**
8	305 Consulting Engineers, LLC	75.4
12	Civica Architecture	82.2
17	EAC Consulting	**86.0**
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
24	McMahon Assoc.	73.4

VIII	Land Surveying	Score
1	2+ Architects, Inc	84.6
4	Perrin International Services	78.2
7	300 Engineering Group	**90.2**
10	Biscayne Engineering	80.4
12	Civica Architecture	82.2
13	Craven Thompson & Assoc.	77.2
15	David Plummer	79.4
17	EAC Consulting	**86.0**
21	H.W. Lochner	85.8
22	Kimley Horn	85.2
29	Premiere Design Solutions	84.0

IX	Construction Testing and Inspections	Score
1	2+ Architects, Inc	84.6
4	Perrin International Services	78.2
6	The Beta Jones Group, Inc.	74.6
12	Civica Architecture	82.2
15	David Plummer	79.4
17	EAC Consulting	**86.0**
19	EBS Engineering	80.0
20	Eco Tech Consulting	70.8
21	H.W. Lochner	**85.8**
22	Kimley Horn	85.2
26	Nova Engineering\Environmental	72.8
31	Radise International	81.8
34	Tierra South Florida	77.4
35	Universal Engineering Sciences	77.6

X	General Consulting Engineering	Score
1	2+ Architects, Inc	84.6
13	Craven Thompson & Assoc.	77.2
16	EA3 Civil Engineering	66.4
17	EAC Consulting	**86.0**
19	EBS Engineering	80.0
21	H.W. Lochner	**85.8**
22	Kimley Horn	85.2
25	ME Engineering	74.4
28	Pistorino & Alam Consulting	77.8
29	Premiere Design Solutions	84.0

RFQ 20-0324200
EVALUATION MATRIX

1 Firm Name: **2+ Architects, Inc**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	28	35	25	30	31
2	35	28	35	25	30	31
3	5	5	5	5	3	5
4	15	10	15	10	12	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	80	95	75	84	89

AVERAGE 84.6

CATEGORY: Civil, Architectural, Landscape, Structural, MEP, Utilities, Traffic, Survey, Geo / Enviro, Consulting

2 Firm Name: **Caltran Engineering Group**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	35	25	32	31
2	35	20	20	25	32	31
3	5	5	5	5	5	5
4	15	10	1	10	3	13
5	5	4	0	4	4	4
6	5	5	0	5	5	5
Total	100	64	61	74	81	89

AVERAGE 73.8

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

3 Firm Name: **Micheal Faugh Landscape**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	18	20	25	27	29
2	35	18	10	25	27	30
3	5	5	3	5	3	5
4	15	5	5	12	12	13
5	5	2	0	2	3	4
6	5	0	0	0	0	5
Total	100	48	38	69	72	86

AVERAGE 62.6

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

4 Firm Name: **Perrin International Services**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	30	25	33	31
2	35	20	25	26	33	32
3	5	5	5	5	5	5
4	15	10	10	13	3	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5

AVERAGE

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro

RFQ 20-0324200
EVALUATION MATRIX

	Total	**100**	**64**	**75**	**79**	**83**	**90**	**78.2**	Consulting

RFQ 20-0324200
EVALUATION MATRIX

5 Firm Name: **SSN Engineering, LLC**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	25	30	31	31
2	35	20	25	29	31	32
3	5	5	5	5	5	5
4	15	3	10	12	12	13
5	5	4	0	5	4	4
6	5	5	5	5	0	5
Total	100	57	70	86	83	90

AVERAGE 77.2

CATEGORY: Civil, Architectural, Landscape, **Structural**, Mechanical, **Utilities**, **Traffic**, Survey, Geo / Enviro, Consulting

6 Firm Name: **The Beta Jones Group, Inc.**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	20	28	34	31
2	35	25	25	29	34	32
3	5	5	5	5	5	5
4	15	0	10	12	3	13
5	5	4	0	5	4	4
6	5	0	5	0	0	5
Total	100	59	65	79	80	90

AVERAGE 74.6

CATEGORY: Civil, Architectural, **Landscape**, Structural, **Mechanical**, Utilities, Traffic, Survey, **Geo / Enviro**, Consulting

7 Firm Name: **300 Engineering Group**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	30	35	30	35	31
2	35	30	30	30	35	31
3	5	5	5	5	5	5
4	15	12	15	12	15	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	86	90	87	99	89

AVERAGE 90.2

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

8 Firm Name: **305 Consulting Engineers, LLC**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	25	26	33	31
2	35	20	20	25	33	31
3	5	5	5	5	5	5
4	15	0	15	12	6	13
5	5	4	0	5	4	4

CATEGORY: Civil, Architectural, Landscape, **Structural**, Mechanical, Utilities, Traffic, Survey

RFQ 20-0324200
EVALUATION MATRIX

6	5	5	5	5	5	5			
Total	100	54	70	78	86	89	AVERAGE	75.4	Geo / Enviro Consulting

RFQ 20-0324200
EVALUATION MATRIX

9 Firm Name: **BEA Architects, Inc.**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	32	33	32
2	35	25	30	33	33	32
3	5	5	5	5	5	5
4	15	10	15	13	5	13
5	5	4	0	5	4	4
6	5	5	0	5	5	5
Total	100	74	85	93	85	91

AVERAGE 85.6

CATEGORY: Civil, **Architectural**, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

10 Firm Name: **Biscayne Engineering**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	35	20	34	31
2	35	20	35	20	33	33
3	5	5	5	4	5	5
4	15	5	15	10	12	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	59	95	64	93	91

AVERAGE 80.4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, **Survey**, Geo / Enviro, Consulting

11 Firm Name: **C&I Construction**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	30	22	28	30
2	35	20	25	23	28	30
3	5	5	5	5	3	4
4	15	2	15	12	12	13
5	5	5	5	5	5	5
6	5	0	5	5	5	5
Total	100	52	85	72	81	87

AVERAGE 75.4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, **Utilities**, Traffic, Survey, Geo / Enviro, Consulting

12 Firm Name: **Civica Architecture**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	29	28	33
2	35	25	30	28	28	33
3	5	5	5	5	3	5
4	15	10	15	10	4	13
5	5	4	0	5	4	4

CATEGORY: Civil, **Architectural**, Landscape, Structural, Mechanical, Utilities, Traffic, Survey

RFQ 20-0324200
EVALUATION MATRIX

6	5	5	5	5	5	5	AVERAGE	Geo / Enviro
Total	100	74	90	82	72	93	82.2	Consulting

RFQ 20-0324200
EVALUATION MATRIX

13 Firm Name: **Craven Thompson & Assoc.**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	25	34	33	33
2	35	20	20	34	33	33
3	5	5	5	5	5	5
4	15	2	10	14	5	13
5	5	4	0	5	4	4
6	5	5	0	5	0	5
Total	100	56	60	97	80	93

AVERAGE 77.2

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

14 Firm Name: **D.L. Fields Consultants**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	30	29	27	32
2	35	25	30	30	27	32
3	5	5	5	5	3	5
4	15	8	15	12	10	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	72	85	86	76	91

AVERAGE 82.0

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

15 Firm Name: **David Plummer**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	25	27	30	31
2	35	25	30	28	30	31
3	5	5	5	5	5	4
4	15	10	15	10	7	13
5	5	4	0	5	4	4
6	5	5	5	5	0	4
Total	100	74	80	80	76	87

AVERAGE 79.4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

16 Firm Name: **EA3 Civil Engineering**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	15	20	25	27	29
2	35	15	25	24	29	29
3	5	5	5	5	3	3
4	15	5	10	12	8	11
5	5	4	0	5	4	4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey

RFQ 20-0324200
EVALUATION MATRIX

6	5	0	0	5	0	5	AVERAGE	Geo / Enviro
Total	100	44	60	76	71	81	66.4	Consulting

RFQ 20-0324200
EVALUATION MATRIX

17 Firm Name: **EAC Consulting**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	35	28	34	33
2	35	20	35	27	34	33
3	5	5	5	5	5	5
4	15	10	15	10	15	14
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	64	95	80	97	94

AVERAGE 86.0

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

18 Firm Name: **Eastern Engineering Group**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	15	20	25	30	31
2	35	15	25	20	30	31
3	5	5	5	5	3	5
4	15	3	10	10	8	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	47	65	70	80	89

AVERAGE 70.2

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

19 Firm Name: **EBS Engineering**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	30	30	30	32
2	35	20	30	28	30	32
3	5	5	5	5	4	5
4	15	5	10	12	12	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	59	80	85	85	91

AVERAGE 80.0

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

20 Firm Name: **Eco Tech Consulting**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	15	30	20	30	31
2	35	15	35	20	30	31
3	5	3	5	5	4	5
4	15	5	10	14	8	13
5	5	4	0	4	4	4
6	5	5	0	0	0	4

AVERAGE

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro

RFQ 20-0324200
EVALUATION MATRIX

	Total	100	47	80	63	76	88	70.8	Consulting

RFQ 20-0324200
EVALUATION MATRIX

21 Firm Name: **H.W. Lochner**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	33	31	33
2	35	25	30	34	31	33
3	5	5	5	5	5	5
4	15	10	10	12	7	14
5	5	4	0	5	4	4
6	5	5	5	5	5	4
Total	100	74	85	94	83	93

AVERAGE 85.8

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

22 Firm Name: **Kimley Horn**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	35	32	32
2	35	25	35	35	32	32
3	5	5	5	5	5	5
4	15	10	15	14	10	13
5	5	4	0	5	4	4
6	5	0	0	0	0	4
Total	100	69	90	94	83	90

AVERAGE 85.2

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

23 Firm Name: **Landshore Enterprises**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	10	25	20	28	31
2	35	10	25	15	28	31
3	5	2	5	4	4	5
4	15	2	10	5	9	13
5	5	4	0	4	2	4
6	5	0	0	0	0	4
Total	100	28	65	48	71	88

AVERAGE 60.0

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting, Erosion Control

24 Firm Name: **McMahon Assoc.**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	20	29	31	32
2	35	20	20	30	31	32
3	5	5	5	5	4	5
4	15	10	15	10	9	13
5	5	4	0	5	4	4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey

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EVALUATION MATRIX

	6	5	0	0	0	0	4	AVERAGE	Geo / Enviro
	Total	100	59	60	79	79	90	73.4	Consulting

RFQ 20-0324200
EVALUATION MATRIX

25 Firm Name: **ME Engineering**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	23	25	28	31	31
2	35	23	25	30	31	31
3	5	5	5	5	4	5
4	15	2	15	10	9	13
5	5	4	0	5	4	4
6	5	0	0	0	0	4
Total	100	57	70	78	79	88

AVERAGE 74.4

CATEGORY: Civil, **Architectural**, Landscape, Structural, **Mechanical**, Utilities, Traffic, Survey, Geo / Enviro, Consulting

26 Firm Name: **Nova Engineering and Environmental**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	18	25	21	34	31
2	35	18	30	20	34	31
3	5	5	5	5	5	5
4	15	8	15	10	11	13
5	5	4	0	4	4	4
6	5	0	0	0	0	4
Total	100	53	75	60	88	88

AVERAGE 72.8

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, **Geo / Enviro**, Consulting

27 Firm Name: **Nyarko Architectural Group**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	19	35	20	27	32
2	35	19	30	20	27	32
3	5	5	5	5	3	5
4	15	10	15	10	9	13
5	5	4	0	5	4	4
6	5	5	5	5	5	5
Total	100	62	90	65	75	91

AVERAGE 76.6

CATEGORY: Civil, **Architectural**, Landscape, Structural, **Mechanical**, Utilities, Traffic, Survey, Geo / Enviro, Consulting

28 Firm Name: **Pistorino & Alam Consulting**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	23	30	30	30	32
2	35	23	30	30	30	32
3	5	5	5	5	3	5
4	15	10	15	10	8	13
5	5	4	0	4	4	4

CATEGORY: **Civil**, **Architectural**, Landscape, **Structural**, **Mechanical**, Utilities, Traffic, Survey

RFQ 20-0324200
EVALUATION MATRIX

	6	5	0	0	0	0	4	AVERAGE	Geo / Enviro
	Total	100	65	80	79	75	90	77.8	Consulting

RFQ 20-0324200
EVALUATION MATRIX

29 Firm Name: **Premiere Design Solutions**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	31	29	32
2	35	25	30	31	29	32
3	5	5	5	5	5	5
4	15	10	15	11	9	14
5	5	4	0	5	4	4
6	5	5	5	0	5	5
Total	100	74	90	83	81	92

AVERAGE 84.0

CATEGORY
Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

30 Firm Name: **R.E. Chisholm Architects**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	23	35	29	30	32
2	35	23	35	31	30	32
3	5	5	5	5	4	5
4	15	10	15	10	9	13
5	5	4	0	4	4	4
6	5	5	5	5	5	4
Total	100	70	95	84	82	90

AVERAGE 84.2

CATEGORY
Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

31 Firm Name: **Radise International**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	35	28	29	31
2	35	20	35	29	29	31
3	5	5	5	5	4	5
4	15	10	15	10	9	13
5	5	4	0	4	4	4
6	5	5	5	5	5	5
Total	100	64	95	81	80	89

AVERAGE 81.8

CATEGORY
Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey
Geo / Enviro
Consulting

32 Firm Name: **SGM Engineering**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	32	30	32
2	35	25	35	32	30	32
3	5	5	5	5	5	5
4	15	10	15	10	10	13
5	5	4	0	5	4	4

CATEGORY
Civil
Architectural
Landscape
Structural
Mechanical
Utilities
Traffic
Survey

RFQ 20-0324200
EVALUATION MATRIX

	6	5	5	0	5	0	5	AVERAGE	Geo / Enviro
	Total	100	74	90	89	79	91	84.6	Consulting

RFQ 20-0324200
EVALUATION MATRIX

33 Firm Name: **Synalovski Romanik Saye**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	25	35	32	30	32
2	35	25	35	32	30	32
3	5	5	5	5	5	5
4	15	10	15	12	11	13
5	5	4	0	5	4	4
6	5	0	0	5	0	4
Total	100	69	90	91	80	90

AVERAGE 84.0

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

34 Firm Name: **Tierra South Florida**

Criterion	Points	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	20	25	30	31	31
2	35	20	30	29	31	31
3	5	5	5	5	5	5
4	15	10	10	10	11	13
5	5	4	0	4	4	4
6	5	5	0	5	0	4
Total	100	64	70	83	82	88

AVERAGE 77.4

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

35 Firm Name: **Universal Engineering Sciences**

Criterion	Point	Gerald Lee Score	Corion DeLaine Score	Arshad Viqar Score	Rich Oddman Score	Carlos Gonzalez Score
1	35	18	35	30	32	31
2	35	18	30	29	32	32
3	5	5	5	5	5	5
4	15	8	15	10	10	13
5	5	4	0	4	4	4
6	5	0	0	0	0	4
Total	100	53	85	78	83	89

AVERAGE 77.6

CATEGORY: Civil, Architectural, Landscape, Structural, Mechanical, Utilities, Traffic, Survey, Geo / Enviro, Consulting

RFQ 20-0324200
EVALUATION MATRIX

CITY OF OPA-LOCKA
CERTIFICATION

REQUEST FOR QUALIFICATIONS
ARCHITECTURAL & ENGINEERING CONSULTING SERVICES
RFQ NO. 20-0324200

I, Joanna Flores, City Clerk of the City of Opa-locka, Florida, do hereby certify that according to the provisions of Sec. 2-320.1 of the City's Code of Ordinances, sealed proposal(s) were opened at the Office of the City Clerk, 780 Fisherman Street, 4th Floor, Opa-locka, Florida, at 2:05 p.m. this 15th day of May, 2020.

QUALIFICATION(S) RECEIVED

***Please note: The following RFQ's were hand delivered to the City.**

NAME/ADDRESS

1. **2Plus Architects, Inc.**
   206 Andalusia Avenue
   Coral Gables, FL 33134
   Contact: Edgardo Macchi, Principal in Charge
   Tel: 305-619-3277
   Email: emacchi@2plus-architects.com
   6 Copies/1 USB

2. **Caltran Engineering Group, Inc.**
   790 NW 107th Avenue
   Miami, FL 33172
   Contact: Juan Calderon, Principal
   Tel: 786-456-7700
   Email: jcalderon@caltrangroup.com
   6 Copies/1 USB

3. **Michael Flaugh Landscape Architect**
   2877 SE Ocean BLVD
   Stuart, FL 34996
   Contact: Michael Flaugh, Principal
   Tel: 772-419-0024
   Email: mike@mikeflaugh.com
   6 Copies/1 CD

4. **Perrin International Services, Inc.**
   12491 SW 134th Court, Unit 20
   Miami, FL 33186
   Contact: Gregory Perry, President
   Tel: 786-251-9291
   Email: gpreery@perrintl.com
   6 Copies/1 CD

5. **SSN Engineering, LLC** — **6 Copies/1 CD**
   13899 Biscayne Blvd, Suite 310
   North Miami Beach, FL 33181
   Contact: Rubel Siddique, Director of Engineering
   Tel: 561-951-3864
   Email: rsiddique@ssnengineering.com

6. **The Beta Jones Group, Inc.** — **6 Copies/1 CD**
   801 Brickell Avenue, Suite 900
   Miami, FL 33131
   Contact: Luis Betalleluz
   Tel: 786-284-8828
   Email: contact@betajones.com

***Please note: The following RFQ's were submitted electronically to the City.**

7. **300 Engineering Group, P.A.**
   3850 Bird Road, Suite 601
   Miami, FL 33146
   Contact: Franklin Torrealba, Director
   Tel: 305-602-4602
   Email: fatorrealba@300engineering.com

8. **305 Consulting Engineers, LLC**
   13944 SW 8th Street, Suite 211
   Miami, FL 33184
   Contact: Enrique Zuniga, President
   Tel: 305-409-5548
   Email: ezuniga@305consultant.com

9. **BEA Architects, Inc.**
   3075 NW South River Drive
   Miami, FL 33142
   Contact: Bruno-Elias Ramos, Principal-in-Charge
   Tel: 305-461-2053
   Email: beamarketing@beai.com

10. **Biscayne Engineering Company, Inc.**
    529 West Flagler Street
    Miami, FL 33130
    Contact: Mike Bartholomew, President
    Tel: 305-324-7671
    Email: mikeb@biscayneengineering.com

11. **C&I Construction and Design, Inc.**
    13350 NW 42nd Avenue, Suite 15 A
    Opa-locka, FL 33054
    Contact: Carlos Maldonado, President

Tel: 786-287-9903
Email: carlos@cicdinc.com

12. Civica Architecture
    8323 NW 12th Street, Suite 106
    Doral, FL 33126
    Contact: Rolando Llanes, President
    Tel: 305-593-9959
    Email: rllanes@civicagroup.com

13. Craven Thompson & Associates, Inc.
    3563 NW 53rd Street
    Fort Lauderdale, FL 33309
    Contact: Patrick Gibney, Vice President
    Tel: 954-739-6400
    Email: pgibney@craventhompson.com

14. D.L. Fields Consultants, LLC
    1125 NE 125th Street, Suite 210
    North Miami, FL 33161
    Contact: Debora Fields, Managing Principal
    Tel: 305-582-0091
    Email: Debora@dlfcarchitects.com

15. David Plummer & Associates
    1750 Ponce de Leon Blvd
    Coral Gables, FL 33134
    Contact: Timothy Plummer, President
    Tel: 305-447-0900
    Email: tim.plummer@dplummer.com

16. EA3 Civil Engineering, Inc.
    1112 N 46th Avenue
    Hollywood, FL 33021
    Contact: Eric Arencibia, President
    Tel: 754-777-7993
    Email: ericarencibia@ea3civil.com

17. EAC Consulting, Inc. (Also hand delivered)
    5959 Blue Lagoon Drive, Ste. 140
    Miami, FL 33126
    Contact: Michael Adeife
    Tel: 305-265-5400
    Email: madeife@eacconsult.com

18. Eastern Engineering Group
    3401 NW 82nd Avenue, Suite 370
    Doral, FL 33122
    Contact: Raissa Lopez, President
    Tel: 305-599-8133
    Email: raissa@easterneg.com

19. **EBS Engineering, Inc.**
    4715 NW 157th Street, Suite 202
    Miami, FL 33014
    Contact: Benjamin Essien
    Tel: 305-625-5252
    Email: info@ebsengineering.com

20. **Eco Tech Consulting, LLC**
    556 NW 53rd Street
    Boca Raton, FL 33487
    Contact: Bala Somasundaram, President
    Tel: 305-924-2260
    Email: bala@ecotechfl.com

21. **H.W. Lochner, Inc.**
    8750 NW 36th Street, Suite 360
    Miami, FL 33178
    Contact: Edwin Mojena, Vice President
    Tel: 305-503-9873
    Email: emojena@hwlochner.com

22. **Kimley-Horn and Associates, Inc.**
    355 Alhambra Circle, Suite 1400
    Coral Gables, FL 33134
    Contact: Gary Ratay, Vice President
    Tel: 305-673-2025
    Email: gary.ratay@kimley-horn.com

23. **Landshore Enterprises, LLC**
    188 Triple Diamond BLVD., Suite A4
    North Venice, FL 34275
    Contact: Andre van den Berg, President
    Tel: 941-303-5238
    Email: info@landshore.com

24. **McMahon Associates, Inc.**
    8333 NW 52rd Street, Suite 450
    Doral, FL 33166
    Contact: R. Trent Ebersole, Vice President
    Tel: 305-222-1945
    Email: tebersole@mcmahonassociates.com

25. **ME Engineering, Inc.**
    11401 SW 40th Street, Suite 301
    Miami, FL 33165
    Contact: Zoila Morales, President
    Tel: 786-275-4635
    Email: zmorales@meengineeringc.com

26. **Nova Engineering and Environmental, LLC**
4350 Oakes Road, Suite 518
Fort Lauderdale, FL 33314
Contact: Javier Jimenez, Business Unit Manager
Tel: 954-424-2520
Email: jjimenez@usanova.com

27. **Nyarko Architectural Group, Inc.**
5931 NW 173rd Drive, Suite 2
Miami, FL 33015
Contact: Charles Nyarko, President
Tel: 305-820-3555
Email: cn@nyarkoarchitects.com

28. **Pistorino & Alam Consulting Engineers, Inc.**
7171 SW 62nd Avenue, 4th Floor
Miami, FL 33143
Contact: John Pistorino, President
Tel: 305-669-2700
Email: jpistorino@pamiami.com

29. **Premiere Design Solutions, Inc.**
1065 NE 125th Street, Suite 211B
North Miami, FL 33161
Contact: Luis Jarado, President
Tel: 954-237-7850 X701
Email: ljurado@pds-eng.com

30. **R.E. Chisholm Architects, Inc.**
782 NW 42nd Avenue, Suite 650
Miami, FL 33126
Contact: Robert Chisholm, Chairman/CEO
Tel: 305-661-2070
Email: bob@chisholmarchitects.com

31. **Radise International, LC**
10486 NW 31st Terrace
Doral, FL 33172
Contact: Gregory Stelmack
Tel: 305-989-7895
Email: Gregory.stelmack@radise.net

32. **SGM Engineering, Inc.**
1 E. Broward Blvd, Suite 1503
Fort Lauderdale, FL 33301
Contact: Tony Shahnami
Tel: 954-451-1944
Email: tony@sgmengineering.com

33. **SYNALOVSKI ROMANIK SAYE, LLC**
1800 Eller Drive, Suite 500

Fort Lauderdale, FL 33316
Contact: Manuel Synalovski, Managing Member
Tel: 954-961-6806
Email: msynalovski@synalovski.com

34. Tierra South Florida, Inc.
16250 NW 59th Avenue, Suite 207
Miami Lakes, FL 33014
Contact: Raj Krishnasmy, President
Tel: 305-557-0708
Email: raj@tsfgeo.com

35. Universal Engineering Sciences, LLC
9960 NW 116th Way, Suite 8
Medley, FL 33178
Contact: Reinaldo Villa, Miami Branch Manager
Tel: 305-249-8434
Email: rvilla@universalengineering.com

I further certify that sealed proposal(s) were submitted and properly opened in the presence of the following:

Sherine Bullock, Assistant City Clerk
City of Opa-locka

Airia Austin, Public Works Director
City of Opa-locka

Sha'mecca Lawson, Executive Secretary
City of Opa-locka

Joanna Flores, CMC
City Clerk

Architectural and Engineering Consulting Services

Under Evaluation

80	1833	0	7	2
Planholders	Broadcasted to	Supplemental Suppliers	Watchers	Post Bid Viewers

Bid Details

Agency Name	City of Opa-locka
Bid Writer	Airia Austin
Bid ID	RFQ-20-0324200-0-2020/AA
Bid Type	Request for Qualifications
Broadcast Date	02/23/2020 4:00 AM Eastern
Fiscal Year	2020
Due	05/15/2020 2:00 PM Eastern
Bid Status Text	None

Scope of Work

To establish a library of Licensed Architects and Engineers to provide Architectural and Engineering Services for the City of Opa-locka.

Documents

Filename	Type	Date Modified	Status
Addendum-05	Addendum	04/27/2020	Complete
Addendum-04	Addendum	04/08/2020	Complete
Addendum-03	Addendum	03/24/2020	Complete
Addendum-02	Addendum	03/16/2020	Complete
Addendum-01	Addendum	03/16/2020	Complete
RFQ No. 20-0324200	Bid Document / Specifications	02/21/2020	Complete

Distribution Info

Bid Bond	None
Plan (blueprint)	Electronic plan documents

E-Bidding	No
Distributed By	DemandStar
Distribution Method	Download and Mail
Distribution Options	Uploading electronic plan files (.plt, .dwg, .dwf)
Project Estimated Budget	$0.00
Distribution Notes	None

Publications

Miami Herald - Neighbors

View Legal Ad

Pre-Bid Conference

ⓘ No Pre-Bid Conference Available

Statistics

Planholders	There are 80 Planholders for this bid.	
Filtered	No	
Broadcast List	1833 Suppliers have been notified	Export
Post-Bid Viewers	There are 2 Post-Bid viewers	
Supplemental Suppliers	0 Supplemental Suppliers	

Commodity Code

[002-019-00] AGRICULTURAL CROPS AND GRAINS, INCLUDING FRUITS, MELONS, NUTS, AND VEGETABLES

[002-020-00] AGRICULTURAL EQUIPMENT, IMPLEMENTS, AND ACCESSORIES (SEE CLASS 022 FOR PARTS)

[002-022-00] AGRICULTURAL EQUIPMENT AND IMPLEMENT PARTS

[002-040-00] ANIMALS, BIRDS, MARINE LIFE, INSECTS AND POULTRY, LIVE, INCLUDING ACCESSORY ITEMS

[002-325-00] FEED, BEDDING, VITAMINS AND SUPPLEMENTS FOR ANIMALS (SEE CLASS 875 FOR DRUGS AND PHARMACEUTICALS FOR ANIMALS)

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EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: CARLOS GONZALEZ

Signature: [signature]

Date: 6.2.20

Firm Name: ① Z+ Architects

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Architects
- MEP / Civil / Landscape Survey / Structural & Geotech (SUBS.)
- Experienced personnel.
- Coral Gables
- Exceptional past and ongoing work in multiple locations in Florida.
- SBE.

Firm Name: ② Caltran Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Traffic
- Firm capable of delivering exceptional performance.
- Very experienced personnel.
- Has worked with many municipalities and with FDOT.
- In Miami
- CBE
- 9 yrs.

Firm Name: ③ Michael Flaugh Landscape

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Landscape
- Has worked in many projects in South Florida and highly recommended by owners.
- 14 yrs.
- In Stuart.

EVALUATION FORM

Firm Name: ④ Perrin International Services

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Const. Mgmt. & Survey / Geotech.
- Has done work for the City of Opa-locka.
- Pavement and Drainage Improvements.
- 12 yrs.
- Const. Mgmt experience.
- SBE.

Firm Name: ⑤ SSN Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Utilities / Traffic Structural / Survey
- Knowledgeable staff.
- Experienced designers and very qualified subs.
- Design & construction completed under budget.
- 7 yrs.
- North Miami Beach.
- SBE.
- Designer for projects in the City of Opa-locka.

Firm Name: ⑥ The Beta Jones Group

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Landscape / MEP Environmental.
- In business for 8yrs
- Personnel with experience in listed disciplines.
- Demonstrates overall competence
- Worked with many municipalities
- Miami

Firm Name: ⑦ 300 Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Consulting
- Experienced in-house personnel and subcontractors
- Has worked in projects in the City of Opalocka.
- many projects with multiple municipalities.
- 7 yrs.
- Miami

EVALUATION FORM

Firm Name: (8) 305 Consulting Engineers

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Structural
- Strong structural dsgn
- 7 yrs. Miami
- SBE
- knowledgeable staff.
- Team work. design and construction of bridges with very qualified subcontractors and design firms.

Firm Name: (9) BEA Architects

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Architects
- Strong architect firm
- Team work. maintains schedule
- Past performance demonstrated significant strengths
- Projects on time and quality work.
- Miami
- 20 yrs

Firm Name: (10) Biscayne Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Survey
- Experienced personnel in Civil and Survey
- 122 yrs of service.
- Vast number of projects for many municipalities and FDOT.
- Miami
- SBD.

Firm Name: (11) C & I Construction

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	5	5
6	CBE or SBE Preference.	5	5

NOTES: Utilities
- Firm capable of meeting the City's requirements for utility installation.
- Spa Locks
- 17 yrs.

EVALUATION FORM

Firm Name: (12) Civica Architecture

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Architect
- Experienced architect firm. 16 yrs
- Doral SBE.
- Design and construction approach is of superior quality.

Firm Name: (13) Craven Thompson & Assoc.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Landscape Survey / Gen. Consulting
- Very strong design team
- Excellent past performance on listed disciplines.
- 48 yrs.
- WBE

Firm Name: (14) D. L. Fields Consultants

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Architects
- 10 yrs
- WBC - SBE
- Highly qualified personnel.
- Many ongoing projects
-

Firm Name: (15) David Plummer & Assoc.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Civil / Architect. / Landscape.
- 42 yrs.
- Coral Gables
- Knowledgeable personnel
- Qualified subconsultants
- Botas Engineering certified as SBE

EVALUATION FORM

Firm Name: (16) EA3 Civil/Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil
- 2yrs. SBE
- Not many projects as it is expect for only two years in business.
- Hollywood.

Firm Name: (17) EAC Consulting

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil
- Very knowledgeable design team.
- Firm has performed exceptional work for the City of Opa-locka.
- M/WBE
- 26 yrs.
- Miami

Firm Name: (18) Eastern Engineering Group

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Structural
- Woman owned firm.
- Doral 15 yrs.
- Under contract with City of Miami and MD Public Schools
- Strong structural background

Firm Name: (19) EBS Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil // Geo / Consulting
- Highly qualified engineer
- SBE. 26 yrs.
- Has designed and monitored construction for the City of Opa-locka.
- Strong team of subs.

EVALUATION FORM

Firm Name: (20) Eco Tech Consulting

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Environmental
- Firm has prepared/submitted excellent work for environmental reports required by DERM
- 12yrs Boca Raton
-

Firm Name: (21) H.W. Lochner

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Civil / Traffic / Geo Architectural / Landscape / Survey / Consulting
- Sub - SBE
- 76yrs - Doral
- Well rounded engineering firm
- Firm clearly demonstrates the technical capability to deliver excellent work. In all the disciplines listed.
- Has done work for many municipalities and for FDOT.

Firm Name: (22) Kimley-Horn and Assoc.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Civil / Survey / Geo
- 53yrs.
- Very knowledgeable staff
- Exceptional work for multiple municipalities as well as for FDOT.
- Numerous strengths benefit to the City.
- Coral Gables

Firm Name: (23) Landshore Enterprises

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Erosion Control
- 18yrs - North Venice
- Firm has produced excellent work for the City of Opa-locka.
- Canal restoration is an ongoing contract.

EVALUATION FORM

Firm Name: (24) McMahon Assoc.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Civil/Traffic
- 33 yrs. Doral
- Very strong traffic eng. team.
- Excellent past work performance.

Firm Name: (25) ME Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Architectural/MEP/Electrical
- Strong mechanical engineering team.
- 10 yrs. Miami.
- Worked on MD Parks and public housing.

Firm Name (26) Nova Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Geotechnical
- 24 yrs. Fort Lauderdale.
- Very knowledgeable and professional team.
- Fully equipped and full service laboratory.
- Has worked on many projects in South Florida.

Firm Name: (27) Kyarko Architectural Group

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Architectural/MEP/Elect.
- 24 yrs. Miami. SBE
- Excellent work in MD public schools that included all listed disciplines.

EVALUATION FORM

Firm Name: (28) Pistorino & Alam Consulting

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Arch / Struct / Civil / MEP

- 34 yrs · Miami
- Diversed engineering firm.
- Very knowledgeable staff.
- Delivers excellent quality jobs on listed disciplines.

Firm Name: (29) Premiere Design Solutions

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Civil / Survey

- 13 yrs · North Miami · SBE
- Has done work for the City of Opa-locka and the final product is excellent.
- Very knowlegeable staff.
- Strengths that will benefit the City.

Firm Name: (30) R. E. Chisholm Architects.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Architects

- 31 yrs · Miami
- Very well established firm
- Professional and very knowledgeable team.
- Firm's approach to work and service exceeds performance

Firm Name: (31) Radise International

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: Geotechnical

- 23 yrs · Doral · SBE
- Very experienced staff
- Equipped lab & trucks to deliver excellent results

EVALUATION FORM

Firm Name: (32) SGM Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	5	5

NOTES: MEP

- 29 yrs. Fort Lauderdale
- MBE
- Has done work for multiple municipalities
- Very experienced personnel
- Excellent quality of work

Firm Name: (33) Synalovski, Romanik, Saye

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Architects

- 11 yrs. Fort Lauderdale
- Very knowledgeable architects and qualified subconsultants.
- Firm has worked and delivered excellent work for multiple municipalities

Firm Name: (34) Tierra South Florida

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Geo Tech

- 12 yrs - Miami Lakes.
- Very experienced staff that has workload on numerous projects in Florida.
- The quality of the results is excellent.
- Fully equipped lab and drillers.

Firm Name: (35) Universal Engineering

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15
5	Local Business Preference	4	5
6	CBE or SBE Preference.	4	5

NOTES: Geo Tech

- 56 yrs - Medley
- Very experienced staff
- Fully loaded material testing lab.

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: Corian DeLaine

Signature: [signature]

Date: 6/2/2020

Firm Name: 2 plus Architects

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: Caltrans Engineering group

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	1	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: Michael Flaugh Landscape Architect

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	10	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: Perrin International Services

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: SSN Engineering

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: The Beta Jones Group, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: 300 Engineering Group, P.A.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: 305 Consulting Engineers, LLC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: BEA Architects, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: Biscayne Engineering Company, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: C & I Construction & Design, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: Civica Architecture

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5	Local Business Preference		5
6	CBE or SBE Preference.	5	5

NOTES:

Firm Name: Cravens Thompson & Associates, Inc.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15
5	Local Business Preference		5
6	CBE or SBE Preference.	0	5

NOTES:

Firm Name: D. L. Fields Consultants, LLC.

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5	Local Business Preference		6
6	CBE or SBE Preference.	5	5

NOTES:

Firm Name: David Plummer & Associates

	Criterion	Points	Max. Points
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15
5	Local Business Preference		5
6	CBE or SBE Preference.	5	5

NOTES:

EVALUATION FORM

Firm Name: EA3 Civil Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: EAC Consulting, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: Eastern Engineering Group

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name:

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: EBS Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: ECO Tech Consulting, LLC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: H. W. Lochner, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: Kimley-Horn and Associates, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: Landshore Enterprises, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: McMahon Associates, Inc

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: ME Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: Nova Engineering & Environmental, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: Nyarko Architectural Group, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: Pistorino & Alam Consulting Engineers, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: Premiere Design Solutions, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: R. E. Chisholm Architects, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: Radise International, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	5	5	

Firm Name: SGM Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference. (Does not state)	0	5	

Firm Name: Synalovski Romanik Sayer, LLC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: Tierra South Florida, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: Universal Engineering Sciences

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference		5	
6	CBE or SBE Preference.	0	5	

Firm Name: _____

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.		5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15	
5	Local Business Preference		5	
6	CBE or SBE Preference.		5	

Firm Name: _____

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.		5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15	
5	Local Business Preference		5	
6	CBE or SBE Preference.		5	

Firm Name: _____

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.		35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.		35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.		5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.		15	
5	Local Business Preference		5	
6	CBE or SBE Preference.		5	

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: ARSHAD VIQAR

Signature: [signature]

Date: 6.2.20

Firm Name: 2 PLUS Architects, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Caltran Engineering Group Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

3 **Firm Name:** Michael Flaugh Landscape Architect

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	2	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

4 **Firm Name:** Perrin International Services Inc

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	26	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: SSN Engineering LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: The Beta Jones Group Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	24	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

Firm Name: 300 Engineering Group, P.A.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

8 **Firm Name:** 305 Consulting Engineers LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	26	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: BEA Architects Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	13	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

10 **Firm Name:** Biscayne Engineering Company, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	Biscayne Engineering Company staff resumes shows Staff as Professional Surveyors & Mappers
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: C & I Construction and Design, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	22	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

12. **Firm Name:** Civica Architecture

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	Licensed Architect: 3 Licensed Engineer: 0 Proposed Consultants PE: 9
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Craven Thompson & Associates, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

14 **Firm Name:** D.L. Fields Consultants, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

15 **Firm Name:** David Plummer & Associates

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: EA3 Civil Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	24	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: EAC Consulting, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

18 **Firm Name:** Eastern Engineering Group

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: EBS Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: Eco Tech Consulting, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

21 **Firm Name:** H.W. Lochner, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Kimley-Horn and Assoc

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	14	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

Firm Name: LandShore Enterprises, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	Shore line protection
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

24

Firm Name: Mc Mahon Associates, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

Firm Name: ME Engineering Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

26 **Firm Name:** Nova Engineering and Environmental, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	21	35	Environmental, Materials Testing Geotechnical Engineering
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: Nyarko Architectural Group Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

28 **Firm Name:** Pistorino & Alam Consulting Engineers, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

29 **Firm Name:** Premiere Design Solutions Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

30 **Firm Name:** R.E. Chisholm Architects Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

31 **Firm Name:** Radise International, LC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

32 **Firm Name:** SGM Engineering, Inc

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

33 **Firm Name:** Synalovski Romanik Saye LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

34 **Firm Name:** Tierra South Florida Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	Materials Testing, Geotechnical Engineering
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

35 **Firm Name:** Universal Engineering Sciences LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	Construction Materials Testing.
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: R. OSDMAN

Signature:

Date: 06-02-2020

Firm Name: 2 PLUS ARCHITECTS

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: CALTRAN

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: MICHAEL FLAUGH LANDSCAPE

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	3	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: PERRIN INTÉ

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: SSN

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: BETA JONES

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: 300 ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: 305 CONSULTING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	6	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: BEA ARCHITECTS

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: BISCAYNE ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: C & I CONSTRUCTION

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: CIVICA

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	4	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: CRAVEN THOMPSON & ASSOC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	33	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	33	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: D. L. FIELDS CONSULTANTS

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: DAVID PLUMMER & ASSOC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	7	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: EA3 CIVIL ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: EAC CONSULTING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: EASTERN ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: EBS ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: ECO TECH CONSULTING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: H.W. LOCHNER

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	7	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: KIMLEY-HORN

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: LANDSHORE ENTERPRISES

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	2	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: McMahon Associates

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: ME Engineering

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: Nova Engineering

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	34	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	34	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: NYARKO ARCHITECTURAL

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	27	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	27	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: PISTORINO & ALAM CONSULTING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: PREMIERE DESIGN SOLUTIONS

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: R. E. CHISHOLM

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: RADISE INTL

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	29	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	29	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	4	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	9	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: SGM ENGINEERING

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: SYNALOVSKI ROMANIK

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: TIERRA SOUTH FLORIDA

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	31	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	31	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	11	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: UNIVERSAL ENG.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	32	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	32	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

RFQ No. 20-0324200
Architectural and Engineering Consulting Services

By signing this form as an Evaluator, I certify that I have no conflict of interest.

Reviewer Name: GERALD LEE

Signature: [signature]

Date: 6/2/20

Firm Name: 2+ ARCHITECTS, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	28	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	28	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: _____

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: _____

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	18	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	2	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: PERRIN INTERNATIONAL SERVICES, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: SSN ENGINEERING, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: BETA JONES GROUP, INC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	0	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: 300 ENGINEERING GROUP, P.A.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	30	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	30	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	12	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

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EVALUATION FORM

Firm Name: 305 Consulting Engineers, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	0	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: BEA Architects, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Biscayne Engineering Company, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: C & I Construction and Design, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15	
5	Local Business Preference	5	5	
6	CBE or SBE Preference.	0	5	

EVALUATION FORM

Firm Name: CIVICA ARCHITECTURE

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: CRAVEN THOMPSON & ASSOCIATES, INC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: D.L. FIELDS CONSULTANTS, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: DAVID PLUMMER & ASSOCIATES

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: EA3 Civil Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: EAC Consulting, Inc

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Eastern Engineering Group

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	3	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: EBJ Engineering, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

5

EVALUATION FORM

Firm Name: Eco Tech Consulting, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	15	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	15	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	3	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	5	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: H.W. Lochner, Inc.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: Kimley-Horn and Associates

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: Landstore Enterprises, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	10	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	10	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	2	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

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EVALUATION FORM

Firm Name: McMAHON ASSOCIATES, INC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: ME ENGINEERING, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	2	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: NOVA ENGINEERING and ENVIRONMENTAL, LLC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	18	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: NYARKO ARCHITECTURAL GROUP, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	19	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	19	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: PISTORINO & ALAM CONSULTING ENGINEERS, INC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: PREMIERE DESIGN SOLUTIONS, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: R.E. CHISHOLM ARCHITECTS, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	23	35	✓
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	23	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: RADISE INTERNATIONAL, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

EVALUATION FORM

Firm Name: SGM ENGINEERING, INC.

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: SYNALOVSKI ROMANIK SAYE, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	25	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	25	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Firm Name: TIERRA SOUTH FLORIDA, INC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	20	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	20	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	10	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	5	5	

Firm Name: UNIVERSAL ENGINEERING SCIENCES, LLC

	Criterion	Points	Max. Points	NOTES:
1	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	18	35	
2	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	18	35	
3	Previous experience working with local regulatory, permitting agencies and governmental clients.	5	5	
4	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	8	15	
5	Local Business Preference	4	5	
6	CBE or SBE Preference.	0	5	

Public Meeting Notice

State Road (SR) 969/Milam Diary Road/NW 72 Avenue
From West Flagler Street to NW 72 Street
Project Identification Number: 429345-3-52-01

The Florida Department of Transportation (FDOT) will host a Public Meeting for a roadway improvement project along SR 969/Milam Diary Road/NW 72 Avenue from West Flagler Street to NW 7 Street, in Miami-Dade County.

FDOT

6 p.m. to 8 p.m.
Tuesday, February 25, 2020
Robert King High Park (Meeting Room)
7025 W Flagler Street, Miami, FL 33144

For information about this meeting or project, please contact Community Outreach Specialist Rodolfo Roman at 305-470-5477 or by email Rodolfo.Roman@dot.state.fl.us
Visit **www.fdotmiamidade.com** for project information.

The Public Meeting will follow an informal format allowing the public to arrive at any time from 6 p.m. to 8 p.m. Graphic displays will be shown and FDOT representatives will be available to discuss the project and answer questions. Public participation at this meeting is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this Public Meeting is asked to advise the agency at least seven days before the Public Meeting by contacting: Irene Varela at (305) 470-5342 or in writing: FDOT, 1000 N.W. 111 Avenue, Miami, FL 33172, email: Irene.Varela@dot.state.fl.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1 (800) 955-8771 (TDD) or 1 (800) 955-8770 (Voice).

Public Meeting Notice

State Road (SR) 924/Gratigny Road/NW 119 Street
From SR 9/NW 27 Avenue to SR 7/NW 7 Avenue
Project Identification Numbers: 439981-1/2-52-01 and 441963-1-52-01

The Florida Department of Transportation (FDOT) will host a Public Meeting for two roadway improvement projects and one bridge improvement project along SR 924/Gratigny Road/NW 119 Street from SR 9/NW 27 Avenue to SR 7/NW 7 Avenue, in Miami-Dade County.

FDOT

5:30 p.m. to 7:30 p.m.
Thursday, February 27, 2020
North Central Branch Library
9590 NW 27 Avenue, Miami, FL 33147

For information about this meeting or projects, please contact Community Outreach Specialist Rodolfo Roman at 305-470-5477 or by email Rodolfo.Roman@dot.state.fl.us
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CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS
RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services.**

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC

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CITY OF OPA-LOCKA

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City Clerk
Joanna Flores, CMC

HotWorks.org

Miami Fine Art Shows™

December 7 & 8, 2019
Haulover Park/Bill Bird Marina

December 14 & 15, 2019
Regatta Park, Coconut Grove

Juried Fine Art & Fine Craft Show ~ $1,500 Professional Awards
All Art is Original, Personally Handmade & for Sale by the Artist Present at the Show
Saturday & Sunday 10am-5pm daily ~ Free Admission ~ $5 Optional Donation Supports
Plus! Youth Art Competition for K-8 or Ages 5-13 with $250 Youth Art Awards

www.hotworks.org Facebook.com/HotWorksArtShows Instagram @HotWorksArtShows Charles Strain, Sculpture

Call 941-755-3088 or email info@hotworks.org to request material in accessible format, information on access for persons with disabilities, or a sign language interpreter (7 days in advance).

CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS
RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

Sealed Proposals for Architectural and Engineering Consulting Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, **Tuesday, March 24, 2020 by 2:00 p.m.** Any RFQ Package received after the designated closing time will be returned unopened.

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked **RFQ for Architectural and Engineering Consulting Services.**

Proposers desiring information for use in preparing proposals may obtain a set of such documents from the City Clerk's Office, 780 Fisherman Street, 4th Floor, Opa-locka, Florida 33054, or copies of the RFQ No. 20-0324200 also be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFQ NO: 20-0324200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

City Clerk
Joanna Flores, CMC

SCHOOL SCENE

7 Miami schools to be in youth climate change summit at FIU

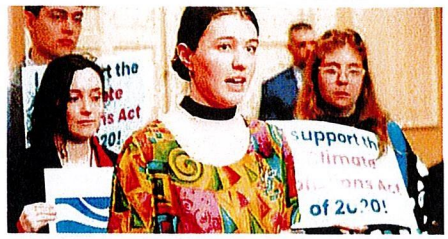
BY ADRIANNE RICHARDSON
schoolscenemia@gmail.com

The **Student Advisory Board on Climate Change** will host the **2020 Miami Youth Climate Summit** from 8:30 a.m. to 4:30 p.m. March 7 at **Florida International University's Graham Center.**

The Student Advisory Board on Climate Change is comprised of 25 students from seven local schools, including **Gulliver Schools, Robert Morgan Educational Center, TERRA Environmental Research Institute, Palmer Trinity School, Ransom Everglades, Palmetto Middle School and Miami Palmetto High School.**

The summit will feature Andres Ruzo, founder and director of The Boiling River Project; two workshop sessions; a student panel and a National Geographic Expert Panel that will be broadcast live at the Bay Area Youth Climate Summit in California.

The board encourages high school students interested in learning new skills regarding climate change and educators interested in becoming National Geographic Certified Educators to attend. The cost to attend is $20, and lunch is included.



BRIAN WITTE AP

Kallan Benson, a student activist and a leader of Fridays for Future, speaks in support of legislation in Maryland to reduce greenhouse emissions statewide by 60% by 2030 during a news conference on Wednesday, Feb. 19, 2020, in Annapolis, Md.

For information or to buy tickets, visit http://gulliver.life/2020mycs.

CORAL REEF SENIORS WIN TOP HONORS AT FAIRCHILD EVENT

Seniors **Solange Acosta** and **Adam Cheguer** from **Coral Reef High School** won first place in **The Fairchild Challenge's** annual Environmental Debates. The recent challenge took place at Fairchild Tropical Botanic Garden in Coral Gables.

Schools from Miami-Dade and Broward participated in this year's Fairchild Challenge, which is an interdisciplinary environmental science competition. The competition required students to debate on various topics, including the Turkey Point Power Plant, regulation of sunscreen sales, ending federal aid to rebuild in disaster-prone areas and the Paris Climate Agreement.

BLUE RIBBON FOR SCHECK

Scheck Hillel Community School was recently selected as one of 50 U.S. private schools nominated to receive the U.S. Department of Education's 2020 National Blue Ribbon School of Excellence title.

The National Blue Ribbon Schools award aims to recognize schools, their students, faculty, and staff for their hard work to create safe and welcoming environments where students can learn. Official winners will be announced this fall.

CITY OF OPA-LOCKA

REQUEST FOR QUALIFICATIONS
RFQ NO: 20-0324200

Architectural and Engineering Consulting Services

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City Clerk
Joanna Flores, CMC

City of Opa-locka

RFQ NO: 20-0324200

REQUEST FOR QUALIFICATIONS (RFQ)

ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES

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IT IS SOLELY AND STRICTLY THE RESPONSIBILITY OF EACH PROPOSER TO SUBMIT PROPOSALS TO THE CITY OF OPA-LOCKA, OFFICE OF THE CITY CLERK, ON OR BEFORE:

PROPOSAL DUE: 03/24/2020 AT 2:00 P.M.

INSTRUCTIONS FOR SUBMITTING A PROPOSAL IN RESPONSE TO A FORMAL REQUEST FOR QUALIFICATIONS

1. All Proposals must be submitted on 8 ½" by 11" paper, neatly typed with normal margins and spacing. The original document package must not be bound, but the document package copies should be individually bound.

2. Proposers must submit one unbound, one-sided original, and six two-sided bound copies (for **a total of 7 and one CD or USB containing an electronic version** of the complete Proposal to the City of Opa-locka ("City Hall") by the Proposal Due Date and Time.

3. All required forms must be notarized, where necessary, by a registered notary, and completed by the Proposer submitting the Proposal.

4. The Proposal must be signed by an authorized officer of the Proposer who is legally authorized to enter into a contractual relationship with the City.

5. The original and all copies of the Proposal must be packaged in an envelope or container and submitted to the City at the following address:

OFFICE OF THE CITY CLERK
THE CITY OF OPA-LOCKA
780 Fisherman Street
OPA-LOCKA, FL 33054

6. Proposals must include the following information clearly marked on the face of the envelope or container:

   a) Proposer's name, return address and telephone number;
   b) Solicitation number;
   c) The Solicitation Due Date and Time; and
   d) Title of the Solicitation

7. Hand-carried Proposals may be delivered during the City's regular business hours, Mondays through Thursdays, excluding holidays observed by the City, but not beyond the Due Date and Time.

8. Proposals submitted at the same time for different solicitations shall be placed in separate envelopes and each envelope shall contain the information stated in paragraph 6 above.

9. Proposers are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required, previously stated information appears on the outer package or envelope used by such service.

PROPOSERS WHO FAIL TO INCLUDE THE ABOVE INFORMATION ON THE FACE OF THEIR PROPOSALS MAY BE DEEMED "NON-RESPONSIVE," AND SUCH PROPOSERS SHALL HAVE NO GROUNDS OF PROTEST IN THE EVENT THEIR PROPOSALS ARE OPENED IN ERROR.

THE CITY IS NOT RESPONSIBLE FOR DELAYS CAUSED BY ANY MAIL, PACKAGE OR COURIER SERVICE, INCLUDING THE U.S. MAIL, OR CAUSED BY ANY OTHER OCCURRENCE. ANY PROPOSAL RECEIVED AFTER THE DUE DATE AND TIME STATED IN THE SOLICITATION TIMETABLE IN THIS REQUEST FOR QUALIFICATIONS WILL NOT BE OPENED AND WILL NOT BE CONSIDERED. TELEGRAPHIC OR FACSIMILE PROPOSALS WILL NOT BE CONSIDERED.

SECTION 1
GENERAL TERMS AND CONDITIONS

1-1 DEFINITIONS

Wherever used in these General Terms and Conditions or in the other Contract Documents the following terms have the meanings indicated:

The term "Addenda" shall mean the written or graphic instruments issued which make additions, deletions, or revisions to the Solicitation.

The term "Application for Payment" shall mean the form furnished by the Consultant to request progress or final payment and which includes such supporting documentation as is required by the Contract Documents.

The term "Amendment" shall mean a document signed by the Consultant and the City that authorizes an adjustment in the Work, Contract Price or Contract Time.

The term "Best and Final Proposal(s)" shall refer to the final quote submitted after negotiations are completed that contains the Proposer's most favorable terms for price, Services and products to be delivered.

The terms "CBE" or "SBE" Firms shall refer to a business that either: (1) qualifies as a "County Business Enterprise" ("CBE") as defined in the Miami-Dade County Code, has a valid Miami-Dade County business tax receipt, and is located in and doing business in Miami-Dade County, or (2) qualifies as a "Small Business Enterprise" ("SBE") as defined in the Miami-Dade County Code.

The term "Chief Procurement Officer" shall refer to the Director of the City's Procurement Department.

The term "City" shall refer to the City of Opa-locka, Florida, or its City Commission, as applicable.

The term "City Commission" shall mean the governing and legislative body of the City.

The term "City Manager" shall mean the Chief Administrative Officer of the City.

The term "Claim" shall mean a demand, assertion, dispute or other such claim by one of the parties arising out of or based upon the terms and conditions of the Contract Documents.

The term "Consultant" shall refer to the Successful Proposer that will contract with the City to provide professional Services for this Project.

The terms "Contract" or "Agreement" shall refer to the Contract that may result from this Request for Qualifications. "Sample Contract" shall refer to the enclosed

sample contract, provided for illustrative purposes only, and subject to modification by the City.

The term "Contract Documents" shall mean the Request for Qualifications, all attachments and exhibits, Qualification Forms (including the Quote, information required of Proposer, and all required certificates and affidavits), Contract, Performance Bond, Payment Bond, General Terms and Conditions (if any), Special Conditions (if any), Technical Specifications (if any), Drawings, and all addenda and Change Orders.

The term "Contract Price" shall mean the original contract amount established in the Proposal and awarded by the City, as may be amended by Change Order.

The term "Contract Time" shall mean the original time between commencement and completion established in the Contract, as may be amended by Change Order.

The term "Day" shall mean a calendar day of 24 hours measured from midnight to the 11:59 P.M.

The term "Defective Work" shall mean Work that is unsatisfactory, faulty, or deficient; or that does not conform to the requirements of the Contract Documents; or that does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract Documents; or Work that has been damaged prior to a recommendation of final payment.

The term "Due Date and Time" shall refer to the due date and time listed in the Solicitation Timetable stated in Section 2 of this Solicitation.

The term "Effective Date of the Agreement" shall mean the date indicated in the Agreement on which it was executed. If no such date is indicated it means the date on which the Agreement is signed and delivered by the last of the parties to sign and deliver.

The term "Final Completion" shall mean the date on which all conditions and requirements of any permits and regulatory agencies have been satisfied, any documents required by the Contract Documents have been received by the City; any other documents required to be provided by the Consultant have been received by the City, and the Work defined herein has been fully completed in accordance with the terms and conditions of the Contract Documents.

The term "Force Majeure" shall mean any delay occasioned by superior or irresistible force(s) occasioned by violence in nature without the interference of human action, such as, hurricanes, tornados, flood and loss caused by fire and other similar unavoidable casualties; changes in federal Law, state or local Laws, ordinances, codes or Regulations, enacted after the date of this Agreement and having a substantial impact on the Project; other causes beyond the parties control; or by any other such causes which the City and the Consultant decide in writing to justify the delay. Provided, however, that market conditions, labor conditions, and similar matters which normally impact the Work shall not be considered a Force Majeure.

The term "Goods" shall refer to all Materials and commodities that will be required to be provided by the Successful Proposer in accordance with the Scope of Work and the terms and conditions of this Solicitation.

The terms "Laws and Regulations", or "Laws" or " Regulations" shall mean the laws, rules, regulations, ordinances, codes, and/or orders promulgated by a lawfully constituted body authorized to issue such laws and regulations, including the applicable federal, state and local government entities and/or agencies.

The term "Local Business" shall refer to a firm that is domiciled and doing business within the City of Opa-Locka City limits and complies with all City of Opa-Locka licensing requirements, and is current on all City taxes.

The term "Materials" shall mean materials incorporated in this Project or used or consumed in the performance of the Work.

The term "Notice of Intent to Award" shall mean the written notice by the City to the apparent Successful Proposer stating that upon compliance by the apparent Successful Proposer with the conditions precedent therein within the time specified, the City may enter into a Contract.

The term "Notice to Proceed" shall mean any written notice issued by the City to the Successful Proposer authorizing the Successful Proposer to proceed with the Work.

The terms "Procurement Office" or "Procurement Department" shall refer to the Procurement Office of the City.

The term "Proposal" shall mean any offer(s) submitted in response to this Request for Qualifications.

The term "Proposal Forms" shall mean the forms required to be submitted in accordance with this Request for Qualifications.

The term "Proposer" shall refer to any architect or engineer submitting a Proposal in response to this Request for Qualifications.

The terms "Request for Qualifications", "RFQ" or "Solicitation" shall mean this Request for Qualifications, including all exhibits, attachments, amendments and change orders issued by the Procurement Department.

The terms "Specifications" or "Technical Specifications" shall mean those portions of the Contract Documents consisting of the General Requirements and written technical descriptions of products and execution of the Work.

The terms "Subcontractor" or "Sub consultant" shall refer to any person, firm, entity, or organization, other than the employees of the Successful Proposer, who contracts with the Successful Proposer to furnish labor, or labor and Materials, in connection with the Work or Services for the City, whether directly or indirectly, on behalf of the Successful Proposer.

The term "Substitutions" shall mean Materials, products, equipment or system, that are alternate from those originally specified in the Contract Documents.

The term "Successful Proposer" shall refer to the Consultant receiving an award of a Contract as a result of this Request for Qualifications.

The term "Supplier" shall mean a manufacturer, fabricator, supplier, distributor, Material man, or Vendor.

The term "Surety" shall mean the surety company or individual which is bound by the performance bond and payment bond with and for the Successful Proposer who is primarily liable, and which surety company or individual is responsible for the Successful Proposer's satisfactory performance of the Work under the Contract and for the payment of all debts pertaining thereto in accordance with Section §255.05, Florida Statutes.

The term "Taxes" shall mean all taxes related to the performance of the Work or any portion thereof, including but not limited to, all sales, consumer, use, occupational, excise, social security, unemployment compensation and similar taxes.

The term "Underground Utilities" shall mean all pipelines, conduits, ducts, cables, wires, manholes, vaults, tanks, tunnels, or other such facilities or attachments, and any encasements containing such facilities which have been installed underground to furnish any of the following Services or Materials: water, sewage and drainage removal, electricity, gases, steam, liquid petroleum products, telephone or other communications, cable television, traffic, or other control systems.

The term "Vendor" shall mean all merchants, material men, suppliers of labor, Material and equipment, providers and all other professionals who are currently under service contracts with the City and are delivering Services to the City.

The term "Weather Delays" shall mean Work stoppage caused by abnormal inclement weather, where abnormal duration and frequency of rain or exceptionally adverse weather as compared with the Weather Bureau data and supported by Project logs, has caused the Consultant to suspend critical path activities during the exceptional adverse weather event for more than 50 percent of the Work period of the Day. Weather delay claims can be made for Work Day only. No time extension will be allowed for weekend rains.

The term "Work Day" shall be as defined as being the time between the hours of 7:00 A.M. and 6:00 P.M. on weekdays; except when Work is necessary for the proper care and protection of Work already performed, or except in case of emergency, or unless otherwise provided in the General Requirements.

The terms "Work", "Scope of Work", "Scope of Services", "Services", "Program", "Project", or "Engagement" shall mean all matters and things and includes all labor, Materials, equipment and Services that are required to be provided by the Successful Proposer in accordance with this Solicitation.

1-2 AVAILABILITY OF REQUEST FOR QUALIFICATIONS

Copies of this Solicitation package may be obtained by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

To request the Solicitation package from the City's Procurement Department, your request should include the following information: the Solicitation number and title, the name of the potential Proposer's contact person, the potential Proposer's name, complete mailing address, telephone number, and fax number.

Proposers who obtain copies of this Solicitation from sources other than DemandStar or the City's Procurement Department risk the potential of not receiving addenda, since their names will not be included on the list of firms participating in the Solicitation process. Proposers are solely responsible for the risks associated with obtaining copies of this Solicitation from other sources.

1-3 CONE OF SILENCE

Proposers are notified that this Solicitation is subject to a **"Cone of Silence."** From the time of advertising and until the City Commission approves an award, there is a prohibition on communication by Proposers (or anyone on their behalf) with City's professional staff or Evaluation Committee members regarding this RFQ. This does not apply to oral communications at pre-proposal conferences, oral presentations before evaluation committees, Contract negotiations, public presentations made to the City Commission during any duly noticed public meeting, or communications in writing at any time with any City employee, official, or member of the City Commission regarding matters not concerning this Solicitation.

Any questions, explanations, or other request by Proposers regarding this Solicitation must be requested in writing to the City Clerk's Office to the attention of the City Clerk at jflores@opalockafl.gov.

1-4 CONTENTS OF SOLICITATION

a) General Conditions.

1) It is the sole responsibility of the Proposer to become thoroughly familiar with the Solicitation requirements and all terms and conditions affecting the process of this Solicitation. Pleas of ignorance by the Proposer of conditions that exist, or that may exist, will not be accepted as a basis for varying the requirements of this Solicitation.

2) The Proposer is advised that this Solicitation is subject to all legal requirements and all other applicable Laws and Regulations.

b) Additional Information/Addenda.

1) Requests for additional information, explanation, clarification or interpretation must be made in writing to the Procurement Department at the address listed above. Requests must be received by the Procurement

Department by the Due Date and Time stated in the Solicitation Timetable. Any request received after that time may not be reviewed for inclusion in this Solicitation. Requests shall contain the requester's name, address, telephone number, fax number and e-mail address.

2) Responses to any inquiry shall be made by the Procurement Department, by written amendment to the Solicitation, per the date stated in the Solicitation Timetable. The Proposer shall not rely on any representation, statement or explanation other than those made in this Solicitation or in any addenda issued. Where there appears to be a conflict between this Solicitation and any addenda issued, the last addendum issued shall prevail.

3) It is the Proposer's responsibility to ensure receipt of all addenda and substitute Proposal Forms. It is the Proposer's further responsibility to verify with the Procurement Department, prior to submitting a Proposal, that all addenda have been received. The Proposer shall submit the Proposal form entitled "**ADDENDA ACKNOWLEDGMENT FORM**" with their Proposal.

c) Conflicts in this Solicitation.

Where there appears to be a conflict between the General Terms and Conditions (if any), the Special Conditions (if any), the Specifications or Scope of Work and Specific Requirements, the Sample Contract, or any amendment issued, the order of precedence shall be: the last addendum issued, the Specifications or Scope of Work and Specific Requirements, the Special Conditions (if any), the General Terms and Conditions (if any), and the Sample Contract.

Where there appears to be a conflict of the Due Date and Time listed anywhere in this Solicitation, it is the sole responsibility of the potential Proposer to verify the Due Date and Time by contacting the City's Procurement Office at the address indicated above.

1-5 PREPARATION AND SUBMISSION OF A PROPOSAL

a) Preparation/Submission.

1) The Proposal Forms shall be used when submitting a Proposal. Use of any other forms may result in the Proposer's Proposal being deemed "Non-Responsive."

2) The Proposal shall be typed or completed legibly in ink. The Proposer's authorized agent shall sign the Proposal Forms in ink, and all corrections made by the Proposer shall be initialed in ink by the authorized agent. The use of pencil or erasable ink or failure to comply with any of the foregoing may result in the submittal being deemed "Non-Responsive."

Upon request, the City will provide a tax exemption certificate, if applicable.

Any special tax requirements will be specified either in the Special Conditions or in the Specifications.

3) Any telegraphic or facsimile Proposal shall not be considered.

4) The apparent silence or omission of any detail or description concerning the Services requested in the Scope of Work and/or any amendment regarding same shall be interpreted as meaning only the best commercial practices are to prevail, and that only Materials and workmanship of first quality will be used. All interpretations of the Scope of Work shall be made upon the basis of this Solicitation, and if the Solicitation is silent, on industry standards of best practices.

b) Vendor Registration is **not** required.

c) Criminal Conviction Disclosure.

Any individual who has been convicted of a felony during the past ten years and any corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten years shall disclose this information prior to entering into a contract with or receiving any funding from the City.

d) Sworn Statement on Public Entity Crimes.

Pursuant to Paragraph 2(a) of Section §287.133, Florida Statutes, "[A] person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list."

All Proposers shall submit a signed and notarized statement with their Proposals on the form entitled "**PUBLIC ENTITY CRIMES.**"

e) Drug-free Workplace Preference.

All public bids or Proposals are subject to the City's Preference to Businesses with Drug-free Workplace Program. The City grants a preference to a business with a drug-free workplace program whenever two or more Proposals are equal with respect to price, quality, and Services. The Drug-free Workplace vendor shall have the burden of demonstrating that its program complies with Section §287.087, Florida Statutes, and any other applicable state Law. All Proposers shall submit the form entitled "**DRUG-FREE WORKPLACE AFFIDAVIT**".

f) Anti-Kickback Affidavit.

All Proposers shall submit the duly signed and notarized form entitled "**ANTI-KICKBACK AFFIDAVIT**".

g) Non-Collusion Affidavit.

All Proposers shall affirm that they shall not collude, conspire, connive or agree, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which their Proposal has been submitted; or to refrain from submitting a Proposal in connection with such work; or have in any manner, directly or indirectly, sought by any person to fix the price or prices to be negotiated or that of any other Proposer to be negotiated, or to fix any overhead, profit, or cost elements of the price to be negotiated, or that of any other Proposer to be negotiated, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against any other Proposer, or any person interested in the proposed Work. All Proposers shall submit the duly signed form entitled "**NON-COLLUSION AFFIDAVIT**".

h) Non-Discrimination Affidavit.

All Proposers shall affirm that their organization shall not discriminate against any person in its operations, activities or delivery of Services. Proposers shall also affirmatively comply with all applicable provisions of federal, state and local equal employment Laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for Service delivery.

All Proposers shall submit the duly signed and notarized form entitled "**NON-DISCRIMINATION AFFIDAVIT**".

i) Business/Vendor Profile Survey.

All Proposers shall provide the City with the information requested in the Business/Vendor Profile Survey prior to being recommended for award of any Contract resulting from this Solicitation.

j) Request for Taxpayer Identification Number and Certification.

All Proposers shall provide the City with their taxpayer identification number prior to being recommended for award of any Contract resulting from this Solicitation.

k) Antitrust Laws.

By submission of a signed Proposal, the Successful Proposer acknowledges compliance with all antitrust laws of the United States and the State of Florida.

l) Conflicts of Interest.

The award of the Contract hereunder is subject to the provisions of Chapter

112, Florida Statutes. Proposers shall disclose the name of any officer, director, partner, associate, or agent who is also an officer, appointee, or employee of the City at the time of the Proposal or within one year prior to the Due Date and Time. Proposers are required to disclose any such conflict that occurs after the Proposal Due Date and Time at the time of occurrence of such conflict of interest.

m) Collection of Fees and Taxes.

By acceptance of a Contract, the Successful Proposer acknowledges compliance with the requirement that all delinquent and current fees and Taxes due to the City from the Proposer have been paid. The City may require verification and satisfaction of all delinquencies and current fees and Taxes due prior to recommending a Proposer for the award of any Contract.

n) Preferences.

Local Business. Except where federal, state or county Law mandates to the contrary or where federal or state funding is utilized, the City shall grant a preference in the amount of five percent (5%) of any Proposal or five points of any Proposal score to a Local Business, as determined by the City. Such preference shall apply to bids or Proposals for commodities, Services and construction.

Businesses Employing Opa-Locka Residents. A Vendor located outside of the City limits is considered equivalent to a Opa-Locka Vendor (a Local Business) and accorded the same Local Business preference if it employs a minimum of ten full time equivalent ("FTE") Opa-Locka residents, or if Opa-locka residents constitute 20% FTE of the company's local workforce (Broward and Miami-Dade Counties),whichever is larger. Such preference shall apply to bids or Proposals for commodities, Services and construction.

CBE or SBE Firms. Except where federal, state or county Law mandates to the contrary, the City, pursuant to its purchasing authority, shall grant a preference in the amount of five percent (5%) of any bid or five points of any Proposal score to a CBE or SBE Firm. Such preference shall apply to bids or Proposals for commodities, Services and construction.

Application of preferences. In the application of any preference granted by the City Code or City policies in regard to this RFQ, the preference is applied by adding the specified points to the evaluation criteria scoring.

1-6 LATE PROPOSALS, LATE MODIFICATIONS, AND LATE WITHDRAWALS

Proposals received after the Solicitation Due Date and Time shall not be accepted, opened, or considered. Modifications of Proposals received after the Solicitation Due Date and Time shall also not be accepted or considered. Withdrawals of Proposals received after the Solicitation Due Date and Time or prior to the expiration of 180 calendar days after the Solicitation Due Date and Time shall not be accepted or allowed.

1-7 SOLICITATION POSTPONEMENT OR CANCELLATION

The City may, at its sole and absolute discretion, at any time prior to City

Commission award and approval of a Contract, reject all or any parts of any or all Proposals, re-advertise this Solicitation, postpone or cancel this Solicitation or waive any irregularities in this Solicitation or any process used in this Solicitation.

1-8 COST OF PROPOSALS

All expenses involved with the preparation and submission of Proposals to the City shall be borne by the Proposer(s). No payment shall be made for any responses received by the City or effort required of or made by the Proposer(s) prior to commencement of Work authorized pursuant to the Contract.

1-9 ORAL PRESENTATIONS

The City may require Proposers to perform oral presentations in support of their Proposals or to exhibit or otherwise demonstrate the information contained therein. This presentation or demonstration may be performed before the Evaluation/Selection Committee and/or the City Commission. If required, the City shall provide Proposers with as much advance notice as possible prior to the date of such a presentation.

1-10 EXCEPTIONS TO THE SOLICITATION

Exceptions are not applicable to this Solicitation. Taking exceptions in the Proposal may render the Proposal "Non-Responsive".

1-11 PROPRIETARY/CONFIDENTIAL INFORMATION

Proposers are provided with notice that all information submitted as part of or in support of Proposals will be available for public inspection after opening of the Proposals, in compliance with Chapter 119, Florida Statutes, popularly known as the "Public Records Law".

All Proposals submitted in response to this Solicitation shall become the property of the City. Unless the information submitted is proprietary, copy written, trademarked, or patented, the City reserves the right to utilize any or all information, ideas, conceptions, or portions of any Proposal in its best interest. Acceptance or rejection of any Proposal does not affect the City's rights hereunder.

1-12 EVALUATION OF PROPOSALS

a) Rejection of Proposal.

The City may reject any Proposal, and award the Contract to the next highest scoring Proposer or re-advertise for all or any part of this Solicitation whenever it is deemed in the best interest of the City, in the City's sole discretion. The City shall be the sole judge of what is in its "best interest". The City may reject any Proposal if the Proposer does not accept or attempts to modify the terms and conditions of this Solicitation.

b) Elimination from Consideration.

No Contract shall be awarded to any person or firm that is in default to the City as a result of any debt, Tax, or other obligation.

c) Waiver of Informalities.

The City reserves the right to waive any informalities or irregularities in this Solicitation.

d) Demonstration of Competency.

1) A Proposal will only be considered from a firm regularly engaged in the business of providing the Goods and/or Services required by this Solicitation. The Proposer must be able to demonstrate a good record of performance and have sufficient financial resources, equipment and organization to ensure that they can satisfactorily provide the Goods and/or Services required by this Solicitation.

2) The City may conduct a pre-award inspection of the Proposer's facilities and site or hold a pre-award qualification hearing to determine if the Proposer is capable of performing the requirements of this Solicitation. The City may consider any evidence available regarding the financial, technical or other qualifications and abilities of the Proposer, including past performance and experience with the City or any other governmental entity.

3) The City reserves the right to audit all records pertaining to any award resulting from this Solicitation, whether financial or otherwise.

e) Copy of Abstract of Proposals.

A copy of the Proposal abstract will be made available through www.DemandStar.com or may be requested in person from the Procurement Department. Proposal results shall not be provided by telephone or facsimile.

1-13 NEGOTIATIONS

The City, in its sole discretion, reserves the right to enter into Contract negotiations with the highest evaluation scoring, most qualified responsive, responsible Proposer whose Proposal is most advantageous to the City. If the City and that Proposer cannot negotiate a successful Contract, the City may terminate those negotiations and begin negotiations with the next most qualified responsive, responsible Proposer. This process may continue until a Contract acceptable to the City has been executed or all Proposals are rejected. No Proposer shall have any rights against the City arising from such negotiations or termination thereof.

To assure full understanding of and responsiveness to the Solicitation requirements and full understanding of qualified Proposals, discussions may be conducted with qualified Proposers who submit responses determined to be reasonably acceptable of being selected for award for the purpose of clarification and to assure full understanding of, and responsiveness to, the Solicitation requirements. The Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of Proposals, and such revisions may be permitted through negotiations prior to award for the purpose of obtaining Best and Final Proposals.

1-14 AWARD OF AN AGREEMENT

a) Agreement.

This Solicitation may contain a Contract similar to: "**SAMPLE AGREEMENT**". After award, a Contract similar to the Sample Contract, inclusive of all attachments and any modifications that the City in its sole discretion may make and reflecting all requirements, terms and conditions of this Solicitation and any negotiated changes, will constitute the entire agreement between the parties. No rights shall inure to the Successful Proposer pursuant to this Solicitation until the Contract has been executed by both parties thereto.

b) Additional Information.

The award of the Contract may be preconditioned on the subsequent submission of other documents in connection with this Solicitation. The Successful Proposer shall be deemed "Non-Responsive" if such documents are not submitted in a timely manner and in the form required by the City. Where the Successful Proposer is deemed "Non-

Responsive" as a result of such failure to provide the required documents, the City may award the Contract to the next most qualified, responsive, responsible Proposer.

c) Independent Contractor.

The Successful Proposer shall be a Consultant operating independently from the City. The employees and Subcontractors or Subconsultants of the Successful Proposer shall not be considered or deemed employees, Subcontractor or Subconsultants or agents of the City, nor shall such employees and Subcontractor or Subconsultants of the Successful Proposer have any privity of contract with the City. Neither the Successful Proposer nor any of its employees shall receive any City benefits. The Successful Proposer shall supply competent and physically capable employees and Subcontractor or Subconsultants. The City may require the Successful Proposer to remove any employee or Subcontractor or Subconsultant it deems careless, incompetent, insubordinate, or otherwise objectionable and whose continued performance of the Services is not in the best interest of the City.

d) Contract Extension.

To the extent applicable, the City reserves the right to automatically extend the Contract for up to 180 calendar Days beyond the stated Contract term under the same terms and conditions of the Contract. The City shall notify the Successful Proposer(s) in writing of such extensions. Additional extensions beyond the first 180 Day extension may occur, if approved by the City Commission with the mutual agreement of the Successful Proposer.

e) Limited Contract Extension.

Any Work which commences prior to the termination date of the Contract and which will extend beyond the termination date shall, unless terminated by mutual written agreement of both parties, continue until completion at the same prices, terms and conditions as set forth in the Contract.

f) Warranty.

Any implied warranty granted under the Uniform Commercial Code shall apply to all Goods provided pursuant to the Contract.

g) Non-Exclusive Contract.

Although the purpose of this Solicitation is to secure a Contract that can satisfy the total needs of the City, it is agreed and understood that the Contract does not grant any exclusive rights to the Successful Proposer to receive all orders that may be generated by the City in connection with the types of Goods and/or Services required herein.

1-15 RIGHT OF APPEAL

a) After a notice of intent to award a Contract is posted by the City, any actual or prospective Proposer who is aggrieved in connection with the pending award of the Contract or any element of the Solicitation process may file a protest with the City Manager. A protest must be filed within five business days after the posting of the notice of award or the right to protest is forfeited. The protest must be in writing, must identify the name and address of the protester, and must include a factual summary of, and the basis for, the protest. Filing shall be considered complete when the written protest and accompanying required filing fee is received by the City Manager.

b) The protester must include a nonrefundable filing fee to compensate the City for the expenses of administering the protest. The fee shall be in the form of cash or a cashier's check, and in accordance with the schedule provided below:

Contract Award	**Protest Filing Fee**
$10,000-$50,000	$500.00
$50,001-$250,000	$1,000.00
$250,001 and greater	1% of the pending award or $5,000.00, whichever is greater

SECTION 2
SCOPE OF WORK AND SPECIFIC REQUIREMENTS

2-1 PURPOSE

To establish a library of Licensed Architects and Engineers to provide Architectural and Engineering Services for the City of Opa-Locka.

2-2 GENERAL DESCRIPTION

A. In accordance with Florida State Statute 287.055, known as the "Consultants' Competitive Negotiation Act", the purpose of this Solicitation is to establish a pool of consultants for each category listed below to be used as-needed to provide prompt and efficient professional Services and with construction values required by the City on a project by project basis. The various Services within a category may include (without limitation) design, cost estimating, and construction management Services on an as-needed basis.

B. Upon review of the qualifications, firms will be evaluated and ranked. The evaluation committee may short list and rank firms per category and may interview these firms for final ranking and recommendation to the City Commission. Proposers may be short listed in more than one category.

C. The following categories are intended to provide a broad overview of the types of Projects that may be contemplated by the City in the future. Proposers **shall** specify the category or categories of their expertise to which they are submitting their Proposal and indicate same on the front of their Proposal for ease of evaluation. For each category, Proposers shall ensure that their team is capable of performing all of the Services listed for each category.

General Categories:

- **Civil Engineering** – New Infrastructure construction, studies and redevelopment, including but not limited to roadways; parking areas; drainage improvements; water, sewer and reclaimed water systems improvements; park improvements, specialties required including landscape architecture, irrigation, electrical engineering, site environmental evaluation, wetland permitting and biological evaluations.

- **Architectural Services** –Services may include but may not be limited to programming, design, construction documents and construction management for new and existing facilities.

- **Landscape Architectural Services** – Services may include but many not be limited to design, document preparation and inspection for new and existing facilities and parks.

iv. **Structural Engineering Services** – Services may include but may not be limited to design, construction documents and construction management for new and existing facilities.

v. **Mechanical/Electrical/Plumbing Services** – Services may include but may not be limited to design, construction documents and construction management for new and existing facilities.

vi. **Utilities Engineering** - To prepare and develop planning documents, feasibility studies, preliminary design, reports, facility upgrades and modifications, construction documents, permitting, utility management and operation assistance, water and wastewater rate study, financial and revenue analysis, short and long term capital improvement plan, and other professional Services that may be deemed necessary.

vii. **Traffic Engineering**- Services may include traffic studies, parking studies, traffic signal warrants and other traffic and transportation related studies and design Services that may be necessary.

viii. **Land Surveying-** Professional surveying Services such ALTA, boundary and topographic surveys, construction layout and as builts, subsurface utility surveying, preparation of plat and subdivision documents and other surveying related Services.

ix. **Construction Testing and Inspections**- Professional engineering Services such as geotechnical and environmental explorations; soils testing; construction Materials testing; due diligence environmental studies such as Phase 1, Phase II, and or RAP inspection Services required by building code such as special inspector, threshold inspector and other material testing or inspection Services that may be necessary.

x. **General Consulting Engineering-** The Consulting Engineer shall provide planning, technical, financial and economical studies and analyses, engineering design, procurement assistance, construction oversight, sight inspections, management, environmental compliance support, technical services, expert witness testimony, as required and any and all other relevant services required by the City and/or in support of the City's operations, including but not limited to operation consultation to the Utilities and Public Works Departments. In addition, General Consulting Engineer shall have the expertise to provide support for the issuance of new and maintenance of existing bond issues.

D. The Proposers must be licensed to perform all nature of Services within a category and have extensive experience in Miami-Dade County. They will be expected to provide some or all of the following Services:

i. Design, engineering, budget and construction cost estimating

Services, bidding assistance, permitting and contract administration Services during construction, which may or may not include on-site representation during construction.

- Provide Scope of Services in a timely manner and work within the budget.

- Effectively practice sound financial business practices and fiscal responsibility.

2-3 MINIMUM REQUIREMENTS

A. In order for a Proposal to be considered by the City, Proposers shall demonstrate, in their Proposals, compliance with the following minimum requirements:

- Proposers must be currently certified, licensed and authorized to work in the State of Florida to perform the following Services: architecture, civil, utilities and traffic engineering, land surveying, construction testing and inspections;

- Experience working within Miami-Dade County on projects within each category; and

- Currently insured and meeting insurance requirements applicable by Law to perform the Services, with insurance certificates that state the name of the Proposer, current street address of the business and the type of work that the Business Tax Receipt is issued for and all additional insurance requirements, including required endorsements, as specified herein.

B. The City shall not consider Proposals that fail to demonstrate compliance with the above requirements. The Consultant shall maintain and keep in force throughout the life of the Contract, all renewals and extensions, if any, pertaining or related to the requirements specified in this Section. Failure of the Consultant to comply with these requirements will be sufficient grounds for the City to declare the Contract in default and subject the Contract to possible termination by the City.

2-4 SOLICITATION TIMETABLE

The anticipated schedule for this Solicitation, and the award of any resulting Contract, shall be as follows:

RFQ TIMETABLE	
RFQ Advertised	February 23, 2020
Due Date and Time for this RFQ	March 24, 2020 at 2:00 p.m.
Award Recommendations	TBD

The above schedule is not final. The City reserves the right to modify the above dates and times, at its discretion.

2-5 TERM OF CONTRACT: UPON COMPLETION AND ACCEPTANCE

The Contract resulting from this Solicitation shall commence upon the date of execution and shall remain in effect for a period of three years with one three year renewal option, at the City's sole discretion.

2-6 METHOD OF AWARD: TO THE HIGHEST QUALIFIED EVALUATION SCORING, RESPONSIVE, RESPONSIBLE PROPOSER(S) (SUBJECT TO SUCCESSFUL NEGOTIATION AND APPROVAL OF A CONTRACT)

A. This Solicitation shall require City Commission approval of the final ranking and recommended award of the RFQ to the highest qualified evaluation scoring responsive, responsible Proposer, subject to the successful negotiation and approval of a mutually agreeable Contract substantially in the form of the Sample Contract attached to this RFQ.

B. The Chief Procurement Officer or designee is authorized to enter into Contract negotiations with the highest evaluation scoring, responsive, responsible Proposer and whose Proposal will be the most advantageous to the City. If the City is unable to negotiate a satisfactory Contract, negotiations with that Proposer may be terminated and negotiations may begin with the second most qualified Proposer. If these negotiations also prove unsatisfactory, negotiations may again be terminated, and the City may negotiate with the third most qualified firm. If the short-list of qualified firms is exhausted, the City may select additional Proposers with which to attempt to negotiate a Contract, in the order of their ranking.

C. The resulting Contract shall contain requirements, terms and conditions consistent with this Solicitation, along with any modifications which the City, in its sole discretion, may require or accept. No rights shall inure to the benefit of any Proposer pursuant to this Solicitation until the Contract has been executed by both parties and approved by the City Commission, where applicable.

2-7 METHOD OF PAYMENT: PERIODIC INVOICES FOR SERVICES RENDERED

The Successful Proposer shall submit fully and accurately documented invoices within 30 calendar days after the Services have been rendered. These invoices shall be submitted to the City of Opa-Locka, ATTN: Accounts Payable, 780 Fisherman Street, Opa-Locka, Florida 33054. All documentation shall reference the Contract number, the type of Service(s) provided, and the dates or period(s) that the Service(s) were provided in the prior 30 days.

2-8 INSURANCE

A. The Successful Proposer agrees to, in the performance of Work and Services under the Contract, comply with all applicable federal, state and local Laws and Regulations now in effect or hereinafter enacted during the term of the Contact and any renewal(s).

B. The Successful Proposer shall obtain, at Successful Proposer's expense, all necessary insurance in such form and amount as required by the City's Risk Manager

upon Contract execution and prior to beginning Work under the Contract, including but not limited to Workers' Compensation Insurance; Unemployment Insurance; Professional Liability Insurance, and all other insurance required by Law. The Successful Proposer shall maintain such insurance in full force and effect during the term of the Contract and shall require all Subcontractors or Sub consultants to do so. The Successful Proposer and all Subcontractors or Sub consultants shall provide to the City's Risk Manager Certificates of all insurance and required endorsements prior to beginning any Work under the Contract. The Successful Proposer shall indemnify, defend and hold the City harmless (as allowed by applicable Law) from any damage resulting from the failure of either the Successful Proposer or any of its Subcontractors or Sub consultants to maintain such insurance. All certificates and endorsements must be approved by the City's Risk Manager and provided in the time requested by the City.

B. All insurance companies used shall be rated at least A VII per Best's Key Rating Guide and be licensed to do business in Florida.

C. All policies shall be Occurrence, not Claims Made forms (except for professional liability).

D. The Successful Proposer's general liability insurance policies shall be endorsed to add the City of Opa-Locka as an additional insured with waiver of subrogation in its favor (except for professional liability). The Successful Proposer's general liability insurance shall be primary to any liability insurance policies carried by the City. The Successful Proposer shall be responsible for all deductibles and self-insured retentions on the Successful Proposer's liability insurance policies.

E. All of the policies of insurance shall contain a provision or endorsement that the coverage afforded shall not be cancelled, materially changed or renewal refused until at least 30 calendar days written notice has been given to the City by certified mail.

2-9 CONTENTS OF PROPOSAL

To facilitate the analysis of responses to this RFQ, Proposers are required to prepare their Proposals in accordance with the instructions outlined in this Section. **Proposers must respond in full to all RFQ sections and follow the indicated RFQ format (section numbering, and similar matters) in their Proposals. Failure to follow these instructions may result in rejection of the Proposal.**

a) The Proposal must consist of the components listed below.

1) The Qualification Proposal:

i) Cover Page

The form entitled **"PROPOSAL COVER PAGE" (SECTION 4)** is to be used as the cover page for the Qualification Proposal. This form must be fully completed and signed by an authorized officer of the Proposer.

ii) Table of Contents

The Table of Contents should outline in sequential order the major areas of the Proposal. All pages of the Proposal, including enclosures, must be clearly and consecutively numbered and correspond to the Table of Contents.

iii) Executive Summary

Each Proposer shall provide a brief summary describing the Proposer's ability to perform Work requested in this Solicitation, a history of the Proposer's background and experience providing services, the qualifications of the Proposer's personnel to be assigned to this Project, the Subcontractors, Sub consultants, and/or Suppliers and a brief history of their background and experience, and any other information called for by this Solicitation which the Proposer deems relevant. This summary should be brief and concise to apprise the reader of the experience and qualifications of the Proposer, staff, Subcontractors, Sub consultants, and/or Suppliers.

iv) Required Information.

Proposers shall provide documentation that demonstrates their ability to satisfy the required information contained herein. Proposers who do not satisfy the requirements or who fail to provide supporting documentation and/or affidavits as specified herein may be deemed "Non-Responsive". If a prescribed format or required documentation for the response to information requirements is listed below, Proposers must use the required format and supply said documentation.

See form entitled "**PROPOSER INFORMATION FORM" (SECTION 6).**

v) Technical Information.

A) Describe the Proposer's approach to organization/management and the responsibilities of Proposer's management and Project personnel that will perform Work; describe methods or benchmarking systems used to ensure quality service, customer satisfaction, prompt complaint resolution, quality control, and timely initiation and completion of all Work.

B) Provide relevant background information on your firm, including a brief history, firm ownership, and organizational structure, location of headquarters, and number and location of offices.

C) List any subsidiary/affiliate company of the Proposer in the same business, the nature of the relationship, and the location of their office(s).

D) Provide a description or information concerning or substantiating each of the requirements below:

1) Drug-free Work Place.

2) Employee drug testing program.

3) Proposer's experience, past performance, financial capabilities, violations, and litigation.

4) Proposer's social responsibility, charitable acts and contributions, and benevolence programs.

5) Proposer's internal, organization-wide green and environmental programs and initiatives.

E) State the number of years the Proposer has been in business and the number of years in operation under the Proposer's current business name. Any business owner who has previously operated a business under another name must include a description of the previous business and identify the name of each business. Failure to include such information will be deemed by the City as an intentional misrepresentation and may render the Proposal "Non- Responsive".

F) Provide a detailed description of the largest projects the Proposer is either performing or has completed within the last five years which are similar in scope. Describe the Proposer's qualifications and experience realized by the performance and management of these projects. The specific role of the Proposer in any project which is included must be described in detail. The description should identify for each project or contract:

1) The name and size firm of the client, address, telephone number and the name of the contact person;

2) A description of the required work;

3) The contract term;

4) A statement as to whether the Proposer was a prime contractor, Subcontractor, Sub consultant, or supplier; and

5) The result of the project.

G) List any and all contracts the Proposer has performed for the City.

H) Describe any other experience related to the Work or Services described in **SECTION 2, SCOPE OF WORK AND SPECIFIC REQUIREMENTS**.

I) Proposers shall provide evidence of financial stability for the last three years.

J) Describe any prior or pending litigation or investigation, either civil or criminal, involving a governmental agency or which may affect the performance of the Services to be rendered herein, in which the Proposer, any of its employees (while in the performance of their duties), Subcontractors or Sub consultants is or has been involved within the last three years.

K) Describe and explain any prior complaints (both substantiated and inconclusive) filed with any governmental agency against the Proposer or any of its employees (while in the performance of their duties), Subcontractors or Subconsultants within the last five years.

L) Confirm in your Proposal that your firm has errors and omissions insurance and include the carrier and amounts.

vi) Key Personnel and Subcontractors or Subconsultants.

A) Provide an organizational chart showing all individuals, including their titles, who will perform any Work under the Contract. This chart must clearly identify the Proposer's employees and those of the Subcontractors or Subconsultants.

B) Describe the expertise of your firm's professional staff for both the local office and the entire organization. Describe the experience, qualifications, and other relevant information, including relevant experience on similar contracts, for all key individuals and Subcontractors or Subconsultants who will perform Work under the Contract. This information shall include functions to be performed by key individuals, Subcontractors or Subconsultants to include

the number of professionals in each of the following categories:

1) Licensed architects;
2) Licensed engineers;
3) Unlicensed technical support staff; and
4) Administrative staff

C) Describe the team that would serve the City. List each team member's role on this Engagement, professional designation, qualifications, experience, education, and clients with similar services.

D) Provide resumes with job descriptions and other detailed qualification information on all key personnel who will be assigned to the Contract, including any Subcontractors or Subconsultants. The phrase "all key personnel" includes all partners, managers, senior employees and other professional or technical staff that will perform Work under the Contract.

E) List names and addresses of all first tier Subcontractors, Subconsultants, or suppliers who will perform and/or provide Work or Services under the Contract.

vii) Affidavits and Acknowledgements.

A) PROPOSAL COVER PAGE (SECTION 4)

B) ADDENDA ACKNOWLEDGEMENT FORM (SECTION 5)

C) PROPOSER INFORMATION FORM (SECTION 6)

D) PROPOSER'S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS, AND SUPPLIERS (SECTION 7)

E) DRUG-FREE WORKPLACE AFFIDAVIT (SECTION 8)

F) ANTI-KICKBACK AFFIDAVIT (SECTION 9)

G) NON-COLLUSIVE AFFIDAVIT (SECTION 10)

H) NON-DISCRIMINATION AFFIDAVIT (SECTION 11)

I) BUSINESS/VENDOR PROFILE SURVEY (SECTION 12)

J) FORM W-9 REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION (SECTION 13)

2-10 EVALUATION CRITERIA

A. Following the closing of the Solicitation, the Proposals will be evaluated by an evaluation committee appointed by the City. The evaluation committee may be comprised of any combination of City personnel and representatives selected by the City with the appropriate experience and/or knowledge, striving to ensure that the committee is well balanced. The scoring of Proposals is based on a point total and not +5+a percentage factor.

B. The evaluation committee will first evaluate and rank responsive Proposals based on the criteria listed below. The criteria are itemized with their respective weights for a maximum total of 100 points. A Proposer may receive the maximum points, a portion of this score, or no points at all, depending upon the merits of the Proposal as judged by the evaluation committee. A Proposal that fails to adequately show the qualifications and experience necessary for this Project shall be deemed "Non- Responsive" and will not be considered.

C. The evaluation committee reserves the right, (but is not obligated), to require oral presentations from one or more of the Proposers, either before or after the initial ranking, and shall have the option to short-list and re-rank after the receipt of additional information from such presentations, follow-up questions and answers, on-site Proposer demonstrations, reference checks or site visits.

	Criteria	Points
1)	Consultant's background, qualifications, credentials and in-house expertise, factoring in the proposed Proposer team's current workload and experience working together on similar category.	35
2)	Staff Experience and resumes of team's personnel, including assigned Project manager's experience in planning, designing and construction administration Services.	35
3)	Previous experience working with local regulatory, permitting agencies and governmental clients.	5
4)	Project control tools utilized to maintain schedule, quality and cost controls and construction management activities.	15
5)	Local Business Preference.	5

6)	CBE or SBE Preference.	5
	TOTAL	**100**

2-11 COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS

The Successful Proposer understands and acknowledges that agreements with governments are subject to certain Laws and Regulations, including laws pertaining to (without limitation) matters such as public records, conflict of interest, and record keeping. The Successful Proposer agrees to comply with and observe all applicable Laws, codes and ordinances, as they may be amended from time to time.

2-12 POINT OF CONTACT

For any additional information regarding the Specifications and requirements of this Solicitation, contact the Procurement Department at the address indicated herein.

SECTION 3 – FORMS

SAMPLE AGREEMENTS

(The City reserves the right to amend the terms and conditions set forth herein)

CONTINUING SERVICES AGREEMENT

For

PROFESSIONAL CONSULTING SERVICES

Between City

of Opa-locka

And

THIS AGREEMENT, is made effective on the last date of execution herein, between the CITY OF OPA-LOCKA, FLORIDA, a Florida municipal corporation (the "CITY") whose place of business is 2300 Civic Center Place, Opa-Locka, Florida 33054, and _____, a_____corporation, authorized to conduct business in the State of Florida (the "CONSULTANT"), whose principal place of business is _____.

WHEREAS, the City advertised RFQ No. **20-0324200**, Architectural and Engineering Consulting Services to establish a renewed library of Engineering and Architectural Consultants to perform professional services for Specific Projects (the "Specific Projects") for the City on an as needed basis; and

WHEREAS, pursuant to Section 287.055, Florida Statutes, the City solicited offers from qualified architects and engineers and selected the Consultant to provide the professional services required for the Specific Project; and

WHEREAS, the Consultant is willing and able to perform such professional services for the City within the basic terms and conditions set forth in this Agreement (the "Agreement"); and

WHEREAS, the purpose of this Agreement is not to authorize a Specific Project, but to set forth certain terms and conditions that shall be incorporated into subsequent supplemental agreements for Specific Projects, when required.

NOW THEREFORE, in consideration of the mutual terms, conditions, promises and covenants set forth below, the City and Consultant agree as follows:

SECTION 1. DEFINITIONS

The following definitions and references are given for the purpose of interpreting the terms as used in this Agreement and apply unless the context indicates a different meaning. Additional definitions, provided in Request for Qualifications No. 18-05-24 for Engineering and Consulting Services (the "RFQ"), are also incorporated herein.

1.1 Lump Sum: a method of payment to the Consultant for a fixed sum amount that constitutes total compensation to the Consultant for the performance by the Consultant of a Specific Project. Said fixed sum includes but is not limited to, compensation for all fees, expenses and out-of-pocket costs of the Consultant.

1.2 Reimbursable Direct Expenses or Reimbursable: the non-salary expenses directly attributable to the Project, including without limitation long-distance communications; application and permit fees paid for securing approval of authorities having jurisdiction over the Specific Project; actual cost of reproduction, printing, binding and photocopying of drawings, specifications, renderings and other documents; postage; travel expenses; and Subconsultant fees.

1.3 Specific Project Agreement or Project Agreement: an agreement to provide services for a particular Project.

1.4 Subconsultant Fee: the direct and actual cost of the Subconsultant with no markup, as reflected by actual invoices of the Subconsultant.

1.5 Travel Expenses: actual mileage, meals and lodging expenses incurred directly for the Specific Project for travel outside of Broward County. No overnight travel or out-of-town travel outside of Broward County shall be reimbursed unless the Consultant has secured advance written authorization for such travel from the City Manager. Reimbursement for such authorized travel expenses shall be at the rates provided for in Chapter 112, Florida Statutes, as may be amended from time to time, which rates shall by reference be made a part of this Agreement as though set forth in full.

SECTION 2. SPECIFIC PROJECTS/SCOPE OF SERVICES

21 In accordance with the Consultants' Competitive Negotiation Act, the Consultant shall provide professional services to the City for Specific Projects as authorized from time to time by the City. The City reserves the right to select one or more firms to perform any Specific Project(s).

22 When the need for services for a Specific Project occurs, the City may, in its sole discretion, enter into negotiations with the Consultant for that Specific Project under the terms and conditions of this Agreement. The City shall initiate negotiations by providing the Consultant with a "Scope of Services Request," requesting from the Consultant a proposal to provide professional services for the Specific Project. The Consultant shall prepare a proposal that includes a lump sum fee and a manpower-task breakdown.

23 The agreement for each Specific Project (the "Project Agreement") shall set forth, among other things, the following:

2.3.1 The Scope of Services;

2.3.2 The deliverables;

2.3.3 The time and schedule of performance, any applicable penalty for failure to timely perform, and term;

2.3.4 The amount and schedule of payment of compensation;

2.3.5 The personnel assigned to the Specific Project; and

2.3.6. Any other details necessary to accomplish the Specific Project.

24 The professional Services to be rendered by the Consultant shall commence subsequent to the execution of each Project Agreement. The City Manager is authorized to negotiate and execute such Project Agreements to the extent authorized by the City Code. The Consultant's services shall be performed, completed and submitted to the City as specified in this Agreement and in the Project Agreement.

25 The Contract Documents for each Specific Project shall incorporate this Agreement. Unless otherwise agreed to in writing, in the event that any of the terms or conditions of this Agreement conflict with the Project Agreement, the provisions of the Project Agreement shall apply.

26 In the event the City and the Consultant are unable to reach a satisfactory Specific Project Agreement or the City determines that the best interests of the City would be served by procuring services for a Specific Project from another Consultant, then the City may, in its sole discretion, terminate negotiations with the Consultant for the Specific Project.

SECTION 3. TERM AND TERMINATION

31 The term of this Agreement shall be for a period of three years, commencing on the last date of execution herein, with two successive City options to renew for additional one year terms, unless terminated earlier pursuant to Section 4 of this Agreement. The Chief Procurement Officer may authorize up to a 90 day extension of this Agreement in accordance with its terms and conditions, and the City Manager or his/her designee is authorized to extend this Agreement, for operational purposes only, for a maximum of 180 days.

32 TERMINATION – For Convenience - This Agreement may be terminated by the City for convenience upon 30 calendar days' written notice to the Consultant. In the event of such termination, any services performed by the Consultant under this Agreement shall, at the option of the City, become the City's property and the Consultant shall be entitled to receive compensation for any Work completed pursuant to this Agreement to the satisfaction of the City, up through the date of termination. Under no

circumstances shall City make payment of profit for services that have not been performed.

3.3 TERMINATION - For Cause - This Agreement may be terminated by either party upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience under Section 3.2 and the provisions of Section 3.2 shall apply.

3.4 EFFECT ON PROJECT AGREEMENT - Nothing in this section shall be construed to create a right by either party to terminate any ongoing Project Agreement(s). Termination of a Project Agreement shall be exclusively through the termination provisions of the specific Project Agreement or as provided by law.

SECTION 4. DEFAULT

4.1 An event of default shall mean a breach of this Agreement by the Consultant. Without limiting the generality of the foregoing and in addition to those instances referred to as a breach herein, an event of default shall include the following:

4.1.1 Consultant has not performed services in a timely manner;

4.1.2 Consultant has refused or failed to supply sufficient properly skilled staff personnel;

4.1.3 Consultant has failed to make prompt payment to Subcontractors or suppliers for any services;

4.1.4 Consultant has become insolvent or has assigned the proceeds received for the benefit of the Consultant's creditors, or the Consultant has taken advantage of any insolvency statute or debtor/creditor law or the Consultant's affairs have been put in the hands of a receiver;

4.1.5 Consultant has failed to obtain the approval of the City where required by this Agreement;

4.1.6 Consultant has failed in the representation of any warranties;

4.1.7 Consultant has refused or failed to provide the services as defined in this Agreement.

4.2 In the event Consultant fails to comply with the provisions of this Agreement, the City may declare the Consultant in default, notify the Consultant in writing, and give the Consultant a reasonable time to cure the default. In no event shall

the time period for curing the defect exceed 15 business days unless otherwise agreed to by the parties. In the event payment has been made for services or any work not completed, the Consultant shall return these sums to the City within 10 days after notice that these sums are due. Nothing in this Article shall limit the City's right to terminate, at any time, pursuant to the provisions of this Agreement.

4.3 In an Event of Default, the Consultant shall be liable for all damages resulting from the default, including but not limited to:

4.3.1 lost funding, and

4.3.2 all costs associated with procuring alternate services, including without limitation, for the Services and additional amounts expended by the City, including procurement and administrative costs.

4.4 The City may take advantage of each and every remedy specifically existing at law or in equity. Each and every remedy shall be in addition to every other remedy specifically given or otherwise existing and may be exercised from time to time as often and in such order as may be deemed expedient by the City. The exercise or the beginning of the exercise of one remedy shall not be deemed to be a waiver of the right to exercise any other remedy. The City's rights and remedies as set forth in this Agreement are not exclusive and are in addition to any other rights and remedies available to the City in law or in equity.

SECTION 5. ADDITIONAL SERVICES AND CHANGES IN SCOPE OF SERVICES

5.1 Changes Permitted. Changes in the Scope of Services of a Project Agreement, consisting of additions, deletions, revisions, or any combination thereof, may be ordered by the City by directive, without invalidating the Project Agreement. The Consultant shall comply with the directive. The terms of the resulting Change Order shall be based upon rates provided in the Consultant's Proposal for the Specific Project, or at actual cost.

5.2 Change Order Defined. Change Order shall mean a document, which is signed by the Consultant and the City and authorizes an adjustment in the work contract price or contract time.

5.3 Effect of Executed Change Order. The execution of a Change Order by the City and the Consultant shall constitute conclusive evidence of the Consultant's agreement to the ordered changes in the Scope of Services, the compensation to be paid to Consultant and the required time for performance. The Consultant, by executing the Change Order, waives and forever releases any claim against the City for additional time or compensation (including additional overhead) for matters relating to or arising out of or resulting from the services included within or affected by the executed Change Order. The Consultant agrees that no claim for delay damages shall be asserted against the City and hereby waives the right to assert any such claim.

SECTION 6. CITY'S RESPONSIBILITIES

The City shall:

6.1 Provide Consultant with all available information as may be requested in writing by the Consultant and allow reasonable access to all pertinent information relating to the services to be performed by Consultant.

6.2 Furnish to Consultant, at the Consultant's request, existing studies, reports and other available data pertinent to the services to be provided by Consultant.

6.3 Provide Consultant access to City property as required for Consultant to perform services.

SECTION 7. CODE OF ETHICS

The code of ethics of the National Society of Professional Engineers is incorporated into this Agreement by this reference.

SECTION 8. POLICY OF NON-DISCRIMINATION

The Consultant shall comply with all federal, state and local laws, ordinances, rules and regulations applicable to the Specific Project and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for service delivery in the performance of Work under this Agreement or a Project Agreement.

SECTION 9. OWNERSHIP OF DOCUMENTS/DELIVERABLES

9.1 All finished or unfinished documents, including but not limited to detailed reports, studies, plans, drawings, surveys, maps, models, photographs, specifications, and all other data prepared for the City or furnished by Consultant pursuant to any Project Agreement shall become the property of the City, whether the Specific Project for which they are made is completed or not, and shall be delivered by Consultant to City within 10 calendar days after receipt of written notice requesting delivery of said documents. In no event shall the Consultant use or permit to be used any of the documents without the City's prior written authorization. Any reuse of such documents by the Consultant without the written consent of the City for the specific purpose intended will be at the Consultant's sole risk and is not authorized by the City.

9.2 All subcontracts for the preparation of reports, studies, plans, drawings, specifications or other data entered into by the Consultant for a Specific Project shall provide that all such documents and rights obtained by virtue of such contracts shall become the property of the City.

9.3 All final plans and documents prepared by the Consultant shall bear the endorsement and seal of a person duly registered as a Professional Engineer, Architect, Landscape Architect, Professional Geologist, or Land Surveyor, as appropriate, in the State of Florida.

SECTION 10. RECORDS/AUDITS

10.1 Consultant shall maintain and require Subconsultants to maintain complete and accurate records, books, documents, papers and accounts pertaining to Work performed in connection with this Agreement. Such records, books, documents, papers and accounts shall be available at all reasonable times for examination and audit by City or any authorized City representative with reasonable notice and shall be kept for a period of three years after the completion of each Specific Project performed pursuant to this Agreement. Incomplete or inaccurate entries in such records, books, documents, papers or accounts will be grounds for disallowance by or reimbursement to the City of any fees or expenses based upon such entries.

10.2 Refusal of the Consultant to comply with the provisions of Section 10.1 shall be grounds for immediate termination for cause by the City of this Agreement or any Project Agreement.

SECTION 11. NO CONTINGENT FEE

Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. In the event the Consultant violates this provision, City shall have the right to terminate this Agreement or any Project Agreement, without liability, and at its sole discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

SECTION 12. INDEPENDENT CONTRACTOR

The Consultant is an independent contractor under this Agreement. Services provided by the Consultant shall be by employees of the Consultant and subject to supervision by the Consultant or an authorized Subcontractor, and not as officers, employees or agents of the City. Personnel policies, tax responsibilities, social security and health insurance, employee benefits, purchasing policies and other similar administrative procedures applicable to services rendered under this Agreement shall be those of the Consultant.

SECTION 13. ASSIGNMENT; AMENDMENTS

13.1 Neither this Agreement nor any interest herein shall be assigned, transferred or otherwise encumbered, under any circumstances, by Consultant, without the prior written consent of City, which may be withheld for any reason.

13.2 No modification, amendment or alteration in the terms or conditions of this Agreement shall be effective unless contained in a written document executed by authorized agents of both parties.

SECTION 14. INDEMNIFICATION/HOLD HARMLESS

14.1 The Consultant shall indemnify and hold harmless the City and its officers and employees from liabilities, damages, losses and costs, including but not limited to reasonable attorneys' fees, to the extent caused by the negligence, recklessness or intentionally wrongful conduct of the Consultant and other persons employed or utilized by the Consultant in the performance of the services under this Agreement and any Project Agreement.

14.2 The Consultant acknowledges that specific consideration has been paid or will be paid under this and each Project Agreement for this hold harmless and indemnification provision, and further agrees with the foregoing provisions of indemnity and also agrees with the collateral obligation of insuring said indemnity as set forth in Section 15.

SECTION 15. INSURANCE

15.1 The Consultant shall not commence Work under this Agreement until Consultant has obtained all insurance required under this Section and such insurance has been approved by the Risk Manager of the City; nor shall the Consultant allow any Subcontractor to commence Work on its sub-contract until all similar insurance as such required of the Subcontractor has been obtained and approved. The Consultant shall secure and maintain such insurance throughout the duration of this Agreement and any Project Agreement.

15.2 Certificates of Insurance. Prior to the execution of this Agreement and/or any Project Agreement, the Consultant shall provide to the City's Risk Management Division, certificates of Insurance evidencing the required insurance coverages. The certificates of Insurance shall not only name the types of policy(ies) provided, but also shall refer specifically to this Agreement and any Project Agreement and shall state that such insurance is as required by this Agreement and any Project Agreement. The City reserves the right to require the Consultant to provide a certified copy of such policies upon written request by the City. If a policy is due to expire prior to the completion of the services, renewal certificates of insurance or policies shall be furnished 30 calendar days prior to the date of their expiration. Each policy certificate shall be endorsed with a provision that not less than 30 calendar days' written notice shall be provided to the City before any policy or coverage is cancelled or restricted. All policies shall be issued by companies authorized to do business under the laws of the State of Florida. The City shall be named as an additional insured on all insurance policies, and with a waiver of subrogation in the City's favor. Consultant shall supply City with copies of all policies and required endorsements.

15.3 Policyholders and Financial Ratings must be no less than "A-VII" and Class X respectively in the latest edition of "Bests Key Rating Guide", published by A.M. Best Guide.

15.4 Workers' Compensation and Employer's Liability Insurance. Workers' Compensation Insurance shall be maintained during the term of this Agreement and any Project Agreement to comply with statutory limits for all employees, if required, and in the case any work that is sublet, the Consultant shall require the Subcontractors similarly to

provide Workers' Compensation Insurance for all the latter's employees unless such employees are covered by the protection afforded by the Consultant. The Consultant and his Subcontractors shall maintain during the life of this policy Employer's Liability Insurance with minimum limits of $1,000,000.00 for each accident.

15.5 Comprehensive Automobile and Vehicle Liability Insurance. This insurance shall be written in comprehensive form and shall protect the Consultant and the City against claims for injuries to members of the public and/or damages to property of others arising from the Consultant's use of motor vehicles or any other equipment and shall cover operation with respect to onsite and offsite operations and insurance coverage shall extend to any motor vehicles or other equipment irrespective of whether the same is owned, non-owned, or hired. The limit of liability shall not be less than $1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability. Coverage must be afforded on a form no more restrictive than the latest edition of the Business Automobile Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office.

15.6 Commercial General Liability. This insurance shall be written in comprehensive form and shall protect the Consultant and the City against claims arising from injuries to members of the public or damage to property of others arising out of any act or omission to act of the Consultant or any of its agents, employees, or Subcontractors. The limit of liability shall not be less than $1,000,000.00 per occurrence, combined single limit for Bodily Injury Liability and Property Damage Liability with a $2,000,000 general aggregate.

(a) Coverage must be afforded on a form no more restrictive than the latest edition of the Commercial General Liability Policy, without restrictive endorsements, as filed by the Insurance Services Office, and must include: 1) Premises and/or Operations; 2) Independent Contractors and Products and/or Completed Operations; 3) Broad Form Property Damage, Personal Injury and a Contractual Liability Endorsement, including any hold harmless and/or indemnification agreement.

(b) The City is to be specifically included as an additional insured with waiver of subrogation in favor of the City against the liability of the City resulting from operations performed by or on behalf of Consultant in performance of this or any Project Agreement. Consultant's insurance, including that applicable to the City as an additional insured, shall apply on a primary basis and any other insurance maintained by the City shall be in excess of and shall not contribute to Consultant's insurance. Consultant's insurance shall contain a severability of interest provision providing that, except with respect to the total limits of liability, the insurance shall apply to each insured or additional insured in the same manner as if separate policies had been issued to each.

15.7 Professional Liability. The Consultant shall furnish professional liability insurance coverage in an amount not less than $1,000,000.00 with a deductible of $50,000.00 or less, per claim. The Consultant shall be responsible for maintaining this professional liability insurance for a minimum of five years from the date of execution of each Project Agreement. Upon request of the City, the Consultant shall make available for inspection copies of any claims filed or made against the policy during the policy

term. The Consultant shall additionally notify the City, in writing, within 30 calendar days of any claims filed or made against this policy during the policy term.

15.8 All deductibles or self-insured retentions must be declared to and be approved by the City Manager or designee. The Consultant shall be responsible for the payment of any deductible or self-insured retention in the event of any claim. The City reserves the right to require any other insurance coverage it deems necessary depending upon the exposures related to any Project Agreement.

SECTION 16. REPRESENTATIVE OF CITY AND CONSULTANT

16.1 City Representative. The City designates the City Manager or designee, as the person to whom all communications pertaining to the day-to-day conduct of this Agreement shall be addressed.

16.2 Consultant Representative. Consultant shall inform the City Representative, in writing, of the representative of Consultant to whom all communications pertaining to the day-to-day action of this Agreement shall be addressed.

SECTION 17. COSTS AND ATTORNEY'S FEES

If either the City or Consultant is required to enforce the terms of this Agreement or any Project Agreement by court proceedings or otherwise, whether or not formal legal action is required, the prevailing party shall be entitled to recover from the other party all such costs and expenses, including but not limited to, costs and reasonable attorney's fees.

SECTION 18. ALL PRIOR AGREEMENTS SUPERSEDED

This Agreement incorporates and includes all prior negotiations, correspondence, conversations, agreements or understandings applicable to the matters contained in this Agreement, and the parties agree that there are no commitments, agreements or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, it is agreed that no deviation from the terms of the Agreement shall be predicated upon any prior representations or agreements, whether oral or written.

SECTION 19. CONSULTANT'S RESPONSIBILITIES

19.1 The Consultant shall comply with all laws, ordinances and governmental rules, regulations and orders now or at any time during the term of this Agreement which are applicable to or which affect the procedures of the Consultant.

19.2 The obligation of the Consultant to comply with governmental requirements is provided for the purpose of assuring proper safeguards for the protection of person and property.

19.3 The Consultant shall exercise the same degree of care, skill and diligence in the performance of the services as is ordinarily provided by a professional engineer

under similar circumstances. If at any time during the term of any Project Agreement or the construction of the Specific Project for which the Consultant has provided services under a Project Agreement, it is determined that the Consultant's documents are incorrect, defective or fail to conform to the Scope of Services, upon written notification from the City, the Consultant shall immediately proceed to correct the work, re-perform services which fail to satisfy the foregoing standard of care as determined by the City, and shall pay all costs and expenses associated with correcting said incorrect or defective work, including any additional testing, inspections, and construction and reimbursement to the City for any other services and expenses made necessary thereby. The City's rights and remedies under this section are in addition to and are cumulative of any and all other rights and remedies provided by this Agreement, any Project Agreement, or by law, equity or otherwise.

19.4 The Consultant's obligations under Sections 14 and 19 shall survive termination or expiration of this Agreement or any Project Agreement.

19.5 Any and all drawings, plans, specifications, or other construction or contract documents prepared by the Consultant shall be accurate, coordinated and adequate for construction and shall be in conformity and comply with all applicable law, codes and regulations.

19.6 Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by law.

19.7 Unless otherwise provided by law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. In the event of termination of this Agreement by either party, any reports, photographs, surveys and other data and documents and public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon termination of this Agreement, Consultant shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein. Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

SECTION 20. SUBCONSULTANTS

20.1 In the event the Consultant requires the services of any Subconsultants/Subcontractors or other professional associates in connection with

services covered by this Agreement or any Project Agreement, the Consultant must first secure the prior written approval of the City before acquiring subcontracted Work.

20.2 Any subcontract with a Subcontractor or Subconsultant shall afford to the Consultant rights against the Subcontractor or Subconsultant which correspond to those rights afforded to the City against the Consultant herein, including but not limited to those rights of termination set forth herein.

20.3 No reimbursement or payment shall be made to the Consultant for any Subconsultants that have not been previously approved in writing by the City for use by the Consultant.

SECTION 21. NOTICES

Whenever either party desires to give notice to the other, it must be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

-
-
-
-

FOR CITY:

City of Opa-locka
John Pate, City Manager
780 Fisherman Street
Opa-locka, Florida 33054

With Copy to:

Burnadette Norris-Weeks, P.A.
Opa-locka City Attorney
401 NW 7th Avenue
Fort Lauderdale, FL 33311

SECTION 22. TRUTH-IN-NEGOTIATION CERTIFICATE

Execution of this Agreement by Consultant shall act as the execution of a truth-in-negotiation certificate stating that wage rates and other factual unit costs supporting the compensation of this Agreement or any Project Agreement are accurate, complete, and current at the time of contracting. Compensation under any Project Agreement shall be adjusted to exclude any sums by which the City determines the contract price was increased due to inaccurate, incomplete, or noncurrent wage rates and other factual unit costs. All such adjustments shall be made within one year following the end of each Project Agreement.

SECTION 23. DISPUTE RESOLUTION

23.1 Any dispute concerning performance of this Agreement shall be decided by the City, who shall reduce the decision to writing and serve a copy on the Contractor. The decision shall be final and conclusive unless within 21 Days from the date of receipt, the Contractor files with the City a petition for administrative hearing. The City's decision on the petition shall be final, subject to the Contractor's right to review pursuant to Chapter 120, Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to the Contractor's ability to pursue any other form of dispute resolution; provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

23.2 Without limiting the foregoing, the exclusive venue of any legal or equitable action that arises out of or relates to this Agreement shall be the appropriate state court in Broward County, Florida. In any such action, Florida law shall apply and the parties waive any right to trial by jury.

SECTION 24. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of Florida.

SECTION 25. HEADINGS

Headings are for convenience of reference only and shall not be considered in any interpretation of this Agreement.

SECTION 26. EXHIBITS

Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The Exhibits, if not physically attached, should be treated as part of this Agreement, and are incorporated by reference.

SECTION 27. SEVERABILITY

If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable, shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

SECTION 28. COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be deemed an original and such counterparts shall constitute one and the same instrument.

SECTION 29. CONFLICT-OF-INTEREST

29.1 To avoid any conflicts of interest, or any appearance thereof, Consultant, for the term of this Agreement, agrees that it will not represent any private sector individuals or entities with regard to engineering issues within the City without first notifying the City of the services to be performed. If, after such notification, the City reasonably determines that a material conflict exists, Consultant will not perform such conflicting work within the same office or organizational unit, but will clearly separate the work efforts. Furthermore, no information will be shared between the two units in performing such services. The conditions and requirements of this paragraph will also apply to any Subcontractors utilized by the Consultant in completion of the services under any Project Agreement.

29.2 Furthermore, Consultant covenants that no person under its employ who exercises any functions or responsibilities on behalf of the City, in connection with this Agreement, or with any Project Agreement, will have any personal financial interest, direct or indirect, with contractors or vendors providing professional services on Specific Projects assigned to the Consultant, except as fully disclosed and approved by the City. Consultant further covenants that, in the performance of this Agreement, no person having such conflicting interest shall be employed. Any such interest on the part of Consultant or its employees must be disclosed in writing to City.

SECTION 30. SURVIVAL OF PROVISIONS

Any terms or conditions of either this Agreement or any subsequent Project Agreement that require acts beyond the date of the term of this Agreement or any Project Agreement, including as set forth above, shall survive termination of the Agreements, shall remain in full force and effect unless and until the terms or conditions are completed, and shall be fully enforceable by either party.

SECTION 31. WAIVER

The waiver by either party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing similar or dissimilar failure. No waiver shall be effective unless made in writing.

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement on the respective dates under each signature: City, signing by and through its City Manager, attested to and duly authorized to execute same by the City Commission of the City of Opa-locka and by Consultant, by and through its _____, attested to and duly authorized to execute same.

FOR CITY:

ATTEST:

_____
Joanna Flores
City Clerk

CITY OF OPA-LOCKA

By:_____
John Pate
City Manager

Dated: _____

Approved as to form and legal sufficiency
for the use of and reliance by the City
of Opa-locka only:

_____
City Attorney
Burnadette Norris-Weeks, P.A.

FOR ARCHITECT/ENGINEER:

WITNESSES:

_____

_____

Print Name:_____

_____

Print Name:_____

_____

By:_____

Print Name: _____

Dated: _____

(CORPORATE SEAL)

SAMPLE AGREEMENTS

(The City reserves the right to amend the terms and conditions set forth herein)

PROJECT AGREEMENT FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES BETWEEN THE CITY OF OPA-LOCKA, FLORIDA AND

_____

THIS PROJECT AGREEMENT (the "Agreement") is made and entered into this _____ day of_____, 20 between the **CITY OF OPA-LOCKA, FLORIDA,** a Florida municipal corporation with its principal offices located at 780 Fisherman Street, Opa-locka, Florida 33054 (the "City"), and_____a Florida profit corporation, (the "Consultant"), with its principal offices located at_____.

WITNESSED:

WHEREAS, on_____, by the adoption of Resolution No._____, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis; and

WHEREAS, the Consultant is a member of the new pool under the subcategory of _____ Services and has executed a Continuing Services Agreement applicable to the provision of such professional services; and

WHEREAS, the Consultant responded to the City's Request for Letter of Interest #_____ ("RLOI"), and has been chosen by the City to provide _____Services (the "Services") for_____(the "Project" or the "Scope of Services") and the parties, through mutual negotiation, have agreed upon the Scope of Services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, and the mutual covenants, terms and conditions provided below, the Consultant and the City agree as follows:

1. **Contract Documents**

The Contract Documents referred to in this Agreement shall be comprised of the following:

1.1 This Agreement (the "Specific Projects" or "Project Agreement") in the Continuing Services Agreement between the parties, including any General Terms and Conditions, Supplementary Conditions, Statement of Work or any other provisions contained within this Agreement;

1.2 A Scope of Services request completed by the Consultant and accepted by the City, attached hereto as **Attachment "A"**;

1.3 The Continuing Services Agreement dated_____, between the City and Consultant, the terms and conditions of which shall apply to the provision of Services under this Agreement;

1.4 Any and all applicable addenda, proposals executed and submitted by the Consultant and accepted by the City, specifications and insurance certificates; and

1.5 All amendments mutually agreed to after execution of this Agreement.

These Contract Documents comprise the entire agreement for the Services agreed to herein between the parties, and incorporated into and made a part of this Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between this Agreement and any other Contract Document(s), this Agreement shall prevail.

2. The Work

Consultant shall furnish all labor, materials and equipment necessary to provide professional Services as specified in the Scope of Services request completed by the Consultant and accepted by the City.

3. Period of Service

The Consultant shall begin work promptly after receipt of a fully executed copy of this Agreement and a letter of Notice to Proceed from the City and shall complete the Project within the time mutually agreed upon, as specified in the Scope of Services request accepted by the City.

4. Compensation

Compensation (the "Contract Sum") for performing the Services related to the Project shall be the fee of _____ Dollars ($_____) specified in the Scope of Services request accepted by the City.

5. Payments

5.1 The City shall pay the Contract Sum to the Consultant subject to the completion of tasks as specified in the Attachment A. The City shall pay the Consultant for work performed subject to the specifications of the job and any additions and deductions by subsequent change order provided in the Contract Documents. All payments shall be governed by the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

5.2 : The Consultant shall provide periodic invoices to the City upon completion of a substantial amount of Services relating to the Scope of Services contained within this Agreement. Payment shall be made to the Consultant upon approval of submitted invoices to the City.

6. **Termination**

The Continuing Services Agreement may be terminated by the City for convenience upon thirty (30) calendar days' written notice to the Consultant. In the event of such termination, any Services performed by the Consultant under the Continuing Services Agreement shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive compensation for any work completed pursuant to this Agreement to the satisfaction of the City up through the date of termination. Under no circumstances shall City make payment for Services that have not been performed.

This Agreement may be terminated by either party for cause upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience and the provisions in the paragraph above shall apply.

7. **Default:**

In the event of a default by Consultant, the default provisions contained in the Continuing Services Agreement between the parties shall govern.

8. **Anti-lobbying/No Contingent Fee:**

The provisions of Section 11 of the Continuing Services Agreement shall apply to this Agreement.

9. **Warranties and Guarantees:**

9.1 The Consultant warrants that its Services are to be performed within the limits prescribed by the City and with the usual thoroughness and competence of the Consultant's architectural and/or engineering profession.

9.2 The Consultant shall be responsible for technically deficient designs, reports or studies due to negligent acts, errors or omissions. The Consultant shall, upon the request of the City, promptly correct or replace all deficient work due to negligent acts, errors or omissions without cost to the City.

10. **Binding Effect:**

This Agreement shall bind and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns.

11. **Amendments and Modification:**
No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties to the Agreement.

12. **Merger; Amendment:**
This Agreement, including the referenced Contract Documents, and any attachments, constitute the entire agreement between Consultant and City, and all negotiations and oral understandings between the parties are merged herein. This Agreement may be supplemented and/or amended only by a written document executed by both Consultant and City.

13. **Nonassignability:**
Consultant shall not assign, subcontract or transfer any rights or delegate any duties arising under this Agreement without prior written consent of the City, which consent may be withheld by the City in its sole discretion.

14. **Notices:**
Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

_____
_____
_____
_____
_____
Telephone: _____
Facsimile: _____

FOR CITY:

CITY OF OPA-LOCKA
John Pate, City
Manager 780
Fisherman Street Opa-
locka, FL 33054
Telephone: (786) 338-6598

With Copy to:

BURNADETTE NORRIS-
WEEKS, P.A.
City Attorney
401 NW 7th Avenue
Ft. Lauderdale, FL 33311
Telephone: 954-768-9770
Facsimile: 954-768-9790

15. **Severability; Waiver:**
Any provision in this Agreement that is prohibited or unenforceable under Florida or federal law shall be ineffective to the extent of such prohibitions or unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party to this Agreement shall not constitute a waiver of that provision nor shall it affect the future enforceability of that provision or the remainder of this Agreement.

16. **Other Provisions:**
16.1 Titles and paragraph headings are for convenient reference and are not a part of this Agreement.

16.2 In the event of conflict between the terms of this Agreement and any terms or conditions contained in any attached or referenced Contract Documents, the terms in this Agreement shall prevail.

16.3 No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision, and no waiver shall be effective unless made in writing.

16.4 Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by Law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by Law, for the duration of this Agreement and following completion of this Agreement until the records are transferred to the City.

Unless otherwise provided by Law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. Upon completion of this Agreement, or in the event of termination by either party, and all public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon completion or termination of this Agreement, Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein.

Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (305) 953-2800, email: jflores@Opalockafl.govOR BY MAIL: City of Opa-locka **– City Clerk's Office, 780 Fisherman Street, Opa-Locka, FL 33054.**

[REMAINDER INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF OPA-LOCKA

_____
Joanna Flores, City Clerk

By:_____
John Pate
City Manager

Dated: _____

Approved as to form and legal sufficiency for the use of and reliance by the City of Opa-Locka:

_____
City Attorney
Burnadette Norris-Weeks, P.A.

FOR CONSULTANT:

WITNESS:

_____

_____

Print Name:_____

_____

By: _____

Print Name: _____

Date: _____

Corporate Seal:

SECTION 4
PROPOSAL COVER SHEET – RFQ #_____

PROPOSER'S NAME (Name of firm, entity, or organization):

FEDERAL EMPLOYER IDENTIFICATION NUMBER:

NAME AND TITLE OF PROPOSER'S CONTACT PERSON:

Name: _____ Title: _____

EMAIL ADDRESS: _____

MAILING ADDRESS:

Street Address: _____

City, State, Zip:

TELEPHONE:

(_____) _____

FAX:

(_____) _____

PROPOSER'S ORGANIZATION STRUCTURE:

_____ Corporation _____Partnership _____Proprietorship _____Joint Venture _____Other (explain):

IF CORPORATION:

Date Incorporated/Organized: _____

State of Incorporation/Organization: _____

States registered in as foreign Corporation: _____

PROPOSER'S SERVICES OR BUSINESS ACTIVITIES OTHER THAN WHAT THIS SOLICITATION REQUESTS:

LIST NAMES OF PROPOSER'S SUBCONTRACTORS AND/OR SUBCONSULTANTS FOR THIS PROJECT:

PROPOSER'S AUTHORIZED SIGNATURE:

The undersigned hereby certifies that this Proposal is submitted in response to this Solicitation.

Signed by:_____ Date: _____

Print name:_____ Title: _____

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 5
ADDENDA ACKNOWLEDGEMENT FORM

Addendum #	Date Received

PROPOSER: _____
(Company Name)

_____
(Signature)

_____
(Printed Name and Title)

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 6
PROPOSER'S INFORMATION FORM

All information supplied in connection with this form is subject to review and verification. Any and all determinations concerning this information will be used to determine eligibility for participation in the award. Inaccurate or incomplete answers may result in your Proposal being deemed as, "Non-Responsive."

(1) How many years has your organization been in business under your present business name? _____ years

(2) State of Florida business tax receipt type and number: _____

(3) County (state county) business tax receipt type and number: _____

(4) City business tax receipt license type and number: _____

PROPOSERS MUST INCLUDE A COPY OF EACH LICENSE LISTED WITH PROPOSAL

(5) Describe experience providing services/commodities for similar (government) organizations:

_____

_____

_____

_____

_____

(6) Have you ever had a contract terminated (either as a prime contractor or sub-contractor) for failure to comply, breach, or default?

_____ yes _____ no

(IF YES, PLEASE ENCLOSE A DETAILED EXPLANATION ON SEPARATE SHEET)

SECTION 6
PROPOSER'S INFORMATION FORM (CONTINUED)

Please list five Government contract references:

Company Name: _____

Address: _____

_____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name: _____

Address: _____

_____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name : _____

Address: _____

_____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

SECTION 6
PROPOSER'S INFORMATION FORM (CONTINUED)

Company Name: _____

Address: _____

_____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

Company Name: _____

Address: _____

_____

City, State, & Zip Code: _____

Contact's Name & Phone #: _____

FAILURE TO COMPLETE AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 7
PROPOSER'S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS, AND SUPPLIERS

Please list all Subcontractors, Subconsultants and Suppliers to be used in connection with performance of the Contract (use additional pages if necessary):

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

SECTION 7
PROPOSER'S DISCLOSURE OF SUBCONTRACTORS, SUBCONSULTANTS, AND SUPPLIERS (CONTINUED)

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

Company Name: _____

_____

Address: _____

_____

_____

City, State, & Zip Code: _____

FAILURE TO COMPLETE AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 8
DRUG-FREE WORKPLACE AFFIDAVIT

FLORIDA STATE STATUTE 287.087

Identical Tie Bids: Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

a) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

b) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

1) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

2) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893, Florida Statutes, or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five days after such conviction.

3) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.

4) Make a good faith effort to continue to maintain a drug-free workplace through the implementation of this section.

SECTION 8
DRUG-FREE WORKPLACE AFFIDAVIT (CONTINUED)

FLORIDA STATE STATUTE 287.087

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

_____
Proposer's Signature

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 9
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) ss:
COUNTY OF MIAMI-DADE)

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein proposed, or compensation that may be received as a result of this Proposal, will be paid to any employees of the City of Opa-Locka, its elected officials, and _____ or its design consultants, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: _____

Title: _____

Sworn and subscribed before me this

_____ day of_____, 20___

_____
Notary Public
State of Florida at Large

My commission expires:

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 10
NON-COLLUSIVE AFFIDAVIT

State of_____)
) ss:
County of_____)

_____, being first duly sworn, deposes and says that:

a) He/she is the_____,
(Owner, Partner, Officer, Representative or Agent) of
_____ the Proposer that has submitted the attached Proposal;

b) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

c) Such Proposal is genuine and is not collusive or a sham Proposal;

d) Neither the said Proposer nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Proposer, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from proposing in connection with such Work or have in any manner, directly or indirectly, sought by person to fix the price or prices to be negotiated or that to be negotiated by any other Proposer, or to fix any overhead, profit, or cost elements of the Proposal price to be negotiated or to be negotiated by any other Proposer, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

e) The price or prices to be negotiated will be fair and proper and will not be tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Proposer or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 10
NON-COLLUSIVE AFFIDAVIT (CONTINUED)

Signed, sealed and delivered
in the presence of:

_____ By:_____
Witness

_____ _____
Witness (Printed Name)

_____
(Title)

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 10
NON-COLLUSIVE AFFIDAVIT (CONTINUED)

ACKNOWLEDGMENT

State of_____)
) ss:
County of_____)

BEFORE ME, the undersigned authority, _____ personally appeared to me and known by me_____or produced identification to be the person described herein and who executed the foregoing Affidavit and acknowledged to and before me that_____executed said Affidavit for the purpose therein expressed.

WITNESS my hand and official seal this_____day of_____, 20___.

_____
Notary Public
State of Florida At Large

My commission expires:

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 11
NON-DISCRIMINATION AFFIDAVIT

I, the undersigned, hereby duly sworn, depose and say that the organization, business or entity represented herein shall not discriminate against any person in its operations, activities or delivery of Services under any agreement it enters into with the City of Opa-Locka. The same shall affirmatively comply with all applicable provisions of federal, state and local equal employment Laws and shall not engage in or commit any discriminatory practice against any person based on race, age, religion, color, gender, sexual orientation, national origin, marital status, physical or mental disability, political affiliation or any other factor which cannot be lawfully used as a basis for Service delivery.

By:_____

Title:_____

Sworn and subscribed before me this

_____day of_____, 20____

_____
Notary Public
State of Florida at Large

My commission expires:

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR PROPOSAL NON-RESPONSIVE

SECTION 12
BUSINESS/VENDOR PROFILE SURVEY

Name of Business: _____

Address: _____

Phone No.: _____

Email Address: _____

Contact Person (Regarding This Form): _____

Type of Business (check the appropriate type):

- ☐ **CONSTRUCTION SERVICES** - Firms involved in the process of building, altering, repairing, improving or demolishing any structure, building or real property.
- ☐ **ARCHITECTURE AND ENGINEERING (A&E) SERVICES** - Firms involved in architectural design, engineering services, inspections and environmental consulting (materials and soil testing) and surveying.
- ☐ **PROFESSIONAL SERVICES** - Includes those services that require special licensing, educational degrees, and unusually highly specialized expertise.
- ☐ **BUSINESS SERVICES** - Involves any services that are labor intensive and not a construction related or professional service.
- ☐ **COMMODITIES** - Includes all tangible personal property services, including equipment, leases of equipment, printing, food, building materials, office supplies.

Small Business Enterprise (SBE) or a County Business Enterprise (CBE), has a Miami-Dade County Business Tax Receipt, is located in, and doing Business in Miami-Dade County, and is certified by the Miami-Dade County as a disadvantaged or small business.

Business is claiming the CBE/SBE Preference: Yes_____, No_____
Please attach the Miami-Dade Small Business Development certification to this form.

Business is claiming the Opa-Locka Local Business Preference: **Yes____, No_____**
Please attach a copy of a current Opa-locka Business Tax Receipt to this form.

- ☐ Business is domiciled within City limits, complies with all City licensing requirements and is current on all taxes.
- ☐ Business is located outside of the City and employs a minimum of 10 full time equivalent ("FTE") City residents or City residents constitute 20 percent FTE of the company's local workforce (Broward and Miami-Dade Counties), whichever is larger.

FAILURE TO COMPLETE, SIGN AND RETURN THIS FORM MAY DEEM YOUR BID NON-RESPONSIVE

SECTION 13

Form **W-9**
(Rev. January 2003)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name

Business name, if different from above

Check appropriate box: ☐ Individual/ Sole proprietor ☐ Corporation ☐ Partnership ☐ Other ▶ ..... ☐ Exempt from backup withholding

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)
City of Opa-Locka
2300 Civic Center Place
Opa-Locka, FL 33025

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Social security number

or

Employer identification number

Note: If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. person (including a U.S. resident alien).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

Sign Here Signature of U.S. person ▶ Date ▶

Purpose of Form

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

U.S. person. Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee.

Note: *If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.*

Foreign person. If you are a foreign person, use the appropriate Form W-8 (see Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the recipient has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Cat. No. 10231X Form W-9 (Rev. 1-2003)

PROJECT AGREEMENT
FOR DESIGNSERVICES BETWEEN
THE CITY OF OPA-LOCKA
AND
300 ENGINEERING GROUP P.A.

THIS PROJECT AGREEMENT (the "Agreement") is made and entered into this ____ day of _____**,** 2021 between the **CITY OF OPA-LOCKA, FLORIDA,** a Florida Municipal Corporation with its principal offices located at **780 Fisherman Street, 4th Floor. Op-locka FL. 33054** (the "City"), and **300 Engineering Group PA** a Florida Profit Corporation, (the "Consultant"), with its principal offices located at **3850 Bird Road, Suite 601. Miami, FL 33146.**

WITNESSED:

WHEREAS, on June 10, 2020, by the adoption of Resolution No. 20-9767, the City Commission approved a new pool of Architectural and Engineering Consultants to provide professional services to the City on an as needed basis; and

WHEREAS, the Consultant is a member of the new pool under the subcategory of Civil Engineering, Landscape Architectural, Structural Engineering, and Traffic Engineering Services and has executed a Continuing Services Agreement applicable to the provision of such professional services; and

WHEREAS, the Consultant has been chosen by the City to provide Architectural Engineering Consulting Services (the "Services") for Sanitary Sewer Gravity Main Relocation along NW 133rd Street **(**the "Project" or the "Scope of Services") and the parties, through mutual negotiation, have agreed upon the Scope of Services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein, and the mutual covenants, terms and conditions provided below, the Consultant and the City agree as follows:

1. **CONTRACT DOCUMENTS**

The Contract Documents referred to in this Agreement shall be comprised of the following:

1.1 This Agreement (the "Specific Projects" or "Project Agreement") between the parties, including any General Terms and Conditions, Supplementary Conditions, Statement of Work or any other provisions contained within this Agreement.

a) A Scope of Services request completed by the Consultant and accepted by the City, attached hereto as **Attachment "A";**

b) Any and all applicable addenda, proposals executed and submitted by the Consultant and accepted by the City, specifications and insurance certificates; and

c) All amendments mutually agreed to after execution of this Agreement.

These Contract Documents comprise the entire agreement for the Services agreed to herein between the parties, and incorporated into and made a part of this Agreement as if attached to this Agreement or repeated herein. In the event of a conflict between this Agreement and any other Contract Document(s), this Agreement shall prevail.

2. THE WORK

Consultant shall furnish all labor, materials and equipment necessary to provide professional Services as specified in the Scope of Services request completed by the Consultant and accepted by the City.

3. PERIOD OF SERVICE

The Consultant shall begin work promptly after receipt of a fully executed copy of this Agreement and a letter of Notice to Proceed from the City and shall complete the Project within the time mutually agreed upon, as specified in the Scope of Services request accepted by the City.

4. COMPENSATION

Compensation (the "Contract Sum") for performing the Services related to the Project shall be the fee of **Sixty-Four Thousand Seven Hundred Seventy-Five Dollars** ($64,775.00) specified in the Scope of Services request accepted by the City.

5. PAYMENTS

a) The City shall pay the Contract Sum to the Consultant subject to the completion of tasks as specified in the Attachment “A”. The City shall pay the Consultant for work performed subject to the specifications of the job and any additions and deductions by subsequent change order provided in the Contract Documents. All payments shall be governed by the Florida Prompt Payment Act, Chapter 218, Part VII, Florida Statutes.

b) The Consultant shall provide periodic invoices to the City upon completion of a substantial amount of Services relating to the Scope of Services contained within this Agreement. Payment shall be made to the Consultant upon approval of submitted invoices to the City.

6. TERMINATION

This Agreement may be terminated by the City for convenience upon ninety (90) calendar days' written notice to the Consultant. In the event of such termination, any Services performed by the Consultant under the this Agreement shall, at the option of the City, become the City's property, and the Consultant shall be entitled to receive compensation for any work completed pursuant to this Agreement to the satisfaction of the City up through the date of termination. Under no circumstances shall City make payment for Services that have not been performed.

This Agreement may be terminated by either party for cause upon five calendar days' written notice to the other should such other party fail to perform in accordance with its material terms through no fault of the party initiating the termination. Termination will take effect immediately after five calendar days unless Consultant cures the identified problem on or before the final fifth (5^{th}) calendar day after notification. In the event the Consultant abandons this Agreement or causes it to be terminated by the City, the Consultant shall indemnify and save the City harmless against loss pertaining to this termination. In the event that the Consultant is terminated by the City for cause and It is subsequently determined by a court of competent jurisdiction that such termination was without cause, such termination shall thereupon be deemed a termination for convenience and the provisions in the paragraph above shall apply.

7. DEFAULT:

In the event of a default by Consultant, the default provisions contained in the Continuing Services Agreement between the parties shall govern.

8. ANTI-LOBBYING/NO CONTINGENT FEE:

The provisions of Section 11 of the Continuing Services Agreement shall apply to this Agreement.

9. WARRANTIES AND GUARANTEES:

a) The Consultant warrants that its Services are to be performed within the limits prescribed by the City and with the usual thoroughness and competence of the Consultant's architectural and/or engineering profession.

b) The Consultant shall be responsible for technically deficient designs, reports or studies due to negligent acts, errors or omissions. The Consultant shall, upon the request of the City, promptly correct or replace all deficient work due to negligent acts, errors or omissions without cost to the City.

10. BINDING EFFECT:

This Agreement shall bind and the benefits thereof shall inure to the respective parties hereto, their legal representatives, executors, administrators, successors and assigns.

11. AMENDMENTS AND MODIFICATION:

No amendments and/or modifications of this Agreement shall be valid unless in writing and signed by each of the parties to the Agreement.

12. MERGER: AMENDMENT:

This Agreement, including the referenced Contract Documents, and any attachments, constitute the entire agreement between Consultant and City, and all negotiations and oral understandings between the parties are merged herein. This Agreement may be supplemented and/or amended only by a written document executed by both Consultant and City.

13. NONASSIGNABILITY:

Consultant shall not assign, subcontract or transfer any rights or delegate any duties arising under this Agreement without prior written consent of the City, which consent may be withheld by the City in its sole discretion.

14. NOTICES:

Whenever either party desires to give notice to the other, it shall be given by written notice, sent by certified United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of this paragraph. For the present, the parties designate the following as the respective places for giving of notice, to-wit:

FOR CONSULTANT:

300 Engineering Group P.A.
3850 Bird Road
Suite 601
Miami, FL 33146
fatorrealba@300engineering.com

FOR CITY:

City of Opa-Locka
John Pate, City Manager
780 Fisherman Street
Opa-Locka, FL 33054
jpate@opalockafl.gov

WITH COPY TO:

Burnadette Norris-Weeks, P.A.
CityAttorney
401 North Avenue of the Arts
(NW 7th Avenue)
Fort Lauderdale, FL 33311 Telephone: 954-768-9770
Facsimile: 954-768-9790
cityattorney@opalockafl.gov

15. SEVERABILITY; WAIVER:

Any provision in this Agreement that is prohibited or unenforceable under Florida or federal law shall be ineffective to the extent of such prohibitions or unenforceability without invalidating the remaining provisions hereof. Also, the non-enforcement of any provision by either party to this Agreement shall not constitute a waiver of that provision nor shall it affect the future enforceability of that provision or the remainder of this Agreement.

16. SCRUTINIZED COMPANIES:

a) Consultant certifies that it and its subcontractors are not on the scrutinized companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if the Consultant or its subcontractors are found to have submitted a false certification; or if the Consultant or its subcontractors are placed on the scrutinized companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

b) If this Agreement is for more than one million dollars, the Consultant certifies that it and its subcontractors are also not on the Scrutinized Companies with activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F. S., the City may immediately terminate this Agreement at its sole option if the Consultant, its affiliates, or its subcontractors are found to have submitted a false certification, or if the Consultant, its affiliates, or its subcontractors are placed on the scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.

c) The Consultant agrees to observe the above requirements for applicable subcontractors entered into for the performance of work under this Agreement.

d) As provided in Subsection 287.135(8), F.S., if Federal Law ceases to authorize the above-stated contracting prohibition then they shall become inoperative.

17. OTHER PROVISIONS:

a) Titles and paragraph headings are for convenient reference and are not a part of this Agreement.

b) In the event of conflict between the terms of this Agreement and any terms or conditions contained in any attached or referenced Contract Documents, the terms in this Agreement shall prevail.

c) No waiver or breach of any provision of thls Agreement shall constitute a waiver of any subsequent breach of the same or any other

provision, and no waiver shall be effective unless made in writing.

d) Consultant acknowledges that the public shall have access, at all reasonable times, to certain documents and information pertaining to City contracts, pursuant to the provisions of Chapter 119, Florida Statutes. Consultant agrees to maintain public records in Consultant's possession or control in connection with Consultant's performance under this Agreement and to provide the public with access to public records in accordance with the record maintenance, production and cost requirements set forth in Chapter 119, Florida Statutes, or as otherwise required by Law. Consultant shall ensure that public records that are exempt or confidential from public records disclosure requirements are not disclosed except as authorized by Law, for the duration of this Agreement and following completion of this Agreement until the records are transferred to the City.

e) Unless otherwise provided by Law, any and all reports, surveys, and other data and documents provided or created in connection with this Agreement are and shall remain the property of City. Upon completion of this Agreement, or in the event of termination by either party, and all public records prepared by, or in the possession or control of Consultant, whether finished or unfinished, shall become the property of City and shall be delivered by Consultant to the City Manager, at no cost to the City, within seven days of termination of this Agreement. All such records stored electronically by Consultant shall be delivered to the City in a format that is compatible with the City's information technology systems. Upon completion or termination of this Agreement, Consultant shall destroy any and all duplicate public records that are exempt or confidential and exempt from public records disclosure. Any compensation due to Consultant shall be withheld until all documents are received as provided herein. Consultant's failure or refusal to comply with the provisions of this Section shall result in the immediate termination of this Agreement by the City.

f) Upon request by City's records custodian, provide City with a copy of requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

18. E-VERIFY FORM

Definitions:

"Contractor" means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration.

"Subcontractor" means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.

Effective January 1, 2021, public and private employers, contractors and

subcontractors will begin required registration with, and use of the E-verify system in order to verify the work authorization status of all newly hired employees. Vendor/Consultant/Contractor acknowledges and agrees to utilize the U.S. Department of Homeland Security's E-Verify System to verify the employment eligibility of:

a) All persons employed by Vendor/Consultant/Contractor to perform employment duties within Florida during the term of the contract; and

b) All persons (including sub-vendors/subconsultants/subcontractors) assigned by Vendor/Consultant/Contractor to perform work pursuant to the contract with the Department. The Vendor/Consultant/Contractor acknowledges and agrees that use of the U.S. Department of Homeland Security's E-Verify System during the term of the contract is a condition of the contract with the City of Opa-locka; and

Should vendor become successful Contractor awarded for the above-named project, by entering into this Contract, the Contractor becomes obligated to comply with the provisions of Section 448.095, Fla. Stat., "Employment Eligibility," as amended from time to time. This includes but is not limited to utilization of the E-Verify System to verify the work authorization status of all newly hired employees and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.

IF CONSULTANT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONSULTANT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (305)953-2821,
OR BY MAIL: CITY OF OPA-LOCKA - CITY CLERK'S OFFICE, 780 FISHERMAN STREET, 4TH FLOOR. OPA-LOCKA FL 33054.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF OPA-LOCKA

By: _____
John Pate,
City Manager

_____
Joanna Flores, City Clerk

DATE: _____

Approved as to form and legal sufficiency

_____
BURNADETTE NORRIS-WEEKS, P.A.

FOR CONSULTANT:

WITNESS:

300 Engineering Group P.A.

By: _____
Authorized
Representative

_____
Name & Signature

Date: _____

_____
Name & Signature

ATTACHMENT "A"

Consultant Scope of Work and **Fee Proposal dated October 1, 2021,** to provide Architectural and Engineering consulting Services for **Sanitary Sewer Gravity Main Relocation along NW 133rd Street**; and **for Sixty-Four Thousand Seven Hundred Seventy-Five Dollars ($64,775.00)**

Sponsored by: City Manager

RESOLUTION NO. 21-XXXX

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT GRANT FUNDING FROM THE MIAMI DADE COUNTY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT, IN THE AMOUNT OF FIVE HUNDRED SIXTY THOUSAND DOLLARS ($560,000), FOR ROADWAY AND DRAINAGE IMPROVEMENTS RELATED TO NW 131ST STREET (BETWEEN NW 31ST AND NW 32ND AVENUES); FURTHER AUTHORIZING THE CITY MANAGER TO EXECUTE THE COMMUNITY DEVELOPMENT BLOCK GRANT CONTRACT BETWEEN MIAMI-DADE COUNTY AND THE CITY OF OPA-LOCKA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Home Rule Charter authorizes Miami-Dade County ("County") to provide for the uniform health and welfare of residents throughout the County; and

WHEREAS, the Community Development Block Grant Program (CDBG) was authorized by the Housing Community Development Act of 1974, as amended, with the primary objective of promoting the development of viable urban communities; and

WHEREAS, the Miami Dade County Public Housing and Community Development (PHCD) Department administers Miami-Dade County entitlement funds for the Community Development Block Grant Program; and

WHEREAS, the Roadway and Drainage Improvement Project for NW 131st Street from NW 31st to NW 32nd Avenues is listed as Project No. 25 of the Fiscal Year ("FY") 2020-2024 Consolidated Plan and the FY 2020 Action Plan of Miami-Dade County and was approved by the Board of County Commissioners of Miami Dade County (BCC) by Resolution No. R-1118-20, with funding recommendations for the Community Development Block Grant. CDBG has allocated Five Hundred Sixty Thousand Dollars and Zero Cents ($560,000.00) to provide funding for the roadway and drainage improvement to NW 131st Street between NW 31st and NW 32nd Avenues; and

WHEREAS, the City is required to execute a Community Development Block Grant Contract between Miami-Dade County and the City of Opa-Locka (attached hereto as Exhibit "A"), in order to accept the terms and conditions of the award, in addition to the award funds; and

WHEREAS, the City Commission finds it to be in the best interest of the City and its residents to accept the terms, conditions and funds of the Miami-Dade County Community Development Block Grant (CDBG) program, totaling Five Hundred Sixty

Thousand Dollars and Zero Cents ($560,000.00), to provide roadway and drainage improvement to NW 131st Street between NW 31st and NW 32nd Avenues and execute the attached Contract with Miami-Dade County as set forth in Exhibit "A" hereto.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. Adoptions of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Authorizing Execution of Agreement. The City Commission of the City of Opa-Locka, Florida hereby authorizes the City Manager to accept the terms, conditions and funds for the Miami-Dade County Community Development Block Grant (CDBG) program to the City totaling Five Hundred Sixty Thousand Dollars ($560,000.00), to provide roadway and drainage improvement to NW 131st Street between NW 31st and NW 32nd Avenues; further authorizing the City Manager to execute the Grant Agreement between Miami-Dade County and the City of Opa-Locka.

Section 3. Effective Date. This Resolution shall take effect immediately upon adoption, and is subject to the approval of the Governor of the State of Florida or his designee.

PASSED AND ADOPTED this 10th day of November, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Kelley	_____ (Yes)	_____ (No)
Vice-Mayor Davis	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

City of Opa-locka
Agenda Cover Memo

Department Director:	Airia Austin			**Department Director Signature:**			
City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*11/10/2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**
				X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		X
Funding Source: *Account#:*	*(Enter Fund & Dept.)* Ex: See Financial Impact Section		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
							X
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**				
	X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:**		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
	X		**Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ■ **Quality of Education** ☐ **Qual. of Life & City Image** ■ **Communication** ☐				
Sponsor Name	City Manager		**Department:**		City Manager		

Short Title:

ACCEPTANCE OF GRANT FUNDING FROM MIAMI DADE COUNTY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR THE ROADWAY AND DRAINAGE IMPROVEMENT OF NW 131ST ST.

Staff Summary:

A resolution of the City Commission of the City of Opa-locka authorizing the City Manager to accept Grant Funding from Miami Dade County Public Housing and Community Development Department in the amount of Five Hundred Sixty Thousand Dollars ($560.00) for roadway and Drainage Improvements related to NW 131st Street (between NW 31st and NW 32nd Avenues); and further authorizes the City Manager to execute the Community Development Block Grant contract between Miami Dade County and the City of Opa-locka.

The Community Development Block Grant Program (CDBG) was authorized by the Housing Community Development Act of 1974, as amended, with the primary objective of promoting the development the development of viable urban communities; and Miami Dade County Public Housing and Community Development (PHCD) Department administers Miami Dade County entitlement funds for the Community Development Block Grant Program.

The Roadway and Drainage Improvement Project for NW 131st Street from NW 31st to NW 32nd Avenues is listed as Project No. 25 of the FY 2020-2024 Consolidated Plan and FY 2020 Action Plan of Miami-Dade County and was approved by the Board of County Commissioners of Miami Dade County (BCC) with Resolution No. R-1118-20, with funding recommendations for Community Development Block Grant. CDBG has allocated Five Hundred Sixty Thousand Dollars and Zero Cents ($560,000.00) to provide funding for the Roadway and Drainage Improvement to NW 131st Street between NW 31st and NW 32nd Avenues.

The City is required to execute a Community Development Block Grant contract between Miami Dade County and the City of Opa-locka in order to accept the terms and conditions of the award, in addition to the award funds.

Financial Impact – The design phase of the NW 131st Street drainage project has been budgeted at $188,992 with the grant funding from Miami Dade County Public Housing and Community Development, which authorized to fund this phase.

Proposed Action:

Staff recommends acceptance of Miami Dade County Public Housing and Community Development grant funding for $560,000 for the Roadway and Drainage Improvement of NW 131st Street (between NW 31st and 32nd Avenues.

Attachment:

1. Agenda
2. MDC/Memorandum for R-1118-20 approving the FY 2020-2024 Consolidated Plan and the FY 2020 Action Plan with funding recommendations for CDBG
3. Contract Agreement between Mimi Dade County and The City of Opa-locka

OFFICIAL FILE COPY
CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

MEMORANDUM

Amended
Agenda Item No. 14(A)(10)

TO: Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

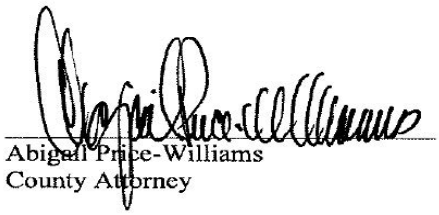
DATE: October 22, 2020

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Resolution approving, after a public hearing, the Fiscal Years (FY) 2020-2024 Consolidated Plan and FY 2020 Action Plan with funding recommendations for Community Development Block Grant (CDBG), CDBG program income, HOME Investment Partnerships (HOME) Program, Home Program Income and Emergency Solutions Grant (ESG) Program Funds for submittal to the United States Department of Housing and Urban Development (U.S. Hud); approving the bifurcation of the Public Housing and Community Development Citizen Participation Plan within the Consolidated Plan and the Community Action and Human Services Department's Citizen Participation Plan; approving a Substantial Amendment to the FY 2013-2017 Consolidated Plan, as extended through 2019, and the FY 2017 - 2019 Action Plans for CDBG, ESG and CDBG-CV funds made available by the 2020 Coronavirus Aid, Relief, and Economic Security Act (CARES Act); approving payment of the 2020 financial obligation to U.S. HUD for Section 108 loan debt; rescinding Resolution Number R-596-12 and approving a prospective policy for Consolidated Plan years 2020 to 2024 to require that all allocations be based on Consolidated Plan priority needs and goals throughout the County; approving a policy to restrict any new CDBG public facility or capital improvement project in the 2020-2024 Action Plans to no more than 20 percent of the Action Plan year's annual CDBG allocation in years when the overall unspent balances on open public facility and capital improvement projects are more than 40 percent of the overall unspent CDBG balance; approving a third contract extension for the Sundari Foundation, Inc., d/b/a Lotus House Women's Shelter 2017 Emergency Solutions Grant tenant based rental assistance activity; and authorizing the County Mayor to execute all standard shell contracts, amendments, standard shell loan documents, conditional loan commitment letter and other agreements necessary to accomplish the purposes of this resolution, to subordinate and/or modify agreements approved herein in accordance with conditions set forth herein; and to exercise the termination and other provisions contained therein

Resolution No. R-1118-20

The accompanying resolution was prepared by the Public Housing and Community Development Department and placed on the agenda at the request of Prime Sponsor Housing, Social Services and Economic Development Committee.



Abigail Price-Williams
County Attorney

APW/uw

Memorandum

Date: October 22, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Approving the FY 2020-2024 Consolidated Plan and FY 2020 Action Plan with Funding Recommendations for Community Development Block Grant (CDBG) and CDBG Program Income, Home Investment Partnerships (HOME) Program and HOME Program Income, and Emergency Solutions Grant (ESG) Program Funds; and Approving a Substantial Amendment to the FY 2013-2017 Consolidated Plan, as extended through 2019, and the 2017-2019 Action Plans for CDBG, ESG, and CDBG-CV Coronavirus Aid, Relief and Economic Security (CARES) Act funds

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RECOMMENDATIONS

It is recommended that the Board of County Commissioners (Board):

1. Approve the Miami-Dade County FY 2020-2024 Consolidated Plan (Consolidated Plan or Plan), which includes the Citizen Participation Plan, attached as Exhibit 1, and authorize the County Mayor or County Mayor's designee to submit the approved FY 2020-2024 Consolidated Plan to the United States Department of Housing and Urban Development (U.S. HUD).

2. Approve the bifurcation of the Public Housing and Community Development (PHCD) Citizen Participation Plan (CPP) within the Consolidated Plan and the Community Action and Human Services Department's Citizen Participation Plan for Community Services Block Grant (CSBG) funding. The Community Action and Human Services Department will bring subsequent legislation to the Board to request approval of their citizen participation plan.

3. Approve the FY 2020 Action Plan for annual submission to U.S. HUD, including the FY 2020 funding recommendations, as identified in Exhibit 2, consisting of $11,261,380.00 of Community Development Block Grant (CDBG) Program funds plus CDBG Program Income of $5,492,434.00, $4,962,281.00 of HOME Investment Partnerships (HOME) Program funds plus HOME Program Income of $1,644,775.56, and $1,127,686.00 of Emergency Solutions Grant (ESG) Program funds. The FY 2020 Action Plan includes Commission District Fund (CDF) funding recommendations for public service and housing rehabilitation activities.

4. Approve a Substantial Amendment to the FY 2013-2017 Consolidated Plan, as extended through 2019, and the 2017-2019 Action Plans for the recapture and reallocation of $152,743.98 of CDBG, $686,754.00 of ESG funds and $2,186,466.40 of CDBG-CV, Coronavirus Aid, Relief and Economic Security (CARES) Act funds with the recommendations as identified in Exhibits 3-6.

5. Approve the payment of the 2020 financial obligation to U.S. HUD of $2,129,053.07 for Section 108 loan debt.

6. Rescind Resolution No. R-596-12, requiring that CDBG funds be directed to Neighborhood Revitalization Strategy Areas, which are eliminated in the proposed Consolidated Plan, and approve a prospective policy for Consolidated Plan years 2020 to 2024 to require all allocations be based on meeting Consolidated Plan priority needs and goals throughout the County; and require all the funding recommendations in Action Plan years 2020 to 2024 be based on funding projects that are timely and meet U.S. HUD spending ratio requirements and national objectives.

7. Approve a policy to restrict any new CDBG public facility and/or capital improvement project in the 2020-2024 Action Plans to no more than 20 percent of the Action Plan year's annual CDBG allocation in years when the overall unspent balances on open public facility and capital improvement projects are more than 40 percent of the overall unspent CDBG balance. An exception to this policy may only be used when deemed in the best interest of the County, such as projects related to the County's housing crisis, and County/municipal partnership projects including but not limited to County sustainability programs.

8. Approve a third contract extension until December 31, 2020 for the Sundari Foundation, Inc., doing business as Lotus House Women's Shelter, 2017 Emergency Solutions Grant activity for the provision of tenant-based rental assistance services.

9. Authorize the County Mayor or County Mayor's designee to execute all conditional loan commitments, standard shell contracts, standard shell loan documents, amendments, and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, agreements, amendments, and loan documents for projects and activities approved herein, so long as such modifications are: (1) approved by the County Attorney's Office for legal form and sufficiency, (2) not substantially inconsistent with this resolution, and (3) found by the County Mayor or County Mayor's designee to be in the best interest of the County; to execute other documents necessary to accomplish the purposes set forth in this resolution; and to exercise the termination, waiver, acceleration, and other provisions set forth in agreements executed in performance of this resolution.

SCOPE

Exhibit 2 summarizes the proposed CDBG, HOME, and ESG funding recommendations for FY 2020 and the Commission districts to be served. The projects are countywide in nature which includes all Commission districts.

Exhibits 3 through 6 summarize proposed Substantial Amendments to the FY 2017-2019 Action Plans and the corresponding FY 2013-2017 (as extended through 2019) Consolidated Plan to recapture and reallocate CDBG, ESG and CARES Act funds.

FISCAL IMPACT/FUNDING SOURCE

The FY 2020 allocations are comprised of $11,261,380.00 of CDBG funds, $5,492,434.00 in CDBG program income, $4,962,281.00 of HOME funds, $1,644,775.56 of HOME program income, and

$1,127,686.00 of ESG funds, described as follows in Tables 1 through 4. The allocations of these federal funds have no negative fiscal impact on the County's General Revenue fund.

TABLE 1: FY 2020 Federal Fund Sources	
Community Development Block Grant (CDBG)	$11,261,380.00
CDBG Program Income	$5,492,434.00
Home Investment Partnerships (HOME) Program	$4,962,281.00
Home Investment Partnerships (HOME) Program Income	$1,644,775.56
Emergency Solutions Grant (ESG)	$1,127,686.00
Total	$24,488,556.56

Section 108 Loan Program

The Board adopted Ordinance No. 99-94 which authorized the submission of an application to U.S. HUD for the Section 108 Loan Program. The $40 million Section 108 Loan Program was used for the sole purpose of creating a revolving loan fund for small businesses located in the targeted urban areas (TUAs). Pursuant to U.S. HUD requirements, the County pledged its future CDBG entitlement grant awards as collateral for the repayment of Section 108 debt as noted in the County's contract with U.S. HUD in Section 5, as required by 24 Code of Federal Regulations (CFR) §570.705.

Currently, the County has an outstanding financial obligation, in the amount of $11,385,000.00, to U.S. HUD caused by projects that failed to make loan payments needed to meet the County's Section 108 loan payments. In particular, the current repayment amounts are not sufficient to cover the bi-annual interest and annual principal payments due to U.S. HUD for the Section 108 loan. Therefore, the County must utilize FY 2020 CDBG funds to meet its financial obligation to U.S. HUD. For FY 2020, the financial obligation of $2,129,053.07, as shown in Exhibit 2, is due to U.S. HUD for the Section 108 Program loan.

TRACK RECORD/MONITORING

The CDBG, HOME, and ESG activities will be monitored by Michael Liu, Director, PHCD. Through the review of quarterly progress reports and monitoring site visits, PHCD will administer these projects to ensure compliance with federal guidelines and County policies.

BACKGROUND

Miami-Dade County is required to submit a consolidated plan to U.S. HUD in accordance with the Consolidated Submissions for Community Planning and Development programs, found in Title 24 of the Code of Federal Regulations Part 91. PHCD, which is Miami-Dade County's lead agency for coordination of the consolidated plan, follows the required rule of a single consolidated submission for the planning and application aspects of the federal CDBG, HOME, and ESG programs. The Housing Opportunities for People with Aids (HOPWA) program is administered by the City of Miami and, therefore, is not addressed in this document.

The Consolidated Plan will cover the five-year period of January 1, 2020 through December 31, 2024. The last approved consolidated plan was for the period from FY 2013-2017, as extended by U.S. HUD to December 31, 2019.

SIGNIFICANT ASPECTS OF THE PROCESS BY WHICH THE PLAN WAS DEVELOPED

The process of developing the Consolidated Plan included consultation with local government agencies, service providers and public health agencies located in Miami-Dade County that offered services to the target populations. An initial countywide public meeting with housing and community development stakeholders was held in the Commission Chambers on March 27, 2019. Other involvement included community-based input from the stakeholders, and an online virtual meeting held on August 13, 2020. Previous planning efforts such as charrettes completed for the communities were also considered during the ranking of the priorities. PHCD also set-up a Consolidated Plan dedicated e-mail on the County website so that any comments or concerns could be delivered to staff in an electronic manner. Cohesive, stable communities depend on decent housing. The Consolidated Plan addresses maintaining the existing affordable housing stock and increasing the availability of housing in standard condition and at an affordable cost to low- and moderate-income families, particularly members of disadvantaged minorities, without discrimination on the basis of race, color, religion, ancestry, national origin, sex, pregnancy, age, disability, marital status, familial status, gender identity, gender expression, sexual orientation, actual or perceived status as a victim of domestic violence, dating violence or stalking, or source of income. The Plan guides the coordination of the public housing Comprehensive Grant process with the Consolidated Planning and Application process.

Housing

Decent housing also includes an adequate supply of supportive housing, which combines structural features and services needed to enable persons with special needs, and their families, to live with dignity and independence. The provision of affordable housing to low-income persons which is accessible to job opportunities is critical as well. Through its previous planning efforts, the County has assisted homeless persons in obtaining appropriate housing and aided persons-at-risk of becoming homeless. These efforts are further supported in this Plan. The Plan serves as a working document to ensure that the needs and resources of public housing residents are taken into consideration in the Comprehensive Planning effort to revitalize distressed neighborhoods and help low-income residents.

Community Development

The County has established priority non-housing community development needs based on data collected and citizen input. Those priorities are listed below:

Economic Development Priorities

- Business grant/loan programs
- Training for businesses
- Mixed use projects that integrate business and residential activities
- Special economic development activities
- Business incubators
- Job creation and retention program

Public Service Priorities

- Job training
- Youth services and job opportunities
- Improved mass transit to serve the population
- Mental health programs for area residents
- Park improvements/rehabilitation
- Community centers facilities and programs
- Programs for seniors
- Programs for the handicapped and disabled
- Legal services to non-profit groups/community development corporations and low- to moderate-income households, regarding home loan modification
- Programs that will feed the poor (Meals on Wheels)
- Create housing/training/education

Capital Improvement/Infrastructure Priorities

- Upgrade parks in priority areas
- Improve or install infrastructure. This will include:
  - Re-pavement or upgrade of pavements and streets
  - Install/upgrade water and sewer and drainage
  - Replace "at risk" septic systems
  - Upgrade lighting
- Expand open spaces in target areas that will meet with the County guidelines set by existing planning documents.
- Improve pedestrian and vehicular circulation

OVERALL GOALS OF THE CONSOLIDATED PLAN

There are four (4) overall goals of the County's community planning and development programs covered by the Consolidated Plan:

- Provide low- to moderate-income households increased access to decent and affordable housing in a sustainable and less vulnerable environment;
- Expand economic opportunities to create and retain jobs through business support, development and/or expansion;
- Provide adequate public facilities and public improvements (primarily drainage, water and sewer and facility improvements) to benefit low- to moderate-income areas and residents with emphasis on County and municipal assets and;
- Provide access to public services (primarily senior services, services for the disabled, youth, substance abuse services, employment training and childcare).

CONTENTS OF THE CONSOLIDATED PLAN

The major components of the Consolidated Plan include:

- Needs Assessment
- Market Analysis
- Strategic Plan

- Action Plan
- Citizen Participation Plan

Needs Assessment

The needs assessment includes estimated housing needs for the five-year study period. In the preparation of this section, reliance is placed on 2010 U.S. Census and the 2017 American Community Survey data. Census data has been modified with demographic, housing and labor statistics maintained by the Miami-Dade County Planning and Research Section of the Regulatory and Economic Resources Department; Shimberg Center, and Florida Bureau of Economic Research (University of Florida). In addition, the Miami-Dade County Homeless Trust and PHCD provided supplemental information on homeless and public housing-related needs.

The needs assessment includes categories of affected persons, including: extremely low-income, low-income, moderate-income and middle-income families, both renters and owners; the elderly; the homeless; and, others with special needs. Housing with potential lead-based paint hazards occupied by low- and moderate-income families, has been evaluated. The needs assessment includes the extent of over-crowding and standard and substandard housing conditions, as well as substandard housing suitable for rehabilitation. The needs assessment also includes an analysis of the rent burden, defined as the percentage of household income spent for monthly rent or mortgage expenses. Non-housing community development needs were assessed as well, including the need for public facilities and public infrastructure improvements. Finally, sustainability and the impact of sea-level rise was considered.

Market Analysis

The housing market analysis presents significant characteristics of the County's housing market. It includes the evaluation of the supply, demand, condition, and cost of housing, with a focus on low- to moderate-income households, as well as persons with disabilities or special needs. Areas with low-income or minority concentrations are identified. Public and assisted housing is described, including physical condition, restoration and revitalization needs, and accessibility under Section 504 of the Rehabilitation Act of 1973. The County, as the local public housing authority, presents its strategy for improving the management and operation of public housing as well as the living environment of its residents. Public and assisted housing projects, homeless facilities, special needs facilities and services, and barriers to affordable housing are briefly inventoried to support the market analysis.

Data describing the characteristics of the labor force and occupations by sector is provided, along with a description of the workforce and infrastructure needs of the business community. The broadband internet connectivity needs of housing units and residential neighborhoods within the County is assessed. Also included in the plan is the risk analysis completed for County assets as it relates to their vulnerability to natural hazards and sea level rise.

Strategic Plan

The Strategic Plan component of the Consolidated Plan describes the basis for allocating CDBG and other matching funds throughout the County. Guiding the County are four (4) strategic objectives for neighborhood revitalization:

1. To help communities establish a full continuum of housing services designed to assist homeless individuals and families to achieve permanent housing and self-sufficiency. To increase access by families and individuals to affordable housing in standard condition. To promote equal housing opportunities for those protected by law.
2. To reduce the isolation of low-income groups within a community or geographical area.
3. To provide empowerment and self-sufficiency opportunities to support low-income individuals and families as they make the transition from dependency to self-sufficiency. To provide economic opportunities for low- and moderate-income persons through the creation and retention of jobs.
4. To address the vulnerability of the community due to climate change.

The Strategic Plan sets forth a countywide strategy to provide for affordable housing, and address homelessness and special needs. The plan presents the County's activities that seek to reduce or ameliorate barriers to affordable housing, climate change/sea level rise, and the number of poverty level families through anti-poverty strategies.

Miami-Dade County, like many communities across the nation, is facing a significant problem addressing community needs due to the poor economy and the reduction in federal funding for housing and neighborhood issues. Community needs continue to rise at an increasing rate, yet federal funding has been significantly cut. This is further exacerbated by the recent impact of COVID-19 causing high levels of unemployment, business hardships and failures, and a public health crisis.

Action Plan

The Action Plan is an annual report which summarizes federal resources available to fund priority activities that must achieve the U.S. HUD's national objective which is a federal regulatory measure utilized to assess whether a funded activity has achieved compliance with federally mandated objectives. The Action Plan summarizes the activities to be undertaken and identifies the geographic distribution of activities, homeless and special needs activities, and other actions taken to address the goals and objectives of the Plan. The Action Plan is updated on an ongoing basis as funds are reprogrammed through recapture and reallocation processes throughout the program year.

The FY 2020 Action Plan marks the County's continual effort to utilize federal awards in a manner that will result in significant and sustainable redevelopment efforts of low- to moderate-income communities. Under this Action Plan, strong consideration was given to projects and activities that met the FY 2019 requirements for CDBG, HOME and ESG activities; some projects are recommended due to critical needs of County and municipal projects. In all cases, the recommended projects meet an underserved need, demonstrate a readiness to proceed, and demonstrate implementation by experienced agencies and/or developers with the capacity to successfully achieve U.S. HUD national objectives, adhere to federal reporting requirements, and successfully manage the completion of the project(s).

Citizen Participation Plan

The Citizen Participation Plan (CPP) is included as part of the Consolidated Plan as required by 24 CFR Part 91. The CPP describes the process required for engaging the community and soliciting comments on various aspects of the community planning and development processes, including plans and reports required by U.S. HUD. The County has recently amended its CPP to allow for virtual engagement as well as reduced notice and comment periods, when permitted. The CPP has further been amended to eliminate the use of Neighborhood Revitalization Strategy Areas (NRSA) and instead use a regional geographical approach to planning and outreach. The Community Development division of PHCD will continue to engage the community through the minimum required meetings as prescribed by U.S. HUD and outlined in the CPP.

The new CPP also represents the bifurcation of the PHCD CPP within the Consolidated Plan for CDBG, HOME and ESG funding and the Community Action and Human Services Department's (CAHSD) Tripartite Board Citizen Participation Plan for Community Services Block Grant (CSBG) funding. In previous consolidated plans, the two departments combined their citizen participation plans in order to jointly obtain public input using community advisory committees, some of which were located within NRSAs. The use of community advisory committees is not required for CDBG, HOME or ESG funds, and a new regional approach to obtaining community input is set forth in the CPP. This item recommends that the two citizen participation plans be approved separately, due to the separate and distinct federal requirements. CAHSD will subsequently bring legislation to the Board to request approval of its citizen participation plan, which will continue to engage the community through various neighborhoods with representatives (community advisory committees) that are also members of the Community Action Agency Board.

CITIZEN PARTICIPATION REQUIREMENTS

U.S. HUD regulations require the County to hold a minimum of two public hearings at different stages of the planning process. The first public hearing requires input from citizens on housing and community development needs. On November 15, 2019, the first required public hearing was held in the Board's chambers to obtain public input on the FY 2020 Consolidated Planning Policies that formed the basis for the FY 2020 Action Plan recommendations. The second public hearing, which is intended to obtain further public comments on the Consolidated Plan and the FY 2020 Action Plan funding recommendations, is scheduled for October 14, 2020, before the Housing Social Services and Economic Development (HSSED) Committee.

U.S. HUD requires that the Consolidated Plan and Action Plan be made available for public comments for a period of 30 days prior to the final adoption of the funding recommendations by the BCC. On March 31, 2020, the U.S. HUD issued a notice of waiver availability, including notice waivers. The County has adopted U.S. HUD waiver for notice and comment, which specifies a minimum five-day notice. Therefore, the County advertised on or before October 7, 2020, informing the public of the availability of the Consolidated Plan and FY 2020 Action Plan funding recommendations on the County's website. The Consolidated Plan will be considered by the BCC on October 20, 2020.

Following the Board's approval of the FY 2020 HOME funding recommendations, the County Mayor or County Mayor's designee will issue a conditional loan commitment of HOME funds for construction and rehabilitation projects in substantially the form attached as Exhibit 7 but customized for the type of

funding and project. The conditional loan commitment requires numerous milestones be met by the developer prior to the County executing a funding contract. For projects recommended for funding, final funding approval shall be conditioned upon a full feasibility and underwriting analysis which will be completed prior to financial closing and the release of funds along with other conditions set forth in the conditional loan commitment.

Due Diligence Review and Minimum Threshold

As a requirement of the FY 2019 RFA, proposals must meet federal threshold criteria for eligible activities that meet a U.S. HUD national objective to be considered for funding. Furthermore, staff conducted a due diligence search in accordance with the provisions of Resolution No. R-630-13. There are no due diligence issues to report. Of the activities submitted for funding consideration, none were found to have any unresolved issues or concerns.

FY 2020 FUNDING SOURCES

Consistent with the past several years, the FY 2020 Action Plan process continues to include the federally funded CDBG, HOME, and ESG programs. The close coordination of these programs and resources continues to be essential to preventing the duplication of funding or the funding of activities in excess of actual needs.

Community Development Block Grant (CDBG) Program

The FY 2020 CDBG allocation is $6,880,050.93 after the deduction of the administrative costs and the Section 108 loan repayment summarized below.

FY 2020 CDBG Allocation	
CDBG	$11,261,380.00
Administration (20%)	($2,252,276.00)
Subtotal	$9,009,104.00
Section 108 Loan Payment	($2,129,053.07)
Grand Total	**$6,880,050.93**

For Commission District Funds (CDF) allocations, 13 percent of the total CDBG allocation is divided among the 13 commission districts and allocated to CDBG eligible projects recommended by the commissioners in the amount of $95,324.00 for each commission district, all of which is allocated for public service activities unless otherwise stated in Exhibit 2 for public facilities/capital improvements, housing, or economic development activities. Due to the need to respond to COVID-19, many of the 2020 CDF allocations are focused on providing public services to support the community. Any CDF allocations not included in this item may be addressed in a subsequent agenda item.

Table 2 reflects the recommendation of FY 2020 CDBG funding, including program income, for administration, economic development, public facility/capital improvements, housing, and public service activities.

Table 2: FY 2020 CDBG Funding Recommendations		
Category	**Amount**	**Percentage of Total**
Administration	$2,252,276.00	13.44%
Economic Development	$1,203,018.34	7.18%
Public Facilities	$1,671,115.25	9.97%
Public Service	3,905,640.18	23.32%
Housing	$5,592,711.16	33.38%
Section 108 Loan Payment	$2,129,053.07	12.71%
Total of CDBG Activities	**$16,753,814**	**100.00%**

For the Public Facility and Capital Improvements category, PCHD recommended awards to projects that are County/Municipal related. In particular, PHCD is recommending to allocate CDBG funding for two projects within the City of Opa-Locka: the rehabilitation to pump station number 4 that is impacting a County housing development project, and a roadway and drainage improvement project that includes the dedication of the affected street that is in front of a County-owned multi-family building. Other projects include County roadway improvements and improvements to buildings.

Home Investment Partnerships Program (HOME)

The FY 2020 HOME annual allocation from U.S. HUD is $4,962,281.00, with an additional $1,644,775.56 of FY 2019 HOME Program Income. The HOME program is designed to strengthen public-private partnerships for the expansion of decent, safe, sanitary, and affordable housing with primary attention on rental housing assisting families with incomes of 80 percent of Area Median Income (AMI) or lower. HOME funding recommendations are designated for acquisition, new construction or rehabilitation of affordable rental housing, pre-development, single-family homeownership, tenant-based rental assistance (TBRA), HOME community housing development organization (CHDO) housing set-aside, and HOME CHDO operating support.

Table 3: FY 2019 HOME Recommendations		
Category	**Amount**	**Percent of Total**
Administration	$496,228.10	10%
Acquisition, New Construction or Rehabilitation of Affordable Rental Housing	$5,510,828.46	83%
Tenant-Based Rental Assistance (TBRA)	$600,000.00	7%
Total HOME Funding including Program Income:	**$6,607,056.56**	**100%**

Emergency Solutions Grant (ESG)

The County's FY 2020 ESG award is $1,127,686.00. ESG funds for homeless activities were made available for emergency shelter and outreach, homeless prevention, and rapid rehousing services.

Table 4: FY 2019 ESG Recommendations		
Category	**Amount**	**Percent of Total**
Administration	$84,576.45	7.5%
Emergency Shelter and Outreach Activities	$617,048.94	55.0%
Homeless Prevention and Rapid Re-Housing	$426,060.61	37.5%
Total ESG Funding:	**$1,127,686.00**	**100%**

CDBG AND ESG RECAPTURES AND REALLOCATIONS

Recapture Recommendations

A substantial amendment is requested to the FY 2017-2019 Action plans and the corresponding FY 2013-2017 Consolidated Plan, as extended through December 31, 2019. PHCD recommends the recapture of $152,743.98 in CDBG funding in Exhibit 3 from agencies that may have completed the activity with minimal remaining balances and activities unable to meet a national objective. All entities with projects listed as the subject of recapture have been informed with written communication.

Of the CDBG recaptured funds, $52,743.98 are Commission District Fund (CDF) allocations from three commission districts. The Commissioners in these districts have been notified of the recaptures (if the value is greater than $1,000.00) and will have the opportunity to recommend district-specific allocations through a future recapture and reallocation item. However, these CDFs may not be used for any public service activity because public service funds are an annual allocation only, unless they represent 2019 funds. The funds may be used in the following categories: economic development, housing, and public facilities and capital improvements. PHCD recommends the recapture of $100,000.00 from a 2017 special economic development activity, We Are the Road, due to delays in site permitting that did not allow the project to proceed timely.

PHCD recommends the recapture of $686,754.00 from two ESG activities in Exhibit 3. The Community Action and Human Services Permanent Housing Initiative activity was unable to expend all funds and a balance remains. The City of Miami Beach, Miami Beach Safety Net was delayed in contracting, and the agency elected not to proceed due to an upcoming expenditure deadline.

Reallocation Recommendations

PHCD recommends the reallocation of $52,743.98 for three projects representing CDF allocations in Exhibit 4. Rebuilding Together Miami-Dade, Inc., is recommended to provide housing rehabilitation services for low- and moderate-income homeowners in District 7. Greater North Miami Chamber of Commerce is recommended to provide public service technical assistance to businesses in District 2. Greater Miami Service Corps. is recommended to provide housing rehabilitation to homeowners in District 3. The reallocation of $100,000.00 is recommended to provide funding to make upgrades to the air conditioning system in a County-owned building operated by the Easter Seals as its Civic Center location.

PHCD recommends the reallocation of $686,754.00 to fund one ESG activity in Exhibit 4. The reallocated funds would allow Chapman Partnership to rehabilitate two buildings, one in the northern

part of the County, and one in the southern part of the County to continue to serve as emergency shelters to serve homeless households.

CARES ACT CDBG-CV RECAPTURES AND REALLOCATIONS

Recapture Recommendations

A substantial amendment is requested to the FY 2019 Action Plan and corresponding FY 2013-2017 Consolidated Plan, as extended through December 31, 2019. PHCD recommends the recapture of $2,186,466.40 in CDBG-CV, CARES Act funds for the public housing nutritional pandemic food disbursement activity, as indicated in Exhibit 5. The public housing nutritional assistance activity remains funded with CDBG 2020 program funds in Exhibit 2 to address administrative revisions requested by U.S. HUD.

Reallocation Recommendations

PHCD recommends the reallocation of $2,186,466.40 in CDBG funds, as indicated in Exhibit 6, to fund multiple activities. Partners for Self-Employment, Inc. and Black Economic Development Coalition, Inc. are recommended for CDBG funding to provide micro-lending support to small businesses for job creation activities. PHCD is recommending a reallocation of CDBG funds to support CARES Act program administration.

Re-deployment of Prepaid CDBG Funds

PHCD recommends the allocation of $5,492,434.00 of CDBG program income funds. In 2013, three public housing rehabilitation projects were funded with a combined total of $5,492,434.00 in CDBG funds: Dante Fascell, South Miami Plaza and Stirrup Plaza. The developer prepaid the loans in full prior to the maturity date(s) and has requested that CDBG funds in the amount of up to $5,492,434.00 be redeployed in accordance with section 17-02 of the Code of Miami-Dade County to the substantial rehabilitation of Robert King High, Moretti Phase 2B, and Three Round Towers B and C.

The developer has already received redeployed Surtax funds for these substantial rehabilitation projects. On October 3, 2019, the Board approved Resolution No. R-1059-19, authorizing the re-loan of prepaid Surtax proceeds for the substantial rehabilitation of the Robert King High, Joe Moretti Phase 2B, and Three Round Towers B and C public housing project. This legislation recommends that the Board approve the allocation of up to $5,492,434.00 of pre-paid CDBG funds to Related Urban Development Group, or related entity, for CDBG-eligible expenses related to these three public housing substantial rehabilitation projects. Once approved, the County Mayor or the County Mayor's designee will execute a conditional loan commitment in substantially the form attached hereto as Exhibit 7.

RECOMMENDED POLICIES

PHCD is recommending prospective policy changes for annual Action Plan years 2020 to 2024 in order to improve the efficiency of expending program funds to comply with timeliness requirements:

1. Rescind Resolution No. R-596-12, requiring that CDBG funds be directed to NRSAs, which are eliminated in the proposed Consolidated Plan, and approve a prospective policy for Consolidated Plan years 2020 to 2024 to require all allocations be based on meeting Consolidated Plan priority

needs and goals throughout the County; and require all the funding recommendations in Action Plan years 2020 to 2024 be based on funding projects that are timely and meet U.S. HUD spending ratio requirements and national objectives.

2. Approve a policy to restrict any new CDBG public facility and/or capital improvement project in the 2020-2024 Action Plans to no more than 20 percent of the Action Plan year's annual CDBG allocation in years when the overall unspent balances on open public facility and capital improvement projects are more than 40 percent of the overall unspent CDBG balance. The purpose of this policy is to avoid situations where there is a disproportionate amount of public facility and capital improvement projects with unspent balances, which negatively impact the spending timeliness ratio requirements, and ultimately restrict the County's CDBG operational flexibility. Exception to this policy may only be used when deemed in the best interest of the County, such as projects related to the County's housing crisis, and County/municipal partnership projects, including, but not limited to, County sustainability programs. The County Mayor or County Mayor's designee will abide by this policy in the funding recommendations, including recapture and reallocations recommendations, brought to the Board.

Contract Extension

A third contract extension is requested for one Emergency Solutions Grant activity. Sundari Foundation, Inc., doing business as Lotus House Women's Shelter, was awarded a total of $1,616,514.20 in three resolutions, Resolution No. R-762-17, Resolution No. R-1046-17, and Resolution No. R-1255-17, for the provision of tenant-based rental assistance. The agency has encountered delays due to turnover of key personnel and has expressed difficulty in securing housing placements for program participants with special needs with extremely low or no income that face barriers in securing affordable housing. Additional time is needed in order to complete the activity by continuing to provide services to current program participants and additional eligible participants.

SUMMARY

The County is committed to continuing to serve low- and moderate-income residents and neighborhoods throughout the County and to achieving U.S. HUD national objectives. The County continues to work with its community development partners to enhance its programs and to better meet the public service, economic development, housing, and capital improvement needs of low- and moderate-income residents and neighborhoods.

Maurice L. Kemp, Deputy Mayor

Attachments

MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

DATE: October 22, 2020

FROM: Abigail Price-Williams County Attorney

SUBJECT: Amended Agenda Item No. 14(A)(10)

Please note any items checked.

_____	**"3-Day Rule" for committees applicable if raised**
_____	**6 weeks required between first reading and public hearing**
_____	**4 weeks notification to municipal officials required prior to public hearing**
_____	**Decreases revenues or increases expenditures without balancing budget**
_____	**Budget required**
_____	**Statement of fiscal impact required**
_____	**Statement of social equity required**
_____	**Ordinance creating a new board requires detailed County Mayor's report for public hearing**
_____	**No committee review**
_____	**Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve**
_____	**Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved Mayor

Veto _____

Override _____

Amended
Agenda Item No. 14(A)(10)

10-22-20

RESOLUTION NO. **R-1118-20**

RESOLUTION APPROVING, AFTER A PUBLIC HEARING, THE FISCAL YEARS (FY) 2020-2024 CONSOLIDATED PLAN AND FY 2020 ACTION PLAN WITH FUNDING RECOMMENDATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), CDBG PROGRAM INCOME, HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM, HOME PROGRAM INCOME AND EMERGENCY SOLUTIONS GRANT (ESG) PROGRAM FUNDS FOR SUBMITTAL TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (U.S. HUD); APPROVING THE BIFURCATION OF THE PUBLIC HOUSING AND COMMUNITY DEVELOPMENT CITIZEN PARTICIPATION PLAN WITHIN THE CONSOLIDATED PLAN AND THE COMMUNITY ACTION AND HUMAN SERVICES DEPARTMENT'S CITIZEN PARTICIPATION PLAN; APPROVING A SUBSTANTIAL AMENDMENT TO THE FY 2013-2017 CONSOLIDATED PLAN, AS EXTENDED THROUGH 2019, AND THE FY 2017 - 2019 ACTION PLANS FOR CDBG, ESG AND CDBG-CV FUNDS MADE AVAILABLE BY THE 2020 CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT (CARES ACT); APPROVING PAYMENT OF THE 2020 FINANCIAL OBLIGATION TO U.S. HUD FOR SECTION 108 LOAN DEBT; RESCINDING RESOLUTION NUMBER R-596-12 AND APPROVING A PROSPECTIVE POLICY FOR CONSOLIDATED PLAN YEARS 2020 TO 2024 TO REQUIRE THAT ALL ALLOCATIONS BE BASED ON CONSOLIDATED PLAN PRIORITY NEEDS AND GOALS THROUGHOUT THE COUNTY; APPROVING A POLICY TO RESTRICT ANY NEW CDBG PUBLIC FACILITY OR CAPITAL IMPROVEMENT PROJECT IN THE 2020-2024 ACTION PLANS TO NO MORE THAN 20 PERCENT OF THE ACTION PLAN YEAR'S ANNUAL CDBG ALLOCATION IN YEARS WHEN THE OVERALL UNSPENT BALANCES ON OPEN PUBLIC FACILITY AND CAPITAL IMPROVEMENT PROJECTS ARE MORE THAN 40 PERCENT OF THE OVERALL UNSPENT CDBG BALANCE; APPROVING A THIRD CONTRACT EXTENSION FOR THE SUNDARI FOUNDATION, INC., D/B/A LOTUS HOUSE WOMEN'S SHELTER 2017 EMERGENCY SOLUTIONS GRANT TENANT BASED RENTAL ASSISTANCE ACTIVITY; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE ALL STANDARD SHELL CONTRACTS, AMENDMENTS, STANDARD SHELL LOAN DOCUMENTS, CONDITIONAL LOAN COMMITMENT LETTER AND OTHER AGREEMENTS NECESSARY TO ACCOMPLISH THE PURPOSES OF THIS RESOLUTION, TO SUBORDINATE AND/OR MODIFY AGREEMENTS APPROVED HEREIN IN ACCORDANCE WITH CONDITIONS SET FORTH HEREIN; AND TO EXERCISE THE TERMINATION AND OTHER PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board ratifies and adopts the matters set forth in the accompanying justification memorandum as if fully set forth herein.

Section 2. This Board approves the Miami-Dade County Fiscal Years (FY) 2020-2024 Consolidated Plan ("Consolidated Plan"), which includes the Citizen Participation Plan, attached hereto as Exhibit 1, and authorizes the County Mayor or County Mayor's designee to submit the Consolidated Plan and Action Plan to the United States Department of Housing and Urban Development (U.S. HUD).

Section 3. This Board approves the bifurcation of the Public Housing and Community Development ("PHCD") Citizen Participation Plan ("CPP") within the Consolidated Plan and the Community Action and Human Services Department's ("CAHSD") Citizen Participation Plan for Community Services Block Grant ("CSBG") funding.

Section 4. This Board approves the FY 2020 Action Plan for annual submission to U.S. HUD, including the FY 2020 funding recommendations, as identified in Exhibit 2, consisting of $11,261,380.00 of Community Development Block Grant ("CDBG") Program funds plus CDBG Program Income of $5,492,434.00, $4,962,281.00 of HOME Investment Partnerships Program ("HOME") Program funds plus HOME Program Income of $1,644,775.56, and $1,127,686.00 of Emergency Solutions Grant ("ESG") Program funds. The FY 2020 Action Plan includes Commission District Fund ("CDF") funding recommendations for public service and housing rehabilitation activities. CDBG Program Income of $5,492,434.00 is approved to be redeployed pursuant to section 17-02 of the Code to fund substantial rehabilitation projects at the following sites: Joe Moretti Phase IIB, 96 units for persons at or below 60 percent of the area median income (AMI) located at 400 SW 5th Street, 600 SW 4th Street, 600 SW 8th Avenue and 801 SW 6th Street, Miami, Florida 33125; Robert King High Apartments, 315 total units, with 303 units for persons at or below 30 percent of the AMI and 12 units for persons at or below 60 percent of

the AMI, located at 1403 and 1405 NW 7th Street, Miami, Florida 33125; and Three Round Towers B and C, 263 total units, with 90 units for persons at or below 30 percent of the AMI, 38 units for persons at or below 60 percent of the AMI, and 135 units at or below 80 percent of the AMI, located at 2920 and 2940 NW 18th Avenue, Miami, Florida, 33142.

Section 5. This Board approves a Substantial Amendment to the FY 2013-2017 Consolidated Plan, as extended through 2019, and the FY 2017 - 2019 Action Plans in order to recapture and reallocate $152,743.98 of CDBG funds, $686,754.00 of ESG funds, and $2,186,466.40 of CDBG-CV funds, made available by the 2020 Coronavirus Aid, Relief, and Economic Security Act. These recaptures and reallocations are set forth in Exhibits 3-6, attached hereto.

Section 6. This Board approves the payment of the 2020 financial obligation to U.S. HUD of $2,129,053.07 for Section 108 loan debt.

Section 7. This Board rescinds Resolution No. R-596-12, requiring that CDBG funds be directed to Neighborhood Revitalization Strategy Areas, which are eliminated in the proposed Consolidated Plan; and approves a prospective policy for Consolidated Plan years 2020 to 2024 to require all allocations be based on meeting Consolidated Plan priority needs and goals throughout the County; and require all the funding recommendations in Action Plan years 2020 to 2024 be based on funding projects that are timely and meet U.S. HUD spending ratio requirements and national objectives.

Section 8. This Board approves a policy to restrict any new CDBG public facility and or capital improvement project in the 2020-2024 Action Plans to no more than 20 percent of the Action Plan year's annual CDBG allocation in years when the overall unspent balances on open public facility and capital improvement projects are more than 40 percent of the overall unspent CDBG balance. An exception to this policy may only be used when deemed in the best interest of the County, such as projects related to the County's housing crisis, County/municipal partnership projects including but not limited to County sustainability programs.

Section 9. This Board directs the County Mayor or County Mayor's designee to return to this Board with a report annually with the status of Community Development Block Grant Commission District

Funds (CDF) and place the completed report on an agenda of this Board pursuant to Ordinance No. 14-65. All CDF funding allocations, including recaptures and reallocations, will come before this Board for approval.

Section 10. This Board approves a third contract extension until December 31, 2020, of the contract with Sundari Foundation, Inc., doing business as Lotus House Women's Shelter. The purpose of the amendment is to give the agency additional time to complete the 2017 ESG activity for the provision of tenant-based rental assistance services.

Section 11. For all funding allocations authorized in this resolution, this Board authorizes the County Mayor or County Mayor's designee to execute conditional loan commitments, standard shell contracts, standard shell loan documents, amendments, and other agreements necessary to accomplish the purposes of this resolution; to subordinate and/or modify the terms of contracts, amendments, and loan documents for projects and activities approved herein, so long as such modifications are: (1) approved by the County Attorney's Office for legal form and sufficiency, (2) not substantially inconsistent with this resolution, and (3) found by the County Mayor or County Mayor's designee to be in the best interest of the County; to execute other documents necessary to accomplish the purposes set forth in this resolution; and to exercise the termination, waiver, acceleration, and other provisions set forth in agreements executed in performance of this resolution.

The foregoing resolution was offered by Commissioner **Rebeca Sosa**, who moved its adoption. The motion was seconded by Commissioner **Sally A. Heyman** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman **aye**
Rebeca Sosa, Vice Chairwoman **aye**

Esteban L. Bovo, Jr.	**absent**	Daniella Levine Cava	**aye**
Jose "Pepe" Diaz	**aye**	Sally A. Heyman	**aye**
Eileen Higgins	**aye**	Barbara J. Jordan	**aye**
Joe A. Martinez	**aye**	Jean Monestime	**aye**
Dennis C. Moss	**aye**	Sen. Javier D. Souto	**aye**
Xavier L. Suarez	**absent**		

The Chairperson thereupon declared this resolution duly passed and adopted this 22nd day of October, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Melissa Adames
By:_____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Brenda Kuhns Neuman

2020–2024 CONSOLIDATED PLAN

AND 2020 ACTION PLAN

MIAMI-DADE COUNTY

Prepared by:

Miami-Dade County

Public Housing and Community Development

September 2020

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Miami-Dade County is required to submit a Consolidated Plan (the Plan) to the United States Department of Housing and Urban Development (U.S. HUD) in accordance with the Consolidated Submissions for Community Planning and Development Programs (24 CFR 91). The rule requires a single submission for the planning and application aspects of the following programs:

- Community Development Block Grant (CDBG)

- HOME Investment Partnerships (HOME); and

- Emergency Solutions Grants (ESG)

The Housing Opportunities for People with Aids (HOPWA) program is administered by the City of Miami, and therefore is not addressed in this document.

The Miami-Dade County Public Housing and Community Development Department (PHCD) is the lead agency for Miami-Dade County in the coordination of the Consolidated Plan.

The most recent Consolidated Plan submitted to HUD was for the period from January 1, 2013 through December 31, 2017. However, PHCD was granted an extension until December 31, 2019 and the Consolidated Plan that is being submitted covers the period from January 1,2020 through December 31, 2024.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

The County has identified housing, economic development, health and human services as areas of concentration for the strategic plan. The needs assessment identifies the rate of cost-burden, the growth of cost-burden among low-income and elderly households, overcrowding and disproportionate needs as challenges facing many households in Miami-Dade County in the attempt to access quality housing.

The Plan addresses maintaining the existing affordable housing stock and increasing the availability of housing in standard condition and at an affordable cost to low-income and moderate-income families, particularly members of disadvantaged minorities, without discrimination on the basis of race, color, religion, sex, national origin, familial status, or disability. In an effort to serve as many low- and moderate areas as possible, Miami-Dade County is shifting away from a model of targeting a majority of Community Development Block Grant funds to the Neighborhood Revitalization Strategy Areas (NRSAs),

to a regional approach which divides the County in North, Central and South regions and within those regions identifies those areas that are the most vulnerable. This approach will allow the County to address the needs of impoverished communities throughout Miami-Dade County. The Consolidated Plan also further integrates the coordination of public housing rehabilitation with the County's community development and housing objectives.

The housing goals includes an adequate supply of supportive housing, which combines structural features and services needed to enable persons with special needs, and their families, to live with dignity and independence. Miami-Dade County, in its annual planning and future planning will continue to prioritize tenant-based rental assistance using HOME. The County will also have funds available for small projects that may benefit from the County's Documentary Surtax Program for the development of Housing. The Plan serves as a working document to ensure that the needs and resources of public housing residents are taken into consideration in the Comprehensive Planning effort to revitalize distressed neighborhoods and help low-income residents. The Consolidated Plan addresses the need to strengthen its economic development by continuing to support providers of economic development activities such as micro-loans, business incubators and technical assistance to businesses. These economic development activities are intended to increase the number of small businesses, retain or create jobs or strengthen fledgling small businesses. PHCD will continue to address health and human services through providing funds for public services such as feeding programs and after school education programs with an expected outcome of improving the quality of life for vulnerable populations, such as youth and senior citizens.

3. Evaluation of past performance

Miami-Dade County recently updated HUD on the status of its housing and community development programs through submission of the 2019 Consolidated Annual Performance and Evaluation Report (CAPER). The 2019 CAPER was provided to HUD on March 26, 2020, which detailed various housing rehabilitation programs and economic development activities that met national objectives. The next five years funding will prioritize the aforementioned activities.

4. Summary of citizen participation process and consultation process

The Citizen Participation Process began in early 2019. Meetings were held in multiple areas of the County with community groups. A countywide public outreach meeting was held in the Miami-Dade County Commission Chambers on March 27, 2019, which included various community stakeholders who responded to a survey provided at that meeting. Opportunities for written and verbal comments were provided at the meeting. A summary of the responses received during the citizen participation process is included as an attachment to the plan.

5. Summary of public comments

A summary of public comments is included as an attachment to the plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

Views not accepted in this plan were those determined to be unrelated to the Consolidated Plan.

7. Summary

Miami-Dade County approached the consolidated planning process by evaluating the need for decent housing, economic development opportunities, sustainable living environment and the participation of citizens in the planning process. Given the County's geographic location, we naturally plan for the potential for natural hazards and storms, however, we were not prepared to deal with the COVID-19 global pandemic. The magnitude of the effect of the global pandemic on the Miami-Dade County community was unexpected and further impacted planning, as it relates to decent housing and economic development. Homeowners, renters and the homeless are all being impacted, and is causing the County to have to respond. The County's plan addresses housing for both renters and homeowners by including mixed finance housing opportunities, incorporating both local and federal resources made available through the consolidated planning process. As previously stated, the Coronavirus impacts to our economic development activities was realized by the number of small businesses having to shut down as a result of emergency orders issued by the County Mayor. The County is prepared to continue to participate in mixed finance housing opportunities that include both local resources and federal resources made available through the consolidated planning process. The County will also continue with housing rehabilitation activities. Furthermore, the COVID-19 impact to our economic development activities were realized by the number of small businesses having to shut down as a result of emergency orders issued by the County Mayor. Our plan will continue to prioritize both financial assistance and technical assistance to these small businesses that are critically important to our economy.

In making priority decisions, the current analysis demonstrated tremendous need in all areas of the County. Therefore, the County is moving away from a neighborhood approach, to a regionalized approach, serving eligible block groups within the North, Central, and South areas of the County. Future funding allocations will continue to be prioritized based on this regional approach.

Miami-Dade County continues to address a housing crisis. The pre-existing challenges in the County were significantly exacerbated at the beginning March 2020, with the onset of the COVID-19 global pandemic. Local impacts include dramatic increases in unemployment due to the service-based economy, along with the wholesale shutdown of businesses, large and small. As a result, low- and moderate-income residents are increasingly unable to afford basic daily necessities such as food, rent and monthly mortgage payments. Several stakeholders have been convened to address both policy and housing needs. During the next five years, as part of the plan, additional funding will be made available to assist with addressing the housing crisis. The County is prepared to continue to participate in mixed finance housing opportunities that include both local resources and federal resources made available through the consolidated planning process.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MIAMI DADE COUNTY	
CDBG Administrator	MIAMI DADE COUNTY	Public Housing and Community Development
HOPWA Administrator		
HOME Administrator	MIAMI DADE COUNTY	Public Housing and Community Development
ESG Administrator	MIAMI DADE COUNTY	Public Housing and Community Development
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

The Miami-Dade County Department of Public Housing and Community Development is the agency that administers Emergency Solutions Grant, Home Investment Partnerships Program, and Community Development Block Grant federal funds for Miami-Dade County.

Consolidated Plan Public Contact Information

Mr. Michael Liu, Director, Public Housing and Community Development

mliu88@miamidade.gov

(786) 469-4106

Mr. Clarence Brown, Division Director, Housing and Community Development

Clarence.Brown@miamidade.gov

(786-469-2221

PR-10 Consultation – 91.100, 91.110, 91.200(b), 91.300(b), 91.215(l) and 91.315(l)

1. Introduction

As required by federal regulations Miami-Dade County consulted with service providers, private and public entities and other jurisdictions with knowledge of the housing needs of Miami-Dade County. In addition, the County also consulted with interested area social/health service/housing providers throughout the County who assist with housing, health, economic development, social services and child care services to low to moderate-income residents.

The Miami-Dade Homeless Trust, who administers the Continuum of Care, played a key role in the consultation process.

Miami-Dade County also consulted with local businesses.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Miami-Dade County consulted with the following agencies/entities in the preparation of the Consolidated Plan:

Homeless Services: Miami-Dade County Homeless Trust (as lead agency for the Miami-Dade County homeless continuum of care system), Citrus Health Network, Camillus House, and Miami Homes For All

Social Services: Community Action and Human Services Department, City of Miami (HOPWA), United Way, Children's Trust, and Alliance for the Aging

Housing: Florida Housing Finance Corporation, Public Housing and Community Development, Miami-Dade Housing Finance Authority (HFA), various for-profit developers, Community Development Corporations, and Community Housing Development Organizations

Economic Development: Beacon Council, South Florida Workforce Investment Board (Career Source South Florida), Community Development Financial Institutions

Health Services: Public Health Trust

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Miami-Dade County Continuum of Care (COC) was created to address the needs of the homeless families and individuals. The plan continues to provide for a comprehensive system of housing and services that includes: 1) a coordinated intake and assessment process with a 1-800 Homeless Helpline for persons who are homeless or about to become homeless to assess services; 2) emergency housing for short term assessment, stabilization and referral; transitional housing to provide intensive treatment to individuals not able/ready to sustain affordable housing; and 3) permanent supportive housing. The continuum includes wrap-around services to assist individuals in achieving and sustaining self-sufficiency, including employment programs, legal services, health care, move-in assistance, etc. Homeless Prevention services are also funded and coordinated through the Helpline. The majority of homeless agencies in the Miami-Dade County continuum of care participates in a Homeless Management Information System (HMIS), must comply with housing and services Standards of Care and Performance Measures, and participates in the coordinated intake and assessment process through referrals from contracted homeless outreach teams and agencies.

The Homeless Trust is the lead agency and continues to implement its original mission which is: 1) to administer the proceeds of a unique one-percent food and beverage tax dedicated to homeless and domestic violence services (85% of the funds toward homeless and 15% toward domestic violence services); 2) to implement the local continuum of care plan; and, 3) to serve in an advisory capacity to the Board of County Commissioners on issues involving homelessness. The Trust contracts with 28 private and public not-for-profit agencies for the provision of all direct services that address the needs of homeless individuals and families in the community.

In addition, it is responsible for the fiduciary functions of the food and beverage tax and the implementation of policy initiatives developed by the diverse 27-member Miami-Dade County Homeless Trust Board (and its various committees), and the monitoring of contract compliance by agencies contracted with the County, through the Trust, for the provision of housing and services for homeless persons (funded with local, state, federal and/or private funds). The Homeless Trust has developed multiple private/public partnerships, including with the Chapman Partnership, which operates, under contract with the Homeless Trust, two homeless assistance centers in the County, providing one-stop services at emergency housing facilities that offer a holistic approach to addressing the needs of clients. The Homeless Trust provides oversight and administrative support to the Domestic Violence Oversight Board (DVOB) and the programs funded through that Board from the Food and Beverage Tax.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The Miami-Dade County Homeless Trust serves as the lead agency for the Miami-Dade County Continuum of Care. PHCD has an ongoing, day-to-day working relationship with the Homeless Trust, in particular as it currently serves as the grantee for the receipt of rental assistance continuum of care grants (legacy Shelter Plus Care programs) on behalf of the Homeless Trust and the continuum of care. For many years now, PHCD and the Homeless Trust have worked closely on developing priorities for the use of ESG grant funds allocated to the County.

The County awards ESG funds through a competitive Request for Application (RFA) process in consultation with the Homeless Trust. The RFA is the vehicle by which applicants are evaluated and recommended for funding. The Homeless Trust is part of the RFA selection process for the ESG funds and it reviews and approves all ESG recommendations. Performance standards and outcomes are developed and monitored by the County's Project Management staff. Pursuant to HEARTH and ESG Program Rules, the Homeless Trust and PHCD have collaborated in ensuring that Plan amendments relating to ESG priorities are presented to the Homeless Trust Board, and are developing protocols for the required monitoring and reporting requirements. All ESG recipients are contractually required to, among other things, participate in the Homeless Trust's Homeless Management Information System (HMIS); and participate in the coordinated intake and assessment process, including accepting referrals for homeless prevention assistance and/or rapid re-housing services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

25	**Project Name**	Public Housing and Community Development Roadway Improvement Project in the City of Opa-Locka
	Target Area	Countywide Regional Eligible Strategy Area - North
	Goals Supported	Public Infrastructure Improvements
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: $560,000
	Description	Provide roadway and drainage improvements to NW 131st Street from NW 31st to NW 32nd Avenues.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	NW 131st Street from NW 31st to NW 32nd Avenues, Opa-Locka, Florida
	Planned Activities	Provide roadway and drainage improvements to NW 131st Street from NW 31st to NW 32nd Avenues.
26	**Project Name**	Public Housing and Community Development Midway Area Roadway Improvements
	Target Area	Countywide Regional Eligible Strategy Area - Central
	Goals Supported	Public Infrastructure Improvements
	Needs Addressed	Suitable Living Environment
	Funding	CDBG: $345,565
	Description	Provide paved swale blocks and on-street parking infrastructure at NW 8th to NW 10th Streets, between NW 79th Avenue to approximate NW 84th Avenue.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	NW 8th to NW 10th Streets, between NW 79th Avenue to approximate NW 84th Avenue, Miami, Florida

Sponsored by: City Manager

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ADOPTING THE CITY OF OPA-LOCKA'S 2022 LEGISLATIVE PRIORITY LIST, ATTACHED HERETO AS EXHIBIT "A"; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTION TO CARRY OUT THE AIMS OF THIS RESOLUTION; PROVIDING INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Opa-Locka ("City") desires to target state funding in order to enhance and improve City streets, parks, infrastructure and programs; and

WHEREAS, the City Manager has recommended a state legislative priority list for the 2022 legislative session; and

WHEREAS, the City Commission of the City of Opa-Locka, Florida desires to adopt the recommended state priority list.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.
The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. AUTHORIZATION
The City of Opa-Locka's 2022 State Legislative Priority List, attached hereto as Exhibit "A", is hereby adopted. The City Manager is authorized to take all actions necessary to implement the purpose of this Resolution, including transmittal to the proper agencies.

Section 3. SCRIVENER'S ERRORS.
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, following review by the City Attorney and without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.
This Resolution shall take effect immediately upon adoption and is subject to the approval of the Governor or his designee.

PASSED AND ADOPTED this _____ day of _____, 2021.

_____
Mayor Matthew Pigatt

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Burke	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Taylor	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

City of Opa-locka
Agenda Cover Memo

Department Director:				**Department Director Signature:**				
City Manager:	John E. Pate			**CM Signature:**				
Commission Meeting Date:	*11.10.2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
				X				
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
		X	**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		**X**
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
							x	
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bi#:**					
		X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
		X						
Sponsor Name	City Manager		**Department:**		City Manager			

Short Title:

A resolution authorizing the City Manager to adopt the City's 2022 State Legislative Priority List as attached as "Exhibit A".

Staff Summary:

Staff finds it is in the best interest of the City to submit a State Legislative Packet to seek State funding to enhance and improve the City's infrastructure, parks, police, streets, etc.

Financial Impact: Receipt of requested grants allow the City to address several infrastructure issues. It is not known at this time as to whether there will be match requirements for any of these grants.

Proposed Action:

Staff recommends approval of this resolution to take the necessary actions in transmitting the documents to the proper agencies.

State Legislative Requests

Parks & Recreation Department

- Seniors Programming $250,000
- Gymnasium $100,000
- Athletic Fields $500,000
- Purchasing of Vehicles $105,000
- Youth Crime Prevention $250,000
- Parks Improvements $100,000

Public Works Department

- Stormwater & Roadway Improvement Projects $2,719,900
- Canal Improvements $1,439,800
- Drinking Water Distribution Improvement $2,816,000
- Waste Water System Improvement $2,024,000
- Public Works Facility Security & Safety Upgrades $800,000
- Crime Prevention Technologies $350,000

➢ Community Redevelopment Agency (CRA)

- Development Incentives/ Assistance Programs $1,000,000
- CRA Plan Update/ CRA Expansion $150,000
- Small Business/ Innovation Incubator Facility (Former Police Department and/or Historic Train Station $3,000,000
- Homebuyer Assistance Programs (Healthcare, Law Enforcement, & First Responders) $1,000,000
- Streetscape updates in the Opa-locka CRA Area $1,000,000

➢ Police Department

- New Police Station $3,900,000

RESOLUTION NO. 21-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT FUNDS, IN AN AMOUNT OF ONE HUNDRED THOUSAND, EIGHT HUNDRED THREE DOLLARS AND SEVENTY-FIVE CENTS ($100,803.75), FROM BIDERA LLC, ON BEHALF OF THE CITY, AS A RESULT OF THE CITY SURPLUS AUCTION; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Resolution No. 21-9890, staff reviewed the fleet inventory for the Police and the Public Works Departments to dispose of all vehicles no longer cost-effective to operate, old unused equipment and miscellaneous scrap metal; and

WHEREAS, the City's surplus auction ended on October 5, 2021. The net proceeds of the auction are One Hundred Thousand, Eight Hundred Three Dollars and Seventy-Five Cents ($100,803.75), as provided in Exhibit "A"; and

WHEREAS, the City Commission finds it in the best interest of the City to receive the funds and allocate them among the departments that were responsible for the inventory of the auctioned items.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. The recitals to the preamble herein are incorporated by reference.

SECTION 2. The City Commission of the City of Opa-Locka, Florida hereby authorizes the City Manager to accept the funds on behalf of the City, in the amount of One Hundred Thousand, Eight Hundred Three Dollars and Seventy-Five Cents ($100,803.75), from Bidera LLC as a result of the proceeds from the City Surplus Auction.

SECTION 3. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager following review by the City Attorney and without the need of public hearing, by filing a corrected copy of the same with the City Clerk.

SECTION 4. This Resolution shall take effect upon adoption and is subject to the approval of the Governor or Governor's Designee.

PASSED and **ADOPTED** this 10th day of November, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____
Commissioner Davis	_____
Commissioner Taylor	_____
Vice-Mayor Williams	_____
Mayor Pigatt	_____

City of Opa-locka
Agenda Cover Memo

Department Director:				**Department Director Signature:**				
City Manager:	John E. Pate			**CM Signature:**				
Commission Meeting Date:	*11.10.2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
				X				
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
		X	**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		X
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
							X	
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**					
		X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
		X						
Sponsor Name	City Manager		**Department:**		City Manager			

Short Title:

A resolution authorizing the City Manager to accept funds in the amount of $100,803.75 from Bidera LLC as a result of the Surplus Auction conducted by this company.

Staff Summary:

Pursuant to Resolution No. 21-9890, staff reviewed the fleet inventory for the Police and Public Works Departments to dispose of all vehicles no longer cost-effective to operate, old unused equipment and miscellaneous scrap metal.

Financial Impact – This revenue will be allocated among the funds which owned the auctioned items. Most of it will be FY 21 revenue, but since some of the sale occurred after September 30th, a portion will become FY 22 revenue.

Proposed Action:

Staff recommends approval of this resolution.

Attachment:

004303

BIDERA LLC
ESCROW ACCOUNT
4995 NW 72ND AVE STE 405
MIAMI, FL 33166
(305) 822-5000

WELLS FARGO BANK
63-751/631

10/9/2021

PAY TO THE ORDER OF City of Opa Locka $**100,803.75

One Hundred Thousand Eight Hundred Three and 75/100********** DOLLARS

City of Opa Locka

VOID AFTER 90 DAYS

MEMO Auction# 407 City of Opa-Locka 10/05/2021

AUTHORIZED SIGNATURE

⑈004303⑈ ⑆063107513⑆ 1179753296⑈

BIDERA LLC/ESCROW ACCOUNT

City of Opa Locka		10/9/2021	004303
	Auction# 407 City of Opa-Locka 10/05/2021		108,255.00
	Vehicle prep.		-4,950.00
	Duplicate Titles		-2,501.25

Wells Fargo Escrow 3 Auction# 407 City of Opa-Locka 10/05/2021 100,803.75

BIDERA LLC/ESCROW ACCOUNT

City of Opa Locka		10/9/2021	004303
	Auction# 407 City of Opa-Locka 10/05/2021		108,255.00
	Vehicle prep.		-4,950.00
	Duplicate Titles		-2,501.25

Wells Fargo Escrow 3 Auction# 407 City of Opa-Locka 10/05/2021 100,803.75

BIDERA

City of Opa-Locka
Surplus Auction

2002-2011 Ford Crown Victoria's P71
2014 Chevy Tahoe Police Pkg
2008-2012 Dodge Chargers
(2) 2005 Dodge Stratus SXT
2008 & 2013 Ford Expedition
2012 Chevy Impalas PPV
1998 & 2013 Jeep Cherokee
1998 & 2000 School Buses
(2) T-3 Motion Police Scooters
Water Meters (Scrap Metal Lot)
Lawn Equipment & Trailers
More Items being added daily....

View Pic's & Bid Online Today!

www.BIDERA.com

Online Auction Ends Tonight
Tues, Oct. 5th 2021 @ 7pm!

BIDERA GOV'T AUCTIONS
Bidera.com/Call 305-822-5000
Au3744/Ab3392/bp13cc-3c

Bidera
4995 NW 72 Ave Suite 405
Miami, FL 33166
Phone: 305-822-5000 Fax: 305-822-5007

CO #:	1600
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Consignor
City Of Opa Locka
2495 Ali Baba Avenue
Opa Locka, FL 33054
Phone:(305) 953-2889

Auction: City of Opa-Locka 10/05/2021

Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
100	2008 Ford Crown Victoria P71 (Junk Candidate) Junk. Bill of Sale only (no title) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 807 Year 2008 Make Ford Model Crown Victoria Police Int Vin # 2FAHP71V28X135792 Engine 4.6L / unknown Transmission Auto / unknown Miles 145,372 A/C Unknown Battery Missing Tires Missing Department Police Color B/W Auctioneer Comments Junk Candidate. Missing rear differential. Missing many parts. Exhaust system appears to be complete. Will need to be towed off the premises. Shop Notes plate: XF5531	1.00	325.00	325.00	0.00	0.00
101	2012 CHEVROLET CAPRICE PPV (Overheated) After running for 20 minutes we noticed that the temperature started to climb. Mechanic states the cooling fans are not working. Recommend towing	1.00	3,375.00	3,375.00	0.00	0.00

Bidera
4995 NW 72 Ave Suite 405
Miami, FL 33166
Phone: 305-822-5000 Fax: 305-822-5007

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	the vehicle to your mechanic and have it check out. Read Auctioneer Comments below. Unit 1221 Year 2012 Make CHEVROLET Model CAPRICE CLASSIC Vin # 6G1MK5U26CL617518 Engine 6.0L / Unknown Transmission Unknown Miles 82,627 A/C Not Cold Battery Weak Tires Look Good Department Police Color White Auctioneer Comments Ticking noise coming from the engine, sounds like a discharged lifter. Straight body, good paint, minor scratches here and there, surface rust spot on hood, paint chips on rear bumper, good interior, rear seat black vinyl, engine revs up well and feels powerful, a/c not blowing cold. Look at pictures & video. Shop Notes plate: XH5841					
102	2006 DODGE CHARGER PPV Light ticking noise, but the motor is good. Unit 22825 Year 2006 Make DODGE Model CHARGER PPV Vin # 2B3KA43G76H429809 Engine 3.7L / Sounds Good Transmission Auto / Transmission Miles 158,249 A/C Not Cold Battery Dead Tires 3 good 1 Worn Department Police Color Black & White Auctioneer Comments Straight body, dull headlights, has scratches, surface rust on roof, faded tail lamp lens, drivers seat torn, light ticking noise coming from the engine. The motor is good and the transmission engages, steering wheel is brittle. Cage will be removed. Look at pictures & video.	1.00	750.00	750.00	0.00	0.00

Bidera
4995 NW 72 Ave Suite 405
Miami, FL 33166
Phone: 305-822-5000 Fax: 305-822-5007

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	Shop Notes plate: XF5531					
103	2011 Ford Crown Victoria P71 (Junk Candidate) JUNK No title. BILL OF SALE only. Missing Catalytic Converters. Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 1106 Year 2011 Make FORD Model CROWN VICTORIA Vin # 2FABP7BV8BX159431 Engine 4.6L / Unknown Transmission Auto /Unknown Miles 126,602 A/C Unknown Battery None Tires None Department Police Color Black & White Auctioneer Comments Junk Candidate. Motor & Transmission in place. Missing many parts. Exhaust system Appears to be missing the catalytic's . Will need to be towed off the premises. Shop Notes plate: XC7579	1.00	150.00	150.00	0.00	0.00
104	2012 DODGE CHARGER Police Vehicle (Bad Engine) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your	1.00	925.00	925.00	0.00	0.00

Bidera
4995 NW 72 Ave Suite 405
Miami, FL 33166
Phone: 305-822-5000 Fax: 305-822-5007

CO #:	1600
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	best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 1218 Year 2012 Make DODGE Model CHARGER Vin # 2C3CDXAT9CH169330 Engine 5.7L / Bad Engine Transmission Auto / unknown Miles 99,288 A/C Unknown Battery Missing Tires Missing Department Police Color B/W Auctioneer Comments Bad Engine! Appears to be complete, straight body, push bar included, good wheels & tires, tints bubbling on back window, Shop Notes plate: XG3428					
105	2012 DODGE CHARGER PPV (Bad Engine) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 1214 Year 2012 Make DODGE Model CHARGER Vin # 2C3CDXAT8CH169335 Engine 5.7L / Unknown Transmission Unknown Miles 89,171 A/C Unknown Battery Unknown Tires Look Good Department Police Color Black & White	1.00	1,125.00	1,125.00	0.00	0.00

Bidera
4995 NW 72 Ave Suite 405
Miami, FL 33166
Phone: 305-822-5000 Fax: 305-822-5007

CO #:	1600
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	Auctioneer Comments Blown Enginel 5.7L Hemi Straight body, front bumper cover loose, good rims & tires, headlights are dull, good interiorgoos headliner, plastic rear seat, all Police related equipment shall be removed. Will need to be towed off the premises. Look at pictures & video. Shop Notes plate: XF5534					
106	2014 CHEVROLET TAHOE K-9 (Engine Missing Parts) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 1410 Year 2014 Make CHEVROLET Model TAHOE Vin # 1GNLC2E01ER199076 Engine 5.3L / Missing Parts Transmission Unknown Miles 87,473 A/C Unknown Battery No Battery Tires Worn Department Police Color Black & White Auctioneer Comments Straight body, interior in dismantled, K-9 unit, stinks inside like a dirty dog, extra seats thrown in the back, do not what vehicle they belong too. One tire off rim, missing tensioner pulley, the belt, air filter hose, reservoir cap and may be other possible not visibly noticeable. Missing one headlight. Tried to jump start and it does nothing. All the interior light come on. Missing rear door panels. Look at pictures & video. passenger side rear door missing outer door handle. Will need to be towed off the premises.	1.00	1,700.00	1,700.00	0.00	0.00

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	Shop Notes plate: XD7369 Mechanic states it ran but it knocks.					
107	2009 DODGE CHARGER (Bad Engine) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 903 Year 2009 Make DODGE Model CHARGER Vin # 2B3KA43T59H624714 Engine 5.7L / Bad Engine Transmission Unknown Miles 113,119 A/C Unknown Battery Unknown Tires Worn Department Police Color Black & White Auctioneer Comments Drivers side quarter panel dented & scraped. 5.7L does nothing when you hit the ignition.. Engine parts missing. Headlightsare dull, push bar included, missing one center cap on wheel, drivers seat torn & full of mold. Steering wheel brittle, Police related equipment shall be removed. Look at pictures & video. Will need to be towed off the premises. Shop Notes plate: XB9635 Bad Engine	1.00	450.00	450.00	0.00	0.00
108	2009 DODGE CHARGER 4717 (Bad Motor) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission.	1.00	400.00	400.00	0.00	0.00

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	Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 906 Year 2009 Make DODGE Model CHARGER Vin # 2B3KA43T09H624717 Engine 5.7L / Bad Motor Transmission Auto / Good Miles 91,758 A/C Unknown Battery Dead Tires Worn Department Police Color Bulk & White Auctioneer Comments Inspection Details in Video. Will need to be towed off the premises. Shop Notes plate: XB9634 Bad Engine!					
109	2002 FORD CROWN VICTORIA LX Catalytics in Place. A/C Compressor Locked Up. Unit RED Year 2002 Make FORD Model CROWN VICTORIA Vin # 2FAFP73WX2X146995 Engine 4.6L / Sounds Good Transmission Transmission / Engaged Miles 143,028 A/C Unknown Battery Missing Tires Worn Department Police Color Red Auctioneer Comments Missing serpentine belt, a/c compressor locked up. Will need to be towed off the premises. Headlights are dull, body is straight, paint has scratches, after market paint job, steering wheel brittle, gray fabric interior, appears to be complete. Look at pictures & video. Shop Notes plate: 215437	1.00	725.00	725.00	0.00	0.00

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
110	2008 Ford Crown Victoria P71 (Junk Candidate) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 815 Year 2008 Make Ford Model Crown Victoria Police Int Vin # 2FAHP71V18X135797 Engine 4.6L / unknown Transmission Auto / Unknown Miles Unknown A/C Unknown Battery Missing Tires Missing Department Police Color B/W Auctioneer Comments Heavy damage due to front end collision. Unable to determine if exhaust system is complete. Many parts have been taken off. Will need to be towed off the premises. Shop Notes plate: XF5523	1.00	300.00	300.00	0.00	0.00
111	2007 Ford Crown Victoria P71 (Junk Candidate) JUNK No title. BILL OF SALE only. Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if	1.00	150.00	150.00	0.00	0.00

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	available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 701 Year 2007 Make Ford Model Crown Victoria Police Int Vin # 2FAFP1W17X160844 Engine 4.6L / missing Transmission Auto / missing Miles N/A A/C Unknown Battery Missing Tires Missing Department Police Color B/W Auctioneer Comments Missing lots of parts. Engine, transmission and full exhaust system are missing. Will need to be towed off the premises. Shop Notes plate: XD7361					
112	2013 FORD FUSION (Missing Body Parts) Pictures coming soon. Missing many body parts. Canabalized Does not run. Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Clean Title! Unit GRAY Year 2013 Make FORD Model FUSION Vin # 3FA6P0G7XDR181774 Engine 1.6L / Appears to be comp Transmission Auto / Was until accident Miles Unknown A/C Was cold before accident	1.00	425.00	425.00	0.00	0.00

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Battery None
Tires Bad /Flat
Department Police
Color Dark Gray
Auctioneer Comments Involved in accident, body parts removed to build another Ford Fusion, missing front bumper, grill, light,passenger side fender, doors, trunk, rear window, rear bumper, full of mildew inside, full of dust and dirty inside.

Will need to be towed off the premises.
Shop Notes plate: XD1183
It was running fine until it got into an accident. Motor should be fine. No keys available.

113	2004 Ford Crown Victoria P71 (Junk Candidate) JUNK No title. BILL OF SALE only.	1.00	150.00	150.00	0.00	0.00

Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly.
Everything is SOLD-AS-IS! Title Transfers is a MUST!
Unit 403
Year 2004
Make FORD
Model Crown Victoria Police Int
Vin # 2FAFP71WX4X159574
Engine 4.6L / unknown
Transmission Auto / unknown
Miles 135,031
A/C Unknown
Battery Missing
Tires Missing
Department Police
Color B/W
Auctioneer Comments Junk Candidate. Missing many parts. Exhaust system Appears to be missing the catalytic's. Will need to be towed off

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	the premises. Shop Notes plate: XC7593					
114	2009 Dodge Charger PPV (Junk Candidate) Junk. Bill of Sale only (no title) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 908 Year 2009 Make DODGE Model CHARGER Vin # 2B3KA43T49H624719 Engine 5.7L / unknown Transmission Auto / unknown Miles N/A A/C Unknown Battery Missing Tires Rough Department Police Color B/W Auctioneer Comments Junk Candidate. Missing many parts. Unable to determine if exhaust system is complete. Will need to be towed off the premises. Shop Notes plate: XB2086	1.00	350.00	350.00	0.00	0.00
115	1996 INT 3600 THOMAS VISTA SCHOOL BUS 72 Passengers School Bus No Air Conditioning Unit 36161 Year 1996 Make INTERNATIONAL Model 3600 THOMAS VISTA SCHOOL Vin # 1HVBDABN1TH383278 Engine Diesel / Sounds Good Transmission Auto / Engages Miles 155,429 A/C No Factory Air	1.00	1,800.00	1,800.00	0.00	0.00

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Battery None
Tires Look Fair
Department Schools
Color Yellow
Auctioneer Comments Needs belt tensioner pulley, started right up with a jump. Interior moldy & dirty, passenger side has a few dents, drivers side is straight, front top over front windshield is rusted. Some rust on floor where the seats bolt to the ground, some not all. Look at pictures & video.
Will need to be towed off the premises.
Shop Notes plate: XA3427

116	2006 DODGE CHARGER PPV	1.00	475.00	475.00	0.00	0.00

The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly.
Everything is SOLD-AS-IS! Title Transfers is a MUST!
Unit 22816
Year 2006
Make DODGE
Model CHARGER
Vin # 2B3KA43G06H429800
Engine 3.7L / Unknown
Transmission Auto / Unknown
Miles Unknown
A/C Unknown
Battery Dead
Tires Good
Department Police
Color Black & White
Auctioneer Comments No Keys! Engine intake manifold removed.
Straight body, Paint is good, rims & tires look good, all seats are good, am/fm/cd player, good door panels, steering wheel brittle, one a/c vent broken, all Police related equipment will be removed also decal removed professionally.
Will need to be towed off the premises. Look at

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	pictures & video. Shop Notes plate: 241928					
117	2006 FORD TAURUS (Bad Water Pump & Fuel Pump) Bad Water Pump & Fuel Pump! Unit WHITE Year 2006 Make FORD Model TAURUS Vin # 1FAHP53U46A175807 Engine 3.0L / Sound Good Transmission Auto / Unknown Miles 113,272 A/C Unknown Battery No Battery Tires 2 flats Department School Crossing Guard Color White Auctioneer Comments Bad Water Pump! Bad Fuel Pump! We started it with starting fluid. Does not stay running. Engine sounds good. A/C knobs missing unable to check. Seats are good, door panels are good, headliner is good, one a/c event missing, good interior just dirty, trunk dented, passenger side rear door dented. 2 hubcaps missing, Straight body, paint peeling, interior fair, headlights are dull, Radiator reservoir in car, brake fluid cap missing. Drove fine when parked on year ago. Even had cold air conditioning then, but now It's unknown. Look at pictures & video. Shop Notes plate: 233346	1.00	600.00	600.00	0.00	0.00
118	2005 DODGE STRATUS SXT (Thermostat Housing) Thermostat Housing Bolt Strip and leaking water. Cosmetically Rough! Unit 510 Year 2005 Make DODGE Model STRATUS Vin # 1B3EL46R65N511928 Engine 2.7L / Unknown Transmission Auto / Unknown Miles 104,625 A/C Unknown Battery Dead	1.00	600.00	600.00	0.00	0.00

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	Tires 2 flat tires New Rear Tires Department Parks & Recreation Color White Auctioneer Comments Will need to be towed off the premises. One coil missing, engine appears to be complete otherwise. Look at the pictures. Shop Notes plate: 218745					
119	2005 DODGE STRATUS SXT Straight body, paint faded, clear coat peeling, headlights dull, interior is good, carpet is dirty, bad tints, motor sounds good, good headliner, look at pictures & video. Unit 504 Year 2005 Make DODGE Model STRATUS Vin # 1B3EL46R85N511929 Engine 2.7L / Sounds Good Transmission Auto / Engages Miles 54,111 A/C Cool Battery Dead Tires Flat Department Parks & Recreation Color White Auctioneer Comments Look at pictures & video. Shop Notes plate: 218744	1.00	1,350.00	1,350.00	0.00	0.00
119a	1996 Ford F-250XL Longbed Shop states it has a Bad Fuel Pump! Read Auctioneer Comments. Unit 9606 Year 1996 Make Ford Model F-250XL Vin # 2FTEF25N4TCA71235 Engine 5.0L / Sounds Good Transmission Auto / Engages Miles 108,923 A/C Was Cooling when stopped Battery No Battery Tires Look Good Department Motor Pool	1.00	1,675.00	1,675.00	0.00	0.00

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	Color White Auctioneer Comments Will need to be towed off the premises. Cab in good shape, hood slightly bent due to hinges, has scratches, bed dented on drivers side, dual fuel tank, long bed, drivers side inner door panel missing, dash cracked and missing trim, seat is good, has bedliner, no hitch, drivers side door not closing. Motor sounds good, needs fuel pump. Look at pictures & video.					
121	2008 FORD EXPEDITION 4X2 (Misfires) Slight misfire. No 3rd row seat. Unit BLACK Year 2008 Make FORD Model EXPEDITION Vin # 1FMFU15508LA22207 Engine 5.4L / Sounds Good Transmission Auto / Engages Miles 196,557 A/C Cold Air Battery None Tires Look Good Department Police Color Black & Tan Interior Auctioneer Comments Stright body, good paint, has scratches, drivers seat is torn, Armrest shows wear, Dual Cold Air conditioning, No 3rd row seat, rear tail lens broken. rims & tires looks good. Has a misfire, but motor sounds good when rev'd up. Look at pictures & video. Will need to be towed off the premises. Shop Notes plate: 233350	1.00	1,850.00	1,850.00	0.00	0.00
122	2006 DODGE CHARGER Police Unit (Junk Candidate) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid	1.00	500.00	500.00	0.00	0.00

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accordingly.
Everything is SOLD-AS-IS! Title Transfers is a MUST!
Unit 22830
Year 2006
Make DODGE
Model CHARGER
Vin # 2B3KA43G06H429814
Engine 3.5L / No start
Transmission Auto / Unknown
Miles 123,605
A/C Unknown
Battery Dead
Tires Worn
Department Police
Color Black / White
Auctioneer Comments (No start) Starter makes a click noise, engine not turning over. Intake manifold removed, missing radiator cap, fuse box cover missing, Straight body, headlights are dull, paint faded, interior is dirty, front & rear seats are good, Will need to be towed off the premises. Good headliner, good dash. Hole on roof from light bar and antenna. Dark tinted windows. Look a Pictures & video.
Shop Notes plate: 223492

123	1999 DODGE RAM 2500 Longbed Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 9904 Year 1999 Make DODGE Model RAM 2500 Vin # 3B7KC26Z1XM572171 Engine 5.3L / No Alternator Transmission Auto / Engages	1.00	450.00	450.00	0.00	0.00

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	Miles Unknown A/C Unknown Battery No Battery Tires Worn Department Public Works Color White Auctioneer Comments Will need to be towed off the premises. Shop Notes plate: 221267					
124	2006 Dodge Charger PPV (Bad Motor) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 22824 Year 2006 Make Dodge Model Charger Vin # 2B3KA43G56H429808 Engine 3.5L / Bad Motor Transmission Auto / was good when parked Miles 77,833 A/C Unknown Battery Unknown Tires Look worn Department Police Color Pink Auctioneer Comments Body is straight. Paint is peeling and faded. Police markings have been painted over. Engine appears to be missing parts. All emergency equipment will be removed before the sale date. Will need to be towed off the premises. Look at pictures & video. Shop Notes plate: 215446	1.00	575.00	575.00	0.00	0.00
125	CHRYSLER JEEP GRAND CHEROKEE (Must be Destroyed) Junk Dealers Only! No title! Must provide proof of Junk/Metal Recycler license in order to bid on this one.	1.00	300.00	300.00	0.00	0.00

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Must be Destroyed. No Exceptions!
Confiscated by the City of OpaLocka P.D. VIN # Have been removed and must be destroyed by a Licensed Junk Yard Recycler. No Exceptions!
Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly.
Everything is SOLD-AS-IS! Title Transfers is a MUST!
Unit SILVER
Year 2013
Make CHRYSLER
Model JEEP GRAND CHEROKEE
Vin # Not Legible
Engine 3.7L / Was Good
Transmission Good
Miles 37,873
A/C Cold
Battery Unknown
Tires Good
Department OpaLocka P.D.
Color Silver
Auctioneer Comments Will need to be towed off the premises.
Shop Notes plate:
Was operational when, hood stuck shut closed position. Present status unknown.
Must be Destroyed!

126	2005 FORD E-450 Starcraft 18 Passenger Bus Straight body, paint faded, has scratches, fiberglass cracks, passenger side dented, tinted windows, manual door, cruise control, steering wheel brittle, seats not torn, in good shape, nice headliner, good floors, handicap lift ramp in rear, high top roof, ABS light on. Sitting for 3 years. Has bad gas. Motor sounds great, am/fm/cassette player, look at pictures & video. Unit SENIORS Year 2005	1.00	4,075.00	4,075.00	0.00	0.00

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	Make FORD Model E-450 VAN Vin # 1FDXE45SX5HA60776 Engine 6.8 V10 / Sounds Good Transmission Auto / Engages Miles 102,856 A/C Front Cold / Back Cool Battery Dead Tires Look Good Department Elderly Care Color White Shop Notes plate: 141073					
127	(2) 2011 T3 MOTION SCOOTERS with Charger Unit# T3-1 Unit# T2-1 Both in good cosmetic conditions. Batteries are dead on both of them. P.D. States they were used a couple times only. Both have minor scratches. One of them the headlight housing is cracked. The rims & tires look good, with lots of thread. Disc brakes, Dual charger included (Can charge both scootersat the same time) one extra battery included. Parked operational 1 year ago. Needs new batteries. Both will be Sold to the Highest Bidder. Look at pictures & video.	1.00	3,050.00	3,050.00	0.00	0.00
128	2000 BLUE BIRD BUS ELDERLY 24 Passenger Bus Short bus, only 25ft long. Will need to be towed. Cummins 5.9L / Started and turned off. Sounded great. Unit 80276 Year 2000 Make BLUE BIRD Model BUS ELDERLY SERVICE Vin # 1BAGBCPA6YF092548 Engine Cummins Diesel 5.9L / Ok Transmission Auto / Engages Miles 219,043 A/C Factory/Not Cold Battery Dead Tires Look Good Department Elderly Color White Auctioneer Comments Straight body, engine	1.00	1,550.00	1,550.00	0.00	0.00

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	started right up then cut-off! It sounded really good, and now it does not start. Very old diesel fuel, sitting 3 years in the same spot. Mechanic believes the fuel pump is bad. Dirty inside, drivers seat torn, good floors, roof, seats are good just super dirty, handicap ramp in the back. Look at pictures & video. Will need to be towed off the premises. Shop Notes plate:					
129	1997 FORD CROWN RED (Bad Fuel Pump) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 9701 Year 1997 Make FORD Model CROWN VICTORIA RED Vin # 2FALP71W5VX154545 Engine 4.6L / Unknown Transmission Auto / Unknown Miles 147,717 A/C Unknown Battery Dead Tires Worn Department Meter Division Color Red Auctioneer Comments In rough shape all around. Will need to be towed off the premises. Shop Notes plate: 129458 City employee states the motor was good when parked 3 years ago.	1.00	350.00	350.00	0.00	0.00
130	TEXTRON EZ GO E302 GOLF CART (Junk Candidate) Rough Shape! No Batteries, Frame Rusted, Seat Rotted, Flat tires, One rim & tire missing, only good for parts.	1.00	105.00	105.00	0.00	0.00

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All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!

Unit WHITE
Make TEXTRON
Model EZ GO E302 GOLF CART
Vin # 1485174
Engine 36v
Miles N/A
Color White
Auctioneer Comments Will need to be towed off the premises.
Shop Notes plate:

131	2008 FORD CROWN VICTORIA POLICE P71 Frontend Collision. Front bumper shifted to right side. Missing computer! Borrowed a computer from another car in order to check the engine. Motor sounds good. Shifter lever is stuck in park, could not check transmission. Standard Disclosure: Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 812 Year 2008 Make FORD Model CROWN VICTORIA Vin # 2FAHP71V38X35803 Engine 4.6L / Sounds Good Transmission Auto / Unknown Miles 114,355	1.00	500.00	500.00	0.00	0.00

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	A/C Unknown Battery Dead Tires Worn Department Police Color Black & White Auctioneer Comments Catalytic Converters in place. Will need to be towed off the premises. Shop Notes plate: XF5532 Parked ever since accident.					
132	2012 CHEVROLET CAPRICE (Crashed on Pass. Side) Involved in accident on passenger side. Both passenger side door damage & fender. Quarter panel is fine. Air bags deployed, Airbag light on dash, drivers seat torn, headliner hanging, vinyl back seat. All Police related equipment will be removed. Look at pictures & video. Clean Title. Unit 1220 Year 2012 Make CHEVROLET Model CAPRICE CLASSIC Vin # 6G1MK5U26CL613680 Engine 6.0L LS2 / Sounds Good Transmission Auto / Engages Miles 77,223 / 7425.4 Hours A/C Cold Air Battery Dead Tires 2 Worn / 2 Good Department Police Color White Auctioneer Comments Motor sounds good, transmission engages. Declared surplus due to the accident. Parked ever since 2020. Shop Notes plate: XH2743	1.00	3,550.00	3,550.00	0.00	0.00
133	2008 Ford Crown Victoria P71 (Junk Candidate) Junk. Bill of Sale only (no title) Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid	1.00	475.00	475.00	0.00	0.00

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	accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 811 Year 2008 Make Ford Model Crown Victoria Police Int Vin # 2FAHP71V48X135793 Engine 4.6L / unknown Transmission Auto / unknown Miles 106,506 A/C Unknown Battery Missing Tires Missing Department Police Color B/W Auctioneer Comments Junk Candidate. Missing many parts. Exhaust system Appears to be missing the catalytic converters. Will need to be towed off the premises. Shop Notes plate: XF5529					
134	2014 CHEVROLET TAHOE PPV (Missing Parts) The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit 1407 Year 2014 Make CHEVROLET Model TAHOE Vin # 1GNLC2E05ER198867 Engine 5.3L / Missing Parts Transmission Auto / Was Good when parked Miles 63,561 A/C Unknown Battery Missing Tires Worn Department Police Color Black & White	1.00	1,575.00	1,575.00	0.00	0.00

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	Auctioneer Comments Tried to jump start and it does nothing, not even the dash lights up. Straight body, good paint, 3 tires are good, one rim and tire missing. Passenger side spindle missing. Drivers seat is torn, steering wheel is brittle, dash is good, passenger side sea is good, a/c vent broken, has vinyl rear seat, door panels are good, Will need to be towed off the premises. Missing parts. Shop Notes plate: XD7370 New heads, new cams, Top end new, bottom end is bad. Knocking hard.					
135	2005 CHRYSLER 300 (No Title) Must be Destroyed Junk Dealers Only! No title! Must provide proof of Junk/Metal Recycler license in order to bid on this one. Confiscated vehicle. No Title! Must be destroyed by a Licensed JunkYard/Receycler. No Exceptions. Junk Candidate! The vehicle is not driveable. May be missing parts or may have simple or major mechanical issues beyond repair. The vehicles may show heavy wear & tear, scratches, dents, rough interiors, flat tires and more..... We consider them Junk Candidates because we are unable to get then started and engage the transmission. Look at the pictures & video if available. Use your best judgement and bid accordingly. Everything is SOLD-AS-IS! Title Transfers is a MUST! Unit SILVER Year 2005 Make CHRYSLER Model 300 Vin # 2C3JA43R35H642156 Engine 3.7L / Good Transmission Auto / Good Miles 94,242 A/C Cold Battery Dead Tires Bad Department Police	1.00	300.00	300.00	0.00	0.00

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	Color Silver Auctioneer Comments Sitting for 5 years on City property. Will need to be towed off the premises. Shop Notes plate: 592FRK					
136	2008 Ford Crown Vic P71 Drivable. Read Auctioneer comments below. Unit 0818 Year 2008 Make Ford Model Crown Victoria Vin # 2FAHP71VX8X135796 Engine 4.6L / Sounds Good Transmission Auto / Engages Miles 134,950 A/C Cold Air Battery Dead Tires 2 Good 2 Fair Department Police Color Black & White Auctioneer Comments Straight body, paint faded, good rims & tires. Drivers seat torn near hinge, the rest looks good inside, good dash, can be driven off lot. Good door panels, cold a/c, motor sounds good, just leaking oil thru valve cover gasket. Look at pictures & video.	1.00	1,375.00	1,375.00	0.00	0.00
137	2012 Chevy Caprice PPV Transmission delays to engage. May have transmission issues. Straight body, has paint peels, Motor sounds good, cold air, headlights are dull, has tinted windows, seats are good, rear vinyl seat, Has minor dings, Police related equipment will be removed, plastic panel under steering wheel clips broken. Look at pictures & video. Unit 1222 Year 2012 Make Chevrolet Model Caprice Vin # 6G1MK5U23CL617525 Engine 6.0L / LS2 Sounds Good Transmission Auto / Delays to engage Miles 83401 A/C Cold Air Battery Dead	1.00	4,525.00	4,525.00	0.00	0.00

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	Tires Good Department Police Color White Auctioneer Comments Will need to be towed off the premises. Shop Notes Transmissions delays to engage.					
138	2011 Ford Crown Vic P71 (Overheats) Overheated while photographing. Drivers side quarter dented, passenger side door dented, hood has dings, dull, headlight, motor sounds good, rear door dent outward from prisoner kicks, vinyl rear seat, Police related equipment shall be removed, pant faded, drivers seat shows wear, ABS light, Check engine light is on, brake light is on. Look at pictures & video. Unit 1104 Year 2011 Make Ford Model Crown Victoria Vin # 2FABP7BVXBX159429 Engine 4.6L / Sounds Good Transmission Auto / Engages Miles 103,163 A/C Cold Air Battery Dead Tires 2 flat Department Police Color White & Black Auctioneer Comments Will need to be towed off the premises.	1.00	575.00	575.00	0.00	0.00
139	2008 Ford Crown Vic P71 Unit 0808 Year 2008 Make Ford Model Crown Victoria Vin # 2FAHP71V78X135805 Engine 4.6L / Sounds Good Transmission Auto / Engages Miles 103,163 A/C Cold Air Battery Dead Tires Look rough Department Police Color B/W Auctioneer Comments Body is straight. Minor dents and scratches all around. Shows normal	1.00	1,125.00	1,125.00	0.00	0.00

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	wear and tear. Will need to be towed off the premises.					
140	2008 Ford Crown Vic P71 (Bad Differential) Passenger side rear door damaged dented, headlight dull, surface rust on roof, turn signal marker broken, paint chips, trunk faded, has rear vinyl seat, paint faded, motor is good, valve cover gaskets leaking on exhaust, has a bad differential, cold air, look at pictures & video. Unit 0805 Year 2008 Make Ford Model Crown Victoria Vin # 2FAFP71V28X147920 Engine 4.6L / Sounds Good Transmission Auto / Engages Miles 137,832 A/C Cold Air Battery Dead Tires Worn Department Police Color Black & White Auctioneer Comments Will need to be towed off the premises. Shop Notes Bad Differential	1.00	725.00	725.00	0.00	0.00
141	2012 Chevy Caprice PPV (Bad Fuel Pump) Bad Fuel Pump! Unit 1219 Year 2012 Make Chevrolet Model Caprice Vin # 6G1MK5U25CL613587 Engine 6.0L LS2 / Good Motor (Ba Transmission Auto / Engages Miles 81,095 A/C Cold Air Battery Dead Tires Fair Department Police Color White Auctioneer Comments Bad Fuel Pump! Straight body, good paint, minor scratches & paint chips, has tinted windows, Police Electronics & partition will be removed. Has a black vinyl rear seat, seats are in good condition, look at pictures & video.	1.00	4,300.00	4,300.00	0.00	0.00

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	Will need to be towed. Shop Notes Bad Fuel Pump!					
142	2013 Ford Expedition (Bad Motor) Keys Bad Misfire & Smoking. Needs engine or a good mechanic. Year 2013 Make Ford Model Expedition EL Vin # 1FMJK1F53DEF45198 Engine 5.4 3v / Bad Engine Transmission Auto /Engages Miles 107,276 A/C Cold Battery Dead Tires Good Department Police Color Black Auctioneer Comments Straight body, good paint, has minor scratches, divers seat torn, armrest worn, has 3rd row seat. Dual Air Conditioner, good wheels & tires. Look at pictures & video. Will need to be towed off the premises.	1.00	5,125.00	5,125.00	0.00	0.00
143	2008 Ford Crown Victoria Police P71 DECALS WILL BE REMOVED! Unit 0822 Year 2008 Make Ford Model Crown Victoria Police Int Vin # 2FAHP71V08X135807 Engine 4.6 / Unknown Transmission Auto / Unknown Miles Unknown A/C Unkniwn Battery No Battery Tires Worn Department Police Color Black & White Auctioneer Comments Missing engine parts: Power steering pump, relays, battery, & blower motor. Passenger side doors damaged, rear bumper damaged, drivers side looks good, has vinyl rear seat, Police related equipment will be removed. Has 4 matching hubcaps, look at pictures & video.	1.00	625.00	625.00	0.00	0.00

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
144	1996 Jeep Cherokee 4x2 Harmonic Balancer also known as the crankshaft pulley. Unit XH0012 Year 1996 Make Jeep Model Cherokee Vin # 1J4FT28SXTL250975 Engine 4.0L / Bad Pulley Transmission Auto / Good Miles 126227 A/C Unknown Battery Dead Tires Look Good Department Motor Pool Color White Auctioneer Comments Missing serpentine, shop mechanic says the crankshaft pulley is bad. The motor is good he says, but we did not hear it run. Drivers side rear quarter panel crashed, rear door fractured, rust on rain rails, engine parts in car, dash cracked, drivers seat shows wear, look at pictures & video. Oil is good. Shop Notes New ecm computer.	1.00	700.00	700.00	0.00	0.00
200	BRASS WATER METERS (54) Drums Full & 4 Carts (54) 55Gal. Drums & 4 Shopping Carts Full with Water Meters that will be sold as one lot to the highest bidder. New & Used Water Meters. Sold As Scrap Metal! Look at the Pictures.	1.00	39,025.00	39,025.00	0.00	0.00
204	OIL & Hydraulic Fluid Dispensing DRUMS Both unit have surface rust. Hoses look rotted. Approximate 250-350 Gallons. No visible leaks, may or may not have oil & hydraulic fluid inside tanks. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	170.00	170.00	0.00	0.00

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
205	(7) STIHL Chainsaws (For Repair or For Parts) Make: STIHL Models & Serial Numbers listed below: (1) MS 291 Serial: 298725537 (1) MS 170 Serial: 298453415 (1) MS 250 Serial: 9634462E (1) MS 2?? Serial: Not Available (1) MS 280 Serial: Not Available (1) MS 650 Serial: Not Available (1) MS ??? Serial: Not Available All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	325.00	325.00	0.00	0.00
206	(4) Chainsaws (Red Max & Husqvarna) Make: REDMAX Model: G5300 Serial: 9HVXS0525EA Model: GZ7000 Serial: 0S-500013 Model: ?????? Serial: G3112G3114 Make: Husqvarna Model: 137E-Tech Serial: 530047941 All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	200.00	200.00	0.00	0.00
210	Stihl Concrete Cutter TS410 & Blower Make: STIHL Concrete Cutter Model: TS410 (PA6-GF20-1) Serial: 42383510501E Make: STIHL Blower Model: ????? Serial: Not Available All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not	1.00	180.00	180.00	0.00	0.00

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	being used or just missing parts. No matter the reason, it is being Sold As-Is!					
218	(3) Back Pack Commercial Blowers Make: Stihl Model:??? Serial: 42827011300 Make: Echo Model:??? Serial: Not Available Make: Shindaiwa Model: E8802 Serial: 9020147 All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	210.00	210.00	0.00	0.00
221	(4) STIHL Weedeaters (Commercial) Make: STIHL Model: FS 55R Serial: 28953322 Make: Stihl Model: FS250R Serial: Not Available Make: Stihl Model: FS 501 Serial: Not Available Make: STIHL Model: FS 500 Serial: Not Available All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	400.00	400.00	0.00	0.00
223	ROBIN SUBARU RGV 7500 Watts Portable Generator Make: ROBIN SUBARU Model: RGV 7500	1.00	350.00	350.00	0.00	0.00

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	Serial 1004898 Engine started right up. Sounds good. Look at pictures & video. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!					
224	HOFMANN MONTY Tire Changer Machine Make: HOFMANN Model: MONTY 1565 Serial: 11076027098001–7 Appears to be complete, shop states it works, just has an air leak. Look at pictures. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	500.00	500.00	0.00	0.00
225	DRESSERWAYNE Upright Air Compressor Make: DRESSERWAYNE Model: W5228SV257 Serial: 5000 4005X1090 Appears to be most from possible oil leaks. Conditions unknown. City purchased a new one. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	240.00	240.00	0.00	0.00
229	MULTI-QUIP Stomper Make: MULTIQUIP Model: GX160 HONDA 5.5 Serial: 21125 Shop notes: Bad Pulley. Appears to be complete. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn,	1.00	260.00	260.00	0.00	0.00

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	replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!					
230	GRAVELY Commercial & Sarlo High Wheel Mower Make: GRAVELY Model: 911701 PRO-24 GRASS AND WEED MOWER Serial: 3035 Gravely, carburetor needs to be rebuilt. Make: Sarlo Model: High Wheel Mower (Briggs & Stratton) Serial: 212200 Shop states it has a bad ignition coil. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	180.00	180.00	0.00	0.00
231	SNAPPER Ground Breaker Tiller Make: SNAPPER Model: ICFR5505BV Serial: 21492253 Missing pull start, stored operational 2 years ago. Tires are good, Look at pictures. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	260.00	260.00	0.00	0.00
232	TORO Z MASTER Make: TORO Model: 74291 Z MASTER 52" Serial: 2800029 Hours: 1705 Turns over doesn't start.Engine has compression. Battery is dead. Appears to be complete. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the	1.00	1,225.00	1,225.00	0.00	0.00

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	reason, it is being Sold As-Is!					
233	Super Z Model: Super Z 36" Serial: Not Available Hours: 1081 One Front wheel missing, head exhaust bracket cracked and leaks oil, was parked ever since and not fixed. Kawasaki Engine. Seat missing backrest, tires look good, no keys. Look at pictures. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	425.00	425.00	0.00	0.00
235	(2) PORTABLE GENERATORS Make: Master Model: 6500 with Honda GX390 13HP Serial: 128000-2750 Honda 13.0hp 6500 Watts Portable Generator missing fuel tank, missing carburetor, engine turns over with pull rope. Make: STORM CAT Serial: 511637263 Storm Cat 700 Watts mini generator, turns over, appears to be complete. Look at pictures. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	220.00	220.00	0.00	0.00
236	AIR SYSTEM SVB-G8 Model: AIR SYSTEM S VB-G8 Serial G8-7329 Sitting in storage for 2 years. Was operational when stored. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	40.00	40.00	0.00	0.00

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
237	Scrap Metal Lot Engines, differentials, 55 gallon drums full with Disc Rotors. Rims, transmissions, Sewer pipes, shopping carts, metal signs, bicycles, etc..... look at pictures. Winning bidder must take all! No loading assistance offered by the City. Please bring your loading equipment.	1.00	4,400.00	4,400.00	0.00	0.00
238	16ft Landscaping Trailer with Tool BOX No Title! Bill of Sale Only! 3ft high railing with wire mesh. Has surface rust, mesh all around on rails, some rails bent, tool box dented and bent out shape, ramp looks good, tires hold air, fenders dented, has potential, needs work. Appears to be trailable. Light lenses broken. Look at pictures. 16ft x 6ft Wide. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	600.00	600.00	0.00	0.00
239	14' Deck Heavy Equipment TRAILER w/ Tandem Axle No Title! (Selling As Scrap!) One tire completely flat & off rim, steel deck, military hitch, shows rust, trailer still solid, needs lights repaired, one slide out ramp missing. Look at pictures. All of these item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	650.00	650.00	0.00	0.00
240	15ft H.D. TRAILER WITH TOOLBOX Has a registration, will need to be transferred to the new owner. Has 2 flat tires. Frame is good. Wood deck rotten in some area. Has a tool box, ramp loading. Look at pictures. All of these item/s have been declared as surplus	1.00	650.00	650.00	0.00	0.00

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	for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!					
242	10ft H.D. Single Axle PLATFORM Tilt Trailer No Tilte, Bill of Sale Only! Tilt bed trailer, shows surface rust but still solid. Wood deck rotted in some areas. Look at pictures. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is! All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is!	1.00	425.00	425.00	0.00	0.00
243	Dayton 10,000 Watts Portable Generator Make: Dayton Model: EWY47 20hp Honda GX620/V-Twin / Good Motor Hours: 271.3 Shop Notes: Bad circuit board, electric start. 2 Flat tires, missing circuit board. City bought a new one. Good engine. Dead battery. All of item/s have been declared as surplus for various possible reasons which may be for lack of operational capabilities, obsolete, broken, worn, replaced by a new one, discontinued or just not being used or just missing parts. No matter the reason, it is being Sold As-Is! Look at pictures.	1.00	500.00	500.00	0.00	0.00
244	PACIFIC HYDROSTAR FUEL TRASH PUMP Serial:1303020401 No compression. Does not run. Missing pull rope.	1.00	20.00	20.00	0.00	0.00

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	Look at pictures.					
245	(133) Auto Parts (Never Used) (1) CXD1056 C430 CARQUEST BRAKE PADS (1) CXD1056 C431 CARQUEST BRAKE PADS (1) CXD1056 C432 CARQUEST BRAKE PADS (1) CXD1056 C433 CARQUEST BRAKE PADS (1) BMD360 C434 CARQUEST DISC BRAKE PADS (1) BMD360 C435 CARQUEST DISC BRAKE PADS (1) CXD1057 C436 CARQUEST DISC BRAKE PADS (1) BMD369 C437 CARQUEST DISC BRAKE PADS (1) BCD52 C438 CARQUEST CERAMIC DISC PAD (1) BMD450 C439 CARQUEST SEMI METALLIC DISC BRAKE PADS (1) BMD450 C440 CARQUEST SEMI METALLIC DISC BRAKE PADS (1) BRSD-674-A D532 MOTORCRAFT BRAKE PADS (FORD CV) (1) BRSD-674-A D533 MOTORCRAFT BRAKE PADS (FORD CV) (1) BRSD-674-A D534 MOTORCRAFT BRAKE PADS (FORD CV) (1) BMD833 D535 CARQUEST DISC BRAKE PADS SEMI METALLIC (1) 6802 X704 NAPA AIR FILTER (1) 6302 X705 NAPA AIR FILTER (1) 26134 X706 NAPA AIR FILTER (1) 1-V1011777AB X707 MOPAR BRAKE (1) 1-V1011777AB X708 MOPAR BRAKE (1) 1-V1011777AB X709 MOPAR BRAKE (1) 1-V1011777AB X710 MOPAR BRAKE (1) 1-V1011777AB X711 MOPAR BRAKE (1) 1-V1011777AB X712 MOPAR BRAKE (1) D711M X713 MOTORCRAFT BRAKE (1) A1096C X714 ACDELCO AIR FILTER (1) CXD1083 X715 CARQUEST DISC BRAKE PADS (1) CXD679 X716 CARQUEST DISC BRAKE PADS (1) CXD679 X717 CARQUEST DISC BRAKE PADS (1) CXD679 X718 CARQUEST DISC BRAKE	1.00	170.00	170.00	0.00	0.00

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PADS
(1) CXD679 X719 CARQUEST DISC BRAKE PADS
(1) CXD679 X720 CARQUEST DISC BRAKE PADS
(1) CXD679 X721 CARQUEST DISC BRAKE PADS
(1) 9910-KIT1724 X722 HYPRO REPAIR KIT
(1) 9910-KIT1724 X723 HYPRO REPAIR KIT
(1) MO-452 X724 MOPAR OIL FILTER
(1) MO-452 X725 MOPAR OIL FILTER
(1) MO-452 X726 MOPAR OIL FILTER
(1) MO-452 X727 MOPAR OIL FILTER
(1) MO-452 X728 MOPAR OIL FILTER
(1) MO-452 X729 MOPAR OIL FILTER
(1) MO-452 X730 MOPAR OIL FILTER
(1) MO-452 X731 MOPAR OIL FILTER
(1) 7-381 X732 NAPA POWER STEERING KIT
(1) 85522 X733 CARQUEST OIL FILTER
(1) 85522 X734 CARQUEST OIL FILTER
(1) 85522 X735 CARQUEST OIL FILTER
(1) 85522 X736 CARQUEST OIL FILTER
(1) 85522 X737 CARQUEST OIL FILTER
(1) 85522 X738 CARQUEST OIL FILTER
(1) 85522 X739 CARQUEST OIL FILTER
(1) 85522 X740 CARQUEST OIL FILTER
(1) 85522 X741 CARQUEST OIL FILTER
(1) 85522 X742 CARQUEST OIL FILTER
(1) 85522 X743 CARQUEST OIL FILTER
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(1) 85522 X746 CARQUEST OIL FILTER
(1) 1036 X747 CARQUEST OIL FILTER
(1) 1036 X748 CARQUEST OIL FILTER
(1) 1036 X749 CARQUEST OIL FILTER
(1) 85522 X750 CARQUEST OIL FILTER
(1) 85516 X751 CARQUEST OIL FILTER
(1) AIO22500 X752 AUTOPART OIL FILTER
(1) 3358 X753 NAPA FUEL FILTER
(1) B2383S X754 BENDIX CONTROL VALVE
(1) 21036 X755 NAPA OIL FILTER
(1) CXD1100 X756 CARQUEST CERAMIC DISC BRAKE PADS
(1) CXD1100 X757 CARQUEST CERAMIC DISC BRAKE PADS
(1) CXD1100 X758 CARQUEST CERAMIC DISC

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BRAKE PADS
(1) CXD1100 X759 CARQUEST CERAMIC DISC BRAKE PADS
(1) CXD1100 X760 CARQUEST CERAMIC DISC BRAKE PADS
(1) CXD1100 X761 CARQUEST CERAMIC DISC BRAKE PADS
(1) CXD1100 X762 CARQUEST CERAMIC DISC BRAKE PADS
(1) SS-7558-X X763 NAPA DISC BRAKE PADS
(1) SS-7558-X X764 NAPA DISC BRAKE PADS
(1) SS-7558-X X765 NAPA DISC BRAKE PADS
(1) CXD1326 X766 CARQUEST DISC BRAKE PADS
(1) CXD610 X768 CARQUEST DISC BRAKE PADS
(1) CXD610 X769 CARQUEST DISC BRAKE PADS
(1) CXD610 X770 CARQUEST DISC BRAKE PADS
(1) CXD610 X771 CARQUEST DISC BRAKE PADS
(1) CXD610 X772 CARQUEST DISC BRAKE PADS
(1) CXD610 X773 CARQUEST DISC BRAKE PADS
(1) CXD610 X774 CARQUEST DISC BRAKE PADS
(1) CXD610 X775 CARQUEST DISC BRAKE PADS
(1) 331-1129R-ASO X785 DEPO HEAD LAMP RIGHT
(1) 331-1129L-ASO X786 DEPO HEAD LAMP LEFT
(1) 267-1353 X889 NAPA CHASSIS
(1) 267-1353 X890 NAPA CHASSIS
(1) RES3461 X891 CARQUEST CHASSIS
(1) 260-1346 X892 NAPA CHASSIS
(1) K8848 X893 CARQUEST CHASSIS
(1) 290694 X894 AUTOPARTS CHASSIS TIE ROAD END
(1) 260-1188 X895 NAPA CHASSIS
(1) REV456 X896 CARQUEST CHASSIS
(1) REV456 X897 CARQUEST CHASSIS
(1) RK8735 X898 CARQUEST CHASSIS
(1) 401-1745 X904 CARQUEST CHASSIS TIE

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ROD END
(1) 401-1874CQ X905 CARQUEST CHASSIS
TIE ROD
(1) K7096 X906 CARQUEST CHASSIS
(1) 260-1467 X907 NAPA CHASSIS
(1) 260-1467 X908 NAPA CHASSIS
(1) RK8687 X909 CARQUEST CHASSIS FORD
TAURUS
(1) RK8687 X910 CARQUEST CHASSIS FORD
TAURUS
(1) RK8687 X911 CARQUEST CHASSIS FORD
TAURUS
(1) RK8687 X912 CARQUEST CHASSIS FORD
TAURUS
(1) MCSOE-1 X913 FORD BALL JOINT
(1) MCSOE-1 X914 FORD BALL JOINT
(1) ES2120R X918 MOOG
(1) ES2121L X919 MOOG
(1) 500-1074 X920 CARQUEST CHASSIS
(1) 269-2579 X921 NAPA CHASSIS
(1) 269-2579 X922 NAPA CHASSIS
(1) 265-2244 X923 NAPA CHASSIS
(1) 269-2425 X924 NAPA CHASSIS
(1) 260-1457 X925 NAPA CHASSIS
(1) 260-1346 X926 NAPA CHASSIS
(1) K8678 X927 CARQUEST
(1) MCS104156 X928 FORD BALL JOINT
(1) 260-1133 X932 NAPA CHASSIS
(1) 260-1188 X933 NAPA CHASSIS
(1) RK8734 X934 CARQUEST CHASSIS
(1) 267-3517 X935 NAPA CHASSIS
(1) 267-3515 X936 NAPA CHASSIS
(1) 545-1209CQ X937 CARQUEST CHASSIS
(1) ES3494 X938 CARQUEST CHASSIS
(1) GNAD674 X957 WEAREVER BRAKE PADS
CERAMIC FCV 97
(1) GNAD674 X958 WEAREVER BRAKE PADS
CERAMIC FCV 97
(1) GMKD659 X959 WEAREVER BRAKE PADS
SEMI-CERAMIC
(1) AF7981 X974 PARTS & PLUS AIR FILTER
(1) AF7981 X975 PARTS & PLUS AIR FILTER
(1) AF7981 X976 PARTS & PLUS AIR FILTER

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
246	20ft Container Only! (Roof Rusted Throughout) No contents included! Has Lights & switches. Wood deck floors are good. Side walls are good, back wall is good. Doors open and shut properly. Bad roof with rust holes. Look at pictures.	1.00	550.00	550.00	0.00	0.00

CO Expense - (5) x $40.00 (200.00)

Paint over Decals for Junk Vehicles with Lightbars. Roof mounted Police light bar will be removed. Paint over Decals for Police Vehicle with thick black paint. All Police markings will be covered. All license plates and sunpass transponders will be removed and turned in to fleet management.

Lot numbers:

1. 100. 2008 Crown Vic Vin 2FAHP71V28X135792

2. 103. 2011 Crown Vic Vin 2FABP7BV8BX159431

3. 110. 2008 Crown Vic Vin 2FAHP71V18X135797

4. 113. 2004 Crown Vic Vin 2FAFP71WX4X159574

5. 133. 2008 Crown Vic Vin 2FAHP71V48X135793

CO Expense - (8) x $30.00 (240.00)

Simple Decal Removal for City Vehicles only applies to city vehicles with small city decals on doors and trunk lid. All decals and glue residue will be removed. All tires will be inflated to proper pressure. Complete wash down. All license plates and sun pass transponders will be removed and turned in to fleet management.

Lots:

1. 118. 2005 Dodge Stratus Vin 1B3EL46R65N511928

2. 119. 2005 Dodge Stratus Vin 1B3EL46R85N511929

3. 119a. 1996 Ford F-250 Vin 2FTEF25N4TCA71235

4. 123. 1999 Dodge Ram Vin 3B7KC26Z1XM572171

5. 129. 1997 Crown Vic Vin 2FALP71W5VX154545

6. 144. 1996 Jeep Cherokee Vin 1J4FT28SXTL250975

7. 115. 1996 Thomas Bus Vin 1HVBDABN1TH383278

8. 127 (2) T3 Scooters

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
			CO Expense - (16) x 225.00		(	3,600.00)
	Decommissioning of Police vehicles includes removal of all emergency equipment, removal of all city decals and glue residue. Removal/disposal of prisoner transport cages. Any documents found in vehicles will be properly disposed of. All license plates and sun pass transponders will be removed and turned in to fleet management. Complete wash down. All tires will be inflated to proper pressure. Lot numbers:					
	1. 101. 2012 Chevy Caprice PPV Vin 6G1MK5U26CL617518					
	2. 102. 2006 Dodge Charger Vin 2B3KA43G76H429809					
	3. 108. 2009 Dodge Charger Vin 2B3KA43T09H624717					
	4. 116. 2006 Dodge Charger Vin 2B3KA43G06H429800					
	5. 122. 2006 Dodge Charger Vin 2B3KA43G06H429814					
	6. 124. 2006 Dodge Charger Vin 2B3KA43G56H429808					
	7. 131. 2008 Crown Vic Vin 2FAHP71V38X35803					
	8. 132. 2012 Chevy Caprice PPV Vin 6G1MK5U26CL613680					
	9. 134. 2014 Chevy Tahoe PPV Vin 1GNLC2E05ER198867					
	10. 136. 2008 Crown Vic Vin 2FAHP71VX8X135796					
	11. 137. 2012 Chevy Caprice PPV Vin 6G1MK5U23CL617525					
	12. 138. 2011 Crown Vic Vin 2FABP7BVXBX159429					
	13. 139. 2008 Crown Vic Vin 2FAHP71V78X135805					
	14. 140. 2008 Crown Vic Vin 2FAFP71V28X147920					
	15. 141. 2012 Chevy Caprice PPV Vin 6G1MK5U25CL613587					
	16. 143. 2008 Crown Vic Vin 2FAHP71V08X135807					
			CO Expense - (1) x $150.00		(	150.00)
	Decommissioning of Passenger bus includes removal of all decals and glue residue. Pressure clean and remove mold. Add air to any tires that need it. All license plates and sun pass transponders will be removed and turned in to fleet management.					
	1. Lot 126 2005 FORD E-450 Starcraft 18 Passenger Bus Vin 1FDXE45SX5HA60776					

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
	CO Expense - (4) x 175.00				(	700.00)
	Decommissioning of Police vehicles includes removal of all emergency equipment, removal of all city decals and glue residue. Removal/disposal of prisoner transport cages. Any documents found in vehicles will be properly disposed of. All license plates and sun pass transponders will be removed and turned in to fleet management. Complete wash down. All tires will be inflated to proper pressure. Lot numbers: 1. 104. 2012 Dodge Charger Vin 2C3CDXAT9CH169330 2. 105. 2012 Dodge Charger Vin 2C3CDXAT8CH169335 3. 106. 2014 Chevy Tahoe PPV Vin 1GNLC2E01ER199076 4. 116. 2006 Dodge Charger Vin 2B3KA43G06H429800					
	CO Expense - (2) x 30.00				(	60.00)
	Paint over Decals for Police Vehicle with thick black paint. All Police markings will be covered. All license plates and sunpass transponders will be removed and turned in to fleet management. Lot numbers: 1. 111. 2007 Ford Crown Vic Vin 2FAFP1W17X160844 2. 114. 2009 Dodge Charger Vin 2B3KA43T49H624719					
	CO Expense - Duplicate Title Auction# 407 Lot# 136 Vin 2FAHP71VX8X135796				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 105 Vin 2C3CDXAT8CH169335.				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 122 Vin 2B3KA43G06H429814				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 121 Vin 1FMFU15508LA22207				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 132 Vin 6G1MK5U26CL613680				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 138 Vin 2FABP7BVXBX159429				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 142 Vin 1FMJK1F53DEF45198				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 144 Vin 1J4FT28SXTL250975				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 107 Vin 2B3KA43T59H624714				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 114 Vin 2B3KA43T49H624719				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 117 Vin 1FAHP53U46A175807				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 119a Vin 2FTEF25N4TCA71235				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 140 Vin 2FAFP71V28X147920				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 102 Vin 2B3KA43G76H429809				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 124 Vin 2B3KA43G56H429808				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 115 Vin 1HVBDABN1TH383278				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 104 Vin 2C3CDXAT9CH169330				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 116 Vin 2B3KA43G06H429800				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 106 Vin 1GNLC2E01ER199076				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 134 Vin 1GNLC2E05ER198867				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 110 Vin 2FAHP71V18X135797				(	108.75)

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Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
	CO Expense - Duplicate Title Auction# 407 Lot# 139 Vin 2FAHP71V78X135805				(	108.75)
	CO Expense - Duplicate Title Auction# 407 Lot# 108 Vin 2B3KA43T09H624717				(	108.75)

Unsold Lot# 241 - 16ft LANDSCAPING TRAILER WITH TOOLBOX Landscaping Trailer with Tool Box & Loading Ramp.
16' long x 6' wide Tandem Axle, missing one rim, has one flat, 3ft rails look good, tail lamps missing, loading ramp is good. No fenders, beam A-Frame in front bent. Repairable. Needs TLC.
Look at pictures.

City of OpaLocka

Total Quantity:		71.00
Total Invoice Sale Price:		108,255.00
Total Expenses:	(	7,451.25)
Total Due to Consignor:		100,803.75
Total Payments:		0.00
Balance:		$100,803.75

Positive Balance, Monies Owed to Consignor

Inventory Remaining For This Consignment Order

COMMISSION SETTINGS

Calculate Commission By: Each
Commission Structure Type: Fixed

Any Amount	0%

BUY BACK SETTINGS

Calculate Buy Back By: Each
Buy Back Structure Type: Fixed

Any Amount	0%

RESOLUTION NO. 2021-

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPROVE A CHANGE ORDER REQUEST FOR EAC CONSULTING, INC. TO CONDUCT ADDITIONAL FLOW MEASUREMENTS AT LIFT STATIONS 4, 5 AND 7 AND CONDUCT AN ADDITIONAL SMOKE TEST OF THE CITY'S EXISTING GRAVITY SEWER MAINS, IN AN AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND TWENTY-FIVE DOLLARS ($26,025.00); PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Resolution #20-9794, the City of Opa-Locka Commission ("City Commission") authorized the City Manager to enter into an agreement with EAC Consulting, Inc. for continuing professional architectural and engineering consulting services to perform a Sanitary Sewer Evaluation Survey (Phase III) for Lift Stations 4, 5, 7, and 8, pursuant to RFQ No. 20- 0324200.; and

WHEREAS, EAC Consulting, Inc. conducted field measurements and visual inspections for the LS 4, 5 and 7 collection basins within the City in November 2020 and December 2020. Later, Sanitary Sewer Evaluation Survey (SSES) reports were prepared and submitted to the Miami-Dade Department of Environmental Resources Management ("DERM") in March 2021. All three basins were determined to be out of compliance and DERM is now requiring that the recommended wastewater collection system repairs be completed prior to retesting the flow measurements in the wet season, i.e between June 1 and November 30, 2021; and

WHEREAS, EAC Consulting, Inc. is prepared to repeat the flow measurements at Lift Stations (LS) 4, 5 and 7 once the City indicates that all the system repairs have been completed. Smoke testing is also required to be performed after the completion of the repairs to the reported defects/deficiencies. In addition, the Consultant will complete the scope of services for LS 8 as agreed in the contract agreement dated December 16, 2020 for Sanitary Sewer Evaluation Survey Phase III for LS 4, 5, 7, & 8.

WHEREAS, a change order is necessary and EAC Consulting, Inc. has requested the Change Order, attached hereto in Exhibit "A". The Change Order includes a repeat of flow measurements at Lift Stations 4, 5 and 7 and a repeat of smoke testing in the

collection basins for LS 4, 5 and 7. The following activities will be performed under this task for each of the three collection basins: 1). Smoke Testing. The EAC team will include a professional vendor for this task. Smoke testing will involve testing the existing gravity sewer mains using a high-volume blower along with smoke canisters or liquid smoke to generate the smoke. Smoke will be non-toxic odorless and non-staining; (2) Night Flow Measurement (3 consecutive nights); (3) Manhole Inspections; (4) Compilation of Inspection Findings and Reports (Phase Ill Report-Addendum 4); and

WHEREAS, the City Commission finds it is the best interest of the City to approve the change order.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, THAT:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Change Order. The City Commission of the City of Opa-Locka hereby authorizes the City Manager to approve a Change Order for EAC Consulting, Inc., to include a repeat of flow measurements at Lift Stations (LS) 4, 5 and 7 and repeat of smoke testing in the collection basins for LS 4, 5 and 7, in an amount not to exceed Twenty-Six Thousand Twenty-Five Dollars, as set forth in Exhibit "A".

Section 3. Effective Date. This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and ADOPTED this 10th day of November 2021.

_____

Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Taylor	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

City of Opa-locka
Agenda Cover Memo

Department Director:	Airia Austin			**Department Director Signature:**				
City Manager:	John E. Pate			**CM Signature:**				
Commission Meeting Date:	*11/10/2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
				X				
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X		X
Funding Source: *Account#:*	*(Enter Fund & Dept.)* Ex: See Financial Impact Section		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
							X	
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**					
	X							
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:**		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
	X		**Enhance Organizational** ■ **Bus. & Economic Dev** □ **Public Safety** ■ **Quality of Education** □ **Qual. of Life & City Image** ■ **Communication** □					
Sponsor Name	City Manager		**Department:**		City Manager			

Short Title:

CONTRACT AMENDMENT 1 TO THE SANITARY SEWER EVALUATION SURVEY PHASE III FOR LIFT STATION 4, 5, 7 & 8

Staff Summary:

A resolution of the City commission of the City of Opa-locka, Florida, authorizing the city Manager to Approve a Change Order request for EAC consulting Inc to amend the existing contract for Sanitary Sewer Evaluation Survey (SSES) Phase III for Lift Station Basins 4, 5, 7, and 8.

Pursuant to Resolution 20-9794, the City Commission of the City of Opa-locka authorized the City Manger to enter into an agreement with EAC Consulting, Inc for professional architectural and engineering consulting services to perform a Sanitary Sewer Evaluation Survey (SSES) Phase III for Lift Station 4, 5, 7, & 8, pursuant to RFQ 20-0324200.

Under the existing agreement for SSES Phase III for PS # 4, 5, 7, & 8, the Consultant conducted field measurements and visual inspections for Lift Stations (LS) 4, 5, & 7 collection basins in November and December 2020. Later in March 2021, prepared and submitted the SSES report to Miami Dade

County Department of Environmental Resources Management (DERM). All three basins were determined to be out of compliance, and DERM is now requiring that the recommended wastewater collections system repairs be completed prior to retesting the flow measurements in the wet season, i.e., between June 1 and November 30, 2021.

The amendment will allow the Consultant to repeat the flow measurements and the smoke testing in the collection basins for LS 4, 5, & 7 once the City indicates that all the system repairs have been completed. This amendment will also increase the existing project cost by $26,025.00. The Consultant will also resume its original scope to conduct flow measurements, flow testing, and preparation of reports for pump station basin 8.

Financial Impact

Account	Description	Available	Project	Remaining Balance
35-535340	Other Contracted Services	$243,000	$26,025	$216,975

Proposed Action:

Staff recommends that the City Commission authorize the appropriate City official to amend the existing contract for SSES Phase III for LS 4, 5, 7, & 8 to allow the Consultant to repeat the flow measurements, Smoke Testing for LS 4, 5, & 7, resume its original scope for Lift Stations 8, and lastly prepare the Sanitary Sewer Evaluation Reports that need to be submitted to the Department of Environmental Resources Management of Miami Dade County.

Attachment:

1. Agenda
2. Proposal provided by EAC Consulting, Inc
3. Resolution 20-9767 Accepting BID proposals in response to RFQ 20-0324200
4. Resolution 20-9794 authorizing the City Manager to enter into an Agreement with EAC Consulting Inc for the project SSES Phase III for PS# 4, 5, 7, & 8
5. Agreement Amendment One to the SSES Phase III – PS# 4, 5, & 7

EAC Consulting, Inc.

September 20, 2021

Mr. Airia Austin, Public Works Director
City of Opa-locka
780 Fisherman Street, 4th Floor
Opa-Locka, FL 33054

Re: City of Opa-Locka Engineering Consulting Services Agreement
Sanitary Sewer Evaluation Survey (SSES) Phase III Scope and Fees for Lift Stations 4, 5, and 7
Amendment No. 1
EAC Project No. 20022.WW01-04

Dear Mr. Austin,

EAC Consulting Inc. is submitting the following scope and fees to provide Engineering Consulting Services for Amendment No. 1 of the City of Opa-locka's Sanitary Sewer Evaluation Survey (SSES) Phase III reports for Lift Stations (LS) 4, 5, and 7.

Our services on this project will be supported by our subconsultant –

- C&I Construction and Design, Inc. - Flow Testing, Smoke test, Manhole inspections and Report
- Grace Professional Solutions, LLC – Project Coordination and Report Preparation

Sanitary Sewer Evaluation Survey (Phase III)

All sanitary sewer collection and transmission systems are required to complete a Sanitary Sewer Evaluation Survey (SSES) according to the guidelines published in the U.S EPA's Sewer System Infrastructure Analysis and Rehabilitation Handbook (1991), EPA/625/6-91/030. The SSES is carried out in three phases. Phase I is an evaluation of the wastewater collection and transmission system to determine the amount of existing Infiltration and Inflow. (I/I). Phase II is the plan for upgrading the collection system to meet or exceed the minimum I/I standards. Phase III is the implementation of the plan developed in Phase II and includes remeasurement to prove that the collection system is operating at an acceptable level with respect to level of infiltration and inflow (I/I).

The City desires to continue providing reliable wastewater collection services for new development and to enhance their existing collection system and has requested that EAC perform a Phase III SSES which includes manhole inspections, smoke testing, and three consecutive nights of flow testing to determine compliance with 5,000 gallons per day-inch-mile (gpdim) standard for I/I as specified in the Miami Dade County Code.

EAC conducted field measurements and visual inspections for the LS 4, 5 and 7 collection basins in November 2020 and December 2020, and the SSES reports were prepared and submitted to Miami-Dade DERM in March 2021. All three basins were determined to be out of compliance and DERM is requiring that the recommended wastewater collection system repairs be completed prior to retesting the flow measurements in the wet season, i.e between June 1 and November 30, 2021.

EAC is prepared to repeat the flow measurements at LS 4, 5 and 7 and conduct the flow measurements at LS 8 when the City indicates that all the system repairs have been completed. Smoke testing is also required to be performed after the completion of the repairs to the reported defects/deficiencies.

This amendment includes repeat of flow measurements at LS 4, 5 and 7 and repeat of smoke testing in the collection basins for LS 4, 5 and 7. The following activities will be performed under this task for each of the three collection basins:

A. Smoke Testing. The EAC team will include a professional vendor for this task. Smoke testing will involve testing the existing gravity sewer mains using a high-volume blower along with smoke canisters or liquid smoke to generate the smoke. Smoke will be non-toxic odorless and non-staining.
B. Night Flow Measurement (3 consecutive nights).
C. Manhole Inspections
D. Compilation of Inspection Findings and Reports (Phase III Report – Addendum 4).

Please find enclosed the following attachment to this fee proposal letter:

Attachment 1 Fee Proposal
Attachment 2 Subconsultant's Fee Proposal

As part of this, the City is expected to provide access throughout the project for field visit accompaniment.

The following information will be required for us to commence engineering services.

i. Written authorization to proceed with services.

Please feel free to call me at 305-265-5444 with any questions you may have.

Sincerely,

EAC Consulting, Inc.

Michael Adeife, P.E.
Senior Vice President

cc: File, Donna Grace, P.E.

ATTACHMENT 1
FEE PROPOSAL

City of Opa-locka
Professional General Engineering Services Agreement

Project Number:	20022.WW01-04	Sanitary Sewer Evaluation Survey (SSES) Phase III Amendment No. 1 for Lift Stations 4, 5, and 7	Date:	7/8/2021
Project Name				

Staffhour Estimate and Fee Computation Summary

Consultant Name		EAC Consulting, Inc					Grace Professional Solutions, LLC	C&I Construction and Design, Inc.		
Staff Category/Classification		Contract Principal	Project Manager	QA/QC Engineer	Project Engineer	Admin				
Employee Billing Rates		$325.00	$250.00	$275.00	$165.00	$75.00			TOTALS	
Task No. & Description		Staff hours Distribution							**Hours**	**Fees**
A	Nightime Flow Measurement - LS 4, 5 and 7	1	2		8		$650.00	$6,300.00	11	$9,095.00
B	Phase III Report - LS 4, 5 and 7	2	4	1	12	1	$6,500.00	$6,150.00	20	$16,630.00
									Totals	31 $25,725.00
		3	6	1	20	1				
				$6,125.00			$7,150.00	$12,450.00		
									Reimbursables / Other Subconsultant Services	
									ODC & Printing Reprography	$300.00
									Grand Total	$26,025.00

ATTACHMENT 2
SUB-CONSULTANT'S FEE PROPOSAL

General Contractor
14031 SW 143rd Court Unit #6
Miami, Florida 33186
Phone: (305) 255-6067 Fax. :(786) 430-1747
Email: info@cicdinc.com
Web: cicdinc.com

PROPOSAL/CONTRACT

Proposal Submitted to: Attn: DONNA GRACE, P.E. Senior Project Manager EAC Consulting, Inc. 5100 NW 33 AVENUE • SUITE 243 • FORT LAUDERDALE, FL 33309 **Job Name** Test Flow Test and Smoke Test Opa-Locka Pump Station 4, 5, 7	**Phone:** 954.714.2000 **Cell No:** 954.714.2007 **Date:** 6/3/21

Scope of Work:
We propose hereby to provide labor and equipment for the following work:

Cost Proposal for Flow Test – City of Opa-Locka
Pump Station: PS 4, PS 5, PS 7

		Unit Cost	Amount	Cost
A	Flow Test (Three Nights)	$ 2,100.00	3	$6,300.00
D	Calculation and Conversion Readings	$1,200.00	3	$3,600.00
H	Reports	$850.00	3	$ 2,550.00
Total Cost				**$ 12,450.00**

Exclusion: Re-testing, repairs, corrections of report after repairs,

PAYMENT TERMS:
Based upon Applications for Payment, submitted to the Owner/Agent by the Contractor, the Owner/Agent shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in this Proposal. Therefore, the Owner/Agent shall make payments to the Contractor as follows: Final retentions of the balance owed are not allowed. Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the following rate: any balance past thirty (30) days will be subject to 1-2% per month (18% per annual) finance charge with the Owner/Agent paying for all attorneys' fees should collection be necessary.
This proposal may be withdrawn by C&I Construction and Design Inc. if not accepted within 30 days.

We propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

$ 12,450.00

(Twelve Thousand Four Hundred Fifty Dollars and 00/100)

Authorized Signature:

Carlos Maldonado

Note: This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature_____
Date of acceptance_____

Grace Professional Solutions, LLC
11009 NW 81st Manor
Parkland, FL. 33076
(954) 646-4943

September 20, 2021

Mr. Michael Adeife, PE
EAC Consulting, Inc.
5959 Blue Lagoon Drive, Suite 410
Miami, FL. 33126

Re: Fee Proposal for Project Coordination of City of Opa-locka Sanitary Sewer Evaluation Survey (SSES) Phase III Amendment 1 for Lift Stations 4, 5, and 7
GPS Project No. 202000101

Dear Mr. Adeife,

Grace Professional Solutions, LLC is submitting this price proposal to EAC Consulting, Inc. to provide Project Coordination for the revisions to the City of Opa-locka's Sanitary Sewer Evaluation Survey (SSES) Phase III reports for Lift Stations (LS) 4, 5, and 7.

EAC conducted field measurements and visual inspections for the LS 4, 5 and 7 collection basins in November 2020 and December 2020, and the SSES reports were prepared and submitted to Miami-Dade DERM in March 2021. All three basins were determined to be out of compliance and DERM is requiring that the recommended wastewater collection system repairs be completed prior to retesting the flow measurements in the wet season, i.e between June 1 and November 30, 2021.

EAC is prepared to repeat the flow measurements at LS 4, 5 and 7 and conduct the flow measurements at LS 8 when the City indicates that all the system repairs have been completed. Smoke testing is also required to be performed after the completion of the repairs to the reported defects/deficiencies.

This amendment includes repeat of flow measurements at LS 4, 5 and 7 and repeat of smoke testing in the collection basins for LS 4, 5 and 7. The following activities will be performed under this task for each of the three collection basins:

A. Smoke Testing
B. Night Flow Measurement (3 consecutive nights)
C. Manhole Inspections
D. Compilation of Inspection Findings and Reports (Phase III Report – Addendum 4)

The services in this price proposal include the following:

1. Coordination of C&I Construction and Design (C&I) services
    a. Communication with EAC, C&I and the City re the scheduling and coordination of required work
    b. Provide written documentation (via email) of key action items
    c. Review outline of investigation report for consistency with Phase III requirements
2. Revisions to the SSES Phase III Report for Basin 4, 5 and 7 based on the inspection findings reported by C&I and the review comments by DERM.
    a. Review submittal from C&I for general sufficiency and alignment with Phase III requirements.
    b. Identify any observations that require corrective action

The following underlying assumptions apply to the scope of GPS services:

1. C&I will conduct the noted field investigation and compile the results and findings into a written submittal;
2. C&I will conduct its services as a subcontractor to EAC. GPS will facilitate coordination of services and communication.
3. Night-time flow measurements will be completed before November 30, 2021 and Smoke testing will be completed before December 2021.
4. Design and implementation of further corrective actions that may be needed are not included.
5. GPS will prepare a draft report for EAC's use. EAC will provide technical review of the draft deliverable and approval of the technical content.

Please find enclosed the following attachments to this letter:

Attachment 1– Lump Sum Fee Proposal

Please feel free to call me at (954) 646-4943 with any questions you may have.

Sincerely,
Grace Professional Solutions, LLC

Donna Grace, P.E.
Project Manager

ATTACHMENT 1
FEE PROPOSAL

GRACE PROFESSIONAL SOLUTIONS, LLC

FEE PROPOSAL TO EAC CONSULTING, INC.

Sanitary Sewer Evaluation Survey Phase III for LS 4, 5, and 7

Amendment No. 1

		Labor Category	**Project Manager**	**Cost ($)**
		Staff Name	**Donna Grace, PE**	
		Labor Rate	**$65.00**	
		Multiplier	**2.50**	
Task No		**Task Title**	**Hours**	
1	LS	Project Coordination with C&I Construction and Design	4	$650.00
2	LS	Phase III Report Update	40	$6,500.00
		Labor Subtotal	**44**	**$7,150.00**
		TOTAL (Labor and Reimbursables)		$7,150.00

LS Lump Sum
NTE Not-to-Exceed

Sponsored by: City Manager

RESOLUTION NO. 20-9767

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ACCEPTING BID PROPOSALS FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES PURSUANT TO RFQ NO. 20-0324200; FURTHER AUTHORIZING THE CITY MANAGER TO ENTER INTO MULTIPLE AGREEMENTS FOR ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES AS PROVIDED HEREIN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on February 23, 2020, the City of Opa-Locka (the "City") duly issued Request for Qualifications ("RFQ") 20-0324200 for the purpose of establishing a library of Licensed Architects and Engineers to provide Architectural and Engineering Consulting Services for the City, attached hereto as Exhibit "A"; and

WHEREAS, a total of 35 firms responded to the RFQ by May 15, 2020, the submittal deadline; and

WHEREAS, bid proposals were received by the Office of the City Clerk on May 15, 2020 at 2:00 p.m. The City Clerk's Office opened sealed proposals at 2:05 pm and certified the bids under the provisions of Section 2-320.1 of the City's Code of Ordinance; and

WHEREAS, the City Manager assembled an Evaluation Committee to assess the bid proposals. The Evaluation Committee met on June 2, 2020 to review the proposals and rate them; and

WHEREAS, based on its review of the Evaluation Committee, the City Manager proposes that the City negotiate and enter into several agreements for Continuing Professional Architectural and Engineering Services; and

WHEREAS, the City Manager recommends award of continuing contracts to: ***300 Engineering Group, P.A.*** for Civil Engineering, landscape architectural, structural engineering and traffic engineering services; ***EAC Consulting, Inc.*** for Civil Engineering, landscape architectural, structural engineering, traffic engineering, land surveying, construction testing and inspections, utilities engineering services and general consulting engineering services; ***H.W. Lochner, Inc.*** for architectural, construction testing and inspections and general consulting engineering services; ***Civica***

LLC for mechanical/electrical/plumbing service; ***BEA Architects, Inc.*** for architectural services; ***SSN Engineering, LLC*** for utilities engineering services and ***2 Plus Architects, Inc.*** for mechanical/electrical/plumbing service, as provided in Composite Exhibit "B" showing the scoring for responses to the RFQ; and

WHEREAS, the City Commission supports approval based upon the Evaluation Committee's review, evaluation, scoring and ranking of the proposals submitted; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to award various Continuing Professional Architectural and Engineering Consulting Services as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.
The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION
The City Commission of the City of Opa-Locka hereby accepts the bid proposals, as provided herein, for Continuing Professional Architectural and Engineering Consulting Services, pursuant to RFQ No. 20-0324200, and as set forth in Composite Exhibit "B" attached hereto. The City Commission further authorizes the City Manager to enter into multiple agreements for Architectural and Engineering Consulting Services in a contract form acceptable to the City Attorney, and as otherwise described in this resolution.

SECTION 3. SCRIVENER'S ERRORS.
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.
This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and **ADOPTED** this 10th day of June, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: COMMISSIONER BASS

Seconded by: COMMISSIONER BURKE

VOTE:	**5-0**
Commissioner Bass	YES
Commissioner Burke	YES
Commissioner Kelley	YES
Vice-Mayor Davis	YES
Mayor Pigatt	YES

Sponsored by: City Manager

RESOLUTION NO. 20-9794

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH EAC CONSULTING, INC. FOR CONTINUING PROFESSIONAL ARCHITECTURAL AND ENGINEERING CONSULTING SERVICES TO PERFORM A SANITARY SEWER EVALUATION SURVEY (PHASE III) FOR LIFT STATIONS 4, 5, 7, AND 8, PURSUANT TO RFQ NO. 20-0324200; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 10, 2020, the City Commission of the City of Opa-Locka ("Commission") accepted bid proposals from several firms for continuing professional architectural and engineering consulting services pursuant to RFQ No. 20-0324200. The Commission further authorized the City Manager to enter into multiple agreements for architectural and engineering consulting services as provided therein; and

WHEREAS, more specifically, the City Commission approved entering an agreement with EAC Consulting, Inc. for civil engineering, landscape architectural, structural engineering, traffic engineering, land surveying, construction testing and inspections, utilities engineering services and general consulting engineering services; and

WHEREAS, the City of Opa-Locka ("City") desires to have a Sanitary Sewer Evaluation Survey (Phase III) for Lift Stations 4, 5, 7, and 8 performed. These four collection basins include 121 manholes, 25,371 linear feet of smoke testing and three consecutive nights of flow testing to determine compliance with 5,000 gallons per day-inch-mile (gpdim) standard for Inflow & Infiltration (I&I) as specified in the Miami Dade County Code; and

WHEREAS, the City further desires to enter into an agreement with EAC Consulting, Inc., pursuant to the proposal attached hereto as Exhibit "A", to perform a Sanitary Sewer Evaluation Survey (Phase III), including flow testing, smoke test, manhole inspection and Report for Lift Stations 4, 5, 7, and 8 within the City, to not exceed an amount of Forty-Four Thousand, Sixty Five Dollars and Fifty Cents($44,065.50); and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to enter into an agreement with EAC Consulting, Inc. for Continuing Professional Architectural and Engineering Consulting Services as set forth herein.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA:

Section 1. RECITALS ADOPTED.
The recitals to the preamble herein are incorporated by reference.

Section 2. AUTHORIZATION
The City Commission of the City of Opa-Locka hereby authorizes the City Manager to enter into an agreement with EAC Consulting, Inc. for continuing professional architectural and engineering consulting services to perform a Sanitary Sewer Evaluation Survey (Phase III) for Lift Stations 4, 5, 7, and 8, pursuant to RFQ No. 20-0324200.

SECTION 3. SCRIVENER'S ERRORS.
Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. EFFECTIVE DATE.
This Resolution shall be effective immediately upon adoption hereof and approval by the Governor of the State of Florida or Governor's designee.

PASSED and **ADOPTED** this 20th day of August, 2020.

Matthew A. Pigatt, Mayor

ATTEST:

Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: COMMISSIONER BURKE

Seconded by: VICE MAYOR DAVIS

VOTE:	**5-0**
Commissioner Bass	YES
Commissioner Burke	YES
Commissioner Kelley	YES
Vice-Mayor Davis	YES
Mayor Pigatt	YES

City of Opa-Locka
Agenda Cover Memo

Department Director:	Airia Austin			**Department Director Signature:**			
City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*08/20/2020*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**
				X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
	x $44,065.50		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes** / **No**
						x	x
Funding Source: *Account#* : 35-535340	*(Enter Fund & Dept)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
							x
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**				
	x						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
		x					
Sponsor Name	City Manager		**Department:**		City Manager		

Short Title:

Sanitary Sewer Evaluation Survey Phase III for Lift Stations 4, 5, 7 & 8

Staff Summary:

A Resolution from the City Commission of the City of Opa-locka, Florida, requesting approval for the City Manager to enter into an Agreement with EAC Consulting, Inc. to perform Sanitary Sewer Evaluation Survey Phase III for Lift Stations 4, 5, 7, and 8. These four collection basins include 121 manholes, 25,371 linear feet of smoke testing and three consecutive nights of flow testing to determine compliance with 5,000 gallons per day-inch-mile (gpdim) standard for Inflow & Infiltration (I&I) as specified in the Miami Dade County Code.

Financial Impact

Account	Description	Available	Project	Remaining Balance
35-535340	Other Contracted Services	$179,035.89	$44,065.50	$134,970.39

Proposed Action:

Staff recommends approval of this resolution. EAC Consulting, Inc. was one of the selected engineering firms resulting from RFQ 20-0324200.

Attachment:

1. Agenda
2. Proposal from EAC Consulting Inc

EAC Consulting, Inc.

July 28, 2020

Mr. Airia Austin, Public Works Director
City of Opa-locka
780 Fisherman Street, 4th Floor
Opa-Locka, FL 33054

Re: City of Opa-Locka Engineering Consulting Services Agreement
Sanitary Sewer Evaluation Survey (SSES) Phase III Scope and Fees for Lift Stations 4, 5, 7 and 8
EAC Project No. 20022.WW01-04

Dear Mr. Austin,

EAC Consulting Inc. is pleased to submit the following scope and fees to provide Engineering Consulting Services for the development of the City of Opa-locka's Sanitary Sewer Evaluation Survey Phase III reports for Lift Stations (LS) 4, 5, 7, and 8.

Our services on this project will be supported by our subconsultant –

- C&I Construction and Design, Inc. - Flow Testing, Smoke test, Manhole inspection and Report

Sanitary Sewer Evaluation Survey (Phase III)

All sanitary sewer collection and transmission systems are required to complete a Sanitary Sewer Evaluation Survey (SSES) according to the guidelines published in the U.S EPA's Sewer System Infrastructure Analysis and Rehabilitation Handbook (1991), EPA/625/6-91/030. The SSES is carried out in three phases. Phase I is an evaluation of the wastewater collection and transmission system to determine the amount of existing Infiltration and Inflow. (I/I). Phase II is the plan for upgrading the collection system to meet or exceed the minimum I/I standards. Phase III is the implementation of the plan developed in Phase II and includes remeasurement to prove that the collection system is operating at an acceptable level with respect to level of infiltration and inflow (I/I).

EAC previously prepared Phases I and II SSES reports for the City of Opa-locka's lift stations and it is our understanding that the City has undertaken the recommended improvements of sewer rehabilitation in the collection basins for LS 4, 5, 7 and 8.

The City desires to continue providing reliable wastewater collection services for new development and to enhance their existing collection system and has requested that EAC perform a Phase III SSES for these four (4) collection basins which includes 121 manholes, 25,371 linear feet of smoke testing, and three consecutive nights of flow testing to determine compliance with 5,000 gallons per day-inch-mile (gpdim) standard for I/I as specified in the Miami Dade County Code.

Please find enclosed the following attachment to this fee proposal letter:

Attachment 1 Fee Proposal
Attachment 2 Sub Consultant Fee Proposal

As part of this, the City is expected to provide access throughout the project for field visit accompaniment.

The following activities will be performed under this task for each of the four collection basins:

A. Smoke Testing. The EAC team will include a professional vendor for this task. Smoke testing will involve testing the existing gravity sewer mains using a high-volume blower along with smoke canisters or liquid smoke to generate the smoke. Smoke will be non-toxic odorless and non-staining.
B. Night Flow Measurement (3 consecutive nights).
C. Manhole Inspections
D. Compilation of Inspection Findings and Reports (Phase III Report).

The following information will be required for us to commence engineering services.

i. Written authorization to proceed with services.

Please feel free to call me at 305-265-5444 with any questions you may have.

Sincerely,

EAC Consulting, Inc.

Michael Adeife, P.E.
Senior Vice President

cc: File, Donna Grace, P.E.

ATTACHMENT 1
FEE PROPOSAL

City of Opa-locka
Professional General Engineering Services Agreement

Project Number:	20022.WW01-04	Sanitary Sewer Evaluation Survey (SSES) Phase III for Lift Stations 4, 5, 7 and 8	Date:	7/28/2020
Project Name				

Staffhour Estimate and Fee Computation Summary

Consultant Name	EAC Consulting, Inc					C&I Construction and Design, Inc.			
Staff Category/Classification	Contract Principal	Project Manager	QA/QC Engineer	Project Engineer	Admin				
Employee Billing Rates	$325.00	$250.00	$275.00	$165.00	$75.00				TOTALS

	Task No. & Description	Staff hours Distribution								Hours	Fees
A	Smoke Testing		2		2		$12,685.50			4	$13,515.50
B	Nightime Flow Measurement		4		24		$8,400.00			28	$13,360.00
C	Manhole Inspections (121)		2		2		$4,840.00			4	$5,670.00
D	Phase III Report	2	4	1	8	1	$8,200.00			16	$11,520.00
									Totals	52	$44,065.50
		2	12	1	36	1					
				$9,940.00			$34,125.50				
									Reimbursables / Other Subconsultant Services		
									ODC & Printing Reprography		$500.00
									Grand Total		$44,565.50

ATTACHMENT 2
SUB-CONSULTANT FEE PROPOSAL

C&I CONSTRUCTION AND DESIGN INC.

General Contractor
14031 SW 143rd Court Unit #6
Miami, Florida 33186
Phone: (305) 255-6067 Fax. :(786) 430-1747
Email: info@cicdinc.com
Web: cicdinc.com

PROPOSAL/CONTRACT

Proposal Submitted to: EAC Consulting, Inc. **DONNA GRACE, P.E.** **Senior Project Manager** **Job Name** Flow Test and Smoke Test Opa-Locka Pump Station 4, 5, 7, and 8	**Phone:** 954.714.2000 **Fax:** **Cell No:** 954.599.3710 **Date:** 7/27/20

Scope of Work:
We propose hereby to provide labor and equipment for the following work:

Cost Proposal for Flow Test – City of Opa-Locka
Pump Station: PS 4,5,7 and 8

		Unit Cost	Amount	Cost
A	Flow Test (Three Nights)	$2,100.00	4	$ 8,400.00
B	Smoke Test	$ 0.50	25,371	$ 12,685.50
C	Manhole Inspection	$ 40.00	121	$ 4,840.00
D	Calculation and Conversion Readings	$1,200.00	4	$ 4,800.00
E	Report	$850.00	4	$3,400.00
Total Cost				**$ 34,125.50**

Exclusion: Re-testing, repairs, corrections of report after repairs,

PAYMENT TERMS:
Based upon Applications for Payment, submitted to the Owner/Agent by the Contractor, the Owner/Agent shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in this Proposal. Therefore, the Owner/Agent shall make payments to the Contractor as follows: Final retentions of the balance owed are not allowed. Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the following rate: any balance past thirty (30) days will be subject to 1-2% per month (18% per annual) finance charge with the Owner/Agent paying for all attorneys' fees should collection be necessary. This proposal may be withdrawn by C&I Construction and Design Inc. if not accepted within 30 days.

We propose hereby to furnish material and labor complete in accordance with above specifications, for the sum of:

$34,125.50

(Thirty Four Thousand One Hundred Twenty Five dollars and 50/100)

Authorized Signature:

Carlos Maldonado

Note: This proposal may be withdrawn by us if not accepted within 30 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Acceptance of Proposal
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature_____
Date of acceptance_____

PROJECT AGREEMENT
FOR DESIGN SERVICES
BETWEEN
THE CITY OF
OPA-LOCKA AND
EAC CONSULTING, INC
AMENDMENT ONE

THIS AMENDMENT (the "Agreement") is made and entered into this _____ day of _____**,** 2021 between the **CITY OF OPA-LOCKA, FLORIDA,** a Florida Municipal Corporation with its principal offices located at **780 Fisherman Street, 4th Floor. Opa-locka FL. 33054** (the "City"), and **EAC Consulting, Inc.** (the "Consultant"), a Florida corporation authorized to conduct business in the State of Florida, with principal offices located at **5959 Blue Lagoon Drive, Suite 410, Miami, Florida 33124.**

WITNESSED:

WHEREAS, on June 10, 2020, the City approved a pool of Qualified Firms to provide Architectural and Engineering Consulting Services to the City on an as needed basis pursuant to RFQ# 20-0324200 Library of Miscellaneous Professional Consultants; and

WHEREAS, the Consultant is a member of the pool under the subcategory of Civil Engineering, Landscape Architectural, Structural Engineering, Traffic Engineering Services, land surveying, construction testing and inspections, utilities engineering services, and general consulting engineering services, and has executed a Continuing Services Agreement; and

WHEREAS, the Consultant has entered into an agreement on December 16, 2020 to provide Engineering Consulting Design Services (known as the "Project", the "Services" or the "Scope of Services") to provide Sanitary Sewer Evaluation Survey (SSES) Phase III scope and fees for Lift Station 4, 5, 7, & 8, and the City accepted to compensate the Consultant **Forty-Four Thousand Five Hundred Sixty-Five Dollars and 50/100** ($44,565.50) for the scope of services specified in the fee proposal dated July 28, 2020, attached hereto as Exhibit "A"; and

WHEREAS, the Consultant has identified some issues that are challenging the original scope and need immediate action, and therefore on November 24, 2021 the City Commission adopted Resolution No. _____ to modify the original scope of services and add the additional fees to repeat the flow measurements at LS 4, 5, & 7 and repeat the smoke testing in the collection basins 4, 5, & 7, attached hereto as Exhibit "B"

THIS AMENDMENT ONE is considered a continuation part of the Project Agreement for Design Services between the City of Opa-locka and EAC Consulting, Inc dated December 16, 2020; and all the terms and conditions of said agreement that are not modified on this document shall remain the same and in full effect until the end of the project which is now combined by the original scope of services, attached hereto as Exhibit "A", and the new scope of services, attached here to as Exhibit "B".

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective duly authorized representatives the day and year written below.

FOR CITY:

ATTEST:

CITY OF OPA-LOCKA

_____
Joanna Flores, City Clerk

By:_____
John Pate
City Manager

Dated: _____

Approved as to form and legal sufficiency for the use of and reliance by the City of Opa-Locka only:

_____
City Attorney
Burnadette Norris-Weeks, PA

FOR CONSULTANT:

WITNESS:

300 Engineering Group P.A.

_____

By: _____
Authorized Representative

_____
Print Name

_____
Print Name

_____
Date

Corporate Seal:

EXHIBIT “A”

Fee Proposal dated July 28, 2020, to provide engineering consulting design services for the Sanitary Sewer Evaluation Survey Phase III for Lift Stations (LS) 4, 5, 7, & 8 for $44,565.50.

EXHIBIT "B"

Fee Proposal dated September 20, 2021, for the Amendment One of the Sanitary Sewer Evaluation Survey Phase III for Lift Station 4, 5, 7, & 8 to repeat the flow measurements at LS 4, 5, & 7 and repeat the smoke testing in the collection basins for LS 4, 5, & 7 for $26,025.00.

FIRST READING ORDINANCE / PUBLIC HEARING

1st Reading/Public Hearing:
2nd Reading/Public Hearing:
Adopted:
Effective Date:
Sponsored By: City Manager

ORDINANCE NO. 21-XXX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-Locka, FL adopted its 2020-2021 Fiscal Year General, Proprietary and Special Revenue Funds budgets by passage of Ordinance 20-16 and as amended by passage of Budget Amendment #1, Ordinance 20-22, Budget Amendment #2, Ordinance 21-04, Budget Amendment #3, Ordinance 21-07; and Budget Amendment #4, Ordinance 21-12, and

WHEREAS, pursuant to Florida Statute 166.241(5), the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, the City Commission desires to amend its 2020-2021 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2020, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

The City Commission of the City of Opa-Locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2020-2021, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-Locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2020-2021.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2021, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2021, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in accordance with the applicable law. Adjustments within the same fund to departmental appropriations made in the attached Budget may be approved, from time to time, by the City Manager, or by Resolution adopted by the City Commission, if lawful. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager, or the City Manager's designee, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED and **ADOPTED** this 10th day of November, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Taylor	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

City of Opa-locka
Agenda Cover Memo

Department Director:	Robert Anathan			**Department Director Signature:**				
City Manager:	John Pate			**CM Signature:**				
Commission Meeting Date:	November 10, 2021		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
					X			
Fiscal Impact: *(Enter X in box)* **N/A**	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X	X	
Funding Source: *Account#:*	*(Enter Fund & Dept)* See Attachments		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
					X			
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**					
		X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
		X						
Sponsor Name	City Manager		**Department:** City Manager's Office		City Manager			

Short Title:

FY 21 Budget Amendment #5 – First Reading

Staff Summary:

Issue: Budget Amendment #4 will be adopted on November 10, 2021, based on accounting information available through October 9, 2021. This is a year-end budget amendment designed to ensure that the budget accurately reflects all FY 21 expenditures. However, FY 21 expenditures continue to be recorded in City accounts beyond October 9th. Budget Amendment #5 is intended to reflect any last-minute FY 21 entries into City accounts which require budget amendments. Staff recommends City Commission approve Budget Amendment #5 on first reading.

Background: The City's FY 21 budget of $45.8 million was adopted on September 22, 2020. On November 19, 2020, FY 21 Budget Amendment #1 was approved, increasing the budget by $4.4 to a new total of $50.2 million. Most of this increase was attributable to a CARES Act program to provide qualified residents with food cash cards ($1.1 million and fully reimbursable) and rollover projects (approved and funded in FY 20, but moved to FY 21 since the projects weren't completed in FY 20 - $3.9 million).

On January 27, 2021, Budget Amendment #2 was approved, increasing the City's budget by $1.4 million to $51.6 million. This increase was primarily attributable to another $0.6 million related to an expansion of the CARES Act, also fully reimbursable and another $0.5 million of FY 20 rollover projects.

On June 9, 2021, Budget Amendment #3 was approved, further increasing the City's budget by $1.9 million to $53.5 million. The primary source of the increase was the General Fund with $1.2 million of expense, but offset by $2.0 million improvement in revenue, resulting in a $0.8 million improvement to General Fund Available Fund Balance. Another $0.2 million was added to the Safe Neighborhood Fund for additional needs for the 2105 Ali Baba project plus the addition of two new projects (Historic Fire Station / Former HR Building and the road portion of the NW 131st Street drainage project). The final significant increase was a $0.3 million increase to the Risk Management Fund to reflect premiums were higher than had been assumed in the original budget and the expense was further exacerbated by a Workers Compensation audit which identified wage and risk classification issues which further increased insurance expense.

On November 10, 2021, Budget Amendment #4 was approved, further increasing the City budget by $1.6 million to $55.1 million. This was funded by a significant increase in General Fund revenue, primarily Permitting revenue, which had been budgeted extremely conservatively due to the great uncertainties present in regard to the emerging pandemic at the time the budget was developed. However, Permitting revenue turned out to be extremely high, reflecting the increasing development activity occurring within the City. This additional revenue was used to fund high levels of payouts to departing employees who were compensated for unused sick and vacation leave. Many of these employees were very senior and accrued considerable leave time. It was also used for Police Department compensation to reflect very significant overtime related to the pandemic as well as compensation aspects of the PBA contract that hadn't previously been fully recognized. Most other General Fund amendments were minor in nature. In the Water-Sewer Fund, it was necessary to amend the Wastewater Processing budget for an extremely high July bill that is under investigation and an increase to the Legal Counsel budget in anticipation of additional legal charges related to the utility billing issue case. These increases were offset by other savings within the fund as well as the use of Water-Sewer Fund Contingency.

Current Activity: The amendment is composed of nine items, many of which are minor housekeeping issues to bring the budget in line with small variations in expenditures. The more significant recommended amendments are as follows:

1. Cairo Lane – Brings into the budget the previously approved .expenditure to resurface the roadway on a temporary basis to allow traffic to flow with a minimum of impediments.
2. Debt Service Fund – An increase in pledged revenue supporting the debt payments in this fund allowed another $107,604 of surplus pledged revenue to be transferred to the General Fund.

.Proposed Action:

Staff recommends City Commission approve the proposed budget amendment.

Attachment:

1. Detailed information on each recommended amendment item (Exhibit "A")
2. Ordinance

FY 21 Budget Amendment #5 - First Reading

	Gov Funds	Enterprise Funds			Total
	Governmental Funds	Water Sewer Fund	Storm Water Fund	Total Enterprise Funds	Total Funds
Budget Thru Amend #4					
Funding					
Revenue/Loans/Trans In	34,263,513	13,849,848	1,903,176	15,753,024	50,016,537
Fund Balance	1,842,543	1,204,717	2,063,183	3,267,900	5,110,443
Total Funding	36,106,056	15,054,565	3,966,359	19,020,924	55,126,980
Expenditure	36,106,056	15,054,565	3,966,359	19,020,924	55,126,980
Amendment #5					
Funding					
Revenue/Loans/Trans In	576,708	-	-	-	576,708
Fund Balance	-	-	-	-	-
Total Funding	576,708	-	-	-	576,708
Expenditure	576,708	-	-	-	576,708
Budget Thru Amend #5					
Funding					
Revenue/Loans/Trans In	34,840,221	13,849,848	1,903,176	15,753,024	50,593,245
Fund Balance	1,842,543	1,204,717	2,063,183	3,267,900	5,110,443
Total Funding	36,682,764	15,054,565	3,966,359	19,020,924	55,703,688
Expenditure	36,682,764	15,054,565	3,966,359	19,020,924	55,703,688

Exhibit "A"

FY 21 Budget Amendment #5 - First Reading

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
Budget - Thru Amend #4										
Funding										
Revenue/Loans/Trans In	22,529,463	1,046,910	1,175,780	1,938,140	890,469	3,011,857	-	2,949,159	721,735	34,263,513
Fund Balance	830,777	-	-	883,166	-	-	128,600	-	-	1,842,543
Total Funding	23,360,240	1,046,910	1,175,780	2,821,306	890,469	3,011,857	128,600	2,949,159	721,735	36,106,056
Expenditure	23,360,240	1,046,910	1,175,780	2,821,306	890,469	3,011,857	128,600	2,949,159	721,735	36,106,056
Amendment #5										
Funding										
Revenue/Loans/Trans In	107,604	-	361,500	-	-	107,604	-	-	-	576,708
Fund Balance	-	-	-	-	-	-	-	-	-	-
Total Funding	107,604	-	361,500	-	-	107,604	-	-	-	576,708
Expenditure	107,604	-	361,500	-	-	107,604	-	-	-	576,708
Budget Thru Amend #5										
Funding										
Revenue/Loans/Trans In	22,637,067	1,046,910	1,537,280	1,938,140	890,469	3,119,461	-	2,949,159	721,735	34,840,221
Fund Balance	830,777	-	-	883,166	-	-	128,600	-	-	1,842,543
Total Funding	23,467,844	1,046,910	1,537,280	2,821,306	890,469	3,119,461	128,600	2,949,159	721,735	36,682,764
Expenditure	23,467,844	1,046,910	1,537,280	2,821,306	890,469	3,119,461	128,600	2,949,159	721,735	36,682,764

FY 21 Budget Amendment #5 - First Reading

General Fund

	Budget Thru Amend #4	Amendment #5	Budget Thru Amend #4
Funding			
Revenue/Loans/Trans In	22,529,463	107,604	22,637,067
Fund Balance	830,777		830,777
Total Funding	23,360,240	107,604	23,467,844
Expenditure			
Commission	134,581	-	134,581
City Manager	678,131	-	678,131
General Fund Non-Department	10,200,976	67,604	10,268,580
Human Resources	324,794	4,000	328,794
Clerk	399,453	2,000	401,453
Attorney	445,000	-	445,000
Finance	692,446	-	692,446
Planning & Community Dev	293,922	-	293,922
Building & Licenses	462,225	-	462,225
Parks & Recreation	799,842	-	799,842
Police	5,807,142	-	5,807,142
Code Enforcement	330,280	-	330,280
Public Works - Admin	361,789	-	361,789
Public Works - Bldg Maintenance	710,583	-	710,583
Public Works - Streets	852,091	34,000	886,091
Public Works - Trash	186,886	-	186,886
Public Works - Vehicle Maintenance	680,099	-	680,099
Total Expenditure	23,360,240	107,604	23,467,844

FY 21 Budget Amendment #5 - First Hearing

#	Amendment Details				Budget	Adj	Revised	
1	**HR - Employee Physicals**							
	HR	Exp	13-513311	Employee Physicals	5,800	4,000	9,800	Additional year-end employee physicals
	Non-Dept	Exp	19-519390	Contingency *	2,488,986	(4,000)	2,484,986	
	* Budget Adjusted From Prior Amendments							
2	**City Clerk - Postage**							
	Clerk	Exp	16-512420	Postage & Freight	2,000	2,000	4,000	Additional year-end postage
	Non-Dept	Exp	19-519390	Contingency *	2,484,986	(2,000)	2,482,986	
	* Budget Adjusted From Prior Amendments							
3	**Non-Department - Professional Services**							
	Non-Dept	Exp	19-519312	Other Professional Services	172,350	20,000	192,350	Additional grant application fees and Police Station feasibility study
	Non-Dept	Exp	19-519390	Contingency *	2,482,986	(20,000)	2,462,986	
	* Budget Adjusted From Prior Amendments							
4	**Police Patrol - Miscellaneous**							
	Patrol	Exp	22-521466	Repair & Maint - Veh & Equip	-	1,500	1,500	Radio Repairs
	Patrol	Exp	22-521521	Clothing & Uniform Expense	20,540	2,000	22,540	Badges
	Patrol	Exp	22-521645	Canine Unit	-	1,600	1,600	K-9 Handler Vest
	Patrol	Exp	22-521648	Vehicle Lease	257,000	(5,100)	251,900	
5	**Police Administration - Miscellaneous**							
	Pol Admin	Exp	36-521493	General Expenses	12,500	2,000	14,500	K-9 and other supplies
	Pol Admin	Exp	36-521521	Clothing & Uniform Expense	1,500	2,000	3,500	Badges, including cancer awareness badges
	Pol Admin	Exp	36-521528	Software Maintenance	160,441	(4,000)	156,441	
6	**PW - Streets - Beautification & Lawn Maintenance**							
	PW - Steets	Exp	41-541340	Other Contracted Services	214,000	31,000	245,000	Lawn maintenance & tree trimming (beautifcation)
	PW - Steets	Exp	41-541440	Rentals & Leases	5,000	3,000	8,000	Bucket truck - tree trimming (beautification)
	Non-Dept	Exp	19-519390	Contingency *	2,462,986	(34,000)	2,428,986	
	* Budget Adjusted From Prior Amendments							
7	**Safe Neighborhood CIP - Cairo Lane / Bank Service Charges**							
	Safe Neigh	Exp	44-541820	Cairo Lane	-	356,500	356,500	Cairo Lane expense is the temporary road project plus this fund's share of the clean-up of illegal dumping. General Expense is bank service charges charged to this fund.
	Safe Neigh	Exp	44-541493	General Expense	-	5,000	5,000	
	Safe Neigh	Trf In	320-381001	Transfer In From Gen Fund	460,515	361,500	822,015	
	Non-Dept	Trf Out	19-581320	Transfer Out From Gen Fund	460,515	361,500	822,015	
	Non-Dept	Exp	19-519390	Contingency *	2,428,986	(361,500)	2,067,486	
	* Budget Adjusted From Prior Amendments							

FY 21 Budget Amendment #5 - First Hearing

#	Amendment Details				Budget	Adj	Revised	
8	**Debt Service - Enhanced Revenue**							
	Dbt Svc	Rev	230-335120	State Revenue Sharing	580,383	107,604	687,987	Additional revenue in Debt Service Fund permits increased transfer to General Fund which is used to increase Contingency
	Dbt Svc	Trf Out	83-513910	Transfer Out To Gen Fund	1,801,960	107,604	1,909,564	
	Gen Fund	Trf In	001-381230	Transfer In From Debt Svc	1,801,960	107,604	1,909,564	
	Non-Dept	Exp	19-519390	Contingency *	2,067,486	107,604	2,175,090	
	* Budget Adjusted From Prior Amendments							
9	**Information Technology - Telephone Service**							
	IT	Exp	85-512411	Telephone	118,000	8,000	126,000	Additional telephone service charges
	IT	Exp	85-512646	Computer Equipment	62,000	(8,000)	54,000	

1st Reading/Public Hearing:
2nd Reading/Public Hearing:
Adopted:
Effective Date:
Sponsored By: Commissioner Bass

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, DESIGNATING CURTISS DRIVE FROM SULTAN AVENUE TO HAREM AVENUE AS COMMISSIONER ALVIN BURKE DRIVE; PROVIDING FOR A REPEALER; SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, Commissioner Alvin Burke, who passed away on August 4, 2021, was elected to the City of Opa-Locka City Commission in 2018; and

WHEREAS, to recognize Commissioner Burke's contributions to the community, the City of Opa-Locka ("City") desires to designate Curtiss Drive (from Sultan Avenue to Harem Avenue) as "Commissioner Alvin Burke Drive"; and

WHEREAS, Commissioner Alvin Burke dedicated his life to the City of Opa-Locka where he served as the President of the Opa-Locka Booster Club, led food and toy drives for the community, and served as a faithful City Commissioner; and

WHEREAS, the City of Opa-Locka finds that it in the best interest of the City to honor Commissioner Alvin Burke by designating Curtiss Drive as Commissioner Alvin Burke Drive.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AS FOLLOWS:

SECTION 1. RECITALS
The recitals to the preamble herein are incorporated by reference.

SECTION 2. ADOPTION
The City Commission of the City of Opa-Locka hereby approves the designation of Curtiss Drive from Sultan Avenue to Harem Avenue as "Commissioner Alvin Burke Drive."

SECTION 3. INSTRUCTIONS TO CITY CLERK
The City Clerk is directed to transmit a copy of this Ordinance to Miami-Dade County Mayor and to the Miami-Dade County Board of County Commissioners for consideration.

SECTION 4. SCRIVENOR'S ERRORS
Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager following review by the City Attorney and without the need of a public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 5. SEVERABILITY
If any clause, section, or other part or application of this Ordinance is held by any court of competent jurisdiction to be unconstitutional or invalid, in part or in application, it shall not affect the validity of the remaining portions or application of this Ordinance.

SECTION 6. CONFLICT
All ordinances or resolutions or parts of ordinances or resolutions in conflict herewith, are hereby repealed.

SECTION 7. CODIFICATION
This Ordinance shall be codified in the Code of Ordinances when the code is recodified.

SECTION 8. LIBERAL CONSTRUCTION
The terms and provisions of this Ordinance shall be liberally construed to affect the purpose for which it is adopted.

SECTION 9. EFFECTIVE DATE
This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka and upon a filing of a certified copy hereof with the Florida Department of State, if necessary, and is subject to the approval of the Governor or Governor's Designee.

PASSED FIRST READING this _____ day of _____, 2021.

PASSED SECOND READING this ____ day of _____, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P. A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____
Commissioner Davis	_____
Commissioner Taylor	_____
Vice-Mayor Williams	_____
Mayor Pigatt	_____

City of Opa-locka
Agenda Cover Memo

City Manager:	John E. Pate			**CM Signature:**			
Commission Meeting Date:	*11.10.2021*		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**
					X		
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
					X		X	
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* Ex:		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**
					X		
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**				
		X					
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:**		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*		
		X	**Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communcation** ☐				
Sponsor Name	Commissioner Sherelean Bass		**Department:** City Commission				

Short Title:

An ordinance of the City Commission of the City of Opa-locka, Florida designating Curtiss Drive from Sultan Avenue to Harem Avenue as Commissioner Alvin Burke Drive.

Staff Summary:

Staff finds it appropriate to designate a street in recognition of the late Commissioner Alvin Burke for his support to the City of Opa-locka during his tenure as an Elected Official of the City.

Financial Impact

This project will be funded as follows from the Roads & Streets division:

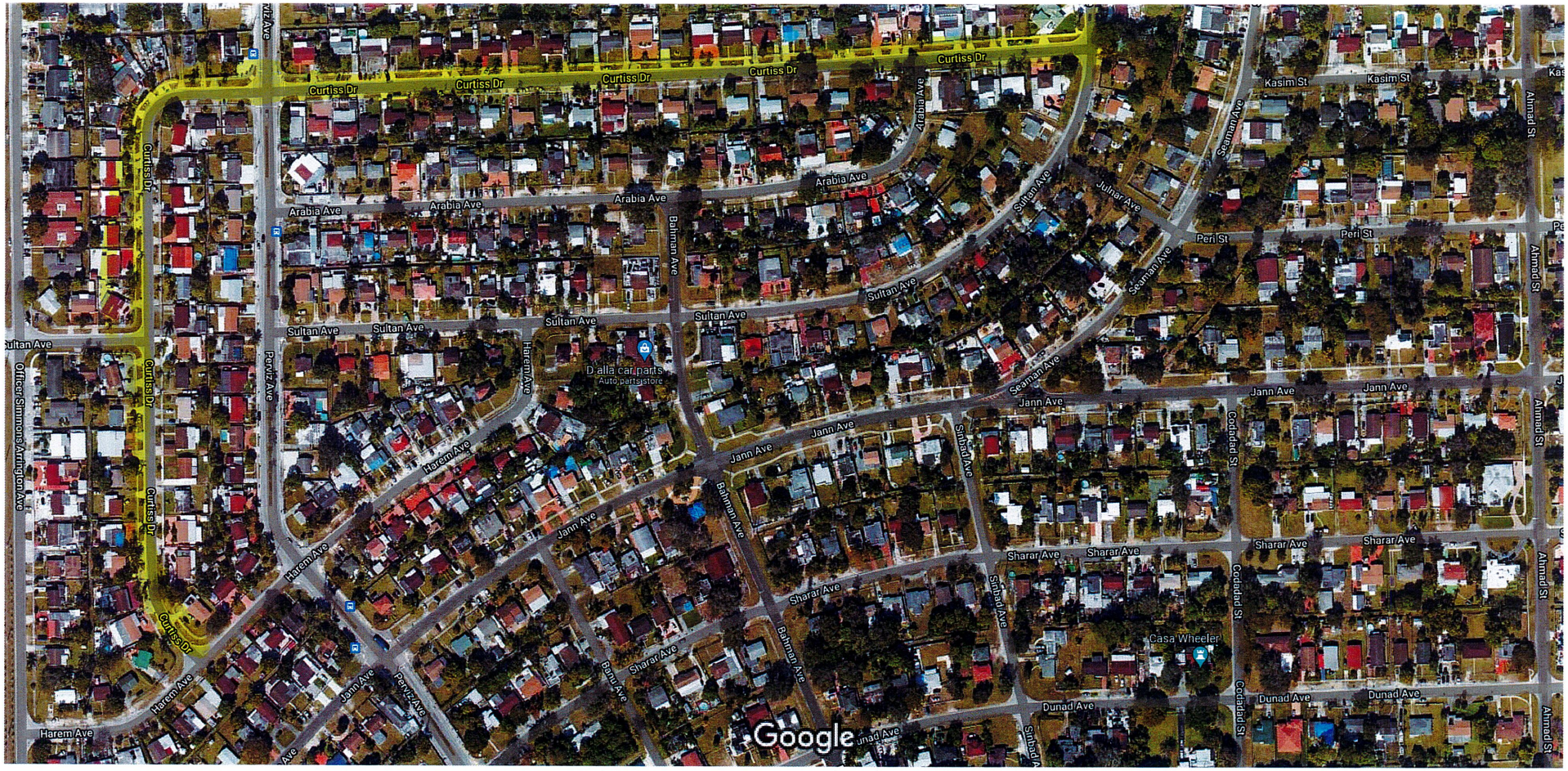
Account	Description	Available	Project	Remaining Balance
41-541530	Road Materials & Supplies	$21,500	$4,000	$17,500

Proposed Action:

Approve legislation and forward a copy to Miami-Dade Board of County Commissioners for consideration.

Attachment:

Google Maps



Imagery ©2021 Maxar Technologies, Sanborn, U.S. Geological Survey, Map data ©2021 200 ft

SECOND READING ORDINANCES / PUBLIC HEARINGS

Sponsored by: City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Article 1 and Article 2 of the City of Opa-Locka Code of Ordinances, the City Commission has the power to approve and adopt plats; and

WHEREAS, AMDI USA, Inc. ("Applicant") has requested the City of Opa-Locka ("City") to close, abandon and vacate a portion of NW 130th Street between NW 30th Avenue and NW 30th Court within the City; and

WHEREAS, the Applicant's request is to also close, abandon and vacate a portion of NW 30th Court between NW 130th Street and NW 131st Street within the City; and

WHEREAS, the Applicant has submitted a site plan that shows the proposed use of the vacated streets and the surrounding parcels for operation of a concrete batching plant and finished concrete production company facility; and

WHEREAS, the Applicant represents that it is following the process regarding the vacation of City streets and alleys, outlined in Ordinance 14-02; and

WHEREAS, on March 16, 2021, AMDI USA, Inc. presented their formal application request, all evidence, documents, and marked exhibits before the Planning & Zoning Board and the Planning & Zoning Board recommended approval for the closure, vacation and abandonment of a portion of NW 130th Street between NW 30th Avenue and NW 30th Court and the abandonment of a portion of NW 30th Court between NW 130th Street and NW 131st Street for the Operation of a Concrete Batching Plant on the property located at 13050 NW 30th Avenue and identified by folios 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-

004-0380; and 08-2128-004-0330**,** in the I-2 (Industrial Planned) Zoning District by a 4 to 0 vote, pursuant to the City Code of Ordinance and the City Zoning Regulations; and

WHEREAS, the City desires to approve the Right-of-Way closure as illustrated on the attached Sketch & Legal Description Street Closure, attached hereto as Exhibit "A".

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA:

Section 1. Incorporation of Recitals.

The above recitals are true and correct and are incorporated into this Resolution by reference.

Section 2. Approval.

The City Commission of the City of Opa-Locka hereby approves a request by AMDI USA, Inc. for the closure, vacation and abandonment of a portion of NW 130th Street between NW 30th Avenue and NW 30th Court and the abandonment of a portion of NW 30th Court between NW 130th Street and NW 131st Street, as provided in Exhibit "A", for the operation of a Concrete Batching Plant on the property located at 13050 NW 30th Avenue and identified by folios 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; and 08-2128-004-0330**,** in the I-2 (Industrial Planned) Zoning District.

Section 3. Conflict & Repealer.

All ordinances, parts of ordinances or code provisions in conflict herewith ordinance are hereby repealed.

Section 4. Severability.

If any provision of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions of the Code or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

Section 5. Violations of Conditions.

Failure to adhere to the terms and conditions of this Ordinance shall be considered a violation of the City of Opa-locka Land Development Regulations and shall be subject to the penalty(s), listed in the City Code of Ordinance / Land Development Regulations.

Section 6. Effective Date.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka is subject to the approval of the Governor or Governor's Designee.

PASSED FIRST READING this ___ day of _____ 2021.

PASSED SECOND READING this ___ day of _____ 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Taylor	(Yes)	_____	(No)	_____
Commissioner Burke	(Yes)	_____	(No)	_____
Commissioner Davis	(Yes)	_____	(No)	_____
Vice-Mayor Williams	(Yes)	_____	(No)	_____
Mayor Pigatt	(Yes)	_____	(No)	_____

POLITICS

Góngora drops reelection bid; total of 14 candidates qualify for Miami Beach election

BY MARTIN VASSOLO
mvassolo@miamiherald.com

The ballot is now set for Miami Beach's Nov. 2 election, with a total of 14 candidates qualifying Friday to campaign for three commission seats and the mayor's job.

The biggest wildcard leading up to the qualifying deadline, incumbent Commissioner Michael Góngora, dropped his bid to seek reelection in Group 3 following a judge's order barring him from running due to city term limits.

Góngora instead filed Thursday to run for mayor in 2023, which he said was initially his plan before his supporters told him to run for reelection. He also threw his support behind the newest Group 3 candidate, Planning Board Member Alex Fernandez, whom Góngora said he had initially recruited to run for his seat earlier this year.

Góngora said he would transfer the more than $200,000 in his campaign coffers to his next campaign.

"A lot of people invested in my race and want to have my voice on the dais in City Hall," he said.

Fernandez, who filed to run this week, is joined in the Group 3 race by Michael "Mike B" Barrineau, Melissa Beattie and Stephen Cohen.

There were other surprises Friday, with two candidates switching groups. Gregory Branch, who initially filed in Group 1 before switching to Group 3, jumped back in the Group 1 race. He joins four other candidates in the race, including former Commissioner Kristen Rosen Gonzalez, Adrian Gonzalez, Raquel Pacheco and Blake Young.

In Group 2, a seat held by Commissioner Mark Samuelian, challenger Fabián Basabe entered the race on Friday, giving Samuelian his only competition in the election.

Courtesy to the Miami Herald

Miami Beach Commissioner Michael Góngora.

In the mayor's race, Mayor Dan Gelber is running against four other candidates: Jean Marie Echemendia, Ronnie Eith, Carlos Enrique Gutierrez and Gus Manessis.

In a fundraising email sent after Friday's qualifying deadline, Gelber told his supporters to "expect this to be a competitive election where no one can stay on the sidelines."

The last day to register to vote in Miami Beach's November election is by 5 p.m. on Oct. 4. The last day to request a vote-by-mail ballot is Oct. 23. Early voting starts on Oct. 18 and ends Oct. 31.

Martin Vassolo: 305-376-2071, martindvassolo

FROM PAGE 17A

ABORTION

Court precedent."

WHAT TEXAS ENACTED

The announcement comes as Florida Democrats are pledging to fight any bills in the state Legislature inspired by SB 8, the new Texas law that outlaws abortions after six weeks of pregnancy, before most women know they are pregnant. Similar so-called "heartbeat" bills have been previously proposed in other states, including Florida. But in Texas, the new law empowers civilians to report violations that could result in at least $10,000 in damages if they succeed in court.

The Florida Legislature has taken up efforts to pass new abortion restrictions nearly every session. Florida Senate President Wilton Simpson issued a statement last week when the bill was signed into law, saying "it's worthwhile to take a look at the Texas law and see if there is more we can do here in Florida." But he stopped short of specifying what restrictions Florida lawmakers would consider in the legislative session that begins Jan. 11.

Miami Sen. Annette Taddeo, a Democrat, said during a press conference in Doral she was concerned about Florida Republicans suggesting they are willing to take on new anti-abortion legislation and calling the Texas law the "Rapist's Bill of Rights," in reference to the lack of exceptions for rape or incest.

"When we're talking about abused, in many situations children, they've already been abused by their abuser and now they're going to be abused again by their government," said Taddeo, who has hinted at a possible run for governor in 2022.

She also compared the civilian enforcement of the ban to a culture of political repression in Cuba, where neighbors have been encouraged to act as vigilantes to report their own neighbors to the regime over anti-government sentiment.

"This law specifically in Texas, the one they want to bring to Florida, would do that here in Florida. That civilians would be the ones who are patrolling: in what car did they get into, where did they go, if they've gone to an [abortion] center. Which by the way, many women go to these centers simply so they can prevent getting pregnant," said Taddeo. "When I was young and I had no health insurance, I used to go to Planned Parenthood to receive the pill. That's what is happening today with so many people."

OUT-OF-STATE PATIENTS SEEKING CARE

Laura Goodhue, executive director for Florida's Planned Parenthood affiliates, said a Texas-style law in Florida would impose major restrictions on any woman seeking abortion across the entire southern U.S.

She said Planned Parenthood sites in Jacksonville and Tallahassee have seen an increase in patients from Georgia and Alabama due to a lack of abortion providers in those states. Another ban on abortions six weeks into pregnancy in the South's two largest states would mean more patients heading to overworked clinics in Louisiana and other southern states, Goodhue said.

"This means practically one half of the country would be without abortion access," Goodhue said.

Dr. Samantha Deans, associate medical director at Planned Parenthood of South, East and North Florida, said it was not accurate to say that a heartbeat can be heard after six weeks of pregnancy because a fetus has not yet developed the heart valves that pump blood into the body.

"That is based on the technology and the quality of your ultrasound. The sound that you are referring to is actually just ultrasonic waves that come from the machine and create feedback as they hit the electrical activity of the cells. It is not a heartbeat, there is no blood that exists in an embryo to beat through a heart," said Deans during the press conference in Doral. "Valves don't exist until eight weeks of an embryological development and 10 weeks of pregnancy."

Democratic U.S. Rep. Debbie Wasserman Schultz, who said her own pregnancy wasn't detected for eight weeks, said she anticipates a mass public pressure campaign in Texas and Florida if the Legislature chooses to move forward with a Texas-style law.

Wasserman Schultz brought up examples of Atlanta losing the Major League Baseball All-Star Game after the state passed restrictions on voting, and threats from the NCAA and other sporting organizations to cancel events in North Carolina after the state compelled schools to restrict use of bathrooms to users based on the corresponding sex listed on their birth certificates as potential consequences Florida would face if it passes an abortion ban.

But Democratic state Rep. Dotie Joseph said she doesn't think economic pressure will sway many of her Republican colleagues.

"All we'll see them is being dubbed a 'woke corporation,' " Joseph said when asked about the prospect of boycotts from businesses. "I don't know that it moves [Republicans] in any way, shape or form."

Democratic state Sen. Lori Berman said some elected Republicans could ultimately be swayed not to make abortion restrictions a central part of their campaigns to appeal to suburban women, though she did not anticipate that many Florida Republicans at the state or federal level would vote against enacting Texas-style legislation.

"I don't think it's the state boycotts, but I do think there's an issue with moderate Republican women who do support abortion," Berman said.

Bianca Padró Ocasio: 305-376-2649, @BiancaJoanie

CITY OF OPA-LOCKA, FLORIDA
NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Regular Commission Meeting on **Wednesday, September 22, 2021 at 7:00 p.m.,** at Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida, to consider the following items for adoption:

RESOLUTIONS/PUBLIC HEARING:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A TENTATIVE PLAT REVIEW REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002- 0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A VARIANCE REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128- 002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002- 0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004- 0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING THE SPECIAL EXCEPTION SITE PLAN REVIEW REQUEST FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128-002-0030; 08-2128-002- 0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA APPROVING A DEVELOPMENT AGREEMENT FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128- 002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002- 0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004- 0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

FIRST READING ORDINANCE/PUBLIC HEARING:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002- 0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

All interested persons are encouraged to participate and will be heard with respect to the public hearings.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please register on the City of Opa-locka website at www.opalockafl.gov no later than 7:00 p.m. on Wednesday, September 22, 2021.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance not later than five (5) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka

CITY OF OPA-LOCKA, FLORIDA
NOTICE OF BUDGET HEARINGS
FY 2021-2022

NOTICE IS HEREBY GIVEN that the City of Opa-locka will conduct public hearings on the Fiscal Year 2021-2022 Budget on **Wednesday, September 15, 2021 at 5:01 p.m.** and **Wednesday, September 22, 2021 at 5:01 p.m.** at Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida to consider the following:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA LOCKA, FLORIDA, ADOPTING A FINAL MILLAGE RATE PURSUANT TO SECTION 200.065, FLORIDA STATUTES, FOR FISCAL YEAR 2021-2022, COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; SETTING FORTH PUBLIC HEARING DATES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR REPEAL OF ALL PRIOR ORDINANCES IN CONFLICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING AND ADOPTING THE CITY'S GENERAL, PROPRIETARY AND SPECIAL FUNDS BUDGET FOR THE FISCAL YEAR 2021-2022, COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGET EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATION AND AMENDMENT; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

The purpose of the Budget Hearings is to allow City of Opa-locka residents the opportunity to speak on the fiscal year 2021-2022 budget. All interested persons are encouraged to attend these meetings and will be heard with respect to the public hearings.

A copy of the Fiscal Year 2021-2022 Proposed Budget is available for review on the City of Opa-locka website at www.opalockafl.gov.

Procedures for Public Participation

How to watch the meeting
Members of the public can watch public meetings and public hearings at https://www.youtube.com/user/CityofOpaLocka

Public Hearings are held in-person while allowing virtual participation. Members of the public wishing to provide comments on the FY 2021-2022 budget may do so in person or virtually.

To participate virtually, please register by 5:01 p.m. on the scheduled meeting date via the City of Opa-locka website at www.opalockafl.gov.

Please contact the City Clerk at (305) 953-2800/2801 or jflores@opalockafl.gov for additional information.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at 305.953.2800 for assistance no later than five (5) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at 800.955.8771 (TTY), 800.955.8770 (Voice), 877.955.8773 (Spanish) or 877.955.8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

JOANNA FLORES, CMC
CITY CLERK

CITY OF OPA-LOCKA, FLORIDA
NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold a public hearing at its Regular Commission Meeting on **Wednesday, October 13, 2021 at 7:00 p.m.**, at Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida, to consider the following item for final adoption:

SECOND READING ORDINANCE/PUBLIC HEARING:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002- 0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on September 22, 2021).

All interested persons are encouraged to participate and will be heard with respect to the public hearing.

Additional information on the above item may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please register on the City of Opa-locka website at www.opalockafl.gov no later than 7:00 p.m. on Wednesday, October 13, 2021.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance not later than five (5) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka

CITY OF OPA - LOCKA
REQUEST FOR PROPOSALS RFP NO: 210928200
Property Management Services

Sealed Proposals for Property Management Services will be received by the City of Opa-locka at the Office of the City Clerk, 780 Fisherman St, 4th Floor, Opa-locka, Florida 33054, Tuesday, October 26, 2021 by 2:00. Any RFP Package received after the designated closing time will be returned unopened. The City of Opa-locka will be accepting proposals by mail, however it is your responsibility to submit your proposal by the due date. In addition, proposals may be submitted via www.demandstar.com (e-bid). The address to submit sealed proposals is listed below:

CITY OF OPA-LOCKA
Office of the City Clerk 780 Fisherman Street, 4th Floor
Opa-locka, Florida 33054

An original and six (6) copies for a total of seven (7) plus 1 copy of the Proposal package on USB Flash Drive in PDF format shall be submitted in sealed envelopes/packages addressed to the City Clerk, City of Opa-locka, Florida, and marked RFP for Property Management Services.

Proposers desiring information for use in preparing proposals may obtain a set of such documents by visiting the City's website at www.opalockafl.gov or www.demandstar.com.

The City reserves the right to accept or reject any and all proposals and to waive any technicalities or irregularities therein. The City further reserves the right to award the contract to that proposer whose proposal best complies with the **RFP NO: 21-0928200** requirements. Proposers may not withdraw their proposal for a period of ninety (90) days from the date set for the opening thereof.

A pre-bid meeting will be held on Wednesday, **October 6, 2021 at 10:00 a.m.** at 780 Fisherman Street, Ste. 220, Opa-locka, FL 33054 AND via zoom. To participate by Zoom please use the call in information listed below:

Join Zoom Meeting
https://us02web.zoom.us/j/82921966589?pwd=MzlyR2JUVmQwL01JbmVudVd4S3ZKQT09
Meeting ID: 829 2196 6589
Passcode: 780777
One tap mobile
+13126266799,,82921966589#,,,,*780777# US (Chicago)
+16465588656,,82921966589#,,,,*780777# US (New York)
Dial by your location
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

Joanna Flores, CMC
City Clerk

ATTENTION!

FDOT

TRANSPORTATION PUBLIC HEARING

Come and learn about the Florida Department of Transportation's District Six Five-Year Tentative Work Program for Fiscal Years 2022/2023 thru 2026/2027

WORK PROGRAM

Miami-Dade County Hearing
Thursday, October 14, 2021
6 p.m. to 7:30 p.m.

Attend In Person

Scan me to RSVP for in-person

FDOT District Six Auditorium
1000 NW 111 Avenue, Miami, FL 33172

Space is Limited: RSVP by October 8, visit www.fdot.gov/wpph/district6 or scan the QR code.

The in-person Public Hearing will be in compliance with all current Centers for Disease Control and Prevention (CDC) guidelines.

Attend Virtually

Scan me to attend virtually

To attend the Public Hearing via GoToWebinar from your computer, tablet or smartphone please register using the link below or scan the QR Code:

https://attendee.gotowebinar.com/register/4697143777893948941

Participants can also use their phone by dialing:
+1 (562) 247-8422; Access code: 547-033-443

YOUR OPINION IS IMPORTANT TO US

FDOT PROJECT MANAGERS WILL ATTEND VIRTUALLY TO HEAR YOUR THOUGHTS AND ANSWER YOUR QUESTIONS.

Public hearings are being held in accordance with Section 339.135, Florida Statutes and to offer the public an opportunity to comment on all projects for highway systems and public transportation within Florida Department of Transportation District Six's Tentative Five-Year Work Program. District Six comprises Miami-Dade and Monroe Counties. The Tentative Five-Year Work Program the period for 2022/2023–2026/2027.

Send written comments by October 24, 2021 to Tish Burgher, District Public Information Officer, by mail: 1000 NW 111 Avenue, Room 6134, Miami, Florida 33172, or email: Tish.Burgher@dot.state.fl.us. These comments will also be incorporated in to the public document.

The proposed improvements have been developed in accordance with the Civil Rights Act of 1964 and the Civil Right Act of 1968.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Nicholas Danu, P.E. by phone at (305) 470-5219, in writing at FDOT 1000 NW 111 Avenue, Miami, FL 33172, or via email at Nicholas.Danu@dot.state.fl.us at least seven days prior to the meeting.

Photos provided by Miami-Dade Fire Rescue

Miami-Dade County elected officials, including Miami-Dade Mayor Daniella Levine Cava, and MDFR personnel along with their families get ready to participate in the annual Making Strides Against Breast Cancer Walk.

MIAMI-DADE COUNTY | AMERICAN CANCER SOCIETY

Making strides against breast cancer

Every October, Miami-Dade County comes together to raise awareness about breast cancer. Since 2007, the county, in partnership with the American Cancer Society, has raised over $2.5 million for breast cancer research. Miami-Dade Fire Rescue has been a part of the drive to help provide information, treatment and support for women with breast cancer. On Saturday, Oct. 23, Fire Chief Alan Cominsky, along with a delegation of sworn and non-sworn personnel, gathered at loanDepot Park to join Miami-Dade County Mayor Daniella Levine-Cava, members of the Board of County Commissioners, and thousands of Miami-Dade residents for the annual Making Strides Against Breast Cancer Walk.

Pink-caped MDFR Fire Chief Alan Cominsky does a superhero pose.

Photos provided by Miami-Dade Fire Rescue

Miami-Dade Fire Rescue BIG PINK Fight for a Cure Fire Truck joins the annual Making Strides Against Breast Cancer Walk.

CITY OF OPA-LOCKA, FLORIDA
NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Regular Commission Meeting on **Wednesday, November 10, 2021 at 7:00 p.m.,** at Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida, to consider final adoption of the following proposed ordinances:

SECOND READING ORDINANCES/PUBLIC HEARINGS:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on September 22, 2021).

AN ORDINANCE OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERMS, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 13, 2021).

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 27, 2021).

All interested persons are encouraged to participate and will be heard with respect to the public hearing.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please register on the City of Opa-locka website at www.opalockafl.gov no later than 7:00 p.m. on Wednesday, November 10, 2021.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance not later than five (5) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka

City of Opa-locka
Agenda Cover Memo

Department Director:	Gregory Gay			**Department Director Signature:**				
City Manager:	John E. Pate			**CM Signature**				
Commission Meeting Date:	May 12, 2021		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
					X			
Fiscal Impact: *(Enter X in box)*	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
		X	**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X	X	
Funding Source: *Account#:*	*(Enter Fund & Dept)* Ex: See Financial Impact section below		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
ILA Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**					
		X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ■ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communcation** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
	X							
Sponsor Name	City Manager		**Department:** Planning & Community Development		City Manager			

Short Title:

A ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA INC TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACLILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE.

Staff Summary:

The proposed project consists of the assemblage of eight parcels, identified by folios 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, all of which are owned by IDMA Holdings, Inc., c/o Alex Orozco for AMDI USA, Inc. The property site is currently being used for the Concrete Batching Plant Operation, however the review and approval of these requests would bring this operation into compliance with City Land Development Regulations and Miami-Dade County Code of Ordinances. The applicant, AMDI USA, INC., desires to continue the operation of their concrete batching plant on this eight parcel development site in the I-2 (Industrial Planned) zoning district and to comply with the requirements of the City Land Development Regulations. This development site includes the properties listed and a portion of NW 130th Street and a portion of NW 30th Court between NW 130th Street and NW 131st Street, and the site is approximately 166,498 square feet or 3.82 Acres according to the site plan. The applicant submitted plans through the site plan review process to illustrate compliance with the requirements of the Land Development Regulations and to illustrate all non-conforming aspects of this operation and the steps the applicant will take to mitigate or reduce the non-conforming aspect by site design or through variance approval request.

The applicant's request is to close, abandon and vacate a portion of NW 130th Street between NW 30th Avenue and NW 30th Court and to also close , abandon and vacate a portion of NW 30th Court between NW 130th Street and NW 131st Street. When the street vacation is granted, the site plan submitted illustrated the use of the vacated streets and the surrounding parcels will be usd for the operation of a concrete batching plant and finished concrete production company facility. The right-of-way vacation request was reviewed by the Planning & Zoning Board on March 16, 2021. The Planning & Zoning Board recommended approval of this request by a 4-0 vote.

Financial Impact

The Concrete Batching Plant operation will continue to obtain City Business Licenses and Certificate of Use. There is no significant financial impact.

Proposed Action:

Staff has recommended approval of this request.

Attachment:

Draft Ordinance
PZAB Application
PZAB Meeting Minutes (not available)
Staff Report
Sketch & Legal Description-Street Vacantion
Site Plan

DUNAY MISKEL BACKMAN LLP

Gary Dunay | Dwayne Dickerson | Heather Jo Allen
Bonnie Miskel | Ele Zachariades | Lauren G. Odom
Scott Backman | Matthew H. Scott | Zach Davis-Walker
Hope Calhoun | Christina Bilenki

Project Narrative Right of Way Vacation

AMDI USA, INC., ("Applicant") intends to continue the operation of an existing concrete batching plant and finished concrete production company ("Busines") on property located at 13050 NW 30th Avenue, which includes unimproved rights of way for portions of NW 130th Street and NW 30th Court ("Property") . All parcels are further identified on the attached and are in the City of Opa Locka ("City"). The Property is zoned I-2 (industrial planned district) and consists of 2 gross acres. Access to Property will continue to be provided from NW 131st Street pursuant to a public right of way easement. In order to operate the Project on the Property as anticipated, a portion NW 130th Street will be vacated, and a portion of NW 30th Court will also have to be vacated (collectively called herein "the Roadways").

City Ordinance 14-42 ("Ordinance") outlines the requirements for vacating a street. In accordance with same, the balance of this document shall outline and explain compliance with same.

Section 3.(a) of the Ordnance requires that an accurate legal description of the public street….petitioned to be vacated.

i. See Attached.

Section 3.(b) of the Ordinance requires the Applicant to list the property owners' names, addresses, and the property legal description,…of all property touching or abutting on the public street.

ii. See attached.

Section 3.(c) of the Ordinance requires the Applicant to state the reason why the Applicant desires to close the street…The Applicant shall provide a statement as to whether the general public currently uses same.

iii. The Applicant requests the vacation of the Roadways to allow for safer and better operation of the Business. The Business has been in operation for over 20 years on the Property, and the requested right of way vacations will simply codify the practical operation

of the Property. The unimproved portions of the right of way are not currently being used by the public because either it is not an existing through street (NW 130th Street), or the Business is already operating in the right of way (NW 30th Court) and it bisects the Property.
Section 3.(d) requires the following recitation:

iv. The Applicant herein named shall waive, renounce, relinquish, absolve and discharge the city from any claim for damages of any nature and kind whatsoever that such applicant may have or claim or demand, now or in the future, by reason of the vacating, closing, discontinuing and abandoning of the public stet, road, alleyway, place or highway or any part or portion thereof.

Section 3.(e) requires that the application have attached to it a drawing of the subdivision in which the public street, road, alleyway, place or highway or any part or portion thereof to be vacated, closed and abandoned is located or, if located in an unplatted area, of the streets, highways, roads, alleys and public places in the immediate area surrounding the public street, road, alleyway, place or highway or any part or portion thereof to be vacated, closed, discontinued and abandoned.

v. Please see the attached.

Section 3(f) requires that the application include releases from all utility companies for the public street, road, alleyway, place or highway or any part or portion thereof to be vacated, closed discontinued and abandoned.

vi. Same shall be provided prior to final approval of this request.

Received:
By:
Date:

" THE GREAT CITY "

City of OPA-LOCKA Florida

PLANNING & ZONING BOARD MEETING SCHEDULE AND REQUIREMENTS FY 2019-2020

TOTAL FEES: $_____ New Fees as of October 1, 2015

FY 2018-2019 Meeting Dates (1st Tuesday of Each Month)	**Date Application Found Sufficient**
October 1, 2019	August 16, 2019
November 5, 2019	September 20, 2019
December 3, 2019	October 18, 2019
January 7, 2020	November 22, 2019
February 4, 2020	December 20, 2019
March 3, 2020	January 17, 2020
April 7, 2020	February 21, 2020
May 5, 2020	March 20, 2020
June 2, 2020	April 18, 2020
July 7, 2020	May 22, 2020
August 4, 2020	June 19, 2020
September 8, 2020	July 24, 2020

1. All individuals seeking to appear before the Planning & Zoning Board must submit a complete Planning & Zoning Board application, with the required documents and fees totaling (as established by ordinance), paid by check or money order to the City of Opa-locka. Failure to submit all documents and fees will result in your case not being scheduled to be heard at a meeting.

2. If the applicant seeking to appear before the Planning & Zoning Board is not the property owner he must provide an affidavit of authorization from the property owner.

3. All regular meetings are held on the first Tuesday of each month at the City of Opa-locka City Commission Chambers, Meeting Time 7:00 P.M. *(time and location are subject to change, please check with the Planning and Community Development Department for exact time and location of the meetings).*

4. Application package must include all required documents per checklist and fees of The City of Opa-locka. The application will be reviewed by the Department and will be scheduled for the next P&Z meeting upon finding of sufficiency.

5. You are required to complete and return this application along with all the information and documentation (see page 2 check list) requested to the:

City of Opa-locka
Planning & Community Development Department
780 Fisherman Street 1st Floor
Opa-locka, FL 33054
Telephone: 305-953-2868, Ext. 1503
Facsimile: 305-953-3060

Reference to Ordinance 15-13
Land Development Regulations/ Zoning Code: Ordinance 15-31

Received:
By:
Date:

" THE GREAT CITY "

City of OPA-LOCKA Florida

PLANNING & ZONING BOARD APPLICATION

APPLICATION NUMBER: _____ CHECK NUMBER: 4879 DATE RECEIVED: _____

PROPERTY OWNER'S NAME: IDMA Holdings, LLC

PROPERTY OWNER'S ADDRESS: 13050 NW 30th Ave, Opa-Locka, FL
Number/Street City State/Zip Code

APPLICANT'S NAME: AMDI USA, Inc.

APPLICANT'S ADDRESS: 13050 NW 30th Ave, Opa-Locka, FL
Number/Street City State/Zip Code

PHONE NUMBER: OFFICE _____ HOME _____ OTHER _____

SUBJECT PROPERTY ADDRESS: 13050 NW 30th Ave.
Number/Street

TAX FOLIO NUMBER: see attached PRESENT ZONING: I-2

LEGAL DESCRIPTION: See attached

Please check specific request:

- Tentative Plat
- Final Plat
- Comprehensive Plan Amendment: Small Scale; Large Scale *(please specify type of amendment below)*
- Rezoning
- Drainage Plan
- Fill Permit Request
- Preliminary Site Plan Review
- Final Site Plan Review
- Conditional Use Permit No Plans
- Conditional Use Permit With Plans
- Special Exception No Plans
- Special Exception With Plans
- Development Agreement
- Restrictive Covenant
- x Other Please specify: Right of Way Vacation/Abandonment

Add any additional information that may be of importance to this request:

Reference to Ordinance 15-13
Land Development Regulations Zoning Code: Ordinance 15-31

Received:
By:
Date:

PLANNING & ZONING BOARD APPLICATION
(Checklist)

Applications will not be accepted without the following data. For a public hearing, all items below are necessary and must be submitted.

- [x] Completed application form
- [x] Application fee payable to the City of Opa-locka by check or money order
- [x] Copy of property owner's and/or applicant's driver license/photo I.D.
- [ ] Affidavit **(see below)**, and power of attorney of the property owner **(page 3) (Both must be Notarized)**
- [ ] A completed Neighborhood Petition form (attached) with the signature of each property owner in front, in the rear, to the left and to the right of the subject property, indicating his or her support for the proposed project. (Must include name, address, folio and phone number).
- [x] All preliminary and final site plans, along with property survey, must be submitted on CD-Rom disc in Cad and PDF format.
- [ ] Fifteen (15) certified boundary and topographic surveys of the property (size 36 x 24 inches). (The submitted property survey must not exceed a maximum of two (2) years from date created in order to be considered acceptable by the City of Opa-locka)
- [ ] Fifteen (15) copies of Site Development Plan showing all drainage, water, sewer, structures, landscaping and parking in accordance with the City's zoning ordinance; (size 36 x 24 & at least 7 Sealed Copies
- [ ] Map showing parcel to be considered and all properties' legal descriptions thereof, within 375' radius of said parcel. Map to be 1" = 100" scale. Owner's name, address, folio number and legal description on each parcel (Original and 2 copies size of document to accommodate scale)
- [x] Narrative concept must be submitted with application

AFFIDAVIT

I, Alex Orozzco, being first duly sworn, depose and say that I am the **OWNER** of the property ,and I understand that this application must be complete and accurate before a public hearing can be advertised.

Signature

11/3/2020
Date

Sworn to and subscribed before me:

This 3 day of November 2020

My commission expires 4/1/23

Notary Public
Attach copy of identification

Notary Public State of Florida
Diana Quinchia
My Commission GG 318250
Expires 04/01/2023

Reference to Ordinance 15-13
Land Development Regulations/ Zoning Code: Ordinance 15-31

Received:
By:
Date:

PLANNING & ZONING BOARD APPLICATION
POWER OF ATTORNEY

This form is to be attached to all applications, and to be returned with the application. No application will be honored or persons heard by the Planning & Zoning Board unless a notarized copy of this Power of Attorney is submitted.

To: City of Opa-locka
From:

Subject: Power of Attorney (authorization for a person, other than the property owner, to speak in the property owner's behalf).

I Alex Orozzco, being first duly sworn, depose and say that I am the owner of the property legally described as:
see attached

I do give to Hope W. Calhoun, Esq. the power of Attorney and authority to speak in my behalf in reference to the above described property. Further, by affixing my notarized signature to this document, I also authorize Hope W. Calhoun, Esq. to negotiate and commit to the City Commission and City Administration in my behalf. I will abide by all final determinations of the City Commission and City Administration.

Signature

11/3/2020
Date

Sworn to and subscribed before me:

This 3 day of November, 2020

Notary Public

My commission expires: 4/1/23

Notary Public State of Florida
Diana Quinchia
My Commission GG 318250
Expires 04/01/2023

Reference to Ordinance 15-13
Land Development Regulations, Zoning Code, Ordinance 15-31

SKETCH & LEGAL DESCRIPTION
STREET CLOSURE
"EXHIBIT "A"

LEGAL DESCRIPTION:

All those portions of N.W. 30th. Court and N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, being bounded by the following lines:

Bounded on the North by the North line of Block 360, extended Westerly to the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

Bounded on the West by the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

Bounded on the South by the centerline of N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, with its Westerly limits being the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida, its Easterly limits being the East Lot of Lot 8, in Block 360, extending Southerly to the centerline of said N.W. 130th. Street, its Northerly limits being the Southerly line of said Lot 8;

Bounded on the East by the Westerly limits of Lots 1, 4, 5 and 8 in Block 360, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida.

Said portion containing approximately 11,369 square feet.

SURVEYOR'S NOTES:

1) This is not a BOUNDARY SURVEY, but only a GRAPHIC DEPICTION of the description shown hereon.
2) Not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper. Additions or deletions to survey maps or reports by other than the signing party or parties are prohibited without written consent of the signing party or parties.
3) There may be additional Restrictions not shown on this survey that may be found in the Public Records of this County, Examination of ABSTRACT OF TITLE will have to be made to determine recorded instruments, if any affecting this property.
4) No Title search has been performed to determine if there are any conflict existing or arising out of the creation of the Easements, Right of Ways, Parcel Descriptions, or any other type of encumbrances that the herein described legal may be utilized for.
5) The North arrow and Bearings shown hereon are based on a bearing of N.00°00'00"E along the East line of Block 360, of "EAST VIEW GARDEN LAKE ADDITION", according to the plat thereof as recorded in Plat Book 51, at Page 17, of the Public Records of Miami-Dade County, Florida, and all other bearings are relative thereto.

NOTE: This Sketch is NOT A BOUNDARY SURVEY.

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT: in the professional opinion of the undersigned Professional Surveyor and Mapper in the State of Florida, the following Sketch and Legal Description meets the requirements of the Standards of Practice as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes. Copies of this Sketch and Legal Description are not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.

ROYAL POINT
LAND SURVEYORS, INC.
LB # 7282
PHONE: 305-822-6062 * FAX: 305-827-9669
6175 NW 153rd ST. SUITE 321, MIAMI LAKES FL 33014

Job # RP20-1026

_____ Dated 08/28/20
JACOB GOMIS
Professional Surveyor & Mapper
State of Florida Reg. No. 6231

I:\DRAWING\2020 NW 30TH AVE\2020 NW 30 AVE_STREET CLOSURE SKETCH_RP20-1026.dwg 8/28/2020

This Document is not full and complete without all Sheets, Containing a total of (2) Sheets

SKETCH & LEGAL DESCRIPTION

STREET CLOSURE "EXHIBIT "A"

SCALE: 1" = 40'

LEGEND

- ℄ - - - - Centerline
- ℙ ——— Property Line
- A=Arc
- BRG=Bearing
- CH=Chord
- Δ=Delta
- L=Length
- R=Radius
- T=Tangent
- DENOTES AREAS TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE.

PORTION OF LOT 20, "NILE GARDENS SECTION " PLAT BOOK 31, PAGE 42

N.W. 131ST. STREET
(OPENED FOR PUBLIC USE - NOT IMPROVED)

25.0'

CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17

25.0'

S89°57'43"E 50.00'

R=25.00'
Δ=90°02'17"
A=39.29'

LOT 1, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17

25.0'

25' DEDICATED RIGHT-OF-WAY AS PER PLAT BOOK 51, PAGE 17
S00°00'00"E 295.00'

LOT 4, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17

WEST 1/2 OF LOT 21
"NILE GARDENS SECTION 2"
PLAT BOOK 31, PAGE 42

N.W. 30TH. COURT

N00°00'00"E 220.00'

(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)

LOT 5, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17

EAST LINE OF WEST 1/2 OF LOT 21
(PLAT BOOK 31, PAGE 42)

LOT 8, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17

25.0'

R=25.00'
Δ=89°57'43"
A=39.25'

N89°57'43"W 124.05'

(TO BE CLOSED, VACATED & ABANDOND FROM PUBLIC USE)

25.0'

N.W. 130TH. STREET

25.00'
S00°00'00"E

N89°57'43"W 174.03'
CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17 (NOT OPENED)

25.0'

25.0'

TRACT "A", "EAST VIEW GARDEN LAKE ADDITION", PLAT BOOK 51, PAGE 17

ROYALPOINT
LAND SURVEYORS, INC.
LB # 7282
PHONE: 305-822-6062 * FAX: 305-827-9669
6175 NW 153rd ST. SUITE 321, MIAMI LAKES FL 33014

Job # RP20-1026

I:\DRAWING\2020 NW 130 AVE_STREET CLOSURE SKETCH_RP20-1026.dwg 6/25/2020

This Document is not full and complete without all Sheets, Containing a total of (2) Sheets

CFN: 20180469248 BOOK 31086 PAGE 679
DATE:08/02/2018 01:50:49 PM
DEED DOC 21,000.00
SURTAX 15,750.00
HARVEY RUVIN, CLERK OF COURT, MIA-DADE CTY

Prepared by and return to:
Neil A. Milestone, Esq.
President
Milestone Title Company
2999 NE 191st St. Suite 709
Aventura, FL 33180
305-682-2324
File Number: **IDMA-FIP2**

[Space Above This Line For Recording Data]

Special Warranty Deed

This Special Warranty Deed made this 30 day of **July, 2018** between **Florida Industrial Properties Two, LLC, a Florida Limited Liability Company,** whose post office address is **2131 NW 139th Street, Suite 22, Opa Locka, FL 33054**, grantor, and

IDMA Holdings, LLC, a Florida Limited Liability Company, whose post office address is **13050 NW 30th Avenue, Opa Locka, FL 33054**, grantee:

(Whenever used herein the terms grantor and grantee include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum TEN AND NO/100 DOLLARS ($10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in **Miami-Dade County**, **Florida**, to-wit:

Lots 1, 2, 3, 4, 5, and 8, Block 360, EAST VIEW GARDEN LAKE ADDITION, according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida.
AND
The West 1/2 of Tract 21, NILE GARDENS, Section I and II, according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida.
AND
The North 70 feet of the South 95 feet of the East 107.675 feet of Tract 20, NILE GARDENS, Section I and II, according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida.

Parcel Identification Number: 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0330; 08-2128-004-0380.

Subject to:

1. Taxes for the current year and subsequent years;
2. Zoning and/or restrictions and prohibitions imposed by government authority without serving to reimpose same;
3. Conditions, easements, restrictions, and reservations of record and restrictions and other matters appearing on the Plat and/or common to the subdivision without serving to reimpose same;

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4. Utility easements of record , provided said easements do not reasonably interfere with the intended us of the property.

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons claiming by, through or under grantors.

In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Witness Name: Neil Milestone

Witness Name: TETYANA TYSHCHENKO

Florida Industrial Properties Two, LLC, a Florida Limited Liability Company

By: _____
Kevin A. Goch, Member

By: _____
Jodi M. Goch, Member

State of Florida
County of Miami-Dade

The foregoing instrument was acknowledged before me this 30 day of July, 2018 by Kevin A. Goch, Member and Jodi M. Goch, Member of Florida Industrial Properties Two, LLC, a Florida Limited Liability Company, on behalf of the company. They [_] are personally known to me or [X] have produced driver's licenses as identification.

[Notary Seal]

NEIL A MILESTONE
MY COMMISSION # FF241137
EXPIRES August 16, 2019
FloridaNotaryService.com

Notary Public

Printed Name: _____

My Commission Expires: _____

DoubleTime®

APPRAISAL REPORT

CASE NO. CA2021-77

REPORT TYPE:
RESTRICTED APPRAISAL REPORT

OF

RIGHT OF WAY TO BE VACATED
LOCATED AT: INTERSECTION OF NW 130TH STREET AND NW 30TH COURT, OPA-LOCKA, FLORIDA 33054.

PREPARED FOR:
IDMA HOLDINGS, LLC
13050 NW 30TH AVENUE,
OPA-LOCKA, FLORIDA 33054.
AND
CITY OF OPA-LOCKA
780 FISHERMAN STREET, 4TH FLOOR
OPA-LOCKA, FLORIDA 33054

DATE OF VALUATION:
JULY 16, 2021

PREPARED BY:

COMMERCIAL APPRAISAL GROUP CO.
8135 SW 206TH TERRACE
CUTLER BAY, FLORIDA 33189
TEL: 786-457-5671
EMAIL: CAG-COM@OUTLOOK.COM

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APPRAISERS LICENSE

Commercial Appraisal Group Co.
8135 SW 206 TERRACE,
CUTLER BAY, FLORIDA 33189
Tel: 786-457-5671

July 19, 2021

Mr. Alex Orozco, Manager,
IDMA Holdings, LLC
13050 NW 30th Avenue,
Opa-Locka, Florida 33054

Re: Appraisal Value Opinion of a right of way to be vacated consisting of vacant industrial zoned land, located at the intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054.

Dear Mr. Orozco,

At your request, I have inspected the above cited property and carried out other pertinent investigations in order to render an Appraisal Opinion of Value for the subject, as of July 16, 2021, the date of the last property inspection, which is also the Effective Appraisal Date. The requested estimate of value is Market Value as defined herein. Valuation is made in "as is" status, and assuming a sale on typical terms basis, within reasonable term of disposal implicit in the definition of Market Value included herewith. This is a Restricted Appraisal report prepared in compliance with the most current Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Standards Board of the Appraisal Foundations.

This is a Restricted Appraisal Report, which is intended to comply with the reporting requirements set forth under Standards Rule 2-2 (b) of the 2020 -2021 Uniform Standards of Professional Appraisal Practice for a Restricted Appraisal Report. As such, it presents limited discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraisers' opinion of value. Supporting documentation concerning the data, reasoning, and analyses is retained in the appraisers' file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated below. The appraiser is not responsible for unauthorized use of this report.

This appraisal was ordered by IDMA Holdings, LLC. IDMA Holdings, LLC and the City of Opa-Locka, Florida City Commission are the only intended users of this appraisal report. The intended use of this appraisal report is for determining decisions that will be made by IDMA Holdings, LLC and the City of Opa-Locka, Florida, City Commission for vacated right of way land area market value.

The subject property consists of an "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring approximately 11,369 square feet net, as reported on survey sketch performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020. This land is currently situated within an area zoned I-2 (Industrial Planned). The subject property is currently mostly asphalt paved and utilized for outdoor storage of vehicles and equipment.

Commercial Appraisal Group Co.
8135 SW 206 TERRACE,
CUTLER BAY, FLORIDA 33189
Tel: 786-457-5671

The appraisal report states our opinion of market value, subject to various assumptions and limiting conditions contained in this report. The property visit and analyses forming the basis of our valuation have been performed by the undersigned.

This report relies upon no Extraordinary Assumptions or Hypothetical Conditions.

Based on our investigation and analysis, we have formed the opinion that the market value of the Fee Simple Interest in the subject property in its "as is" condition, as of July 16, 2021 date of value is: **$341,000.00**

Respectfully Submitted,

Commercial Appraisal Group Co.

Angel Fernandez, President
Cert. Gen. RZ2646

SUMMARY OF SALIENT FACTS AND CONCLUSIONS

Type Report:	Restricted Appraisal Report.
Purpose of Appraisal:	Market Value.
Property Rights Appraised:	Fee Simple Interest.
Location:	Intersection of hypothetical NW 30th Court and NW 130th Street, Opa- Locka, Florida 33054.
Folio No.:	N/A.
Census Tract:	5.03
Site characteristics:	Level to grade "L"shaped interior parcel measuring a total of +/- 11,369 SF net as per survey provided.
Existing Improvements:	None.
Zoning:	I-2- (Industrial Planned) District**.**
Highest and Best Use:	Current use "as is vacant".
Indications of Value:	
Direct Sales Comparison Approach	$341,000.00 "As Is"
Estimated Market Value:	$341,000.00 "As Is"
Date of Value Estimate:	July 16, 2021
Date of Inspection:	July 16, 2021
Date of Report:	July 19, 2021

VIEW OF NW 130 STREET WEST BOUND FROM NW 30 AVENUE

VIEW OF HYPOTHETICAL NW 30 COURT NORTH BOUND FROM NW 130 STREET

AERIAL PHOTO SUBJECT PROPERTY

SECTION I
INTRODUCTION

INTRODUCTION

PURPOSE OF APPRAISAL, INTENDED USE AND USER

The purpose of the appraisal, as outlined by Mr. Orozco, was to elaborate an appraisal opinion of Market Value for the subject.

The appraisal is to be made "as is" and assuming a sale on typical terms basis, within a reasonable disposal term implicit in the definition of Market Value included, below. The interest appraised is the "Fee Simple Interest." This appraisal was ordered by IDMA Holdings, LLC. IDMA Holdings, LLC and the City of Opa-Locka, Florida City Commission are the only intended users of this appraisal report. The intended use of this appraisal report is for determining decisions that will be made by IDMA Holdings, LLC and the City of Opa-Locka, Florida, City Commission for vacated right of way land area market value. As requested an interior and exterior inspection was performed by Angel Fernandez on July 16, 2021. The information supplied for the appraisal by the client consisted of the subject's location, legal description and survey sketch, performed by Royalpoint Land Surveyors, Inc. All other information presented herein was obtained by our office.

MARKET VALUE DEFINITION

Market Value is the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

(A) Buyer and seller are typically motivated;
(B) Both parties are well informed or well advised, and acting in what they considers their own best interests;
(C) A reasonable time is allowed for exposure in the open market;
(D) Payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and
(E) The price represents the normal consideration for the property sold unaffected by special financing or concessions granted by anyone associated with the sale[1]

NOTE: The above economic definition has been agreed upon by the federal financial institutions in the United States of America. This definition is shown in 2020-2021 USPAP under Advisory Opinion 22 (AO-22) on page 118.

[1] *The Appraisal of Real Estate, 13th Ed, (Chicago:* The Appraisal Institute, 2008)

STATEMENT OF COMPETENCY

In accordance with the competency provision of USPAP, prior to accepting an assignment or entering into an agreement to perform an assignment, an appraiser must: (1) be competent to perform the assignment; (2) acquire the necessary competency to perform the assignment; or (3) decline or withdraw from the assignment. *In all cases, the appraiser must perform competently when completing the assignment.*

- In the appraiser's opinion, we are competent to perform this appraisal based on the fact that the appraisers have full knowledge in appraisal experience in similar type properties as the subject.

- All necessary and appropriate steps have been taken in order to complete the assignment competently.

- There is no lack of knowledge or experience that would prohibit this assignment to be completed in a professional competent manner where an unbiased or misleading opinion of value would be rendered.

EXTRAORDINARY ASSUMPTIONS AND HYPOTHETICAL CONDITIONS

Extraordinary Assumptions:

An extraordinary assumption is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation Page 4 Definitions) as "an assignment-specific assumption, as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."

This report relies upon no Extraordinary Assumption:

Hypothetical Conditions:

Hypothetical condition is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation Page 4 Definitions) as "a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."

Hypothetical Conditions: This appraisal employs no hypothetical conditions.

PROPERTY RIGHTS APPRAISED

Fee Simple Estate: "Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat."

Lease Fee Estate: "A freehold (ownership interest) where the possessory interest has been granted to another party by creation of a contractual landlord-tenant relationship."

The property is appraised in Fee Simple as of July 16, 2021: A fee without limitations to any particular class of heirs or restrictions, but subject to the limitations of eminent domain, escheat, police power and taxation, as well as utility easements of record.

ESTIMATED EXPOSURE TIME

"Exposure time is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation) as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; Exposure time is a retrospective opinion on an analysis of past events assuming a competitive and open market. The overall concept of reasonable exposure encompasses not only adequate, sufficient and reasonable time but also adequate, sufficient and reasonable effort.

In estimating a reasonable exposure time for the subject property the appraiser have taken the following steps:

> Discussion with buyers, sellers, brokers and/or a review of the multiple listings of vacant industrial zoned land parcels in the area related to historic marketing periods.

Based on the above sources, exposure time is estimated to have been three to six months for the subject property.

ESTIMATED MARKETING PERIOD

The estimated value of the subject is predicated upon a normal marketing period. A normal marketing period is generally defined as the most probable amount of time necessary to expose and actively market a property on the open market to achieve a sale. Implicit in this definition are the following assumptions:

(A) The property will be actively exposed and aggressively marketed to potential purchasers through marketing channels commonly used by sellers and buyers of similar type properties.

(B) The property will be offered at a price reflecting the most probable markup over market value used by sellers of similar type properties.

(C) A sale will be consummated under the terms and conditions of the definition of Market Value required by the regulation.

In order to estimate the marketability of this property, the sales activity in this market area was reviewed over the past two years, multiple listings were reviewed and real estate brokers who operate in this area were interviewed.

As indicated by the market activity, the marketing time can be as short as one month or in some cases ten months or more. The exposure time and the marketing time are considered to be similar for the subject at three to six months.

Research of the applicable public records, revealed that the subject property is not under current agreement or option and is not offered for sale on the open market.

SCOPE OF THE ASSIGNMENT

Scope as defined is:

The type and extent of research and analysis in an appraisal or appraisal review assignment.

Scope of work is the most critical decision we make in an assignment. In solving any problem, including an appraisal problem, there are three major steps to the process:

1. Identify the problem to be solved,
2. Determine and perform the scope of work necessary to develop credible assignment results: and
3. Disclose the scope of work in the report.

None of the three steps can be omitted, and they must be carried out in order. The first step, identification of the problem, involves figuring out seven key assignment elements:

- Client
- Intended users in addition to the client
- Intended use of the appraiser's opinions and conclusions.
- Type and definition of value.
- Effective date of the appraiser's opinions and conclusions.
- Property characteristics that are relevant to the assignment
- Assignment condition
  (E.g. interested valued, physical and legal characteristics)

Once the seven assignment elements are figured out, the appraiser can move to the second step, determining the scope of work to solve the problem. Scope of work encompasses all aspects of the valuation process, including the question of which the usual three approaches to value will be used. Also, included in the scope decision are the questions of how much data is to be gathered, from what sources, from which geographic area, and over what time period; what is the extent of the of the property inspection, if any, etc.

The scope of work decision is appropriate when it allows you to arrive at credible assignment results and when it's consistent with (1) the expectations of parties who are regularly intended users for similar assignments; and (2) what an appraiser's peers actions would be in performing the same or similar assignment.

For valuation, the information furnished was analyzed in detail, correlated with market derived data (sale price of buildings, land prices, rental rates) and the appropriate appraisal methodology used for valuation as explained in detailed herein.

For each assignment all three approaches to value are considered. These approaches to value are the Cost Approach, the Sales Comparison Approach, and the Income Approach. The nature of the property dictates whether all three of the approaches are applicable. All appraisals begin by identifying the property to be appraised and the appraisal problem. Data on the subject property is derived from various sources including but not limited to the property owner, the County Property Appraiser's Office, surveys, Building and Zoning Departments. When possible more than one source is utilized to confirm data. The source of the data is acknowledged. Subject improved properties are inspected and measured by the appraiser. When plans or surveys are used, the measurements are verified for accuracy. Land size is based upon surveys, public records, and recorded plats (and confirmed from each source whenever possible and/or available).

I have made a physical inspection of the subject property. Access was provided by IDMA Holdings, LLC.

I have performed market research in order to provide estimates of the highest and best use, and the market value of the Fee Simple Interest in the subject property in it's current "as is " condition, a mostly level to grade "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring approximately 11,369 square feet net, as reported on survey sketch prepared by Royalpoint Land Surveyors Inc, Dated 8-28-2020. This land is currently situated within an area zoned I-2 (Industrial Planned). The subject property is mostly asphalt paved and utilized for outdoor storage of vehicles and equipment, as of date of inspection July 16, 2021.

Some of the information used, is published by data sources such as Realquest.com, SEF MLS, Miami-Dade County Public Records, Miami-Dade County Tax Assessors and Collectors Offices, City of Opa-Locka Planning and Zoning Departments as well as verification sources such as buyers, seller brokers, leasing agents, appraisers, closing attorneys, etc.

The report has been prepared under the Restricted Appraisal Report option of Standards Rule 2-2(b) of USPAP. As such, it contains summary discussions of the data, reasoning and analyses that are used in the appraisal process along with sufficient supporting documentation. The depth of discussion contained in this report is specific to the needs of the client and the intended use of the appraisal.

The subject is comprised of a vacant mostly level to grade industrial zoned parcel Therefore, only a fee simple estate is estimated herein. Only one of the three traditional approaches to value will be used to estimate market value, the Sales Comparison Approach. The Income Approach and Cost Approach are not considered applicable to the assignment since there are no buildings/improvements. The subject and surrounding sectors have been essentially utilized for industrial outdoor storage and related uses for many years and, Based on discussions with buyers and sellers active in the subject market, little emphasis is placed on the cost approach or income approach in buying or selling property of this type. For these reasons, the income approach and cost approach are not considered necessary for credible assignment results. To determine the appropriate Scope of Work, we considered the client's request in relation to the intended use of the appraisal, the needs of the user, the complexity of the property and other pertinent factors.

The estimate of value contained in this report is based on the value of the real estate only, exclusive of personal property, trade fixtures and equipment.

As a part of this appraisal, a number of independent investigations and analysis have been made. Exterior inspections of all comparable sales were made by Angel Fernandez. A search was made throughout the subject neighborhood for comparable vacant industrial-use and zoned land sales with similar characteristics as the subject. Five recent sales were found within the subject's neighborhood and similar neighborhoods. They are summarized in the Sales Comparison Approach. Comparable sales relied upon were confirmed through public records and with knowledgeable parties related to the transactions where possible. Confirmation with principals is often not possible due to their inaccessibility or unwillingness to disclose pertinent information. All sales data utilized is considered to be reliable and correct.

The Direct Sales Comparison Approach produces a value indication for a property in comparison with similar properties, called comparable sales. The sales prices of properties judged to be most comparable tend to set a range in which the value indication for the subject property will fall. In the case of the subject, the local market was searched for transfers of vacant industrial zoned land . These transfers are analyzed using comparative units of value based upon the most appropriate market indicators. Adjustments must be made within this approach in order to reconcile comparable sales to the subject property.

The usual technique employed by this approach is the price per net square foot method. As investors in the area indicated that when purchasing vacant industrial zoned land in the market, the purchase price was typically determined on the previously mentioned index. This approach to value directly considers the prices of alternative properties having similar utility.

The existence of any environmental hazard such as the presence of hazardous wasters, toxic substances, radon gas, asbestos containing materials, ureaformaldehyde insulation, etc., which may or may not be present in or on the subject property or any site within the vicinity of the property was not observed and knowledge of any such environmental hazard is not assumed. The appraiser is not qualified to detect such substances. The value estimate is predicated on the assumption that there is no such material on the property that would cause a loss in value.

PROPERTY IDENTIFICATION ASSESSMENT AND SALES HISTORY

According to information furnished by the client, verified at time of physical inspection indicate that the appraisal subject consists of a mostly level to grade "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring 11,369 SF net.

Location:

Intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054. See aerial photo overleaf.

Property Owner:

N/A.

Folio No.:

N/A

Assessment Data: (2020)

N/A

Properties in Miami-Dade County are typically re-assessed upon sale.

Sales History of the Subject:
According to Miami Dade County Public Records. No arms-length transactions have been recorded. We have not been informed of any listings, options and/or pending contract in effect at the subject as of the date of valuation.

Legal Description: As reported on survey sketch prepared by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

LEGAL DESCRIPTION:

All those portions of N.W. 30th. Court and N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, being bounded by the following lines:

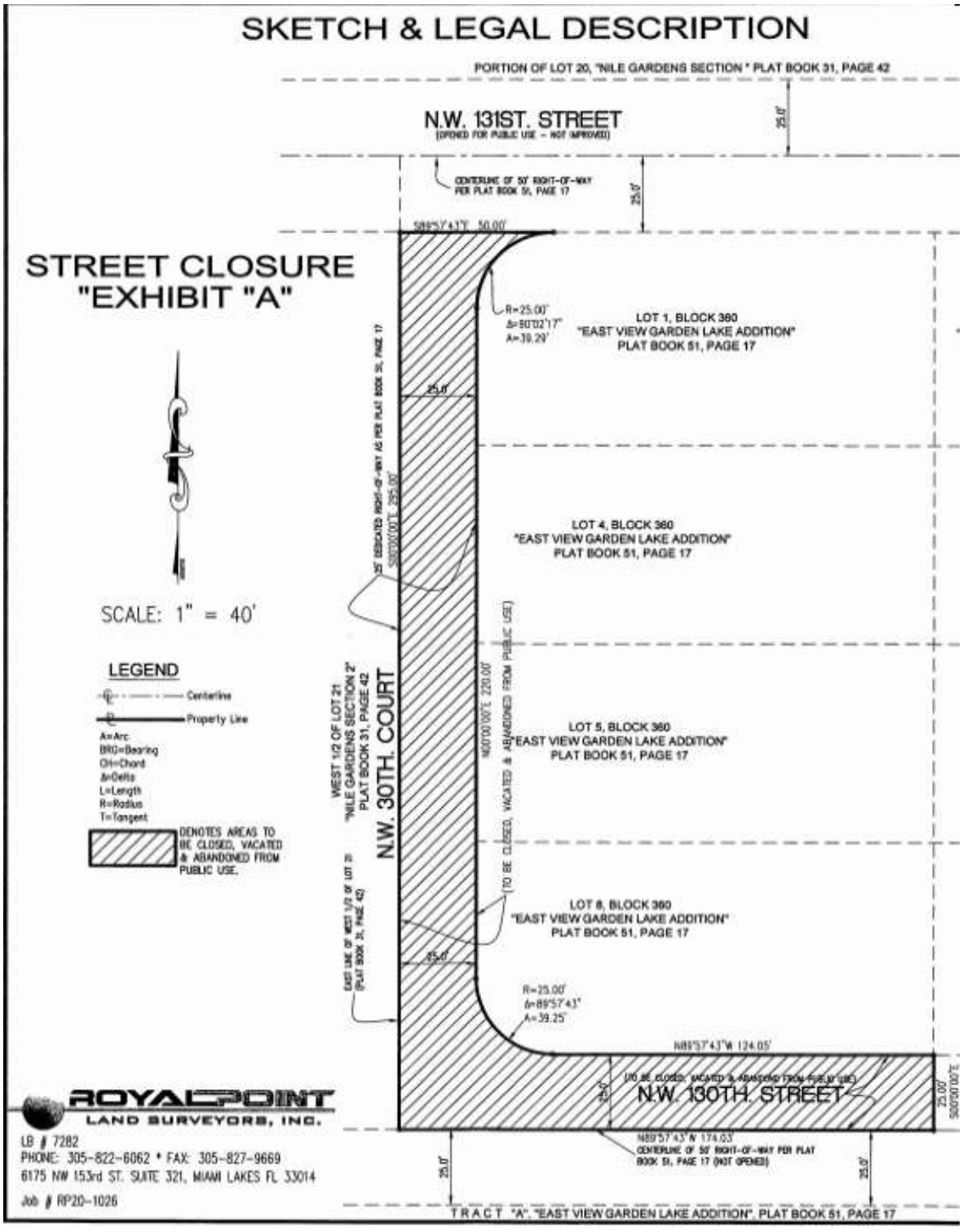
Bounded on the North by the North line of Block 360, extended Westerly to the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

Bounded on the West by the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

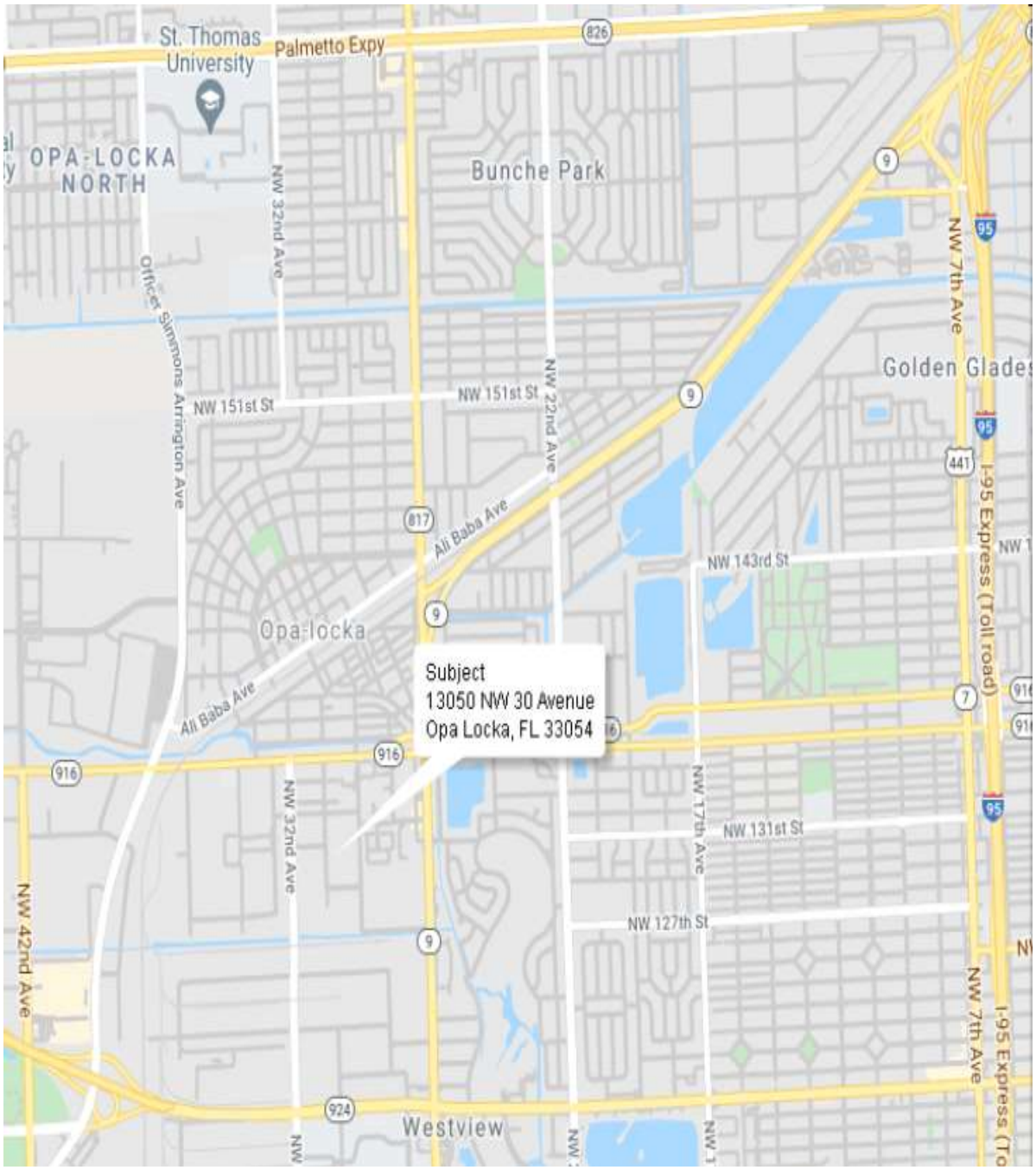
Bounded on the South by the centerline of N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, with its Westerly limits being the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida, its Easterly limits being the East Lot of Lot 8, in Block 360, extending Southerly to the centerline of said N.W. 130th. Street, its Northerly limits being the Southerly line of said Lot 8;

Bounded on the East by the Westerly limits of Lots 1, 4, 5 and 8 in Block 360, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida.

Said portion containing approximately 11,369 square feet.


SKETCH & LEGAL DESCRIPTION
PORTION OF LOT 20, "NILE GARDENS SECTION" PLAT BOOK 31, PAGE 42
N.W. 131ST. STREET
(OPENED FOR PUBLIC USE - NOT IMPROVED)
25.0'
CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17
25.0'
S89°57'43"E 50.00'
STREET CLOSURE
"EXHIBIT "A"
R=25.00'
Δ=90°02'17"
A=39.29'
LOT 1, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
25.0'
25' DEDICATED RIGHT-OF-WAY AS PER PLAT BOOK 51, PAGE 17
S00°00'00"E 255.00'
LOT 4, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
SCALE: 1" = 40'
LEGEND
℄ Centerline
℄ Property Line
A=Arc
BRG=Bearing
CH=Chord
Δ=Delta
L=Length
R=Radius
T=Tangent
DENOTES AREAS TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE.
WEST 1/2 OF LOT 21
"NILE GARDENS SECTION 2"
PLAT BOOK 31, PAGE 42
N.W. 30TH. COURT
N00°00'00"E 220.00'
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
LOT 5, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
EAST LINE OF WEST 1/2 OF LOT 21
(PLAT BOOK 31, PAGE 42)
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
LOT 8, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
25.0'
R=25.00'
Δ=89°57'43"
A=39.25'
N89°57'43"W 124.05'
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
N.W. 130TH. STREET
25.0'
S00°00'00"E 25.00'
N89°57'43"W 174.03'
CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17 (NOT OPENED)
25.0'
25.0'
TRACT "A", "EAST VIEW GARDEN LAKE ADDITION", PLAT BOOK 51, PAGE 17
ROYALPOINT
LAND SURVEYORS, INC.
LB # 7282
PHONE: 305-822-6062 • FAX: 305-827-9669
6175 NW 153rd ST. SUITE 321, MIAMI LAKES FL 33014
Job # RP20-1026

MAP: THE NEIGHBORHOOD



SITE DESCRIPTION

According to Miami-Dade County Property Records, Survey performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020 and physical inspection, the following chart summarizes the salient characteristics of the subject site.

SITE SUMMARY		
Physical Description		
Gross Site Area	N/A	**N/A**
Net Site Area	0.26 Acres	**11,369 SF**
Primary Road Frontage	NW 130 Street	**+/- 174 Feet**
Secondary Road Frontage	NW 30 Court	**+/- 295 Feet**
Average Depth	25 Feet	
Excess Land Area	None	
Surplus Land Area	None	
Zoning District	I-2, Industrial(Planned) District	
Flood Map Panel No. & Date	12086 C 0138 L	**09-11-2009**
Flood Zone	X	
Source: Various sources compiled by C.A.G.		

Location

The subject is located at the intersection of hypothetical NW 30th Court and NW 130th Street. No street address is available. Ingress and egress is available to the site via NW 131 Street. Survey provided, was performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

Land Area

The land area size was obtained via Survey performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

Shape and Frontage

The site is “L”shaped and has adequate frontage along NW 131 Street, a two lane asphalt paved bi-directional roadway with a dedicated R.O.W. of 25 feet.

Ingress/Egress

Ingress and egress is adequately provided by NW 131 Street.

Topography and Drainage

The site is generally level and at street grade. The topography of the site is not seen as an impediment to the development of the property. During our inspection of the site, we observed no drainage problems and assume that none exist.

Soils

A soils analysis for the site has not been provided for the preparation of this appraisal. In the absence of a soils report, it is a specific assumption that the site has adequate soils to support the highest and best use.

Easements and Encroachments

Based on an inspection, the property does not appear to be adversely affected by any easements or encroachments. It is recommended that the client/reader obtain a current title policy outlining all easements and encroachments on the property, if any, prior to making a business decision.

Covenants, Conditions and Restrictions

There are no known covenants, conditions and restrictions impacting the site that are considered to affect the marketability or highest and best use.

Utilities and Services

The site is within the jurisdiction of the City of Opa-Locka and Miami Dade County and is provided all municipal services, including police, fire and refuse garbage collection. All are available to the site in adequate quality and quantity to service the highest and best use. Electricity, water and sewer adequately serve the site at present.

Flood Zone

According to flood hazard maps published by the Federal Emergency Management Agency (FEMA), the site is within two zones, Zone X, as indicated on the indicated Community Map Panel No. 12086 C 0138 L.

FEMA Zone X: Area that is determined to be outside the 1% and 0.2% chance flood.

Environmental Issues

We have not observed and are not qualified to detect, the existence of potentially hazardous material or underground storage tanks which may be present on or near the site. The existence of hazardous materials or underground storage tanks may affect the value of the property. For this appraisal, we have specifically assumed that the property is not affected by any hazardous materials that may be present on or near the property.

Adjacent Properties

The adjacent land uses are summarized as follows:

North: NW 131 Street/ Industrial uses.

South: Industrial outdoor storage uses.

East:. Industrial outdoor storage uses.

West: Industrial outdoor storage uses.

Conclusion

The site is well located and afforded adequate access and visibility from roadway frontage. The size of the site is typical for the area and use, and there are no known detrimental uses in the immediate vicinity. Overall, there are no known factors which are considered to prevent the site from its highest and best use, as is vacant, or the existing use of the site.

ZONING AND CONCURRENCY INFORMATION

Sec. 22-95. I-2 Industrial Planned District

The Industrial Planned District is intended to provide for light industrial uses in a well-planned area.

Table of Standards

Standard	I-2
Intensity	1.0 Floor Area Ratio
Minimum Site Area	A minimum project size of two acres, which can be subdivided and sold/leased in lot sizes not less than 20,000 s.f.
Setbacks	Front and rear - 25 feet Side, street – 15 feet 50 feet from any residential district, with at least a 30 foot landscaped buffer
Maximum Height	3 stories or 45 feet, whichever is less
Maximum Impervious Area	75 percent
Bonus Provisions	Projects which achieve a minimum LEED Silver or other equivalent third party certification are eligible for up to a 10% increase in floor area; projects which achieve a minimum LEED Gold or other equivalent third party certification are eligible for up to a 15% increase in floor area; projects which achieve a minimum LEED Platinum or other equivalent third party certification are eligible for up to a 20% increase in floor area. An additional 3% of impervious area coverage may be permitted for excellence in building design and landscaping beyond what is permitted in the Land Development Regulations. Excellence in measured by the applicant's quantitative and qualitative use of landscape and design elements such as vegetation, berms, graphic identification features, grounds, artwork, site illumination and sidewalks.

Complete zoning code regulations and uses allowed is retained on file.

We know of no deed restrictions, private or public, that further limit the subject property's use. The research required to determine whether or not such restrictions exist, however, is beyond the scope of this appraisal assignment. Deed restrictions are a legal matter and only a title examination by an attorney or Title Company can usually uncover such restrictive covenants. Thus, we recommend a title search to determine if any such restrictions do exist.

Concurrence:

Concurrency relates to the local Government Comprehensive Planning and Land Development Regulation Act, Chapter 163, Florida Statutes (effective October 1, 1989). The purpose of this act is to provide for adequate infrastructure including transportation facilities to accommodate planned growth in the State of Florida. It is important to know whether a parcel meets concurrency requirements because, if it does not, considerable expense may be required.

Concurrency requirements are more easily understood by looking at "capacity reservation." Capacity reservation refers to capacity (i.e., acres of parkland, trips on the road, gallons of water, etc.) within the community. Capacity is a limited resource in any community.

As development is permitted, these resources (capacity) are correspondingly depleted. As service improvements are built or programmed at the state or local levels, these resources are replenished. So <u>available</u> capacity, that margin between the level of service and the standard, is continually growing and shrinking.

It is subject to numerous circumstances that affect both the market and funding. If an area has been designated as over capacity, further development will be denied until the total capacity has been upgraded to standard levels.

The subject property is not located in a compact deferral area. It is located in an exception area where it can be developed with the payment of the property impact fees. Therefore, concurrency does not adversely affect the development potential of the site.

Compliance with Americans with Disabilities Act:

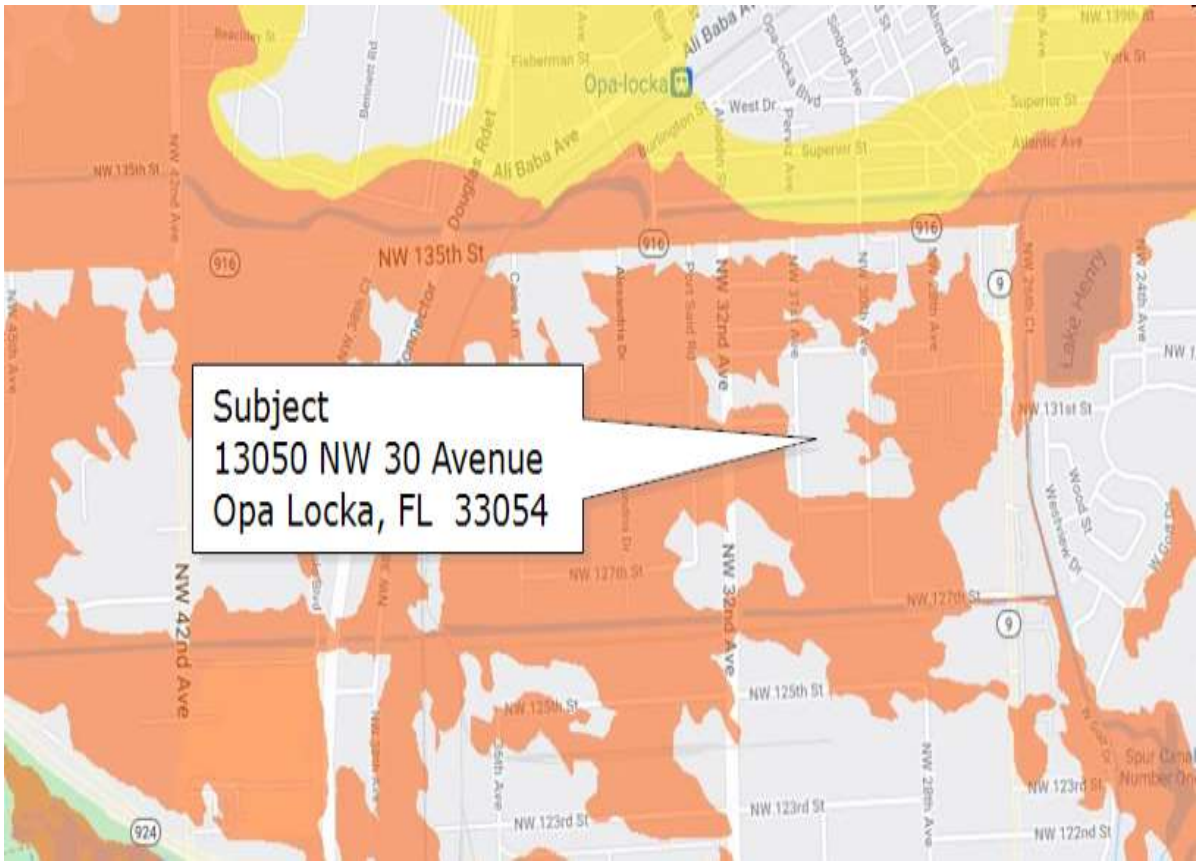
The *Americans with Disabilities Act* of 1990 sets strict and specific standards for handicapped access to and within most commercial and industrial buildings. Determination of compliance with these standards is beyond appraisal expertise and therefore has not been attempted by the appraisers. For purposes of this analysis, we will assume the subject will comply.

MAP: ZONING

Legend

- B-O (Business Office)
- B-1 (Commercial Neighborhood)
- B-2 (Commercial Liberal)
- B-3 (Commercial Intensive)
- I-1 (Light Industrial)
- I-2 (Industrial Planned)
- I-3 (Liberal Industrial)
- I-4 (Lib. Ind., Storage and Salvage)
- Civic
- Park
- R-1 (Single Family Residential)
- R-2 (Two Family Residential)

MAP: FLOOD ZONE



FLOOD INFORMATION

Community: CITY OF OPA-LOCKA

Property is NOT in a FEMA Special Flood Hazard Area

Map Number: 12086C0138L

Panel: 12086C0138

Zone: X

Map Date: 09-11-2009

FIPS: 12086

Source: FEMA DFIRM

LEGEND

= FEMA Special Flood Hazard Area – High Risk

= Moderate and Minimal Risk Areas

Road View:

= Forest = Water

HIGHEST AND BEST USE

The determination of Highest and Best Use of a property is the most fundamental and critical portion of the valuation process. Background data on the area, sub-area, neighborhood and site, as well as the basic principles of land utilization, are required to arrive at a valid conclusion as to the Highest and Best Use of any property.

The Appraisal Institute in **The Appraisal of Real Estate, Eleventh Edition,** defines highest and best use as follows:

The reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and results in the highest value.

Land has limited value unless there is a present or anticipated use for it; the amount of value depends on the nature of the land's anticipated use, according to the concept of surplus productivity. Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital and coordination, is generally regarded as the highest and best use of the land as though vacant.

The highest and best use of a property as improved refers to the optimal use that could be made of the property including all existing structures. The implication is that the existing improvement should be renovated or retained so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one.

In estimating the highest and best use there are essentially four stages of analysis:

1. Possible Use: What uses of the site being appraised are physically possible?

2. Permissible Use (Legal): What uses are permitted by Zoning and Deed Restriction, if any?

3. Feasible Use: Which possible and permissible uses will produce a net return to the owner of the site.

4. Maximally Productive: Among feasible uses, which use will produce the highest net return to the owner of the site?

The highest and best use of the land (or site), if vacant and available for use, may be different from the highest and best use of the improved property. This is true when the improvements are not an appropriate use, but make a contribution to the total property value in excess of the value of the site.

The following four point test must be met in estimating the Highest and Best Use. The use must be legal. The use must be probable, not speculative or conjectural. There must be a profitable demand for such use and it must return to the land the highest net return for the longest period of time. These tests have been applied to the subject property. In arriving at the estimate of Highest and Best Use, the subject site was analyzed as vacant and available for development and as improved.

Highest and Best Use - "As Is Vacant".

Physically Possible: The site must possess the size, shape, soil and other physical characteristics to support the improvements that will develop the site to its Highest and Best Use, as if vacant. The subject site is of sufficient size, with direct frontage along an asphalt paved roadway and has adequate shape for a outdoor storage use. The site elevation is to street grade, has the necessary utilities available on the site or at the boundary lines with no subsoil problems reported/assumed except as noted herein. The fact that the surrounding sites have been utilized for outdoor storage of vehicles and equipment indicates that such uses are possible.

Legally Permissible: The use must conform to the zoning regulations, private restrictions, building codes, environmental regulations and other legal requirements. We are assuming the subject will be granted a zoning change to I-2, Industrial(Planned) District, within the jurisdiction of the City of Opa-Locka, Florida. The proposed zoning, is the predominant zoning in the immediate area of the subject, it permits a wide range of industrial uses. Most existing uses in the subject's immediate area are outdoor storage of vehicles and equipment. There are no other known deed restrictions or other legal controls which would limit the use of the subject site.

Financially Feasible/Maximally Productive: Financial feasibility can be determined by comparing the economic value of a legal and probable land uses versus the cost of creating that use. If the cost to purchase the land, develop it, and market the finished product is less than the value of that finished product, then the use is considered to be financially feasible.

The area is comprised largely of low density industrial uses. The financial feasibility of any project is predicated by a sufficiently low land acquisition cost which would allow for an adequate level of developer profit. As well as cost to build. As such, after considering current market conditions, size and shape of the subject parcel, it is concluded that development of the subject site would not be feasible at this time.

The maximally productive use of a site is generally the use that most closely approaches the maximum use allowed under the zoning restrictions. The appraiser considered the size and configuration of the property, governmental imposed development regulations, surrounding development and market acceptability of new product when estimating the maximally productive use of the property.

Without a complete feasibility study analyzing the potential revenue stream and the relative production cost of the various options of legally permissible uses, it is difficult to state with any certainty a single use that would be considered the maximally productive use of the site.

Conclusion - Highest and Best Use "As Is Vacant"

Based on the previous analysis, the highest and best use of the subject site as is vacant that meets the four tests of highest and best use, is considered to be as outdoor storage space for vehicles and equipment, as permitted by zoning.

SECTION II
APPRAISAL PROCESS

THE APPRAISAL PROCESS

Valuation Methodology

Appraisers usually consider three approaches to estimating the market value of real property. These are the cost approach, sales comparison approach and the income capitalization approach.

The **cost approach** assumes that the informed purchaser would pay no more than the cost of producing a substitute property with the same utility. This approach is particularly applicable when the improvements being appraised are relatively new and represent the highest and best use of the land or when the property has unique or specialized improvements for which there is little or no sales data from comparable properties.

The **sales comparison approach** assumes that an informed purchaser would pay no more for a property than the cost of acquiring another existing property with the same utility. This approach is especially appropriate when an active market provides sufficient reliable data. The sales comparison approach is less reliable in an active market or when estimating the value of properties for which no directly comparable sales data is available. The sales comparison approach is often relied upon for owner-user properties.

The **income capitalization approach** reflects the market's perception of a relationship between a property's potential income and its market value. This approach converts the anticipated net income from ownership of a property into a value indication through capitalization. The primary methods are direct capitalization and discounted cash flow analysis, with one or both methods applies, as appropriate. This approach is widely used in appraising income-producing properties.

Reconciliation of the various indications into a conclusion of value is based on an evaluation of the quantity and quality of available data in each approach and the applicability of each approach to the property type.

The methodology employed in this assignment is summarized as follows:

Approaches to Value		
Approach	Applicability to Subject	Use in Assignment
Cost Approach	Not Applicable	Not Utilized
Sales Comparison Approach	Applicable	Utilized
Income Capitalization Approach	Not Applicable	Not Utilized

VALUE ESTIMATE
VIA THE DIRECT SALES COMPARISON APPROACH

INTRODUCTION

According to The Appraisal of Real Estate, tenth edition, published by the Appraisal Institute, the Sales Comparison Approach compares the subject property to recent sales and/or offers on similar properties. The underlying assumption is that the price of the subject property will be directly related to the price of competitive properties. The Sales Comparison Approach is based on the principal of substitution; noting that the value of a property is related to the price of substitute properties that offer similar utility.

The steps taken to apply the Sales Comparison Approach are:

- Identify relevant property sales:
- Research, assemble, and verify pertinent data for the most relevant sales;
- Analyze the sales for material differences in comparison to the subject;
- Reconcile the analysis of the sale into a value indication for the subject.

To apply the sales comparison approach, we searched for sale transactions within the following parameters:

- Property Type: Vacant Industrial zoned land.
- Size: 10,000 sf to 50,000 sf parcels.
- Location: Two square miles around the subject property.
- Transaction Date: January 2020 to Present

For this analysis, we use price per sf net land area as the appropriate unit of comparison because market participants typically compare sale prices and property values on this basis. The sales considered most relevant are summarized in the following pages.

COMPARABLE DATA

COMPARABLE SALE NO. 1

Location	:	13020 NW 30 Avenue, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-002-0080.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Carlos Cabrera.
Grantee	:	R & D Electric Properties, LLC.
Date of Sale	:	October, 2020.
ORB/Page	:	32175/0022.
Sales Price	:	$325,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped corner parcel which measures 10,430 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$31.16/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10905221, sale verified.
Comments	:	This property is situated on the NW corner of NW 130 Street and NW 30 Avenue, adjacent to the subject property with direct frontage along NW 30 Avenue. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is unknown.

PHOTO COMPARABLE SALE #1/AERIAL VIEW

COMPARABLE SALE NO. 2

Location	:	13030 NW 30 Avenue, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-002-0070.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Tacury Yoghy.
Grantee	:	R & D Electric Properties, LLC.
Date of Sale	:	July, 2020.
ORB/Page	:	32011/3280.
Sales Price	:	$325,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 9,687 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$33.55/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10747279, sale verified.
Comments	:	This property is situated on the adjacent to comparable sale no.1 with direct frontage along NW 30 Avenue. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is unknown.

PHOTOS COMPARABLE SALE #2/AERIAL VIEW

COMPARABLE SALE NO. 3

Location	:	2990 NW 132 Terrace, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-004-0340.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Five Stars Investment Properties, LLC.
Grantee	:	Rock and Dirt Construction Equipment Rental, LLC.
Date of Sale	:	August, 2020.
ORB/Page	:	32062/4962.
Sales Price	:	$1,185,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped corner parcel which measures 49,658 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$23.86/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10901642, sale verified.
Comments	:	This property is situated on the east side of NW 31 Avenue between NW 131 Street and NW 132 Terrace. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is continued use for the storage of vehicles and equipment.

PHOTO COMPARABLE SALE #3/AERIAL VIEW

COMPARABLE SALE NO. 4

Location	:	14800 NW 24 Court, Opa-Locka, Florida 33054.
Folio No.	:	08-2122-025-0500 and 0510.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Optimal International Investment, LLC.
Grantee	:	LDD Poeperties, LLC.
Date of Sale	:	February, 2021.
ORB/Page	:	32387/1381.
Sales Price	:	$1,160,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 54,000 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$21.48/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10809474, sale verified.
Comments	:	This property is situated on the east dide of NW 31 Avenue between NW 131 Street and NW 132 Terrace. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is continued use for the storage of vehicles and equipment.

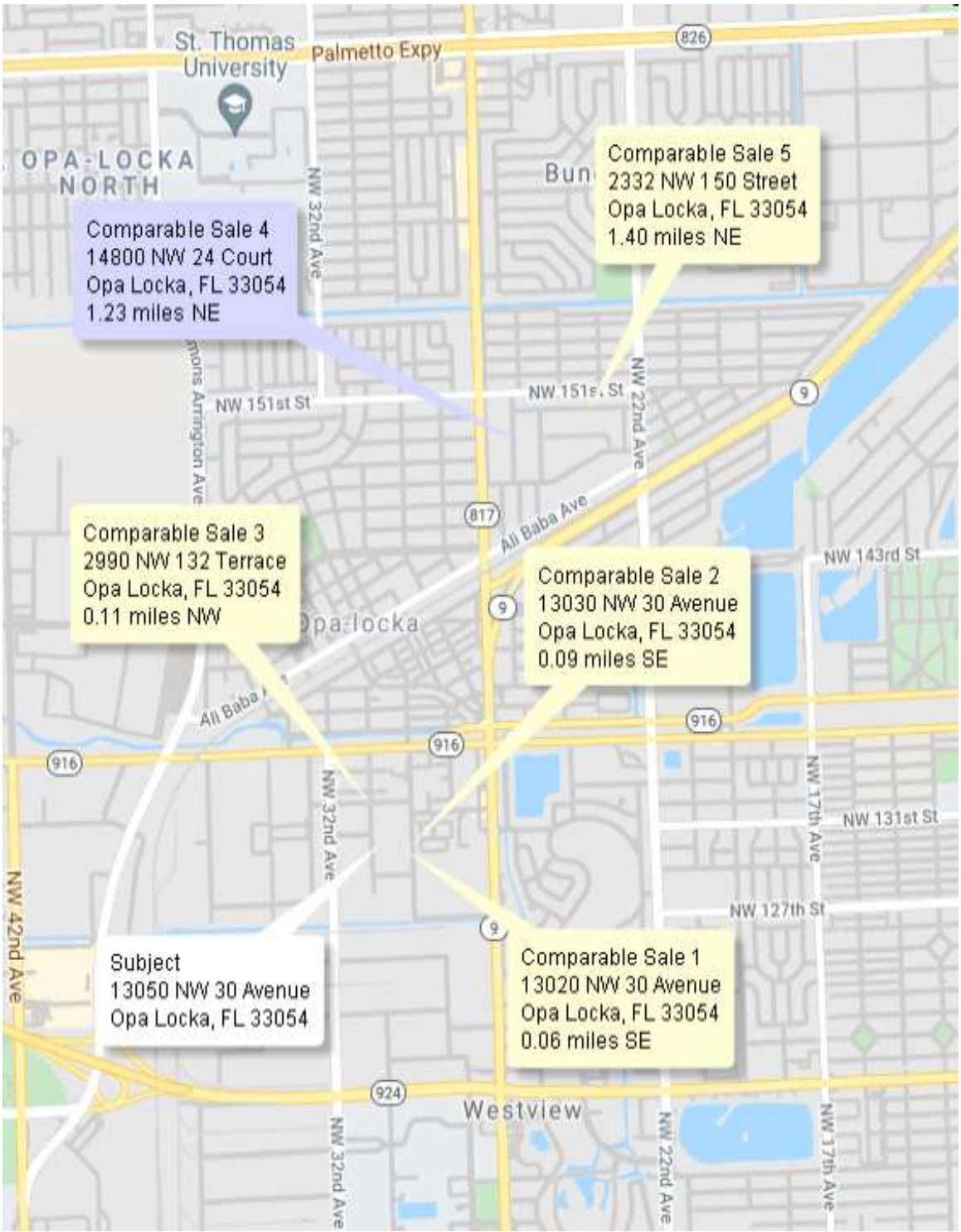
PHOTO COMPARABLE SALE #4/ AERIAL VIEW

COMPARABLE SALE NO. 5

Location	:	2332 NW 150 Street, Opa-Locka, Florida 33054.
Folio No.	:	08-2122-025-0130.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Adolfo Holdings Inc.
Grantee	:	Samanez Group, LLC.
Date of Sale	:	December, 2020.
ORB/Page	:	32271/2583.
Sales Price	:	$750,000.00.
Financing Terms	:	PMM of $375,000.00 (50% LTV) From Regions Bank is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 35,000 sf net, as per tax roll.
Improvement	:	Some metal canopies.
Unit Price	:	$21.43/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, Listing broker Mr. Saad Hamdan 305-951-2211, sale verified.
Comments	:	This property is situated on the south side NW 150 Street, one block west of NW 22 Court. It was most recently utilized for outdoor storage of pallets and equipment, intended use by new owner is continued use for the storage of vehicles and equipment. As reported by listing broker, his firm was appointed by the Miami Dade County Circuit Court to offer the subject property for sale. The property was leased at time of offering, once the existing tenant was made aware of the offering, they made an offer and it was accepted.

PHOTO COMPARABLE SALE #5/ AERIAL VIEW

MAP: COMPARABLE LAND SALES



Issues requiring elaboration are addressed in the following paragraphs.

Market Conditions

The sales took place from July, 2020 to February, 2021. Market conditions generally have been stable over this period through the effective date of value. As a result, no adjustments are warranted for this trend.

Analysis and Adjustment of Sales

Location

The subject's location within the Opa-Locka Industrial market, the area has experienced steady demand for industrial uses over the past few years, and this growth trend in demand is projected to continue, it has a significant positive impact on its income potential. Comparable one thru five are located within the Opa-Locka Industrial market area, with similar market appeal and amenities. No. adjustment is applied to the sale price indicated by these sales as a result of their location as compared to the subject.

Further analysis and adjustment of the comparable sales is discussed in the following paragraphs.

Sale 1 is located at 13020 NW 30 Avenue, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 10,430 SF net land area. This property sold in October, 2020 for $325,000 or $31.16 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. This comparable features similar zoning, size and potential uses. No other adjustments are warranted.

Sale 2 is located at 13030 NW 30 Avenue, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 9,687 SF net land area. This property sold in July, 2020 for $325,000 or $33.55 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to

the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. This comparable features similar zoning, size and potential uses. No other adjustments are warranted.

Sale 3 is located at 2990 NW 132 Terrace, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 49,658 SF net land area. This property sold in August, 2020 for $1,185,000 or $23.86 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. As indicated, this parcel measures 49,658 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Sale 4 is located at 14800 NW 24 Court, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 54,000 SF net land area. This property sold in February, 2021 for $1,160,000 or $21.48 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. As indicated, this parcel measures 54,000 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Sale 5 is located at 2332 NW 150 Street, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 35,000 SF net land area. This property sold in December, 2020 for $750,000 or $21.43 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior

shape. As indicated, this parcel measures 35,000 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Land Sales Adjustment Grid

	Subject	Comparable 1	Comparable 2	Comparable 3	Comparable 4	Comparable 5
Property Name	Vacant Land	Vacant Land	Vacant Land	Vacant Land	Vacant Land	Vacant Land
Address	NW 30 Ct. and NW 130 Street	13020 NW 30 Avenue,	13030 NW 30 Avenue,	2990 NW 132 Terrace,	14800 NW 24 Court,	2332 NW 150 Street,
City	Opa Locka	Opa Locka	Opa Locka	Opa Locka	Opa Locka	Opa Locka
County	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade
State	FL	FL	FL	FL	FL	FL
Sale Date	N/A	October-20	July-20	August-20	February-21	December-20
Sale Status	N/A	Closed	Closed	Closed	Closed	Closed
Sale Price		$325,000	$325,000	$1,185,000	$1,160,000	$750,000
Price Adjustment		-	-	-	-	-
Description of Adjustment						
Effective Sale Price		$325,000	$325,000	$1,185,000	$1,160,000	$750,000
Net Land Area	11,369 sf	10,430 sf	9,687 sf	49,658 sf	54,000 sf	35,000 sf
Zoning	I-2	I-2	I-2	I-2	I-2	I-2
Price per SF	N/A	**$31.16**	**$33.55**	**$23.86**	**$21.48**	**$21.43**
Property Rights	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple
% Adjustment		-	-	-	-	-
Financing Terms	Conv. Fin.	Cash to seller	Cash to seller.	Cash to seller.	Cash to seller.	Conv. Fin.
% Adjustment		-	-	-	-	-
Condition of Sale		None noted	None noted	None Noted	None noted	None noted
% Adjustment		-	-	-	-	-
Market Conditions	July 16, 2021	October-20	July-20	August-20	February-21	December-20
Annual % Adjustment		-	-	-	-	-
Cumulative Adjusted Price	N/A	**$31.16**	**$33.55**	**$23.86**	**$21.48**	**$21.43**
Location		-	-	-	-	-
Extra Features		-	-	-	-	-
Frontage		-5%	-5%	-5%	-5%	-5%
Lot Size		-	-	+25%	+25%	+25%
Zoning		-	-	-	-	-
Topography		-	-	-	-	-
Economic Characteristics		-	-	-	-	-
Net $ Adjustment		-$1..55/sf	-$1.68/sf	$4.77/sf	$4.30/sf	$4.28/sf
Net % Adjustment		-5%	-5%	20%	20%	20%
Final Adjusted Price		**$29.61/SF**	**$31.87/SF**	**$28.63/SF**	**$25.78/SF**	**$25.71/SF**
Overall Adjustment		5%	5%	30%	30%	30%

Range of Adjusted Prices Average		**$25.71 - $31.87**
Indicated Value		**$30.00/SF**

Value Indication

Prior to adjustment, the sales reflect a range of $21.43 - $33.55 per SF. After adjustment, the range is narrowed to $25.71 - $31.87 per SF, with an average of $28.32 per SF. To arrive at an indication of value, we placed more weight on sales no.1, no.2 and no.3 because these reflect the tightest range.

Based on the preceding analysis, we arrive at a value indication as follows:

Value Indication by Sales Comparison	
Indicated Value per SF Net	$30.00
Net land area	11,369 SF
Indicated Value	$341,070
Rounded	$341,000

In my opinion the Estimated Market Value in "As Is" condition via the Sales Comparison Approach to value as of July 16, 2021 is: $341,000.00

CERTIFICATION

The undersigned appraisers, in accordance with the Standards of Professional Practice and Code of Professional Ethics of the Appraisal Institute, and with the Uniform Standards of Professional Appraisal Practice, certify to the following:

1. Angel Fernandez has inspected the right of way to be vacated consisting of vacant industrial zoned land, located at the intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054.

2. The statements of fact contained in this report are true and correct.

3. The reported analysis, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are our personal, impartial and unbiased professional analyses, opinions and conclusions.

4. I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.

5. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.

7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result or the occurrence of a subsequent event directly related to the intended use of this appraisal.

8. The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.

9. No one provided significant real property appraisal assistance to the person signing this certification.

10. It should be noted that the valuation herein does not include any furniture, fixtures, or equipment necessary to operate any business, or businesses occupying the subject property. The valuation herein does not include a value for any business entity, or entities occupying the subject property.

11. Commercial Appraisal Group Co, and the undersigned Angel Fernandez has not previously appraised the subject property. We have not performed any other valuation or professional services involving the subject property in any capacity, nor have we been involved with the management, leasing, disposition, nor any similar service regarding the subject property in the past three years.

I HEREBY CERTIFY THAT BASED UPON THE INFORMATION PRESENTED HEREIN, MY CONCLUSION OF THE REQUESTED ESTIMATE OF VALUE FOR THE SUBJECT, AS OF JULY 19, 2021, IS:

MARKET VALUE "AS IS" **$341,000.00**

COMMERCIAL APPRAISAL GROUP CO.

_____

ANGEL FERNANDEZ, PRESIDENT
STATE CERTIFIED GENERAL
REAL ESTATE APPRAISER
CERTIFICATION NO. RZ 2646

LIMITING CONDITIONS

1. The legal description used in this report is assumed to be correct.
2. No survey of the property has been made by the appraise and no responsibility is assumed in connection with such matters. Sketches in this report are included only to assist the reader in visualizing the property.
3. No responsibility is assumed for matters of a legal nature affecting title to the property nor is an opinion of title rendered. The title is assumed to be good and merchantable.
4. Information furnished by others is assumed to be true, correct and reliable. A reasonable effort has been made to verify such information, however, no responsibility for its accuracy is assumed by the appraiser.
5. All mortgages, liens, encumbrances, leases and servitudes have been disregarded unless so specified within the report. The property is appraised as though under responsible ownership and competent management.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil or structures which would render it more or less valuable. No responsibility is assumed for such conditions or for engineering which may be required to discover them.
7. It is assumed that there is full compliance with all applicable federal, state and local environmental regulations and laws unless non-compliance has been stated, defined and considered in the appraisal report.
8. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in the appraisal report.
9. It is assumed that all required licenses, consents or other legislative or administrative authority from any local, state or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

10. It is assumed that the utilization of the land and improvements is within the boundaries of property lines of the property described and that there is no encroachment or trespass unless noted within the report.
11. The appraiser will not be required to give testimony or appear in court because of having made this appraisal, with reference to the property in question, unless arrangements have been previously made thereof.
12. Possessions of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with properly written qualifications and only in its entirely.
13. The distribution of the total value in this report between land and improvements applied only under the reported highest and best use of the property. The allocation of value for land and improvements must not be used in conjunction with any other appraisal and is invalid if so used.
14. Neither all nor any part of the contents of this report, or copy thereof, shall be conveyed to the public through advertising, public relations, news, sales or any other media without written consent and approval of the appraiser. Nor shall the appraisal, firm or professional organization of which the appraiser is a member, be identified without written consent of the appraiser.
15. Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The value estimate is predicted on the assumption that there is no such material

on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

16. Liability of Commercial Appraisal Group and its employees, independent and subcontractors, is limited to the fee collected for preparation of the appraisal. There is no accountability, or liability, to any third party.

17. No environmental or impact studies, special market studies or analysis, highest and best use analysis study or feasibility study has been requested or made unless otherwise specified in an agreement for services or in the report. The Appraiser reserves the unlimited right to alter, amend, revise or rescind any of the statements, findings, opinions, values, estimates or conclusions upon any subsequent such study or analysis or previous study or analysis, subsequently becoming known to him.

18. The Americans with Disabilities Act (ADA) became effective January 26, 1992. We have not made a specific compliance survey and analysis of this property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property, together with a detailed analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since we have no direct evidence relating to this issue, we did not consider possible non-compliance with the requirements of ADA in estimating the value of the property.

ACCEPTANCE OF, AND/OR USE OF THIS APPRAISAL REPORT CONSTITUTES ACCEPTANCE OF THE PRECEDING CONDITIONS.

QUALIFICATIONS OF ANGEL FERNANDEZ

September 2007 to Present - President of Commercial Appraisal Group Company, appraisal assignments include all types of commercial properties including multi-family apartments, gas stations, office buildings, vacant land, industrial properties and retail buildings.

Special Appraisal Magistrate, Miami Dade County V.A.B. 2013 to Present.

April 1989 to September 2007 - Senior Staff Appraiser with The Republic Appraisal Company, Miami, Florida. Appraisal assignments include multifamily apartment buildings, shopping centers, office buildings, warehouse and industrial buildings and vacant land. Extensive use of discounted cash flow analysis utilizing various software programs.

Education Background
Attended Miami-Dade Community College 1982-1983.

Completion of all course work requirements for the State of Florida Real Estate Salesman License in 1986. Completion of all the course work requirements for the State of Florida Real Estate Brokers License and Continuing Education every two years since 1988. Completion of all the course work requirements for the State of Florida Real Estate Residential Appraisal Certification in 1990 and subsequent continuing education every 2 years. Completion of all the course work requirements for the State of Florida Real Estate General Appraisal Certification in 2003 and subsequent continuing education every 2 years.

Certifications:

Licensed Real Estate Broker, Florida (Lic. No. BK470119)
State-Certified General Real Estate Appraiser No. RZ2646

Professional Affiliations:
National Association of Realtors Member

Appraisal Courses Completed:
Introduction to Appraising Real Property “SREA 101 Course”
Real estate Appraisal Principles
Basic Valuation Procedures
Standards of Professional Practice Part A
Appraising Distressed Commercial Real Estate 2009

Some of the Continuing Education Courses:
Office Building Valuation: A Contemporary Perspective
Appraisal Institute, Miami, FL

Seven Hour USPAP “Core Law for Appraisers”
Appraisal Institute, Miami, FL

Business Practices and Ethics
Appraisal Institute, Boca Raton, FL

General Demonstration Reports Seminar,
Appraisal Institute, Boca Raton,FL

ADDENDUM

VIEW OF NW 130 STREET EAST BOUND FROM NW 30 COURT/ NW 31 AVENUE

APPRAISERS LICENSE

Ron DeSantis, Governor

Halsey Beshears, Secretary

Florida dbpr

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

FLORIDA REAL ESTATE APPRAISAL BD

THE CERTIFIED GENERAL APPRAISER HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

FERNANDEZ, ANGEL

8135 SW 206 TERRACE
CUTLER BAY FL 33189

LICENSE NUMBER: RZ2646

EXPIRATION DATE: NOVEMBER 30, 2022

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Do not alter this document in any form.

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GLEN HANKS
consulting
engineers, inc.

July 23, 2021

Hope Calhoun, Esq
Dunay, Miskel & Backman, LLP
14 S.E. 4th Street, Suite 36
Boca Raton, FL 33432

RE: Value of right of way vacation for
AMDI, 13050 NW 30th Ave.

Hope:

In response to your request to establish a value for the rights of way exchanged between the City of Opa Locka and IDMA Holdings (the applicant), this office computed, as set forth in Section 8(a) of Ordinance No. 14-02 the average between the assessed value from the Miami Dade Property Appraiser and the market value determined by a private appraiser and applied this value to the net area of right of way being transferred.

The Miami Dade Property Appraiser does not assign land values to public rights of way. Instead, this office computed the average land values (current year) obtained from the Miami Dade Property Appraiser for the 8 parcels adjacent to the right of way being vacated (see Table 1). The average land value of properties adjacent to the right of way being vacated is $18.43/SF with an market value of $30.00/SF established by Commercial Appraisal Group Co. The average of the market value and the mean SF value from the Miami Dade Property Appraiser is $24.22/SF.

Table 1

PCN	Land Value[1]	SF		
08-2128-002-0040	$ 184,015.00	9,685		
08-2128-002-0030	$ 209,080.00	10,454		
08-2128-002-0020	$ 209,080.00	10,454		
08-2128-002-0050	$ 191,660.00	9,583		
08-2128-004-0380	$ 1,860,588.00	103,366		
08-2128-002-0060	$ 191,660.00	9,583		
08-2128-002-0090	$ 209,080.00	10,454		
08-2128-004-0330	$ 97,981.00	7,537		
	$ 3,153,144.00	171,116	$18.43	$/SF
		Market Value[2]	$30.00	$/SF
		Average SF Value	$24.22	

[1] Values and areas obtained from Miami Dade Property Appraiser's website
[2] Per Appraisal prepared by Commercial Appraisal Group Co.

11060 sw 1st st, coral springs, fl. 33071
phone:954-752-8860

Ordinance 14-02 requires payment of $275,357 to the City for the vacation of 11,369 SF of right of way along the alignments of NW 30th Court and NW 130th Street. The dedication (by separate instrument) of approximately 7,450 SF of right of way along the alignment for NW 131st Street (which as explained in my correspondence dated June 11, 2021, attached, is needed for the City's programmed construction of NW 131st Street between NW 30th and NW 31st Avenues), has by the same logic a value of $180,439.00. Assuming the dedication of right of way will be accepted by the City as an in-kind contribution, the net amount due for the vacation of right of way for the AMDI project is $94,918.

Regards,

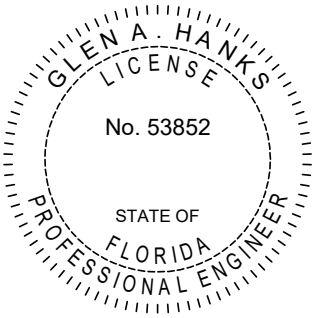
Glen A. Hanks

Digitally signed by Glen A. Hanks
Date: 2021.07.23 10:23:06 -04'00'

Glen A. Hanks, P.E.
FL Reg. No. 53852

This item has been digitally signed and sealed by Glen A. Hanks, P.E. on the date adjacent to the seal using the SHA authentication code.

Printed copies of this document are not considered signed and sealed and the SHA authentication code must be verified on any electronic copies.



GRAPHIC SCALE

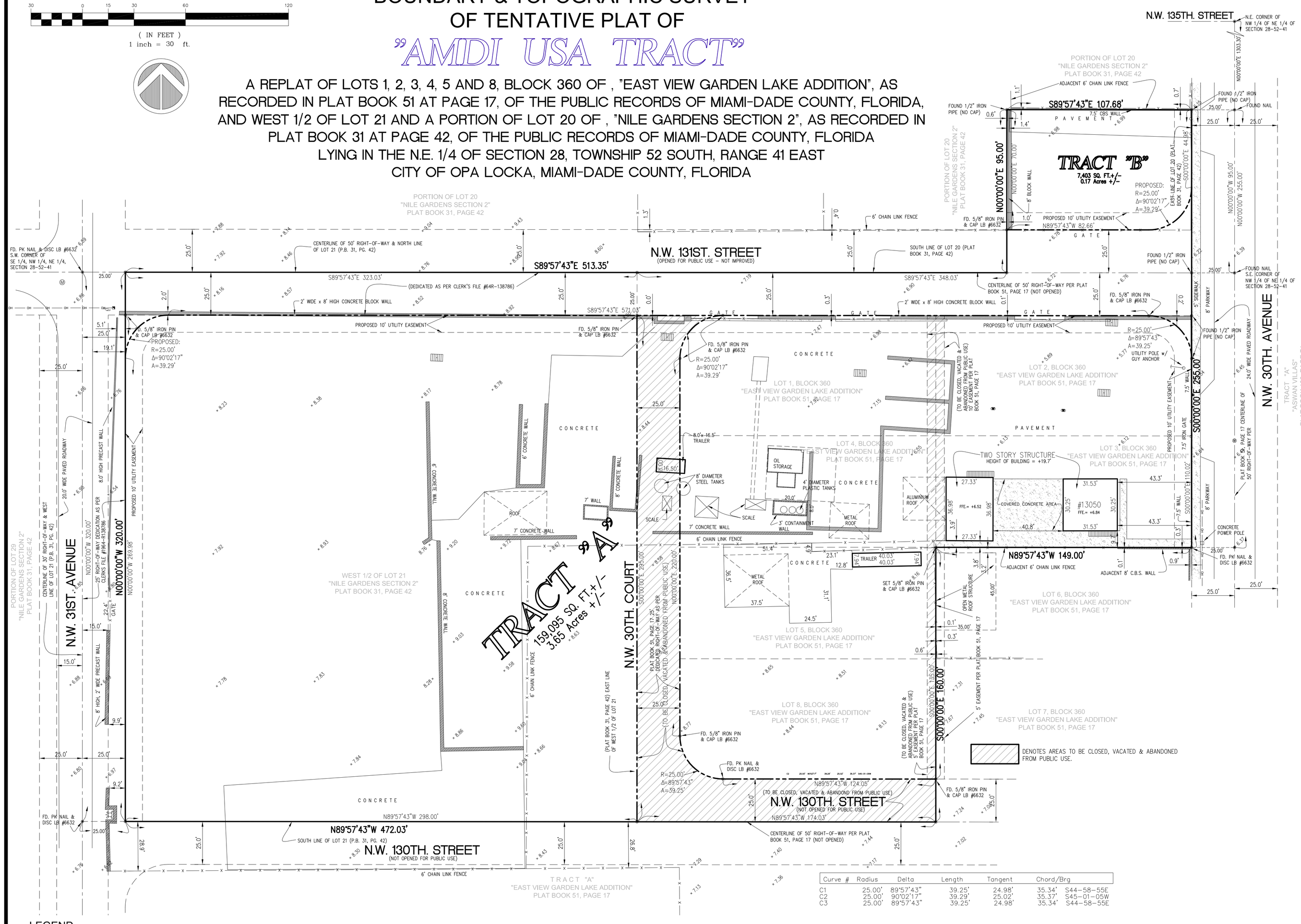
30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

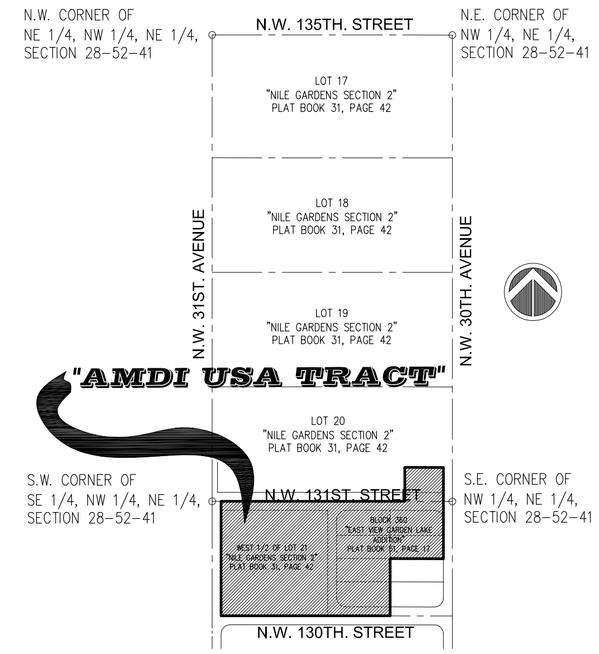
BOUNDARY & TOPOGRAPHIC SURVEY OF TENTATIVE PLAT OF

"AMDI USA TRACT"

A REPLAT OF LOTS 1, 2, 3, 4, 5 AND 8, BLOCK 360 OF , "EAST VIEW GARDEN LAKE ADDITION", AS RECORDED IN PLAT BOOK 51 AT PAGE 17, OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA, AND WEST 1/2 OF LOT 21 AND A PORTION OF LOT 20 OF , "NILE GARDENS SECTION 2", AS RECORDED IN PLAT BOOK 31 AT PAGE 42, OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA
LYING IN THE N.E. 1/4 OF SECTION 28, TOWNSHIP 52 SOUTH, RANGE 41 EAST
CITY OF OPA LOCKA, MIAMI-DADE COUNTY, FLORIDA



Curve #	Radius	Delta	Length	Tangent	Chord/Brg
C1	25.00'	89°57'43"	39.25'	24.98'	35.34' S44-58-55E
C2	25.00'	90°02'17"	39.29'	25.02'	35.37' S45-01-05W
C3	25.00'	89°57'43"	39.25'	24.98'	35.34' S44-58-55E



PORTION OF THE WEST 1/2 OF N.E. 1/4, SECTION 28-52-41
LOCATION SKETCH
SCALE: 1" = 300'

SURVEYOR'S NOTES:

1) The Legal Description to the Property was obtained from OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY, Commitment for Title Insurance.
2) This Certification is only for the lands as described. It is not a certification of Title, Zoning, Easements, or Freedom of Encumbrances. OPINION OF TITLE.
3) An examination of Commitment issued by OLD REPUBLIC NATIONAL TITLE INSURANCE, COMPANY, Agent's File No.: 01-2009-010885, effective date: September 8, 2009, was made to determine recorded instruments, if any affecting this property. However, there may be additional restrictions not shown on this survey that may be found in the Public Records of this County.
4) Accuracy.
The expected use of the land, as classified in the Standards of Practice (5J-17FAC), is "Residential High Risk". The minimum relative distance accuracy for this type of boundary survey is 1 foot in 10,000 feet. The accuracy obtained by measurement and calculation of a closed geometric figure was found to exceed this requirement.
5) All measurements shown hereon are made in accordance with the United States Standard Feet.
6) Foundations and/or footings that may cross beyond the boundary lines of the parcel herein described are not shown hereon.
7) Not valid without the signature and the original raised seal of a Florida Licensed Surveyor and Mapper. Additions or deletions to survey maps or reports by other than the signing party or parties are prohibited without written consent of the signing party or parties.
8) Underground utilities are not depicted hereon, contact the appropriate authority prior to any design work or construction on the property herein described. Surveyor shall be notified as to any deviation from utilities shown hereon.
9) The surveyor does not determine fence and/or wall ownership.
10) Ownership subjects to: OPINION OF TITLE.
11) Type of Survey: BOUNDARY/ TOPOGRAPHIC SURVEY.
12) The North arrow and Bearings shown hereon are based on a bearing of N.00°00'00"E along the East line of Block 360, of "EAST VIEW GARDEN LAKE ADDITION", according to the plat thereof as recorded in Plat Book 51, at Page 17, of the Public Records of Miami-Dade County, Florida, and all other bearings are relative thereto.
13) Flood Zone Data: Community/ Panel #120657/0138/L Dated: 9/11/2009
Flood Zone: "AH" & "X" Base Flood Elevation = +7.0'
14) Elevations shown hereon are based on National Geodetic Vertical Datum (1929 Mean Sea Level).
15) Benchmark Used: Miami-Dade County Benchmark #N-463-NE. Elevation = +8.89'
16) Legal Description shown hereon as per above noted title commitment.
17) Present Zoning: I-2 (Industrial Planned District)
18) Building Setbacks: Front & Rear = 25 feet / Street Side & Interior Sides = 15 feet
Source: City of Opa Locka Planning Development
19) Subject property has access to a public right-of-ways: NW 30th. Avenue & NW 31st. Avenue
20) Flood Criteria: +6.3' (as shown on AMENDED PLAT OF FLOOD CRITERIA MAPS, as recorded in Plat Book 91, Page 69 of the public records of Miami-Dade County, Florida.)
21) Site Development Data: Number of Tracts = 2
Tract "A" = Existing Structures to remain. Usage: Heavy Equipment Storage
Tract "B" = Surface Parking Area
Total Building Area = 2,000 square feet (existing)
22) All utilities are available for this site.
23) This PLAN OF SURVEY has been prepared for the exclusive use of the entities named hereon. The Certificate does not extend to any unnamed party.
24) The express purpose of this plat is to close, vacate and abandoned for public use portions of NW 30th Court, NW 130th Street and 10 utility easement.

SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT: in the professional opinion of the undersigned Professional Surveyor and Mapper in the State of Florida, the following Boundary and Topographic Survey meets the requirements of the Standards of Practice as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17, Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.

I HEREBY CERTIFY THAT: the attached Tentative Plat, and legal description associated therewith, comply with all applicable requirements of Chapter 28, Subdivision Code of Miami-Dade County, Florida.

Copies of this Boundary and Topographic Survey are not valid without the signature and the original raised seal of a Florida licensed surveyor and mapper.

ROYAL POINT LAND SURVEYORS, INC.
LB No. 7282

BY: _____
PABLO J. ALFONSO, Professional Surveyor & Mapper No. 5880
State of Florida
Date of Survey: 06/09/2018
Date of Last Revision:

Survey Performed By:
ROYAL POINT LAND SURVEYORS, INC.
6175 NW 153rd. Street – Suite 321, Miami Lakes, Florida 33014
Phone: 305-822-6062/ Fax: 305-827-9669

LEGEND

- Wood Fence
- Chain Link Fence
- Iron Fence
- Monument Line
- Centerline
- Property Line

A=Arc
BRG=Bearing
CH=Chord
Δ=Delta
L=Length
R=Radius
T=Tangent
ø=Diameter

+ 0.00' =Existing Elevations
CB =Catch Basin
W =Water Meter
=Electric Box
S =Sanitary Manhole
=Sprinkler Pump
=Wood Pole
=Conc. Pole
=Light Pole
=Fire Hydrant
=Water Valve
=Inlet
TV =Cable Tv Box
EM =Electric Meter Box
=Traffic Signal Box
=Gas Valve
=Monitoring Valve
M =Manhole

A/C=Air Conditioner
Conc. =Concrete
C.B.S. =Concrete Block & Stucco
D.E. =Drainage Easement
D.M.E.=Drainage Maintenance Easement
F.D.H. =Found Drill Hole
F.F.E. =Finish Floor Elevation
F.I.P. =Found Iron Pipe/Pin
F.I.R. =Found Iron Rebar
F.N. =Found Nail
F.N&D =Found Nail & Disc
F.P.L. =Florida Power Light Transformer
H =Height
L.M.E. =Lake Maintenance Easement
(M) =Measured
(P) =Platted
P.O.B. =Point of Beginning
P.O.C. =Point of Commencement
(R) =Record
Res. =Residence
SIP/R =Set Iron Pin/Rebar
S =Spread
U.E. =Utility Easement

CONTACT INFORMATION

OWNER: AMDI USA INC.
CONTACT: ALEX OROZCO c/o FRANK VEGA
TEL: (786) 229-7148
EMAIL: FVEGA@ATLANTICTRUCKINGUS.COM

SURVEYOR:
PABLO ALFONSO, PSM
ROYAL POINT LAND SURVEYORS
6175 NW 153rd STREET SUITE 321
MIAMI LAKES, FL 33014
OFFICE: (305) 822-6062
FAX: (305) 827-9669
EMAIL: INFO@ROYALPOINTLS.COM

LEGAL DESCRIPTION:

Lots 1, 2, 3, 4, 5 and 8, Block 360, "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida.
TOGETHER WITH:
The West 1/2 of Tract 21, "NILE GARDENS, Section I and II" according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida.
TOGETHER WITH:
The North 70 feet of the South 95 feet of the East 107.675 feet of Tract 20, "NILE GARDENS, Section I and II", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida.

PROPERTY ADDRESS:

Property Address: 13050 NW 30th AVENUE, OPA LOCKA, FL 33054
Tax Folio #08-2128-002-0020
Tax Folio #08-2128-002-0030
Tax Folio #08-2128-002-0040
Tax Folio #08-2128-002-0050
Tax Folio #08-2128-002-0060
Tax Folio #08-2128-002-0090
Tax Folio #08-2128-004-0330
Tax Folio #08-2128-004-0380

NO.	DATE	DESCRIPTION	BY	APP.

RECORD OF REVISION

ROYAL POINT LAND SURVEYORS, INC.
6175 NW 153 ST., SUITE 321, MIAMI LAKES, FL. 33014 ** TEL.305-822-6062 */ 305-698-9468 FAX.305-827-9669
L.B.#7282

PREPARED FOR: AMDI USA INC.
13050 N.W. 30th. AVENUE, OPA LOCKA, FLORIDA

TYPE OF PROJECT: BOUNDARY & TOPOGRAPHIC SURVEY FOR TENTATIVE PLAT

DRAWN: J.G.
CHECKED: P.J.A.
SCALE: 1" = 30'
FIELD DATE: 6/12/2018
FIELD BOOK: RP18-0680

SHEET: 1 OF 1 SHEET

F:\DRAWING\13050 NW 30th Ave\13050 NW 30 AVE_TENTATIVE PLAT_RP18-0680.dwg 6/12/2018

AMDI SITE ROW VACATION PICTURES

NW 30TH COURT-FACING NORTH

NW 131ST ST
NW 130TH CT
NW 130TH ST

30TH COURT FACING SOUTH

NW 130TH STREET

VIDEO

APPRAISAL REPORT

CASE NO. CA2021-77

REPORT TYPE:
RESTRICTED APPRAISAL REPORT

OF

RIGHT OF WAY TO BE VACATED
LOCATED AT: INTERSECTION OF NW 130TH STREET AND NW 30TH COURT, OPA-LOCKA, FLORIDA 33054.

PREPARED FOR:
IDMA HOLDINGS, LLC
13050 NW 30TH AVENUE,
OPA-LOCKA, FLORIDA 33054.
AND
CITY OF OPA-LOCKA
780 FISHERMAN STREET, 4TH FLOOR
OPA-LOCKA, FLORIDA 33054

DATE OF VALUATION:
JULY 16, 2021

PREPARED BY:

COMMERCIAL APPRAISAL GROUP CO.
8135 SW 206TH TERRACE
CUTLER BAY, FLORIDA 33189
TEL: 786-457-5671
EMAIL: CAG-COM@OUTLOOK.COM

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APPRAISERS LICENSE

Commercial Appraisal Group Co.
8135 SW 206 TERRACE,
CUTLER BAY, FLORIDA 33189
Tel: 786-457-5671

July 19, 2021

Mr. Alex Orozco, Manager,
IDMA Holdings, LLC
13050 NW 30th Avenue,
Opa-Locka, Florida 33054

Re: Appraisal Value Opinion of a right of way to be vacated consisting of vacant industrial zoned land, located at the intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054.

Dear Mr. Orozco,

At your request, I have inspected the above cited property and carried out other pertinent investigations in order to render an Appraisal Opinion of Value for the subject, as of July 16, 2021, the date of the last property inspection, which is also the Effective Appraisal Date. The requested estimate of value is Market Value as defined herein. Valuation is made in "as is" status, and assuming a sale on typical terms basis, within reasonable term of disposal implicit in the definition of Market Value included herewith. This is a Restricted Appraisal report prepared in compliance with the most current Uniform Standards of Professional Appraisal Practice (USPAP) as adopted by the Appraisal Standards Board of the Appraisal Foundations.

This is a Restricted Appraisal Report, which is intended to comply with the reporting requirements set forth under Standards Rule 2-2 (b) of the 2020 -2021 Uniform Standards of Professional Appraisal Practice for a Restricted Appraisal Report. As such, it presents limited discussions of the data, reasoning, and analyses that were used in the appraisal process to develop the appraisers' opinion of value. Supporting documentation concerning the data, reasoning, and analyses is retained in the appraisers' file. The depth of discussion contained in this report is specific to the needs of the client and for the intended use stated below. The appraiser is not responsible for unauthorized use of this report.

This appraisal was ordered by IDMA Holdings, LLC. IDMA Holdings, LLC and the City of Opa-Locka, Florida City Commission are the only intended users of this appraisal report. The intended use of this appraisal report is for determining decisions that will be made by IDMA Holdings, LLC and the City of Opa-Locka, Florida, City Commission for vacated right of way land area market value.

The subject property consists of an "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring approximately 11,369 square feet net, as reported on survey sketch performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020. This land is currently situated within an area zoned I-2 (Industrial Planned). The subject property is currently mostly asphalt paved and utilized for outdoor storage of vehicles and equipment.

Commercial Appraisal Group Co.
8135 SW 206 TERRACE,
CUTLER BAY, FLORIDA 33189
Tel: 786-457-5671

The appraisal report states our opinion of market value, subject to various assumptions and limiting conditions contained in this report. The property visit and analyses forming the basis of our valuation have been performed by the undersigned.

This report relies upon no Extraordinary Assumptions or Hypothetical Conditions.

Based on our investigation and analysis, we have formed the opinion that the market value of the Fee Simple Interest in the subject property in its "as is" condition, as of July 16, 2021 date of value is: **$341,000.00**

Respectfully Submitted,

Commercial Appraisal Group Co.

Angel Fernandez, President
Cert. Gen. RZ2646

SUMMARY OF SALIENT FACTS AND CONCLUSIONS

Type Report:	Restricted Appraisal Report.
Purpose of Appraisal:	Market Value.
Property Rights Appraised:	Fee Simple Interest.
Location:	Intersection of hypothetical NW 30th Court and NW 130th Street, Opa- Locka, Florida 33054.
Folio No.:	N/A.
Census Tract:	5.03
Site characteristics:	Level to grade "L"shaped interior parcel measuring a total of +/- 11,369 SF net as per survey provided.
Existing Improvements:	None.
Zoning:	I-2- (Industrial Planned) District**.**
Highest and Best Use:	Current use "as is vacant".
Indications of Value:	
Direct Sales Comparison Approach	$341,000.00 "As Is"
Estimated Market Value:	$341,000.00 "As Is"
Date of Value Estimate:	July 16, 2021
Date of Inspection:	July 16, 2021
Date of Report:	July 19, 2021

VIEW OF NW 130 STREET WEST BOUND FROM NW 30 AVENUE

VIEW OF HYPOTHETICAL NW 30 COURT NORTH BOUND FROM NW 130 STREET

AERIAL PHOTO SUBJECT PROPERTY

SECTION I
INTRODUCTION

INTRODUCTION

PURPOSE OF APPRAISAL, INTENDED USE AND USER

The purpose of the appraisal, as outlined by Mr. Orozco, was to elaborate an appraisal opinion of Market Value for the subject.

The appraisal is to be made "as is" and assuming a sale on typical terms basis, within a reasonable disposal term implicit in the definition of Market Value included, below. The interest appraised is the "Fee Simple Interest." This appraisal was ordered by IDMA Holdings, LLC. IDMA Holdings, LLC and the City of Opa-Locka, Florida City Commission are the only intended users of this appraisal report. The intended use of this appraisal report is for determining decisions that will be made by IDMA Holdings, LLC and the City of Opa-Locka, Florida, City Commission for vacated right of way land area market value. As requested an interior and exterior inspection was performed by Angel Fernandez on July 16, 2021. The information supplied for the appraisal by the client consisted of the subject's location, legal description and survey sketch, performed by Royalpoint Land Surveyors, Inc. All other information presented herein was obtained by our office.

MARKET VALUE DEFINITION

Market Value is the most probable price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably and assuming the price is not affected by undue stimulus. Implicit in this definition is the consummation of a sale as of a specified date and the passing of title from seller to buyer under conditions whereby:

(A) Buyer and seller are typically motivated;
(B) Both parties are well informed or well advised, and acting in what they considers their own best interests;
(C) A reasonable time is allowed for exposure in the open market;
(D) Payment is made in terms of cash in U. S. dollars or in terms of financial arrangements comparable thereto; and
(E) The price represents the normal consideration for the property sold unaffected by special financing or concessions granted by anyone associated with the sale[1]

NOTE: The above economic definition has been agreed upon by the federal financial institutions in the United States of America. This definition is shown in 2020-2021 USPAP under Advisory Opinion 22 (AO-22) on page 118.

[1] *The Appraisal of Real Estate, 13th Ed, (Chicago:* The Appraisal Institute, 2008)

STATEMENT OF COMPETENCY

In accordance with the competency provision of USPAP, prior to accepting an assignment or entering into an agreement to perform an assignment, an appraiser must: (1) be competent to perform the assignment; (2) acquire the necessary competency to perform the assignment; or (3) decline or withdraw from the assignment. *In all cases, the appraiser must perform competently when completing the assignment.*

- In the appraiser's opinion, we are competent to perform this appraisal based on the fact that the appraisers have full knowledge in appraisal experience in similar type properties as the subject.

- All necessary and appropriate steps have been taken in order to complete the assignment competently.

- There is no lack of knowledge or experience that would prohibit this assignment to be completed in a professional competent manner where an unbiased or misleading opinion of value would be rendered.

EXTRAORDINARY ASSUMPTIONS AND HYPOTHETICAL CONDITIONS

Extraordinary Assumptions:

An extraordinary assumption is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation Page 4 Definitions) as "an assignment-specific assumption, as of the effective date regarding uncertain information used in an analysis which, if found to be false, could alter the appraiser's opinions or conclusions. Extraordinary assumptions presume as fact otherwise uncertain information about physical, legal or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."

This report relies upon no Extraordinary Assumption:

Hypothetical Conditions:

Hypothetical condition is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation Page 4 Definitions) as "a condition, directly related to a specific assignment, which is contrary to what is known by the appraiser to exist on the effective date of the assignment results, but is used for the purpose of analysis. Hypothetical conditions are contrary to known facts about physical, legal, or economic characteristics of the subject property; or about conditions external to the property, such as market conditions or trends; or about the integrity of data used in an analysis."

Hypothetical Conditions: This appraisal employs no hypothetical conditions.

PROPERTY RIGHTS APPRAISED

Fee Simple Estate: "Absolute ownership unencumbered by any other interest or estate, subject only to the limitations imposed by the governmental powers of taxation, eminent domain, police power and escheat."

Lease Fee Estate: "A freehold (ownership interest) where the possessory interest has been granted to another party by creation of a contractual landlord-tenant relationship."

The property is appraised in Fee Simple as of July 16, 2021: A fee without limitations to any particular class of heirs or restrictions, but subject to the limitations of eminent domain, escheat, police power and taxation, as well as utility easements of record.

ESTIMATED EXPOSURE TIME

"Exposure time is defined by the USPAP (2020-2021 Edition, The Appraisal Foundation) as the estimated length of time that the property interest being appraised would have been offered on the market prior to the hypothetical consummation of a sale at market value on the effective date of the appraisal; Exposure time is a retrospective opinion on an analysis of past events assuming a competitive and open market. The overall concept of reasonable exposure encompasses not only adequate, sufficient and reasonable time but also adequate, sufficient and reasonable effort.

In estimating a reasonable exposure time for the subject property the appraiser have taken the following steps:

> Discussion with buyers, sellers, brokers and/or a review of the multiple listings of vacant industrial zoned land parcels in the area related to historic marketing periods.

Based on the above sources, exposure time is estimated to have been three to six months for the subject property.

ESTIMATED MARKETING PERIOD

The estimated value of the subject is predicated upon a normal marketing period. A normal marketing period is generally defined as the most probable amount of time necessary to expose and actively market a property on the open market to achieve a sale. Implicit in this definition are the following assumptions:

(A) The property will be actively exposed and aggressively marketed to potential purchasers through marketing channels commonly used by sellers and buyers of similar type properties.

(B) The property will be offered at a price reflecting the most probable markup over market value used by sellers of similar type properties.

(C) A sale will be consummated under the terms and conditions of the definition of Market Value required by the regulation.

In order to estimate the marketability of this property, the sales activity in this market area was reviewed over the past two years, multiple listings were reviewed and real estate brokers who operate in this area were interviewed.

As indicated by the market activity, the marketing time can be as short as one month or in some cases ten months or more. The exposure time and the marketing time are considered to be similar for the subject at three to six months.

Research of the applicable public records, revealed that the subject property is not under current agreement or option and is not offered for sale on the open market.

SCOPE OF THE ASSIGNMENT

Scope as defined is:

The type and extent of research and analysis in an appraisal or appraisal review assignment.

Scope of work is the most critical decision we make in an assignment. In solving any problem, including an appraisal problem, there are three major steps to the process:

1. Identify the problem to be solved,
2. Determine and perform the scope of work necessary to develop credible assignment results: and
3. Disclose the scope of work in the report.

None of the three steps can be omitted, and they must be carried out in order. The first step, identification of the problem, involves figuring out seven key assignment elements:

- Client
- Intended users in addition to the client
- Intended use of the appraiser's opinions and conclusions.
- Type and definition of value.
- Effective date of the appraiser's opinions and conclusions.
- Property characteristics that are relevant to the assignment
- Assignment condition
  (E.g. interested valued, physical and legal characteristics)

Once the seven assignment elements are figured out, the appraiser can move to the second step, determining the scope of work to solve the problem. Scope of work encompasses all aspects of the valuation process, including the question of which the usual three approaches to value will be used. Also, included in the scope decision are the questions of how much data is to be gathered, from what sources, from which geographic area, and over what time period; what is the extent of the of the property inspection, if any, etc.

The scope of work decision is appropriate when it allows you to arrive at credible assignment results and when it's consistent with (1) the expectations of parties who are regularly intended users for similar assignments; and (2) what an appraiser's peers actions would be in performing the same or similar assignment.

For valuation, the information furnished was analyzed in detail, correlated with market derived data (sale price of buildings, land prices, rental rates) and the appropriate appraisal methodology used for valuation as explained in detailed herein.

For each assignment all three approaches to value are considered. These approaches to value are the Cost Approach, the Sales Comparison Approach, and the Income Approach. The nature of the property dictates whether all three of the approaches are applicable. All appraisals begin by identifying the property to be appraised and the appraisal problem. Data on the subject property is derived from various sources including but not limited to the property owner, the County Property Appraiser's Office, surveys, Building and Zoning Departments. When possible more than one source is utilized to confirm data. The source of the data is acknowledged. Subject improved properties are inspected and measured by the appraiser. When plans or surveys are used, the measurements are verified for accuracy. Land size is based upon surveys, public records, and recorded plats (and confirmed from each source whenever possible and/or available).

I have made a physical inspection of the subject property. Access was provided by IDMA Holdings, LLC.

I have performed market research in order to provide estimates of the highest and best use, and the market value of the Fee Simple Interest in the subject property in it's current "as is " condition, a mostly level to grade "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring approximately 11,369 square feet net, as reported on survey sketch prepared by Royalpoint Land Surveyors Inc, Dated 8-28-2020. This land is currently situated within an area zoned I-2 (Industrial Planned). The subject property is mostly asphalt paved and utilized for outdoor storage of vehicles and equipment, as of date of inspection July 16, 2021.

Some of the information used, is published by data sources such as Realquest.com, SEF MLS, Miami-Dade County Public Records, Miami-Dade County Tax Assessors and Collectors Offices, City of Opa-Locka Planning and Zoning Departments as well as verification sources such as buyers, seller brokers, leasing agents, appraisers, closing attorneys, etc.

The report has been prepared under the Restricted Appraisal Report option of Standards Rule 2-2(b) of USPAP. As such, it contains summary discussions of the data, reasoning and analyses that are used in the appraisal process along with sufficient supporting documentation. The depth of discussion contained in this report is specific to the needs of the client and the intended use of the appraisal.

The subject is comprised of a vacant mostly level to grade industrial zoned parcel Therefore, only a fee simple estate is estimated herein. Only one of the three traditional approaches to value will be used to estimate market value, the Sales Comparison Approach. The Income Approach and Cost Approach are not considered applicable to the assignment since there are no buildings/improvements. The subject and surrounding sectors have been essentially utilized for industrial outdoor storage and related uses for many years and, Based on discussions with buyers and sellers active in the subject market, little emphasis is placed on the cost approach or income approach in buying or selling property of this type. For these reasons, the income approach and cost approach are not considered necessary for credible assignment results. To determine the appropriate Scope of Work, we considered the client's request in relation to the intended use of the appraisal, the needs of the user, the complexity of the property and other pertinent factors.

The estimate of value contained in this report is based on the value of the real estate only, exclusive of personal property, trade fixtures and equipment.

As a part of this appraisal, a number of independent investigations and analysis have been made. Exterior inspections of all comparable sales were made by Angel Fernandez. A search was made throughout the subject neighborhood for comparable vacant industrial-use and zoned land sales with similar characteristics as the subject. Five recent sales were found within the subject's neighborhood and similar neighborhoods. They are summarized in the Sales Comparison Approach. Comparable sales relied upon were confirmed through public records and with knowledgeable parties related to the transactions where possible. Confirmation with principals is often not possible due to their inaccessibility or unwillingness to disclose pertinent information. All sales data utilized is considered to be reliable and correct.

The Direct Sales Comparison Approach produces a value indication for a property in comparison with similar properties, called comparable sales. The sales prices of properties judged to be most comparable tend to set a range in which the value indication for the subject property will fall. In the case of the subject, the local market was searched for transfers of vacant industrial zoned land . These transfers are analyzed using comparative units of value based upon the most appropriate market indicators. Adjustments must be made within this approach in order to reconcile comparable sales to the subject property.

The usual technique employed by this approach is the price per net square foot method. As investors in the area indicated that when purchasing vacant industrial zoned land in the market, the purchase price was typically determined on the previously mentioned index. This approach to value directly considers the prices of alternative properties having similar utility.

The existence of any environmental hazard such as the presence of hazardous wasters, toxic substances, radon gas, asbestos containing materials, ureaformaldehyde insulation, etc., which may or may not be present in or on the subject property or any site within the vicinity of the property was not observed and knowledge of any such environmental hazard is not assumed. The appraiser is not qualified to detect such substances. The value estimate is predicated on the assumption that there is no such material on the property that would cause a loss in value.

PROPERTY IDENTIFICATION ASSESSMENT AND SALES HISTORY

According to information furnished by the client, verified at time of physical inspection indicate that the appraisal subject consists of a mostly level to grade "L" shaped vacant land parcel AKA the right of way to be vacated situated on the intersection of hypothetical NW 30th Court and NW 130th Street, measuring 11,369 SF net.

Location:

Intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054. See aerial photo overleaf.

Property Owner:

N/A.

Folio No.:

N/A

Assessment Data: (2020)

N/A

Properties in Miami-Dade County are typically re-assessed upon sale.

Sales History of the Subject:
According to Miami Dade County Public Records. No arms-length transactions have been recorded. We have not been informed of any listings, options and/or pending contract in effect at the subject as of the date of valuation.

Legal Description: As reported on survey sketch prepared by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

LEGAL DESCRIPTION:

All those portions of N.W. 30th. Court and N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, being bounded by the following lines:

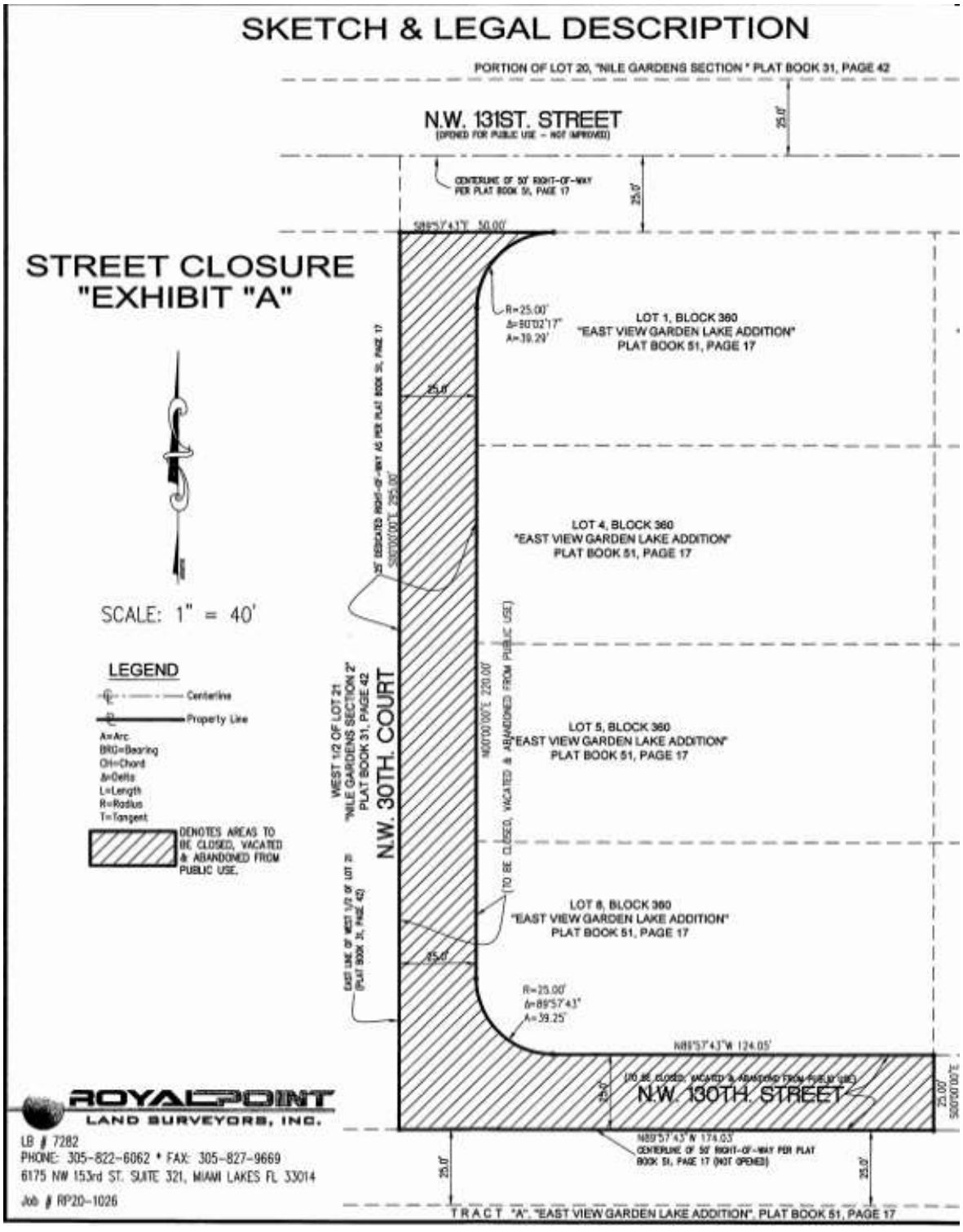
Bounded on the North by the North line of Block 360, extended Westerly to the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

Bounded on the West by the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida;

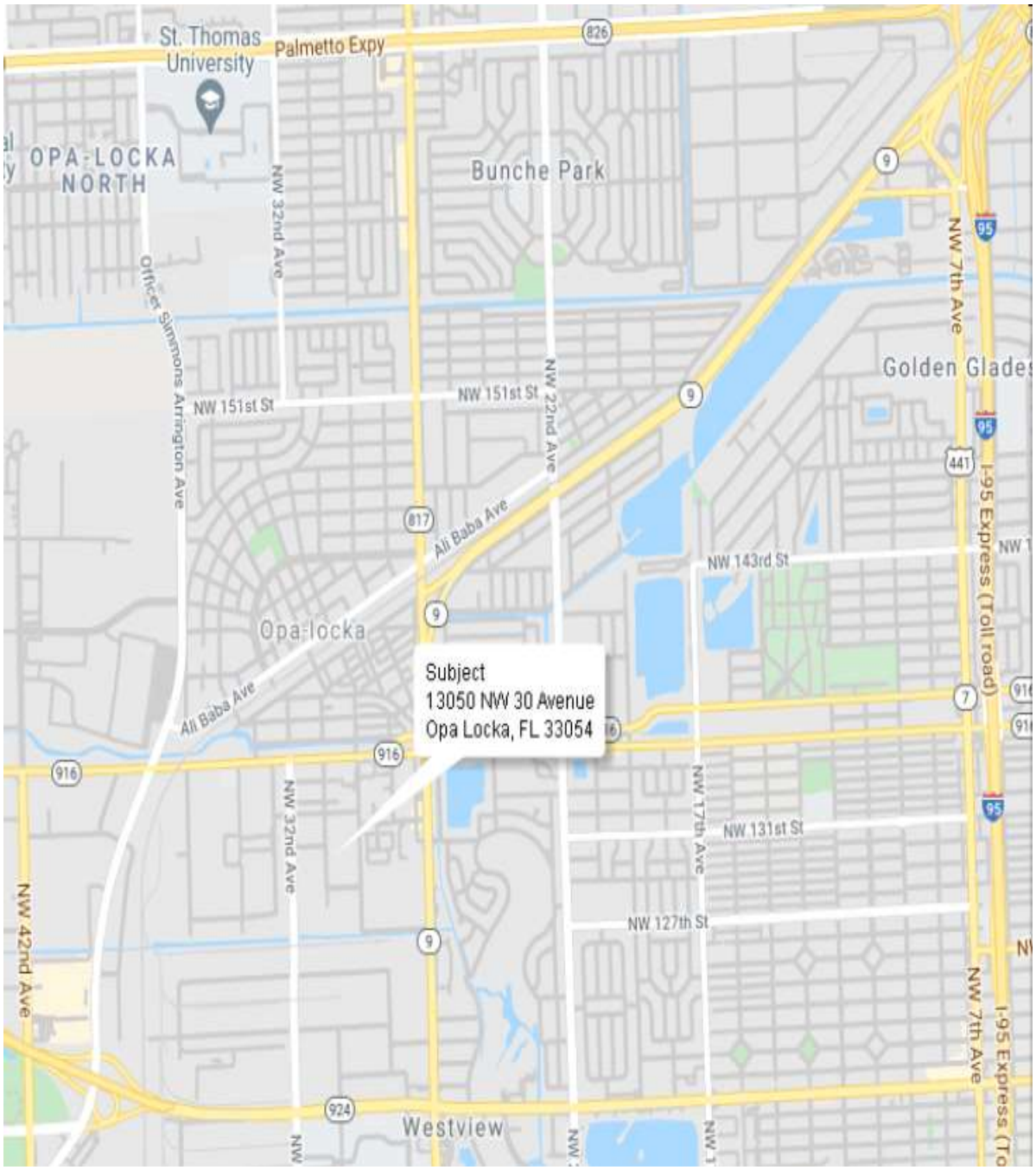
Bounded on the South by the centerline of N.W. 130th. Street, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida, with its Westerly limits being the East line of the West 1/2 of Lot 21, of "NILE GARDENS SECTION 2", according to the plat thereof as recorded in Plat Book 31, Page 42, Public Records of Miami-Dade County, Florida, its Easterly limits being the East Lot of Lot 8, in Block 360, extending Southerly to the centerline of said N.W. 130th. Street, its Northerly limits being the Southerly line of said Lot 8;

Bounded on the East by the Westerly limits of Lots 1, 4, 5 and 8 in Block 360, as shown on recorded plat of "EAST VIEW GARDEN LAKE ADDITION" according to the plat thereof as recorded in Plat Book 51, Page 17, Public Records of Miami-Dade County, Florida.

Said portion containing approximately 11,369 square feet.


SKETCH & LEGAL DESCRIPTION
PORTION OF LOT 20, "NILE GARDENS SECTION " PLAT BOOK 31, PAGE 42
N.W. 131ST. STREET
(OPENED FOR PUBLIC USE - NOT IMPROVED)
25.0'
CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17
25.0'
S89°57'43"E 50.00'
STREET CLOSURE
"EXHIBIT "A"
R=25.00'
Δ=90°02'17"
A=39.29'
LOT 1, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
25.0'
25' DEDICATED RIGHT-OF-WAY AS PER PLAT BOOK 51, PAGE 17
S00°00'00"E 255.00'
LOT 4, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
SCALE: 1" = 40'
LEGEND
Centerline
Property Line
A=Arc
BRG=Bearing
CH=Chord
Δ=Delta
L=Length
R=Radius
T=Tangent
DENOTES AREAS TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE.
WEST 1/2 OF LOT 21
"NILE GARDENS SECTION 2"
PLAT BOOK 31, PAGE 42
N.W. 30TH. COURT
N00°00'00"E 220.00'
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
LOT 5, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
EAST LINE OF WEST 1/2 OF LOT 21 (PLAT BOOK 31, PAGE 42)
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
LOT 8, BLOCK 360
"EAST VIEW GARDEN LAKE ADDITION"
PLAT BOOK 51, PAGE 17
25.0'
R=25.00'
Δ=89°57'43"
A=39.25'
N89°57'43"W 124.05'
(TO BE CLOSED, VACATED & ABANDONED FROM PUBLIC USE)
N.W. 130TH. STREET
25.0'
S00°00'00"E
N89°57'43"W 174.03'
CENTERLINE OF 50' RIGHT-OF-WAY PER PLAT BOOK 51, PAGE 17 (NOT OPENED)
25.0'
25.0'
TRACT "A", "EAST VIEW GARDEN LAKE ADDITION", PLAT BOOK 51, PAGE 17
ROYALPOINT
LAND SURVEYORS, INC.
LB # 7282
PHONE: 305-822-6062 * FAX: 305-827-9669
6175 NW 153rd ST. SUITE 321, MIAMI LAKES FL 33014
Job # RP20-1026

MAP: THE NEIGHBORHOOD



SITE DESCRIPTION

According to Miami-Dade County Property Records, Survey performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020 and physical inspection, the following chart summarizes the salient characteristics of the subject site.

SITE SUMMARY		
Physical Description		
Gross Site Area	N/A	**N/A**
Net Site Area	0.26 Acres	**11,369 SF**
Primary Road Frontage	NW 130 Street	**+/- 174 Feet**
Secondary Road Frontage	NW 30 Court	**+/- 295 Feet**
Average Depth	25 Feet	
Excess Land Area	None	
Surplus Land Area	None	
Zoning District	I-2, Industrial(Planned) District	
Flood Map Panel No. & Date	12086 C 0138 L	**09-11-2009**
Flood Zone	X	
Source: Various sources compiled by C.A.G.		

Location

The subject is located at the intersection of hypothetical NW 30th Court and NW 130th Street. No street address is available. Ingress and egress is available to the site via NW 131 Street. Survey provided, was performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

Land Area

The land area size was obtained via Survey performed by Royalpoint Land Surveyors Inc, Dated 8-28-2020.

Shape and Frontage

The site is "L"shaped and has adequate frontage along NW 131 Street, a two lane asphalt paved bi-directional roadway with a dedicated R.O.W. of 25 feet.

Ingress/Egress

Ingress and egress is adequately provided by NW 131 Street.

Topography and Drainage

The site is generally level and at street grade. The topography of the site is not seen as an impediment to the development of the property. During our inspection of the site, we observed no drainage problems and assume that none exist.

Soils

A soils analysis for the site has not been provided for the preparation of this appraisal. In the absence of a soils report, it is a specific assumption that the site has adequate soils to support the highest and best use.

Easements and Encroachments

Based on an inspection, the property does not appear to be adversely affected by any easements or encroachments. It is recommended that the client/reader obtain a current title policy outlining all easements and encroachments on the property, if any, prior to making a business decision.

Covenants, Conditions and Restrictions

There are no known covenants, conditions and restrictions impacting the site that are considered to affect the marketability or highest and best use.

Utilities and Services

The site is within the jurisdiction of the City of Opa-Locka and Miami Dade County and is provided all municipal services, including police, fire and refuse garbage collection. All are available to the site in adequate quality and quantity to service the highest and best use. Electricity, water and sewer adequately serve the site at present.

Flood Zone

According to flood hazard maps published by the Federal Emergency Management Agency (FEMA), the site is within two zones, Zone X, as indicated on the indicated Community Map Panel No. 12086 C 0138 L.

FEMA Zone X: Area that is determined to be outside the 1% and 0.2% chance flood.

Environmental Issues

We have not observed and are not qualified to detect, the existence of potentially hazardous material or underground storage tanks which may be present on or near the site. The existence of hazardous materials or underground storage tanks may affect the value of the property. For this appraisal, we have specifically assumed that the property is not affected by any hazardous materials that may be present on or near the property.

Adjacent Properties

The adjacent land uses are summarized as follows:

North: NW 131 Street/ Industrial uses.

South: Industrial outdoor storage uses.

East:. Industrial outdoor storage uses.

West: Industrial outdoor storage uses.

Conclusion

The site is well located and afforded adequate access and visibility from roadway frontage. The size of the site is typical for the area and use, and there are no known detrimental uses in the immediate vicinity. Overall, there are no known factors which are considered to prevent the site from its highest and best use, as is vacant, or the existing use of the site.

ZONING AND CONCURRENCY INFORMATION

Sec. 22-95. I-2 Industrial Planned District

The Industrial Planned District is intended to provide for light industrial uses in a well-planned area.

Table of Standards

Standard	I-2
Intensity	1.0 Floor Area Ratio
Minimum Site Area	A minimum project size of two acres, which can be subdivided and sold/leased in lot sizes not less than 20,000 s.f.
Setbacks	Front and rear - 25 feet Side, street – 15 feet 50 feet from any residential district, with at least a 30 foot landscaped buffer
Maximum Height	3 stories or 45 feet, whichever is less
Maximum Impervious Area	75 percent
Bonus Provisions	Projects which achieve a minimum LEED Silver or other equivalent third party certification are eligible for up to a 10% increase in floor area; projects which achieve a minimum LEED Gold or other equivalent third party certification are eligible for up to a 15% increase in floor area; projects which achieve a minimum LEED Platinum or other equivalent third party certification are eligible for up to a 20% increase in floor area. An additional 3% of impervious area coverage may be permitted for excellence in building design and landscaping beyond what is permitted in the Land Development Regulations. Excellence in measured by the applicant's quantitative and qualitative use of landscape and design elements such as vegetation, berms, graphic identification features, grounds, artwork, site illumination and sidewalks.

Complete zoning code regulations and uses allowed is retained on file.

We know of no deed restrictions, private or public, that further limit the subject property's use. The research required to determine whether or not such restrictions exist, however, is beyond the scope of this appraisal assignment. Deed restrictions are a legal matter and only a title examination by an attorney or Title Company can usually uncover such restrictive covenants. Thus, we recommend a title search to determine if any such restrictions do exist.

Concurrence:

Concurrency relates to the local Government Comprehensive Planning and Land Development Regulation Act, Chapter 163, Florida Statutes (effective October 1, 1989). The purpose of this act is to provide for adequate infrastructure including transportation facilities to accommodate planned growth in the State of Florida. It is important to know whether a parcel meets concurrency requirements because, if it does not, considerable expense may be required.

Concurrency requirements are more easily understood by looking at "capacity reservation." Capacity reservation refers to capacity (i.e., acres of parkland, trips on the road, gallons of water, etc.) within the community. Capacity is a limited resource in any community.

As development is permitted, these resources (capacity) are correspondingly depleted. As service improvements are built or programmed at the state or local levels, these resources are replenished. So <u>available</u> capacity, that margin between the level of service and the standard, is continually growing and shrinking.

It is subject to numerous circumstances that affect both the market and funding. If an area has been designated as over capacity, further development will be denied until the total capacity has been upgraded to standard levels.

The subject property is not located in a compact deferral area. It is located in an exception area where it can be developed with the payment of the property impact fees. Therefore, concurrency does not adversely affect the development potential of the site.

Compliance with Americans with Disabilities Act:

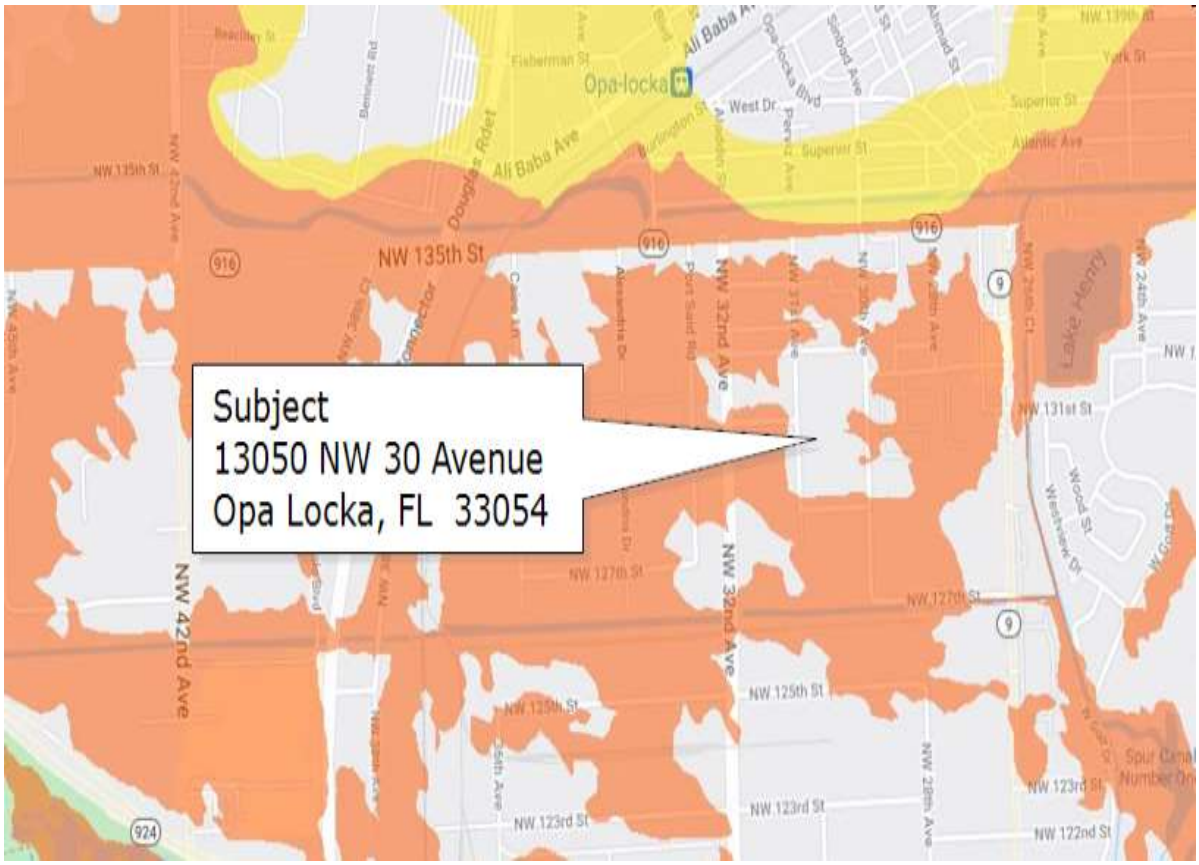
The *Americans with Disabilities Act* of 1990 sets strict and specific standards for handicapped access to and within most commercial and industrial buildings. Determination of compliance with these standards is beyond appraisal expertise and therefore has not been attempted by the appraisers. For purposes of this analysis, we will assume the subject will comply.

MAP: ZONING

Legend

- B-O (Business Office)
- B-1 (Commercial Neighborhood)
- B-2 (Commercial Liberal)
- B-3 (Commercial Intensive)
- I-1 (Light Industrial)
- I-2 (Industrial Planned)
- I-3 (Liberal Industrial)
- I-4 (Lib. Ind., Storage and Salvage)
- Civic
- Park
- R-1 (Single Family Residential)
- R-2 (Two Family Residential)

MAP: FLOOD ZONE



FLOOD INFORMATION

Community: CITY OF OPA-LOCKA

Property is NOT in a FEMA Special Flood Hazard Area

Map Number: 12086C0138L

Panel: 12086C0138

Zone: X

Map Date: 09-11-2009

FIPS: 12086

Source: FEMA DFIRM

LEGEND

= FEMA Special Flood Hazard Area – High Risk

= Moderate and Minimal Risk Areas

Road View:

= Forest = Water

HIGHEST AND BEST USE

The determination of Highest and Best Use of a property is the most fundamental and critical portion of the valuation process. Background data on the area, sub-area, neighborhood and site, as well as the basic principles of land utilization, are required to arrive at a valid conclusion as to the Highest and Best Use of any property.

The Appraisal Institute in **The Appraisal of Real Estate, Eleventh Edition,** defines highest and best use as follows:

The reasonably probable and legal use of vacant land or an improved property, which is physically possible, appropriately supported, financially feasible, and results in the highest value.

Land has limited value unless there is a present or anticipated use for it; the amount of value depends on the nature of the land's anticipated use, according to the concept of surplus productivity. Among all reasonable, alternative uses, the use that yields the highest present land value, after payments are made for labor, capital and coordination, is generally regarded as the highest and best use of the land as though vacant.

The highest and best use of a property as improved refers to the optimal use that could be made of the property including all existing structures. The implication is that the existing improvement should be renovated or retained so long as it continues to contribute to the total market value of the property, or until the return from a new improvement would more than offset the cost of demolishing the existing building and constructing a new one.

In estimating the highest and best use there are essentially four stages of analysis:

1. Possible Use: What uses of the site being appraised are physically possible?

2. Permissible Use (Legal): What uses are permitted by Zoning and Deed Restriction, if any?

3. Feasible Use: Which possible and permissible uses will produce a net return to the owner of the site.

4. Maximally Productive: Among feasible uses, which use will produce the highest net return to the owner of the site?

The highest and best use of the land (or site), if vacant and available for use, may be different from the highest and best use of the improved property. This is true when the improvements are not an appropriate use, but make a contribution to the total property value in excess of the value of the site.

The following four point test must be met in estimating the Highest and Best Use. The use must be legal. The use must be probable, not speculative or conjectural. There must be a profitable demand for such use and it must return to the land the highest net return for the longest period of time. These tests have been applied to the subject property. In arriving at the estimate of Highest and Best Use, the subject site was analyzed as vacant and available for development and as improved.

Highest and Best Use - "As Is Vacant".

Physically Possible: The site must possess the size, shape, soil and other physical characteristics to support the improvements that will develop the site to its Highest and Best Use, as if vacant. The subject site is of sufficient size, with direct frontage along an asphalt paved roadway and has adequate shape for a outdoor storage use. The site elevation is to street grade, has the necessary utilities available on the site or at the boundary lines with no subsoil problems reported/assumed except as noted herein. The fact that the surrounding sites have been utilized for outdoor storage of vehicles and equipment indicates that such uses are possible.

Legally Permissible: The use must conform to the zoning regulations, private restrictions, building codes, environmental regulations and other legal requirements. We are assuming the subject will be granted a zoning change to I-2, Industrial(Planned) District, within the jurisdiction of the City of Opa-Locka, Florida. The proposed zoning, is the predominant zoning in the immediate area of the subject, it permits a wide range of industrial uses. Most existing uses in the subject's immediate area are outdoor storage of vehicles and equipment. There are no other known deed restrictions or other legal controls which would limit the use of the subject site.

Financially Feasible/Maximally Productive: Financial feasibility can be determined by comparing the economic value of a legal and probable land uses versus the cost of creating that use. If the cost to purchase the land, develop it, and market the finished product is less than the value of that finished product, then the use is considered to be financially feasible.

The area is comprised largely of low density industrial uses. The financial feasibility of any project is predicated by a sufficiently low land acquisition cost which would allow for an adequate level of developer profit. As well as cost to build. As such, after considering current market conditions, size and shape of the subject parcel, it is concluded that development of the subject site would not be feasible at this time.

The maximally productive use of a site is generally the use that most closely approaches the maximum use allowed under the zoning restrictions. The appraiser considered the size and configuration of the property, governmental imposed development regulations, surrounding development and market acceptability of new product when estimating the maximally productive use of the property.

Without a complete feasibility study analyzing the potential revenue stream and the relative production cost of the various options of legally permissible uses, it is difficult to state with any certainty a single use that would be considered the maximally productive use of the site.

Conclusion - Highest and Best Use "As Is Vacant"

Based on the previous analysis, the highest and best use of the subject site as is vacant that meets the four tests of highest and best use, is considered to be as outdoor storage space for vehicles and equipment, as permitted by zoning.

SECTION II
APPRAISAL PROCESS

THE APPRAISAL PROCESS

Valuation Methodology

Appraisers usually consider three approaches to estimating the market value of real property. These are the cost approach, sales comparison approach and the income capitalization approach.

The **cost approach** assumes that the informed purchaser would pay no more than the cost of producing a substitute property with the same utility. This approach is particularly applicable when the improvements being appraised are relatively new and represent the highest and best use of the land or when the property has unique or specialized improvements for which there is little or no sales data from comparable properties.

The **sales comparison approach** assumes that an informed purchaser would pay no more for a property than the cost of acquiring another existing property with the same utility. This approach is especially appropriate when an active market provides sufficient reliable data. The sales comparison approach is less reliable in an active market or when estimating the value of properties for which no directly comparable sales data is available. The sales comparison approach is often relied upon for owner-user properties.

The **income capitalization approach** reflects the market's perception of a relationship between a property's potential income and its market value. This approach converts the anticipated net income from ownership of a property into a value indication through capitalization. The primary methods are direct capitalization and discounted cash flow analysis, with one or both methods applies, as appropriate. This approach is widely used in appraising income-producing properties.

Reconciliation of the various indications into a conclusion of value is based on an evaluation of the quantity and quality of available data in each approach and the applicability of each approach to the property type.

The methodology employed in this assignment is summarized as follows:

Approaches to Value		
Approach	Applicability to Subject	Use in Assignment
Cost Approach	Not Applicable	Not Utilized
Sales Comparison Approach	Applicable	Utilized
Income Capitalization Approach	Not Applicable	Not Utilized

VALUE ESTIMATE
VIA THE DIRECT SALES COMPARISON APPROACH

INTRODUCTION

According to The Appraisal of Real Estate, tenth edition, published by the Appraisal Institute, the Sales Comparison Approach compares the subject property to recent sales and/or offers on similar properties. The underlying assumption is that the price of the subject property will be directly related to the price of competitive properties. The Sales Comparison Approach is based on the principal of substitution; noting that the value of a property is related to the price of substitute properties that offer similar utility.

The steps taken to apply the Sales Comparison Approach are:

- Identify relevant property sales:
- Research, assemble, and verify pertinent data for the most relevant sales;
- Analyze the sales for material differences in comparison to the subject;
- Reconcile the analysis of the sale into a value indication for the subject.

To apply the sales comparison approach, we searched for sale transactions within the following parameters:

- Property Type: Vacant Industrial zoned land.
- Size: 10,000 sf to 50,000 sf parcels.
- Location: Two square miles around the subject property.
- Transaction Date: January 2020 to Present

For this analysis, we use price per sf net land area as the appropriate unit of comparison because market participants typically compare sale prices and property values on this basis. The sales considered most relevant are summarized in the following pages.

COMPARABLE DATA

COMPARABLE SALE NO. 1

Location	:	13020 NW 30 Avenue, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-002-0080.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Carlos Cabrera.
Grantee	:	R & D Electric Properties, LLC.
Date of Sale	:	October, 2020.
ORB/Page	:	32175/0022.
Sales Price	:	$325,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped corner parcel which measures 10,430 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$31.16/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10905221, sale verified.
Comments	:	This property is situated on the NW corner of NW 130 Street and NW 30 Avenue, adjacent to the subject property with direct frontage along NW 30 Avenue. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is unknown.

PHOTO COMPARABLE SALE #1/AERIAL VIEW

COMPARABLE SALE NO. 2

Location	:	13030 NW 30 Avenue, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-002-0070.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Tacury Yoghy.
Grantee	:	R & D Electric Properties, LLC.
Date of Sale	:	July, 2020.
ORB/Page	:	32011/3280.
Sales Price	:	$325,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 9,687 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$33.55/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10747279, sale verified.
Comments	:	This property is situated on the adjacent to comparable sale no.1 with direct frontage along NW 30 Avenue. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is unknown.

PHOTOS COMPARABLE SALE #2/AERIAL VIEW

COMPARABLE SALE NO. 3

Location	:	2990 NW 132 Terrace, Opa-Locka, Florida 33054.
Folio No.	:	08-2128-004-0340.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Five Stars Investment Properties, LLC.
Grantee	:	Rock and Dirt Construction Equipment Rental, LLC.
Date of Sale	:	August, 2020.
ORB/Page	:	32062/4962.
Sales Price	:	$1,185,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped corner parcel which measures 49,658 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$23.86/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10901642, sale verified.
Comments	:	This property is situated on the east side of NW 31 Avenue between NW 131 Street and NW 132 Terrace. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is continued use for the storage of vehicles and equipment.

PHOTO COMPARABLE SALE #3/AERIAL VIEW

COMPARABLE SALE NO. 4

Location	:	14800 NW 24 Court, Opa-Locka, Florida 33054.
Folio No.	:	08-2122-025-0500 and 0510.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Optimal International Investment, LLC.
Grantee	:	LDD Poeperties, LLC.
Date of Sale	:	February, 2021.
ORB/Page	:	32387/1381.
Sales Price	:	$1,160,000.00.
Financing Terms	:	All cash to seller is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 54,000 sf net, as per tax roll.
Improvement	:	None.
Unit Price	:	$21.48/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, SEF MLS, listing# A10809474, sale verified.
Comments	:	This property is situated on the east dide of NW 31 Avenue between NW 131 Street and NW 132 Terrace. It was most recently utilized for outdoor storage of vehicles and equipment, intended use by new owner is continued use for the storage of vehicles and equipment.

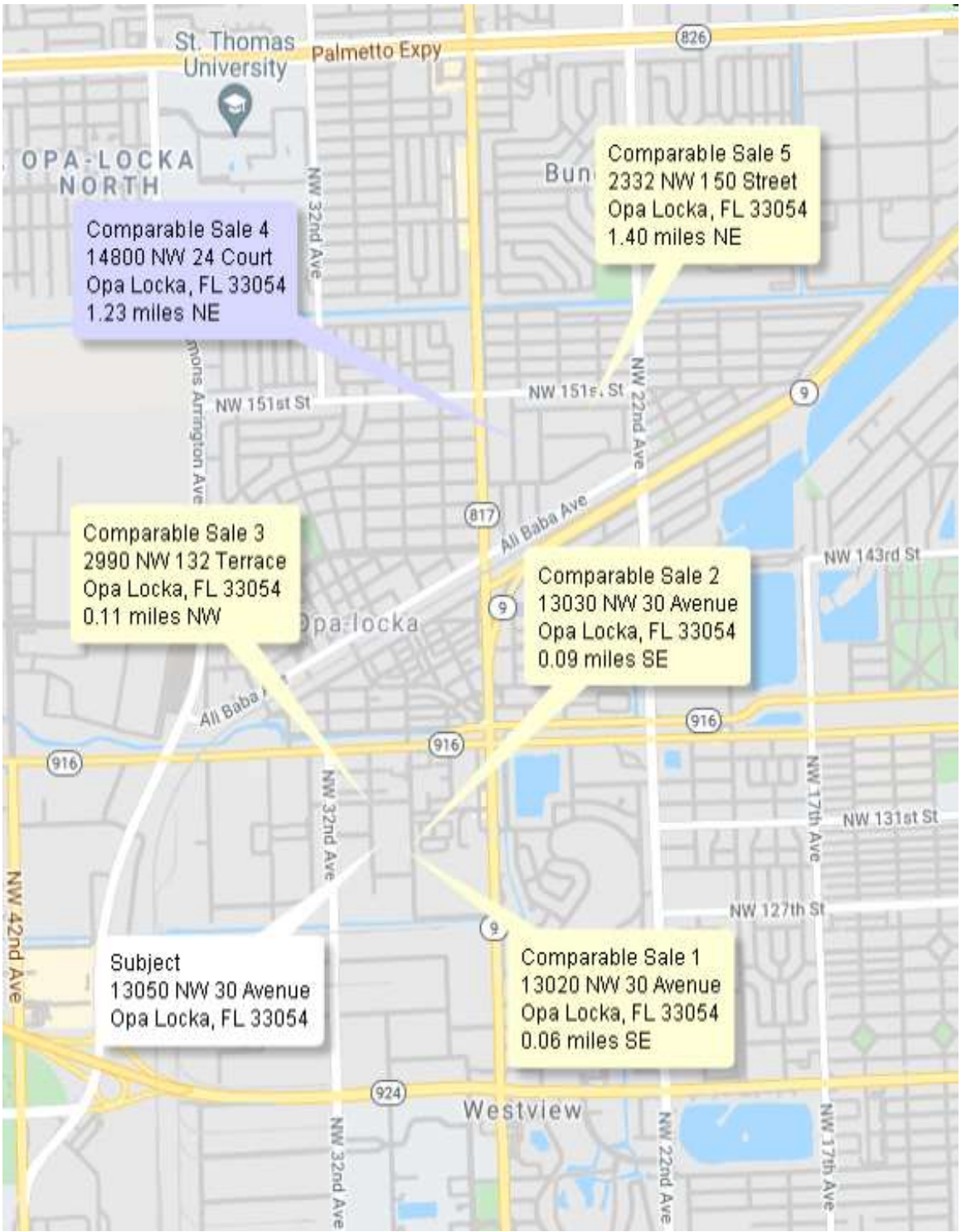
PHOTO COMPARABLE SALE #4/ AERIAL VIEW

COMPARABLE SALE NO. 5

Location	:	2332 NW 150 Street, Opa-Locka, Florida 33054.
Folio No.	:	08-2122-025-0130.
Legal Description	:	Lengthy legal retained on file.
Grantor	:	Adolfo Holdings Inc.
Grantee	:	Samanez Group, LLC.
Date of Sale	:	December, 2020.
ORB/Page	:	32271/2583.
Sales Price	:	$750,000.00.
Financing Terms	:	PMM of $375,000.00 (50% LTV) From Regions Bank is reported.
Site Characteristics	:	A level to grade rectangular shaped interior parcel which measures 35,000 sf net, as per tax roll.
Improvement	:	Some metal canopies.
Unit Price	:	$21.43/sf.
Zoning	:	I-2, Industrial(Planned) District.
Source/Verification	:	Miami-Dade County Property Records, Listing broker Mr. Saad Hamdan 305-951-2211, sale verified.
Comments	:	This property is situated on the south side NW 150 Street, one block west of NW 22 Court. It was most recently utilized for outdoor storage of pallets and equipment, intended use by new owner is continued use for the storage of vehicles and equipment. As reported by listing broker, his firm was appointed by the Miami Dade County Circuit Court to offer the subject property for sale. The property was leased at time of offering, once the existing tenant was made aware of the offering, they made an offer and it was accepted.

PHOTO COMPARABLE SALE #5/ AERIAL VIEW

MAP: COMPARABLE LAND SALES



Issues requiring elaboration are addressed in the following paragraphs.

Market Conditions

The sales took place from July, 2020 to February, 2021. Market conditions generally have been stable over this period through the effective date of value. As a result, no adjustments are warranted for this trend.

Analysis and Adjustment of Sales

Location

The subject's location within the Opa-Locka Industrial market, the area has experienced steady demand for industrial uses over the past few years, and this growth trend in demand is projected to continue, it has a significant positive impact on its income potential. Comparable one thru five are located within the Opa-Locka Industrial market area, with similar market appeal and amenities. No. adjustment is applied to the sale price indicated by these sales as a result of their location as compared to the subject.

Further analysis and adjustment of the comparable sales is discussed in the following paragraphs.

Sale 1 is located at 13020 NW 30 Avenue, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 10,430 SF net land area. This property sold in October, 2020 for $325,000 or $31.16 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. This comparable features similar zoning, size and potential uses. No other adjustments are warranted.

Sale 2 is located at 13030 NW 30 Avenue, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 9,687 SF net land area. This property sold in July, 2020 for $325,000 or $33.55 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to

the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. This comparable features similar zoning, size and potential uses. No other adjustments are warranted.

Sale 3 is located at 2990 NW 132 Terrace, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 49,658 SF net land area. This property sold in August, 2020 for $1,185,000 or $23.86 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. As indicated, this parcel measures 49,658 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Sale 4 is located at 14800 NW 24 Court, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 54,000 SF net land area. This property sold in February, 2021 for $1,160,000 or $21.48 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior shape. As indicated, this parcel measures 54,000 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Sale 5 is located at 2332 NW 150 Street, Opa-Locka, Florida. It consists of a mostly level to grade rectangular shaped parcel. It measures a total of 35,000 SF net land area. This property sold in December, 2020 for $750,000 or $21.43 per S.F. As indicated, this property is utilized for outdoor storage of vehicles and equipment. As indicated, this site is rectangular in shape, as compared to the subject which is L shaped, I have applied a downward adjustment to account for the inferior

shape. As indicated, this parcel measures 35,000 sf of net land area , as compared to the subject at 11,369 sf, I have applied an upward adjustment to account for the inverse relationship that often exists between land size and price per S.F. This comparable features similar zoning and potential uses. No other adjustments are warranted.

Land Sales Adjustment Grid

	Subject	Comparable 1	Comparable 2	Comparable 3	Comparable 4	Comparable 5
Property Name	Vacant Land	Vacant Land	Vacant Land	Vacant Land	Vacant Land	Vacant Land
Address	NW 30 Ct. and NW 130 Street	13020 NW 30 Avenue,	13030 NW 30 Avenue,	2990 NW 132 Terrace,	14800 NW 24 Court,	2332 NW 150 Street,
City	Opa Locka	Opa Locka	Opa Locka	Opa Locka	Opa Locka	Opa Locka
County	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade	Miami-Dade
State	FL	FL	FL	FL	FL	FL
Sale Date	N/A	October-20	July-20	August-20	February-21	December-20
Sale Status	N/A	Closed	Closed	Closed	Closed	Closed
Sale Price		$325,000	$325,000	$1,185,000	$1,160,000	$750,000
Price Adjustment		-	-	-	-	-
Description of Adjustment						
Effective Sale Price		$325,000	$325,000	$1,185,000	$1,160,000	$750,000
Net Land Area	11,369 sf	10,430 sf	9,687 sf	49,658 sf	54,000 sf	35,000 sf
Zoning	I-2	I-2	I-2	I-2	I-2	I-2
Price per SF	N/A	**$31.16**	**$33.55**	**$23.86**	**$21.48**	**$21.43**
Property Rights	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple	Fee Simple
% Adjustment		-	-	-	-	-
Financing Terms	Conv. Fin.	Cash to seller	Cash to seller.	Cash to seller.	Cash to seller.	Conv. Fin.
% Adjustment		-	-	-	-	-
Condition of Sale		None noted	None noted	None Noted	None noted	None noted
% Adjustment		-	-	-	-	-
Market Conditions	July 16, 2021	October-20	July-20	August-20	February-21	December-20
Annual % Adjustment		-	-	-	-	-
Cumulative Adjusted Price	N/A	**$31.16**	**$33.55**	**$23.86**	**$21.48**	**$21.43**
Location		-	-	-	-	-
Extra Features		-	-	-	-	-
Frontage		-5%	-5%	-5%	-5%	-5%
Lot Size		-	-	+25%	+25%	+25%
Zoning		-	-	-	-	-
Topography		-	-	-	-	-
Economic Characteristics		-	-	-	-	-
Net $ Adjustment		-$1..55/sf	-$1.68/sf	$4.77/sf	$4.30/sf	$4.28/sf
Net % Adjustment		-5%	-5%	20%	20%	20%
Final Adjusted Price		**$29.61/SF**	**$31.87/SF**	**$28.63/SF**	**$25.78/SF**	**$25.71/SF**
Overall Adjustment		5%	5%	30%	30%	30%

Range of Adjusted Prices Average		**$25.71 - $31.87**
Indicated Value		**$30.00/SF**

Value Indication

Prior to adjustment, the sales reflect a range of $21.43 - $33.55 per SF. After adjustment, the range is narrowed to $25.71 - $31.87 per SF, with an average of $28.32 per SF. To arrive at an indication of value, we placed more weight on sales no.1, no.2 and no.3 because these reflect the tightest range.

Based on the preceding analysis, we arrive at a value indication as follows:

Value Indication by Sales Comparison	
Indicated Value per SF Net	$30.00
Net land area	11,369 SF
Indicated Value	$341,070
Rounded	$341,000

In my opinion the Estimated Market Value in "As Is" condition via the Sales Comparison Approach to value as of July 16, 2021 is: $341,000.00

CERTIFICATION

The undersigned appraisers, in accordance with the Standards of Professional Practice and Code of Professional Ethics of the Appraisal Institute, and with the Uniform Standards of Professional Appraisal Practice, certify to the following:

1. Angel Fernandez has inspected the right of way to be vacated consisting of vacant industrial zoned land, located at the intersection of hypothetical NW 30th Court and NW 130th Street, Opa-Locka, Florida 33054.

2. The statements of fact contained in this report are true and correct.

3. The reported analysis, opinions and conclusions are limited only by the reported assumptions and limiting conditions and are our personal, impartial and unbiased professional analyses, opinions and conclusions.

4. I have no present or prospective interest in the property that is the subject of this report and no personal interest with respect to the parties involved.

5. I have no bias with respect to the property that is the subject of this report or to the parties involved with this assignment.

6. My engagement in this assignment was not contingent upon developing or reporting predetermined results.

7. My compensation for completing this assignment is not contingent upon the development or reporting of a predetermined value or direction in value that favors the cause of the client, the amount of the value opinion, the attainment of a stipulated result or the occurrence of a subsequent event directly related to the intended use of this appraisal.

8. The reported analyses, opinions and conclusions were developed, and this report has been prepared, in conformity with the requirements of the Code of Professional Ethics & Standards of Professional Appraisal Practice of the Appraisal Institute, which include the Uniform Standards of Professional Appraisal Practice.

9. No one provided significant real property appraisal assistance to the person signing this certification.

10. It should be noted that the valuation herein does not include any furniture, fixtures, or equipment necessary to operate any business, or businesses occupying the subject property. The valuation herein does not include a value for any business entity, or entities occupying the subject property.

11. Commercial Appraisal Group Co, and the undersigned Angel Fernandez has not previously appraised the subject property. We have not performed any other valuation or professional services involving the subject property in any capacity, nor have we been involved with the management, leasing, disposition, nor any similar service regarding the subject property in the past three years.

I HEREBY CERTIFY THAT BASED UPON THE INFORMATION PRESENTED HEREIN, MY CONCLUSION OF THE REQUESTED ESTIMATE OF VALUE FOR THE SUBJECT, AS OF JULY 19, 2021, IS:

MARKET VALUE "AS IS" **$341,000.00**

COMMERCIAL APPRAISAL GROUP CO.

_____

ANGEL FERNANDEZ, PRESIDENT
STATE CERTIFIED GENERAL
REAL ESTATE APPRAISER
CERTIFICATION NO. RZ 2646

LIMITING CONDITIONS

1. The legal description used in this report is assumed to be correct.
2. No survey of the property has been made by the appraise and no responsibility is assumed in connection with such matters. Sketches in this report are included only to assist the reader in visualizing the property.
3. No responsibility is assumed for matters of a legal nature affecting title to the property nor is an opinion of title rendered. The title is assumed to be good and merchantable.
4. Information furnished by others is assumed to be true, correct and reliable. A reasonable effort has been made to verify such information, however, no responsibility for its accuracy is assumed by the appraiser.
5. All mortgages, liens, encumbrances, leases and servitudes have been disregarded unless so specified within the report. The property is appraised as though under responsible ownership and competent management.
6. It is assumed that there are no hidden or unapparent conditions of the property, subsoil or structures which would render it more or less valuable. No responsibility is assumed for such conditions or for engineering which may be required to discover them.
7. It is assumed that there is full compliance with all applicable federal, state and local environmental regulations and laws unless non-compliance has been stated, defined and considered in the appraisal report.
8. It is assumed that all applicable zoning and use regulations and restrictions have been complied with, unless a non-conformity has been stated, defined and considered in the appraisal report.
9. It is assumed that all required licenses, consents or other legislative or administrative authority from any local, state or national governmental or private entity or organization have been or can be obtained or renewed for any use on which the value estimate contained in this report is based.

10. It is assumed that the utilization of the land and improvements is within the boundaries of property lines of the property described and that there is no encroachment or trespass unless noted within the report.
11. The appraiser will not be required to give testimony or appear in court because of having made this appraisal, with reference to the property in question, unless arrangements have been previously made thereof.
12. Possessions of this report, or a copy thereof, does not carry with it the right of publication. It may not be used for any purpose by any person other than the party to whom it is addressed without the written consent of the appraiser, and in any event, only with properly written qualifications and only in its entirely.
13. The distribution of the total value in this report between land and improvements applied only under the reported highest and best use of the property. The allocation of value for land and improvements must not be used in conjunction with any other appraisal and is invalid if so used.
14. Neither all nor any part of the contents of this report, or copy thereof, shall be conveyed to the public through advertising, public relations, news, sales or any other media without written consent and approval of the appraiser. Nor shall the appraisal, firm or professional organization of which the appraiser is a member, be identified without written consent of the appraiser.
15. Unless otherwise stated in this report, the existence of hazardous material, which may or may not be present on the property, was not observed by the appraiser. The appraiser has no knowledge of the existence of such materials on or in the property. The appraiser, however, is not qualified to detect such substances. The presence of substances such as asbestos, urea-formaldehyde foam insulation, or other potentially hazardous materials may affect the value of the property. The value estimate is predicted on the assumption that there is no such material

on or in the property that would cause a loss in value. No responsibility is assumed for any such conditions, or for any expertise or engineering knowledge required to discover them. The client is urged to retain an expert in this field, if desired.

16. Liability of Commercial Appraisal Group and its employees, independent and subcontractors, is limited to the fee collected for preparation of the appraisal. There is no accountability, or liability, to any third party.

17. No environmental or impact studies, special market studies or analysis, highest and best use analysis study or feasibility study has been requested or made unless otherwise specified in an agreement for services or in the report. The Appraiser reserves the unlimited right to alter, amend, revise or rescind any of the statements, findings, opinions, values, estimates or conclusions upon any subsequent such study or analysis or previous study or analysis, subsequently becoming known to him.

18. The Americans with Disabilities Act (ADA) became effective January 26, 1992. We have not made a specific compliance survey and analysis of this property to determine whether or not it is in conformity with the various detailed requirements of the ADA. It is possible that a compliance survey of the property, together with a detailed analysis of the requirements of the ADA, could reveal that the property is not in compliance with one or more of the requirements of the Act. If so, this fact could have a negative effect upon the value of the property. Since we have no direct evidence relating to this issue, we did not consider possible non-compliance with the requirements of ADA in estimating the value of the property.

ACCEPTANCE OF, AND/OR USE OF THIS APPRAISAL REPORT CONSTITUTES ACCEPTANCE OF THE PRECEDING CONDITIONS.

QUALIFICATIONS OF ANGEL FERNANDEZ

September 2007 to Present - President of Commercial Appraisal Group Company, appraisal assignments include all types of commercial properties including multi-family apartments, gas stations, office buildings, vacant land, industrial properties and retail buildings.

Special Appraisal Magistrate, Miami Dade County V.A.B. 2013 to Present.

April 1989 to September 2007 - Senior Staff Appraiser with The Republic Appraisal Company, Miami, Florida. Appraisal assignments include multifamily apartment buildings, shopping centers, office buildings, warehouse and industrial buildings and vacant land. Extensive use of discounted cash flow analysis utilizing various software programs.

Education Background
Attended Miami-Dade Community College 1982-1983.

Completion of all course work requirements for the State of Florida Real Estate Salesman License in 1986. Completion of all the course work requirements for the State of Florida Real Estate Brokers License and Continuing Education every two years since 1988. Completion of all the course work requirements for the State of Florida Real Estate Residential Appraisal Certification in 1990 and subsequent continuing education every 2 years. Completion of all the course work requirements for the State of Florida Real Estate General Appraisal Certification in 2003 and subsequent continuing education every 2 years.

Certifications:

Licensed Real Estate Broker, Florida (Lic. No. BK470119)
State-Certified General Real Estate Appraiser No. RZ2646

Professional Affiliations:
National Association of Realtors Member

Appraisal Courses Completed:
Introduction to Appraising Real Property “SREA 101 Course”
Real estate Appraisal Principles
Basic Valuation Procedures
Standards of Professional Practice Part A
Appraising Distressed Commercial Real Estate 2009

Some of the Continuing Education Courses:
Office Building Valuation: A Contemporary Perspective
Appraisal Institute, Miami, FL

Seven Hour USPAP “Core Law for Appraisers”
Appraisal Institute, Miami, FL

Business Practices and Ethics
Appraisal Institute, Boca Raton, FL

General Demonstration Reports Seminar,
Appraisal Institute, Boca Raton,FL

ADDENDUM

VIEW OF NW 130 STREET EAST BOUND FROM NW 30 COURT/ NW 31 AVENUE

APPRAISERS LICENSE

Ron DeSantis, Governor

Halsey Beshears, Secretary

Florida dbpr

STATE OF FLORIDA

DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

FLORIDA REAL ESTATE APPRAISAL BD

THE CERTIFIED GENERAL APPRAISER HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 475, FLORIDA STATUTES

FERNANDEZ, ANGEL

8135 SW 206 TERRACE
CUTLER BAY FL 33189

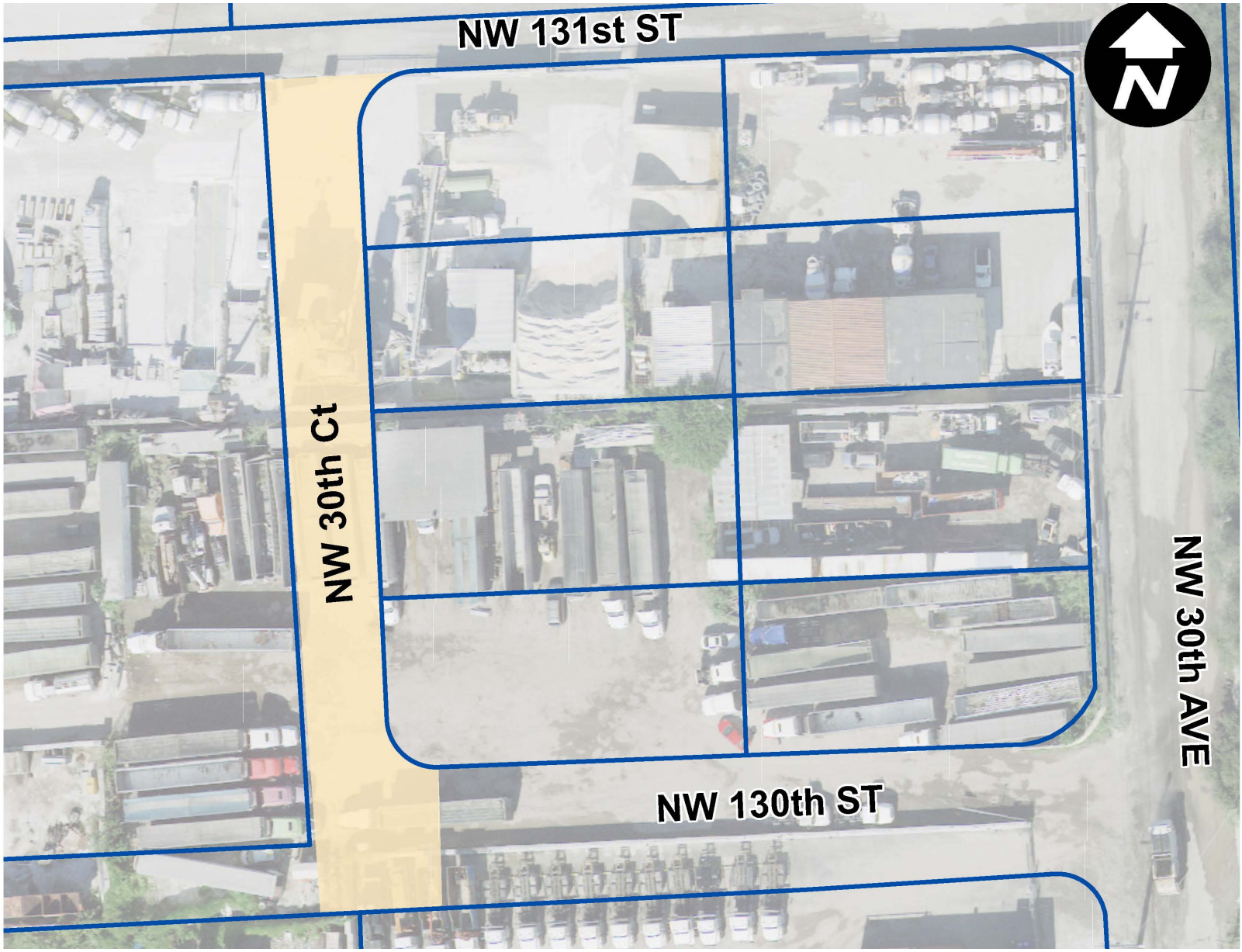
LICENSE NUMBER: RZ2646

EXPIRATION DATE: NOVEMBER 30, 2022

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

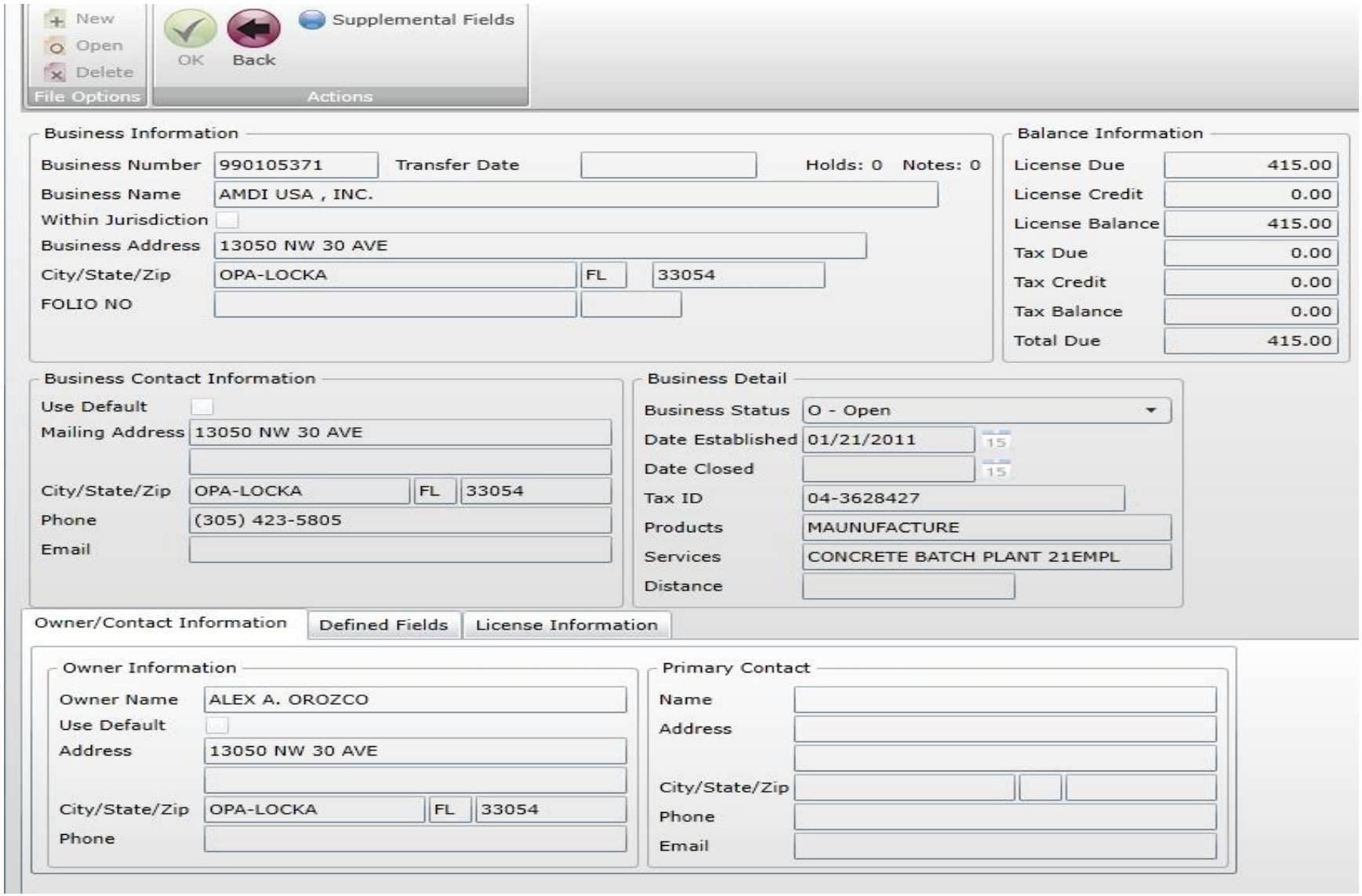
This is your license. It is unlawful for anyone other than the licensee to use this document.



NW 30th Ct. - Road Construction Cost Estimate

Description	Unit	Unit Cost	Quantity	Total Price
Clearing & Grubbing	LS	$ 10,000.00	1	$ 10,000.00
Regular Excavation	CY	$ 25.00	1,109	$ 27,725.00
Stabilization (12")	SY	$ 15.00	832	$ 12,480.00
Limerock Base (8")	SY	$ 25.00	832	$ 20,800.00
Hot Mix Asphalt	TN	$ 150.00	150	$ 22,500.00
Swale Inlet Type	EA	$ 4,000.00	2	$ 8,000.00
Pollution Retardant Baffle	EA	$ 350.00	4	$ 1,400.00
Manhole	EA	$ 6,000.00	2	$ 12,000.00
Pipe Culvert - 15"	LF	$ 50.00	25	$ 1,250.00
French Drain - 24"	LF	$ 200.00	320	$ 64,000.00
Sodding - St. Augustine	SY	$ 9.00	700	$ 6,300.00
Reflective Pavement Markers	EA	$ 6.00	40	$ 240.00
Pavement Markings - Thermoplastic	LF	$ 5.00	400	$ 2,000.00

Subtotal	$	**188,695.00**
Maintenance of Traffic (10%)	$	18,869.50
Law Enforcement Officer	$	15,000.00
Permits	$	3,000.00
Total Construction	$	**225,564.50**
Contingency (10%)	$	22,556.45
Design (15%)	$	22,310.00
Grand Total	$	**270,4[illegible]5**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Transfer Date
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Within Jurisdiction
Business Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
FOLIO NO
Balance Information
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License Credit 0.00
License Balance 415.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 415.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
Phone (305) 423-5805
Email
Business Detail
Business Status O - Open
Date Established 01/21/2011
Date Closed
Tax ID 04-3628427
Products MAUNUFACTURE
Services CONCRETE BATCH PLANT 21EMPL
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name ALEX A. OROZCO
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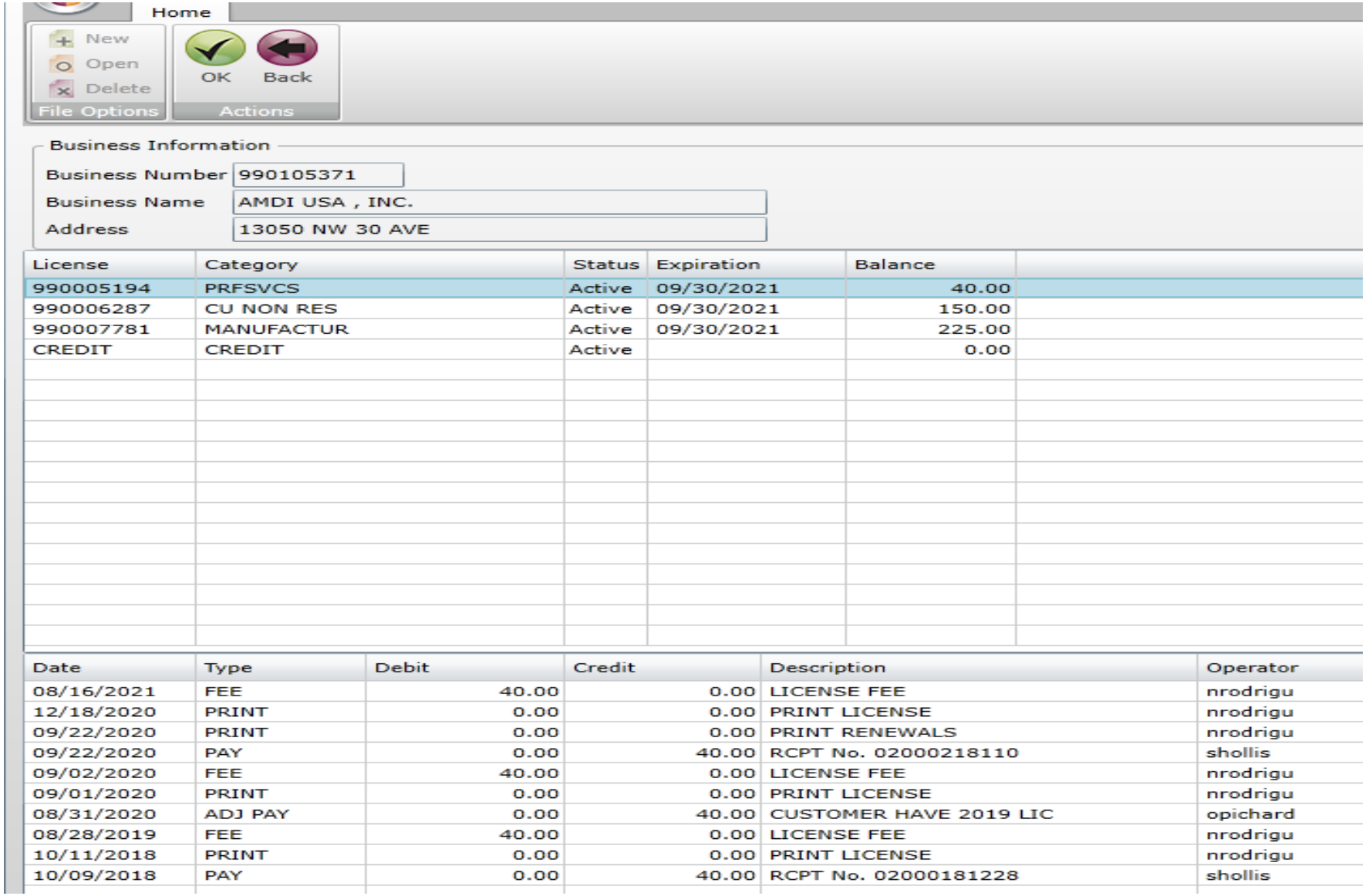
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Business Information
Business Number 990105371
Business Name AMDI USA , INC.
Address 13050 NW 30 AVE
License Category Status Expiration Balance
990005194 PRFSVCS Active 09/30/2021 40.00
990006287 CU NON RES Active 09/30/2021 150.00
990007781 MANUFACTUR Active 09/30/2021 225.00
CREDIT CREDIT Active 0.00
Date Type Debit Credit Description Operator
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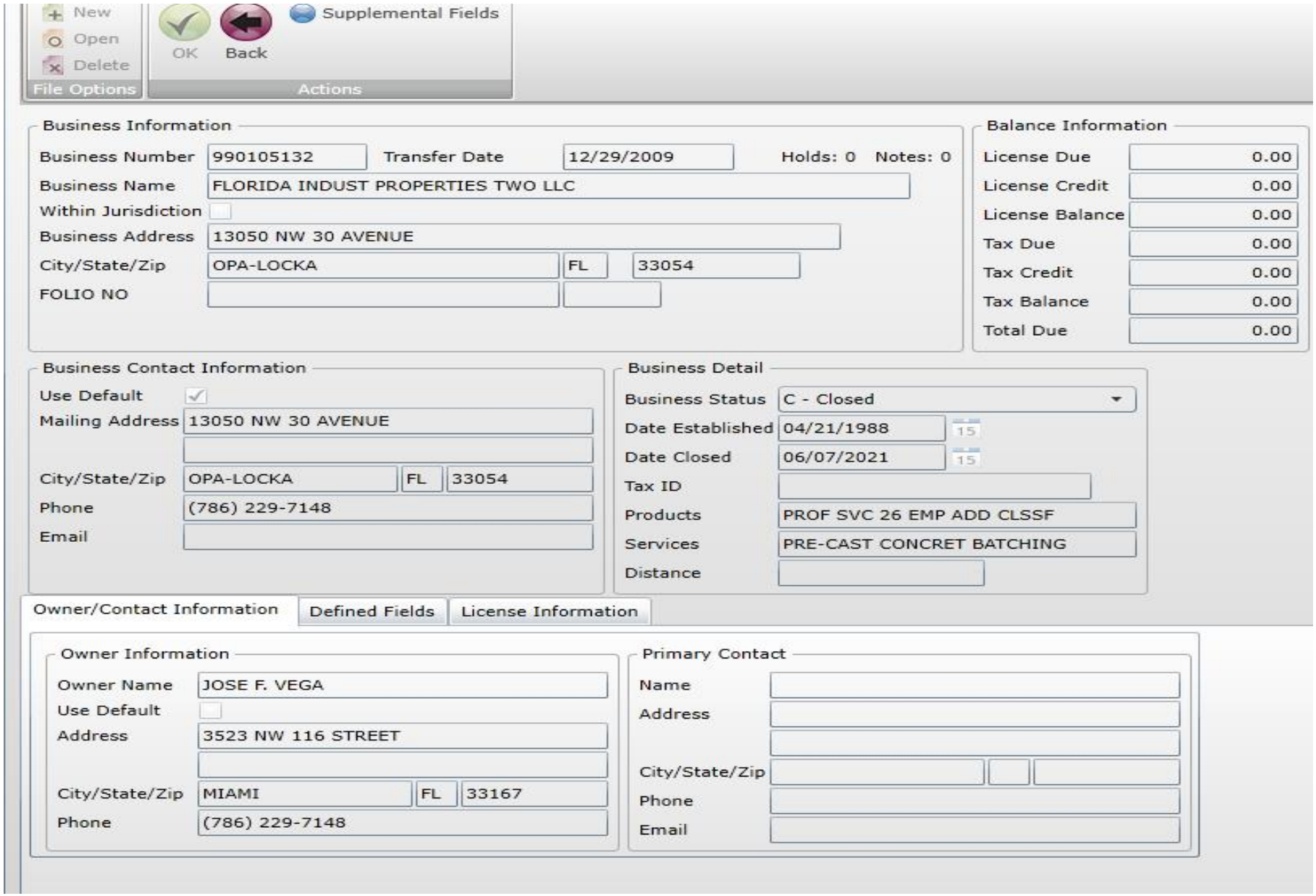
12/18/2020 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/22/2020 PAY 0.00 40.00 RCPT No. 02000218110 shollis
09/02/2020 FEE 40.00 0.00 LICENSE FEE nrodrigu
09/01/2020 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
08/31/2020 ADJ PAY 0.00 40.00 CUSTOMER HAVE 2019 LIC opichard
08/28/2019 FEE 40.00 0.00 LICENSE FEE nrodrigu
10/11/2018 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
10/09/2018 PAY 0.00 40.00 RCPT No. 02000181228 shollis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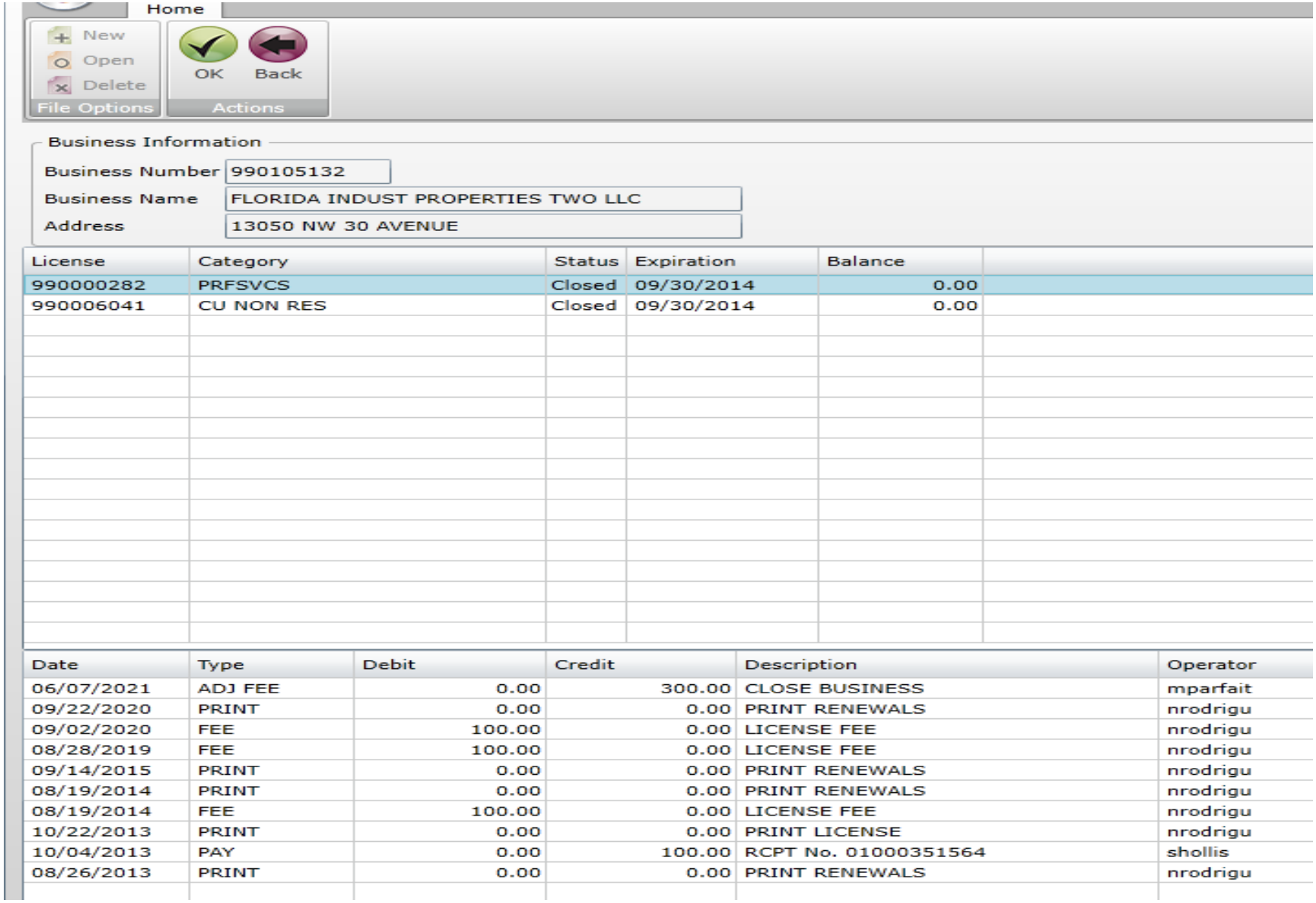
Actions
Business Information
Business Number 990105132
Transfer Date 12/29/2009
Holds: 0 Notes: 0
Business Name FLORIDA INDUST PROPERTIES TWO LLC
Within Jurisdiction
Business Address 13050 NW 30 AVENUE
City/State/Zip OPA-LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVENUE
City/State/Zip OPA-LOCKA FL 33054
Phone (786) 229-7148
Email
Business Detail
Business Status C - Closed
Date Established 04/21/1988
Date Closed 06/07/2021
Tax ID
Products PROF SVC 26 EMP ADD CLSSF
Services PRE-CAST CONCRET BATCHING
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name JOSE F. VEGA
Use Default
Address 3523 NW 116 STREET
City/State/Zip MIAMI FL 33167
Phone (786) 229-7148
Primary Contact
Name
Address
City/State/Zip
Phone
Email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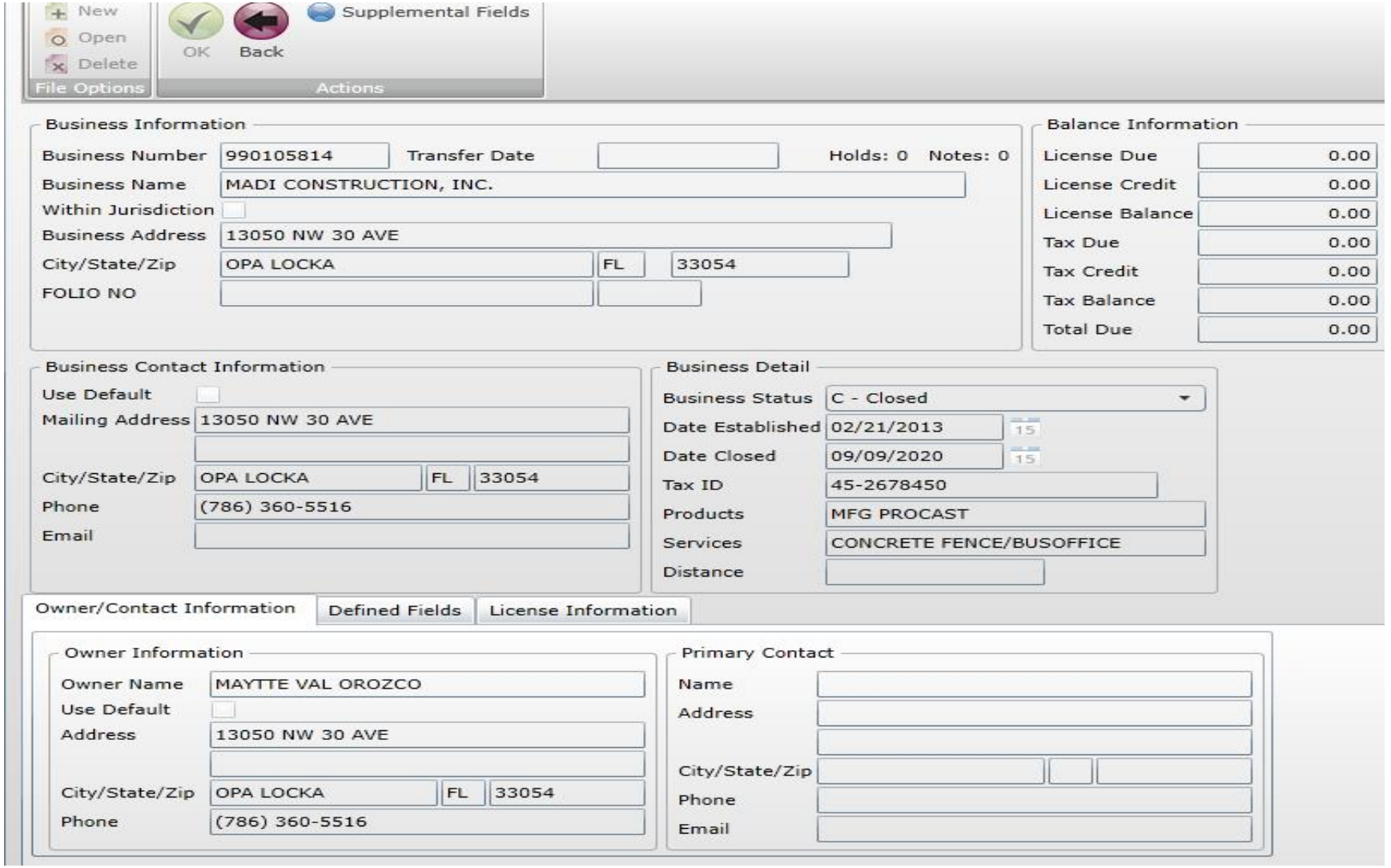
10/04/2013 PAY 0.00 100.00 RCPT No. 01000351564 shollis
08/26/2013 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu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Business Information
Business Number 990105814
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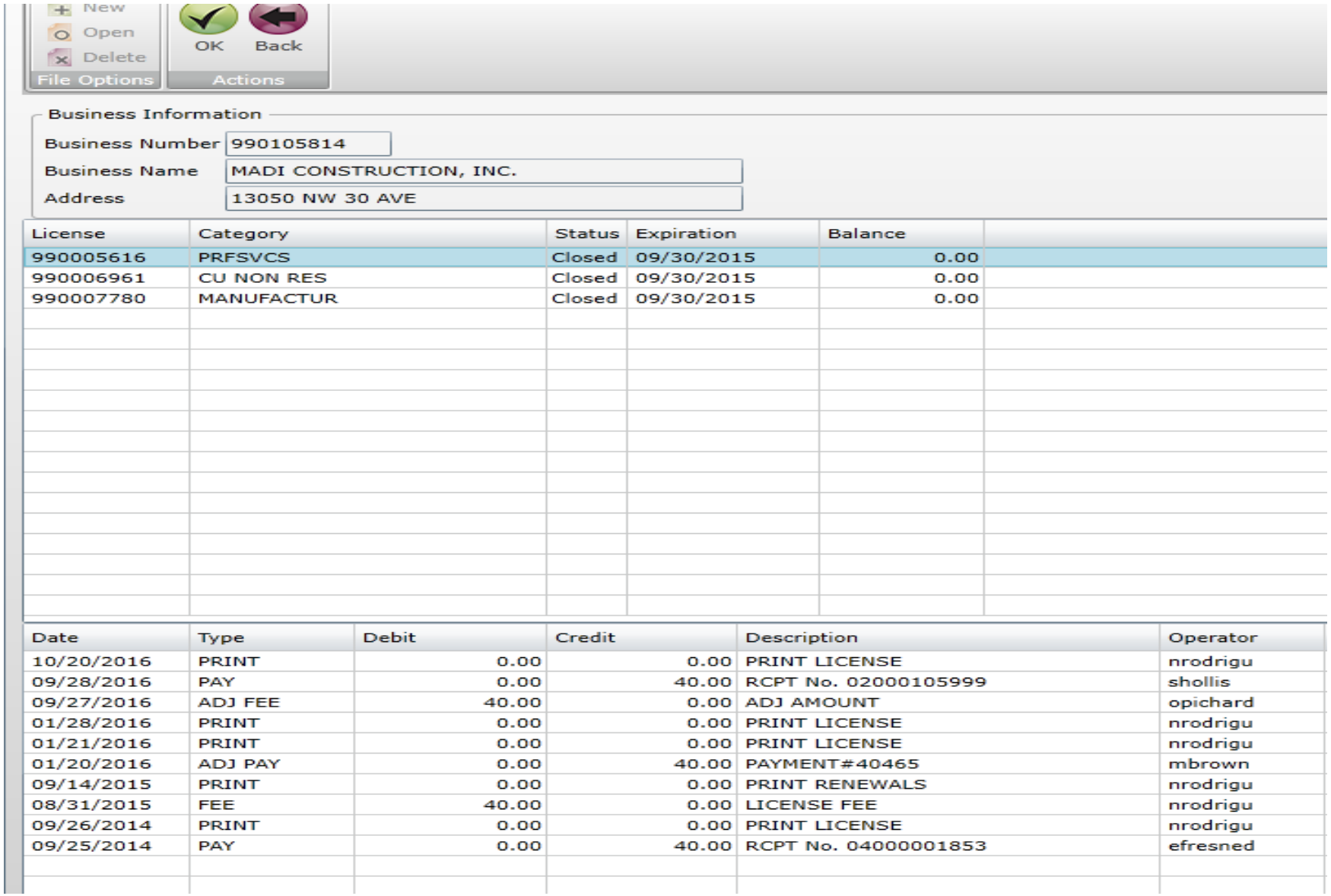
Business Name MADI CONSTRUCTION, INC.
Within Jurisdiction
Business Address 13050 NW 30 AVE
City/State/Zip OPA LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVE
City/State/Zip OPA LOCKA FL 33054
Phone (786) 360-5516
Email
Business Detail
Business Status C - Closed
Date Established 02/21/2013
Date Closed 09/09/2020
Tax ID 45-2678450
Products MFG PROCAST
Services CONCRETE FENCE/BUSOFFICE
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name MAYTTE VAL OROZCO
Use Default
Address 13050 NW 30 AVE
City/State/Zip OPA LOCKA FL 33054
Phone (786) 360-5516
Primary Contact
Name
Address
City/State/Zip
Phone
Email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Business Information
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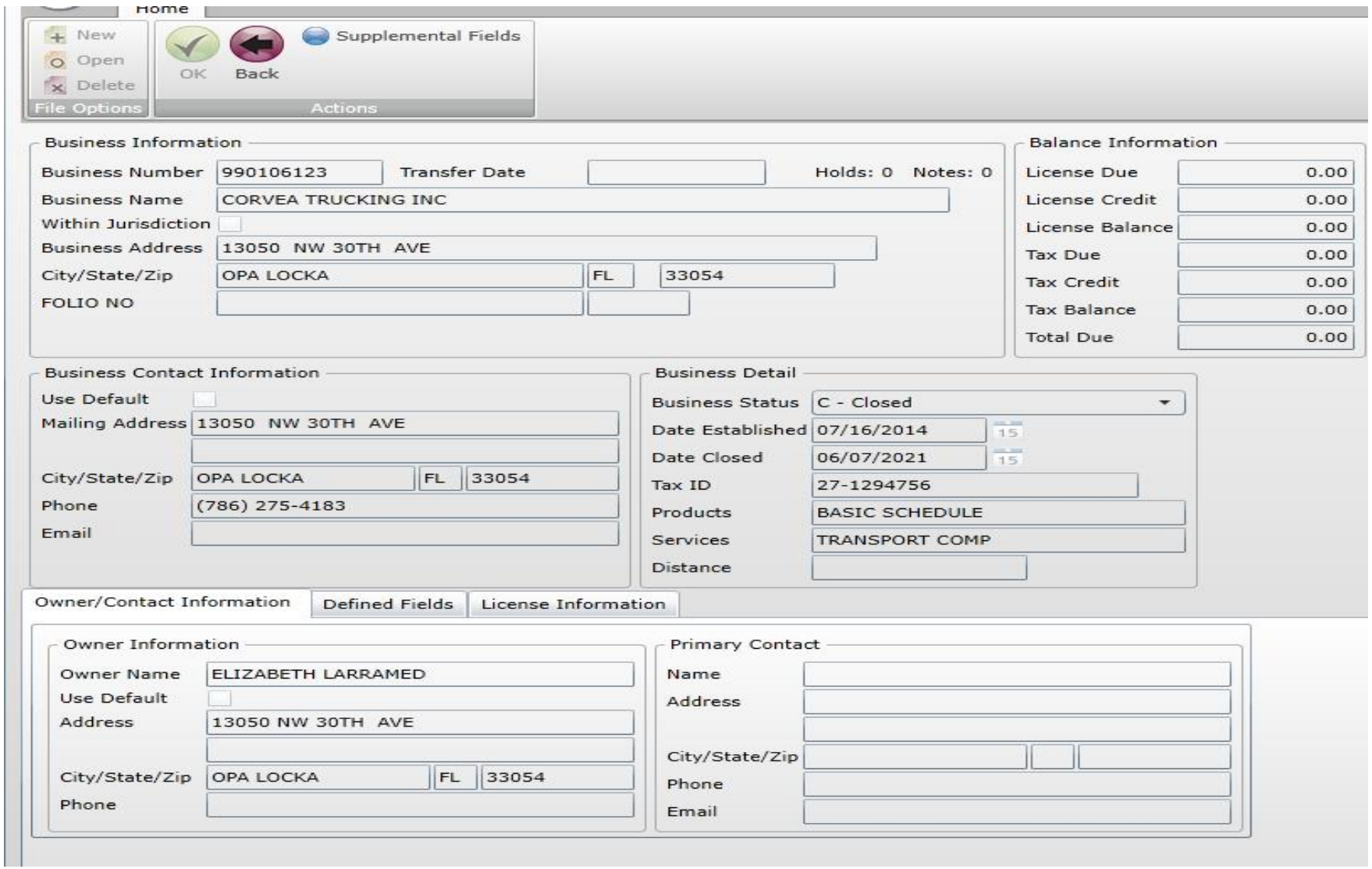
Business Name MADI CONSTRUCTION, INC.
Address 13050 NW 30 AVE
License Category Status Expiration Balance
990005616 PRFSVCS Closed 09/30/2015 0.00
990006961 CU NON RES Closed 09/30/2015 0.00
990007780 MANUFACTUR Closed 09/30/2015 0.00
Date Type Debit Credit Description Operator
10/20/2016 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
09/28/2016 PAY 0.00 40.00 RCPT No. 02000105999 shollis
09/27/2016 ADJ FEE 40.00 0.00 ADJ AMOUNT opichard
01/28/2016 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
01/21/2016 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
01/20/2016 ADJ PAY 0.00 40.00 PAYMENT#40465 mbrown
09/14/2015 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
08/31/2015 FEE 40.00 0.00 LICENSE FEE nrodrigu
09/26/2014 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
09/25/2014 PAY 0.00 40.00 RCPT No. 04000001853 efresned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Supplemental Fields
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Business Information
Business Number 990106123
Transfer Date
Holds: 0 Notes: 0
Business Name CORVEA TRUCKING INC
Within Jurisdiction
Business Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
Phone (786) 275-4183
Email
Business Detail
Business Status C - Closed
Date Established 07/16/2014
Date Closed 06/07/2021
Tax ID 27-1294756
Products BASIC SCHEDULE
Services TRANSPORT COMP
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name ELIZABETH LARRAMED
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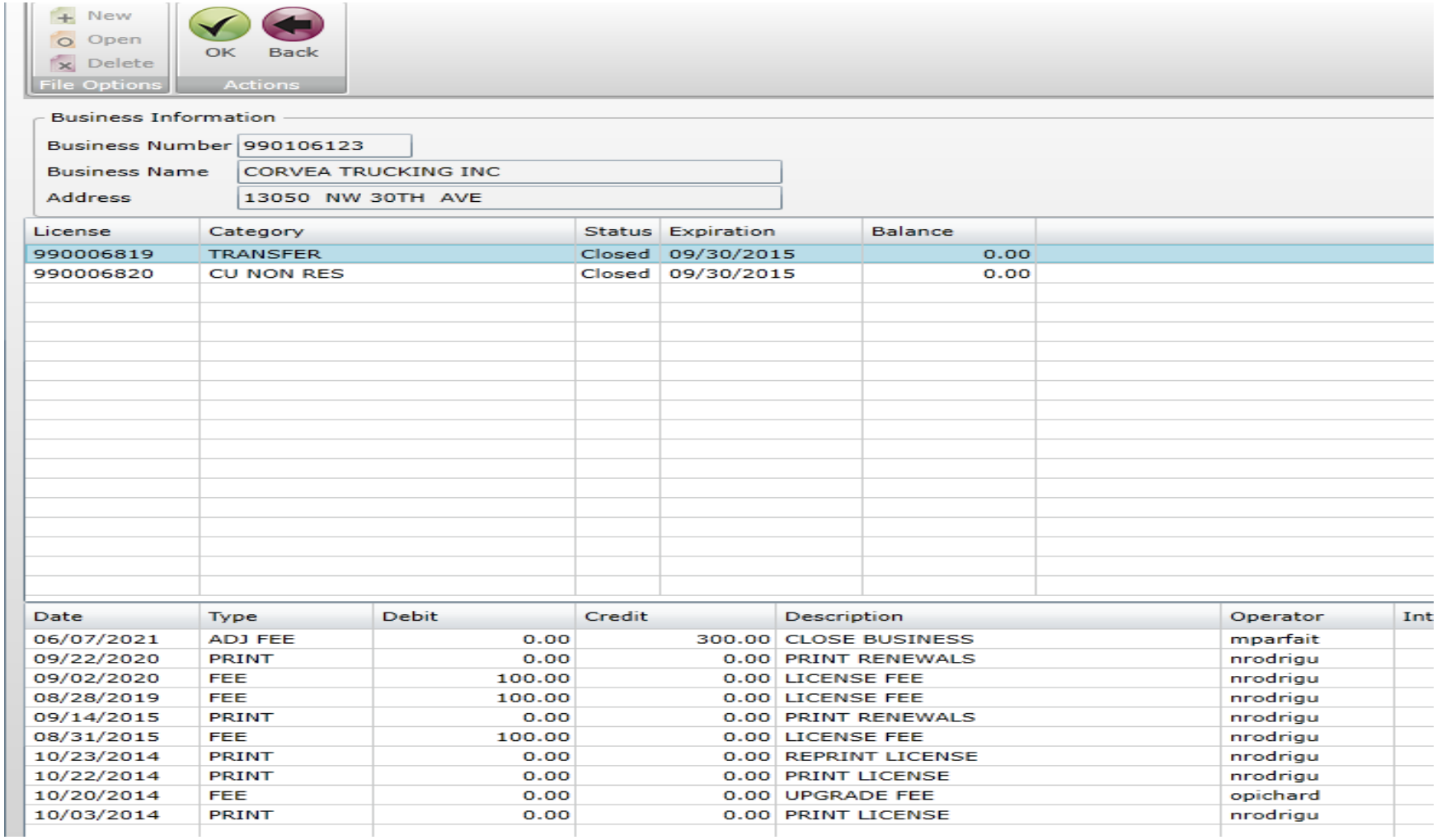
Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
Phone
Primary Contact
Name
Address
City/State/Zip
Phone
Email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Business Information
Business Number 990106123
Business Name CORVEA TRUCKING INC
Address 13050 NW 30TH AVE
License Category Status Expiration Balance
990006819 TRANSFER Closed 09/30/2015 0.00
990006820 CU NON RES Closed 09/30/2015 0.00
Date Type Debit Credit Description Operator Int
06/07/2021 ADJ FEE 0.00 300.00 CLOSE BUSINESS mparfait
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/02/2020 FEE 100.00 0.00 LICENSE FEE nrodrigu
08/28/2019 FEE 100.00 0.00 LICENSE FEE nrodrigu
09/14/2015 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
08/31/2015 FEE 100.00 0.00 LICENSE FEE nrodrigu
10/23/2014 PRINT 0.00 0.00 REPRINT LICENSE nrodrigu
10/22/2014 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
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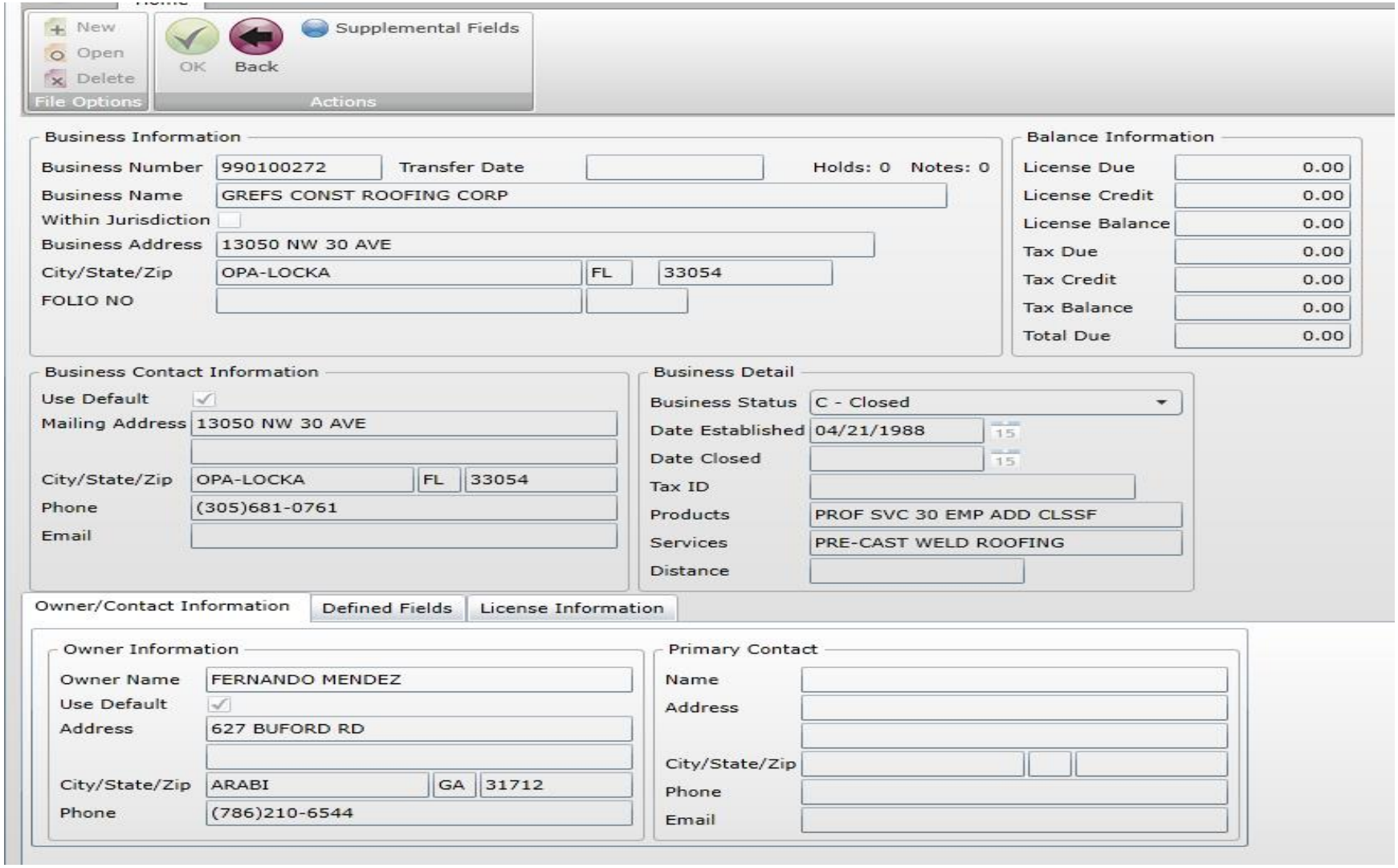
10/03/2014 PRINT 0.00 0.00 PRINT LICENSE nrodrigu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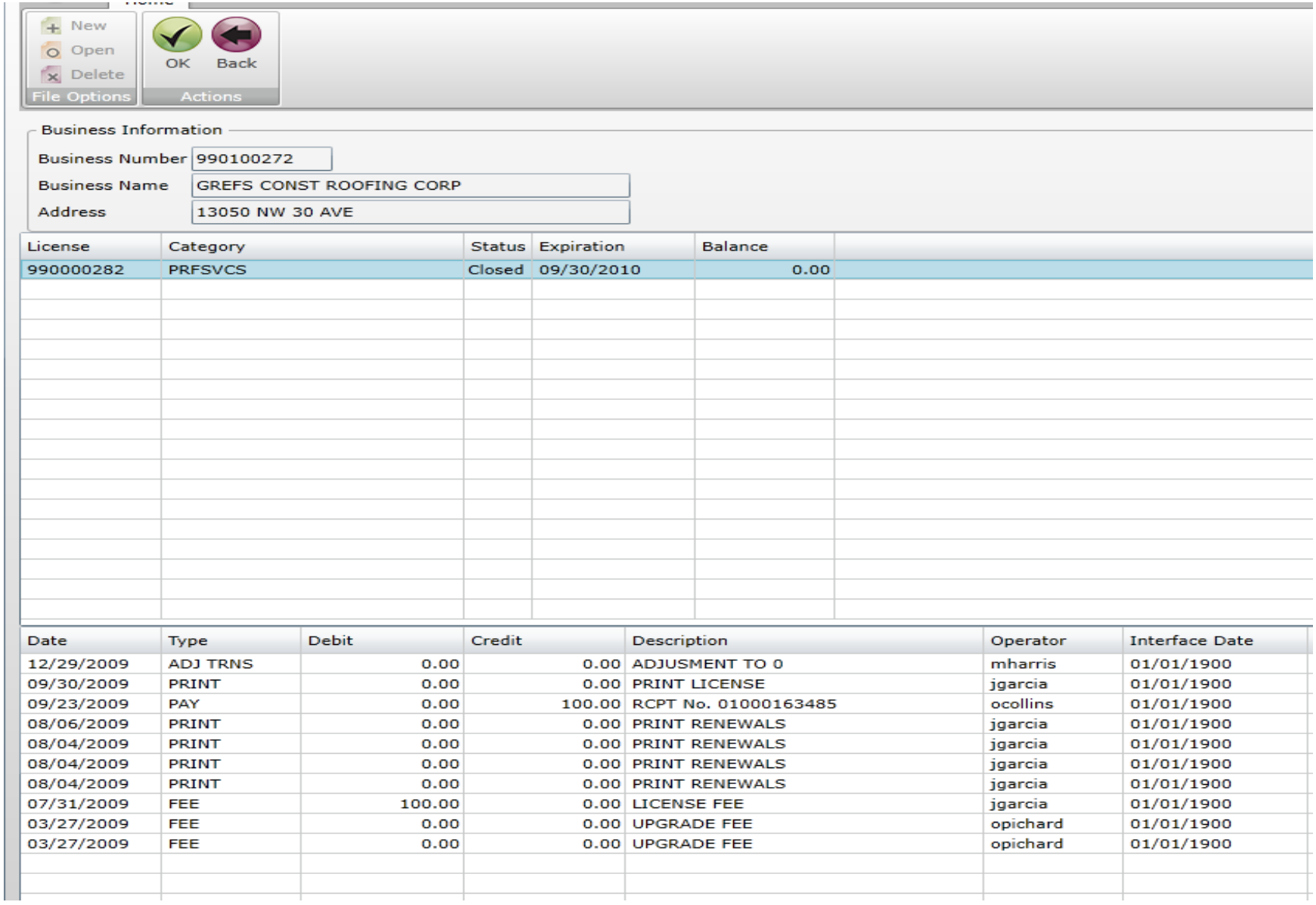
Business Information
Business Number 990100272
Transfer Date
Holds: 0 Notes: 0
Business Name GREFS CONST ROOFING CORP
Within Jurisdiction
Business Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
Phone (305)681-0761
Email
Business Detail
Business Status C - Closed
Date Established 04/21/1988
Date Closed
Tax ID
Products PROF SVC 30 EMP ADD CLSSF
Services PRE-CAST WELD ROOFING
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name FERNANDO MENDEZ
Use Default
Address 627 BUFORD RD
City/State/Zip ARABI GA 31712
Phone (786)210-6544
Primary Contact
Name
Address
City/State/Zip
Phone
Email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Business Information
Business Number 990100272
Business Name GREFS CONST ROOFING CORP
Address 13050 NW 30 AVE
License Category Status Expiration Balance
990000282 PRFSVCS Closed 09/30/2010 0.00
Date Type Debit Credit Description Operator Interface Date
12/29/2009 ADJ TRNS 0.00 0.00 ADJUSMENT TO 0 mharris 01/01/1900
09/30/2009 PRINT 0.00 0.00 PRINT LICENSE jgarcia 01/01/1900
09/23/2009 PAY 0.00 100.00 RCPT No. 01000163485 ocollins 01/01/1900
08/06/2009 PRINT 0.00 0.00 PRINT RENEWALS jgarcia 01/01/1900
08/04/2009 PRINT 0.00 0.00 PRINT RENEWALS jgarcia 01/01/1900
08/04/2009 PRINT 0.00 0.00 PRINT RENEWALS jgarcia 01/01/1900
08/04/2009 PRINT 0.00 0.00 PRINT RENEWALS jgarcia 01/01/1900
07/31/2009 FEE 100.00 0.00 LICENSE FEE jgarcia 01/01/1900
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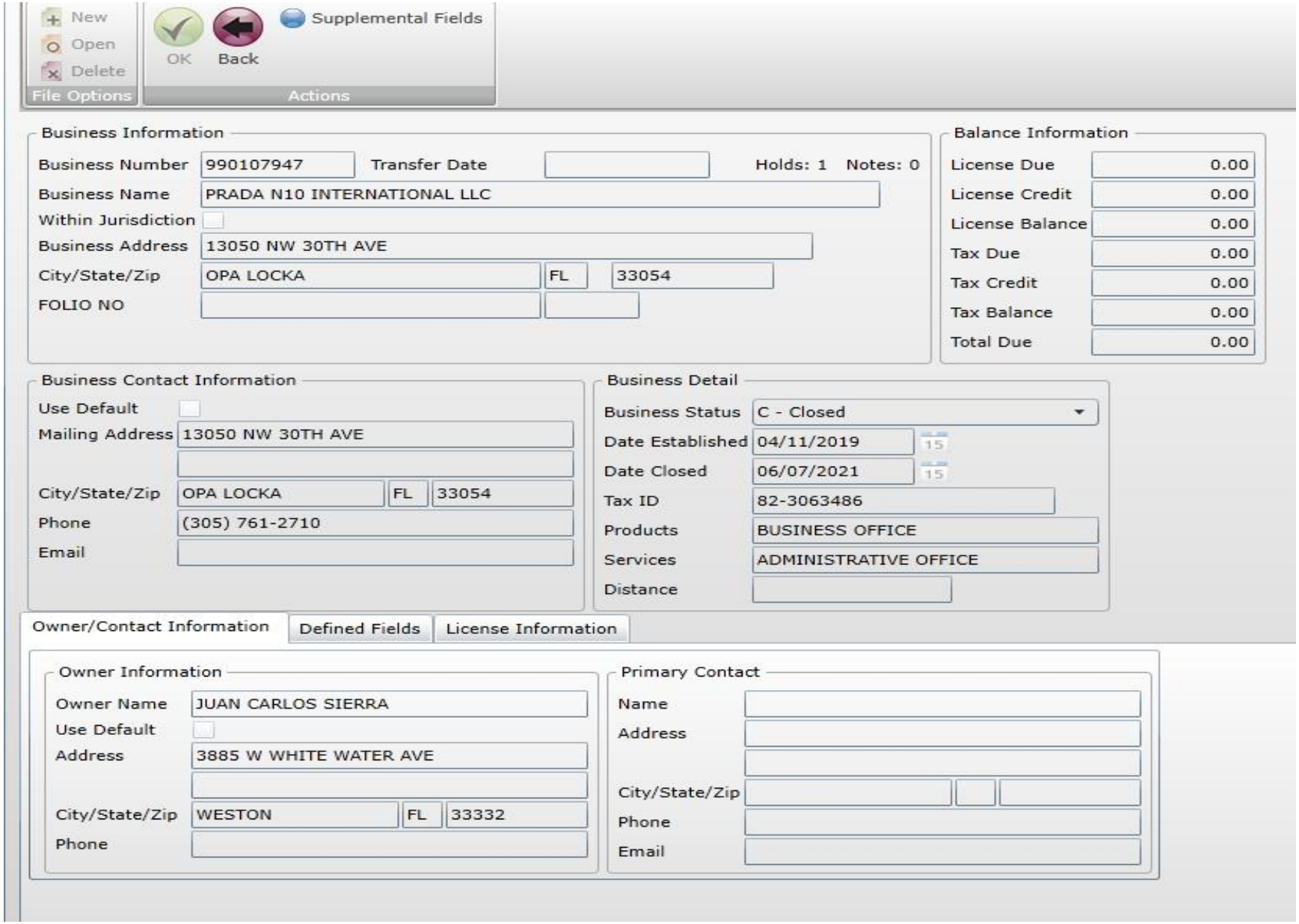
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Business Information
Business Number 990107947
Transfer Date
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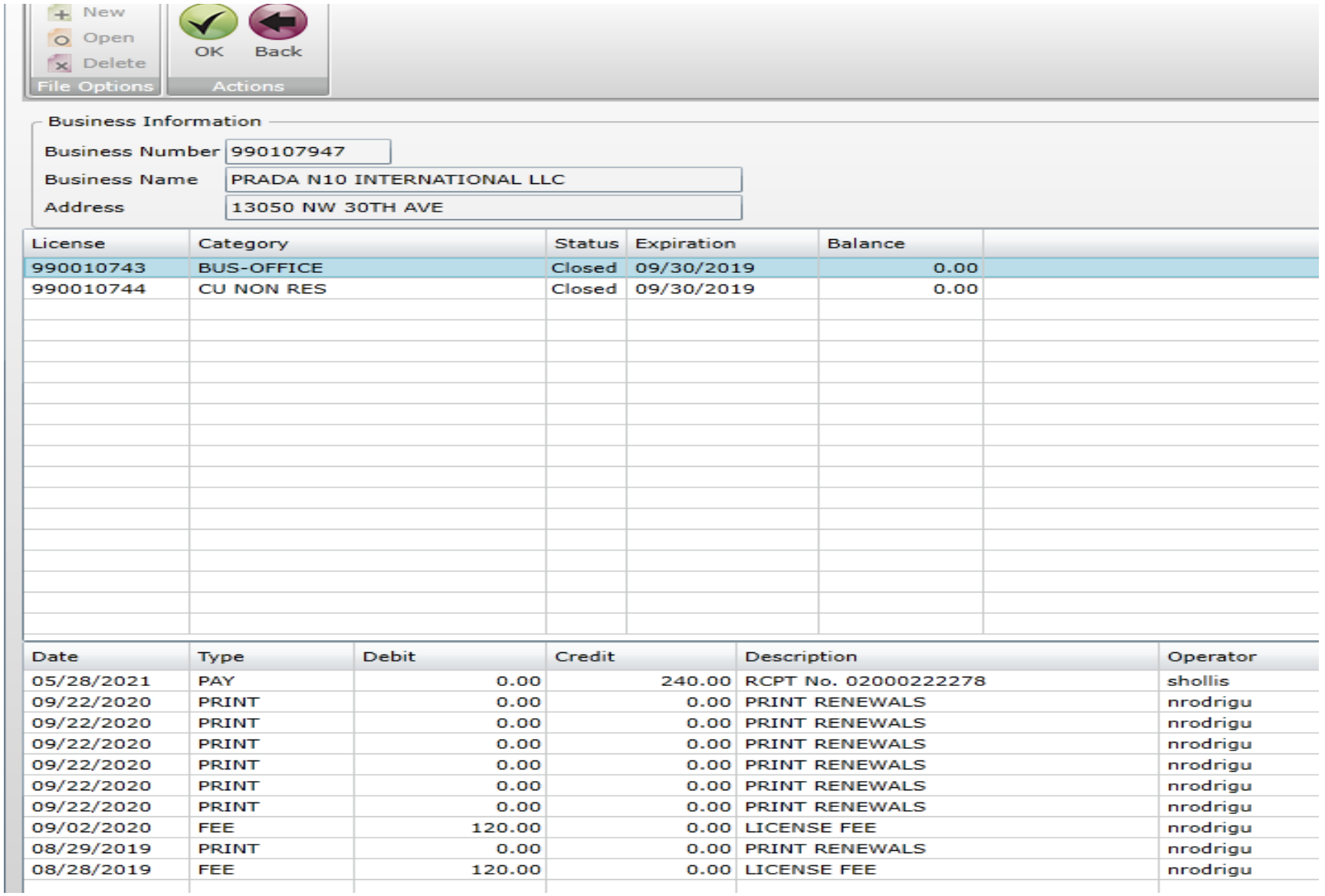
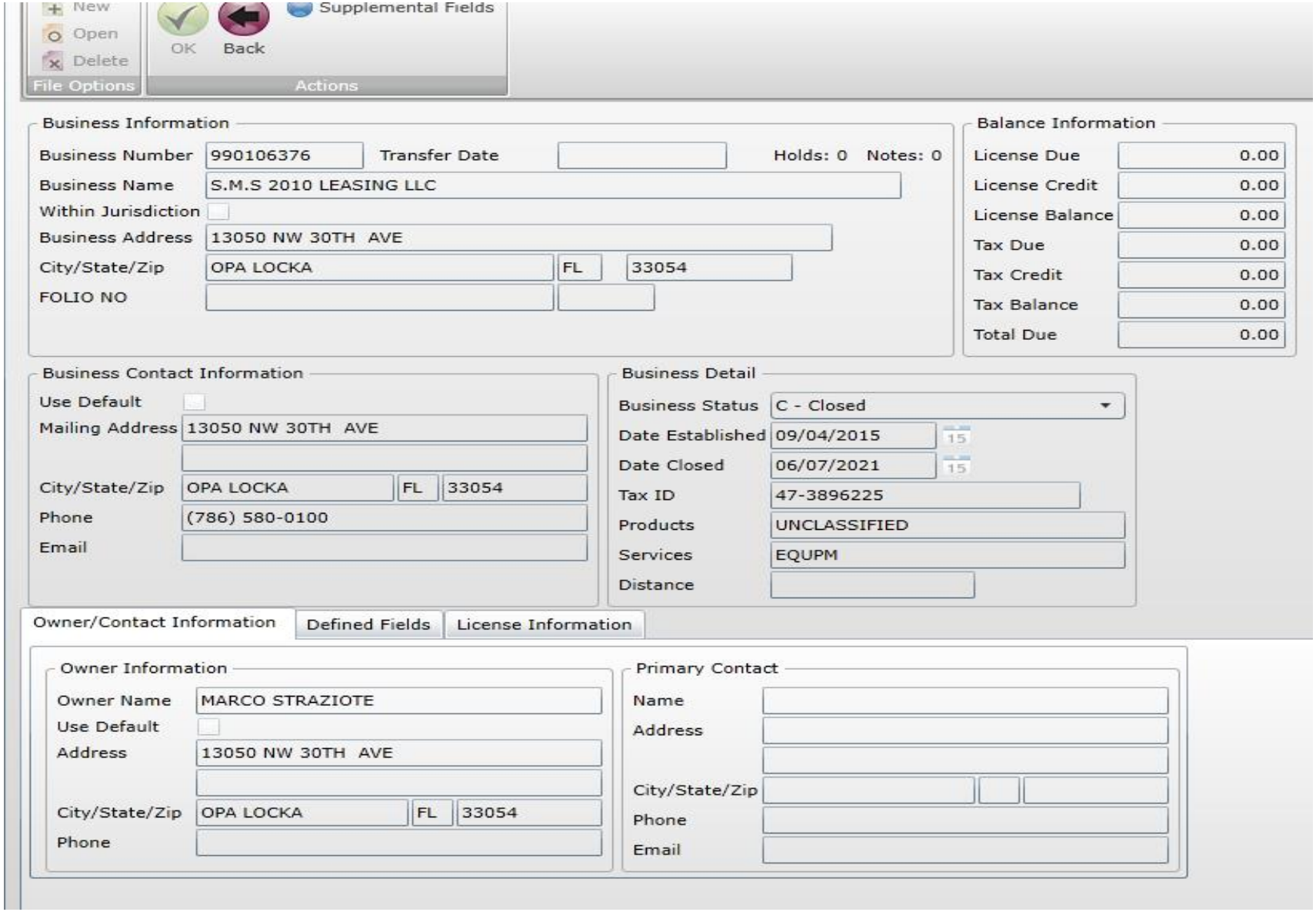
Business Name PRADA N10 INTERNATIONAL LLC
Within Jurisdiction
Business Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
Phone (305) 761-2710
Email
Business Detail
Business Status C - Closed
Date Established 04/11/2019
Date Closed 06/07/2021
Tax ID 82-3063486
Products BUSINESS OFFICE
Services ADMINISTRATIVE OFFICE
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name JUAN CARLOS SIERRA
Use Default
Address 3885 W WHITE WATER AVE
City/State/Zip WESTON FL 33332
Phone
Primary Contact
Name
Address
City/State/Zip
Phone
Email



License	Category	Status	Expiration	Balance
990010743	BUS-OFFICE	Closed	09/30/2019	0.00
990010744	CU NON RES	Closed	09/30/2019	0.00

Date	Type	Debit	Credit	Description	Operator
05/28/2021	PAY	0.00	240.00	RCPT No. 02000222278	shollis
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/22/2020	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
09/02/2020	FEE	120.00	0.00	LICENSE FEE	nrodrigu
08/29/2019	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
08/28/2019	FEE	120.00	0.00	LICENSE FEE	nrodrigu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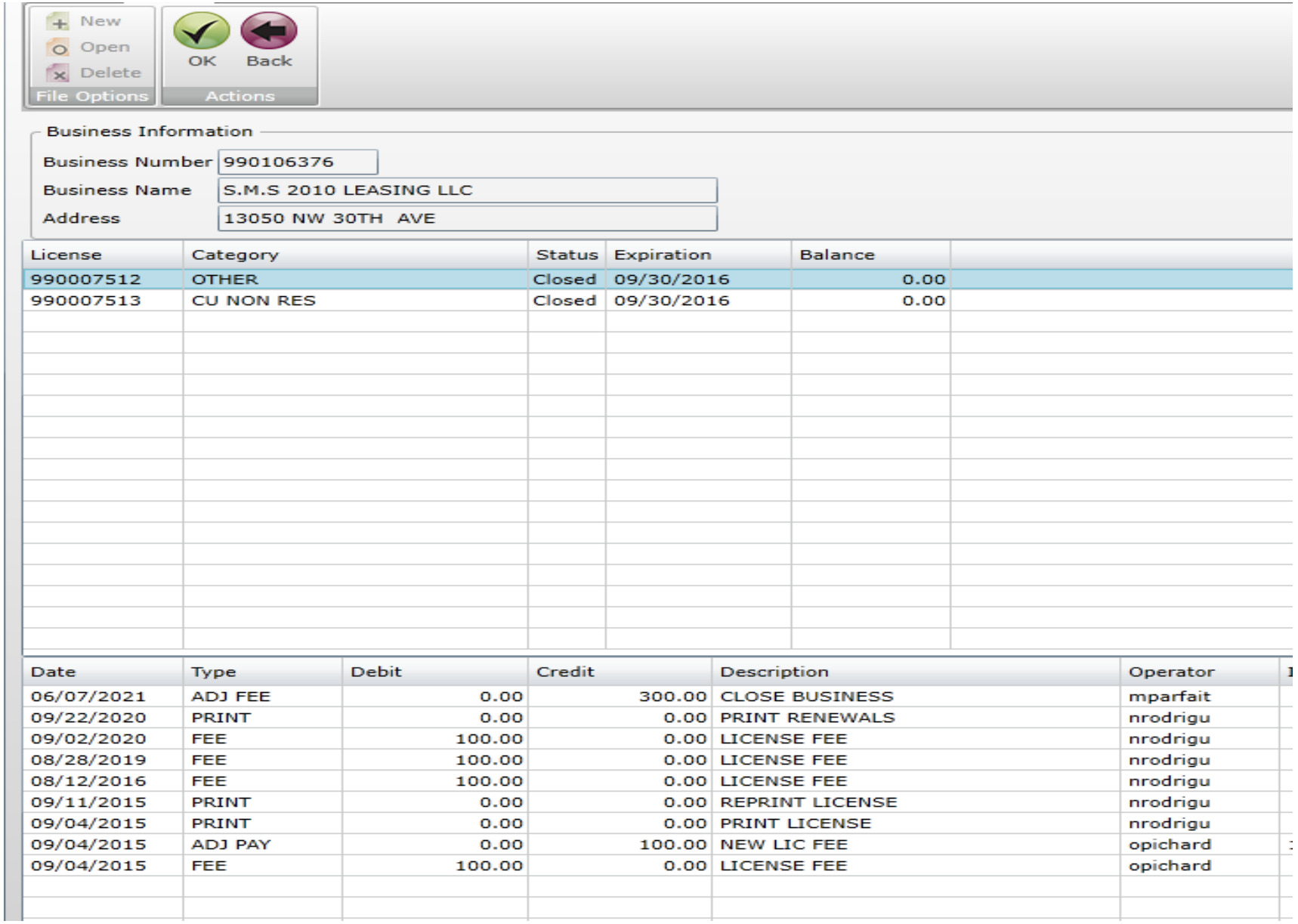
Business Information
Business Number 990106376
Transfer Date
Holds: 0 Notes: 0
Business Name S.M.S 2010 LEASING LLC
Within Jurisdiction
Business Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
Phone (786) 580-0100
Email
Business Detail
Business Status C - Closed
Date Established 09/04/2015
Date Closed 06/07/2021
Tax ID 47-3896225
Products UNCLASSIFIED
Services EQUPM
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name MARCO STRAZIOTE
Use Default
Address 13050 NW 30TH AVE
City/State/Zip OPA LOCKA FL 33054
Phone
Primary Contact
Name
Address
City/State/Zip
Phone
Email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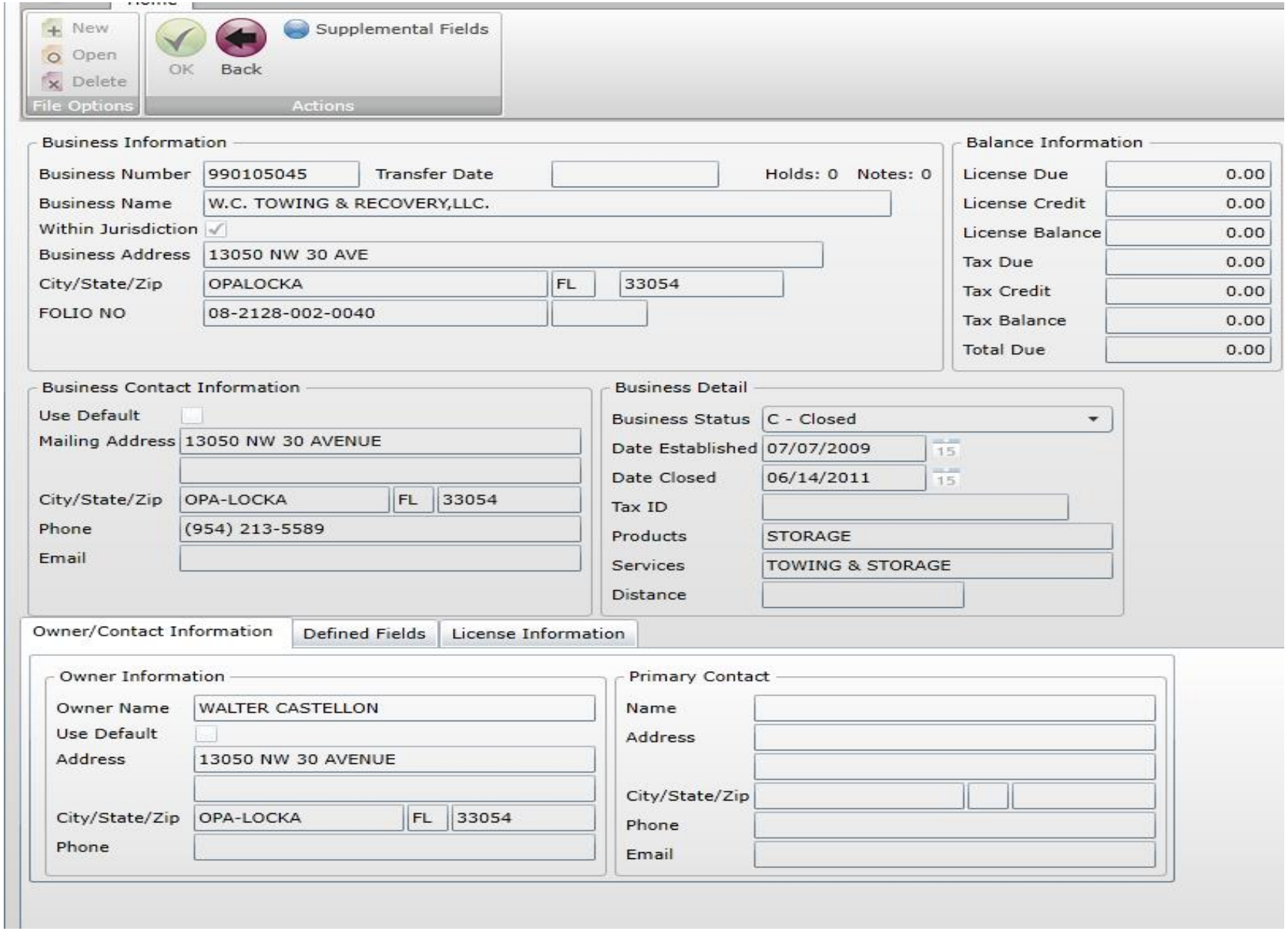
Business Information
Business Number 990106376
Business Name S.M.S 2010 LEASING LLC
Address 13050 NW 30TH AVE
License Category Status Expiration Balance
990007512 OTHER Closed 09/30/2016 0.00
990007513 CU NON RES Closed 09/30/2016 0.00
Date Type Debit Credit Description Operator
06/07/2021 ADJ FEE 0.00 300.00 CLOSE BUSINESS mparfait
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/02/2020 FEE 100.00 0.00 LICENSE FEE nrodrigu
08/28/2019 FEE 100.00 0.00 LICENSE FEE nrodrigu
08/12/2016 FEE 100.00 0.00 LICENSE FEE nrodrigu
09/11/2015 PRINT 0.00 0.00 REPRINT LICENSE nrodrigu
09/04/2015 PRINT 0.00 0.00 PRINT LICENSE nrodrigu
09/04/2015 ADJ PAY 0.00 100.00 NEW LIC FEE opichard
09/04/2015 FEE 100.00 0.00 LICENSE FEE opichard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Business Information
Business Number 990105045
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Business Name W.C. TOWING & RECOVERY,LLC.
Within Jurisdiction
Business Address 13050 NW 30 AVE
City/State/Zip OPALOCKA FL 33054
FOLIO NO 08-2128-002-0040
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
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Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVENUE
City/State/Zip OPA-LOCKA FL 33054
Phone (954) 213-5589
Email
Business Detail
Business Status C - Closed
Date Established 07/07/2009
Date Closed 06/14/2011
Tax ID
Products STORAGE
Services TOWING & STORAGE
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name WALTER CASTELLON
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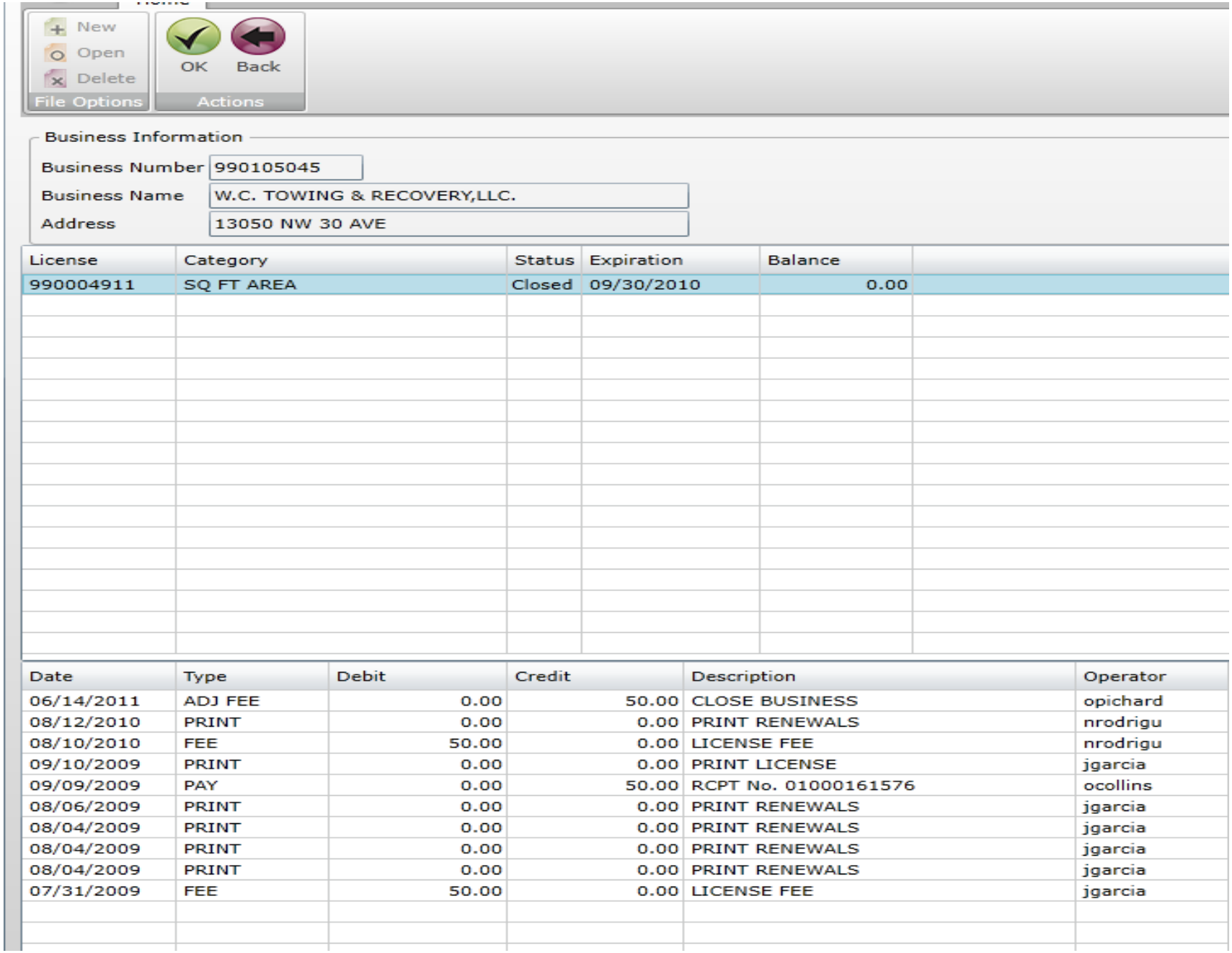
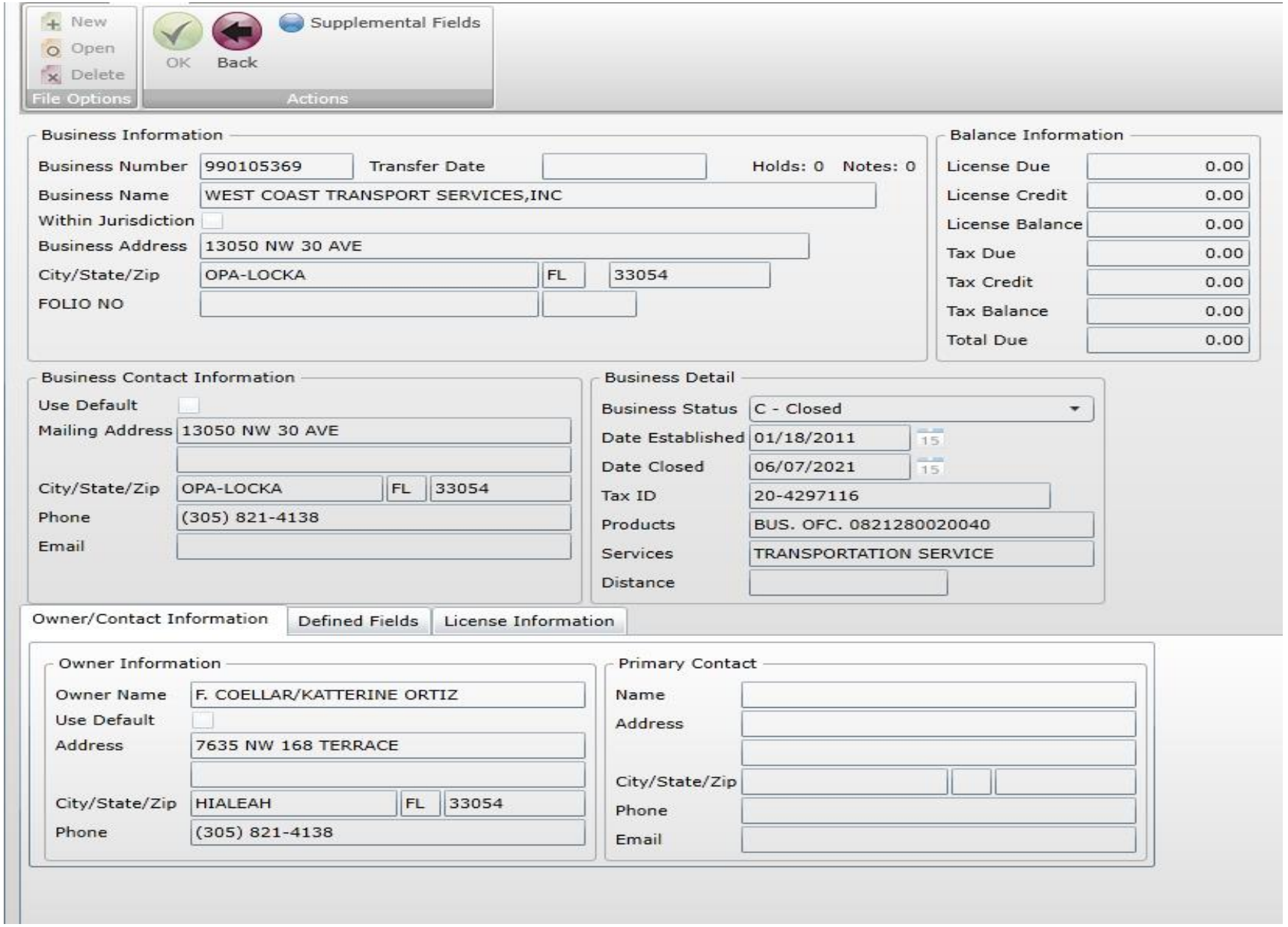
Address 13050 NW 30 AVENUE
City/State/Zip OPA-LOCKA FL 33054
Phone
Primary Contact
Name
Address
City/State/Zip
Phone
Email



License	Category	Status	Expiration	Balance
990004911	SQ FT AREA	Closed	09/30/2010	0.00

Date	Type	Debit	Credit	Description	Operator
06/14/2011	ADJ FEE	0.00	50.00	CLOSE BUSINESS	opichard
08/12/2010	PRINT	0.00	0.00	PRINT RENEWALS	nrodrigu
08/10/2010	FEE	50.00	0.00	LICENSE FEE	nrodrigu
09/10/2009	PRINT	0.00	0.00	PRINT LICENSE	jgarcia
09/09/2009	PAY	0.00	50.00	RCPT No. 01000161576	ocollins
08/06/2009	PRINT	0.00	0.00	PRINT RENEWALS	jgarcia
08/04/2009	PRINT	0.00	0.00	PRINT RENEWALS	jgarcia
08/04/2009	PRINT	0.00	0.00	PRINT RENEWALS	jgarcia
08/04/2009	PRINT	0.00	0.00	PRINT RENEWALS	jgarcia
07/31/2009	FEE	50.00	0.00	LICENSE FEE	jgarcia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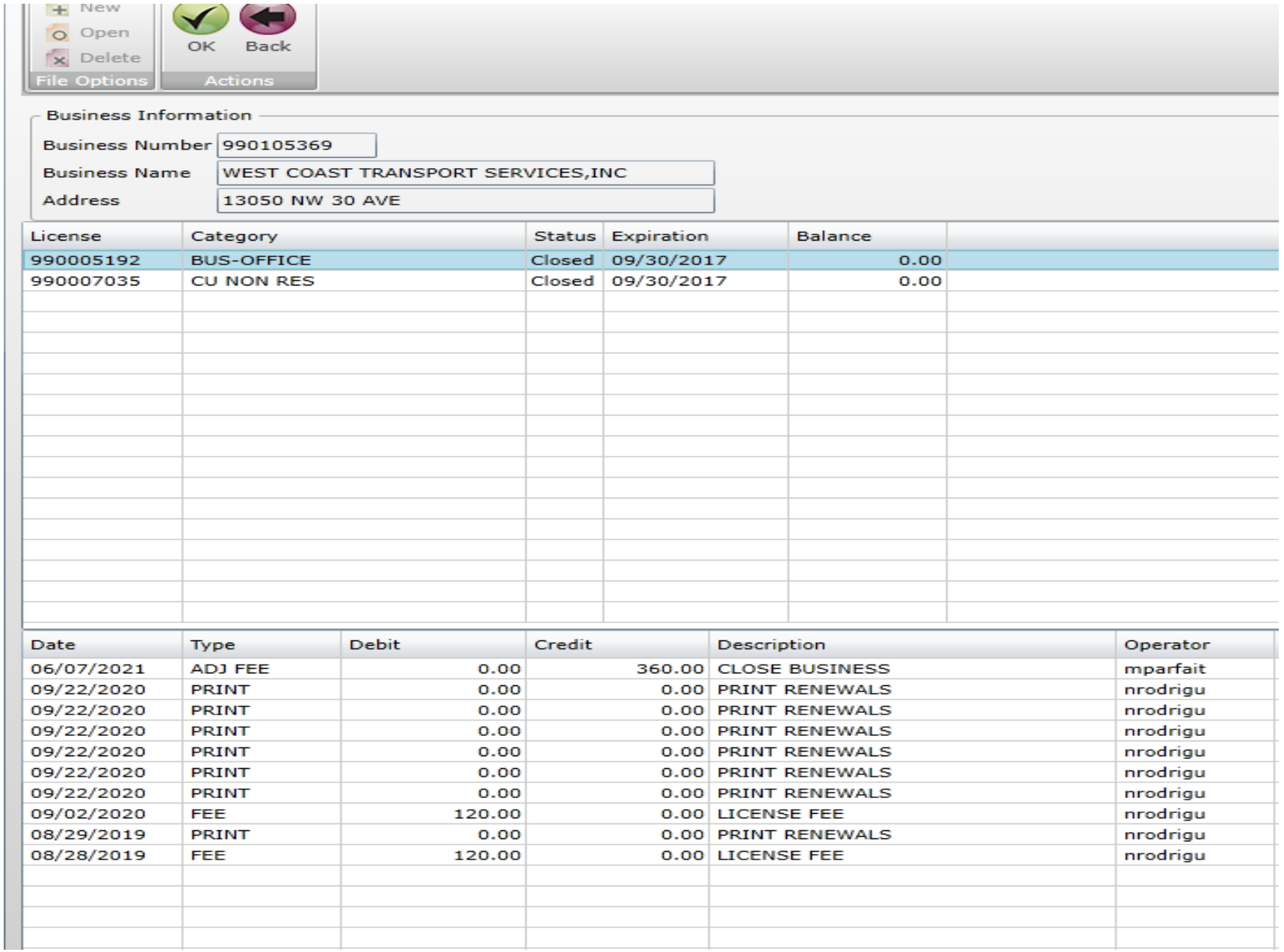
Supplemental Fields
Actions
Business Information
Business Number 990105369
Transfer Date
Holds: 0 Notes: 0
Business Name WEST COAST TRANSPORT SERVICES,INC
Within Jurisdiction
Business Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
FOLIO NO
Balance Information
License Due 0.00
License Credit 0.00
License Balance 0.00
Tax Due 0.00
Tax Credit 0.00
Tax Balance 0.00
Total Due 0.00
Business Contact Information
Use Default
Mailing Address 13050 NW 30 AVE
City/State/Zip OPA-LOCKA FL 33054
Phone (305) 821-4138
Email
Business Detail
Business Status C - Closed
Date Established 01/18/2011
Date Closed 06/07/2021
Tax ID 20-4297116
Products BUS. OFC. 0821280020040
Services TRANSPORTATION SERVICE
Distance
Owner/Contact Information
Defined Fields
License Information
Owner Information
Owner Name F. COELLAR/KATTERINE ORTIZ
Use Default
Address 7635 NW 168 TERRACE
City/State/Zip HIALEAH FL 33054
Phone (305) 821-4138
Primary Contact
Name
Address
City/State/Zip
Phone
Email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Business Information
Business Number 990105369
Business Name WEST COAST TRANSPORT SERVICES,INC
Address 13050 NW 30 AVE
License Category Status Expiration Balance
990005192 BUS-OFFICE Closed 09/30/2017 0.00
990007035 CU NON RES Closed 09/30/2017 0.00
Date Type Debit Credit Description Operator
06/07/2021 ADJ FEE 0.00 360.00 CLOSE BUSINESS mparfait
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
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09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/22/2020 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
09/02/2020 FEE 120.00 0.00 LICENSE FEE nrodrigu
08/29/2019 PRINT 0.00 0.00 PRINT RENEWALS nrodrigu
08/28/2019 FEE 120.00 0.00 LICENSE FEE nrodrigu

DUNAY MISKEL BACKMAN LLP

Gary Dunay
Bonnie Miskel
Scott Backman
Eric Coffman
Hope Calhoun
Dwayne Dickerson
Ele Zachariades
Matthew H. Scott
Christina Bilenki
Lauren G. Odom
Nicole Jaeger
Rachael Bond Palmer

November 3, 2021

Mr. Gregory Gay: Via email: ggay@opalockafl.gov
City of Opa Locka
Director
Planning and Community Development
780 Fisherman Street
Opa Locka, FL 33054

Re: Value of Right of Way Vacation for IMDA Holdings (AMDI)/13050 NW 30th Ave/**3rd Offer**

Dear Mr. Gay:

As you are aware, the City Commission approved on first reading, the right of way vacation associated with the above property. As discussed at that meeting, I agreed, on behalf of IMDA Holdings to return to our meeting for second reading with an amount payable to the city greater than the initial offer of $94,918.00. To that end, my client has authorized me to offer an amount of $306,963.00 to the City as payment for the right of way vacation.

To the above end, we therefore respectfully request that the City accept the referenced amount and approve the right of way vacation request at second reading, Thank you for your assistance with this matter. Please do not hesitate to contact me with any comments or questions.

Sincerely,

Hope Calhoun

CC: Alex Orozco

Sponsored by: City Commission

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERM, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Opa-Locka ("City"), by vote of the citizens, adopted a new Charter on November 6, 2012; and

WHEREAS, pursuant to Article III, Section 3.9 of the City Charter "All City boards or agencies existing prior to the adoption of this charter shall be de-authorized subject to reauthorization under the provisions of this charter. The Commission shall establish or terminate such boards and agencies as it may deem advisable from time to time. The boards and agencies shall report to the Commission"; and

WHEREAS, the City of Opa-Locka desires to create a Charter Review Board to review its Charter and propose any amendments or revisions that may be advisable for placement on the ballot.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, THAT:

Section 1: The recitals to the preamble herein are incorporated by reference.

Section 2: Creation of a Charter Review Board. The City Commission of the City of Opa-Locka hereby creates an advisory board to the Commission to be known as the Charter Review Board ("Charter Review Board").

Section 3: Membership, Term, Duties and Responsibilities.

A. Membership. The Charter Review Board shall consist of five (5) resident electors (each appointed by one member of the city commission) and two (2) advisory (non-voting) members appointed by a majority vote of the City Commission. Each Board member so appointed shall be a qualified elector of the city with an outstanding reputation for civic pride, interest, integrity, responsibility and business or professional ability. Advisory Board Members may reside outside of the City.

B. Term. Upon City Commission appointment, the term of each individual member to the Charter Review Board shall commence. Each member so appointed shall be appointed for a term of (1) one year from the date of appointment. The Charter Review Board shall provide its Report and Recommendations to the City Clerk. Any recommended Charter changes shall be prepared for consideration by the City Commission.

C. Duties. The Charter Review Board may provide recommendations to the City Commission regarding amendments and revisions to the Charter, which may be advisable for placement on the election ballot.

D. Responsibilities.

1. The Charter Review Board shall have an organization meeting. The Charter Review Board shall elect a Chair and a Vice Chair from among its membership. The meetings shall be held on the call of the Chair or a majority of its members at a noticed meeting. All meetings shall be open to the public and held in the City Commission Chambers. A majority of members shall constitute a quorum to do business.
2. Notice of all meetings shall be posted at least 48 hours in advance in City Hall and on the City's Website. The City shall provide a written record of each meeting through summary minutes.
3. The meetings shall be conducted governed by Robert's Rules of Order.
4. The Charter Review Board shall make recommendations to the City Commission. No amendments or revisions to the Opa-Locka Charter shall be submitted to the City Commission for consideration unless favorably voted upon by an affirmative vote of a majority of the Board members.

   (a) Any elector of the city who in good faith believes that an amendment should be made to the Charter of the city shall indicate his or her recommendation in writing and shall file the same with the clerk of the city who shall forward a copy of same to each of the members of the charter board and at the next regularly scheduled public meeting of the board, said elector shall be heard and may give evidence concerning his recommendations. The board shall also hear the recommendations of the city commission, the city attorney, the city manager and the city clerk, when presented.

   (b) The board shall make all recommendations to the city commission as to revisions to the Charter within one hundred twenty (120) days from passage of said recommendations.

5. The members shall serve without compensation but sufficient funds shall be provided by the city commission in the annual budget for reasonable

and necessary expenses to be incurred by the board in performance of its duties. The city manager shall provide such administrative and clerical staff as may be necessary in the proper performance of its duties.

Section 4: Effective Date. This Ordinance shall become effective immediately upon adoption.

PASSED FIRST READING this _____day of _____, 2021.

PASSED SECOND READING this ____ day of _____, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Taylor	_____ (Yes)	_____ (No)
Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

Photos provided by Miami-Dade Fire Rescue

Miami-Dade County elected officials, including Miami-Dade Mayor Daniella Levine Cava, and MDFR personnel along with their families get ready to participate in the annual Making Strides Against Breast Cancer Walk.

MIAMI-DADE COUNTY | AMERICAN CANCER SOCIETY

Making strides against breast cancer

Every October, Miami-Dade County comes together to raise awareness about breast cancer. Since 2007, the county, in partnership with the American Cancer Society, has raised over $2.5 million for breast cancer research. Miami-Dade Fire Rescue has been a part of the drive to help provide information, treatment and support for women with breast cancer. On Saturday, Oct. 23, Fire Chief Alan Cominsky, along with a delegation of sworn and non-sworn personnel, gathered at loanDepot Park to join Miami-Dade County Mayor Daniella Levine-Cava, members of the Board of County Commissioners, and thousands of Miami-Dade residents for the annual Making Strides Against Breast Cancer Walk.

Pink-caped MDFR Fire Chief Alan Cominsky does a superhero pose.

Photos provided by Miami-Dade Fire Rescue

Miami-Dade Fire Rescue BIG PINK Fight for a Cure Fire Truck joins the annual Making Strides Against Breast Cancer Walk.

CITY OF OPA-LOCKA, FLORIDA
NOTICE TO THE PUBLIC

NOTICE IS HEREBY GIVEN that the City Commission of the City of Opa-locka, Florida will hold public hearings at its Regular Commission Meeting on **Wednesday, November 10, 2021 at 7:00 p.m.,** at Sherbondy Village Auditorium, 215 Perviz Avenue, Opa-locka, Florida, to consider final adoption of the following proposed ordinances:

SECOND READING ORDINANCES/PUBLIC HEARINGS:

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A REQUEST FROM AMDI USA, INC. TO CLOSE, VACATE AND ABANDON A PORTION OF NW 130TH STREET BETWEEN NW 30TH AVENUE AND NW 30TH COURT AND A PORTION OF NW 30TH COURT BETWEEN NW 130TH STREET AND NW 131ST STREET FOR THE OPERATION OF A CONCRETE BATCHING PLANT AND FINISHED CONCRETE PRODUCTION COMPANY FACILITY ON THE PROPERTY LOCATED AT 13050 NW 30TH AVENUE AND IDENTIFIED BY FOLIOS 08-2128-002-0020; 08-2128-002-0030; 08-2128-002-0040; 08-2128-002-0050; 08-2128-002-0060; 08-2128-002-0090; 08-2128-004-0380; AND 08-2128-004-0330, IN THE I-2 ZONING DISTRICT; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on September 22, 2021).

AN ORDINANCE OF THE CITY OF OPA-LOCKA, FLORIDA, ESTABLISHING A CHARTER REVIEW BOARD FOR THE CITY OF OPA-LOCKA, FLORIDA; PROVIDING FOR METHOD OF APPOINTMENT AND COMPOSITION OF THE BOARD; ESTABLISHING MEMBERSHIP, TERMS, DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR CODIFICATION AND SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 13, 2021).

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE CITY MANAGER TO TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDEMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE (first reading/public hearing held on October 27, 2021).

All interested persons are encouraged to participate and will be heard with respect to the public hearing.

Additional information on the above items may be obtained by contacting the Office of the City Clerk by telephone 305-953-2800 or email jflores@opalockafl.gov. To participate or provide comments virtually, please register on the City of Opa-locka website at www.opalockafl.gov no later than 7:00 p.m. on Wednesday, November 10, 2021.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodations to participate in the proceeding should contact the Office of the City Clerk at (305) 953-2800 for assistance not later than five (5) days prior to the proceeding. If hearing impaired, you may telephone the Florida Relay Service at (800) 955-8771 (TTY), (800) 955-8770 (Voice), (877) 955-8773 (Spanish) or (877) 955-8707 (Creole).

PURSUANT TO FS 286.0105: *Anyone who desires to appeal any decision made by any board, agency, or commission with respect to any matter considered at such meeting or hearing will need a record of the proceedings, and for that reason, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal may be based.*

Joanna Flores, CMC
City Clerk
City of Opa-locka

1st Reading/Public Hearing:
2nd Reading/Public Hearing:
Adopted:
Effective Date:
Sponsored By: City Manager

CITY MANAGER TO

ORDINANCE NO. 20-XXX

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, AMENDING THE ANNUAL ADOPTED GENERAL, PROPRIETARY AND SPECIAL REVENUE FUNDS BUDGETS FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021, ADJUSTING REVENUES AND EXPENDITURES AS REFLECTED IN EXHIBIT "A"; PROVIDING FOR THE EXPENDITURE OF FUNDS ESTABLISHED BY THE BUDGET; AUTHORIZING THE TAKE CERTAIN ACTIONS; PROVIDING FOR APPROPRIATION OF ALL BUDGETS AND EXPENDITURES; PROVIDING FOR FEES CONSISTENT WITH APPROPRIATIONS AND AMENDMENT; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Opa-Locka adopted its 2020-2021 Fiscal Year General, Proprietary and Special Revenue Funds budgets by passage of Ordinance 20-16 an, as amended, by passage of Budget Amendment #1, Ordinance 20-22, Budget Amendment #2, Ordinance 21-04 and Budget Amendment #3, Ordinance 21-07; and

WHEREAS, pursuant to Section 166.241(5), Florida Statute, the governing body of each municipality at any time within a fiscal year or within 60 days following the end of fiscal year may amend a budget for that year as follows:

a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed;
b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed;
c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter; and

WHEREAS, the City Commission desires to amend its 2020-2021 Fiscal Year General, Proprietary and Special Revenue Funds budgets as set forth in Exhibit "A".

NOW, THEREFORE, BE IT DULY RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA- LOCKA, FLORIDA:

SECTION 1. RECITALS ADOPTED

The recitals to the preamble herein are incorporated by reference.

SECTION 2. AUTHORIZATION

Pursuant to Article IV, Section 4.5 of the City Charter, the City Manager has recommended proposed Amended General, Proprietary and Special Revenue Funds Budgets to the City Commission for the Fiscal Year retroactive to October 1, 2020, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein.

The City Commission of the City of Opa-Locka hereby approves, adopts and ratifies the proposed Amended General, Proprietary and Special Revenue Funds Budgets for the Fiscal Year 2020-2021, and hereby appropriates the budgeted expenditures and revenues as set forth in the attached Exhibit "A".

The City Manager is authorized to expend or contract for expenditures, pursuant to the City of Opa-Locka Charter and the adopted Code of Ordinances in accordance with the adopted Amended General, Proprietary and Special Revenue Funds Budgets for Fiscal Year 2020-2021.

The department/division expenditure allocations established by the City Manager, as revised and summarized in the budget attached as Exhibit "A", are hereby adopted and ratified. Funds of the City for General, Proprietary and Special Revenue Funds Budgets shall be expended in accordance with the appropriations provided by the budget, which shall constitute an appropriation of amounts specified therein. Expenditure control shall be at the fund level. Funds may be expended by, and with the approval of, the City Manager and the City Commission, in accordance with the provisions of the City Charter, adopted Code of Ordinances and applicable laws. Supplemental appropriations and reduction of appropriations, if any, shall be made in accordance with the City Charter.

Any and all outstanding encumbrances as of September 30, 2021, shall not lapse at that time and appropriations have been hereby provided for those outstanding encumbrances that have been incurred prior to September 30, 2021, but are not expected to be paid until after then. Receipts from sources not anticipated in the attached budget may be appropriated and expensed by Ordinance duly enacted by the City Commission in

accordance with the applicable law. Adjustments within the same fund to departmental appropriations made in the attached Budget may be approved, from time to time, by the City Manager, or by Resolution adopted by the City Commission, if lawful. The City Manager is authorized to approve adjustments to the expenditure code allocations, within the limit of department appropriations made in the attached Budget.

All Ordinances setting fees and charges, and all other fees and charges consistent with appropriations adopted herein, as may be amended during the fiscal year, are hereby ratified, confirmed and approved.

SECTION 3. SCRIVENER'S ERRORS.

Sections of this Ordinance may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by the City Manager after review by the City Attorney, without need of public hearing, by filing a corrected copy of same with the City Clerk.

SECTION 4. EFFECTIVE DATE.

This Ordinance shall take effect upon the adoption of this Ordinance by the Commission of the City of Opa-Locka and upon a filing of a certified copy hereof with the Florida Department of State and is subject to the approval of the Governor or Governor's Designee.

PASSED and **ADOPTED** this 27th day of October, 2021.

_____
Matthew A. Pigatt, Mayor

ATTEST:

_____
Joanna Flores, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	_____ (Yes)	_____ (No)
Commissioner Davis	_____ (Yes)	_____ (No)
Commissioner Taylor	_____ (Yes)	_____ (No)
Vice-Mayor Williams	_____ (Yes)	_____ (No)
Mayor Pigatt	_____ (Yes)	_____ (No)

Photos provided by Miami-Dade Fire Rescue

Miami-Dade County elected officials, including Miami-Dade Mayor Daniella Levine Cava, and MDFR personnel along with their families get ready to participate in the annual Making Strides Against Breast Cancer Walk.

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Joanna Flores, CMC
City Clerk
City of Opa-locka

City of Opa-locka
Agenda Cover Memo

Department Director:	Robert Anathan			**Department Director Signature:**	RA			
City Manager:	John Pate			**CM Signature:**				
Commission Meeting Date:	October 27 2021		**Item Type:** *(Enter X in box)*	**Resolution**	**Ordinance**		**Other**	
					X			
Fiscal Impact: *(Enter X in box)* **N/A**	**Yes**	**No**	**Ordinance Reading:** *(Enter X in box)*		**1st Reading**		**2nd Reading**	
	X		**Public Hearing:** *(Enter X in box)*		**Yes**	**No**	**Yes**	**No**
						X	X	
Funding Source: *Account#* **:**	*(Enter Fund & Dept)* See Attachments		**Advertising Requirement:** *(Enter X in box)*		**Yes**		**No**	
					X			
Contract/P.O. Required: *(Enter X in box)*	**Yes**	**No**	**RFP/RFQ/Bid#:**					
		X						
Strategic Plan Related *(Enter X in box)*	**Yes**	**No**	**Strategic Plan Priority Area:** **Enhance Organizational** ☐ **Bus. & Economic Dev** ☐ **Public Safety** ☐ **Quality of Education** ☐ **Qual. of Life & City Image** ☐ **Communication** ☐		**Strategic Plan Obj./Strategy:** *(list the specific objective/strategy this item will address)*			
		X						
Sponsor Name	City Manager		**Department:** City Manager's Office		City Manager			

Short Title:

FY 21 Budget Amendment #4 – First Reading

Staff Summary:

Issue: Budget Amendment #3 was adopted on June 9, 2021. Since then, the City's requirements have continued to evolve, creating the need for a year-end budget amendment. The FY 21 accounts continue to be updated and it is anticipated that a smaller final year-end budget amendment will additionally be required in November. Staff recommends that the City Commission approve Budget Amendment #4 on first reading.

Background: The City's FY 21 budget of $45.8 million was adopted on September 22, 2020. On November 19, 2020, FY 21 Budget Amendment #1 was approved, increasing the budget by $4.4 to a new total of $50.2 million. Most of this increase was attributable to a CARES Act program to provide qualified residents with food cash cards ($1.1 million and fully reimbursable) and rollover projects (approved and funded in FY 20, but moved to FY 21 since the projects weren't completed in FY 20 - $3.9 million).

On January 27, 2021, Budget Amendment #2 was approved, increasing the City's budget by $1.4 million to $51.6 million. This increase was primarily attributable to another $0.6 million related to an expansion of the CARES Act, also fully reimbursable and another $0.5 million of FY 20 rollover projects.

On June 9, 2021, Budget Amendment #3 was approved, further increasing the City's budget by $1.9 million to $53.5 million. The primary source of the increase was the General Fund with $1.2 million of expense, but offset by $2.0 million improvement in revenue, resulting in a $0.8 million improvement to General Fund Available Fund Balance. Another $0.2 million was added to the Safe Neighborhood Fund for additional needs for the 2105 Ali Baba project plus the addition of two new projects (Historic Fire Station / Former HR Building and the road portion of the NW 131st Street drainage project). The final significant increase was a $0.3 million increase to the Risk Management Fund to reflect premiums were higher than had been assumed in the original budget and the expense was further exacerbated by a Workers Compensation audit which identified wage and risk classification issues which further increased insurance expense.

Current Activity: The amendment is composed of 33 categories, many of which are minor housekeeping issues to bring the budget in line with small variations in expenditures. The more significant recommended amendments are as follows:

#1. Revenue – Permitting Revenue was budgeted extremely conservatively since the pandemic was just emerging and there was no knowledge of what it might do to construction activity. Additionally, a lien amnesty program was put in place which provided amnesty but also resulted in the substantial settlement of liens. These two factors contributed an additional $1.621,800 of revenue and, on a preliminary basis, the offset was added to Contingency to be available for other issues arising.

#2. City Manager's Office Compensation – Primarily a FY 20 FRS issue which was recorded in FY 21.

#5. Leave Payout – Departing Employees – When employees depart City employment, they receive cash for unused vacation and sick leave. A $205,000 budget had been established for this purpose. However, the actual payout was reported in the Compensation accounts. This budget was liquidated and added to Contingency to be available for other issues arising.

#8. Finance Compensation.- Significant department vacancies created $220,192 of savings with the offset added to Contingency to be available for other issues arising.

#10. General Fund Non-Department – This was increased by $185,020 primarily for additional CARES Act and marketing / public information expense and was offset by the use of Contingency.

#11. Police Compensation – This is a very significant adjustment brought about by several factors as outlined on the following page.

Police Compensation - Budget vs. Actual

	Budget	Over / (Under)	Actual
Salaries Regular	3,040,811	411,000	3,451,811
Salaries - Full-Time			
Budgeted	3,040,811		
Overtime Report As Straight Time		137,392	
Holiday Pay		150,957	
Excess Sick Leave Cashout		43,889	
Departure Cashout		100,037	
Other		(21,275)	
		411,000	
			3,451,811
Salaries - Part Time	98,714	18,000	116,714
Longevity	33,500	(17,000)	16,500
Salaries - Overtime	106,000	86,000	192,000
FICA	249,082	30,000	279,082
FRS Penalty	20,000	(20,000)	-
Life And Health Insurance	368,931	48,500	417,431
Retirement	742,060	1,500	743,560
	4,659,098	558,000	5,217,098

Full-Time salaries are the primary cause of the overspend. Staffing levels were under budget with 52 full-time equivalents (FTE) budgeted and 50.72 FTEs realized. However, there are several aspects of Police compensation which weren't fully understood when the original FY 21 budget was developed.

a. Recent research has indicated that there are multiple Overtime codes used by the Police Department, but only one that has been reported in the accounts as Overtime. Consequently, this year $137,392 of Overtime is being reported as Regular Salary. Accounting is taking steps to ensure all categories of Overtime are reported as such in FY 22.
b. The original budget didn't take into account that nearly all PBA members receive an additional day of pay for each holiday. This added $150,957, or 5.0%, to the original budget. This has been provided for in the FY 22 budget. This is a significant amount and will be accounted in a separate account in FY 22.
c. The original budget didn't take into account that under the PBA contract, union members are able to annually receive cash for all unused accumulated sick hours above 480 hours. This added $43,889 to Regular Salaries. This was only recently identified and wasn't incorporated into the FY 22 budget. However, it will be more than offset by the many current vacancies.
d. As indicated in Item #5, a separate budget had been established to cover leave payouts for departing employees, but the actuals were recorded in the respective departmental accounts, including the Police Department, adding another $100,037 to the Salary account. This will be reported separately in FY 22.

For Salaries – Overtime – Was budgeted for $106,000 but approximately $192,000 is being reported, an $86,000 increase. When combined with the Overtime reported as Regular Salary ("a" above), total Overtime was

approximately $329,400. A portion of this Overtime was attributable to the pandemic and reimbursed through various grants.

Police Payroll taxes (FICA) increase with wages. Life and Health Insurance is increased since it is unknown as to what health plans new employees might sign up for. As new employees join the City, if they sign up for plans covering dependents, this results in additional cost to the City.

#15. City Attorney – Due to reduced General Fund legal activity, the City Attorney budget has been reduced by $200,000 with the offset added to Contingency to be available for other issues arising.

#16. Building & Licensing – Compensation – Increased by $58,400 reflecting the addition of a Permitting Supervisor and also the Community Development Director assuming responsibility for this department's operations to rectify operational issues this department had been experiencing. Funded through reduced Professional Fees and the use of Contingencies.

#18. Wastewater Collection & Transmission – This amendment was necessitated primarily due to an extremely high bill received in July for County processing of wastewater, requiring this account to be increased by$150,000.

#24. Water-Sewer Finance – Utility Billing – This amendment was necessitated by increasing the Legal Counsel budget by $125,000 in an effort to cover legal billing that might be received for the last three months of the fiscal year in regard to the utility billing case. This was done a precautionary basis to protect this account with very limited information as to what these charges might actually look like.

#27. Water-Sewer – Water Distribution – For FY 21, the City purchased 10.3% less gallons of water from the County, in part attributable to getting water losses down to the industry standard of 10%. This facilitated reducing this budget by $200,000 with most of the savings going to Water-Sewer Contingency to be available for other conditions arising.

#29. Parks & Recreation – Compensation – Compensation was increased by $128,000 primarily due to the departure of two long-time employees who in aggregate received $102,000 of Regular Salary (before payroll taxes and retirement charges). As noted in Item #5, this was originally budgeted in a different account, but the actuals have been reported in each department's compensation accounts.

.Proposed Action:

Staff recommends that the City Commission approve the proposed amendment.

Attachment:

1. Detailed information on each recommended amendment item (Exhibit "A")
2. Ordinance

FY 21 Budget Amendment #4 - Second Hearing

	Gov Funds	Enterprise Funds			Total
	Governmental Funds	Water Sewer Fund	Storm Water Fund	Total Enterprise Funds	Total Funds
Budget Thru Amend #3					
Funding					
Revenue/Loans/Trans In	32,641,713	13,849,848	1,903,176	15,753,024	48,394,737
Fund Balance	1,819,443	1,204,717	2,063,183	3,267,900	5,087,343
Total Funding	34,461,156	15,054,565	3,966,359	19,020,924	53,482,080
Expenditure	34,461,156	15,054,565	3,966,359	19,020,924	53,482,080
Amendment #4					
Funding					
Revenue/Loans/Trans In	1,621,800	-	-	-	1,621,800
Fund Balance	23,100	-	-	-	23,100
Total Funding	1,644,900	-	-	-	1,644,900
Expenditure	1,644,900	-	-	-	1,644,900
Budget Thru Amend #4					
Funding					
Revenue/Loans/Trans In	34,263,513	13,849,848	1,903,176	15,753,024	50,016,537
Fund Balance	1,842,543	1,204,717	2,063,183	3,267,900	5,110,443
Total Funding	36,106,056	15,054,565	3,966,359	19,020,924	55,126,980
Expenditure	36,106,056	15,054,565	3,966,359	19,020,924	55,126,980

Exhibit "A"

FY 21 Budget Amendment #4 - Second Hearing

Governmental Funds										
	General Fund	CRA Fund	Safe Neighborhood Capital Fund	People's Transportation Plan Fund	Town Center Fund	Debt Service Fund	Special Law Enforcement Fund	Insurance Service Fund	Information Technology Service Fund	Total Gov Funds
Budget - Thru Amend #3										
Funding										
Revenue/Loans/Trans In	20,907,663	1,046,910	1,175,780	1,938,140	890,469	3,011,857	-	2,949,159	721,735	32,641,713
Fund Balance	830,777	-	-	883,166	-	-	105,500	-	-	1,819,443
Total Funding	21,738,440	1,046,910	1,175,780	2,821,306	890,469	3,011,857	105,500	2,949,159	721,735	34,461,156
Expenditure	21,738,440	1,046,910	1,175,780	2,821,306	890,469	3,011,857	105,500	2,949,159	721,735	34,461,156
Amendment #4										
Funding										
Revenue/Loans/Trans In	1,621,800	-	-	-	-	-	-	-	-	1,621,800
Fund Balance	-	-	-	-	-	-	23,100	-	-	23,100
Total Funding	1,621,800	-	-	-	-	-	23,100	-	-	1,644,900
Expenditure	1,621,800	-	-	-	-	-	23,100	-	-	1,644,900
Budget Thru Amend #4										
Funding										
Revenue/Loans/Trans In	22,529,463	1,046,910	1,175,780	1,938,140	890,469	3,011,857	-	2,949,159	721,735	34,263,513
Fund Balance	830,777	-	-	883,166	-	-	128,600	-	-	1,842,543
Total Funding	23,360,240	1,046,910	1,175,780	2,821,306	890,469	3,011,857	128,600	2,949,159	721,735	36,106,056
Expenditure	23,360,240	1,046,910	1,175,780	2,821,306	890,469	3,011,857	128,600	2,949,159	721,735	36,106,056

FY 21 Budget Amendment #4 - Second Hearing

General Fund

	Budget Thru Amend #3	Amendment #4	Budget Thru Amend #4
Funding			
Revenue/Loans/Trans In	20,907,663	1,621,800	22,529,463
Fund Balance	830,777	-	830,777
Total Funding	21,738,440	1,621,800	23,360,240
Expenditure			
Commission	134,581	-	134,581
City Manager	610,131	68,000	678,131
General Fund Non-Department	8,828,194	1,372,782	10,200,976
Human Resources	319,117	5,677	324,794
Clerk	403,320	(3,867)	399,453
Attorney	645,000	(200,000)	445,000
Finance	912,638	(220,192)	692,446
Planning & Community Dev	293,922	-	293,922
Building & Licenses	420,825	41,400	462,225
Parks & Recreation	799,842	-	799,842
Police	5,249,142	558,000	5,807,142
Code Enforcement	330,280	-	330,280
Public Works - Admin	361,789	-	361,789
Public Works - Bldg Maintenance	710,583	-	710,583
Public Works - Streets	852,091	-	852,091
Public Works - Trash	186,886	-	186,886
Public Works - Vehicle Maintenance	680,099	-	680,099
Total Expenditure	21,738,440	1,621,800	23,360,240

Exhibit "A"

FY 21 Budget Amendment #4 - Second Hearing

#	Amendment Details				Budget	Adj	Revised	
1	**General Fund Revenue**							
	Gen Fund	Rev	001-322110	Building Permits	240,000	1,343,800	1,583,800	Very conservative Permits revenue budget in face of pandemic uncertainty. Greatly exceeded. Code revenue in response to lien amnesty program. Offset added to Contingency.
	Gen Fund	Rev	001-354109	Code Enforcement Citation	-	278,000	278,000	
	Non-Dept	Exp	19-519390	Contingency	1,096,224	1,621,800	2,718,024	
2	**City Manager's - Office Compensation**							
	Mgr Off	Exp	12-512110	Salaries - Executive	270,738	5,500	276,238	Minor year-end adjustments. Retirement increase related to prior year adjustment reported in current year.
	Mgr Off	Exp	12-512120	Salaries - Regular	167,131	6,000	173,131	
	Mgr Off	Exp	12-512130	Salaries - Part-Time	-	5,000	5,000	
	Mgr Off	Exp	12-512140	Salaries - Overtime	-	500	500	
	Mgr Off	Exp	12-512210	FICA	31,473	200	31,673	
	Mgr Off	Exp	12-512220	Retirement	73,241	36,000	109,241	
	Mgr Off	Exp	12-512230	Life And Health Insurance	37,237	14,000	51,237	
	Non-Dept	Exp	19-519390	Contingency *	2,718,024	(67,200)	2,650,824	
	* Budget Adjusted From Prior Amendment							
3	**City Manager's Office - Operating Expense**							
	Mgr Off	Exp	12-512510	Office Supplies	5,000	800	5,800	Minor adjustment for Office Supplies
	Non-Dept	Exp	19-519390	Contingency *	2,650,824	(800)	2,650,024	
	* Budget Adjusted From Prior Amendments							
4	**City Clerk - Compensation**							
	Clerk	Exp	16-512120	Salaries - Regular	118,045	(8,567)	109,478	Minor compensation adjustments
	Clerk	Exp	16-512140	Salaries - Overtime	-	400	400	
	Clerk	Exp	16-512210	FICA	15,403	(700)	14,703	
	Clerk	Exp	16-512220	Retirement	35,710	1,500	37,210	
	Clerk	Exp	16-512230	Life And Health Insurance	29,814	3,500	33,314	
	Non-Dept	Exp	19-519390	Contingency *	2,650,024	3,867	2,653,891	
	* Budget Adjusted From Prior Amendment							
5	**Leave Payout - Departing Employees**							
	Non-Dept	Exp	19-581922	Sick Annual Leave Reserve	205,000	(205,000)	-	Cash payment for unused leave for departing employees recorded in Compensation rather than budgeted account
	Non-Dept	Exp	19-519390	Contingency *	2,653,891	205,000	2,858,891	
	* Budget Adjusted From Prior Amendments							

FY 21 Budget Amendment #4 - Second Hearing

#			Amendment Details		Budget	Adj	Revised	
6	**HR - Compensation**							
	HR	Exp	13-513110	Salaries - Executive	77,296	13,731	91,027	Primary variances due to missing a salary increase for the HR Director. Retirement Penalty expense was to have been transferred to another division but transfer hasn't occurred.
	HR	Exp	13-513120	Salaries - Regular	63,521	2,573	66,094	
	HR	Exp	13-513140	Salaries - Overtime	-	300	300	
	HR	Exp	13-513210	FICA	10,779	873	11,652	
	HR	Exp	13-513225	Retirement - Penalty	10,000	13,000	23,000	
	HR	Exp	13-513230	Life And Health Insurance	15,780	2,000	17,780	
	Non-Dept	Exp	19-519390	Contingency *	2,858,891	(32,477)	2,826,414	
	* Budget Adjusted From Prior Amendments							
7	**HR - Operating Expense**							
	HR	Exp	13-513311	Employee Physicals	5,000	800	5,800	Other Professional Services - Consultant pay plan study will become a FY 22 expenditure. Other expenditures are minor adjustments.
	HR	Exp	13-513312	Other Professional Services	24,900	(24,900)	-	
	HR	Exp	13-513540	Pubs/Subs/Membership	2,057	300	2,357	
	HR	Exp	13-513542	Employee Training	5,000	(3,000)	2,000	
	Non-Dept	Exp	19-519390	Contingency *	2,826,414	26,800	2,853,214	
	* Budget Adjusted From Prior Amendments							
8	**Finance - Compensation**							
	Finance	Exp	17-513110	Salaries - Executive	60,942	(60,942)	-	Compensation savings from vacant positions. Audit savings from only one audit in FY 21
	Finance	Exp	17-513120	Salaries - Regular	295,967	(87,000)	208,967	
	Finance	Exp	17-513140	Salaries - Overtime	-	3,000	3,000	
	Finance	Exp	17-513210	FICA	28,090	(12,000)	16,090	
	Finance	Exp	17-513220	Retirement	36,791	(17,500)	19,291	
	Finance	Exp	17-513230	Life And Health Insurance	32,548	(2,000)	30,548	
	Finance	Exp	17-513320	Accounting & Auditing	82,000	(43,750)	38,250	
	Non-Dept	Exp	19-519390	Contingency *	2,853,214	220,192	3,073,406	
	* Budget Adjusted From Prior Amendments							
9	**Finance - Operating Expense**							
	Finance	Exp	17-513312	Other Professional Services	317,500	20,000	337,500	Extra consultant activity required due to vacancies. Offset by software savings.
	Finance	Exp	17-513528	Software Licensing	20,000	(20,000)	-	

FY 21 Budget Amendment #4 - Second Hearing

#				Amendment Details	Budget	Adj	Revised	
10	**General Fund - Non-Dept**							
	Non-Dept	Exp	19-519312	Other Professional Services	144,350	28,000	172,350	Other Professional Services increased primarily due to additional marketing expense. Increase CARES Act expenditures to be covered by additional grant revenues not yet received. Remainder are minor year-end adjustments.
	Non-Dept	Exp	19-519430	Electric Gas Water	175,000	3,000	178,000	
	Non-Dept	Exp	19-519440	Rentals & Leases	36,451	(6,000)	30,451	
	Non-Dept	Exp	19-519461	Repair & Maintenance - Bldg	-	1,640	1,640	
	Non-Dept	Exp	19-519493	General Expenses	4,000	100	4,100	
	Non-Dept	Exp	19-519540	Pubs/Subscriptions/Memberships	-	1,275	1,275	
	Non-Dept	Exp	19-525380	CARES Grocery Gift Card	1,600,100	37,000	1,637,100	
	Non-Dept	Exp	19-525381	CARES Other Contract Services	60,000	120,000	180,000	
	Non-Dept	Exp	19-525382	CARES Payroll Reimbursement	40,000	(40,000)	-	
	Non-Dept	Exp	19-525383	CARES Other Programs	-	40,005	40,005	
	Non-Dept	Exp	19-519390	Contingency *	3,073,406	(185,020)	2,888,386	
	* Budget Adjusted From Prior Amendments							
11	**Police - Compensation**							
	Pol-CID	Exp	20-521120	Salaries - Regular	310,010	200,000	510,010	Holiday Pay, significant Overtime, leave cash out from departing employees and PBA contract permitting sale of excess sick leave.
	Pol-CID	Exp	20-521140	Salaries - Overtime	20,000	64,000	84,000	
	Pol-CID	Exp	20-521150	Longevity	3,000	1,000	4,000	
	Pol-CID	Exp	20-521210	FICA	25,475	16,000	41,475	
	Pol-CID	Exp	20-521220	Retirement	75,365	48,000	123,365	
	Pol-CID	Exp	20-521230	Life And Health Insurance	30,252	32,000	62,252	
	Pol-Ptrl	Exp	22-521120	Salaries - Regular	2,148,070	355,000	2,503,070	
	Pol-Ptrl	Exp	22-521140	Salaries - Overtime	85,000	14,000	99,000	
	Pol-Ptrl	Exp	22-521150	Longevity	30,500	(18,000)	12,500	
	Pol-Ptrl	Exp	22-521210	FICA	173,164	22,000	195,164	
	Pol-Ptrl	Exp	22-521220	Retirement	553,443	(3,000)	550,443	
	Pol-Ptrl	Exp	22-521225	FRS Penalty	20,000	(20,000)	-	
	Pol-Ptrl	Exp	22-521230	Life And Health Insurance	276,717	21,000	297,717	
	Pol-Chief	Exp	26-521110	Salaries - Executive	323,239	(160,000)	163,239	
	Pol-Chief	Exp	26-521120	Salaries - Regular	46,518	3,000	49,518	
	Pol-Chief	Exp	26-521210	FICA	28,287	(12,000)	16,287	
	Pol-Chief	Exp	26-521220	Retirement	83,684	(44,000)	39,684	
	Pol-Chief	Exp	26-521230	Life And Health Insurance	26,331	(7,000)	19,331	
	Pol-Admin	Exp	36-521120	Salaries - Regular	212,974	13,000	225,974	
	Pol-Admin	Exp	36-521130	Salaries - Part Time	98,714	18,000	116,714	
	Pol-Admin	Exp	36-521140	Salaries - Overtime	1,000	8,000	9,000	
	Pol-Admin	Exp	36-521210	FICA	22,156	4,000	26,156	
	Pol-Admin	Exp	36-521220	Retirement	29,569	500	30,069	
	Pol-Admin	Exp	36-521230	Life And Health Insurance	35,633	2,500	38,133	
	Non-Dept	Exp	19-519390	Contingency *	2,888,386	(558,000)	2,330,386	
	* Budget Adjusted From Prior Amendments							

FY 21 Budget Amendment #4 - Second Hearing

#			Amendment Details		Budget	Adj	Revised	
12	**Police Patrol - Operating Expense**							
	Pol-Ptrl	Exp	22-521520	Operating Expense	32,100	1,000	33,100	Miscellaneous year-end adjustments
	Pol-Ptrl	Exp	22-521521	Clothing & Uniform Expense	19,040	1,500	20,540	
	Pol-Ptrl	Exp	22-521541	Educational Costs	18,500	4,000	22,500	
	Pol-Ptrl	Exp	22-521648	Auto Lease	263,500	(6,500)	257,000	
13	**Police Admin - Operating Expense**							
	Pol-Admin	Exp	36-521493	General Expenses	11,000	1,500	12,500	Miscellaneous year-end adjustments
	Pol-Admin	Exp	36-521510	Office Supplies	8,000	5,000	13,000	
	Pol-Admin	Exp	36-521541	Educational Costs	5,000	2,000	7,000	
	Pol-Admin	Exp	36-521528	Software Maintenance	168,941	(8,500)	160,441	
14	**Code Enforcement - Compensation**							
	Code	Exp	23-521120	Salaries - Regular	219,217	5,000	224,217	Miscellaneous year-end adjustments
	Code	Exp	23-521220	Retirement	22,205	(5,000)	17,205	
15	**City Attorney**							
	Attrny	Exp	28-514312	Other Professional Services	400,000	(150,000)	250,000	Reduced General Fund legal activity
	Attrny	Exp	28-514380	Settlement Fees	53,000	(50,000)	3,000	
	Non-Dept	Exp	19-519390	Contingency *	2,330,386	200,000	2,530,386	
	* Budget Adjusted From Prior Amendments							
16	**Building & Licenses**							
	Bldg & Lic	Exp	30-524110	Salaries - Executive	155,395	7,000	162,395	Increased Executive Salary due to Community Development Director assigned to oversee Building & Licenses. Increased Regular Salary due to adding a Permitting Supervisor to focus on department operational issues.
	Bldg & Lic	Exp	30-524120	Salaries Regular	68,069	34,500	102,569	
	Bldg & Lic	Exp	30-521140	Salaries - Overtime	-	400	400	
	Bldg & Lic	Exp	30-524210	FICA	23,862	2,000	25,862	
	Bldg & Lic	Exp	30-524220	Retirement	31,195	2,500	33,695	
	Bldg & Lic	Exp	30-524230	Life And Health Insurance	21,236	12,000	33,236	
	Bldg & Lic	Exp	30-524312	Other Professional Services	17,000	(17,000)	-	
	Non-Dept	Exp	19-519390	Contingency *	2,530,386	(41,400)	2,488,986	
	* Budget Adjusted From Prior Amendments							
17	**Public Works - Admin - Compensation**							
	PW - Admin	Exp	32-541110	Salaries - Executive	68,964	1,000	69,964	Miscellaneous year-end adjustments
	PW - Admin	Exp	32-541120	Salaries - Regular	201,829	(3,600)	198,229	
	PW - Admin	Exp	32-541140	Salaries - Overtime	-	300	300	
	PW - Admin	Exp	32-541230	Life And Health Insurance	26,172	2,000	28,172	
	PW - Admin	Exp	32-541510	Office Supplies	3,000	300	3,300	

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#			Amendment Details		Budget	Adj	Revised	
18	**Wastewater Collection & Transmission -Operating Expense**							
	Sewer	Exp	35-535120	Salaries - Regular	157,000	(60,000)	97,000	Major adjustment to sewage disposal due to very high July, 2021 County wastewater processing bill. Remainder of adjustments are minor year-end adjustments.
	Sewer	Exp	35-535140	Salaries - Overtime	6,000	1,500	7,500	
	Sewer	Exp	17-535230	Life And Health Insurance	31,160	(17,000)	14,160	
	Sewer	Exp	35-535312	Other Professional Services	390,000	(150,000)	240,000	
	Sewer	Exp	35-535432	Sewage Disposal	2,800,700	150,000	2,950,700	
	Sewer	Exp	35-535523	Maintenance	76,000	(30,300)	45,700	
	Sewer	Exp	35-535555	Small Tools & Supplies	1,000	2,800	3,800	
	Sewer	Exp	35-535640	Machinery & Equipment	78,349	28,000	106,349	
	WS-Fin	Exp	61-513992	Contingency	179,576	75,000	254,576	
19	**PW - Building Maintenance - Compensation**							
	Bldg Maint	Exp	39-541120	Salaries-Regular	141,733	4,500	146,233	Miscellaneous year-end adjustments
	Bldg Maint	Exp	39-541140	Salaries - Overtime	6,000	1,000	7,000	
	Bldg Maint	Exp	39-541461	Building Repair & Maintenance	230,172	3,000	233,172	
	Bldg Maint	Exp	39-541640	Machinery & Equipment	253,400	(8,500)	244,900	
20	**PW - Roads & Streets - Operating Expense**							
	Rds & Strts	Exp	41-541120	Salaries-Regular	221,529	(17,000)	204,529	Overtime due to City Beautification Program. Remainder are minor year-end adjustments.
	Rds & Strts	Exp	41-541140	Salaries - Overtime	2,000	14,000	16,000	
	Rds & Strts	Exp	41-541340	Other Contracted Services	211,000	3,000	214,000	
	Rds & Strts	Exp	41-541440	Rentals & Leases	1,000	4,000	5,000	
	Rds & Strts	Exp	41-541521	Clothing & Uniform Expense	500	1,500	2,000	
	Rds & Strts	Exp	41-541530	Road Materials & Supplies	37,000	16,000	53,000	
	Rds & Strts	Exp	41-541640	Machinery & Equipment	115,500	(21,500)	94,000	
21	**Not Used**							
22	**PW - Vehicle Maintenance - Compensation**							
	Vhcl Maint	Exp	49-541120	Salaries-Regular	135,395	(4,500)	130,895	Miscellaneous year-end adjustments
	Vhcl Maint	Exp	49-541140	Salaries - Overtime	-	4,500	4,500	
23	**PW - Trash - Compensation**							
	Trash	Exp	50-541120	Salaries Regular	36,018	500	36,518	Miscellaneous year-end adjustments
	Trash	Exp	50-521140	Salaries - Overtime	-	3,000	3,000	
	Trash	Exp	50-541210	FICA	2,755	400	3,155	
	Trash	Exp	50-534340	Other Contracted Services	50,000	(3,900)	46,100	

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#			Amendment Details		Budget	Adj	Revised	
24	**Water-Sewer Finance - Utility Billing - Operating Expense - Legal Expense**							
	WS-UB	Exp	61-513120	Salaries - Regular	198,961	(20,000)	178,961	**EXTREMELY CONSERVATIVE ESTIMATE OF ADDITIONAL BILLING ISSUES LEGAL FEES FOR REMAINDER OF FISCAL YEAR**. Other Contracted Services increased due to continuing Finance Department vacancies. Remainder are minor year-end adjustments.
	WS-UB	Exp	61-513130	Salaries - Part Time	22,253	(20,000)	2,253	
	WS-UB	Exp	61-513320	Accounting & Auditing	57,500	(32,000)	25,500	
	WS-UB	Exp	61-513340	Other Contracted Services	388,320	115,000	503,320	
	WS-UB	Exp	61-513493	General Expenses	1,000	3,000	4,000	
	WS-UB	Exp	61-514370	Legal Counsel	275,000	125,000	400,000	
	WS-UB	Exp	61-533529	Credit Card Fee	5,000	20,000	25,000	
	WS-Fin	Exp	61-513992	Contingency	254,576	(191,000)	63,576	
	* Budget Adjusted From Prior Amendments							
25	**Town Center - Operating Expense**							
	Twn Cntr	Exp	62-519120	Salaries - Regular	30,109	(4,800)	25,309	Miscellaneous year-end adjustments
	Twn Cntr	Exp	62-519140	Salaries - Overtime	-	100	100	
	Twn Cntr	Exp	62-519340	Other Contracted Services	357,725	3,000	360,725	
	Twn Cntr	Exp	62-519430	Electric, Gas, Water	112,000	1,000	113,000	
	Twn Cntr	Exp	62-519461	Repair & Maintenance - Building	55,000	5,000	60,000	
	Twn Cntr	Exp	62-519494	Real Estate Tax	160,000	(4,300)	155,700	
							-	
26	**Water-Sewer - Service Line - Operating Expense**						-	
	WS-Svc Ln	Exp	63-533462	Repair And Maintenance	50,000	(8,600)	41,400	Purchase of small utility task vehicle
	WS-Svc Ln	Exp	63-533495	Machinery & Equipment	-	100	100	
	WS-Svc Ln	Exp	63-533641	Equipment	11,000	8,500	19,500	
27	**Water-Sewer - Water Distribution - Operating Expense**							
	WS-Wtr Dis	Exp	64-533312	Other Professional Services	28,000	7,000	35,000	Savings in purchasing of water permits strengthening of Water-Sewer Contingency
	WS-Wtr Dis	Exp	64-533433	Purchase Of Water	1,531,870	(200,000)	1,331,870	
	WS-Wtr Dis	Exp	64-533440	Rentals & Leases	1,500	2,000	3,500	
	WS-Fin	Exp	61-513992	Contingency	63,576	191,000	254,576	
	* Budget Adjusted From Prior Amendments							
28	**Special Law Enforcement - Operating Expense**							
	SLE	Exp	65-521641	Automotive Equipment	-	22,600	22,600	Fitting out of Police vehicles. Remainder is minor year-end adjustment.
	SLE	Exp	65-521644	Public Safety Equipment	-	500	500	
	SLE	Trf-In	165-383010	Use Of Fund Balance	105,500	23,100	128,600	

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#				Amendment Details	Budget	Adj	Revised	
29	**Parks & Recreation - Compensation**							
	Prks & Rec	Exp	72-572110	Salaries - Executive	70,574	88,000	158,574	Two senior Parks & Recreation employees departed with unused leave payouts of $102,000. Reported here rather than where it had been budgeted. Overtime occurred in support of pandemic programs. Savings in Other Contracted Services resulted from the Parks Masterplan not being delivered until FY 22, becoming a FY 22 expenditure.
	Prks & Rec	Exp	72-572120	Salaries - Regular	285,874	13,000	298,874	
	Prks & Rec	Exp	72-572130	Salaries - Part Time	8,422	7,000	15,422	
	Prks & Rec	Exp	72-572140	Salaries - Overtime	1,000	12,000	13,000	
	Prks & Rec	Exp	72-572210	FICA	27,992	8,000	35,992	
	Prks & Rec	Exp	72-572340	Other Contracted Services	150,000	(129,100)	20,900	
	Prks & Rec	Exp	72-572461	Building Repair & Maintenance	4,000	1,000	5,000	
	Prks & Rec	Exp	72-572522	Uniforms (Staff)	700	100	800	
30	**Water-Sewer CIP - Project**							
	WS-CIP	Exp	75-535110	Salaries - Executive	52,702	1,000	53,702	Funding previously approved NW 131st drainage project which was to be funded through this budget amendment.
	WS-CIP	Exp	75-535120	Salaries - Regular	77,750	(10,400)	67,350	
	WS-CIP	Exp	75-543638	NW 131st Drainage Project	-	9,400	9,400	
31	**CRA - Compensation**							
	CRA	Exp	77-515110	Salaries - Executive	8,583	6,000	14,583	Increased compensation due to reorganization
	CRA	Exp	77-515210	FICA	1,719	300	2,019	
	CRA	Exp	77-515220	Retirement	2,247	300	2,547	
	CRA	Exp	77-515230	Life And Health Insurance	3,331	900	4,231	
	CRA	Exp	77-515312	Other Professional Services	219,000	(10,400)	208,600	
	CRA	Exp	77-515340	Other Contracted Services	-	2,000	2,000	
	CRA	Exp	77-515480	Promotional Activity	-	900	900	
32	**Risk Management - Compensation**							
	Risk	Exp	84-513220	Retirement	6,023	(2,020)	4,003	Minor year-end adjustments
	Risk	Exp	84-513230	Life And Health Insurance	6,009	2,000	8,009	
	Risk	Exp	84-513540	Pubs/Subscriptions/Memberships	300	20	320	
33	**Information Technology Services - Operating Expense**							
	IT	Exp	512340	Other Contracted Services	18,000	(1,000)	17,000	Minor year-end adjustments
	IT	Exp	512411	Telephone	117,000	1,000	118,000	