

CITY OF OPA-LOCKA

The City of Bright Opportunities



SPECIAL COMMISSION MEETING Agenda

**Monday, May 4, 2026
9:00 AM**

*Commission Chambers
780 Fisherman Street, 3rd Floor
Opa-locka, FL 33054*

City Commission

**Mayor John H. Taylor, Jr.
Vice Mayor Joseph L. Kelley
Commissioner Dr. Sherelean Bass
Commissioner Natasha L. Ervin
Commissioner Luis B. Santiago**

Appointed Officials

**City Manager Sha'mecca Lawson
City Attorney Burnadette Norris-Weeks
City Clerk Joanna Flores, CMC**

NOTE: All persons speaking shall come forward and give your full name and address, and the name and address of the organization you are representing.

There is a three (3) minute time limit for speaker/citizens forum and participation at all city commission meetings and public hearings. Your cooperation is appreciated in observing the three (3) minute time limit policy. If your matter requires more than three (3) minutes, please arrange a meeting or an appointment with the City Clerk prior to the commission meeting. City of Opa-locka Code of Ordinances Section 2-57

DECORUM POLICY

Any person making impertinent or slanderous remarks or who become boisterous while addressing the commission, shall be declared to be out of order by the presiding officer, and shall be barred from further audience before the Commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members. City of Opa-locka Code of Ordinances Section 2-58

NOTICE TO ALL LOBBYISTS

Any person appearing in a paid or remunerated representative capacity before the city staff, boards, committees and the City Commission is required to register with the City Clerk before engaging in lobbying activities. *City of Opa-locka Code of Ordinances Section 2-18*

FLORIDA STATUTES, CHAPTER 285.0105

“If a person decides to appeal any decision made by the Board, Agency or Commission with respect to the proceedings, and that, for such purpose, that person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.”

PROCEDURES FOR PUBLIC PARTICIPATION

How to watch the meeting

Members of the public can watch public meetings and public hearings at <https://www.youtube.com/user/CityofOpaLocka>

City Commission Meetings are held in-person while allowing virtual participation. Members of the public wishing to address the Commission may do so in person or virtually.

To participate virtually, please register by the meeting start time via the City of Opa-locka website at www.opalockafl.gov.

CITY OF OPA-LOCKA
“The City of Bright Opportunities”

AGENDA
SPECIAL COMMISSION MEETING
May 4, 2026
9:00 AM

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **INVOCATION:**
4. **PLEDGE OF ALLEGIANCE:**
5. **PUBLIC INPUT:**
(agenda items only)
6. **RESOLUTION(S):**
 1. **A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A POLLING PLACE AGREEMENT WITH THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS OFFICE FOR THE USE OF THE FREEMAN COLLINS & RAYMOND BRITTON SENIOR FACILITY LOCATED AT 14295 NW 21 CT, OPA-LOCKA, FLORIDA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR APPROVAL; PROVIDING FOR SCRIVENER’S ERRORS; PROVIDING FOR AN EFFECTIVE DATE.**
Sponsored by City Clerk
7. **ADJOURNMENT:**

For further information, please contact the Office of the City Clerk by telephone at (305) 953-2800 or email jflores@opalockafl.gov.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A POLLING PLACE AGREEMENT WITH THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS OFFICE FOR USE OF THE FREEMAN COLLINS & RAYMOND BRITTON SENIOR FACILITY LOCATED AT 14295 NW 21 CT, OPA-LOCKA, FLORIDA; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR APPROVAL; SCRIVENER'S ERRORS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Miami-Dade County Supervisor of Elections is requesting execution of an agreement for the use of the Freeman Collins & Raymond Britton Senior Facility at 14295 NW 21 Court, Opa-Locka, Florida, as an official polling place for elections (federal, state, county, municipal and district elections); and

WHEREAS, the City of Opa-Locka ("City") has historically partnered with the Supervisor of Elections to provide accessible, centrally located polling facilities to serve residents; and

WHEREAS, costs are expected to be minimal, with just overhead expenses such as electric and water usage. There may also be possible security costs associated with a Police Officer present on the day of an election; and

WHEREAS, the City Commission finds that it is in the best interest of the City and its residents to approve the Polling Place Agreement between the City of Opa-Locka and the Miami-Dade County Supervisor of Elections, attached herein as Exhibit "A", for the use of the Freeman Collins & Raymond Britton Senior Facility as a polling location for elections.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA AS FOLLOWS:

Section 1. The recitals to the preamble herein are incorporated by reference.

Section 2. The City Commission of the City of Opa-Locka, Florida hereby approves the Polling Place Agreement between the City of Opa-Locka and the Miami-Dade County Supervisor of Elections, attached herein as Exhibit "A", for the use of the Freeman Collins and Raymond Britton Senior Facility as a polling location for elections.

Section 3. Sections of this Resolution may be renumbered or re-lettered and corrections of typographical errors which do not affect the intent may be authorized by

the City Manager, following review by the City Attorney, without need of public hearing, by filing a corrected copy of same with the City Clerk.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2026.

John Taylor, Mayor

ATTEST:

Joanna Flores, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Bass	(Yes) _____	(No) _____
Commissioner Ervin	(Yes) _____	(No) _____
Commissioner Santiago	(Yes) _____	(No) _____
Vice-Mayor Kelley	(Yes) _____	(No) _____
Mayor Taylor	(Yes) _____	(No) _____



**City of Opa-locka
Agenda Cover Memo**

City Manager:	Sha'mecca Lawson		CM Signature:				
Commission Meeting Date:	05.04.2026		Item Type: <i>(Enter X in box)</i>	Resolution	Ordinance	Other	
				X			
Fiscal Impact: <i>(Enter X in box)</i>	Yes	No	Ordinance Reading: <i>(Enter X in box)</i>	1st Reading		2nd Reading	
		X	Public Hearing: <i>(Enter X in box)</i>	Yes	No	Yes	No
					X		X
Funding Source: <i>Account#:</i>	<i>(Enter Fund & Dept)</i> Ex: NA		Advertising Requirement: <i>(Enter X in box)</i>	Yes		No	
						X	
Contract/P.O. Required: <i>(Enter X in box)</i>	Yes	No	RFP/RFQ/Bid#:				
		X					
Strategic Plan Related <i>(Enter X in box)</i>	Yes	No	Strategic Plan Priority Area:	Strategic Plan Obj./Strategy: <i>(list the specific objective/strategy this item will address)</i>			
		X	Enhance Organizational <input type="checkbox"/> Bus. & Economic Dev <input type="checkbox"/> Public Safety <input type="checkbox"/> Quality of Education <input type="checkbox"/> Qual. of Life & City Image <input type="checkbox"/> Communication <input type="checkbox"/>				
Sponsor Name	City Clerk		Department:	City Clerk			

Short Title:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF OPA-LOCKA, FLORIDA, APPROVING A POLLING PLACE AGREEMENT WITH THE MIAMI-DADE COUNTY SUPERVISOR OF ELECTIONS FOR USE OF THE FREEMAN COLLINS & RAYMOND BRITTON SENIOR FACILITY AT 14295 NW 21 CT, OPA-LOCKA, FLORIDA.

Staff Summary:

The Miami-Dade County Supervisor of Elections is requesting execution of an agreement for the use of the Freeman Collins and Raymond Britton Senior Facility at 14295 NW 21 Ct, Opa-locka, Florida, as an official polling place for elections. The city has historically partnered with the Supervisor of Elections to provide accessible, centrally located polling facilities to serve residents.

Fiscal Impact: Costs are expected to be minimal, with just overhead expenses such as electric & water usage. There may be the possible security costs associated with a Police Officer present on the day of the election.

Proposed Action:

It is recommended that the Mayor and Commission approve the Polling Place Agreement between the City of Opa-locka and the Miami-Dade County Supervisor of Elections for the use of the Freeman Collins and Raymond Britton Senior Facility as a polling location for elections.

Attachment:

Agreement

AGREEMENT

Office of the Supervisor of Elections and Owner/Designee, **Freeman Collins & Raymond Britton Senior Facility**, located at **14295 NW 21 Ct, Opa Locka, FL 33054** agree to the following:

Owner's Obligation

Pursuant to Section 101.71(5), Florida Statute Owner and/or his/her assignees, heirs or successors will permit Office of the Supervisor of Elections to use approximately **952** square feet of space in the **Freeman Collins & Raymond Britton Senior Facility** (the "Property") located at **14295 NW 21 Ct, Opa Locka, FL 33054**, for any federal, state, county, municipal or district election.

Office of the Supervisor of Elections Obligation


The Office of the Supervisor of Elections does hereby agree to indemnify and hold harmless, from any and all personal injury or property damage claims, liabilities, losses, and causes of action which may arise solely as a result of election operations conducted on the Property. This agreement is subject to the provisions of Section 768.28 Florida Statutes, such that the Office of the Supervisor of Elections shall not be held liable to pay a personal injury or property damage claim or judgment by any one person which exceeds the sum of \$200,000, or any claim or judgments or portions thereof, which, when totaled with all other occurrence, exceeds the sum of \$300,000 from any and all personal injury or property damage claims, liabilities, losses and causes of action which may arise solely as a result of election operations conducted on the Property. However, nothing herein shall be deemed to indemnify Owner from any liability or claim arising out of the negligent performance or failure of performance of the Owner or any unrelated third party.

Except for the indemnity obligation set forth herein, the Office of the Supervisor of Elections shall not be charged and shall not pay any fee or cost for the use of the Property, including payment for utilities.

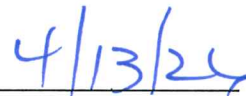
Modification of Agreement

This agreement may be modified, in writing, by mutual agreement of the parties.

Accepted and Approved By:

By: 

Alina Garcia, Supervisor of Elections



Date

By: _____
Signature: Property Owner/Designee

Date

Type or Print Name

Freeman Collins & Raymond Britton Senior Facility
14295 NW 21 Ct, Opa Locka, FL 33054

cc: Baunie McConnell, Director of Miami-Dade County Risk Management Division,
People and Internal Operations Department